



City of San Clemente

2nd  
Quarter Report  
Ending December 31, 2013

FY 2014

Pall Gudgeirsson,  
City Manager

Erik Sund,  
Assistant City Manager





# City of San Clemente City Manager

Pall Gudgeirsson, City Manager  
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February 18, 2014

Honorable Mayor and Councilmembers:

Submitted for your review is the City of San Clemente's quarterly report for the period ending December 31, 2013. The intent of this report is to provide the Council, staff and citizens with an overview of the financial condition of the City for the second quarter of Fiscal Year 2014.

The report also contains an update of the City's performance measurement system and capital improvement program.

Please feel free to call me if you have any questions regarding this report.

Sincerely,

Pall Gudgeirsson  
City Manager



October – December 2013

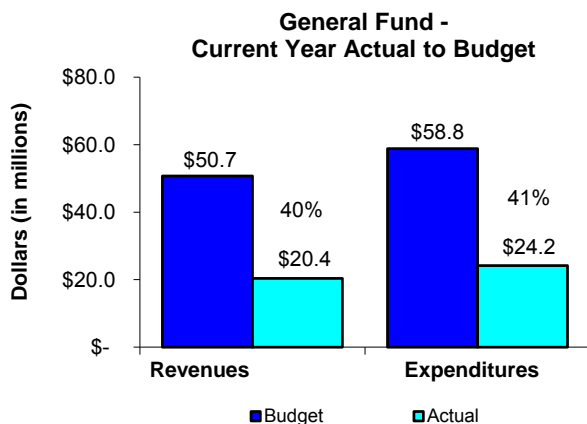
### CURRENT FINANCIAL CONDITION

The City's financial condition at mid-year is considered positive. A series of budget adjustments are proposed in order to bring the budget up-to-date and also to reflect financial changes through December 31, 2013.

### GENERAL FUND


General Fund revenues total \$20.4 million, or 40% of the \$50.7 million budget. General Fund revenue is \$475,500 higher than last year's amount of \$19.9 million mainly due to higher property tax receipts and increased service charges received in the current fiscal year.


General Fund expenditures total \$24.2 million, or 41% of the \$58.8 million budget, as compared to \$23.7 million last year. In total, expenditures ended the quarter \$471,150 higher than the same period for the prior year.





### GENERAL FUND REVENUES

Revenues by Category	Budget	YTD Actual	%
Property Taxes	25,220,370	10,804,659	43%
Sales Tax	7,710,000	1,934,419	25%
Transient Occ. Tax	1,610,000	755,044	47%
Other Taxes	3,202,450	600,104	19%
Permits & Fees	1,256,810	594,655	47%
Intergovernmental	425,070	269,551	63%
Service Charges	4,458,390	2,540,851	57%
Fines	899,000	273,372	30%
Interest, Rents, Other	2,080,140	908,967	44%
Interfund Transfers	3,830,140	1,172,792	45%
<b>Balance, YTD</b>	<b>50,692,370</b>	<b>20,394,414</b>	<b>40%</b>


➤ **Property Taxes:**  Property taxes total \$10.8 million, primarily from secured taxes. This is higher than the \$10.2 million from the prior year mainly due to an overall increase in assessed valuation.


➤ **Sales Tax:**  Sales taxes amount to \$1.9 million, down from the \$2.0 million seen at this point in the prior year, mainly due to less than expected receipts in the first two quarters and prior period accounting adjustments. Overall, sales taxes are anticipated to meet estimates for the fiscal year.


➤ **Transient Occupancy Taxes (TOT):**  Transient occupancy taxes total \$755,000 which is \$30,000 higher than the prior year. The increase is from continued growth in vacation rental receipts.


➤ **Other Taxes:**  Other taxes, which consist mostly of franchise fees and business licenses, total \$600,000, which is about \$40,000 lower than the prior year, mainly due to the timing of franchise fee receipts from CR&R. SDG&E and Southern California Gas, two of the largest franchise fees, are remitted once a year in April.

➤ **Permits & Fees:**  Permits and fees are at \$594,000, about \$36,000 higher than the previous year, due to higher levels of construction activity than in recent years, including Marblehead development.

➤ **Intergovernmental:**  Intergovernmental, mostly consisting of grant revenues, total \$269,000, mainly related to the San Onofre Nuclear Generating plant. These revenues are down \$90,000 due to an EECBG federal grant received in the prior year.

➤ **Service Charges:**  Service charges, consisting of general government, public safety, parking meters and recreation service charges, amount to \$2.5 million, up about \$165,000 from the prior year. This is mainly the result of increases in Construction Inspection fees and Plan Check fees.

➤ **Fines:**  Fine revenue is \$273,000, down about \$42,000 from the prior year mainly as a result of a decrease in parking violation revenue, attributed to the defunding of one Community Services Officer position in the current fiscal year. This revenue loss was offset by expenditure reductions.

➤ **Interest, Rents & Other:**  Interest, rents and other reimbursements total \$908,000, up about \$38,000 from the prior year due to increased rental income at City facilities.



Good. Positive Indicator;



Caution. Unsettled Indicator;



Problem. Negative Indicator

**GENERAL FUND EXPENDITURES** 

Expenditure by Type	Budget	YTD Actual	%
Salaries	11,527,390	5,381,702	47%
Benefits	5,436,990	2,476,800	46%
Supplies	1,127,230	332,867	30%
Contractual Services	26,589,750	12,088,059	45%
Other Charges	1,027,580	583,343	57%
Capital Outlay	7,788,323	561,928	7%
Interdepartmental	3,958,530	1,969,576	50%
Transfers & Debt	1,366,440	763,642	56%
<b>Total</b>	<b>58,822,233</b>	<b>24,157,917</b>	<b>41%</b>

Expenditure by Dept	Budget	YTD Actual	%
General Government	4,696,820	1,945,721	41%
City General	4,932,840	2,076,175	42%
Police	12,955,240	6,219,106	48%
Fire	7,690,050	3,680,972	48%
Comm. Development	4,909,950	2,015,022	41%
Public Works	8,968,010	3,071,309	34%
Beaches, Parks & Rec	14,669,323	5,149,612	35%
<b>Total</b>	<b>58,822,233</b>	<b>24,157,917</b>	<b>41%</b>

Fiscal year actual expenditures for the first quarter are at \$24.2 million compared to the prior year amount of \$23.7 million. The changes by department are discussed below.

City General and Public Works departments decreased from the prior year. The city general decrease was a result of a \$630,000 one-time transfer in the prior year. The public works department decreased \$331,000 as a result of higher grant related expenses and slurry seal in the prior year. The largest increase was in police services (\$1.1 million), which is mainly the result of the timing of contractual payments. Increases in the remaining departments were all smaller dollar amounts and a result of multiple items, including fire public safety contract increases and other operational increases.

Overall, total expenditures are within the anticipated amounts at this time of the year.

**ENTERPRISE FUNDS**

The following tables summarize the operating revenues, operating expenses, and changes in operating fund working capital for enterprise funds including Water, Sewer, Golf, Storm Drain and Clean Ocean funds.

**Revenues**

Revenue	Budget	YTD Actual	%
Water Fund	18,341,970	9,581,365	52%
Sewer Fund	8,936,704	3,873,695	43%
Golf Fund	2,223,581	1,206,344	54%
Storm Drain Fund	1,545,451	503,243	33%
Clean Ocean Fund	2,139,354	815,295	38%

Total water revenue is up \$0.7 million from the previous year, largely due to a 6% rate increase implemented in August 2013. Sewer revenues are down \$0.2 million through the second quarter, but anticipated to equal the budgeted amount by year-end.

Golf Course revenue is up \$82,000 when compared to last year. Green Fees are \$22,000 higher and revenue from the restaurant concessionaire is up \$60,000 over the previous year, partly due to increased bookings of the facility for wedding receptions.

Storm Drain and Clean Ocean fees are fixed and do not change significantly from year to year.

**Expenses**

Expenses	Budget	YTD Actual	%
Water Fund	18,038,460	8,469,142	47%
Sewer Fund	8,629,310	4,290,524	50%
Golf Fund	2,203,160	1,026,087	47%
Storm Drain Fund	1,567,100	723,295	46%
Clean Ocean Fund	3,304,990	851,970	26%

Water expenses are flat compared to the second quarter in the prior year. Purchased water is \$0.4 million lower, while depreciation and electricity expenses have increased \$0.4 million. Sewer expenses increased \$228,000 and are a combination of increases in electricity, up \$78,000; salary & benefits for a previously open position, up \$64,000; depreciation, up \$44,000; and other maintenance services, up \$40,000.

Golf expenses are down \$64,000 from the previous year as a result of expenses the City incurred while temporarily operating the golf course restaurant in the first half of the prior year, lower horticulture expenses, and lower fleet expenses.

**Working Capital**

Working Capital	Budget	YTD Actual
Water Fund	1,723,060	2,531,773
Sewer Fund	1,659,277	935,054
Golf Fund	-316,849	-157,013
Storm Drain Fund	1,330,533	1,132,130
Clean Ocean Fund	817,469	1,946,430

The Water and Sewer funds continued to build working capital balances during the second quarter. The Golf Fund working capital balance began the year in a negative position, and remains negative, as projected in the budget. It will likely remain negative for the entire fiscal year and will be addressed during the FY 2015 budget process.

The Storm Drain and Clean Ocean Fund working capital balance are in line with budget at this time. These funds are maintaining adequate fund balances.

**WHAT'S NEXT**

- **Long Term Financial Plan (LTFP):** The LTFP is scheduled to be presented to City Council on February 25, 2014.
- **FY 2015 Budget:** The proposed FY 2015 budget will be presented to City Council in May 2014.
- Detailed budgetary information can be obtained from the Finance and Administrative Services Department.



Good. Positive Indicator;



Caution. Unsettled Indicator;



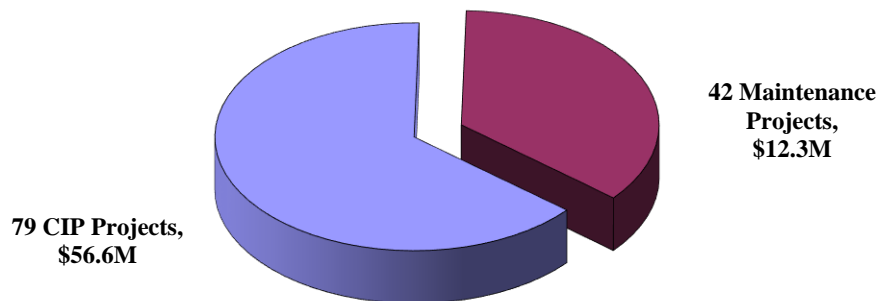
Problem. Negative Indicator

### Program Summary

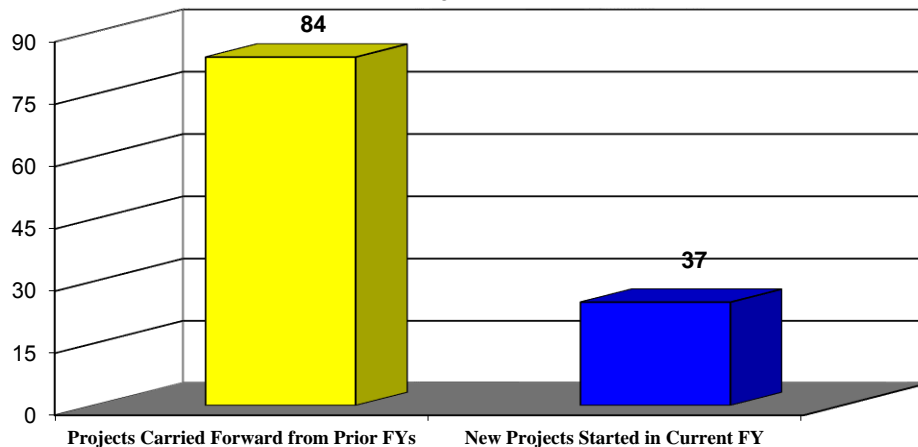
The Capital Improvement Program report provides the status of projects in the current FY 2014 and establishes a commitment for the scheduled delivery of projects. The City's Capital Improvement Program remains strong and active. Most areas in the City continue to see improvements to their community facilities in the form of parks, streets, water, sewer, storm drain and other infrastructure improvement projects.

The FY 2014 Capital Improvement Program consists of 121 projects for a total budget of \$68.9 million. A total of 84 projects were started in the prior fiscal years for completion in FY 2014. There are a total of 79 CIP projects and 42 Maintenance and Study projects. Two new projects were added this quarter.

