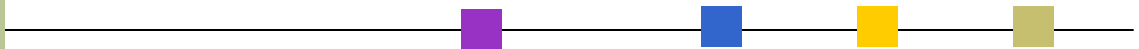


City of San Clemente

Fiscal Year 2011 Annual Budget







City of San Clemente,
California

Annual Budget

Fiscal Year 2011

Jim Dahl
Mayor

Bob Baker
Mayor Pro Tempore

Joe Anderson
Councilmember

Lori Donchak
Councilmember

G. Wayne Eggleston
Councilmember

George Scarborough
City Manager

Pall Gudgeirsson
Assistant City Manager/City Treasurer

2010 San Clemente City Council



from left: Lori Donchak, Joe Anderson, Mayor Jim Dahl, G. Wayne Eggleston, Mayor Pro Tem Bob Baker

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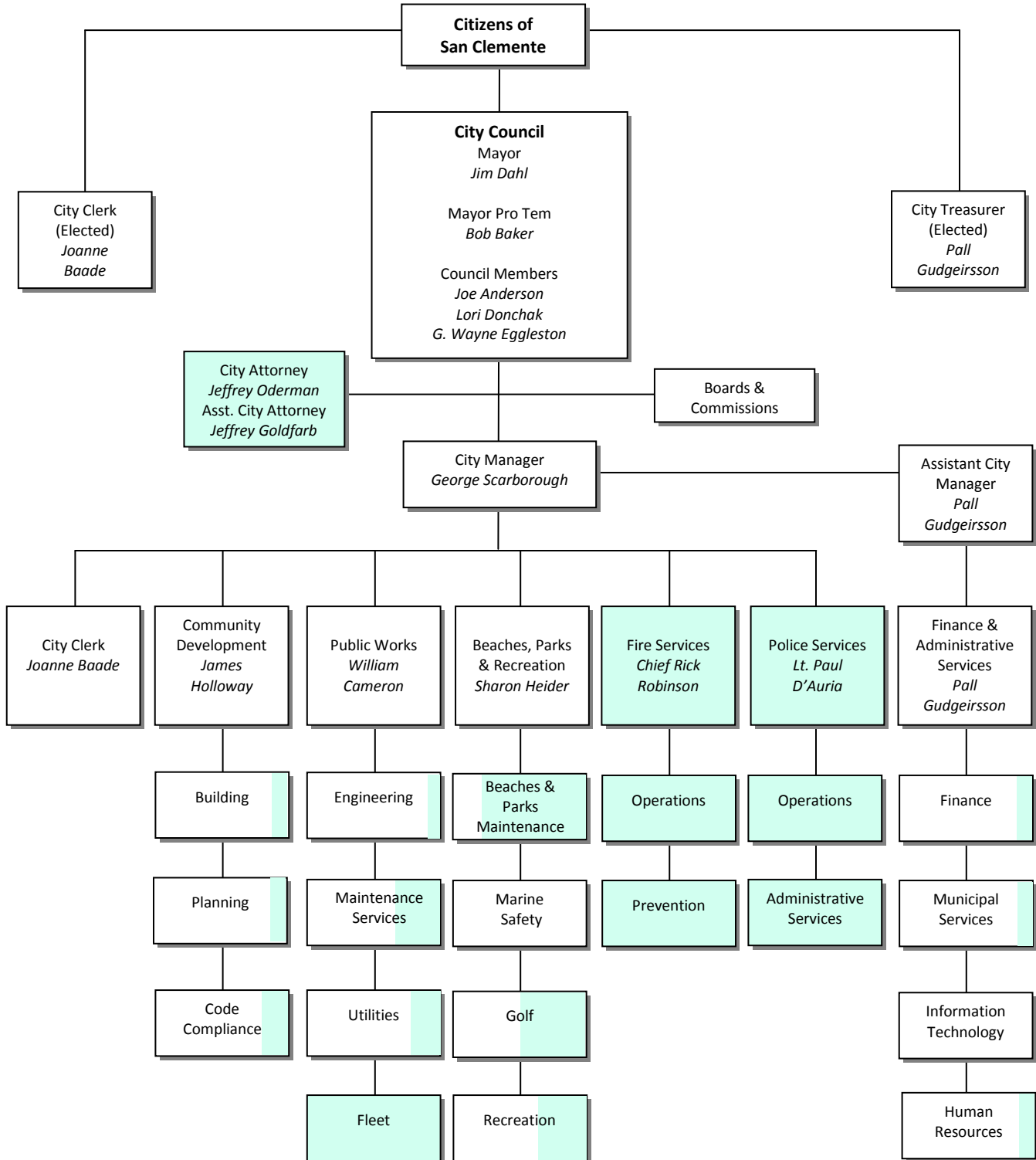
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Demographic and Statistical Information (inside back cover)

