



City of San Clemente

3rd
Quarter Report
Ending March 31, 2014

FY 2014

Pall Gudgeirsson,
City Manager

Erik Sund,
Assistant City Manager



City of San Clemente City Manager

Pall Gudgeirsson, City Manager
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May 8, 2014

Honorable Mayor and Councilmembers:

Submitted for your review is the City of San Clemente's quarterly report for the period ending March 31, 2014. The intent of this report is to provide the Council, staff and citizens with an overview of the financial condition of the City for the third quarter of Fiscal Year 2014.

The report also contains an update of the City's performance measurement system and capital improvement program.

Please feel free to call me if you have any questions regarding this report.

Sincerely,

A handwritten signature in blue ink, appearing to read "Pall Gudgeirsson". The signature is stylized and includes a long horizontal flourish extending to the right.

Pall Gudgeirsson
City Manager



January – March 2014

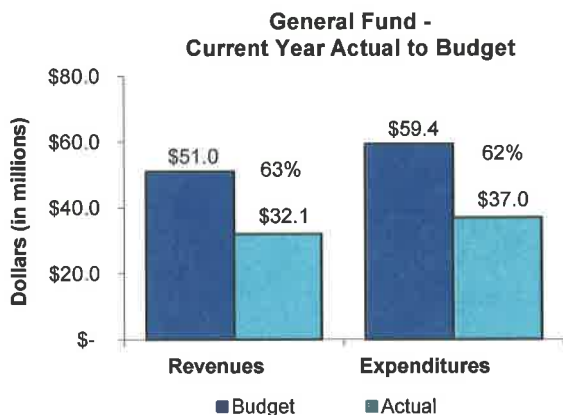
CURRENT FINANCIAL CONDITION

In FY 2014, the City is projecting to maintain a positive operating position. At the end of the third quarter expenditures typically exceed revenues as a result of the timing of property taxes receipts. By fiscal year end the City is projecting revenues to be slightly below budget and expenditures to come in under the budgeted amount. The FY 2014 projected operating position is \$360,000.

GENERAL FUND


General Fund revenues total \$32.1 million, or 63% of the \$51.0 million budget. General Fund revenue is \$975,000 higher than last year's amount of \$31.1 million mainly due to higher property and sales tax receipts, and increased service charges received in the current fiscal year.


General Fund expenditures total \$37.0 million, or 62% of the \$59.4 million budget, as compared to \$36.9 million last year. In total, expenditures ended the quarter \$118,000 higher than the same period for the prior year.





GENERAL FUND REVENUES

Revenues by Category	Budget	YTD Actual	%
Property Taxes	25,133,370	15,525,323	62%
Sales Tax	7,785,000	4,617,144	59%
Transient Occ. Tax	1,590,000	1,083,431	68%
Other Taxes	3,217,450	1,477,190	46%
Permits & Fees	1,414,430	931,055	66%
Intergovernmental	419,240	328,094	78%
Service Charges	4,736,270	3,584,890	76%
Fines	899,000	481,209	54%
Interest, Rents, Other	2,010,140	1,343,084	67%
Interfund Transfers	3,830,140	2,690,594	70%
Balance, YTD	51,035,040	32,062,014	63%


➤ **Property Taxes:**  Property taxes total \$15.5 million, primarily from secured taxes. This is \$300,000 higher than the prior year due to an overall increase in assessed valuation and the timing of receipts.


➤ **Sales Tax:**  Sales taxes amount to \$4.6 million, up from the \$4.2 million seen at this point in the prior year, mainly due to higher than expected receipts in the first three quarters and prior period accounting adjustments. Overall, sales taxes are anticipated to meet estimates for the fiscal year.


➤ **Transient Occupancy Taxes (TOT):**  Transient occupancy taxes total \$1.1 million which is \$116,000 higher than the prior year. The hotel and motel activity accounts for the majority of the increase.


➤ **Other Taxes:**  Other taxes, which consist mostly of franchise fees and business licenses, total \$1.5 million, which is about \$67,000 lower than the prior year, mainly due to the timing of franchise fee receipts from CR&R. SDG&E and Southern California Gas, two of the largest franchise fees, are remitted once a year in April.

➤ **Permits & Fees:**  Permits and fees are at \$931,000, about \$127,000 higher than the previous year, due to higher levels of construction activity than in recent years, including Marblehead development.

➤ **Intergovernmental:**  Intergovernmental, mostly consisting of grant revenues, total \$328,000, mainly related to the San Onofre Nuclear Generating plant. These revenues are down \$78,000 due to an EECBG federal grant received in the prior year.

➤ **Service Charges:**  Service charges, consisting of general government, public safety, parking meters and recreation service charges, amount to \$3.6 million, up about \$294,000 from the prior year. This is mainly the result of increases in Construction Inspection fees and Plan Check fees.

➤ **Fines:**  Fine revenue is \$481,000, down \$29,000 from the prior year mainly due to a decrease in parking violation revenue attributed to defunding one Community Services Officer position in FY 2015. This revenue loss was offset by expenditure reductions. Staff continues to closely monitor fine revenue due to a downward trend seen over the last few years.

➤ **Interest, Rents & Other:**  Interest, rents and other reimbursements total \$1.3 million, up about \$38,000 from the prior year due to increased rental income at City facilities.



GENERAL FUND EXPENDITURES



Expenditure by Type	Budget	YTD Actual	%
Salaries	11,396,750	7,777,301	68%
Benefits	5,451,965	3,655,536	67%
Supplies	1,122,130	568,796	51%
Contractual Services	26,879,135	18,474,877	69%
Other Charges	1,033,380	759,366	73%
Capital Outlay	7,788,323	1,400,931	18%
Interdepartmental	3,958,530	2,935,325	74%
Transfers & Debt	1,766,440	1,410,040	80%
Total	59,396,653	36,982,172	62%

Expenditure by Dept	Budget	YTD Actual	%
General Government	4,735,860	2,997,612	63%
City General	5,339,740	3,271,477	61%
Police	12,963,840	9,420,034	73%
Fire	7,695,550	5,602,411	73%
Comm. Development	4,946,030	3,011,917	61%
Public Works	8,961,160	5,132,141	57%
Beaches, Parks & Rec	14,754,473	7,546,580	51%
Total	59,396,653	36,982,172	62%

Fiscal year actual expenditures for the first quarter are at \$37.0 million compared to the prior year amount of \$36.9 million. The changes by department from the prior year are discussed below.

General Government and City General departments decreased from the prior year. General Government's decrease is the result of salary savings in Finance and Administrative Services and the City General's decrease is a result of a \$630,000 one-time transfer in the prior year.

The largest department increases are a result of public safety contracts, with Police Services increasing \$191,600 and Fire Services increasing \$123,600. Beaches, Parks and Recreation increased \$565,350 from the prior year mainly due to Ole Hanson Beach Club design costs, increased water costs and increased operating costs at Vista Hermosa Park (aquatics and park). Public works increased \$43,700 mostly related to maintenance services and Community Development increased \$59,250 as a result of multiple items, including increased contractual services and other operational increases.

Overall, total expenditures are within the anticipated amounts at this time of the year.

ENTERPRISE FUNDS

The following tables summarize the operating revenues, operating expenses, and changes in operating fund working capital for enterprise funds including Water, Sewer, Golf, Storm Drain and Clean Ocean funds.

Revenues

Revenue	Budget	YTD Actual	%
Water Fund	18,342,465	13,791,909	75%
Sewer Fund	8,936,950	6,175,360	69%
Golf Fund	2,223,465	1,704,089	77%
Storm Drain Fund	1,502,331	893,509	59%
Clean Ocean Fund	2,239,121	1,298,298	58%

Total water revenue is up \$1.7 million from the previous year, \$1.2 million due to an increase in consumption and \$0.5 million from a 6% rate increase, implemented in August 2013. Sewer revenues are down \$0.2 million through the third quarter, but anticipated to equal the budget amount by year end.

Golf Course revenue is up \$104,000 when compared to last year. Resident registrations are \$22,000 higher and revenue from the restaurant concessionaire is up \$78,000 over the previous year due to increased bookings of the facility.

Storm Drain and Clean Ocean fees are fixed and do not change significantly from year to year.

Expenses

Expenses	Budget	YTD Actual	%
Water Fund	18,060,460	12,676,882	70%
Sewer Fund	8,634,310	6,256,900	72%
Golf Fund	2,203,160	1,476,339	67%
Storm Drain Fund	1,567,100	1,109,310	71%
Clean Ocean Fund	3,304,990	1,281,157	39%

Water expenses are up \$0.9 million compared to the prior year. Purchased water is \$0.7 million higher as a result of increased consumption, while depreciation has increased \$0.3 million. Sewer expenses increased \$242,000 including increases in chemicals, up \$28,000; maintenance supplies, up \$78,000; and electricity, up \$104,000.

Golf expenses are down \$70,000 from the previous year due to \$38,000 of expenses the City incurred while temporarily operating the golf course restaurant in the first half of the prior year; \$10,000 less in horticulture expenses; and \$12,000 less in fleet expenses.

Working Capital

Working Capital	Budget	YTD Actual
Water Fund	1,923,005	2,756,028
Sewer Fund	1,678,720	1,294,540
Golf Fund	-300,545	-93,100
Storm Drain Fund	647,531	496,500
Clean Ocean Fund	1,287,751	2,370,761

The Water, Sewer, and Clean Ocean funds continued to build working capital balances during the third quarter. The Golf Fund working capital balance began the year in a negative position and remains negative, as projected in the budget; based on recent green fee increases fund balance should improve. The Storm Drain Fund working capital balance is in line with budget.

WHAT'S NEXT

➤ **FY 2015 Proposed Budget:** The budget public hearing will be held on June 5, 2014 and the budget adoption will occur on June 17, 2014. The budget is available at www.san-clemente.org.

➤ Detailed budgetary information can be obtained from the Finance and Administrative Services Department.



Good. Positive Indicator;



Caution. Unsettled Indicator;



Problem. Negative Indicator

Performance Measures

General Government

Performance Measures	2013 Actual	2014 Budget	2014 3rd Qtr	2014 Y-T-D
<u>City Manager</u>				
Budget:	\$581,443	\$597,930	\$138,826	\$403,028
Efficiency:				
Percent of customer service requests or complaints resolved or informed of proposed action within 10 days*	98.0%	98.0%	N/A	N/A
* Annual measurement				
<u>City Clerk</u>				
Budget:	\$674,991	\$740,550	\$129,144	\$492,837
Workload Outputs:				
Number of Regular City Council minutes prepared within 21 days of meeting	21	30	6	15
Number of City Council Agendas/Packets posted 7 days prior to meeting	20	30	6	17
Number of formal public records requests	400	200	54	184
Effectiveness:				
Percent of Regular Council Minutes produced within 21 days	87.5%	100.0%	100.0%	88.9%
Percentage of Agendas/Packets provided at least 7 days prior to the meeting	100.0%	100.0%	100.0%	94.4%
Percentage of public records requests responded to within 10 days	100.0%	100.0%	100.0%	100.0%

Performance Measures

Finance & Administrative Services

Performance Measures	2013 Actual	2014 Budget	2014 3rd Qtr	2014 Y-T-D
<u>Finance & Administrative Services Administration</u>				
Budget:	\$384,287	\$476,600	\$104,069	\$225,676
Efficiency:				
Percentage of quarterly reports completed within the end of the month after the financial close of the quarter.	100.0%	100.0%	100.0%	100.0%
Rate of return on investments	0.82%	1.00%	0.54%	0.59%
Effectiveness:				
Percent of actual General Fund revenues to projections*	101.9%	98.0%	N/A	N/A
Percentage of City operating funds in balance*	97.3%	100.0%	N/A	N/A
Percentage of adopted fiscal policies in compliance*	93.2%	98.0%	N/A	N/A
* Annual measurement.				
<u>Finance Division</u>				
Budget:	\$ 1,916,713	\$2,028,530	\$460,909	\$1,330,673
Workload Outputs:				
Number of accounting transactions processed	27,782	28,900	6,845	20,982
Number of TOT audits performed per Year		4	0	0
Number of utility bills generated per year	220,338	219,000	57,319	167,633
Number of business licenses issued	5,507	5,400	2,245	4,105
Efficiency:				
Average cost to process accounting transactions	\$30.17	\$28.31	\$27.68	\$26.36
Average cost to generate a utility bill	\$3.54	\$3.71	\$3.25	\$3.15
Average cost to generate a business license	\$28.07	\$24.02	\$12.62	\$19.65
Effectiveness:				
Percentage of total annual TOT revenue audited	0.0%	20.0%	0.0%	0.0%
Percentage accuracy of financial transactions within established accuracy rates	100.0%	98.0%	100.0%	100.0%
Percentage of receivables written off	0.20%	0.20%	0.13%	0.09%
Percentage of receivables over 60 days old	34.4%	15.0%	68.8%	54.9%

Performance Measures

Finance & Administrative Services

Performance Measures	2013 Actual	2014 Budget	2014 3rd Qtr	2014 Y-T-D
<u>Human Resources</u>				
Budget:	\$546,052	\$685,410	\$161,892	\$442,393
Workload Outputs:				
Number of recruitments opened	36	40	7	25
Number of liability claims filed	46	41	17	35
Number of workers' compensation claims filed	19	20	6	14
Number of benefited employees hired	11	10	2	9
Number of non-benefited part-time employees hired	New		15	38
Number of employees completing an annual HR customer satisfaction survey	0	100	0	0
Efficiency:				
Average cost per liability claim settled	\$1,858	\$3,090	\$993	\$989
Average amount paid on a workers' compensation claim	\$2,423	\$2,425	\$1,474	\$2,231
Effectiveness:				
Percent change in the number of work comp claims filed	12.0%	43.0%	100.0%	73.3%
Percent of employees giving an overall satisfaction rating of "Excellent" on annual survey	0.0%	85.0%	0.0%	0.0%
<u>Information Technology</u>				
Budget:	\$ 1,478,309	\$1,754,430	\$431,772	\$1,164,675
Workload Outputs:				
Number of workstation computers administered	249	255	253	251
Number of server computers administered	26	35	28	27
Efficiency:				
Percentage of time that servers are operational (server uptime)	99.8%	99.9%	99.5%	99.4%
Percentage of time that workstations are operational (workstation uptime)	99.0%	98.0%	98.7%	99.1%
Percentage of total time that network communications equipment is operational (network communications uptime)	100.0%	99.9%	100.0%	100.0%
Percent of requests for computer services resolved within 3 working days	99.5%	99.0%	99.0%	99.0%