**FY 2014 CIP and Maintenance Projects: \$68.9Million**



**Total CIP and Maintenance Projects:  
Carried Forward vs. Projects Started in Current FY**

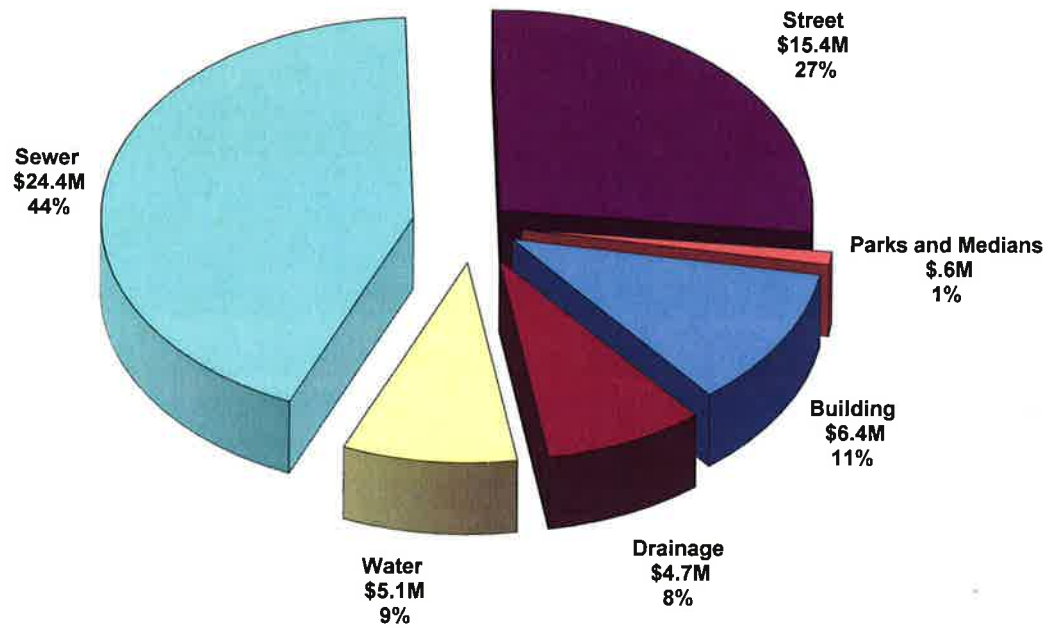


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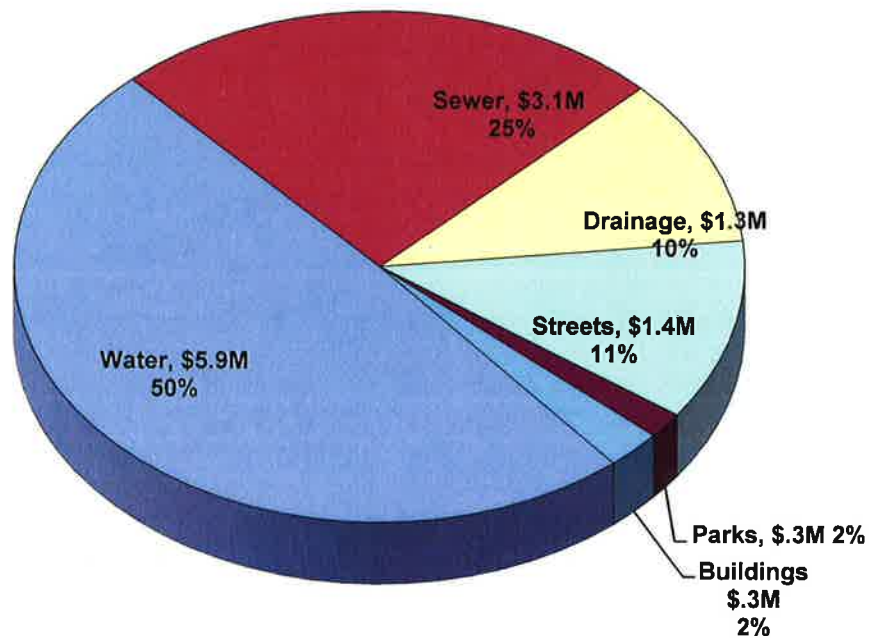
# Capital Improvement Program – 2nd Quarter Report

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## CIP Projects \$56.6 Million



## Maintenance Projects \$12.3 Million



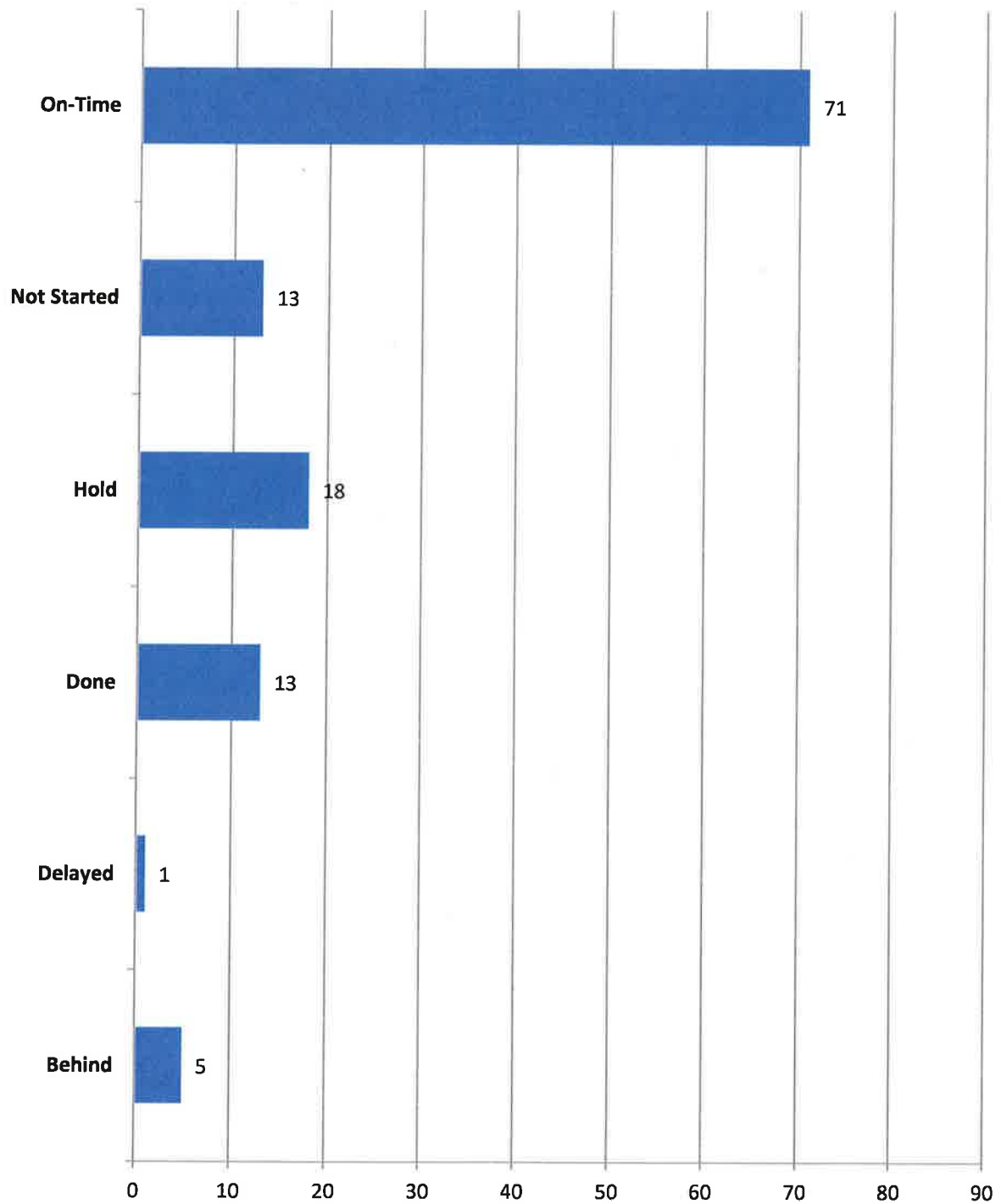


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## Capital Improvement Program- 2nd Quarter Report

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### Project Status



Ole Hanson Beach Club Rehabilitation (CIP)

Project Management:	Ilkhanipour/Heider	Project Number:	12559
Budget:	\$3,022,140.00	% of Goal Completion:	25%
Funding Source:	General Fund	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Award Construction Contract
Actual Completion Date:			

Comments: The City Council approved a total allocation of \$3.2 million and a final concept plan for the renovation of the Ole Hanson Beach Club. A schedule has been established with the following timeline: 8 months for design, permitting, and construction document preparation for public bidding, 3 months for bid process, and 13 months for construction. Expected completion date is Summer 2015.

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Base of Pier Restroom Rehabilitation (CIP)

Project Management:	A. Donnelly / S. Heider	Project Number:	12560
Budget:	\$335,750.00	% of Goal Completion:	95%
Funding Source:	General Fund	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Complete Design
Actual Completion Date:			

Comments: The City Council confirmed the concept plan preference that provides two additional fixtures in family-style ADA structures. Planning Commission issued additional conditions of approval on October 16, and the City Council allocated funds to satisfy those conditions on December 3, 2013. 100% construction document package has been reviewed by the Building Division and the Technical Specification is currently being written. Bidding is anticipated at the end of summer and Construction is anticipated in fall 2014.

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American with Disabilities Act (ADA)

Project Management:	Penrod/Jorgensen	Project Number:	24801
Budget:	\$150,000.00	% of Goal Completion:	20%
Funding Source:	General Fund	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Complete installation of the automatic power operated doors at the selected City facilities
Actual Completion Date:			

Comments: Automatic power operated doors are budgeted for City Hall, the Community Center, and at Community Development. Maintenance is taking the lead on all doors other than the North entrance at Community Development. Concrete work to the ramp at the north entrance is necessary and installation is estimated to occur in conjunction with the ramp project. Installation of the door to the Council Chambers is done and the City Hall main entrance is expected to be complete by the end of February.

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Courtney's Sandcastle Phase II Sensory Garden

Project Management:	Aeryn Donnelly	Project Number:	10143
Budget:	\$449,460.00	% of Goal Completion:	0%
Funding Source:	Parks Acquisition & Dev.	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Bid Project
Actual Completion Date:			

Comments: Construction bids were opened on October 17, 2013 and two bids were received in the amounts that exceeded the engineer's estimate. City Council rejected the bids on December 3, 2013. City Council approved a request to revise the bid requirements, value engineer the project, and rebid. Staff is obtaining a 3rd party Engineers Estimate from a local Contractor for the revised plans created by Summers Murphy & Partners, Inc. Staff will present the revised concept to the Courtney's Sandcastle Charitable Foundation and re-bid project.

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Playground Equipment Replacements (CIP)

Project Management:	Aeryn Donnelly	Project Number:	12724
Budget:	\$151,210.00	% of Goal Completion:	75%
Funding Source:	Park Asset Repl. Rsrv. Fund	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	50% Construction is anticipated as Project will need to be phased with current budget
Actual Completion Date:			

Comments: Ongoing Playground Equipment Replacement Project is scheduled to replace one Playground per year. Max Berg Plaza Park Playground Project was completed in August 2013. Staff has identified Marblehead Inland Park as the next priority for equipment replacement. Staff has received designs for possible improvements to Marblehead Inland park playground, and obtained an engineer's estimate to Phase the 2-5 play area, expand the 5-12 play area and install new Par Course Equipment. Site analysis and development options to expand playground site have been completed.

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City Master Plan of Drainage- Other Areas (CIP)

Project Management:	Amir K. Ilkhanipour	Project Number:	34001/34002/34003/34004
Budget:	\$300,000.00	% of Goal Completion:	10%
Funding Source:	Local Drainage Facilities	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	25% study completion
Actual Completion Date:			

Comments: The City Master Plan of Drainage has not been updated since 1982. A new update is needed to assess the existing condition and capacity of the City's storm drains and provide recommendations for improvements, including budgetary costs and programming of projects into future budget cycles. Project funding is proportionally allocated based on drainage of the area within each drainage basin. An RFP is being prepared and will be sent out to selected consultants for proposals.

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Columbo Storm Drain Extension (CIP)

Project Management:	Amir K. Ilkhanipour	Project Number:	18005
Budget:	\$231,060.00	% of Goal Completion:	100%
Funding Source:	Storm Drain Utility Fund	Status:	Done
Goal Completion Date:	3/31/2014	Fiscal Year Goal:	Complete Construction
Actual Completion Date:	12/31/2013		

Comments: Drainage on Avenida Columbo is collected and conveyed via curb and gutter to an existing catch basin located at the end of the cul-de-sac. A 24-inch storm drain pipe extends approximately 45 feet beyond the catch basin on the existing slope. To improve the drainage, this storm drain was extended down the slope to the bottom of the canyon.

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Los Mares/Vaquero Storm Drain (CIP)

Project Management:	Amir K. Ilkhanipour	Project Number:	16001
Budget:	\$1,195,320.00	% of Goal Completion:	100%
Funding Source:	Storm Drain Utility Fund	Status:	Done
Goal Completion Date:	12/31/2013	Fiscal Year Goal:	Complete Construction
Actual Completion Date:	12/31/2013		

Comments: Project will address flooding in the Los Mares/Vaquero intersection by upsizing and realigning the storm drain in this area. Construction of this project has been completed.

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Montalvo Canyon Drain Study (CIP)

Project Management:	Amir K. Ilkhanipour	Project Number:	22001
Budget:	\$74,520.00	% of Goal Completion:	5%
Funding Source:	Storm Drain Utility Fund	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Complete Design & Permitting
Actual Completion Date:			

Comments: The City Attorney's office is directing a drainage study to perform hydrology and hydraulic calculations for the reach of Montalvo Canyon natural waterway in the proximity of the ocean outlet.

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Reservoir 10 & 6 Water Line (Land Acquisition) (CIP)

Project Management:	Amir K. Ilkhanipour	Project Number:	14400
Budget:	\$18,480.00	% of Goal Completion:	0%
Funding Source:	Water Acre. Fee Rsrv. Fund	Status:	Hold
Goal Completion Date:		Fiscal Year Goal:	TBD
Actual Completion Date:			

Comments: Reservoir 6 is nearing the end of its useful life and the storage capacity is not large enough for its service area. A new water line between Reservoir 10 and 6 will improve the water system operation and reliability as well as dependency of Reservoir 6. An easement for construction of this water line is needed. Prior negotiations with the property owners have not been successful. Staff is currently consulting with the City Attorney prior to moving forward with property condemnation.

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Via Ballena Storm Drain Relocation (CIP)

Project Management:	Dave Rebensdorf	Project Number:	13016
Budget:	\$1,291,920.00	% of Goal Completion:	0%
Funding Source:	St.Dr.Util.Fund/FEMA Grant	Status:	Delay
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Complete Design
Actual Completion Date:			

Comments: Working with California and Federal Emergency Management Agencies (CalEMA and FEMA). Grant funding, in the amount of \$700,000 for design and construction has been allocated based on completion of National Environmental Policy Act (NEPA). Environmental documents have been forwarded to FEMA for securing NEPA approval. Staff has also sent out requests for proposals to retain a consultant for design. Awaiting FEMA's approval to commence design.

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Via Montego/Storm Drain M01 (CIP)

Project Management:	Amir K. Ilkhanipour	Project Number:	13017
Budget:	\$50,000.00	% of Goal Completion:	0%
Funding Source:	Storm Drain Utility Fund	Status:	Hold
Goal Completion Date:		Fiscal Year Goal:	TBD
Actual Completion Date:			

Comments: Currently there is no storm drain system at the intersection of Via Montega and Via Cascadita. During heavy rain events, the storm runoff has caused local flooding. A storm system needs to be designed and constructed at this intersection to convey the storm runoff to the nearby Prima Dechesha Canada Channel (M01). Project placed on hold due to construction funding being deferred to FY 2015 as a result of funding needs for higher priority projects in FY 2014.