San Clemente Organization Chart



Shading indicates contracted services

Financial Accomplishments



The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of San Clemente, California for its annual budget for the fiscal year beginning July 1, 2009. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as a financial plan, as an operations guide, and as a communications device.

The award is valid for a period of one year only. We believe our current budget continues to conform to the program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

San Clemente (AAA)

San Clemente is the southernmost city in Orange County, located on the Pacific Ocean. Although primarily a wealthy residential community, the city also has some office and retail areas. In our view, financially, the city has performed very well in recent years and has maintained an unreserved fund balance of more than 40% of expenditures since 2001. We understand that the city does not have any plans to issue debt in the next couple of years.



San Clemente At A Glance

Mission Statement

The City of San Clemente, in partnership with the community we serve, will foster a tradition dedicated to:

- Maintaining a safe, healthy atmosphere in which to live, work and play;
- Guiding development to ensure responsible growth while preserving and enhancing our village character, unique environment and natural amenities;
- Providing for the City's long term stability through the promotion of economic vitality and diversity...
- Resulting in a balanced community committed to protection of what is valued today while meeting tomorrow's needs.

History

The City of San Clemente, commonly known as the "Spanish Village by the Sea", spans eighteen square miles of coastline and scenic foothills. The City, long admired by explorers and passing settlers for its location, remained virtually uninhabited until 1776, when the establishment of the San Juan Capistrano Mission led to nearby settlements by both Indians and Spaniards.

Property rights to land exchanged hands several times, but few ventured to build on the land until 1925, when Ole Hanson, a Seattle developer, purchased a large portion of what is now San Clemente. Hanson believed that the area's pleasant climate, beautiful beaches and fertile soil would serve as a haven to Californians who were tired of "The Big City". He named the City after San Clemente Island, which was originally named by the explorer Vizcaino, in 1602 after Saint Clemente, whose feast is celebrated on November 23- the day of Vizcaino's arrival on the island.

Hanson succeeded in promoting the new area and selling property to interested buyers. He built facilities such as a community center, beach club, pier and Plaza Park, and donated them to the community. The area was incorporated officially as a City in 1928 and enjoyed slow but steady growth in the years thereafter.



In 1969, an event occurred which accelerated the growth and reputation of San Clemente. In that year, then President Richard Nixon purchased a Spanish mansion that Hamilton Cotton had built in the southern part of town in 1927. This "Western White House" became the site of numerous historical meetings and decisions. In earlier years, President Franklin Delano Roosevelt often stopped at Cotton's Point whenever he traveled between Los Angeles and San Diego.

City Government

The City of San Clemente is a General Law city that operates under the Council/Manager form of city government. The voters elect five of their fellow citizens to the City Council for overlapping four-year terms. The Council, in turn, selects one of its members to serve as Mayor for a one-year term. The City Council holds regular public meetings every first and third Tuesday of each month.

The City's current population of 68,763 enjoys 20 community and neighborhood parks, 6.8 miles of ridgeline trails, 2.27 miles of coastal trail, a championship municipal golf course and 20 acres of beautiful beaches.

San Clemente At A Glance



The City contracts for police services from the Orange County Sheriff's Department and for fire services from the Orange County Fire Authority.

Utilities (water, sewer, storm drain and urban runoff) are provided by the City. Trash collection is contracted to a private company.

Animal control and shelter services are provided by Coastal Animal Services Authority (CASA). CASA is a joint powers authority serving the cities of San Clemente and Dana Point.

The City's population is projected to reach 70,175 by the year 2014 (based on 2.6 persons per household and maximum development of each Specific Plan area). New development, currently in the planning stages or under construction, will include a mix of residential dwelling units, commercial units and retail establishments. This mix will provide for a balanced and economically stable community.