Performance Measures

Public Safety

Performance Measures	2013 Actual	2014 Budget	2014 3rd Qtr	2014 Y-T-D
<u>Contract Police Services</u>				
Budget:	\$11,973,969	\$ 12,955,240	\$ 3,200,927	\$ 9,420,033
Workload Outputs:				
Number of total calls for service	24,082	25,000	5,574	18,110
Number of emergency calls received (Priority 1)	336	300	52	200
Number of traffic collision reports	487	250	91	245
Number of Part 1 crimes committed per 1,000 population	1.12	1.15	0.96	1.22
Efficiency:				
Average response time from dispatch to on-scene emergency calls	4:07	5:00	4:73	3:99
Average response time from receipt of call to on-scene emergency calls	6:09	6:00	5:12	4:86
Percentage of preventative patrol time - day shift (6:00 a.m. to 6:00 p.m.)	43.8%	40.0%	42.3%	43.3%
Percentage of preventative patrol time - day shift (10:00 a.m. to 8:00 p.m.)	40.2%	40.0%	40.0%	39.4%
Percentage of preventative patrol time - night shift (6:00 p.m. to 6:00 a.m.)	36.8%	40.0%	43.3%	41.0%
Percentage of preventative patrol time - night shift (5:00 p.m. to 3:00 a.m.)	45.8%	40.0%	43.0%	44.2%
Effectiveness:				
Percentage of emergency calls responded to in 5 minutes or less	88.9%	95.0%	52.3%	65.4%
Percentage change in Part I crimes from prior year current year	-10.6%	1.0%	-0.1%	8.5%
<u>Contract Fire Services</u>				
Budget:	\$7,478,736	\$7,690,050	\$ 1,921,439	\$ 5,602,411
Workload Outputs:				
Number of emergency calls	2,977	3,000	774	2,335
Number of new construction fire inspections performed	364	400	103	327
Number of fire inspections performed	1,239	1,250	91	978
Number of fire plan checks completed	297	200	58	227
Efficiency:				
Average response time for emergency calls	5:51	5:40	5:39	5:45
Effectiveness:				
Percentage of calls with response time within 5 minutes	57.3%	85.0%	43.0%	43.3%
Percentage of technical on-site inspections scheduled within 24 hours	100.0%	98.0%	99.0%	96.0%
Percentage of all plan checks completed within adopted turn around time goals based on plan types	100.0%	98.0%	76.0%	85.0%
Percentage of 5 day turn around plan checks completed within goal	100.0%	98.0%	94.0%	98.0%
Percentage of 10 day turn around plan checks completed within goal	100.0%	98.0%	76.0%	85.0%

Performance Measures

Community Development

Performance Measures	2013 Actual	2014 Budget	2014 3rd Qtr	2014 Y-T-D
<u>Building</u>				
Budget:	\$1,577,912	\$1,863,560	\$385,029	\$1,162,283
Workload Outputs:				
Number of building permits issued	3,205	3,275	811	2,585
Number of Plan Reviews performed	2,846	2,850	753	2,285
Number of building inspections completed	13,149	16,000	3,347	10,010
Number of customers served at Building counter	5,094	5,200	1,279	4,049
Efficiency:				
Number of Plan Reviews performed per Plan Check staff	1,287	1,140	377	989
Number of inspection conducted per inspector	3,757	4,000	935	2,838
Number of customers served per Permit Tech	2,547	2,600	640	2,109
Effectiveness:				
Percentage of new projects: First review completed within 15 work days	95.6%	95.0%	97.0%	97.6%
Percentage plan review rechecks: Reviewed within 10 work days	86.7%	95.0%	72.1%	83.8%
Percentage response to the public at the counter in 10 minutes	74.7%	80.0%	76.2%	71.9%
<u>Planning</u>				
Budget:	\$1,443,119	\$1,764,760	\$366,782	\$1,146,667
Workload Outputs:				
Number of discretionary applications completed	83	75	20	77
Number of zoning plan checks completed	1,936	1,700	480	1,503
Number of people assisted at counter/over phone	7,644	7,000	2,491	6,844
Number of training sessions to maintain Certified Local Government status	3	10	4	4
Number of training sessions attended by PC	24	14	13	13
Efficiency:				
Number of people assisted at counter/phone per FTE/Week	17.3	17	23.1	62.0
Number of Plan checks completed/FTE/Week	8.1	6.5	8.0	59.2
Number of applications completed/FTE/Week	1.0	4.0	4.0	15.4

Performance Measures

Community Development

Performance Measures	2013 Actual	2014 Budget	2014 3rd Qtr	2014 Y-T-D
<u>Planning (continued)</u>				
Effectiveness:				
Percentage of FTE's time funded by Developer Deposit and fixed fees	38.6%	20.0%	48.3%	48.1%
Percentage of initial plan reviews completed within 15 days	98.0%	95.0%	95.0%	97.9%
Percentage of plan rechecks: reviewed within 10 days	99.1%	95.0%	97.9%	97.4%
Percent of Zoning Administrator applications completed within 6 weeks	92.1%	98.0%	79.0%	80.0%
Percent of Planning Commission applications completed within 14 weeks	100.0%	98.0%	83.3%	94.4%
Percent of City Council applications completed within 19 weeks	25.0%	98.0%	0.0%	33.3%
Percent of calls returned within one business day	95.4%	95.0%	93.2%	93.1%
Percent of counter served within 10 minutes	75.2%	75.0%	74.5%	73.7%
Percent of counter served within 20 minutes	93.3%	95.0%	92.1%	93.4%
<u>Code Compliance</u>				
Budget:	\$654,723	\$706,010	\$129,794	\$377,289
Workload Outputs:				
Number of new cases	1727	2000	370	1,239
Number of lots cleared by Weed Abatement	38	40	-	-
Number of graffiti cases	633	500	118	290
Number of case actions	5,624	6,000	1,508	4,823
Number of weekend inspections	2,129	2200	607	1,760
Number of sessions for certification	258	240	45	135
Efficiency:				
Number of cases per officer	189	800	41	140
Cost of weed abatement per lot	\$768	\$500	\$0	\$0
Cost of graffiti removal per case	\$105	\$148	\$113	\$127
Number of actions per officer	155	2368	167	182
Number of weekend inspections conducted per officer	143	1100	101	96
Effectiveness:				
Percent of graffiti cases closed within 6 hours	75.5%	89.7%	73.0%	70.7%
Percentage of cases acknowledged within 2 days	79.8%	82.0%	60.7%	59.3%
Percentage of cases closed within 10 days	64.1%	70.0%	50.0%	57.3%

Performance Measures

Community Development

Performance Measures	2013 Actual	2014 Budget	2014 3rd Qtr	2014 Y-T-D
<u>Economic Development/Housing Administration</u>				
Budget:	\$114,983	\$94,260	\$44,450	\$67,912
Workload Outputs:				
Number of Home Rehab loans provided to property owners	6	5	2	6
Number of businesses receiving commercial facade grants	11	10	2	11
Number of non-profits receiving Social Program grants	12	12	0	12
Effectiveness:				
Percentage of Home Rehab & commercial grants expended	100.0%	85.0%	0.0%	45.0%
Percentage General fund social program grants expended	100.0%	100.0%	100.0%	100.0%

Performance Measures

Public Works

Performance Measures	2013 Actual	2014 Budget	2014 3rd Qtr	2014 Y-T-D
<u>Engineering</u>				
Budget:	\$3,419,615	\$4,366,120	\$1,138,245	\$2,188,992
Workload Outputs:				
Number of permits issued	334	300	100	267
Number of inspections conducted	2,462	2,000	864	2,403
Number of plans submitted for 1st plan check	52	50	15	37
Number of plans submitted for additional plan checks	61	80	21	83
Number of research projects conducted	329	300	91	223
Number of miles of streets designed	2.53	2.50	3.09	3.89
Number of miles of streets constructed	0.69	2.50	0.00	1.64
Number of traffic citizens complaints received	178	120	52	142
Efficiency:				
Time spent per first plan review (hours)	6.06	6.50	5.83	5.97
Time spent per additional plan review (hours)	4.71	5.00	5.33	4.78
Time spent per research project	2.13	2.00	1.42	1.86
Design cost less than 15% of the projected costs	83.8%	85.0%	72.7%	86.1%
Final project costs within budget	90.8%	90.0%	90.9%	97.0%
Percent of response to citizen complaints within 45 days	77.9%	80.0%	75.0%	73.9%
Effectiveness:				
Percent of project reviews completed in 15 days (1st plan check)	81.8%	90.0%	83.3%	89.7%
Percent of project reviews completed in 10 days (add'l plan check)	91.4%	90.0%	80.8%	88.9%
Percent of research projects completed in 10 days	97.9%	95.0%	94.7%	95.3%
Percent of projected street design completed	63.0%	85.0%	124.0%	156.0%
Percent of street miles completed	54.0%	85.0%	39.0%	91.4%
Percent of traffic complaints resolved	73.2%	80.0%	82.7%	73.3%
<u>Maintenance</u>				
Budget:	\$3,572,432	\$3,978,390	\$784,904	\$2,537,112
Workload Outputs:				
Number of potholes repaired	729	550	256	649
Number of signs repaired or replaced	2,076	1,800	504	1,493
Number of work orders received/completed by Facilities Maintenance Section	1,416	2,000	295	1,445
Number of street light/traffic signal repairs	601	750	170	500
Number of USA responses (Underground Service Alerts)	665	600	177	551

Performance Measures

Public Works

Performance Measures	2013 Actual	2014 Budget	2014 3rd Qtr	2014 Y-T-D
<u>Maintenance (continued)</u>				
Efficiency:				
Average sq. ft. of pothole repairs provided per day of service	406.4	450.0	410.0	445.4
Average # of signs maintained per hour of service provided	4.7	5.5	4.6	4.6
Average # of facilities maintenance work orders completed per day of service	6.5	10.0	5.5	8.6
Average # of USA completed per day of service	3.0	3.0	3.3	3.4
Average number of streetlight/traffic signal repairs per day	2.7	3.5	3.2	3.1
Effectiveness:				
Percentage of pothole service requests repaired within 3 working days	100.0%	100.0%	100.0%	100.0%
Percentage of signage repair requests responded to and completed within 3 working days	100.0%	100.0%	100.0%	100.0%
Percentage of facilities maintenance work orders responded to in 3 working days	100.0%	100.0%	100.0%	100.0%
Percentage of street light / traffic signal service Requests completed within 3 working days	99.0%	100.0%	93.3%	96.7%
Percentage of USA service requests completed within 3 working days	100.0%	100.0%	100.0%	100.0%
<u>Water</u>				
Budget:	\$17,184,875	\$ 18,038,460	\$ 4,207,740	\$ 12,676,882
Workload Outputs:				
Number of maintenance procedures at reservoirs, pump stations, valves, hydrants and operating equipment	3,687	3,600	1,016	2,906
Number of miles of planned leak detection on water pipeline	145.5	130.0	63.5	190.5
Number of samples taken to test compliance	10,304	8,600	2,705	8,024
Number of emergency calls for service	744	600	182	622
Efficiency:				
Percentage of maintenance procedures completed on time	90.8%	90.0%	95.7%	97.4%
Percentage of system water loss	5.5%	5.0%	3.0%	3.4%
Effectiveness:				
Percentage of leaks repaired within 48 hours	100.0%	98.0%	100.0%	100.0%
Percentage of monitoring samples in full compliance	100.0%	100.0%	100.0%	100.0%
Percentage of emergency calls responded within 15 minutes during working hours	100.0%	100.0%	100.0%	100.0%
Percentage of emergency calls responded within 30 minutes during non-working hours	100.0%	100.0%	100.0%	100.0%

Performance Measures

Public Works

Performance Measures	2013 Actual	2014 Budget	2014 3rd Qtr	2014 Y-T-D
<u>Sewer</u>				
Budget:	\$8,227,029	\$ 8,629,310	\$ 1,966,376	\$ 6,256,900
Workload Outputs:				
Number of maintenance procedures at treatment plant, pump stations and recycled water facilities	3,916	4,000	1,060	2,982
Number of samples taken to test compliance	13,534	14,000	3,211	9,880
Number of miles of planned video inspections on sewer collection system	48.8	30.0	3.83	23.4
Number of miles of planned cleaning procedures on sewer collection system	125.2	120.0	30.8	99.6
Number of emergency calls for service	147	120	44	128
Efficiency:				
Percentage of maintenance procedures completed on time	90.8%	90.0%	94.7%	94.7%
Percentage of monitoring samples in full compliance	99.8%	100.0%	100.0%	99.7%
Percentage of sewer collection system cleaned annually	71.8%	68.0%	20.0%	59.4%
Percentage of sewer collection system inspected annually	27.9%	17.0%	2.5%	13.8%
Effectiveness:				
Percentage of emergency calls responded within 15 minutes during working hours	100.0%	100.0%	100.0%	100.0%
Percentage of emergency calls responded within 30 minutes during non-working hours	100.0%	100.0%	100.0%	100.0%
<u>Storm Drain</u>				
Budget:	\$1,607,964	\$1,567,100	\$386,015	\$1,109,310
Workload Outputs:				
Number of miles of storm drain pipelines cleaned	0.73	2.00	1.79	1.96
Number of miles of storm drain video inspection	4.60	3.00	2.04	2.30
Number of catch basins cleaned/inspected/stenciled	2,416	1,200	585	1,750
Number of emergency calls for service	50	50	2	40
Efficiency:				
Percentage of storm drain pipelines cleaned annually	1.1%	3.0%	2.9%	3.1%
Percentage of storm drain system inspected annually	7.3%	8.0%	3.3%	3.7%
Percentage of catch basins cleaned/inspected annually	128.5%	64.0%	31.1%	93.1%
Effectiveness:				
Number of emergency calls/percentage of time responding within 15 minutes during working hours	100.0%	100.0%	100.0%	100.0%
Number of emergency calls/percentage of time responding within 30 minutes during non-working hours	100.0%	100.0%	100.0%	100.0%

Performance Measures

Public Works

Performance Measures	2013 Actual	2014 Budget	2014 3rd Qtr	2014 Y-T-D
Clean Ocean				
Budget:	\$2,169,720	\$ 3,304,990	\$429,187	\$1,281,157
Workload Outputs:				
Number of facilities inspected for storm water compliance	644	250	266	798
Number of water quality enforcement actions issued	126	125	24	45
Number of local outreach impressions per year**	2,765,879	2,900,000	1,706,821	6,053,319
Efficiency:				
Number of facility inspections per FTE (1 FTE)	644	250	266	798
Number of water quality enforcement actions issued per FTE (2 FTE)	63	63	12	23
Number of public outreach "impressions" per capita	44	47	26	94
** "impressions" refers to the estimated number of individuals receiving education				
Solid Waste				
Budget:	\$255,200	\$204,330	\$41,905	\$130,159
Workload Outputs:				
Number of residents participating in the Household Hazardous Waste (HHW) Program per quarter	2,271	2,500	517	1,625
Number of Waste Management Plans approved	751	500	139	450
Number of Public Outreach impressions	228,000	225,000	57,000	171,000
Number of trash barrel placement violations	2,332	2,000	711	2,226
Tons of Solid Waste diverted from landfill	36,603	36,000	9,207	27,860
Efficiency:				
Total % of participation for residential HHW pickups (19,000 households)	3.2%	13.0%	3.4%	3.3%
Total number of Waste Management Plans approved per quarter within 24 hours	188.0%	380	139	150
Total number of trash barrel placement violations resolved within 7 days	2,337	1,500	711	2,226
Effectiveness:				
Cost of Public Outreach impressions	\$2.50	\$2.55	\$2.50	\$2.50
Solid Waste program cost per ton diverted	\$5.95	\$4.75	\$4.41	\$4.67