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Avenida Presidio Rehabilitation- Phase I (CIP) N. La Esperanza to Calle Cortez

Project Management:	Ben Parker	Project Number:	14330
Budget:	\$345,000.00	% of Goal Completion:	0%
Funding Source:	Street Improvement Fund	Status:	Not Started
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Complete Construction
Actual Completion Date:			

Comments: Deteriorated and deficient curb, gutter, access ramps and pavement areas will be reconstructed as needed. Pavement will be cold milled as necessary to make grade. The entire road width will be overlaid with 2-inches of rubberized asphalt.

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Avenida Presidio Rehabilitation- Phase II (CIP) North La Esperanze to El Camino Real

Project Management:	Ben Parker	Project Number:	14331
Budget:	\$402,000.00	% of Goal Completion:	50%
Funding Source:	Street Improvement Fund	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Submit for Caltran's
Actual Completion Date:			encroachment permit

Comments: Deteriorated and deficient curb, gutter, access ramps and pavement areas will be reconstructed as needed. Pavement will be cold milled as necessary to make grade. The entire road width will be overlaid with 2-inches of rubberized asphalt.

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Avenida Presidio Rehabilitation- Phase III (CIP) Avenida Pico to North End of Miguel

Project Management:	Ben Parker	Project Number:	14332
Budget:	\$443,000.00	% of Goal Completion:	0%
Funding Source:	Street Improvement Fund	Status:	Not Started
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Award contract
Actual Completion Date:			

Comments: Deteriorated and deficient curb, gutter, access ramps and pavement areas will be reconstructed as needed. Pavement will be cold milled as necessary to make grade. The entire road width will be overlaid with 2-inches of rubberized asphalt.

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Avenida Vaquero Rehabilitation (CIP)

Project Management:	Ben Parker	Project Number:	13311
Budget:	\$874,070.00	% of Goal Completion:	30%
Funding Source:	Street Improvement Fund	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Award contract
Actual Completion Date:			

Comments: Design was delayed so staff could design a bike lane plan for the street. Public & Planning Commission meetings were held to make recommendations to City Council for pavement striping options.

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Calle Aguila (CIP)

Project Management:	Ben Parker	Project Number:	12336
Budget:	\$307,320.00	% of Goal Completion:	0%
Funding Source:	Street Improvement Fund	Status:	Hold
Goal Completion Date:		Fiscal Year Goal:	TBD
Actual Completion Date:			

Comments: Delayed due to the recycled water expansion project. The base plan has been prepared and approximately 70% of the design is complete. Waiting on recycled water line installation to complete design. Work is anticipated Summer 2014, to avoid impacts to school.

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Calle Amanecer- Phase II (CIP)

Project Management:	Ben Parker	Project Number:	11304
Budget:	\$693,250.00	% of Goal Completion:	0%
Funding Source:	Street Improvement Fund	Status:	Hold
Goal Completion Date:		Fiscal Year Goal:	TBD
Actual Completion Date:			

Comments: This project has been phased to accommodate delays of the recycled water expansion project. Phase I portion was not impacted by this and was constructed. Base plan has been prepared and approximately 70% of the design is completed. Waiting on recycled water line installation to complete design.

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Calle Cordillera (CIP)

Project Management:	Ben Parker	Project Number:	11305
Budget:	\$349,650.00	% of Goal Completion:	0%
Funding Source:	Street Improvement Fund	Status:	Hold
Goal Completion Date:		Fiscal Year Goal:	TBD
Actual Completion Date:			

Comments: Delayed due to the recycled water expansion project. The base plan has been prepared and approximately 70% of the design is completed. Waiting on recycled water line installation to complete design.

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Calle De Los Molinos Rehabilitation (CIP)

Project Management:	Ben Parker	Project Number:	18118\410280
Budget:	\$1,023,350.00	% of Goal Completion:	0%
Funding Source:	Street Improvement Fund	Status:	Hold
Goal Completion Date:		Fiscal Year Goal:	TBD
Actual Completion Date:			

Comments: Award will be dependent upon SDG&E completing utility undergrounding.

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Calle Hidalgo & Via Hildalgo (CIP)

Project Management:	Ben Parker	Project Number:	14333
Budget:	\$158,000.00	% of Goal Completion:	95%
Funding Source:	Street Improvement Fund	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Complete Construction
Actual Completion Date:			

Comments: Deteriorated and deficient curb, gutter, access ramps and pavement areas will be reconstructed as needed. Pavement will be cold milled as necessary to make grade. The entire road width will be overlaid with 2-inches of rubberized asphalt. Project is under construction.

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Calle Valle Rehabilitation (CIP)

Project Management:	Ben Parker	Project Number:	19102\410084
Budget:	\$585,720.00	% of Goal Completion:	0%
Funding Source:	Street Improvement Fund	Status:	Hold
Goal Completion Date:		Fiscal Year Goal:	TBD
Actual Completion Date:			

Comments: Award will be dependent upon SDG&E completing utility undergrounding.

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Camino de los Mares Frontage Road Rehabilitation (CIP)

Project Management:	Ben Parker	Project Number:	13312
Budget:	\$464,210.00	% of Goal Completion:	100%
Funding Source:	Street Improvement Fund	Status:	Done
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Complete Construction
Actual Completion Date:	12/31/2013		

Comments: Deteriorated and deficient curb, gutter, access ramps and pavement areas were reconstructed as needed. The entire road width was overlaid with 2-inches of conventional asphalt over petromat.

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Camino de los Mares Rehabilitation (CIP)

Project Management:	Ben Parker	Project Number:	13306
Budget:	\$1,358,990.00	% of Goal Completion:	100%
Funding Source:	Gas Tax Fund	Status:	Done
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Complete Construction
Actual Completion Date:	12/31/2013		

Comments: Deteriorated and deficient curb, gutter, access ramps and pavement areas were reconstructed as needed. The entire road width was overlaid with 1-inch asphalt leveling course followed by 2-inches of rubberized asphalt.

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Camino de los Mares Traffic Signal Synchronization (CIP)

Project Management:	Tom Frank	Project Number:	13319
Budget:	\$264,310.00	% of Goal Completion:	25%
Funding Source:	Gas Tax Fund	Status:	Behind
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	70% Construction
Actual Completion Date:			

Comments: Plans 90% complete. Providing comments to consultant to complete bid package.

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City Hall Parking Lot Rehabilitation (CIP)

Project Management:	Ben Parker	Project Number:	14327
Budget:	\$68,800.00	% of Goal Completion:	0%
Funding Source:	Reserve Fund	Status:	Not Started
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Complete Design
Actual Completion Date:			

Comments: Limited failed pavement areas will be reconstructed. The existing parking lot pavement will be resurfaced with a slurry seal and restriped. ADA signs and parking spaces will be replaced or reconstructed as needed to meet current codes. A concrete planter and palm tree, that currently blocks access to the unloading zone, will be removed and replaced with sidewalk.

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Community Development Parking Lot Rehabilitation (CIP)

Project Management:	Ben Parker	Project Number:	14328
Budget:	\$161,000.00	% of Goal Completion:	0%
Funding Source:	Reserve Fund	Status:	Not Started
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Complete Design
Actual Completion Date:			

Comments: Curb, gutters and pavement that have failed or do not drain will be reconstructed. The existing parking lot pavement will be resurfaced with a slurry seal and restriped. The ADA signs will be updated. The ADA parking spaces and unloading zones will be regraded to comply with ADA slope limits. One curb ramp will be added at the North entrance as required by ADA to serve the existing loading zone.

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ECR - Camino Capistrano To Ave Estacion (CIP)

Project Management:	Tom Frank	Project Number:	14325
Budget:	\$750,000.00	% of Goal Completion:	10%
Funding Source:	Gas Tax Fund	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Complete Design
Actual Completion Date:			

Comments: This project is being coordinated with the North ECR bicycle path project.

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Los Mares/Vaquero Street Reconstruction (CIP)

Project Management:	Ben Parker	Project Number:	11302
Budget:	\$698,490.00	% of Goal Completion:	10%
Funding Source:	Street Improvement Fund	Status:	On-Time
Goal Completion Date:		Fiscal Year Goal:	TBD
Actual Completion Date:			

Comments: Street reconstruction plans are being finalized, and are waiting on construction of storm drain improvements. Storm drain work delayed the start of this project.

---

Major Street Maintenance Program 2014 (CIP)

Project Management:	Ben Parker	Project Number:	24301
Budget:	\$550,000.00	% of Goal Completion:	100
Funding Source:	Gen, Swr.&Wtr. Depr. Rsrv.	Status:	Done
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Complete Construction
Actual Completion Date:	12/31/2013		

Comments: Deteriorated and deficient curb, gutter, access ramps and pavement areas will be reconstructed as needed. Pavement will be cold milled as necessary to make grade. The entire road width will be overlaid with 2-inches of rubberized asphalt. The project is under construction.

---

Sarmentoso (Phase II) (CIP)

Project Management:	Ben Parker	Project Number:	11303
Budget:	\$361,580.00	% of Goal Completion:	0%
Funding Source:	Gas Tax Fund	Status:	Hold
Goal Completion Date:		Fiscal Year Goal:	TBD
Actual Completion Date:			

Comments: This project has been phased to accommodate delays of the Recycled Water Expansion project. Phase I portion was not impacted by this and has been completed. Base plan has been prepared and approximately 70% of the design is completed. Waiting on water line installation to complete Phase II design. Work is anticipated Summer 2014, to avoid impacts to school.

---

Sewer System Replacement (CIP)

Project Management:	Ben Parker	Project Number:	24201
Budget:	\$100,000.00	% of Goal Completion:	50%
Funding Source:	Str. Impr.& Swr. Deprec.	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Complete Construction
Actual Completion Date:			

Comments: Design and construct sewer system replacements as part of the Street Improvement Program.

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Sidewalk Improvements/CDBG 2014 (CIP)

Project Management:	Ben Parker	Project Number:	14329
Budget:	\$150,000.00	% of Goal Completion:	10%
Funding Source:	CDBG Grant Fund	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	50% Design
Actual Completion Date:			

Comments: Planning Department is scheduled to hold a public meeting in February 2014 to get input on project selection.

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South ECR - Valencia to Mendocino (CIP)

Project Management:	Ben Parker	Project Number:	14326
Budget:	\$1,109,000.00	% of Goal Completion:	0%
Funding Source:	Gas Tax Fund	Status:	Not Started
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Submit for Caltran's
Actual Completion Date:			encroachment permit

Comments: The pavement condition is being re-evaluated to determine if savings can be had from delaying rehabilitation for a couple of years without increasing future costs by entering the period where pavement starts to deteriorate rapidly.

---

Street Improvement Design (CIP)

Project Management:	Ben Parker	Project Number:	24300
Budget:	\$200,000.00	% of Goal Completion:	50%
Funding Source:	Street Improvement Fund	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Complete Design
Actual Completion Date:			

Comments: This provides for design of street improvements scheduled for construction in the following fiscal year.

---

Vera Cruz Rehabilitation (CIP)

Project Management:	Ben Parker	Project Number:	12333
Budget:	\$869,700.00	% of Goal Completion:	0%
Funding Source:	Gas Tax Fund	Status:	Hold
Goal Completion Date:		Fiscal Year Goal:	TBD
Actual Completion Date:			

Comments: This project has been phased to accommodate delays of the recycled water expansion project. Waiting on recycled water line installation to complete design.

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Via Pico Plaza Rehabilitation (CIP)

Project Management:	Ben Parker	Project Number:	13315
Budget:	\$114,040.00	% of Goal Completion:	0%
Funding Source:	Street Impr. Fund	Status:	Hold
Goal Completion Date:		Fiscal Year Goal:	TBD
Actual Completion Date:			

Comments: This project is on hold due to interfering work planned as part of I-5 Pico Interchange.

---

Vista Montana- Phase II (CIP)

Project Management:	Ben Parker	Project Number:	12339
Budget:	\$908,100.00	% of Goal Completion:	0%
Funding Source:	Street Impr. Fund	Status:	Hold
Goal Completion Date:		Fiscal Year Goal:	TBD
Actual Completion Date:			

Comments: This project has been phased to accommodate delays of the Recycled Water Expansion project. Phase I portion was not impacted by this and has been completed. Base plan has been prepared and approximately 10% of the design is completed. Waiting on water line installation to complete Phase II design. Work is anticipated Summer 2014, to avoid impacts to school.

---

Water System Replacement (CIP)

Project Management:	Ben Parker	Project Number:	24400
Budget:	\$100,000.00	% of Goal Completion:	50%
Funding Source:	Water Deprec. Reserve Fund	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Complete Construction
Actual Completion Date:			

Comments: Design and construct sewer system replacements as part of the Street Improvement Program.

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Dana Point Ocean Water Desalination (CIP)

Project Management:	Cameron \ Rebensdorf	Project Number:	38401
Budget:	\$33,010.00	% of Goal Completion:	20%
Funding Source:	Water Acre. Fee Rsrv. Fund	Status:	On-Time
Goal Completion Date:	1/31/2014	Fiscal Year Goal:	Complete Phase 3, Determine Next Steps
Actual Completion Date:			

Comments: Phase 3 pilot testing is complete and final reports were recently generated. The project appears to be constructable, but impacts to the San Juan Basin groundwater are anticipated at approximately 1,660 acre-feet per year. The participants group will determine the next steps to include close out of Phase 3 and potentially beginning Phase 4. South Coast Water District and the City of Laguna Beach are funding additional studies within the San Juan Basin.

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Lifeguard Towers (CIP)

Project Management:	Bill Humphreys	Project Number:	33501
Budget:	\$47,810.00	% of Goal Completion:	30%
Funding Source:	General Fund	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Complete Construction
Actual Completion Date:			

Comments: Lifeguard tower design is complete. Project will be informally bid by BPR Maintenance Winter 2014.

---

Community Center Maintenance (CIP)

Project Management:	Jim Waters	Project Number:	14503
Budget:	\$150,000.00	% of Goal Completion:	10%
Funding Source:	Facility Maint. Rsrv.	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Complete Construction
Actual Completion Date:			

Comments: The Community Center Maintenance Project includes termite tenting, minor roof repair, replacement of missing roof tiles and the complete re-painting of the building exterior.

---

City-Wide Cathodic Protection (CIP)

Project Management:	Dave Rebensdorf	Project Number:	22401/26402
Budget:	\$499,730.00	% of Goal Completion:	10%
Funding Source:	Wtr. and Swr. Deprec. Rsrv.	Status:	On-Time
Goal Completion Date:	5/30/2014	Fiscal Year Goal:	Complete Construction
Actual Completion Date:			

Comments: The design is complete. The project will be bid Winter 2014.