Location

San Clemente is centrally located between Los Angeles and San Diego. The San Onofre Nuclear Generating Plant, as well as Camp Pendleton, a major Marine Corps base, are located immediately to its south.

The City limits cover 18.45 square miles at an average elevation of 250 feet.

Photography

Photos throughout this publication, including the cover, have been provided by:

Pall Gudgeirsson, Assistant City Manager/City Treasurer

Will Buddenhagen, buddenhagenphotographics@cox.net

Reader's Guide to the Budget

Reader's Guide to the Budget

This guide is intended to help the reader understand what information is available in the budget and how it is organized. The FY 2011 budget document consists of 20 chapters including a Budget Glossary and Index. Below is an explanation of the major sections of this budget:

Table of Contents & Reader's Guide

- **Table of Contents** - Provides page numbers to locate sections within the budget document.
- **City Organization Chart** – Provides a City-wide organization chart.
- **Financial Accomplishments** – The City has been presented the Distinguished Budget Presentation Award from the Government Finance Officers Association (GFOA) for the Fiscal Year beginning July 1, 2009. Standard & Poor's rates the City of San Clemente's credit at AAA.
- **San Clemente at a Glance** - Presents the Mission Statement, a brief history of the City, description of the form of government, location, and artwork credits.
- **Reader's Guide to the Budget** - Provides a listing and description of chapters included in the annual budget.

Chapter 1 – Budget Overview

- **City Manager's Transmittal Letter** - The City Manager's Transmittal Letter summarizes many of the critical issues addressed in the budget.
- **Budget Summary** - This section presents a brief overview of the City's Operating and Capital budgets.
- **Financial Overview** – Provides a comprehensive overview of the FY 2011 budget with a focus on All Funds and General Fund revenues and

expenditures, as well as staffing levels, capital projects, maintenance projects, fund balances and the General Fund operating position.

- **Budget Process** - Provides an overview of the budget development process and timeline.
- **Accounting System & Controls** - Provides an overview of the City's accounting systems and the level at which budgetary control is maintained. The Cost Allocation Plan provides an overview of the process which allocates General Fund overhead costs to other funds.

Chapter 2 - All Funds Summary

A comprehensive overview of the FY 2011 budget, with a focus on all funds (consolidated). Included are tables and graphs for both revenues and expenditures and an overview of revenue assumptions that were utilized in the development of the budget. A listing of all city-wide programs is included in this section.

Chapter 3 - General Fund Revenues and Expenditures

An analysis of General Fund revenues is provided in this chapter, including General Fund revenues by category, revenue overview, revenue summary and revenue by line item. This section also provides an explanation of General Fund expenditures, including expenditures by category, department, summary of expenditures, expenditure overview and expenditures by line item.

Chapters 4 through 9 – Department/Division Budgets

These sections include the budgets for the City's basic organizational units which provide essential services to the citizens of San Clemente. The Department/Program Budgets include:

- General Government
- Finance and Administrative Services
- Public Safety
- Community Development
- Public Works
- Beaches, Parks and Recreation

Reader's Guide to the Budget

Each section presents information summarized at the Department level and General Fund Division level.

Departmental summary information is presented in the following format:

- **Department Overview** – An overview of the structure and description of the Department.
- **Organization Chart** - An organization chart by function is provided for each department.
- **Expenditures by General Fund Division** - A chart comparing FY 2009 actual expenditures, FY 2010 adjusted budget and projected expenditures, and budgeted expenditures for FY 2011 for General Fund divisions within the Department.
- **Department Expenditures by Category** - A chart comparing FY 2009 actual expenditures, FY 2010 adjusted budget and projected expenditures, and budgeted expenditures for FY 2011 for each expenditure category.
- **Department Personnel Summary** - The total number of staff assigned to each Department by Full-time Equivalent (FTE). FTE refers to a budgeted, benefited position that normally works at least 2,080 hours per year. A .5 FTE would be scheduled to work 1,040 hours per year.
- **Accomplishments** - A list of Department/Program accomplishments for Fiscal Year 2010.
- **Key Initiatives** – A listing of key initiatives for the Department/Program for Fiscal Year 2011.