* Solid Waste performance measures are based on the waste diversion controlled by CR&R

Performance Measures

Public Works

Performance Measures	2013 Actual	2014 Budget	2014 3rd Qtr	2014 Y-T-D
<u>Contract Fleet Maintenance</u>				
Budget:	\$1,148,037	\$1,222,410	\$357,541	\$779,702
Workload Outputs:				
Total number of vehicles maintained	154	154	154	154
Number of work orders completed	783	780	167	464
Number of preventative maintenance services completed	356	325	57	153
Number of repeat work orders needed	1	3	0	0
Effectiveness:				
Percentage of fleet available per month	98.9%	95.0%	99.2%	99.2%
Percentage of reworks relative to total work orders	0.1%	0.5%	0.0%	0.0%
Percentage of preventative maintenance services completed within 1 day	100.0%	95.0%	100.0%	100.0%

Performance Measures

Beaches. Parks & Recreation

Performance Measures	2013 Actual	2014 Budget	2014 3rd Qtr	2014 Y-T-D
<u>Beaches. Parks & Recreation Administration</u>				
Budget:	\$426,673	\$413,190	\$107,783	\$335,499
Workload Outputs:				
Number of development plans reviewed	6	5	30	62
Number of active park CIP projects	6	10	39	56
Number of completed park CIP projects	0	4	0	1
Number of CIP project change orders that required City Council approval	1	0	0	0
Efficiency:				
Hours spent reviewing each set of development plans	52	50	45	90
Effectiveness:				
Percentage of development plans reviewed within 2 weeks	100.0%	100.0%	100.0%	100.0%
Percentage of park CIP projects completed within budget as established at time of contract award	0.0%	100.0%	0.0%	100.0%
<u>Parks & Beach Maintenance</u>				
Budget:	\$5,061,769	\$ 6,013,313	\$ 1,183,028	\$ 3,413,671
Workload Outputs:				
Maintain industry standard ratio of 50 acres of landscape monitored per inspector - 316 acres	79	79	105.0	105.0
Trim 2,000 trees annually to ensure a 7 year cycle	2,368	2,000	771	2,135
Resolve 90% of all service requests within 10 days	88.0%	88.7%	84.0%	82.0%
Efficiency:				
Ratio of acres of landscapes monitored per contract inspector	158.0%	156.0%	210.0%	210.0%
Effectiveness:				
Percentage of trees trimmed to maintain an average 7-year trimming cycle	118.3%	110.0%	120.7%	111.4%
Maintain parks at established levels measured on a scale of A-F:				
<i>A-excellent, B- above average, C- average, D-low level, F-minimum level per the 1999 Parks & Rec. Master Plan.</i>				
Maintenance level of beaches (target level = C)	C	C+	C	C
Maintenance level of parks (target level = C)	C	C	C	C
Maintenance level of park sports fields (target level = B)	B+	B+	B+	B+
Maintenance level of streetscapes (target level = C)	C+	C+	B+	B+

Performance Measures

Beaches. Parks & Recreation

Performance Measures	2013 Actual	2014 Budget	2014 3rd Qtr	2014 Y-T-D
Recreation				
Budget:	\$3,605,857	\$6,609,280	\$828,953	\$2,714,429
Workload Outputs:				
Number of aquatic enrollments	8,124	7,000	1,301	3,816
Number of other registrations	13,514	10,000	2,063	6,585
Number of classes/programs offered	1,064	1,000	743	1,324
Number of attendees at special events	163,700	135,000	6,540	148,410
Number of rentals at Community Center	187	170	87	258
Number of rentals at Beach Club	11	2	3	38
Number of partnered community events	38	37	23	36
Efficiency:				
Percent of registrations taken on-line	40.4%	36.0%	41.9%	47.8%
Percentage of total expenditures recovered by revenues	66.8%	65.0%	49.3%	61.9%
Effectiveness:				
Percentage customer satisfaction response of satisfactory or above for recreation and leisure classes/facility rentals*	96.0%	100.0%	0.0%	33.3%
Percent of classes/programs cancelled	20.7%	15.0%	24.3%	24.9%
Number of customer requested refunds for classes/programs	446	530	51	794
* Annual measurement				
Marine Safety				
Budget:	\$1,434,646	\$1,633,540	\$277,205	\$ 1,082,981
Workload Outputs:				
Number of beach visitors (estimate)	2,421,800	2,250,100	300,900	1,760,800
Number of swimmer rescues	3,248	3,000	43	2,128
Number of preventative actions via public education/warnings	47,202	44,800	1,381	27,428
Number of people reached through public education programs	35,449	31,100	1,092	27,706
Number of drownings with lifeguards on duty	0	0	0	0
Efficiency:				
Visitors per lifeguard (8 hour shift)	746	650	745	852
Rescues per lifeguard FTE (2080 hours)	140	167	24	119
Effectiveness:				
Percentage of swimmer rescues without a drowning	100.0%	100.0%	100.0%	100.0%
Percent of City elementary schools reached through public education*	70.0%	70.0%	0.0%	3.3%
* Annual measurement				

Performance Measures

Beaches. Parks & Recreation

Performance Measures	2013 Actual	2014 Budget	2014 3rd Qtr	2014 Y-T-D
<u>Golf Operating</u>				
Budget:	\$2,235,939	\$2,203,160	\$450,251	\$1,476,339
Workload Outputs:				
Number of golf rounds played - projected	88,177	90,000	19,055	63,477
Number of golf course acres maintained	133	133	133	133
Total revenue generated by the Golf Course	\$2,168,454	\$ 2,230,000	\$498,564	\$1,706,253
Efficiency:				
Course utilization (rounds played/available tee times*)	96.0%	100.0%	97.7%	98.3%
Cost per round	\$21.25	\$24.48	\$23.63	\$23.26
Percentage cost of recovery	97.0%	100.0%	110.7%	115.6%
Effectiveness:				
Number of complaints per 1,000 rounds	1.2	3.0	1.0	1.0
Maintenance quality of golf course retained at a level B May through October	100.0%	90.0%	100.0%	100.0%
Maintenance quality of golf course retained at a level C November through April	100.0%	100.0%	100.0%	100.0%

Performance Measures

Animal Shelter

Performance Measures	2013 Actual	2014 Budget	2014 3rd Qtr	2014 Y-T-D
<u>Animal Shelter</u>				
Budget:	\$1,331,194	\$1,469,540	\$289,739	\$ 1,100,058
Workload Outputs:				
Number of Dogs Licensed during the year	6,942	7,500	1,870	5,216
Number of calls for service completed during the year	2,155	2,400	377	1,513
Barking Dog complaints received	111	100	19	64
Efficiency:				
Percent of calls for service handled within 24 hours	98.1%	99.0%	97.3%	97.7%
Effectiveness:				
Percentage increase in the number of dog licensed per year	0.3%	3.0%	-5.5%	0.2%
Number of dog adoptions	241	325	64	188
Number of cat adoptions	348	325	40	244
Number of animals returned to owners	342	350	68	227
Percentage of barking complaints resolved within 40 days	81.4%	97.0%	90.0%	95.6%

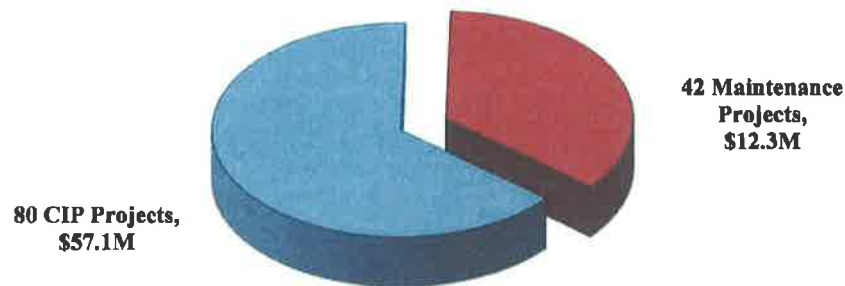
Capital Improvement Program - 3rd Quarter Report

Program Summary

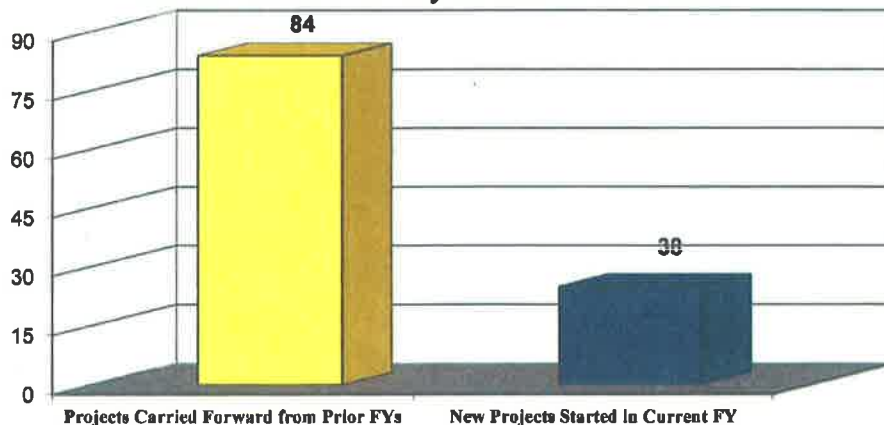
The Capital Improvement Program report provides the status of projects in the current FY 2014 and establishes a commitment for the scheduled delivery of projects. The City's Capital Improvement Program remains strong and active. Most areas in the City continue to see improvements to their community facilities in the form of parks, streets, water, sewer, storm drain and other infrastructure improvement projects.

The FY 2014 Capital Improvement Program consists of 122 projects for a total budget of \$69.4 million. A total of 84 projects were started in the prior fiscal years for completion in FY 2014. There are a total of 80 CIP projects and 42 Maintenance and Study projects.