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JRWSS Agency Projects (CIP)

Project Management:	Dave Rebensdorf	Project Number:	27402
Budget:	\$4,566,580.00	% of Goal Completion:	50%
Funding Source:	Water Other Agency	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Complete Construction
Actual Completion Date:			

Comments: This is an assortment of CIP projects on the JRWSS water importation system managed by South Coast Water District on behalf of the JRWSS members.

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Land Outfall Rectifier (CIP)

Project Management:	Dave Rebensdorf	Project Number:	14204
Budget:	\$150,000.00	% of Goal Completion:	10%
Funding Source:	Swr. Deprec. Rsrv. Fund	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Complete Construction
Actual Completion Date:			

Comments: This project is under design.

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Ocean Outfall Junction Repairs (CIP)

Project Management:	Dave Rebensdorf	Project Number:	28205
Budget:	\$91,680.00	% of Goal Completion:	10%
Funding Source:	Sewer Other Agency	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Complete Design
Actual Completion Date:			

Comments: The designer has been hired by SOCWA.

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Recycled Water Expansion (CIP)

Project Management:	Dave Rebensdorf	Project Number:	18201
Budget:	\$18,223,280.00	% of Goal Completion:	60%
Funding Source:	Sewer Connection Fee Fund	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	85% Construction
Actual Completion Date:			

Comments: Construction of pipelines and reservoir are anticipated to be complete by March 2014. WRP Expansion completion anticipated in October 2014.

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Recycled Water Retrofit of City Parks & Medians (CIP)

Project Management:	Dave Rebensdorf	Project Number:	13111
Budget:	\$159,530.00	% of Goal Completion:	10%
Funding Source:	General Fund	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	10% Construction
Actual Completion Date:			

Comments: The RFP is completed.

---

Recycled Water Conversion Program (CIP)

Project Management:	Dave Rebensdorf	Project Number:	34201
Budget:	\$200,000.00	% of Goal Completion:	40%
Funding Source:	Sewer Connection Fee Fund	Status:	On-Time
Goal Completion Date:	2/3/2014	Fiscal Year Goal:	Complete Study
Actual Completion Date:			

Comments: Rates and a potential customer loan program are being evaluated by Raftelis.

---

Reservoir 8 Cathodic Protection (CIP)

Project Management:	Dave Rebensdorf	Project Number:	19405
Budget:	\$157,360.00	% of Goal Completion:	10%
Funding Source:	Water Deprec. Rsrv. Fund	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Complete Construction
Actual Completion Date:			

Comments: The design is complete. The project will be bid Winter 2014.

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Sewer SCADA System Development (CIP)

Project Management:	Rebensdorf \ Fakhar	Project Number:	12605\410336
Budget:	\$1,814,360.00	% of Goal Completion:	85%
Funding Source:	Swr. Depr.&Conn. Fee Rsrv.	Status:	On-Time
Goal Completion Date:	3/3/2014	Fiscal Year Goal:	Construction Completion
Actual Completion Date:			

Comments: Project consists of SCADA System Development of all the sewage lift stations throughout the City

---

Well Water Aquifer Study (CIP)

Project Management:	Dave Rebensdorf	Project Number:	33404
Budget:	\$71,760.00	% of Goal Completion:	80%
Funding Source:	Water Depreciation Reserve	Status:	On-Time
Goal Completion Date:	3/3/2014	Fiscal Year Goal:	Complete Study
Actual Completion Date:			

Comments: Study being conducted to evaluate groundwater basin and potentially increase groundwater yield.

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Well Water Aquifer Monitoring Improvements (CIP)

Project Management:	Dave Rebensdorf	Project Number:	14408
Budget:	\$300,000.00	% of Goal Completion:	0%
Funding Source:	Wtr. Deprec. Rsrv. Fund	Status:	Hold
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	TBD
Actual Completion Date:			

Comments: Project will be scoped upon completion of the Well Water Aquifer Study Report anticipated in March 2014.

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WRP Chlorinator Replacement (CIP)

Project Management:	Dave Rebensdorf	Project Number:	27202
Budget:	\$520,000.00	% of Goal Completion:	50%
Funding Source:	Sewer Deprec. Rsrv. Fund	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	85% Construction
Actual Completion Date:			

Comments: Part of Recycled Water Expansion Project. Construction completion anticipated in October 2014.

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Ave Pico Traffic Signal Synchronization (CIP)

Project Management:	Tom Frank	Project Number:	13305
Budget:	\$445,390.00	% of Goal Completion:	80%
Funding Source:	M2 Grant & Gas Tax Fund	Status:	On-Time
Goal Completion Date:	6/2/2014	Fiscal Year Goal:	Completion of "Primary Implementation" Phase (includes construction)
Actual Completion Date:			

Comments: Currently installing fiber optic cable and new controllers.

---

Ave Vista Hermosa Traffic Signal Synchronization (CIP)

Project Management:	Tom Frank	Project Number:	13318
Budget:	\$326,470.00	% of Goal Completion:	25%
Funding Source:	M2 Grant & Gas Tax Fund	Status:	Behind
Goal Completion Date:	6/2/2014	Fiscal Year Goal:	Completion of "Primary Implementation" Phase (includes construction)
Actual Completion Date:			

Comments: Plans are 90% complete. Currently providing comments to consultant to complete bid package.

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El Camino Real Traffic Signal Synchronization (CIP)

Project Management:	Tom Frank	Project Number:	13307
Budget:	\$524,360.00	% of Goal Completion:	80%
Funding Source:	M2 Grant & Gas Tax Fund	Status:	On-Time
Goal Completion Date:	6/2/2014	Fiscal Year Goal:	Completion of "Primary Implementation" Phase (includes construction)
Actual Completion Date:			

Comments: Currently installing fiber optic cable and new controllers.

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Bonito Canyon Slope Replanting (CIP)

Project Management:	Dennis Reed	Project Number:	25102
Budget:	\$68,440.00	% of Goal Completion:	25%
Funding Source:	General Fund	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Complete Replanting
Actual Completion Date:			

Comments: This project will use existing funds to improve erosion control.

---

San Gorgonio Park Youth Sports Building & Restroom (CIP)

Project Management:	Dennis Reed	Project Number:	10401/630010
Budget:	\$48,000.00	% of Goal Completion:	20%
Funding Source:	General Fund	Status:	Hold
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Complete Construction
Actual Completion Date:			

Comments: Funding for this project did not include ADA compliance and the funding is now too low. This project will be cancelled and a larger, more inclusive renovation of the facility will be requested in the future.

---

EI Portal Beach Access Rehabilitation (CIP)

Project Management:	H. Cirit / A. Donnelly	Project Number:	23101
Budget:	\$196,750.00	% of Goal Completion:	15%
Funding Source:	General Fund	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Complete Preliminary Design and submit Coastal Commission Development Permit application
Actual Completion Date:			

Comments: Design consultant prepared initial preliminary design and was reviewed with staff on December 18, 2013. Project preliminary design alternative(s) planned to be presented to executive DMT in February 2014.

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Solids Handling Sludge Storage Tank (CIP)

Project Management:	Handan Cirit	Project Number:	14205
Budget:	\$800,000.00	% of Goal Completion:	15%
Funding Source:	Sewer Fund	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	File regulatory permit applications and commence final design.
Actual Completion Date:			

Comments: Wilson Engineers completed the project preliminary design report identifying the tank location and design criteria for final design. Project final design and regulatory permitting scheduled to commence in early 2014.

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Aeration Basin Blower Rehabilitation (CIP)

Project Management:	Ken Knatz	Project Number:	12201
Budget:	\$430,930.00	% of Goal Completion:	100%
Funding Source:	Sewer Deprec. Rsrv. Fund	Status:	Done
Goal Completion Date:	12/31/2013	Fiscal Year Goal:	Complete Construction
Actual Completion Date:	12/6/2013		

Comments: Upgrade at Water Reclamation Plant to replace 20 year old equipment. New technology will improve system efficiency and provide significant energy cost savings. A pre-purchase of blowers was authorized by the City Council. Construction is complete.

---

Calafia Pump Station Surge Tank Rehabilitation (CIP)

Project Management:	Ken Knatz	Project Number:	12449
Budget:	\$175,870.00	% of Goal Completion:	20%
Funding Source:	Wtr. Deprec. Rsrv. Fund	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Complete Construction
Actual Completion Date:			

Comments: This pump station propels recycled water to the municipal golf course. Staff evaluated the feasibility of retrofitting the pumps station with control valves and variable frequency drives. This alternative was too costly for the available project budget. The surge tank will be replaced in addition to other mechanical improvements at the station. The project will need to be coordinated with golf course irrigation operations due to the inability to deliver recycled water to the golf course during construction.

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Calle Real Pump Station Rehabilitation (CIP)

Project Management:	Ken Knatz	Project Number:	16521
Budget:	\$148,350.00	% of Goal Completion:	0%
Funding Source:	Water Deprec. Rsrv. Fund	Status:	Hold
Goal Completion Date:		Fiscal Year Goal:	TBD
Actual Completion Date:			

Comments: Project will commence once easements are obtained between reservoir 10 & 6. The request for proposal to procure professional services is complete and will be made available to engineering firms once easement acquisition is realized.

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Cascadita Canyon Waterline Replacement (CIP)

Project Management:	Ken Knatz	Project Number:	14402
Budget:	\$200,000.00	% of Goal Completion:	25%
Funding Source:	Water Depreci. Rsrv. Fund	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Complete Design
Actual Completion Date:			

Comments: The existing 12-inch waterline within the upper reach of the Cascadita Canyon has reached its useful life and is in need of replacement. Due to steep canyon terrain, the project design will evaluate two design options: 1) traditional construction and trenchless alternatives; 2) upgrades to pump stations for interties to adjacent service zones. Design work will be conducted in FY 2014, with construction anticipated in FY 2015. AKM Consulting Engineers has been hired to perform hydraulic modeling scenarios and recommend the most cost effective approach. Design report is under review.

---

Computerized Maintenance & Management System (CIP)

Project Management:	Ken Knatz	Project Number:	21201
Budget:	\$506,240.00	% of Goal Completion:	100%
Funding Source:	Swr. and Wtr. Deprec. Funds	Status:	Done
Goal Completion Date:	12/31/2013	Fiscal Year Goal:	Complete Implementation
Actual Completion Date:	12/31/2013		Plan

Comments: Project for improvements to Utilities Division asset maintenance software program. The Utilities Staffing Analysis recommends implementing an enterprise solution throughout the Division to track all of its activities. A request for proposal was developed and released to 11 firms with experience in implementing CMMS systems for public agencies. Westin Solutions was selected to assist the division with a long term strategy and implementation plan. Lucity will be recommended for implementation. Software demonstration was held for Maintenance and Parks Division to gauge interest with positive feedback received from demo attendees. Recommendation to purchase and implement software will be brought to City Council spring 2014.

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Los Mares at Vaquero Infrastructure Protection (CIP)

Project Management:	Ken Knatz	Project Number:	20001
Budget:	\$117,390.00	% of Goal Completion:	0%
Funding Source:	S.D., Swr. & Wtr. Depr., Gas Tx	Status:	Hold
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Award Design Contract
Actual Completion Date:			

Comments: Scope for RFP to protect street and utilities is being developed. Project is on hold.

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M02 Water Quality Treatment Backwash Pipeline (CIP)

Project Management:	Ken Knatz	Project Number:	13015
Budget:	\$129,890.00	% of Goal Completion:	100%
Funding Source:	Clean Ocean Fund	Status:	Done
Goal Completion Date:	12/31/2013	Fiscal Year Goal:	Complete Construction
Actual Completion Date:	12/31/2013		

Comments: A pipeline was constructed to improve backwash efficiency of existing MO2 water quality treatment filters. Construction is complete.

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Main Pump Station Force Main Cathodic Protection (CIP)

Project Management:	Ken Knatz	Project Number:	12202
Budget:	\$483,630.00	% of Goal Completion:	20%
Funding Source:	Sewer Deprec. Rsrv. Fund	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Complete Construction
Actual Completion Date:			

Comments: This project is being implemented in conjunction with the Main Pump Station Rehabilitation. The joints of the force main at the intersection of Avenida Pico and El Camino Real were bonded to provide electrical continuity during the Pico intersection improvements a few years ago. The project will continue the required joint bonding work from the Avenida Pico and El Camino Real intersection back to the pump station within the North Beach area. The underground location of the force main is in conflict with an SDGE transformer. Staff will recommend a changer order to relocate the pipeline.

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Main Pump Station Force Main Inspection (CIP)

Project Management:	Ken Knatz	Project Number:	25203
Budget:	\$71,090.00	% of Goal Completion:	20%
Funding Source:	Sewer Deprec. Rsrv. Fund	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Complete Construction
Actual Completion Date:			

Comments: This project is being implemented in conjunction with the Main Pump Station Rehabilitation. The joints of the force main at the intersection of Avenida Pico and El Camino Real were bonded to provide electrical continuity in this segment of the pipeline. This work was performed to avoid the future need to excavate through the decorative pavers installed in the intersection.

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Main Pump Station Rehabilitation (CIP)

Project Management:	Ken Knatz	Project Number:	10203/29203
Budget:	\$731,030.00	% of Goal Completion:	20%
Funding Source:	Sewer Deprec. Rsrv. Fund	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Complete Construction
Actual Completion Date:			

Comments: This project will replace electrical and mechanical systems that have met their useful life. The construction contract has been awarded; however, the underground location of the force main is in conflict with an SDGE transformer and has delayed the start of the project. Staff will recommend a changer order to relocate the pipeline.

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Marbella PRS Rehabilitation (CIP)

Project Management:	Ken Knatz	Project Number:	14404
Budget:	\$225,000.00	% of Goal Completion:	20%
Funding Source:	Water Deprec. Rsrv. Fund	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Complete Construction
Actual Completion Date:			

Comments: The pressure reducing system on Marbella has deteriorated and is near the end of its useful life. Critical components of the system have become obsolete making repairs difficult to complete. Design and construction are scheduled for FY 2014. Project is complete and construcion contract has been awarded.