General Fund Division information is presented in the following format:

- **Purpose Statement** – This provides a general description of the primary purpose of the division.
- **Service Description** - A listing of the key services or functions provided by the division.
- **General Fund Program Summary** - A chart comparing FY 2009 actual expenditures, FY 2010

adjusted budget and projected expenditures, and budgeted expenditures for FY 2011 for General Fund programs within the Division.

- **Category Expenditure Summary** - A chart comparing FY 2009 actual expenditures, FY 2010 budgeted and projected expenditures, and budgeted expenditures for FY 2011 for each expenditure category.
- **Division Personnel Summary** – The total number of staff assigned to each Division by Full-time Equivalent (FTE).
- **Significant Changes** – This section provides an overview of the significant changes included in the budget.

Chapter 10 - Special Revenue Funds

This section includes budgets for the City's Special Revenue Funds. Fund descriptions, along with revenue and expenditure information and beginning and ending fund balances are presented. Special Revenue Funds include the Street Improvement, Gas Tax, Miscellaneous Grants, Air Quality Improvement, Police Grant and Reserve Fund.

Chapter 11 - Capital Project Funds

This section provides an overview of the City's Capital Project Funds including a detailed listing of projects where appropriate. Capital Project Funds for the City include the Parks Acquisition and Development, Local Drainage Facilities, Regional Circulation Financing & Phasing Program (RCFPP), Public Facilities Construction Fee and Developers Improvement Fund.

Chapter 12 - Debt Service Funds

This section contains the Negocio Debt Service Fund, which accounts for the debt service and operating expenses for the 910 Calle Negocio building.

Reader's Guide to the Budget

Chapter 13 - Enterprise Funds

The budgets for the Water, Sewer, Storm Drain Utility, Golf Course, Clean Ocean, and Solid Waste are presented. Operating, Depreciation and Capital Reserve Funds are included in this section.

For Operating Divisions within these funds, information is presented in the following format:

- **Purpose Statement** – This provides a general description of the primary purpose of the division.
- **Service Description** - A listing of the key services or functions provided by the division.
- **Beginning Net Working Capital Balance** - A chart comparing FY 2009 beginning balance, FY 2010 beginning budgeted and projected balance, and budgeted beginning balance for FY 2011.
- **Revenue Summary** - A chart comparing FY 2009 actual revenues, FY 2010 budgeted and projected revenues, and budgeted revenues for FY 2011.
- **Expenditures by Program** - A chart comparing FY 2009 actual expenditures, FY 2010 adjusted budget and projected expenditures and budgeted expenditures for FY 2011 by program within the Division.
- **Ending Net Working Capital Balance** - A chart comparing FY 2009 ending balance, FY 2010 ending budgeted and projected balance, and budgeted ending balance for FY 2011.
- **Expenditures by Category** - A chart comparing FY 2009 actual expenditures, FY 2010 budgeted and projected expenditures, and budgeted expenditures for FY 2011.
- **Division Personnel Summary** – The total number of staff assigned to each Division is included in this table by Full-time Equivalent (FTE).
- **Significant Changes** – This section provides an overview of the significant changes included in the budget.

Chapter 14 - Internal Service Funds

This section presents an overview of all Internal Service Funds, including fund descriptions, revenue and expenditure detail, and beginning and ending balances. Internal Services Funds include Central Services, Information Technology, Contract Fleet Services, Fleet Replacement Reserve, Medical Insurance, Workers' Compensation and General Liability Self-Insurance.

Chapter 15 - Redevelopment Agency Funds

Included in this section are the Low and Moderate Income Housing Fund, Debt Service Fund and Capital Projects Fund for the City's Redevelopment Agency.

Chapter 16 - Capital Improvement Program

This section presents the City's Capital Improvement Program (CIP) budget for Fiscal Year 2011.

• **New Capital Improvement Projects**

This section of the Capital Improvement Program budget provides an introduction to the City's six-year Capital Improvement Plan for Capital and Maintenance projects. The section begins with three graphs, providing an overview of the total CIP Revenues and Expenditures by Category and Fund. An overview of the City's Master Plans, the CIP process, categories, carry forward projects, and project summaries by fund and category for the FY 2011 CIP follows. A map of the City, indicating major project locations is included for the reader's reference.

Following this introductory section, the six major categories, *Drainage, Parks and Medians, Sewer, Street, Water, and Facilities and Other Improvements* and presented in detail. Each section provides an overview of the category and detailed project sheets for the FY 2011 CIP budget.