FY 2014 CIP and Maintenance Projects: \$69.4 Million

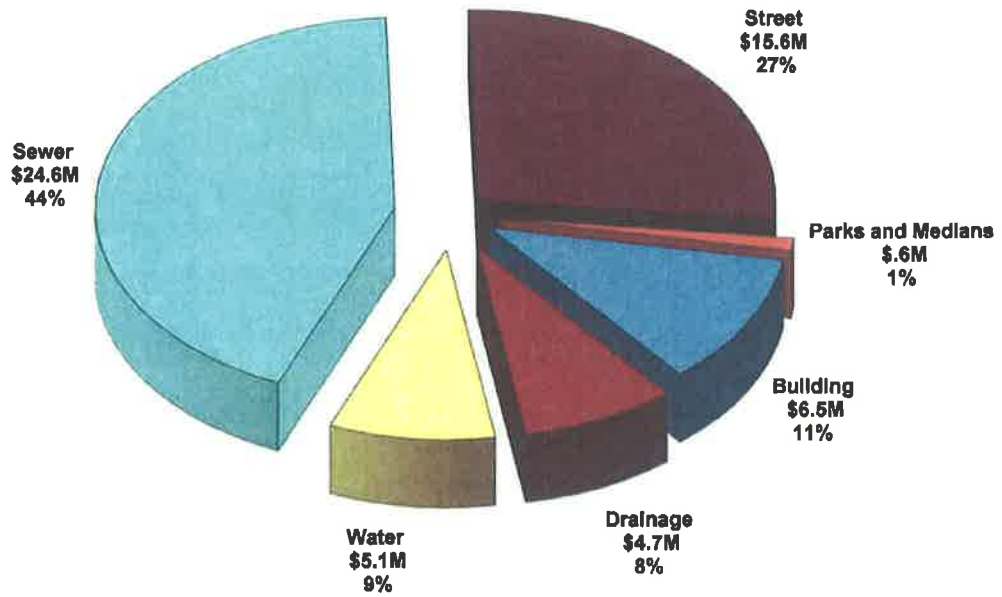


**Total CIP and Maintenance Projects:
Carried Forward vs. Projects Started in Current FY**

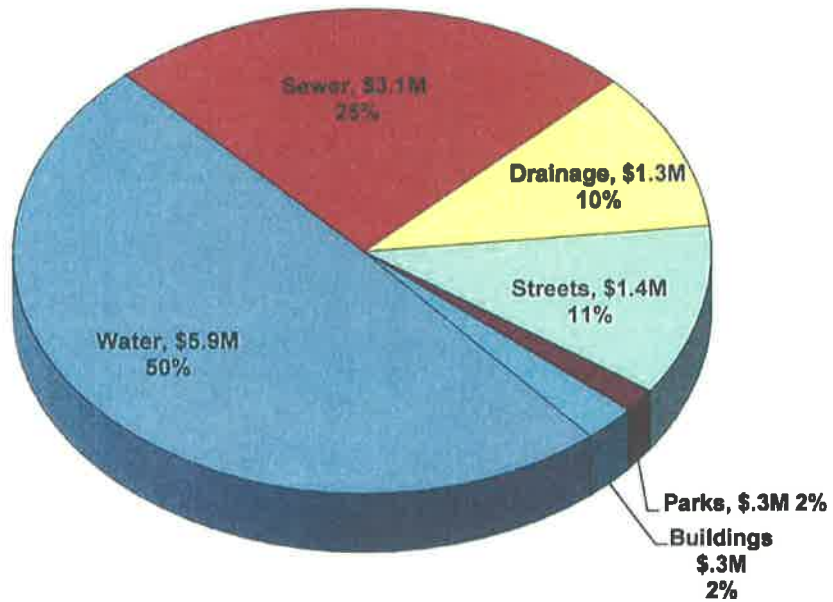


Capital Improvement Program – 3rd Quarter Report

CIP Projects \$57.1 Million

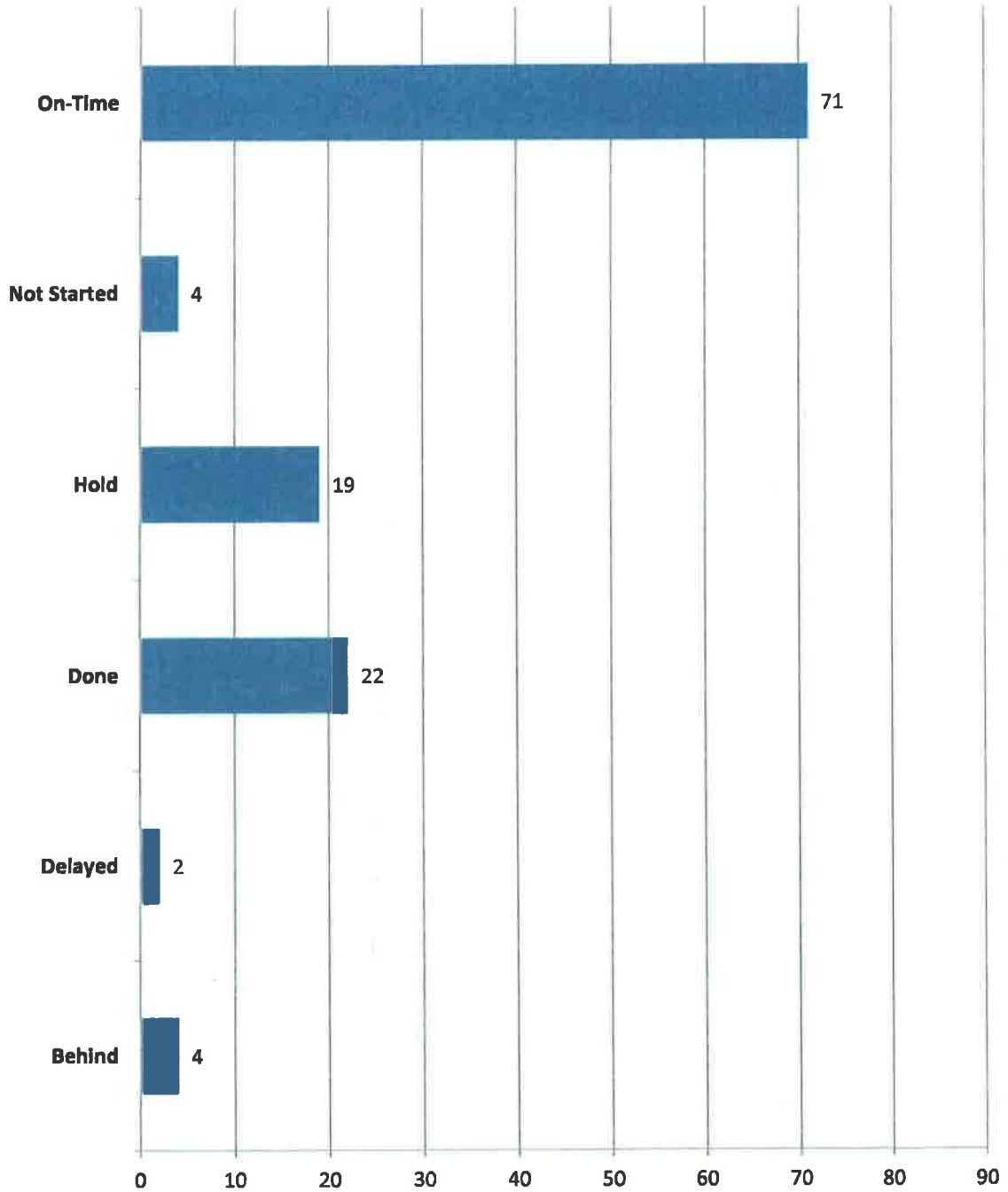


Maintenance Projects \$12.3 Million



Capital Improvement Program - 3rd Quarter Report

Project Status



Capital Improvement Program – 3rd Quarter Report

Schedule Changes

Projects are often re-scoped to take advantage of additional funding or to address the changing needs of the community. In order to realign the project delivery commitment with a revised scope, a baseline budget or schedule adjustment (reset) may be proposed. This section proposes each baseline budget adjustment and establishes a new commitment for delivering the project. The projects recommended for reset for this quarter are listed in the following table:

PROJECT*	ORIGINAL GOAL	REVISED GOAL	ORIGINAL COMPLETION DATE	REVISED COMPLETION DATE
<i>Sewer SCADA System Development/ PN 12605</i>	<i>Complete Construction</i>	<i>75% Construction</i>	<i>3/3/14</i>	<i>6/30/14</i>
<i>Operational Continuity Data Center/ PN 13810</i>	<i>25% Construction</i>	<i>50% Design</i>	<i>1/15/14</i>	<i>6/30/14</i>
<i>Odor Control Mechanical Piping Replacement/ PN 23201</i>	<i>Complete Construction</i>	<i>Publicly Bid Project</i>	<i>3/31/14</i>	<i>6/30/14</i>
<i>Cathodic Protection Projects: City Wide PN 22401,26402/ Reservoir 8 PN 19405</i>	<i>Complete Construction</i>	<i>Award Construction Contract</i>	<i>6/30/14</i>	<i>6/30/14</i> <i>(Revised Goal)</i>
<i>Sewer Line Support at Trafalgar Canyon/ PN 21202</i>	<i>Complete Design</i>	<i>Consultant Selection</i>	<i>6/30/14</i>	<i>6/30/14</i> <i>(Revised Goal)</i>
<i>Trafalgar Canyon Outlet Quality Improvements/ PN 14005</i>	<i>Complete Design</i>	<i>Consultant Selection</i>	<i>6/30/14</i>	<i>6/30/14</i> <i>(Revised Goal)</i>
<i>* See individual projects for a detailed explanation</i>				

For Reporting Period January to March 2014

Ole Hanson Beach Club Rehabilitation (CIP)

Project Management:	Ilkhanipour/Heider	Project Number:	12559
Budget:	\$3,022,140.00	% of Goal Completion:	70%
Funding Source:	General Fund	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Award Construction Contract
Actual Completion Date:			

Comments: The City Council approved a total allocation of \$3.2 million and a final concept plan for the renovation of the Ole Hanson Beach Club. A schedule has been established with the following timeline: 8 months for design, permitting, and construction document preparation for public bidding, 3 months for bid process, and 13 months for construction. Expected completion date is September 2015.

Base of Pier Restroom Rehabilitation (CIP)

Project Management:	A. Donnelly / S. Heider	Project Number:	12560
Budget:	\$409,493.00	% of Goal Completion:	95%
Funding Source:	General Fund	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Complete Design
Actual Completion Date:			

Comments: The City Council confirmed the concept plan preference that provides two additional fixtures in family-style ADA structures. Planning Commission issued additional conditions of approval on October 16, and the City Council allocated funds to satisfy those conditions on December 3, 2013. 100% construction document package has been reviewed by the Building Division and the Technical Specification is currently being written. Bidding is anticipated at the end of summer and construction is anticipated in fall 2014. No changes from previous quarter.

American with Disabilities Act (ADA)

Project Management:	Penrod/Jorgensen	Project Number:	24801
Budget:	\$150,000.00	% of Goal Completion:	25%
Funding Source:	General Fund	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Complete installation of the automatic power operated doors at selected City facilities
Actual Completion Date:			

Comments: Automatic power operated doors are budgeted for City Hall, the Community Center, and at Community Development. Maintenance is taking the lead on all doors other than the north entrance at Community Development. Concrete work to the ramp at the north entrance is necessary and installation is estimated to occur in conjunction with the ramp project. Installation of the door to the Council Chambers is done and the City Hall main entrance is expected to be complete by the end of May.

For Reporting Period January to March 2014

Courtney's Sandcastle Phase II Sensory Garden

Project Management:	Aeryn Donnelly	Project Number:	10143
Budget:	\$449,460.00	% of Goal Completion:	100%
Funding Source:	Parks Acquisition & Dev.	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Bid Project
Actual Completion Date:			

Comments: Construction bids were opened on October 17, 2013 and two bids were received in the amounts that exceeded the engineer's estimate, and were rejected by the City Council on December 3, 2013. City Council approved a request to revise the bid requirements, value engineer the project, and rebid. Staff obtained a 3rd party Engineers Estimate from a local Contractor for the revised plans created by Summers Murphy & Partners, Inc. The Bid Opening was held April 22, 2014 at 2:00pm, and four (4) bids were received. Staff will be reporting to the City Council on May 20 for a possible contract award.

Playground Equipment Replacements (CIP)

Project Management:	Aeryn Donnelly	Project Number:	12724
Budget:	\$151,210.00	% of Goal Completion:	75%
Funding Source:	Park Asset Repl. Rsrv. Fund	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	50% Construction is anticipated as Project will need to be phased with current budget
Actual Completion Date:			

Comments: Ongoing Playground Equipment Replacement Project is scheduled to replace one Playground per year. Max Berg Plaza Park Playground Project was completed in August 2013. Staff has identified Marblehead Inland Park as the next priority for equipment replacement. Staff has received designs for possible improvements to Marblehead Inland Park playground, and obtained an engineer's estimate to phase the 2-5 play area, expand the 5-12 play area and install new Par Course Equipment. Site analysis and development options to expand the playground site have been completed. Staff is writing the Technical Specification and Bid Document.

City Master Plan of Drainage- Other Areas (CIP)

Project Management:	Amir K. Ilkhanipour	Project Number:	34001/34002/34003/34004
Budget:	\$300,000.00	% of Goal Completion:	10%
Funding Source:	Local Drainage Facilities	Status:	Hold
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	25% study completion
Actual Completion Date:			

Comments: The City Master Plan of Drainage has not been updated since 1982. A new update is needed to assess the existing condition and capacity of the City's storm drains and provide recommendations for improvements, including budgetary costs and programming of projects into future budget cycles. Project funding is proportionally allocated based on drainage of the area within each drainage basin. An RFP is being prepared and will be sent out to selected consultants for proposals.

For Reporting Period January to March 2014

Columbo Storm Drain Extension (CIP)

Project Management:	Amir K. Ilkhanipour	Project Number:	18005
Budget:	\$231,060.00	% of Goal Completion:	100%
Funding Source:	Storm Drain Utility Fund	Status:	Done
Goal Completion Date:	3/31/2014	Fiscal Year Goal:	Complete Construction
Actual Completion Date:	12/31/2013		

Comments: Drainage on Avenida Columbo is collected and conveyed via curb and gutter to an existing catch basin located at the end of the cul-de-sac. A 24-inch storm drain pipe extends approximately 45 feet beyond the catch basin on the existing slope. To improve the drainage, this storm drain was extended down the slope to the bottom of the canyon. Construction has been completed.

Los Mares/Vaquero Storm Drain (CIP)

Project Management:	Amir K. Ilkhanipour	Project Number:	16001
Budget:	\$1,195,320.00	% of Goal Completion:	100%
Funding Source:	Storm Drain Utility Fund	Status:	Done
Goal Completion Date:	12/31/2013	Fiscal Year Goal:	Complete Construction
Actual Completion Date:	12/31/2013		

Comments: Project will address flooding in the Los Mares/Vaquero intersection by upsizing and realigning the storm drain in this area. Construction of this project has been completed.

Montalvo Canyon Drain Study (CIP)

Project Management:	Amir K. Ilkhanipour	Project Number:	22001
Budget:	\$74,520.00	% of Goal Completion:	5%
Funding Source:	Storm Drain Utility Fund	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Complete Design & Permitting
Actual Completion Date:			

Comments: The City Attorney's office is directing a drainage study to perform hydrology and hydraulic calculations for the reach of Montalvo Canyon natural waterway in the proximity of the ocean outlet.

For Reporting Period January to March 2014

Reservoir 10 & 6 Water Line (Land Acquisition) (CIP)

Project Management:	Amir K. Ilkhanipour	Project Number:	14400
Budget:	\$18,480.00	% of Goal Completion:	0%
Funding Source:	Water Acre. Fee Rsrv. Fund	Status:	Hold
Goal Completion Date:		Fiscal Year Goal:	TBD
Actual Completion Date:			

Comments: Reservoir 6 is nearing the end of its useful life and the storage capacity is not large enough for its service area. A new water line between Reservoir 10 and 6 will improve the water system operation and reliability as well as dependency of Reservoir 6. An easement for construction of this water line is needed. Prior negotiations with the property owners have not been successful. Staff is currently consulting with the City Attorney prior to moving forward with property condemnation.

Via Ballena Storm Drain Relocation (CIP)

Project Management:	Dave Rebensdorf	Project Number:	13016
Budget:	\$1,291,920.00	% of Goal Completion:	0%
Funding Source:	St.Dr.Util.Fund/FEMA Grant	Status:	Hold
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Complete Design
Actual Completion Date:			

Comments: Working with California and Federal Emergency Management Agencies (CalEMA and FEMA). Grant funding, in the amount of \$700,000 for design and construction, has been allocated based on completion of National Environmental Policy Act (NEPA). Environmental documents have been forwarded to FEMA for securing NEPA approval. VA Consulting was hired to design the project. Awaiting FEMA's approval to commence design.

Via Montego/Storm Drain M01 (CIP)

Project Management:	Amir K. Ilkhanipour	Project Number:	13017
Budget:	\$50,000.00	% of Goal Completion:	0%
Funding Source:	Storm Drain Utility Fund	Status:	Hold
Goal Completion Date:		Fiscal Year Goal:	TBD
Actual Completion Date:			

Comments: Currently there is no storm drain system at the intersection of Via Montego and Via Cascadita. During heavy rain events, the storm runoff has caused local flooding. A storm system needs to be designed and constructed at this intersection to convey the storm runoff to the nearby Prima Dechesha Canada Channel (MO1). Project placed on hold due to construction funding being deferred to FY 2015 as a result of funding needs for higher priority projects in FY 2014.

For Reporting Period January to March 2014

Avenida Presidio Rehabilitation- Phase I (CIP) N. La Esperanza to Calle Cortez

Project Management:	Ben Parker	Project Number:	14330
Budget:	\$345,000.00	% of Goal Completion:	0%
Funding Source:	Street Improvement Fund	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Complete Construction
Actual Completion Date:			

Comments: Project is designed, bid and going to Council for award on 4/15/14.

Avenida Presidio Rehabilitation- Phase II (CIP) North La Esperanza to El Camino Real

Project Management:	Ben Parker	Project Number:	14331
Budget:	\$402,000.00	% of Goal Completion:	50%
Funding Source:	Street Improvement Fund	Status:	Hold
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Submit for Caltrans's encroachment permit
Actual Completion Date:			

Comments: Project is on hold until Caltrans completes ADA (curb ramp) improvements scheduled to be constructed April 2015 to April 2016. Note: Waiting for Caltrans to complete this work before submitting an application for an encroachment permit will save the City the expense of having to do it.

Avenida Presidio Rehabilitation- Phase III (CIP) Avenida Pico to North End of Miguel

Project Management:	Ben Parker	Project Number:	14332
Budget:	\$443,000.00	% of Goal Completion:	30%
Funding Source:	Street Improvement Fund	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Award contract
Actual Completion Date:			

Comments: Project designed and out to bid.

Avenida Vaquero Rehabilitation (CIP)

Project Management:	Ben Parker	Project Number:	13311
Budget:	\$874,070.00	% of Goal Completion:	30%
Funding Source:	Street Improvement Fund	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Award contract
Actual Completion Date:			

Comments: The project is delayed to add 3 projects (Sarmentoso II, Vista Montana II & Calle Aguila) not originally scheduled for this year due to uncertainty of when the reclaimed water project would be complete. With the water project completion now coming near, these 3 projects were inserted into the schedule to take advantage of the window of opportunity to do the construction during summer break. This will increase safety and greatly lessen the impact to the two elementary schools adjacent to these streets.