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Odor Control Mechanical Piping Replacement (CIP)

Project Management:	Ken Knatz	Project Number:	23201
Budget:	\$137,410.00	% of Goal Completion:	10%
Funding Source:	Sewer Deprec. Rsrv. Fund	Status:	On-Time
Goal Completion Date:	3/31/2014	Fiscal Year Goal:	Complete Construction
Actual Completion Date:			

Comments: 100% design plans and specifications have been completed by MBF Consulting. Project bidding will be coordinated with completion of other WRP improvements due to staging and work area constraints that have resulted from multiple construction contracts at the plant.

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Progressive Cavity Pump Replacement (CIP)

Project Management:	Ken Knatz	Project Number:	23202
Budget:	\$486,200.00	% of Goal Completion:	60%
Funding Source:	Sewer Deprec. Rsrv. Fund	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Award Construction Contract
Actual Completion Date:			

Comments: Design was awarded to Pacific Advanced Civil Engineering May 7th. Preliminary design report establishing the basis of design has been completed. Final design plans and specifications for public bidding are anticipated to be complete in February.

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Reeves Pump Station (CIP)

Project Management:	Handan Cirit	Project Number:	17405
Budget:	\$1,427,130.00	% of Goal Completion:	10%
Funding Source:	Wtr. Acreage Fee Rsrv. Fund	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Obtain right of entry
Actual Completion Date:			

Comments: Staff is pursuing right of entry from Marblehead Coastal for construction of the proposed pump station. Project final design is contingent upon obtaining the right of entry and the findings of a focused water operational study done by AKM Consulting Engineers. AKM study provides for prioritization for construction of the Reeves Pump Station along with upgrade of Reata Pump Station at Reservoir 7 & Blanco Pump Station to Reservoir 9 to replace the decommissioned Cascadita Canyon water line. This project has been re-scoped.

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Reservoir Management Study (CIP)

Project Management:	Ken Knatz	Project Number:	31401
Budget:	\$146,550.00	% of Goal Completion:	20%
Funding Source:	Water Deprec. Rsrv. Fund	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Complete Study
Actual Completion Date:			

Comments: Study to review, prioritize and budget improvements to the City's potable water storage tanks. Staff will compile comprehensive reservoir inventory to identify and budget lining, coating and mechanical improvements. Consultant will be retained to assist with seismic and water quality improvements. An RFP for design services will be issued in early 2014.

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Reservoir No.12 Rehabilitation (CIP)

Project Management:	Ken Knatz	Project Number:	14406
Budget:	\$500,000.00	% of Goal Completion:	0%
Funding Source:	Water Deprec. Rsrv. Fund	Status:	Not Started
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	10% Design
Actual Completion Date:			

Comments: Reservoir No. 12 is a 2.0 million gallon circular concrete tank constructed in 1985. The reservoir inlet, outlet, overflow and other interior components are in need of replacement. An evaluation of the interior surface condition will also be conducted to determine whether the tank is in need of an interior coating. An RFP for design services will be issued in early 2014. This project has been re-scoped.

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Reservoir No. 9 &10 Chemical Improvements (CIP)

Project Management:	Ken Knatz	Project Number:	14407
Budget:	\$300,000.00	% of Goal Completion:	0%
Funding Source:	Water Deprec. Rsrv. Fund	Status:	Not Started
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	10% Design
Actual Completion Date:			

Comments: Water quality within the City's largest reservoirs is impacted by warm summer weather. Permanent chemical improvements will be constructed to maintain consistent water quality and eliminate the need for operator implemented chemical treatment during warm weather periods. An RFP for design services will be issued in early 2014. This project has been re-scoped.

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Reservoir No. 1 Expansion (CIP)

Project Management:	Ken Knatz	Project Number:	11447
Budget:	\$179,350.00	% of Goal Completion:	50%
Funding Source:	Water Deprec. Rsrv. Fund	Status:	Hold
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Complete Preliminary Design
Actual Completion Date:			

Comments: Preliminary design will consider new reservoir capacity and recommend improvements to the City's Well Water Treatment Plant and reservoir service zone upgrades to meet regulatory requirements. Construction funding has been deferred to FY 2017. Water quality system improvements are planned to be constructed ahead of the reservoir expansion once the well aquifer study is completed.

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Sewer Master Plan (CIP)

Project Management:	Dave Rebensdorf	Project Number:	34202
Budget:	\$150,000.00	% of Goal Completion:	0%
Funding Source:	Swr.Conn. & Clean Ocean	Status:	Not Started
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	75% Study
Actual Completion Date:			

Comments: The City's Sewer Master Plan has not been updated since 1995. Due to water conservation efforts over the last decade, sewage generation rates have decreased. A new update is needed to assess the capacity and condition of the key locations in the sewer network and provide recommendations for improvements. The master plan will also focus on evaluating diversion of MO1 treatment effluent to the outfall as well as consideration of accepting sewage flows from Santa Margarita Water District.

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Water Reclamation Odor Control Improvements (CIP)

Project Management:	Ken Knatz	Project Number:	18604/410277
Budget:	\$169,100.00	% of Goal Completion:	30%
Funding Source:	Swr. Conn. Fee Rsrv. Fund	Status:	Behind
Goal Completion Date:	12/31/2013	Fiscal Year Goal:	Complete Construction
Actual Completion Date:			

Comments: A ferric chloride tank and associated improvements will be installed as part of this project. The construction contract was awarded by City Council on June 18th. Materials submittals have been approved, however, the project has been delayed due to long lead time for tank manufacturing. Tank has been delivered and project completion is anticipated Spring 2014.

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Well Outlet Piping & Chemical Treatment (CIP)

Project Management:	Ken Knatz	Project Number:	13408
Budget:	\$749,550.00	% of Goal Completion:	10%
Funding Source:	Water Deprec. Rsrv. Fund	Status:	Hold
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Complete Design
Actual Completion Date:			

Comments: The project design work is planned to be completed as part of the Reservoir No. 1 expansion design. Water quality system improvements are planned to be constructed ahead of the reservoir expansion since the reservoir expansion has been delayed to FY 2017. The project is temporarily on hold to investigate rising TDS and chlorides levels in the well water. Dudek has been hired to conduct the Well Aquifer Study project; the pipeline and chemical improvements needs may change based on results of the completed study.

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WRP Solids Handling (CIP)

Project Management:	Ken Knatz	Project Number:	10204
Budget:	\$1,388,200.00	% of Goal Completion:	90%
Funding Source:	Sewer Deprec. Rrsv. Fund	Status:	On-Time
Goal Completion Date:	1/31/2014	Fiscal Year Goal:	Complete Construction
Actual Completion Date:			

Comments: Centrifuge technology has been selected for the project through pilot testing of different equipment. The installation of the centrifuges, polymer system, conveyors, motor controls and electrical systems are complete. A meeting to coordinate startup and systems integration with equipment manufacturers is scheduled for mid-January.

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Reservoir No. 1 Roof Replacement (CIP)

Project Management:	Kevin Lussier	Project Number:	14405
Budget:	\$75,000.00	% of Goal Completion:	0%
Funding Source:	Water Deprec. Rsrv. Fund	Status:	Not Started
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Complete Construction
Actual Completion Date:			

Comments: Reservoir No. 1 provides potable water storage for the beach service zone. The reservoir roof structure has experienced moderate corrosion and has met its useful life. A new sheet metal roof is needed to protect the reservoir water quality prior to the scheduled replacement and upsize of the reservoir in FY 2017.

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Dead-End Water System Improvements (CIP)

Project Management:	Kevin Lussier	Project Number:	24402
Budget:	\$50,000.00	% of Goal Completion:	50%
Funding Source:	Water Deprec. Rsrv. Fund	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Complete Construction
Actual Completion Date:			

Comments: There are several locations throughout the City where potable water mains "dead-end," and subsequently, the water at the end of the pipe does not have the ability to cycle through the potable water distribution system. By installing a fire hydrant or blow-off at the pipe terminus, operators will be able to flush the stagnated water out of the system. This will allow the Utilities Division to more effectively maintain water quality throughout the potable water system.

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La Pata Recycled Waterline Air Release Valve (CIP)

Project Management:	Kevin Lussier	Project Number:	24403
Budget:	\$50,000.00	% of Goal Completion:	0%
Funding Source:	Water Deprec. Rsrv. Fund	Status:	Not Started
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Complete Construction
Actual Completion Date:			

Comments: Air release valves are proposed along the pipeline to eliminate the corrosive hydrogen chloride gas and extend the life of the pipeline.

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Water System Rehabilitation (CIP)

Project Management:	Kevin Lussier	Project Number:	24401
Budget:	\$448,630.00	% of Goal Completion:	50%
Funding Source:	Water Deprec. Rsrv. Fund	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Complete Construction
Actual Completion Date:			

Comments: This is a collection of scheduled and/or necessary work projects on the City water transmission and distribution system.

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Arenoso Lane SWR Line Replacement (CIP)

Project Management:	Matt Atteberry	Project Number:	14203
Budget:	\$200,000.00	% of Goal Completion:	100%
Funding Source:	Sewer Deprec. Rsrv. Fund	Status:	Done
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Complete Design
Actual Completion Date:	12/31/2013		

Comments: The existing 8-inch cast iron pipe that runs down the coastal bluff from Arenoso Lane to the Beach Trail was installed in 1929 and has been determined to have internal corrosion and scale. This project will rehabilitate or replace the 8-inch pipe utilizing trenchless methods. Via the City's RFP process, a consultant was selected who specializes in trenchless technologies. However, during the consultant selection process, new information was obtained that negated the need to hire a consultant. Staff investigated the new information and has utilized the contractor currently performing City-wide pipeline rehabilitations to rehabilitate the Arenoso Lane sewer line.

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Facilities Structural Assessment (CIP)

Project Management:	Matt Atteberry	Project Number:	12561
Budget:	\$48,470.00	% of Goal Completion:	95%
Funding Source:	Fac. Maint. Rsrv. Fund	Status:	On-Time
Goal Completion Date:	1/31/2014	Fiscal Year Goal:	Complete Report
Actual Completion Date:			

Comments: A consultant has been hired to perform assessments of City owned facilities regarding structural, plumbing, mechanical, and architectural condition. The deliverable will be a technical report containing the findings along with recommended short, medium and long term rehabilitation needs with budget estimates. Facilities assessed included Steed Park, North Beach and T Street Concessions, City Hall, and Corporate Yard Facilities.

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Highland Light Ductile Iron Pipeline Replacement (CIP)

Project Management:	Matt Atteberry	Project Number:	14403
Budget:	\$200,000.00	% of Goal Completion:	0%
Funding Source:	Water Deprec. Rsrv. Fund	Status:	Not Started
Goal Completion Date:	4/30/2014	Fiscal Year Goal:	Complete Design
Actual Completion Date:			

Comments: The infrastructure in the Highland Light development was installed by the developer in 1989. The water line was improperly protected from corrosion, and the ductile iron pipe has failed numerous times. The failures have increased in recent years and the pipe needs to be replaced with non-corrosive polyvinyl chloride (PVC) per City standards. There are approximately 12,000 linear feet that need replacement. The work will occur in two separate phases over multiple years to reduce impact to the Water Depreciation Reserve and residents.

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La Esperanza Pressure Reducing Station Rehabilitation (CIP)

Project Management:	Matt Atteberry	Project Number:	13406
Budget:	\$193,720.00	% of Goal Completion:	10%
Funding Source:	Water Deprec. Rsrv. Fund	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	75% Construction
Actual Completion Date:			

Comments: This project will rehabilitate the existing pressure reducing station on La Esperanza. Design work is underway. Easement needed from property owner that is currently in escrow. Due to uncertainties in the timing of the property sale, funding will be used for improvements to the Sarmentoso PRS. Design of the station has been completed and construction contract awarded.

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Prima Deschecha Canada Channel (M01) Reconstruction (CIP)

Project Management:	Matt Atteberry	Project Number:	10013
Budget:	\$1,718,480.00	% of Goal Completion:	100%
Funding Source:	Storm Drain Utility Fund	Status:	Done
Goal Completion Date:	10/31/2013	Fiscal Year Goal:	Complete Construction
Actual Completion Date:	10/31/2013		

Comments: Prima Deschecha Canada Channel (M01), between Calle Grande Vista and Avenida Vaquero, is a concrete trapezoidal channel that was constructed in the late 1960s and was in need of rehabilitation. Staff bid the project and a construction contract was approved with Earth Construction and Mining. All contract construction work has been completed.

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Rehabilitate Existing Sewer Lines (CIP)

Project Management:	Matt Atteberry	Project Number:	24200
Budget:	\$400,000.00	% of Goal Completion:	100%
Funding Source:	Sewer Deprec. Rsrv. Fund	Status:	Done
Goal Completion Date:	1/31/2014	Fiscal Year Goal:	Complete Construction
Actual Completion Date:	12/31/2013		

Comments: This is an on-going yearly project to rehabilitate deteriorated pipelines from City video assessments. Project funding is also used by the Utility Division for unscheduled maintenance of the sewer system.

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Revetment Rehabilitation at 1304 Calle Toledo (CIP)

Project Management:	Matt Atteberry	Project Number:	23001
Budget:	\$78,760.00	% of Goal Completion:	0%
Funding Source:	Gen., Wtr. & Swr. Deprec.	Status:	Hold
Goal Completion Date:		Fiscal Year Goal:	Complete Design
Actual Completion Date:			

Comments: This project will evaluate the existing hydrology and hydraulics in the Calle Toledo area and rehabilitate the revetment at 1304 Calle Toledo. Project placed on hold due to construction funding being deferred to FY 2015 to fund higher priority projects in FY 2014.

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Samaritan Medical Center Water Valves (CIP)

Project Management:	Matt Atteberry	Project Number:	13407
Budget:	\$45,630.00	% of Goal Completion:	90%
Funding Source:	Water Deprec. Rsrv. Fund	Status:	On-Time
Goal Completion Date:	3/31/2014	Fiscal Year Goal:	Complete Construction
Actual Completion Date:			

Comments: This project will install new valves on Camino de los Mares that reduce the need for an emergency water service shut down to the Medical Center and a large portion of the north-west area of the city for an event that would require immediate repairs to the water system. The Medical Center currently does not have back up water supply nor hook-ups to supply a secondary source of potable water. Staff is working with the Medical Center and the many businesses within the area for a planned shut down to install the new water valves during the evening hours.