• **Drainage**

This section provides an overview of the Drainage master plan and detailed project sheets for the FY 2011 Drainage CIP budget.

Reader's Guide to the Budget

- **Parks and Medians**
This section provides an overview of the Parks and Recreation master plan and detailed project sheets for the FY 2011 Parks and Medians CIP budget.
- **Sewer**
This section provides an overview of the Wastewater master plan and detailed project sheets for the FY 2011 Sewer CIP budget.
- **Street**
This section provides an overview of the Street master plan and detailed project sheets for the FY 2011 Street CIP budget.
- **Water**
This section provides an overview of the Water master plan and detailed project sheets for the FY 2011 Water CIP budget.
- **Facilities and Other Improvements**
This section provides an overview of the City Facilities Master Plan and detailed project sheets for the FY 2011 Facilities and Other Improvements CIP budget.

Chapter 17 - Fiscal Policy and Debt Summary

- The City's **Fiscal Policy** describes the City's financial goals along with policies addressing the operating budget; revenues and expenditures; utility rates and fees; capital improvement program; short- and long-term debt; reserves; investments; and accounting, auditing and financial reporting.
- **Appropriations Limit**, which is required by the State constitution, places limits on the amount of proceeds of taxes that the City can allocate each year.

- **Debt Summary**, an overview of the City's general government, Redevelopment Agency, Golf Operating Fund and assessment district debt.

Chapter 18 – Performance Measures

Quantitative data which measures each division's efficiency and effectiveness in the achievement of performance objectives.

Chapter 19 - Staffing

This section includes a complete staffing schedule, by position and category, for fiscal years 2007 to 2011. The section describes the position changes included in the FY 2011 budget and graphically illustrates the workforce by department and by category. A ten-year historical comparison of the changes in full-time and part-time employees is also provided.

Chapter 20 – Glossary & Index

This section provides a complete glossary of terms and acronyms used throughout the budget document. The index provides an alphabetical listing of all subjects discussed in the budget document and provides a page number as to where each subject can be found.

Appendix A – City Fee Schedule

This section provides a complete listing of fees charged by the City of San Clemente, including the legal basis of each fee, the date last adjusted, and the date last reviewed.

Demographic and Statistical Information

Printed inside the back cover, this provides a list of demographic and statistical information for the City of San Clemente.



City of San Clemente

George Scarborough, City Manager
100 Avenida Presidio, San Clemente, CA 92672

Honorable Mayor and Councilmembers:

I am pleased to present a balanced budget and capital improvement program for the City of San Clemente for the 2011 fiscal year. From a fiscal standpoint, this has been a trying year for the City as we endeavored to close a projected operating deficit of \$1.9 million as forecast in the 2010 Long Term Financial Plan. Much to the credit of our City staff and contract partners, we have been successful in adopting an operationally balanced Budget that provides for a modest operating surplus in the upcoming year. In confronting an ongoing stagnant economy, reductions have been made throughout all departments which will impact current service levels due to cutbacks in staffing as well as some reductions in programs. However, the overall impact on service levels will be modest and is unlikely to be noticed by most residents.

The focus in producing this balanced budget has been to identify and implement ongoing reductions in costs and recommending minor adjustments to our revenue base. Fortunately, the City reacted quickly to a deteriorating financial position last year and several adjustments were also made during the mid-year budget review process.

The City Council's adopted fiscal policies continue to guide the development of a budget that is truly balanced and maintains the City's healthy and strong reserve position.

General Fund Overview

The City of San Clemente has been able to endure the local and national recession by taking decisive and immediate action to adjust expenditures to declining revenues. The single largest decline has been to our property tax revenue base as the State of California utilized 2004 Prop 1A provisions to borrow \$2.2 million to address its own budgetary deficit. Although we are seeing signs of a rebound in the economy, it will take some time for cities to recover from the economic downturn.

The General Fund *operating budget* for the 2011 fiscal year amounts to \$47.4 million while operating revenues amount to \$47.5 million. Total expenditures, including capital costs, transfers and grants, equal \$49.4 million. Total revenues, including transfers and grants, come to \$48.4 million. Overall, General Fund revenues decline only slightly from fiscal 2010 to 2011 since the adjustment to property tax revenues was made at mid-year.