For Reporting Period January to March 2014

Calle Aguila (CIP)

Project Management:	Ben Parker	Project Number:	12336
Budget:	\$307,320.00	% of Goal Completion:	30%
Funding Source:	Street Improvement Fund	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Award Contract
Actual Completion Date:			

Comments: Delayed due to the recycled water expansion project and not scheduled for this year. However the water work is near completion and the project has been added to this year's schedule. The street design is complete and is out to bid. Work is anticipated Summer 2014, to avoid impacts to school.

Calle Amanecer- Phase II (CIP)

Project Management:	Ben Parker	Project Number:	11304
Budget:	\$693,250.00	% of Goal Completion:	30%
Funding Source:	Street Improvement Fund	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Award Contract
Actual Completion Date:			

Comments: Delayed due to the recycled water expansion project and not scheduled for this year. However the water work is near completion and the project has been added to this year's schedule. The street design is complete, sent to bid and going to Council for award 4/15/14.

Calle Cordillera (CIP)

Project Management:	Ben Parker	Project Number:	11305
Budget:	\$349,650.00	% of Goal Completion:	30%
Funding Source:	Street Improvement Fund	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Award Contract
Actual Completion Date:			

Comments: Delayed due to the recycled water expansion project and not scheduled for this year. However the water work is near completion and the project has been added to this year's schedule. The street design is complete, sent to bid and going to Council for award 4/15/14

Calle De Los Molinos Rehabilitation (CIP)

Project Management:	Ben Parker	Project Number:	18118/410280
Budget:	\$1,023,350.00	% of Goal Completion:	0%
Funding Source:	Street Improvement Fund	Status:	Hold
Goal Completion Date:		Fiscal Year Goal:	TBD
Actual Completion Date:			

Comments: Award will be dependent upon SDG&E completing utility undergrounding.

For Reporting Period January to March 2014

Calle Hidalgo & Via Hildalgo (CIP)

Project Management:	Ben Parker	Project Number:	14333
Budget:	\$158,000.00	% of Goal Completion:	100%
Funding Source:	Street Improvement Fund	Status:	Done
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Complete Construction
Actual Completion Date:	2/28/2014		

Comments: Construction is complete.

Calle Valle Rehabilitation (CIP)

Project Management:	Ben Parker	Project Number:	19102\410084
Budget:	\$585,720.00	% of Goal Completion:	0%
Funding Source:	Street Improvement Fund	Status:	Hold
Goal Completion Date:		Fiscal Year Goal:	TBD
Actual Completion Date:			

Comments: Award will be dependent upon SDG&E completing utility undergrounding.

Camino de los Mares Frontage Road Rehabilitation (CIP)

Project Management:	Ben Parker	Project Number:	13312
Budget:	\$464,210.00	% of Goal Completion:	100%
Funding Source:	Street Improvement Fund	Status:	Done
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Complete Construction
Actual Completion Date:	12/31/2013		

Comments: Deteriorated and deficient curb, gutter, access ramps and pavement areas were reconstructed as needed. The entire road width was overlaid with 2-inches of conventional asphalt over petromat.

Camino de los Mares Rehabilitation (CIP)

Project Management:	Ben Parker	Project Number:	13306
Budget:	\$1,358,990.00	% of Goal Completion:	100%
Funding Source:	Gas Tax Fund	Status:	Done
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Complete Construction
Actual Completion Date:	12/31/2013		

Comments: Deteriorated and deficient curb, gutter, access ramps and pavement areas were reconstructed as needed. The entire road width was overlaid with 1-inch asphalt leveling course followed by 2-inches of rubberized asphalt.

For Reporting Period January to March 2014

Camino de los Mares Traffic Signal Synchronization (CIP)

Project Management:	Tom Frank	Project Number:	13319
Budget:	\$264,310.00	% of Goal Completion:	25%
Funding Source:	Gas Tax Fund	Status:	Behind
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	70% Construction
Actual Completion Date:			

Comments: Plans 90% complete. Providing comments to consultant to complete bid package. Delayed until the hiring of a new Senior Traffic Engineer.

City Hall Parking Lot Rehabilitation (CIP)

Project Management:	Ben Parker	Project Number:	14327
Budget:	\$68,800.00	% of Goal Completion:	0%
Funding Source:	Reserve Fund	Status:	Not Started
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Complete Design
Actual Completion Date:			

Comments: Limited failed pavement areas will be reconstructed. The existing parking lot pavement will be resurfaced with a slurry seal and restriped. ADA signs and parking spaces will be replaced or reconstructed as needed to meet current codes. A concrete planter and palm tree, that currently blocks access to the unloading zone, will be removed and replaced with sidewalk. In January 2014, \$100,000 of ADA improvements to the North entrance of the Community Development building was added to the City Hall/Community Development parking lot improvements (to be bid together). This will require additional staff time and delay the completion of design.

Community Development Parking Lot Rehabilitation (CIP)

Project Management:	Ben Parker	Project Number:	14328
Budget:	\$161,000.00	% of Goal Completion:	0%
Funding Source:	Reserve Fund	Status:	Not Started
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Complete Design
Actual Completion Date:			

Comments: Curb, gutters and pavement that have failed or do not drain will be reconstructed. The existing parking lot pavement will be resurfaced with a slurry seal and restriped. The ADA signs will be updated. The ADA parking spaces and unloading zones will be regraded to comply with ADA slope limits. One curb ramp will be added at the North entrance as required by ADA to serve the existing loading zone. In January 2014, \$100,000 of ADA improvements to the North entrance of the Community Development building was added to the City Hall/Community Development parking lot improvements (to be bid together). This will require additional staff time and delay the completion of design.

For Reporting Period January to March 2014

ECR - Camino Capistrano To Ave Estacion (CIP)

Project Management:	Tom Frank	Project Number:	14325
Budget:	\$750,000.00	% of Goal Completion:	20%
Funding Source:	Gas Tax Fund	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Complete Design
Actual Completion Date:			

Comments: This project is being coordinated with the North ECR bicycle path project.

Los Mares/Vaquero Street Reconstruction (CIP)

Project Management:	Ben Parker	Project Number:	11302
Budget:	\$698,490.00	% of Goal Completion:	10%
Funding Source:	Street Improvement Fund	Status:	On-Time
Goal Completion Date:		Fiscal Year Goal:	TBD
Actual Completion Date:			

Comments: Street reconstruction plans are being finalized, and are waiting on construction of storm drain improvements. Storm drain work delayed the start of this project.

Major Street Maintenance Program 2014 (CIP)

Project Management:	Ben Parker	Project Number:	24301
Budget:	\$550,000.00	% of Goal Completion:	100%
Funding Source:	Gen, Swr.&Wtr. Depr. Rsrv.	Status:	Done
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Complete Construction
Actual Completion Date:	1/10/2014		

Comments: Deteriorated and deficient curb, gutter, access ramps and pavement areas will be reconstructed as needed. Pavement will be cold milled as necessary to make grade. The entire road width will be overlaid with 2-inches of rubberized asphalt. Construction is complete.

For Reporting Period January to March 2014

Sarmentoso (Phase II) (CIP)

Project Management:	Ben Parker	Project Number:	11303
Budget:	\$361,580.00	% of Goal Completion:	30%
Funding Source:	Gas Tax Fund	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Award Contract
Actual Completion Date:			

Comments: This project has been phased to accommodate delays of the Recycled Water Expansion project. Phase I portion was not impacted by this and has been completed. Phase II has been delayed due to the recycled water expansion project and not scheduled for this year. However the water work is near completion and the project has been added to this year's schedule. The street design is complete and is out to bid. Work is anticipated Summer 2014, to avoid impacts to school.

Sewer System Replacement (CIP)

Project Management:	Ben Parker	Project Number:	24201
Budget:	\$100,000.00	% of Goal Completion:	75%
Funding Source:	Str. Impr. & Swr. Deprec.	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Complete Construction
Actual Completion Date:			

Comments: Design and construct sewer system replacements as part of the Street Improvement Program.

Sidewalk Improvements/CDBG 2014 (CIP)

Project Management:	Ben Parker	Project Number:	14329
Budget:	\$150,000.00	% of Goal Completion:	10%
Funding Source:	CDBG Grant Fund	Status:	Hold
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	50% Design
Actual Completion Date:			

Comments: Waiting on Planning Department to hold a public meeting to get input on project selection.

South ECR - Valencia to Mendocino (CIP)

Project Management:	Ben Parker	Project Number:	14326
Budget:	\$1,109,000.00	% of Goal Completion:	0%
Funding Source:	Gas Tax Fund	Status:	Not Started
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Submit for Caltran's encroachment permit
Actual Completion Date:			

Comments: The pavement condition is being re-evaluated to determine if savings can be had from delaying rehabilitation for a couple of years without increasing future costs by entering the period where pavement starts to deteriorate rapidly.

For Reporting Period January to March 2014

Street Improvement Design (CIP)

Project Management:	Ben Parker	Project Number:	24300
Budget:	\$200,000.00	% of Goal Completion:	75%
Funding Source:	Street Improvement Fund	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Complete Design
Actual Completion Date:			

Comments: This provides for design of street improvements scheduled for construction in the following fiscal year.

Vera Cruz Rehabilitation (CIP)

Project Management:	Ben Parker	Project Number:	12333
Budget:	\$869,700.00	% of Goal Completion:	30%
Funding Source:	Gas Tax Fund	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Award Contract
Actual Completion Date:			

Comments: Delayed due to the recycled water expansion project and not scheduled for this year. However the water work is near completion and the project has been added to this year's schedule. The street design is complete, sent to bid and going to Council for award 4/15/14.

Via Pico Plaza Rehabilitation (CIP)

Project Management:	Ben Parker	Project Number:	13315
Budget:	\$114,040.00	% of Goal Completion:	0%
Funding Source:	Street Impr. Fund	Status:	Hold
Goal Completion Date:		Fiscal Year Goal:	TBD
Actual Completion Date:			

Comments: This project is on hold due to interfering work planned as part of I-5 Pico Interchange.

For Reporting Period January to March 2014

Vista Montana- Phase II (CIP)

Project Management:	Ben Parker	Project Number:	12339
Budget:	\$908,100.00	% of Goal Completion:	30%
Funding Source:	Street Impr. Fund	Status:	Hold
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Award Contract
Actual Completion Date:			

Comments: This project has been phased to accommodate delays of the Recycled Water Expansion project. Phase I portion was not impacted by this and has been completed. Phase II has been delayed due to the recycled water expansion project and not scheduled for this year. However the water work is near completion and the project has been added to this year's schedule. The street design is complete and is out to bid. Work is anticipated Summer 2014, to avoid impacts to school.

Water System Replacement (CIP)

Project Management:	Ben Parker	Project Number:	24400
Budget:	\$100,000.00	% of Goal Completion:	75%
Funding Source:	Water Deprec. Reserve Fund	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Complete Construction
Actual Completion Date:			

Comments: Design and construct sewer system replacements as part of the Street Improvement Program.

Dana Point Ocean Water Desalination (CIP)

Project Management:	Cameron \ Rebersdorf	Project Number:	38401
Budget:	\$33,010.00	% of Goal Completion:	20%
Funding Source:	Water Acre. Fee Rsrv. Fund	Status:	On-Time
Goal Completion Date:	1/31/2014	Fiscal Year Goal:	Complete Phase 3, Determine Next Steps
Actual Completion Date:			

Comments: Phase 3 pilot testing is complete and final reports were recently generated. The project appears to be constructable, but impacts to the San Juan Basin groundwater are anticipated at approximately 1,660 acre-feet per year. The participants group will determine the next steps to include close out of Phase 3 and potentially beginning Phase 4. South Coast Water District and the City of Laguna Beach are funding additional studies within the San Juan Basin.

For Reporting Period January to March 2014

Lifeguard Towers (CIP)

Project Management:	Bill Humphreys	Project Number:	33501
Budget:	\$47,810.00	% of Goal Completion:	60%
Funding Source:	General Fund	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Complete Construction
Actual Completion Date:			

Comments: Lifeguard tower design is complete. Project has been bid with contractor selected. Construction on first lifeguard tower should be started by May 1, 2014 with completion date of mid-June 2014.

Community Center Maintenance (CIP)

Project Management:	Jim Waters	Project Number:	14503
Budget:	\$150,000.00	% of Goal Completion:	30%
Funding Source:	Facility Maint. Rsrv.	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Complete Construction
Actual Completion Date:			

Comments: The Community Center Maintenance Project includes termite tenting, minor roof repair, replacement of missing roof tiles and the complete re-painting of the building exterior. Termite tenting is scheduled for April 4th to April 6th. Construction/repair to wood rafter and roof sheathing is at 25%. Painting is out to bid.

City-Wide Cathodic Protection (CIP)

Project Management:	Dave Rebensdorf	Project Number:	22401/26402
Budget:	\$499,730.00	% of Goal Completion:	50%
Funding Source:	Wtr. and Swr. Deprec. Rsrv.	Status:	On-Time
Goal Completion Date:	5/30/2014	Fiscal Year Goal:	Award Contract
Actual Completion Date:			

Comments: The design is complete. The project will be bid Spring 2014. Project is being issued for bid in the 4th Quarter. This project has been re-scoped.

JRWSS Agency Projects (CIP)

Project Management:	Dave Rebensdorf	Project Number:	27402
Budget:	\$4,566,580.00	% of Goal Completion:	75%
Funding Source:	Water Other Agency	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Complete Construction
Actual Completion Date:			

Comments: This is an assortment of CIP projects on the JRWSS water importation system managed by South Coast Water District on behalf of the JRWSS members. Project by Others.

For Reporting Period January to March 2014

Land Outfall Rectifier (CIP)

Project Management:	Dave Rebensdorf	Project Number:	14204
Budget:	\$150,000.00	% of Goal Completion:	10%
Funding Source:	Swr. Deprec. Rsrv. Fund	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Complete Construction
Actual Completion Date:			

Comments: This project is under design.

Ocean Outfall Junction Repairs (CIP)

Project Management:	Dave Rebensdorf	Project Number:	28205
Budget:	\$91,680.00	% of Goal Completion:	30%
Funding Source:	Sewer Other Agency	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Complete Design
Actual Completion Date:			

Comments: The designer has been hired by SOCWA. Preliminary design report was completed with alternatives currently under analysis. Project by Others.

Recycled Water Expansion (CIP)

Project Management:	Dave Rebensdorf	Project Number:	18201
Budget:	\$18,223,280.00	% of Goal Completion:	60%
Funding Source:	Sewer Connection Fee Fund	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	85% Construction
Actual Completion Date:			

Comments: Construction of pipelines and reservoir are anticipated to be complete by March 2014. WRP Expansion completion anticipated in October 2014.

Recycled Water Retrofit of City Parks & Medians (CIP)

Project Management:	Dave Rebensdorf	Project Number:	13111
Budget:	\$159,530.00	% of Goal Completion:	30%
Funding Source:	General Fund	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	10% Construction
Actual Completion Date:			

Comments: RMC Water and Environment was hired to assist with developing a retrofit program for public and private sites.