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Sewer Line Support at Trafalgar Canyon (CIP)

Project Management:	Matt Atteberry	Project Number:	21202
Budget:	\$149,820.00	% of Goal Completion:	5%
Funding Source:	Sewer Deprec. Rsrv. Fund	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Complete Design
Actual Completion Date:			

Comments: The scope of work includes rehabilitating the sewer support or concrete encasement of the sewer main that crosses Trafalgar Canyon downstream of the outlet structure. Project will be implemented with the Trafalgar Canyon Outlet Water Quality Improvement Project. Projects will be combined to save costs and facilitate regulatory permitting with CDFG, SWRCB and SCRRA.

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Storm Drain Rehabilitation (CIP)

Project Management:	Matt Atteberry	Project Number:	26001
Budget:	\$411,590.00	% of Goal Completion:	100%
Funding Source:	Storm Dr. Util. Fund	Status:	Done
Goal Completion Date:	1/31/2014	Fiscal Year Goal:	Complete Construction
Actual Completion Date:	12/31/2013		

Comments: This is an on-going yearly project to rehabilitate deteriorated pipelines from City video assessments. Project funding is also used by the Utility Division for unscheduled maintenance of the storm drain system.

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Trafalgar Canyon Outlet Water Quality Improvements (CIP)

Project Management:	Matt Atteberry	Project Number:	14005
Budget:	\$40,000.00	% of Goal Completion:	5%
Funding Source:	Clean Ocean Fund	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Complete Design
Actual Completion Date:			

Comments: The scope of work for this project includes eliminating the low flow nuisance storm water that ponds between the beach and the Trafalgar Canyon Outlet Structure. During the dry season the ponded water becomes a vessel for algae and mosquitos. Project will be implemented with the Sewer Line Support at Trafalgar Canyon.

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WRP Fire Services Rehabilitation (CIP)

Project Management:	Matt Atteberry	Project Number:	24203
Budget:	\$300,000.00	% of Goal Completion:	60%
Funding Source:	Sewer Deprec. Rsrv. Fund	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Complete Design
Actual Completion Date:			

Comments: The Water Reclamation Plant buildings are equipped with fire services that provide water to the fire sprinklers in the event of an emergency. The fire services were constructed with ductile iron pipe and have undergone repairs due to pipeline corrosion. The project will replace seven fire services and provide backflow upgrades to meet current regulatory requirements.

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Operational Continuity Data Center (CIP)

Project Management:	Matt Squires	Project Number:	13810
Budget:	\$130,000.00	% of Goal Completion:	50%
Funding Source:	Information Technology Fund	Status:	On-Time
Goal Completion Date:	1/15/2014	Fiscal Year Goal:	25% Construction
Actual Completion Date:			

Comments: Phase 1 of this project will include maintenance updates to the space. These updates will include roof drain relocation, door replacement, anti-static flooring and paint. Upon completion of these maintenance issues the city will bid a complete electrical, rack system and ½ of the required Air Conditioning. Phase 2 will be in FY 2014. Phase 2 will include complete build out of the space. This will include the remainder of the redundant air conditioning, monitoring, and fire suppression.

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Alternative Fuel Station Study (CIP)

Project Management:	Tom Bonigut	Project Number:	34801
Budget:	\$70,000.00	% of Goal Completion:	0%
Funding Source:	Air Qual. Mgmt. Fund	Status:	On-Time
Goal Completion Date:	4/2/2014	Fiscal Year Goal:	Begin study
Actual Completion Date:			

Comments: Staff will develop and issue an RFP for consultant assistance in Spring 2014.

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Comprehensive Load Reduction Plan Implementation (CIP)

Project Management:	Mary Vondrak	Project Number:	34802
Budget:	\$150,000.00	% of Goal Completion:	50%
Funding Source:	Clean Ocean Fund	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Determine Future BMP
Actual Completion Date:			Studies, Start Collecting Wet Weather Data, Complete and Submit Annual Report

Comments: A San Juan Creek and San Clemente Coastal Streams (SJC/SCCS) Watershed Meeting was held on October 28th to discuss upcoming testing of BMPs to determine effectiveness for bacteria removal in wet weather. Two sites were identified in the San Juan Creek watershed as potential candidates for testing. They include a biofiltration system and a bioretention system. Wet weather receiving water quality testing per the Bacteria TMDL started in December. The County has been able to sample one small storm event at the San Clemente TMDL sites. A meeting was held in December to discuss CLRP report updates. Submittal to the Board was not required. The next meeting with the County and copermittees is to be scheduled for the spring.

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M02 Channel- MHC Beach Parking Lots (CIP)

Project Management:	Tom Bonigut	Project Number:	11505/12909
Budget:	\$1,572,370.00	% of Goal Completion:	0%
Funding Source:	Pac. Fac. Constr. Fund	Status:	On-Time
Goal Completion Date:	2/3/2014	Fiscal Year Goal:	Complete appraisal
Actual Completion Date:			

Comments: Per CM direction, will pursue appraisal of M02 channel for parking per the County-provided scope of work. Issuance of RFP pending final Council consideration & direction of beach parking approach.

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Poche Watershed Activities (CIP)

Project Management:	Mary Vondrak	Project Number:	24802
Budget:	\$170,000.00	% of Goal Completion:	35%
Funding Source:	Clean Ocean Fund	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Begin Research, Implement Projects as Appropriate
Actual Completion Date:			

Comments: Bird deterrent measures were implemented at Poche beach from August 8, 2013 to September 30, 2013. A falconer was hired to work the area near the scour pond and deter birds from the beach and at least 150 yards from the shoreline. The project successfully kept gulls away from the area. All ocean water quality samples taken at Poche during this period passed health care agency standards for bacteria. Currently Utilities is evaluating the feasibility of diverting M01 treated water effluent from the UV system directly into the land outfall pipe. Based on research, Environmental Programs staff is putting together a roadmap for the regulatory process and studies needed to pursue any project to address the pond at Poche.

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Safety Quiet Zone Improvements (CIP)

Project Management:	Tom Bonigut	Project Number:	10812
Budget:	\$798,000.00	% of Goal Completion:	35%
Funding Source:	General Fund	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Complete construction
Actual Completion Date:			

Comments: OCTA/Metrolink project to install Audible Warning System and safety improvements at following crossings: Dije, El Portal, Corto, SC Pier (audible system only--safety improvements done), T Street, Lost Winds and Calafia.

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Camino Del Rio & La Pata Extension (CIP)

Project Management:	Tom Frank	Project Number:	18316
Budget:	\$135,770.00	% of Goal Completion:	50%
Funding Source:	Gas Tax Fund	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Coordination with the County
Actual Completion Date:			

Comments: City staff continues to coordinate with the County on the implementation of the project. Project design was completed in July 2013, bid opening on 12/5/13, and the County awarded a contract on December 10, 2013. In November 19, 2013 City Council approved the use of a rubberized asphalt overlay to mitigate projected future noise increases Outstanding tasks include the execution of the MOU and easement acquisition for Camino Del Rio. Grading is scheduled to begin in Spring 2014.

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N. El Camino Real Bike Lane (CIP)

Project Management:	Tom Frank	Project Number:	13308
Budget:	\$735,970.00	% of Goal Completion:	30%
Funding Source:	HSIP Grant & Gas Tax	Status:	Behind
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Design and Permitting
Actual Completion Date:			Complete

Comments: Conceptual Design is completed and approved by the Planning Commission. Consultants are completing final design and environmental and permitting with the Planning Department. The conceptual design is scheduled for review by the City Council on 2/18/14.

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PCH- Avenida Pico Bicycle Path Study (CIP)

Project Management:	Tom Frank	Project Number:	30803
Budget:	\$39,090.00	% of Goal Completion:	30%
Funding Source:	Gas Tax Fund	Status:	Behind
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Complete Study
Actual Completion Date:			

Comments: Pico corridor evaluation is underway. Council approved a contract with DKS to complete the Pico corridor bike lane/path concepts. Expected completion is May 2014.

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Sidewalk Construction Program (CIP)

Project Management:	Ben Parker	Project Number:	13316
Budget:	\$412,000.00	% of Goal Completion:	50%
Funding Source:	General Fund	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Complete Construction of
Actual Completion Date:			Phase I & II

Comments: Phase I of the FY13 sidewalk construction program is complete, Phase II has been awarded and is anticipated to start in February 2014.

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Sidewalk Repair and Improvements (CIP)

Project Management:	Ben Parker	Project Number:	19317
Budget:	\$290,980.00	% of Goal Completion:	20%
Funding Source:	General Fund	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Complete Construction
Actual Completion Date:			

Comments: Construction contract has been awarded. First and second notice requiring repair has been sent to residents with deficient sidewalks in accordance with State Law. Pavers have been ordered but not yet delivered. Construction anticipated to start in February 2014.

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Los Molinos/Calle Valle Street Lights (CIP)

Project Management:	Tom Bonigut	Project Number:	14324
Budget:	\$25,000.00	% of Goal Completion:	0%
Funding Source:	General Fund	Status:	Not Started
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	50% Construction
Actual Completion Date:			

Comments: This project will provide funding for additional SDG&E street lights in the Los Molinos area. Schedule dependent upon SDG&E's undergrounding project progress. Final design changes (based on challenges with services for several properties) require new locations and easements for aboveground transformers. SDG&E is preparing final easement documents for City approval. A project update and milestone schedule will be presented when staff presents several easements for City Council approval. Construction is anticipated in early 2014.

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Boca Del Canon Beach Restroom Replacement (CIP)

Project Management:	Mike Fakhar	Project Number:	14502
Budget:	\$100,000.00	% of Goal Completion:	25%
Funding Source:	General Fund	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	25% Design
Actual Completion Date:			

Comments: Proposal has been developed and issued to selected consulting firms. Project was re-scoped to include services for all beach restrooms. Based on design fees, staff will recommend award of professional services for conceptual design of Boca Del Canon and south T-Street restrooms only.

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Traffic Signals Cabinets Replacement (CIP)

Project Management:	Jane Mrotek	Project Number:	10811
Budget:	\$183,770.00	% of Goal Completion:	25%
Funding Source:	Fac. Maint. Rsrv. Fund	Status:	On-Time
Goal Completion Date:	5/12/2014	Fiscal Year Goal:	Start Construction
Actual Completion Date:			

Comments: Project is 25% complete. Encountered a minor issue with SDG&E requiring additional 100 ft. 3" conduit run for a new service cabinet at El Molino. This cost increase will not affect the final budgeted amount.

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Traffic Signal Battery Backup Systems (CIP)

Project Management:	Jane Mrotek	Project Number:	12334
Budget:	\$58,000.00	% of Goal Completion:	25%
Funding Source:	Fac. Maint. Rsrv. Fund	Status:	On-Time
Goal Completion Date:	5/14/2014	Fiscal Year Goal:	Start Construction
Actual Completion Date:			

Comments: Project is 25% complete. No construction issues or weather delay anticipated.

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Traffic Signal LED Replacement (CIP)

Project Management:	Jane Mrotek	Project Number:	12335
Budget:	\$186,730.00	% of Goal Completion:	25%
Funding Source:	Fac. Maint. Rsrv. Fund	Status:	On-Time
Goal Completion Date:	5/12/2014	Fiscal Year Goal:	Start Construction
Actual Completion Date:			

Comments: Project is 25% complete. No construction issues or weather delay anticipated.

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Second Lower Cross Feeder Evaluation and SOCWA Reliability Study (CIP)

Project Management:	Dave Rebensdorf	Project Number:	33405
Budget:	\$35,000.00	% of Goal Completion:	0%
Funding Source:	Water Acreage Fund	Status:	On-Time
Goal Completion Date:		Fiscal Year Goal:	TBD
Actual Completion Date:			

Comments: Municipal Water District of Orange County (MWDOC) and water agencies in South Orange County have been conducting meetings with Metropolitan Water District (MWD) to evaluate the connection of the Second Lower Cross Feeder to the East Orange County Feeder #2. The pipeline connections would allow for treated MWD water to be provided to Orange County in the event of a Diemer Plant outage. In 2005, MWDOC completed a South Orange County Water Reliability Study. Since its completion, several projects have been completed and there has been interest by local agencies to update the regional study.

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North Beach ECR Beach Parking Lot (CIP)

Project Management:	Handan Cirit	Project Number:	13813
Budget:	\$60,240.00	% of Goal Completion:	25%
Funding Source:	Pub. Fac. Construct. Fee	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	50% Design
Actual Completion Date:			

Comments: Preliminary design was presented to the City's Design Review Subcommittee on December 11, 2013. Preliminary design will be presented to the Planning Commission on January 22, 2014 and to the City Council on February 18, 2014 to proceed with final design and permitting. Project construction is planned for late 2014

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Master Plan for Del Mar Paseos (CIP)

Project Management:	Cliff Jones	Project Number:	32803
Budget:	\$21,280.00	% of Goal Completion:	75%
Funding Source:	General Fund	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Complete Study
Actual Completion Date:			

Comments: Plan has not been adopted by City Council. Staff will recommend that \$25,000 budget be spent on improvements identified within the Plan.

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Sewer Manhole Rehabilitation (CIP)

Project Management:	Matt Atteberry	Project Number:	24200
Budget:	\$85,500.00	% of Goal Completion:	100%
Funding Source:	Sewer Depreciation reserve	Status:	Done
Goal Completion Date:	12/31/2013	Fiscal Year Goal:	Complete Construction
Actual Completion Date:	12/31/2013		

Comments: This project rehabilitated aging sewer manholes throughout the City.

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Slurry Seal (CIP)

Project Management:	Ben Parker	Project Number:	27304
Budget:	\$270,150.00	% of Goal Completion:	100%
Funding Source:	General Fund	Status:	Done
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Complete Construction
Actual Completion Date:	11/30/2013		

Comments: Existing pavement of chosen streets was coated with a type 2 slurry and restriped.

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Wayfinding Master Sign Program (CIP)

Project Management:	Jim Holloway	Project Number:	32801
Budget:	\$27,030.00	% of Goal Completion:	50%
Funding Source:	General Fund	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Complete Construction
Actual Completion Date:			

Comments: Five sign prototypes have been installed in the field so that Council may evaluate the project. Several more (5) prototypes will be installed to direct people to free downtown parking.