Fund balances are projected to total \$16.8 million which includes \$14.3 million in sustainability and emergency reserves. Unreserved fund balance is anticipated to be \$2.5 million at fiscal 2011 year-end.

Property taxes amount to \$23.3 million and are the principal source of revenue for the City. Estimates for next year were adjusted downward by 4.25% from the original property tax budget based on HdL Coren and Cone estimates (City property tax advisory firm). Because the *original 2010 budget* was adjusted downward by \$2.2 million for a loan to the State of California, the *adjusted 2010 budget* is lower by that amount. Thus, the 2011 Budget reflects an increase of 6% (\$1.3 million) because of the lower 2010 adjusted budget amount. In comparison, property taxes amounted to \$24.8 million in 2009. The loan to the State is scheduled for repayment in 2013.

Sales taxes represent the City's second highest revenue source and are anticipated to stabilize and increase a modest \$100,000 over 2010 to \$6.6 million.

Parking meter revenue will increase by \$240,000 as a result of an increase in parking meter charges from \$1 an hour to \$1.50 an hour at all meter locations. The following table outlines a comparison of San Clemente parking rates to other coastal cities in Orange County:

<i>Agency</i>	<i>Rate</i>
Laguna Beach (beach parking)	\$2.00/hour
Huntington Beach	\$1.50
Newport Beach	\$1.50/hour
San Clemente	\$1.00/hour

Balancing the Budget

The General Fund *operating surplus* in the Budget amounts to approximately \$90,000. In comparison to prior years, this is a relatively small projected excess and does not take into account any potential further encroachment on our revenue base by the State of California.

Cost increases included in the Budget consist of:

- *Health costs:* Health premiums are expected to increase by 8% resulting in an increase of \$54,000 effective in January 2011.
- *Police Contract:* The contract with the Orange County Sheriff's Department (OCSD) increases by 2% or \$231,000 although reductions to the initial contract totaled \$214,000 as a result of eliminating two non-sworn positions (Office Specialist and Investigative Assistant). Additionally, we have asked the County of Orange to explore the possibility of shifting the responsibility of vehicle maintenance to the City's fleet provider which will result in significant future savings in our Police contract.
- *Fire Contract:* The City's contract with the Orange County Fire Authority will increase 4.16% with a total increase of \$263,000. (Since the Budget had been prepared prior to receiving the final contract number, the budget reflects a 4.5% increase which will be updated). There were no reductions made to the Fire contract.
- *Utility costs:* Electricity and water costs increased \$117,000.

A series of actions were taken in order to produce a balanced budget including:

- *Hiring Freeze & Staffing:* Salaries are further decreased by \$151,000 as budget reductions for frozen positions made in fiscal year 2010 are carried forward into 2011. The City has realized annualized savings in excess of \$700,000 in the General Fund by not replacing vacant positions. A Human Resources Analyst position (Limited Term Employee) in the Finance & Administrative Services Department was also eliminated in the 2011 budget with resulting savings of \$120,000.
 - The reduction in positions has a direct impact on service levels in affected departments. While the workload has largely been absorbed by other staff, this will undoubtedly result in slower response times and reduced service levels. The following seven positions are currently frozen and not funded in the 2011 Budget:

<u>Position</u>	<u>Department</u>	<u>Cost</u>
Management Analyst II	Beaches, Parks & Recreation	\$ 99,000
Recreation Supervisor	Beaches, Parks & Recreation	104,000
Sr. Management Analyst	Utilities	108,000
Business Relations Officer	Finance & Administrative Services	80,000
Code Compliance Officer	Community Development	85,000
Sr. Code Compliance Officer	Community Development	118,000
Associate Planner	Community Development	115,000

- *Overtime costs:* General Fund overtime costs were reduced by 28% or \$35,000 and employees who work overtime on a regular basis have been asked to "flex" their time in order to trim overtime expenses.
- *Compensation:* The fiscal year 2011 budget reflects the second year City employees have gone without COLA salary increases. Based on the forecast, this has resulted in salary and benefit savings of \$300,000 annually for a combined two year savings of approximately \$600,000. Further, the production of Around Town videos have been reduced by 50% at a personnel cost savings of \$8,500.
- *Fleet Costs:* Fleet costs were reduced by a total of \$100,000 as a result of extending certain vehicle replacement schedules and reducing projected future replacement costs. The General Fund savings

amounted to annual savings of \$14,000. With this adjustment and a review of Fleet reserves, a total of \$212,000 was returned to the General Fund.