For Reporting Period January to March 2014

Recycled Water Conversion Program (CIP)

Project Management:	Dave Rebensdorf	Project Number:	34201
Budget:	\$200,000.00	% of Goal Completion:	70%
Funding Source:	Sewer Connection Fee Fund	Status:	On-Time
Goal Completion Date:	2/3/2014	Fiscal Year Goal:	Complete Study
Actual Completion Date:			

Comments: Rates and a potential customer loan program are being evaluated by Raftelis. RMC Water and Environment was hired to assist with developing a retrofit program for public and private sites.

Reservoir 8 Cathodic Protection (CIP)

Project Management:	Dave Rebensdorf	Project Number:	19405
Budget:	\$157,360.00	% of Goal Completion:	50%
Funding Source:	Water Deprec. Rsrv. Fund	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Award Contract
Actual Completion Date:			

Comments: The design is complete. The project will be bid Spring 2014. Project is being reissued for bid in the 4th Quarter. This project has been re-scoped.

Sewer SCADA System Development (CIP)

Project Management:	Rebensdorf \ Fakhar	Project Number:	12605\410336
Budget:	\$1,814,360.00	% of Goal Completion:	75%
Funding Source:	Swr. Depr.&Conn. Fee Rsrv.	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	75% Construction
Actual Completion Date:			

Comments: Project consists of SCADA System Development of all the sewage lift stations throughout the City. SCADA integration and programming issues at the Main Lift Station as well as complexity of programming required for switching between two forms of communication (Cox and Radio) when one or the other fails, has delayed the project completion goals. This project has been re-scoped.

For Reporting Period January to March 2014

Well Water Aquifer Study (CIP)

Project Management:	Dave Rebensdorf	Project Number:	33404
Budget:	\$71,760.00	% of Goal Completion:	100%
Funding Source:	Water Depreciation Reserve	Status:	Done
Goal Completion Date:	3/3/2014	Fiscal Year Goal:	Complete Study
Actual Completion Date:	3/3/2014		

Comments: Study being conducted to evaluate groundwater basin and potentially increase groundwater yield. Study recommended sampling and testing procedures along with two capital improvements. The projects consist of removing sections of Well No. 8 screen to improve water quality and to re-establish Well No. 5 to monitor the aquifer.

Well Water Aquifer Monitoring Improvements (CIP)

Project Management:	Dave Rebensdorf	Project Number:	14408
Budget:	\$300,000.00	% of Goal Completion:	0%
Funding Source:	Wtr. Deprec. Rsrv. Fund	Status:	Hold
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	TBD
Actual Completion Date:			

Comments: Project will be scoped upon completion of the Well Water Aquifer Study Report. The study is complete and two capital projects were recommended. The projects consist of removing sections of Well No. 8 screen to improve water quality and to re-establish Well No. 5 to monitor the aquifer.

WRP Chlorinator Replacement (CIP)

Project Management:	Dave Rebensdorf	Project Number:	27202
Budget:	\$520,000.00	% of Goal Completion:	75%
Funding Source:	Sewer Deprec. Rsrv. Fund	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	85% Construction
Actual Completion Date:			

Comments: Part of Recycled Water Expansion Project. Construction completion anticipated in October 2014.

Ave Pico Traffic Signal Synchronization (CIP)

Project Management:	Tom Frank	Project Number:	13305
Budget:	\$445,390.00	% of Goal Completion:	90%
Funding Source:	M2 Grant & Gas Tax Fund	Status:	On-Time
Goal Completion Date:	6/2/2014	Fiscal Year Goal:	Completion of "Primary Implementation" Phase (includes construction)
Actual Completion Date:			

Comments: Currently installing fiber optic cable and new controllers.

For Reporting Period January to March 2014

Ave Vista Hermosa Traffic Signal Synchronization (CIP)

Project Management:	Tom Frank	Project Number:	13318
Budget:	\$326,470.00	% of Goal Completion:	25%
Funding Source:	M2 Grant & Gas Tax Fund	Status:	Behind
Goal Completion Date:	6/2/2014	Fiscal Year Goal:	Completion of "Primary Implementation" Phase (includes construction)
Actual Completion Date:			

Comments: Plans are 90% complete. Currently providing comments to consultant to complete bid package. Delayed until the hiring of a new Senior Traffic Engineer.

El Camino Real Traffic Signal Synchronization (CIP)

Project Management:	Tom Frank	Project Number:	13307
Budget:	\$524,360.00	% of Goal Completion:	90%
Funding Source:	M2 Grant & Gas Tax Fund	Status:	On-Time
Goal Completion Date:	6/2/2014	Fiscal Year Goal:	Completion of "Primary Implementation" Phase (includes construction)
Actual Completion Date:			

Comments: Currently installing fiber optic cable and new controllers.

Bonito Canyon Slope Replanting (CIP)

Project Management:	Dennis Reed	Project Number:	25102
Budget:	\$68,440.00	% of Goal Completion:	35%
Funding Source:	General Fund	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Complete Replanting
Actual Completion Date:			

Comments: This project will use existing funds to improve erosion control. The project was awarded to TruGreen LandCare at the March 4, 2014, Council meeting. Engineering is currently reviewing the bond submission and then the pre-project meeting can be held.

San Gorgonio Park Youth Sports Building & Restroom (CIP)

Project Management:	Dennis Reed	Project Number:	10401/630010
Budget:	\$48,800.00	% of Goal Completion:	20%
Funding Source:	General Fund	Status:	Hold
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Complete Construction
Actual Completion Date:			

Comments: Funding for this project did not include ADA compliance and the funding is now too low. This project will be cancelled and a larger, more inclusive renovation of the facility will be requested in the future.

For Reporting Period January to March 2014

El Portal Beach Access Rehabilitation (CIP)

Project Management:	H. Cirit / A. Donnelly	Project Number:	23101
Budget:	\$196,750.00	% of Goal Completion:	35%
Funding Source:	General Fund	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	75% Design
Actual Completion Date:			

Comments: Project preliminary design is complete. Upon completion of the City reviews of the proposed preliminary design, staff will proceed with Coastal Commission Development Permit application and final design of the project. Estimated project construction cost based on the preliminary design is \$900,000.

Solids Handling Sludge Storage Tank (CIP)

Project Management:	Handan Cirit	Project Number:	14205
Budget:	\$800,000.00	% of Goal Completion:	15%
Funding Source:	Sewer Fund	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	File regulatory permit applications and commence final design.
Actual Completion Date:			

Comments: Wilson Engineers completed the project preliminary design report identifying the tank location and design criteria for final design. Project final design and regulatory permitting scheduled to commence in early 2014.

Aeration Basin Blower Rehabilitation (CIP)

Project Management:	Ken Knatz	Project Number:	12201
Budget:	\$430,930.00	% of Goal Completion:	100%
Funding Source:	Sewer Deprec. Rsrv. Fund	Status:	Done
Goal Completion Date:	12/31/2013	Fiscal Year Goal:	Complete Construction
Actual Completion Date:	12/6/2013		

Comments: Upgrade at Water Reclamation Plant to replace 20 year old equipment. New technology will improve system efficiency and provide significant energy cost savings. A pre-purchase of blowers was authorized by the City Council to expedite project delivery. Construction is complete.

For Reporting Period January to March 2014

Calafia Pump Station Surge Tank Rehabilitation (CIP)

Project Management:	Ken Knatz	Project Number:	12449
Budget:	\$175,870.00	% of Goal Completion:	25%
Funding Source:	Wtr. Deprec. Rsrv. Fund	Status:	Delay
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Complete Construction
Actual Completion Date:			

Comments: This pump station propels recycled water to the municipal golf course. Staff evaluated the feasibility of retrofitting the pumps station with control valves and variable frequency drives. This alternative was too costly for the available project budget. The surge tank will be replaced in addition to other mechanical improvements at the station, in-house design has been completed. The project construction is being delayed to the Fall in order to not impact golf course irrigation operations during the warm summer months.

Calle Real Pump Station Rehabilitation (CIP)

Project Management:	Ken Knatz	Project Number:	16521
Budget:	\$148,350.00	% of Goal Completion:	0%
Funding Source:	Water Deprec. Rsrv. Fund	Status:	Hold
Goal Completion Date:		Fiscal Year Goal:	TBD
Actual Completion Date:			

Comments: Project will commence once easements are obtained between reservoir 10 & 6. The request for proposal to procure professional services is complete and will be made available to engineering firms once easement acquisition is realized.

Cascadita Canyon Waterline Replacement (CIP)

Project Management:	Ken Knatz	Project Number:	14402
Budget:	\$200,000.00	% of Goal Completion:	25%
Funding Source:	Water Depreci. Rsrv. Fund	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Complete Design
Actual Completion Date:			

Comments: The existing 12-inch waterline within the upper reach of the Cascadita Canyon has reached its useful life and is in need of replacement. Due to the risk associated with operating a pipeline in steep canyon terrain, replacement options using both traditional construction and trenchless alternatives were deemed to not be viable. AKM Consulting Engineers was hired to perform hydraulic modeling scenarios and recommend an alternative approach. AKM has recommended upgrading both Reata and Blanco pump stations to supplement adjacent service zones due to the loss of the Cascadita pipeline. Design work for Reata pump station has been budgeted in the FY 2015 CIP budget. Design for the Cascadita pipeline is no longer needed and will be cancelled.

For Reporting Period January to March 2014

Computerized Maintenance & Management System (CIP)

Project Management:	Ken Knatz	Project Number:	21201
Budget:	\$506,240.00	% of Goal Completion:	100%
Funding Source:	Swr. and Wtr. Deprec. Funds	Status:	Done
Goal Completion Date:	12/31/2013	Fiscal Year Goal:	Complete Implementation Plan
Actual Completion Date:	12/31/2013		

Comments: Project for improvements to Utilities Division asset maintenance software program. The Utilities Staffing Analysis recommends implementing an enterprise solution throughout the Division to track all of its activities. A request for proposal was developed and released to 11 firms with experience in implementing CMMS systems for public agencies. Westin Solutions was selected to assist the division with a long term strategy and implementation plan. Lucity will be recommended for implementation. Software demonstration was held for Maintenance and Parks Division to gauge interest for use by other divisions with positive feedback received from all demo attendees. Recommendation to purchase and implement software will be brought to City Council spring 2014.

Los Mares at Vaquero Infrastructure Protection (CIP)

Project Management:	Ken Knatz	Project Number:	20001
Budget:	\$117,390.00	% of Goal Completion:	0%
Funding Source:	S.D., Swr. & Wtr. Depr., Gas Tx	Status:	Hold
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Award Design Contract
Actual Completion Date:			

Comments: Scope for RFP to protect street and utilities is being developed. Project is on hold.

M02 Water Quality Treatment Backwash Pipeline (CIP)

Project Management:	Ken Knatz	Project Number:	13015
Budget:	\$129,890.00	% of Goal Completion:	100%
Funding Source:	Clean Ocean Fund	Status:	Done
Goal Completion Date:	12/31/2013	Fiscal Year Goal:	Complete Construction
Actual Completion Date:	12/31/2013		

Comments: A pipeline was constructed to improve backwash efficiency of existing MO2 water quality treatment filters. Construction is complete.

For Reporting Period January to March 2014

Main Pump Station Force Main Cathodic Protection (CIP)

Project Management:	Ken Knatz	Project Number:	12202
Budget:	\$534,275.00	% of Goal Completion:	65%
Funding Source:	Sewer Deprec. Rsrv. Fund	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Complete Construction
Actual Completion Date:			

Comments: This project is being implemented in conjunction with the Main Pump Station Rehabilitation. The joints of the force main at the intersection of Avenida Pico and El Camino Real were bonded to provide electrical continuity during the Pico intersection improvements a few years ago. The project will continue the required joint bonding work from the Avenida Pico and El Camino Real intersection back to the pump station within the North Beach area. The underground location of the force main is in conflict with an SDGE transformer and delayed the start of the project. City Council approved a change order in February to relocate the force main. Cathodic protection improvements and force main relocation work began in early March and will be completed in June prior to peak summer season.

Main Pump Station Force Main Inspection (CIP)

Project Management:	Ken Knatz	Project Number:	25203
Budget:	\$71,090.00	% of Goal Completion:	65%
Funding Source:	Sewer Deprec. Rsrv. Fund	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Complete Construction
Actual Completion Date:			

Comments: This project is being implemented in conjunction with the Main Pump Station Rehabilitation. The joints of the force main at the intersection of Avenida Pico and El Camino Real were bonded to provide electrical continuity in this segment of the pipeline. This work was performed to avoid the future need to excavate through the decorative pavers installed in the intersection. Force main improvements are under construction and will be completed prior to peak summer season in early June.

Main Pump Station Rehabilitation (CIP)

Project Management:	Ken Knatz	Project Number:	10203/29203
Budget:	\$915,365.00	% of Goal Completion:	50%
Funding Source:	Sewer Deprec. Rsrv. Fund	Status:	Delay
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Complete Construction
Actual Completion Date:			

Comments: This project will replace electrical and mechanical systems that have met their useful life. The construction contract has been awarded; however, the underground location of the force main was found to be in conflict with an SDGE transformer and delayed the start of the project. City Council approved a change order in February to relocate the force main. Cathodic protection improvements and force main relocation work began in early March and will be completed in June. The contractor will demobilize for the peak summer season and return to complete the pump station work after Labor Day.

For Reporting Period January to March 2014

Marbella PRS Rehabilitation (CIP)

Project Management:	Ken Knatz	Project Number:	14404
Budget:	\$225,000.00	% of Goal Completion:	100%
Funding Source:	Water Deprec. Rsrv. Fund	Status:	Done
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Complete Construction
Actual Completion Date:	3/21/2014		

Comments: The pressure reducing system on Marbella has deteriorated and had met its useful life. Project construction is substantially complete.

Odor Control Mechanical Piping Replacement (CIP)

Project Management:	Ken Knatz	Project Number:	23201
Budget:	\$137,410.00	% of Goal Completion:	90%
Funding Source:	Sewer Deprec. Rsrv. Fund	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Publicly Bid Project
Actual Completion Date:			

Comments: 100% design plans and specifications have been completed by MBF Consulting. Project bidding will be coordinated with completion of other WRP improvements due to staging and work area constraints that have resulted from multiple concurrent construction contracts at the WRP. This project has been re-scoped.

Progressive Cavity Pump Replacement (CIP)

Project Management:	Ken Knatz	Project Number:	23202
Budget:	\$486,200.00	% of Goal Completion:	85%
Funding Source:	Sewer Deprec. Rsrv. Fund	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Award Construction Contract
Actual Completion Date:			

Comments: Design was awarded to Pacific Advanced Civil Engineering May 7th, 2013. Preliminary design report establishing the basis of design has been completed. Final design plans and specifications are 100% complete and will be issued for public bidding in early April.