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# Performance Measures

## General Government

Performance Measures	2013 Actual	2014 Budget	2014 2nd Qtr	2014 Y-T-D
<b>City Manager</b>				
<b>Budget:</b>	\$581,443	\$597,930	\$150,675	\$264,202
<b>Efficiency:</b>				
Percent of customer service requests or complaints resolved or informed of proposed action within 10 days*	98.0%	98.0%	N/A	N/A
* Annual measurement				
<b>City Clerk</b>				
<b>Budget:</b>	\$674,991	\$740,550	\$211,448	\$363,694
<b>Workload Outputs:</b>				
Number of Regular City Council minutes prepared within 21 days of meeting	21	30	4	9
Number of City Council Agendas/Packets posted 7 days prior to meeting	20	30	6	11
Number of formal public records requests	400	200	57	130
<b>Effectiveness:</b>				
Percent of Regular Council Minutes produced within 21 days	87.5%	100.0%	66.7%	83.3%
Percentage of Agendas/Packets provided at least 7 days prior to the meeting	100.0%	100.0%	100.0%	91.7%
Percentage of public records requests responded to within 10 days	100.0%	100.0%	100.0%	100.0%

# Performance Measures

## Finance & Administrative Services

Performance Measures	2013 Actual	2014 Budget	2014 2nd Qtr	2014 Y-T-D
<b><u>Finance &amp; Administrative Services Administration</u></b>				
<b>Budget:</b>	\$384,287	\$476,600	\$84,337	\$121,607
<b>Efficiency:</b>				
Percentage of quarterly reports completed within the end of the month after the financial close of the quarter.	100.0%	100.0%	100.0%	100.0%
Rate of return on investments	0.82%	1.00%	0.60%	0.625%
<b>Effectiveness:</b>				
Percent of actual General Fund revenues to projections*	101.9%	98.0%	N/A	N/A
Percentage of City operating funds in balance*	97.3%	100.0%	N/A	N/A
Percentage of adopted fiscal policies in compliance*	93.2%	98.0%	N/A	N/A
<b>* Annual measurement.</b>				
 <b><u>Finance Division</u></b>				
<b>Budget:</b>	\$ 1,916,713	\$2,028,530	\$470,485	\$869,765
<b>Workload Outputs:</b>				
Number of accounting transactions processed	27,782	28,900	7,182	14,137
Number of TOT audits performed per Year		4	0	0
Number of utility bills generated per year	220,338	219,000	52,687	110,314
Number of business licenses issued	5,507	5,400	894	1,846
<b>Efficiency:</b>				
Average cost to process accounting transactions	\$30.17	\$28.31	\$27.56	\$25.71
Average cost to generate a utility bill	\$3.54	\$3.71	\$3.47	\$3.10
Average cost to generate a business license	\$28.07	\$24.02	\$31.58	\$28.34
<b>Effectiveness:</b>				
Percentage of total annual TOT revenue audited	0.0%	20.0%	0.0%	0.0%
Percentage accuracy of financial transactions within established accuracy rates	100.0%	98.0%	100.0%	100.0%
Percentage of receivables written off	0.20%	0.20%	0.06%	0.08%
Percentage of receivables over 60 days old	34.4%	15.0%	51.4%	48.1%

# Performance Measures

## Finance & Administrative Services

Performance Measures	2013 Actual	2014 Budget	2014 2nd Qtr	2014 Y-T-D
<b><u>Human Resources</u></b>				
<b>Budget:</b>	\$546,052	\$685,410	\$137,373	\$280,500
<b>Workload Outputs:</b>				
Number of recruitments opened	36	40	8	18
Number of liability claims filed	46	41	10	18
Number of workers' compensation claims filed	19	20	2	8
Number of benefited employees hired	11	10	4	7
Number of non-benefited part-time employees hired	New		9	23
Number of employees completing an annual HR customer satisfaction survey	0	100	0	0
<b>Efficiency:</b>				
Average cost per liability claim settled	\$1,858	\$3,090	\$961	\$988
Average amount paid on a workers' compensation claim	\$2,423	\$2,425	\$2,622	\$2,610
<b>Effectiveness:</b>				
Percent change in the number of work comp claims filed	12.0%	43.0%	100.0%	60.0%
Percent of employees giving an overall satisfaction rating of "Excellent" on annual survey	0.0%	85.0%	0.0%	0.0%
<b><u>Information Technology</u></b>				
<b>Budget:</b>	\$ 1,478,309	\$1,754,430	\$417,593	\$732,903
<b>Workload Outputs:</b>				
Number of workstation computers administered	249	255	250	250
Number of server computers administered	26	35	28	28
<b>Efficiency:</b>				
Percentage of time that servers are operational (server uptime)	99.8%	99.9%	99.3%	99.3%
Percentage of time that workstations are operational (workstation uptime)	99.0%	98.0%	99.5%	99.3%
Percentage of total time that network communications equipment is operational (network communications uptime)	100.0%	99.9%	100.0%	100.0%
Percent of requests for computer services resolved within 3 working days	99.5%	99.0%	99.2%	99.0%

# Performance Measures

## Public Safety

Performance Measures	2013 Actual	2014 Budget	2014 2nd Qtr	2014 Y-T-D
<b><u>Contract Police Services</u></b>				
<b>Budget:</b>	\$11,973,969	\$ 12,955,240	\$ 5,060,135	\$ 6,219,107
<b>Workload Outputs:</b>				
Number of total calls for service	24,082	25,000	5,692	12,536
Number of emergency calls received (Priority 1)	336	300	50	148
Number of traffic collision reports	487	250	47	154
Number of Part 1 crimes committed per 1,000 population	1.12	1.15	1.38	1.35
<b>Efficiency:</b>				
Average response time from dispatch to on-scene emergency calls	4:07	5:00	3:40	3:62
Average response time from receipt of call to on-scene emergency calls	6:09	6:00	3:46	4:73
Percentage of preventative patrol time - day shift (6:00 a.m. to 6:00 p.m.)	43.8%	40.0%	43.7%	43.8%
Percentage of preventative patrol time - day shift (10:00 a.m. to 8:00 p.m.)	40.2%	40.0%	38.3%	39.2%
Percentage of preventative patrol time - night shift (6:00 p.m. to 6:00 a.m.)	36.8%	40.0%	43.0%	39.8%
Percentage of preventative patrol time - night shift (5:00 p.m. to 3:00 a.m.)	45.8%	40.0%	44.3%	44.8%
<b>Effectiveness:</b>				
Percentage of emergency calls responded to in 5 minutes or less	88.9%	95.0%	71.8%	71.9%
Percentage change in Part I crimes from prior year current year	-10.6%	1.0%	38.7%	30.4%
<b><u>Contract Fire Services</u></b>				
<b>Budget:</b>	\$7,478,736	\$7,690,050	\$ 1,894,407	\$ 3,680,972
<b>Workload Outputs:</b>				
Number of emergency calls	2,977	3,000	774	1,561
Number of new construction fire inspections performed	341	400	141	224
Number of fire inspections performed	168	400	10	887
Number of fire plan checks completed	229	200	101	169
<b>Efficiency:</b>				
Average response time for emergency calls	5:51	7:00	5:48	5:49
<b>Effectiveness:</b>				
Percentage of calls with response time within 7 minutes	57.3%	85.0%	43.0%	43.5%
Percentage of technical on-site inspections scheduled within 24 hours	100.0%	98.0%	89.5%	95.0%
Percentage of all plan checks completed within adopted turn around time goals based on plan types	100.0%	98.0%	80.0%	90.0%
Percentage of 5 day turn around plan checks completed within goal	100.0%	98.0%	100.0%	100.0%
Percentage of 10 day turn around plan checks completed within goal	100.0%	98.0%	100.0%	90.0%



# Performance Measures

## Community Development

Performance Measures	2013 Actual	2014 Budget	2014 2nd Qtr	2014 Y-T-D
<b><u>Building</u></b>				
<b>Budget:</b>	\$1,577,912	\$1,863,560	\$434,973	\$777,253
<b>Workload Outputs:</b>				
Number of building permits issued	3,205	3,275	881	1,774
Number of Plan Reviews performed	2,846	2,850	738	1,532
Number of building inspections completed	13,149	16,000	3,306	6,663
Number of customers served at Building counter	5,094	5,200	1,308	2,770
<b>Efficiency:</b>				
Number of Plan Reviews performed per Plan Check staff	1,287	1,140	295	613
Number of inspection conducted per inspector	3,757	4,000	945	1,904
Number of customers served per Permit Tech	2,547	2,600	654	1,469
<b>Effectiveness:</b>				
Percentage of new projects: First review completed within 15 work days	95.6%	95.0%	98.4%	97.8%
Percentage plan review rechecks: Reviewed within 10 work days	86.7%	95.0%	90.1%	89.6%
Percentage response to the public at the counter in 10 minutes	74.7%	80.0%	71.3%	69.7%
<b><u>Planning</u></b>				
<b>Budget:</b>	\$1,443,119	\$1,764,760	\$445,886	\$779,885
<b>Workload Outputs:</b>				
Number of discretionary applications completed	83	75	34	52
Number of zoning plan checks completed	1,936	1,700	0	527
Number of people assisted at counter/over phone	7,644	7,000	2,312	4,753
Number of training sessions to maintain Certified Local Government status	3	10	0	0
Number of training sessions attended by PC	24	14	0	0
<b>Efficiency:</b>				
Number of people assisted at counter/phone per FTE/Week	17.3	17	23.0	22.4
Number of Plan checks completed/FTE/Week	8.1	6.5	8.8	
Number of applications completed/FTE/Week	1.0	4.0	0.9	0.5

# Performance Measures

## Community Development

Performance Measures	2013 Actual	2014 Budget	2014 2nd Qtr	2014 Y-T-D
<b><u>Planning (continued)</u></b>				
<b>Effectiveness:</b>				
Percentage of FTE's time funded by Developer Deposit and fixed fees	38.6%	20.0%	48.0%	48.0%
Percentage of initial plan reviews completed within 15 days	98.0%	95.0%	98.7%	99.3%
Percentage of plan rechecks: reviewed within 10 days	99.1%	95.0%	96.7%	97.2%
Percent of Zoning Administrator applications completed within 6 weeks	92.1%	98.0%	94.3%	80.5%
Percent of Planning Commission applications completed within 14 weeks	100.0%	98.0%	100.0%	100.0%
Percent of City Council applications completed within 19 weeks	25.0%	98.0%	100.0%	50.0%
Percent of calls returned within one business day	95.4%	95.0%	94.0%	93.0%
Percent of counter served within 10 minutes	75.2%	75.0%	74.7%	73.3%
Percent of counter served within 20 minutes	93.3%	95.0%	94.7%	94.0%
<b><u>Code Compliance</u></b>				
<b>Budget:</b>	\$654,723	\$706,010	\$131,590	\$247,496
<b>Workload Outputs:</b>				
Number of new cases	1727	2000	380	869
Number of lots cleared by Weed Abatement	38	40	-	-
Number of graffiti cases	633	500	71	172
Number of case actions	5,624	6,000	1,368	3,315
Number of weekend inspections	2,129	2200	511	1,153
Number of sessions for certification	258	240	63	91
<b>Efficiency:</b>				
Number of cases per officer	189	800	42	99
Cost of weed abatement per lot	\$768	\$500	\$0	\$0
Cost of graffiti removal per case	\$105	\$148	\$138	\$135
Number of actions per officer	155	2368	152	190
Number of weekend inspections conducted per officer	143	1100	85	94
<b>Effectiveness:</b>				
Percent of graffiti cases closed within 6 hours	75.5%	89.7%	67.7%	69.5%
Percentage of cases acknowledged within 2 days	79.8%	82.0%	55.3%	58.7%
Percentage of cases closed within 10 days	64.1%	70.0%	58.3%	61.0%

# Performance Measures

## Community Development

Performance Measures	2013 Actual	2014 Budget	2014 2nd Qtr	2014 Y-T-D
<b><u>Economic Development/Housing Administration</u></b>				
<b>Budget:</b>	\$114,983	\$94,260	\$8,109	\$23,462
<b>Workload Outputs:</b>				
Number of Home Rehab loans provided to property owners	6	5	2	4
Number of businesses receiving commercial facade grants	11	10	4	9
Number of non-profits receiving Social Program grants	12	12	0	12
<b>Effectiveness:</b>				
Percentage of Home Rehab & commercial grants expended	100.0%	85.0%	45.0%	75.0%
Percentage General fund social program grants expended	100.0%	100.0%	0.0%	100.0%

# Performance Measures

## Public Works

Performance Measures	2013 Actual	2014 Budget	2014 2nd Qtr	2014 Y-T-D
<b><u>Engineering</u></b>				
<b>Budget:</b>	\$3,419,615	\$4,366,120	\$558,070	\$1,050,747
<b>Workload Outputs:</b>				
Number of permits issued	334	300	82	167
Number of inspections conducted	2,462	2,000	831	1,539
Number of plans submitted for 1st plan check	52	50	10	22
Number of plans submitted for additional plan checks	61	80	24	62
Number of research projects conducted	329	300	44	132
Number of miles of streets designed	2.53	2.50	0.00	0.80
Number of miles of streets constructed	0.69	2.50	1.64	1.64
Number of traffic citizens complaints received	178	120	44	90
<b>Efficiency:</b>				
Time spent per first plan review (hours)	6.06	6.50	6.00	6.04
Time spent per additional plan review (hours)	4.71	5.00	4.67	4.50
Time spent per research project	2.13	2.00	2.33	2.08
Design cost less than 15% of the projected costs	83.8%	85.0%	85.7%	92.9%
Final project costs within budget	90.8%	90.0%	100.0%	100.0%
Percent of response to citizen complaints within 45 days	77.9%	80.0%	72.7%	73.3%
<b>Effectiveness:</b>				
Percent of project reviews completed in 15 days (1st plan check)	81.8%	90.0%	85.7%	92.9%
Percent of project reviews completed in 10 days (add'l plan check)	91.4%	90.0%	92.6%	93.0%
Percent of research projects completed in 10 days	97.9%	95.0%	96.7%	95.7%
Percent of projected street design completed	63.0%	85.0%	0.0%	32.0%
Percent of street miles completed	54.0%	85.0%	52.4%	52.4%
Percent of traffic complaints resolved	73.2%	80.0%	72.7%	73.3%
<b><u>Maintenance</u></b>				
<b>Budget:</b>	\$3,572,432	\$3,978,390	\$965,694	\$1,752,508
<b>Workload Outputs:</b>				
Number of potholes repaired	729	550	181	393
Number of signs repaired or replaced	2,076	1,800	469	989
Number of work orders received/completed by Facilities Maintenance Section	1,416	2,000	606	1,149
Number of street light/traffic signal repairs	601	750	178	330
Number of USA responses (Underground Service Alerts)	665	600	185	374