For Reporting Period January to March 2014

Reeves Pump Station (CIP)

Project Management:	Handan Cirit	Project Number:	17405
Budget:	\$1,427,130.00	% of Goal Completion:	10%
Funding Source:	Wtr. Acreage Fee Rsrv. Fund	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Obtain right of entry
Actual Completion Date:			

Comments: Staff is pursuing right of entry from Marblehead Coastal for construction of the proposed pump station. Project final design is contingent upon obtaining the right of entry and the findings of a focused water operational study done by AKM Consulting Engineers. AKM study provides for prioritization for construction of the Reeves Pump Station along with upgrade of Reata Pump Station at Reservoir 7 & Blanco Pump Station to Reservoir 9, to replace the decommissioned Cascadita Canyon water line.

Reservoir Management Study (CIP)

Project Management:	Ken Knatz	Project Number:	31401
Budget:	\$146,550.00	% of Goal Completion:	25%
Funding Source:	Water Deprec. Rsrv. Fund	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	10% Design
Actual Completion Date:			

Comments: Study to review, prioritize and budget improvements to the City's potable water storage tanks. Staff will compile comprehensive reservoir inventory to identify and budget lining, coating and mechanical improvements. Consultant will be retained to assist with seismic and water quality improvements. An RFP for design services has been prepared to solicit proposals from firms with reservoir improvement expertise.

Reservoir No.12 Rehabilitation (CIP)

Project Management:	Ken Knatz	Project Number:	14406
Budget:	\$500,000.00	% of Goal Completion:	25%
Funding Source:	Water Deprec. Rsrv. Fund	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	10% Design
Actual Completion Date:			

Comments: Reservoir No. 12 is a 2.0 million gallon circular concrete tank constructed in 1985. The reservoir inlet, outlet, overflow and other interior components are in need of replacement. An evaluation of the interior surface condition will also be conducted to determine whether the tank is in need of an interior coating. An RFP for design services has been prepared to solicit proposals from firms with reservoir improvement expertise.

For Reporting Period January to March 2014

Reservoir No. 9 &10 Chemical Improvements (CIP)

Project Management:	Ken Knatz	Project Number:	14407
Budget:	\$300,000.00	% of Goal Completion:	25%
Funding Source:	Water Deprec. Rsrv. Fund	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	10% Design
Actual Completion Date:			

Comments: Water quality within the City's largest reservoirs is impacted by warm summer weather. Permanent chemical improvements will be constructed to maintain consistent water quality and eliminate the need for operator implemented chemical treatment during warm weather periods. An RFP for design services has been prepared to solicit proposals from firms with reservoir improvement expertise.

Reservoir No. 1 Expansion (CIP)

Project Management:	Ken Knatz	Project Number:	11447
Budget:	\$179,350.00	% of Goal Completion:	50%
Funding Source:	Water Deprec. Rsrv. Fund	Status:	Hold
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Complete Preliminary Design
Actual Completion Date:			

Comments: Preliminary design will consider new reservoir capacity and recommend improvements to the City's Well Water Treatment Plant and reservoir service zone upgrades to meet regulatory requirements. Construction funding has been deferred to FY 2017. Water quality system improvements are planned to be constructed ahead of the reservoir expansion upon construction of the well improvements identified as part of the Well Aquifer Study.

Sewer Master Plan (CIP)

Project Management:	Dave Rebensdorf	Project Number:	34202
Budget:	\$150,000.00	% of Goal Completion:	5%
Funding Source:	Swr.Conn. & Clean Ocean	Status:	Hold
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	75% Study
Actual Completion Date:			

Comments: The City's Sewer Master Plan has not been updated since 1995. Due to water conservation efforts over the last decade, sewage generation rates have decreased. A new update is needed to assess the capacity and condition of the key locations in the sewer network and provide recommendations for improvements. The master plan will also focus on evaluating diversion of MO1 treatment effluent to the outfall, as well as consideration of accepting sewage flows from Santa Margarita Water District.

For Reporting Period January to March 2014

Water Reclamation Odor Control Improvements (CIP)

Project Management:	Ken Knatz	Project Number:	18604/410277
Budget:	\$169,100.00	% of Goal Completion:	100%
Funding Source:	Swr. Conn. Fee Rsrv. Fund	Status:	Done
Goal Completion Date:	12/31/2013	Fiscal Year Goal:	Complete Construction
Actual Completion Date:	3/28/2014		

Comments: A ferric chloride tank and associated improvements have been installed to improve odor control and reduce hydrogen sulfide emissions from the WRP digesters. The construction contract was awarded by City Council on June 18th. Construction is substantially complete and WRP operators will be placing the tank online in April.

Well Outlet Piping & Chemical Treatment (CIP)

Project Management:	Ken Knatz	Project Number:	13408
Budget:	\$749,550.00	% of Goal Completion:	10%
Funding Source:	Water Deprec. Rsrv. Fund	Status:	Hold
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Complete Design
Actual Completion Date:			

Comments: The project design work was identified in conjunction with the Reservoir No. 1 expansion. Water quality system improvements are planned to be constructed ahead of the reservoir since the reservoir expansion has been delayed to FY 2017. The project is temporarily on hold to investigate rising TDS and chlorides levels in the well water. Dudek has conducted the Well Aquifer Study project and has identified improvements needed to the well water system to achieve maximum well yield. Well system improvements will be constructed ahead of this project to verify well yield and ensure proper sizing of the proposed pipeline and chemical improvements.

WRP Solids Handling (CIP)

Project Management:	Ken Knatz	Project Number:	10204
Budget:	\$1,388,200.00	% of Goal Completion:	100%
Funding Source:	Sewer Deprec. Rsrv. Fund	Status:	Done
Goal Completion Date:	1/31/2014	Fiscal Year Goal:	Complete Construction
Actual Completion Date:	3/28/2014		

Comments: Centrifuge technology was selected for the project through pilot testing of different equipment. The installation of the centrifuges, polymer system, conveyors, motor controls and electrical systems are complete. Integration of the systems and operator training was conducted in March. Full time operation of the new systems will commence in April.

For Reporting Period January to March 2014

Reservoir No. 1 Roof Replacement (CIP)

Project Management:	Kevin Lussier	Project Number:	14405
Budget:	\$75,000.00	% of Goal Completion:	10%
Funding Source:	Water Deprec. Rsrv. Fund	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Complete Construction
Actual Completion Date:			

Comments: Reservoir No. 1 provides potable water storage for the beach service zone. The reservoir roof structure has experienced moderate corrosion and has met its useful life. A new sheet metal roof is needed to protect the reservoir water quality prior to the scheduled replacement and upsize of the reservoir in FY 2017. Project construction is planned for 4th quarter of FY 2014.

Dead-End Water System Improvements (CIP)

Project Management:	Kevin Lussier	Project Number:	24402
Budget:	\$50,000.00	% of Goal Completion:	75%
Funding Source:	Water Deprec. Rsrv. Fund	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	75% Construction
Actual Completion Date:			

Comments: There are several locations throughout the City where potable water mains "dead-end," and subsequently, the water at the end of the pipe does not have the ability to cycle through the potable water distribution system. By installing a fire hydrant or blow-off at the pipe terminus, operators will be able to flush the stagnated water out of the system. This will allow the Utilities Division to more effectively maintain water quality throughout the potable water system.

La Pata Recycled Waterline Air Release Valve (CIP)

Project Management:	Kevin Lussier	Project Number:	24403
Budget:	\$50,000.00	% of Goal Completion:	10%
Funding Source:	Water Deprec. Rsrv. Fund	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Complete Construction
Actual Completion Date:			

Comments: The existing 12-inch recycled waterline on Avenida La Pata supplies the Bella Collina golf course with recycled water for irrigation. Due to on/off operation of the pipeline, hydrogen chloride gas accumulates at the pipeline highpoints and has caused internal pipeline corrosion. Air release valves are proposed along the pipeline to eliminate the corrosive hydrogen chloride gas and extend the life of the pipeline. Utilities Division will install new valves in 4th quarter of FY 2014.

For Reporting Period January to March 2014

Water System Rehabilitation (CIP)

Project Management:	Kevin Lussier	Project Number:	24401
Budget:	\$448,630.00	% of Goal Completion:	75%
Funding Source:	Water Deprec. Rsrv. Fund	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	75% Construction
Actual Completion Date:			

Comments: This is a collection of scheduled and/or necessary work projects on the City water transmission and distribution system.

Arenoso Lane SWR Line Replacement (CIP)

Project Management:	Matt Atteberry	Project Number:	14203
Budget:	\$200,000.00	% of Goal Completion:	100%
Funding Source:	Sewer Deprec. Rsrv. Fund	Status:	Done
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Complete Construction
Actual Completion Date:	12/31/2013		

Comments: The existing 8-inch cast iron pipe that runs down the coastal bluff from Arenoso Lane to the Beach Trail was installed in 1929 and has been determined to have internal corrosion and scale. This project will rehabilitate or replace the 8-inch pipe utilizing trenchless methods. Via the City's RFP process, a consultant was selected who specializes in trenchless technologies. However, during the consultant selection process, new information was obtained that negated the need to hire a consultant. Staff investigated the new information and has utilized the contractor that was performing City-wide pipeline rehabilitations to rehabilitate the Arenoso Lane sewer line. Project is complete.

Facilities Structural Assessment (CIP)

Project Management:	Matt Atteberry	Project Number:	12561
Budget:	\$48,470.00	% of Goal Completion:	100%
Funding Source:	Fac. Maint. Rsrv. Fund	Status:	Done
Goal Completion Date:	1/31/2014	Fiscal Year Goal:	Complete Report
Actual Completion Date:	3/31/2014		

Comments: A consultant has been hired to perform assessments of City owned facilities regarding structural, plumbing, mechanical, and architectural condition. The deliverable will be a technical report containing the findings along with recommended short, medium and long term rehabilitation needs with budget estimates. Facilities assessed included Steed Park, North Beach and T Street Concessions, City Hall, and Corporate Yard Facilities.

For Reporting Period January to March 2014

Highland Light Ductile Iron Pipeline Replacement (CIP)

Project Management:	Matt Atteberry	Project Number:	14403
Budget:	\$200,000.00	% of Goal Completion:	5%
Funding Source:	Water Deprec. Rsrv. Fund	Status:	On-Time
Goal Completion Date:	4/30/2014	Fiscal Year Goal:	Complete Design
Actual Completion Date:			

Comments: The infrastructure in the Highland Light development was installed by the developer in 1989. The water line was improperly protected from corrosion, and the ductile iron pipe has failed numerous times. The failures have increased in recent years and the pipe needs to be replaced with non-corrosive polyvinyl chloride (PVC) per City standards. There are approximately 12,000 linear feet that need replacement. The work will occur in two separate phases over multiple years to reduce impact to the Water Depreciation Reserve and residents.

Sarmentoso Pressure Reducing Station Rehabilitation (CIP)

Project Management:	Matt Atteberry	Project Number:	13406
Budget:	\$280,010.00	% of Goal Completion:	80%
Funding Source:	Water Deprec. Rsrv. Fund	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	75% Construction
Actual Completion Date:			

Comments: This project will rehabilitate the existing pressure reducing station on Sarmentoso. An easement was needed from the property owner that was in escrow for the La Esperanza pressure reducing station; therefore, due to uncertainties in the timing of the property sale, funding was used for improvements to the Sarmentoso PRS to keep progression in rehabilitating the water utilities. The design of the Sarmentoso pressure reducing station has been completed, construction contract was awarded by the City Council, and construction began in March.

Prima Deschecha Canada Channel (M01) Reconstruction (CIP)

Project Management:	Matt Atteberry	Project Number:	10013
Budget:	\$1,718,480.00	% of Goal Completion:	100%
Funding Source:	Storm Drain Utility Fund	Status:	Done
Goal Completion Date:	10/31/2013	Fiscal Year Goal:	Complete Construction
Actual Completion Date:	10/31/2013		

Comments: Prima Deschecha Canada Channel (M01), between Calle Grande Vista and Avenida Vaquero, is a concrete trapezoidal channel that was constructed in the late 1960s and was in need of rehabilitation. Staff bid the project and a construction contract was approved with Earth Construction and Mining. All contract construction work has been completed.

For Reporting Period January to March 2014

Rehabilitate Existing Sewer Lines (CIP)

Project Management:	Matt Atteberry	Project Number:	24200
Budget:	\$400,000.00	% of Goal Completion:	100%
Funding Source:	Sewer Deprec. Rsrv. Fund	Status:	Done
Goal Completion Date:	1/31/2014	Fiscal Year Goal:	Complete Construction
Actual Completion Date:	12/31/2013		

Comments: This is an on-going yearly project to rehabilitate deteriorated pipelines from City video assessments. Project funding is also used by the Utility Division for unscheduled maintenance of the sewer system.

Revetment Rehabilitation at 1304 Calle Toledo (CIP)

Project Management:	Matt Atteberry	Project Number:	23001
Budget:	\$78,760.00	% of Goal Completion:	0%
Funding Source:	Gen., Wtr. & Swr. Deprec.	Status:	Hold
Goal Completion Date:		Fiscal Year Goal:	Complete Design
Actual Completion Date:			

Comments: This project will evaluate the existing hydrology and hydraulics in the Calle Toledo area and rehabilitate the revetment at 1304 Calle Toledo. Project placed on hold due to construction funding being deferred to FY 2015 to fund higher priority projects in FY 2014.

Samaritan Medical Center Water Valves (CIP)

Project Management:	Matt Atteberry	Project Number:	13407
Budget:	\$45,630.00	% of Goal Completion:	100%
Funding Source:	Water Deprec. Rsrv. Fund	Status:	Done
Goal Completion Date:	3/31/2014	Fiscal Year Goal:	Complete Construction
Actual Completion Date:	2/6/2014		

Comments: This project will install new valves on Camino de los Mares that reduce the need for an emergency water service shut down to the Medical Center and a large portion of the north-west area of the city for an event that would require immediate repairs to the water system. The Medical Center currently does not have back up water supply nor hook-ups to supply a secondary source of potable water. Staff worked with the Medical Center and the many businesses within the area for a planned shut down to install the new water valves during the evening hours. Utility crews successfully installed the valves during the evening hours as planned.

For Reporting Period January to March 2014

Sewer Line Support at Trafalgar Canyon (CIP)

Project Management:	Matt Atteberry	Project Number:	21202
Budget:	\$149,820.00	% of Goal Completion:	95%
Funding Source:	Sewer Deprec. Rsrv. Fund	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Consultant Selection
Actual Completion Date:			

Comments: The scope of work includes rehabilitating the sewer support or concrete encasement of the sewer main that crosses Trafalgar Canyon downstream of the outlet structure. Project will be implemented with the Trafalgar Canyon Outlet Water Quality Improvement Project. Projects will be combined to save costs and facilitate regulatory permitting with CDFG, SWRCB and SCRRA. Staff is working on a RFP to hire a consultant that specializes in water quality and coastal engineering. This project has been re-scoped.

Storm Drain Rehabilitation (CIP)

Project Management:	Matt Atteberry	Project Number:	26001
Budget:	\$411,590.00	% of Goal Completion:	100%
Funding Source:	Storm Dr. Util. Fund	Status:	Done
Goal Completion Date:	1/31/2014	Fiscal Year Goal:	Complete Construction
Actual Completion Date:	12/31/2013		

Comments: This is an on-going yearly project to rehabilitate deteriorated pipelines from City video assessments. Project funding is also used by the Utility Division for unscheduled maintenance of the storm drain system.

Trafalgar Canyon Outlet Water Quality Improvements (CIP)

Project Management:	Matt Atteberry	Project Number:	14005
Budget:	\$40,000.00	% of Goal Completion:	95%
Funding Source:	Clean Ocean Fund	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Consultant Selection
Actual Completion Date:			

Comments: The scope of work for this project includes eliminating the low flow nuisance storm water that ponds between the beach and the Trafalgar Canyon Outlet Structure. During the dry season the ponded water becomes a vessel for algae and mosquitos. Project will be implemented with the Sewer Line Support at Trafalgar Canyon. Staff is working on a RFP to hire a consultant that specializes in water quality and coastal engineering. This project has been re-scoped.

For Reporting Period January to March 2014

WRP Fire Services Rehabilitation (CIP)

Project Management:	Matt Atteberry	Project Number:	24203
Budget:	\$300,000.00	% of Goal Completion:	75%
Funding Source:	Sewer Deprec. Rsrv. Fund	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Complete Design
Actual Completion Date:			

Comments: The Water Reclamation Plant buildings are equipped with fire services that provide water to the fire sprinklers in the event of an emergency. The fire services were constructed with ductile iron pipe and have undergone repairs due to pipeline corrosion. The project will replace seven fire services and provide backflow upgrades to meet current regulatory requirements. Staff is working on the design of the pipe replacements.

Operational Continuity Data Center (CIP)

Project Management:	Matt Squires	Project Number:	13810
Budget:	\$130,000.00	% of Goal Completion:	80%
Funding Source:	Information Technology Fund	Status:	Hold
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	50% Design
Actual Completion Date:			

Comments: This project is currently on hold pending funds in FY 14-15. The Engineering Department is preparing documents to go out to bid July 1, 2014 for roof repair and fire suppression. IT, with assistance from the Engineering Department, will complete documents in June of 2014 to facilitate moving forward with build out of the data center early in the new fiscal year. This project has been re-scoped.

Alternative Fuel Station Study (CIP)

Project Management:	Tom Bonigut	Project Number:	34801
Budget:	\$70,000.00	% of Goal Completion:	0%
Funding Source:	Air Qual. Mgmt. Fund	Status:	On-Time
Goal Completion Date:	4/2/2014	Fiscal Year Goal:	Begin study
Actual Completion Date:			

Comments: Staff will develop and issue an RFP for consultant assistance in Spring 2014.

For Reporting Period January to March 2014

Comprehensive Load Reduction Plan Implementation (CIP)

Project Management:	Mary Vondrak	Project Number:	34802
Budget:	\$150,000.00	% of Goal Completion:	70%
Funding Source:	Clean Ocean Fund	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Determine Future BMP
Actual Completion Date:			Studies, Collect Wet Weather
			Data, Complete Update to
			CLRP, Implement budgeted
			urban runoff reduction
			programs

Comments: The next meeting with the County and co-permittees will be scheduled following the Report of Waste Discharge (ROWD) report submittal to the Regional Board in May.

Utilities and Environmental Programs staff is coordinating an effort to expand upon current irrigation smart timer and landscape retrofit rebate programs per the comprehensive Load Reduction Plan CIP budget. A program plan is anticipated to be in place by the end of May. A special monitoring of pollutants of concern is being coordinated with regular annual monitoring the City conducts during the summer season.

M02 Channel- MHC Beach Parking Lots (CIP)

Project Management:	Tom Bonigut	Project Number:	11505/12909
Budget:	\$1,572,370.00	% of Goal Completion:	0%
Funding Source:	Pac. Fac. Constr. Fund	Status:	On-Time
Goal Completion Date:	2/3/2014	Fiscal Year Goal:	Complete appraisal
Actual Completion Date:			

Comments: Per CM direction, will pursue appraisal of M02 channel for parking per the County-provided scope of work. Issuance of RFP is pending final Council consideration & direction of beach parking approach.

For Reporting Period January to March 2014

Poche Beach/Watershed Activities (CIP)

Project Management:	Mary Vondrak / Tom Bonigut	Project Number:	24802
Budget:	\$170,000.00	% of Goal Completion:	50%
Funding Source:	Clean Ocean Fund	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	75% Construction
Actual Completion Date:			

Comments: The AB411 coastal bacteria sampling season began on April 1st and continues through the end of October. The UV treatment system startup in April was delayed due to damage to the system's inflatable dam straps. Repairs were completed and the UV plant has been up and running since April 15th. The plant will run continuously through the AB411 sampling season with the exception of routine maintenance and during high tide or storm events.

The Prima Deshecha landfill is currently using a falconer for bird abatement. Their project has been extended through early June. As of May 8, 2014 the water quality at Poche is excellent, scoring an A+ on the Heal the Bay Beach Report Card website. It is anticipated that gulls will return to Poche beach once the falconer program at the landfill ends. In preparation to continue bird abatement in the summer months, City staff has prepared an agreement for Falconry services at Poche Beach during the summer 2014 season. Adam's Falconry Service will start with a shorter schedule than in the past, working 4 days per week for 8 hours per day. This reduced schedule will be evaluated for effectiveness and modified if needed.

The Utilities department is evaluating the feasibility of diverting M01 treated water effluent from the UV system directly into the land outfall pipe as part of the updated sewer master plan study. The RFP for consultant selection is in development with the Utilities department.

Environmental Programs staff has created a roadmap for the regulatory process and studies needed to pursue any project to address the pond at Poche. Meetings are being scheduled with the regulatory agencies to determine their requirements and needs as part of a possible pond bioassessment update.

Safety Quiet Zone Improvements (CIP)

Project Management:	Tom Bonigut	Project Number:	10812
Budget:	\$798,000.00	% of Goal Completion:	95%
Funding Source:	General Fund	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Complete construction
Actual Completion Date:			

Comments: OCTA/Metrolink project to install Audible Warning System and safety improvements at following crossings: Dije, El Portal, Corto, SC Pier (audible system only--safety improvements done), T Street, Lost Winds and Calafia.

For Reporting Period January to March 2014

Camino Del Rio & La Pata Extension (CIP)

Project Management:	Tom Frank	Project Number:	18316
Budget:	\$135,770.00	% of Goal Completion:	75%
Funding Source:	Gas Tax Fund	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Coordination with the County
Actual Completion Date:			

Comments: City staff continues to coordinate with the County on the implimentation of the project. Project design was completed in July 2013, bid opening on 12/5/13, and the County awarded a contract on December 10, 2013. In November 19, 2013 City Council approved the use of a rubberized asphalt overlay to mitigate projected future noise increases. Outstanding tasks include the execution of the MOU and easement acquisition for Camino Del Rio. Grading is scheduled to begin in Spring 2014. Project by Others.

N. El Camino Real Bike Lane (CIP)

Project Management:	Tom Frank	Project Number:	13308
Budget:	\$735,970.00	% of Goal Completion:	40%
Funding Source:	HSIP Grant & Gas Tax	Status:	Behind
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Design and Permitting
Actual Completion Date:			Complete

Comments: Conceptual Design is completed and approved by the City Council. Consultants are completing final design, environmental and permitting with the Planning Department. The final design is scheduled to be completed by June 2014.

PCH- Avenida Pico Bicycle Path Study (CIP)

Project Management:	Tom Frank	Project Number:	30803
Budget:	\$39,090.00	% of Goal Completion:	30%
Funding Source:	Gas Tax Fund	Status:	Behind
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Complete Study
Actual Completion Date:			

Comments: Pico corridor evaluation is underway. Council approved a contract with DKS to complete the Pico corridor bike lane/path concepts. Expected completion is May 2014.

For Reporting Period January to March 2014

Sidewalk Construction Program (CIP)

Project Management:	Ben Parker	Project Number:	13316
Budget:	\$523,000.00	% of Goal Completion:	70%
Funding Source:	General Fund	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Complete Construction of Phase I & II
Actual Completion Date:			

Comments: Phase I of the FY13 sidewalk construction program is complete, Phase II is under construction.

Sidewalk Repair and Improvements (CIP)

Project Management:	Ben Parker	Project Number:	19317
Budget:	\$290,980.00	% of Goal Completion:	30%
Funding Source:	General Fund	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Complete Construction
Actual Completion Date:			

Comments: Construction in progress.

Los Molinos/Calle Valle Street Lights (CIP)

Project Management:	Tom Bonigut	Project Number:	14324
Budget:	\$25,000.00	% of Goal Completion:	0%
Funding Source:	General Fund	Status:	Not Started
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	50% Construction
Actual Completion Date:			

Comments: This project will provide funding for additional SDG&E street lights in the Los Molinos area. Schedule dependent upon SDG&E's undergrounding project progress. Final design changes (based on challenges with services for several properties) require new locations and easements for aboveground transformers. SDG&E has submitted final easement documents for City approval. A project update and milestone schedule will be presented when staff presents several easements for City Council approval in May. Construction is anticipated in late 2014.

For Reporting Period January to March 2014

Boca Del Canon and "T" Street Beach Restroom Rehabilitation (CIP)

Project Management:	Mike Fakhar / A. Donnelly	Project Number:	14502
Budget:	\$100,000.00	% of Goal Completion:	25%
Funding Source:	General Fund	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	25% Conceptual Design
Actual Completion Date:			

Comments: Professional services for conceptual design of Boca Del Canon and south T-Street restrooms were awarded to RRM Design Group. Project Kick-off meeting took place on 3-1-2014. Site visit/field investigation by the design team took place on 3-24-2014. Initial draft report for the project is scheduled to be completed by 5/14/2014.

Traffic Signals Cabinets Replacement (CIP)

Project Management:	Jane Mrotek	Project Number:	10811
Budget:	\$183,770.00	% of Goal Completion:	75%
Funding Source:	Fac. Maint. Rsrv. Fund	Status:	On-Time
Goal Completion Date:	5/12/2014	Fiscal Year Goal:	Start Construction
Actual Completion Date:			

Comments: Project is 75% complete.

Traffic Signal Battery Backup Systems (CIP)

Project Management:	Jane Mrotek	Project Number:	12334
Budget:	\$58,000.00	% of Goal Completion:	75%
Funding Source:	Fac. Maint. Rsrv. Fund	Status:	On-Time
Goal Completion Date:	5/14/2014	Fiscal Year Goal:	Start Construction
Actual Completion Date:			

Comments: Project is 75% complete. No construction issues or weather delay anticipated.

Traffic Signal LED Replacement (CIP)

Project Management:	Jane Mrotek	Project Number:	12335
Budget:	\$186,730.00	% of Goal Completion:	75%
Funding Source:	Fac. Maint. Rsrv. Fund	Status:	On-Time
Goal Completion Date:	5/12/2014	Fiscal Year Goal:	Start Construction
Actual Completion Date:			

Comments: Project is 75% complete. Issued one change order and extended 5 contract days for installing a new red light detection requested by the PD. No construction issues or weather delay anticipated.

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Second Lower Cross Feeder Evaluation and SOCWA Reliability Study (CIP)

Project Management:	Dave Rebensdorf	Project Number:	33405
Budget:	\$35,000.00	% of Goal Completion:	100%
Funding Source:	Water Acreage Fund	Status:	Done
Goal Completion Date:	3/1/2014	Fiscal Year Goal:	Complete Study
Actual Completion Date:	3/1/2014		

Comments: Municipal Water District of Orange County (MWDOC) and water agencies in South Orange County have been conducting meetings with Metropolitan Water District (MWD) to evaluate the connection of the Second Lower Cross Feeder to the East Orange County Feeder #2. The pipeline connections would allow for treated MWD water to be provided to Orange County in the event of a Diemer Plant outage. In 2005, MWDOC completed a South Orange County Water Reliability Study. Since its completion, several projects have been completed and there has been interest by local agencies to update the regional study. Project by Others.

North Beach ECR Beach Parking Lot (CIP)

Project Management:	Handan Cirit	Project Number:	13813
Budget:	\$60,240.00	% of Goal Completion:	25%
Funding Source:	To be determined	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	50% Design
Actual Completion Date:			

Comments: Planning Commission reviewed the project preliminary design on January 22, 2014 and provided recommendations to the City Council for approval of the discretionary permits. City Council review is scheduled for April 1, 2014. Project construction is planned for late 2014.

Master Plan for Del Mar Paseos (CIP)

Project Management:	Cliff Jones	Project Number:	32803
Budget:	\$21,280.00	% of Goal Completion:	75%
Funding Source:	General Fund	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Complete Study
Actual Completion Date:			

Comments: Plan has not been adopted by City Council. Staff will recommend that \$25,000 budget be spent on improvements identified within the Plan.

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Sewer Manhole Rehabilitation (CIP)

Project Management:	Matt Atteberry	Project Number:	24200
Budget:	\$85,500.00	% of Goal Completion:	100%
Funding Source:	Sewer Depreciation reserve	Status:	Done
Goal Completion Date:	12/31/2013	Fiscal Year Goal:	Complete Construction
Actual Completion Date:	12/31/2013		

Comments: This project rehabilitated aging sewer manholes throughout the City. The project is complete.

Slurry Seal (CIP)

Project Management:	Ben Parker	Project Number:	27304
Budget:	\$270,150.00	% of Goal Completion:	100%
Funding Source:	General Fund	Status:	Done
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Complete Construction
Actual Completion Date:	11/30/2013		

Comments: Existing pavement of chosen streets was coated with a type 2 slurry and restriped.

Wayfinding Master Sign Program (CIP)

Project Management:	Jim Holloway	Project Number:	32801
Budget:	\$27,030.00	% of Goal Completion:	50%
Funding Source:	General Fund	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Complete Construction
Actual Completion Date:			

Comments: The next signs to be added will direct people from the freeway off-ramps to the La Christianitos monument at the Casa Romantica. The signs will say La Christianitos monument at Casa Romantica.

For Reporting Period January to March 2014

County of Orange Library Expansion Project

Project Management:	Sharon Heider	Project Number:	TBD
Budget:	\$362,395.00	% of Goal Completion:	95%
Funding Source:	Develop. Fees/ Parks Acq.	Status:	On-Time
Goal Completion Date:	6/30/2014	Fiscal Year Goal:	Begin Construction
Actual Completion Date:			

Comments: This project has been awarded to Sanders Construction by the County Board of Supervisors and the City Council has approved the project. The County is proceeding with the construction phase of this project. Per a funding agreement with the County of Orange, \$646,605.00 of Talega Funds, \$200,000 in Friends of the Library Funds, \$250,000 in developer's fees received from the Marblehead Coastal Development Project, \$398,700 in County Funds and \$326,345 in Developer Improvement Funds will fund the project budget \$1,821,650 additional City funds will be required to construct the project. Construction is scheduled for approximately one year. A temporary Library and Friends of the Library facility is to be housed in a trailer located adjacent to the Library on the lawn area. City Council will be provided regular updates to the progress of this project.