# Performance Measures

## Public Works

<b>Performance Measures</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 2nd Qtr</b>	<b>2014 Y-T-D</b>
<b><u>Maintenance (continued)</u></b>				
<b>Efficiency:</b>				
Average sq. ft. of pothole repairs provided per day of service	406.4	450.0	413.7	463.2
Average # of signs maintained per hour of service provided	4.7	5.5	4.7	4.6
Average # of facilities maintenance work orders completed per day of service	6.5	10.0	10.7	10.1
Average # of USA completed per day of service	3.0	3.0	3.6	3.5
Average number of streetlight/traffic signal repairs per day	2.7	3.5	3.4	3.0
<b>Effectiveness:</b>				
Percentage of pothole service requests repaired within 3 working days	100.0%	100.0%	100.0%	100.0%
Percentage of signage repair requests responded to and completed within 3 working days	100.0%	100.0%	100.0%	100.0%
Percentage of facilities maintenance work orders responded to in 3 working days	100.0%	100.0%	100.0%	100.0%
Percentage of street light / traffic signal service Requests completed within 3 working days	99.0%	100.0%	98.8%	98.4%
Percentage of USA service requests completed within 3 working days	100.0%	100.0%	100.0%	100.0%
<b><u>Water</u></b>				
<b>Budget:</b>	\$17,184,875	\$ 18,038,460	\$ 4,308,093	\$ 8,469,142
<b>Workload Outputs:</b>				
Number of maintenance procedures at reservoirs, pump stations, valves, hydrants and operating equipment	3,687	3,600	869	1,890
Number of miles of planned leak detection on water pipeline	145.5	130.0	67.5	127
Number of samples taken to test compliance	10,304	8,600	2,621	5,319
Number of emergency calls for service	744	600	197	440
<b>Efficiency:</b>				
Percentage of maintenance procedures completed on time	90.8%	90.0%	98.3%	98.3%
Percentage of system water loss	5.5%	5.0%	2.8%	3.6%
<b>Effectiveness:</b>				
Percentage of leaks repaired within 48 hours	100.0%	98.0%	100.0%	100.0%
Percentage of monitoring samples in full compliance	100.0%	100.0%	100.0%	100.0%
Percentage of emergency calls responded within 15 minutes during working hours	100.0%	100.0%	100.0%	100.0%
Percentage of emergency calls responded within 30 minutes during non-working hours	100.0%	100.0%	100.0%	100.0%

# Performance Measures

## Public Works

Performance Measures	2013 Actual	2014 Budget	2014 2nd Qtr	2014 Y-T-D
<b><u>Sewer</u></b>				
<b>Budget:</b>	\$8,227,029	\$ 8,629,310	\$ 2,096,989	\$ 4,290,524
<b>Workload Outputs:</b>				
Number of maintenance procedures at treatment plant, pump stations and recycled water facilities	3,916	4,000	881	1,922
Number of samples taken to test compliance	13,534	14,000	2,939	6,669
Number of miles of planned video inspections on sewer collection system	48.8	30.0	10.9	19.6
Number of miles of planned cleaning procedures on sewer collection system	125.2	120.0	30.9	68.8
Number of emergency calls for service	147	120	25	84
<b>Efficiency:</b>				
Percentage of maintenance procedures completed on time	90.8%	90.0%	94.3%	94.7%
Percentage of monitoring samples in full compliance	99.8%	100.0%	99.3%	99.5%
Percentage of sewer collection system cleaned annually	71.8%	68.0%	17.7%	39.4%
Percentage of sewer collection system inspected annually	27.9%	17.0%	6.3%	11.3%
<b>Effectiveness:</b>				
Percentage of emergency calls responded within 15 minutes during working hours	100.0%	100.0%	100.0%	100.0%
Percentage of emergency calls responded within 30 minutes during non-working hours	100.0%	100.0%	100.0%	100.0%
<b><u>Storm Drain</u></b>				
<b>Budget:</b>	\$1,607,964	\$1,567,100	\$369,066	\$723,295
<b>Workload Outputs:</b>				
Number of miles of storm drain pipelines cleaned	0.73	2.00	0.09	0.17
Number of miles of storm drain video inspection	4.60	3.00	0.20	0.30
Number of catch basins cleaned/inspected/stenciled	2,416	1,200	582	1,165
Number of emergency calls for service	50	50	16	38
<b>Efficiency:</b>				
Percentage of storm drain pipelines cleaned annually	1.1%	3.0%	0.1%	0.2%
Percentage of storm drain system inspected annually	7.3%	8.0%	0.3%	0.4%
Percentage of catch basins cleaned/inspected annually	128.5%	64.0%	31.0%	62.0%
<b>Effectiveness:</b>				
Number of emergency calls/percentage of time responding within 15 minutes during working hours	100.0%	100.0%	100.0%	100.0%
Number of emergency calls/percentage of time responding within 30 minutes during non-working hours	100.0%	100.0%	100.0%	100.0%

# Performance Measures

## Public Works

Performance Measures	2013 Actual	2014 Budget	2014 2nd Qtr	2014 Y-T-D
<b>Clean Ocean</b>				
<b>Budget:</b>	\$2,169,720	\$ 3,304,990	\$499,040	\$851,970
<b>Workload Outputs:</b>				
Number of facilities inspected for storm water compliance	644	250	175	532
Number of water quality enforcement actions issued	126	125	12	21
Number of local outreach impressions per year**	2,765,879	2,900,000	1,771,184	4,346,498
<b>Efficiency:</b>				
Number of facility inspections per FTE (1 FTE)	644	250	175	532
Number of water quality enforcement actions issued per FTE (2 FTE)	63	63	6	11
Number of public outreach "impressions" per capita	44	47	27	67
** "impressions" refers to the estimated number of individuals receiving education				
<b>Solid Waste</b>				
<b>Budget:</b>	\$255,200	\$204,330	\$47,364	\$88,255
<b>Workload Outputs:</b>				
Number of residents participating in the Household Hazardous Waste (HHW) Program per quarter	2,271	2,500	538	1,108
Number of Waste Management Plans approved	751	500	149	311
Number of Public Outreach impressions	228,000	225,000	57,000	114,000
Number of trash barrel placement violations	2,332	2,000	735	1,515
Tons of Solid Waste disposed	36,603	36,000	8,937	18,653
<b>Efficiency:</b>				
Total % of participation for residential HHW pickups (19,000 households)	3.2%	13.0%	3.3%	3.2%
Total number of Waste Management Plans approved per quarter within 24 hours	188.0%	380	149	156
Total number of trash barrel placement violations resolved within 7 days	2,337	1,500	735	1,515
<b>Effectiveness:</b>				
Cost of Public Outreach impressions	\$2.50	\$2.55	\$2.50	\$2.50
Solid Waste program cost per ton diverted	\$5.95	\$4.75	\$5.31	\$4.73

\* Solid Waste performance measures are based on the waste diversion controlled by CR&R

# Performance Measures

## Public Works

<b>Performance Measures</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 2nd Qtr</b>	<b>2014 Y-T-D</b>
<b><u>Contract Fleet Maintenance</u></b>				
<b>Budget:</b>	\$1,148,037	\$1,222,410	\$218,899	\$422,162
<b>Workload Outputs:</b>				
Total number of vehicles maintained	154	154	154	154
Number of work orders completed	783	780	165	297
Number of preventative maintenance services completed	356	325	43	96
Number of repeat work orders needed	1	3	0	0
<b>Effectiveness:</b>				
Percentage of fleet available per month	98.9%	95.0%	99.2%	99.1%
Percentage of reworks relative to total work orders	0.1%	0.5%	0.0%	0.0%
Percentage of preventative maintenance services completed within 1 day	100.0%	95.0%	100.0%	100.0%



# Performance Measures

## Beaches. Parks & Recreation

Performance Measures	2013 Actual	2014 Budget	2014 2nd Qtr	2014 Y-T-D
<b><u>Beaches. Parks &amp; Recreation Administration</u></b>				
<b>Budget:</b>	\$426,673	\$413,190	\$123,412	\$227,716
<b>Workload Outputs:</b>				
Number of development plans reviewed	6	5	22	32
Number of active park CIP projects	6	10	10	17
Number of completed park CIP projects	0	4	0	1
Number of CIP project change orders that required City Council approval	1	0	0	0
<b>Efficiency:</b>				
Hours spent reviewing each set of development plans	52	50	30	45
<b>Effectiveness:</b>				
Percentage of development plans reviewed within 2 weeks	100.0%	100.0%	100.0%	100.0%
Percentage of park CIP projects completed within budget as established at time of contract award	0.0%	100.0%	0.0%	100.0%
<b><u>Parks &amp; Beach Maintenance</u></b>				
<b>Budget:</b>	\$5,061,769	\$ 6,013,313	\$ 1,209,571	\$ 2,230,643
<b>Workload Outputs:</b>				
Maintain industry standard ratio of 50 acres of landscape monitored per inspector - 316 acres	79	79	105.0	105.0
Trim 2,000 trees annually to ensure a 7 year cycle	2,368	2,000	633	1,364
Resolve 90% of all service requests within 10 days	88.0%	88.7%	75.7%	81.0%
<b>Efficiency:</b>				
Ratio of acres of landscapes monitored per contract inspector	158.0%	156.0%	210.0%	210.0%
<b>Effectiveness:</b>				
Percentage of trees trimmed to maintain an average 7-year trimming cycle	118.3%	110.0%	99.0%	106.8%
Maintain parks at established levels measured on a scale of A-F:				
<b><i>A-excellent, B- above average, C- average, D-low level, F-minimum level per the 1999 Parks &amp; Rec. Master Plan.</i></b>				
Maintenance level of beaches (target level = C)	C	C+	C	C
Maintenance level of parks (target level = C)	C	C	C	C
Maintenance level of park sports fields (target level = B)	B+	B+	B+	B+
Maintenance level of streetscapes (target level = C)	C+	C+	B+	B+

# Performance Measures

## Beaches. Parks & Recreation

Performance Measures	2013 Actual	2014 Budget	2014 2nd Qtr	2014 Y-T-D
<b>Recreation</b>				
<b>Budget:</b>	\$3,605,857	\$6,609,280	\$965,924	\$1,885,477
<b>Workload Outputs:</b>				
Number of aquatic enrollments	8,124	7,000	620	2,515
Number of other registrations	13,514	10,000	957	4,522
Number of classes/programs offered	1,064	1,000	201	581
Number of attendees at special events	163,700	135,000	33,350	141,870
Number of rentals at Community Center	187	170	77	171
Number of rentals at Beach Club	11	2	18	35
Number of partnered community events	38	37	10	13
<b>Efficiency:</b>				
Percent of registrations taken on-line	40.4%	36.0%	40.7%	50.8%
Percentage of total expenditures recovered by revenues	66.8%	65.0%	30.0%	67.5%
<b>Effectiveness:</b>				
Percentage customer satisfaction response of satisfactory or above for recreation and leisure classes/facility rentals*	96.0%	100.0%	0.0%	50.0%
Percent of classes/programs cancelled	20.7%	15.0%	32.0%	25.2%
Number of customer requested refunds for classes/programs	446	530	52	743
<b>* Annual measurement</b>				
<b>Marine Safety</b>				
<b>Budget:</b>	\$1,434,646	\$1,633,540	\$324,436	\$ 805,777
<b>Workload Outputs:</b>				
Number of beach visitors (estimate)	2,421,800	2,250,100	395,900	1,459,900
Number of swimmer rescues	3,248	3,000	52	2,085
Number of preventative actions via public education/warnings	47,202	44,800	1,244	26,047
Number of people reached through public education programs	35,449	31,100	1,791	26,614
Number of drownings with lifeguards on duty	0	0	0	0
<b>Efficiency:</b>				
Visitors per lifeguard (8 hour shift)	746	650	1,065	906
Rescues per lifeguard FTE (2080 hours)	140	167	27	166
<b>Effectiveness:</b>				
Percentage of swimmer rescues without a drowning	100.0%	100.0%	100.0%	100.0%
Percent of City elementary schools reached through public education*	70.0%	70.0%	3.3%	3.3%
<b>* Annual measurement</b>				

# Performance Measures

## Beaches. Parks & Recreation

Performance Measures	2013 Actual	2014 Budget	2014 2nd Qtr	2014 Y-T-D
<b><u>Golf Operating</u></b>				
<b>Budget:</b>	\$2,235,939	\$2,203,160	\$526,092	\$1,026,087
<b>Workload Outputs:</b>				
Number of golf rounds played - projected	88,177	90,000	19,127	44,422
Number of golf course acres maintained	133	133	133	133
Total revenue generated by the Golf Course	\$2,168,454	\$ 2,230,000	\$505,854	\$1,207,689
<b>Efficiency:</b>				
Course utilization (rounds played/available tee times*)	96.0%	100.0%	102.3%	98.7%
Cost per round	\$21.25	\$24.48	\$27.51	\$23.64
Percentage cost of recovery	97.0%	100.0%	96.2%	117.7%
<b>Effectiveness:</b>				
Number of complaints per 1,000 rounds	1.2	3.0	1.0	1.0
Maintenance quality of golf course retained at a level B May through October	100.0%	90.0%	100.0%	100.0%
Maintenance quality of golf course retained at a level C November through April	100.0%	100.0%	100.0%	100.0%

# Performance Measures

## Animal Shelter

<b>Performance Measures</b>	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 2nd Qtr</b>	<b>2014 Y-T-D</b>
<b><u>Animal Shelter</u></b>				
<b>Budget:</b>	\$1,331,194	\$1,469,540	\$352,841	\$ 810,319
<b>Workload Outputs:</b>				
Number of Dogs Licensed during the year	6,942	7,500	1,538	3,346
Number of calls for service completed during the year	2,155	2,400	498	1,136
Barking Dog complaints received	111	100	18	45
<b>Efficiency:</b>				
Percent of calls for service handled within 24 hours	98.1%	99.0%	97.3%	97.8%
<b>Effectiveness:</b>				
Percentage increase in the number of dog licensed per year	0.3%	3.0%	2.2%	3.1%
Number of dog adoptions	241	325	60	124
Number of cat adoptions	348	325	85	204
Number of animals returned to owners	342	350	55	159
Percentage of barking complaints resolved within 40 days	81.4%	97.0%	100.0%	98.3%