- *Pension:* Pension costs decreased based on updated actuarial assumptions reducing projected costs by \$127,000.
- *Travel and training:* The travel and training budget was reduced by 43% saving \$57,000. All “conference” related training was eliminated from the budget and only training costs are budgeted for workshops, seminars and training to maintain professional certification and critical job skills.
- *Special events:* Expenditures for special events, including excursions and the Holly Jolly Hoopla event, were reduced. The Holy Jolly Hoopla event has been reduced by \$13,800 but will continue to include the Tree Lighting Ceremony with the Mayor. Lastly, a savings of over \$5,800 was realized by reducing preparation hours for events and programs.
- *Sidewalk repairs:* Sidewalk expenditures were budgeted at \$388,000 in 2010. The fiscal 2011 budget includes \$135,000 to complete the remaining sidewalk repair work in the sidewalk assessment study.
- *Rental of Negocio Building:* With the rental of the third floor of Negocio, transfers to the Negocio fund were reduced by the first year savings of \$87,000 which will increase to annual lease receipts of \$238,000. The transfer is further reduced by \$87,000 due to an excess fund balance in the Negocio Fund. Negotiations for the rental of the second floor are in progress.
- *Other professional services:* Reductions of \$200,000 were made in various professional service line items due to declines in consulting services and temporary personnel.
- *Other contractual services:* Contractual services were reduced across all departments by \$210,000. Contributions to the Downtown Business Association were maintained at \$36,000 and the contribution to the Chamber of Commerce amounts to \$30,000.
- *Line Items:* A thorough review of all line-items was conducted by departments and reduced wherever possible.

Other reductions of a capital or one-time nature include:

- *Improvements other than building:* Several major improvements amounting to \$443,000 were budgeted in 2010 including the Lost Winds Beach Access project and an increase to the Safety/Quiet Zone Improvement project. The Safety/Quiet Zone project is funded at a total of \$468,000 in fiscal year 2011.
- *Major maintenance:* No major maintenance projects are scheduled for fiscal 2011. This is a \$881,000 line item reduction from fiscal year 2010 which includes \$300,000 for the T-Street Overpass Rehabilitation project. A number of other smaller projects were budgeted and completed during the year.

Other Fund Changes

The total 2011 Budget for all funds, including fund balances amounts to \$187.3 million. Revenues and expenditures total \$109.7 million and \$112.6 million respectively. Expenditures include capital expenses from depreciation reserve.

A few notable changes to other funds outside of the General Fund are summarized below:

- *Parks Acquisition Fund:* The La Pata Vista Hermosa Sports Park was funded with \$32.7 million in the 2010 budget. Work is scheduled to begin for the construction phase during the 2011 budget year.

- *Street Improvement Fund:* Major projects include Calle De Los Molinos (\$1.6 million) and Calle Amanecer – Phase II (\$700,000).
- *RDA Capital Projects Fund:* The 2011 budget includes funding of \$1.7 million for the Pier Bowl Lighting Replacement project, which was originally budgeted in 2010.
- *Water Operating:* An increase of \$800,000 in total expenses includes \$600,000 in purchased water.
- *Sewer Operating Fund:* An increase of \$600,000 in expenses reflects \$300,000 in recycled water purchases, which is offset by \$500,000 increase in revenues for selling pre-treated water to the Reclaimed Water program.
- *Public Facilities Construction Fee Fund:* The Downtown Fire Station project, funded at \$4.0 million, will be completed during 2011.
- *Developers Improvement Fund:* The \$2.7 million Downtown Senior Center is under construction and will be completed during 2011.
- *Fleet Replacement Reserve:* Based on an analysis of the Fleet Fund, the General Fund and other operating funds will be reimbursed \$500,000.

Utility Rate Increases

Water rates will increase 12.6% in the 2011 Budget, based largely on the continued increase in purchased water rates. Last year, the City’s model indicated a projected 15.7% increase across the five year forecast. A Sewer rate increase of 3.2% is largely the result of the assumed rate of inflation (2.5%) for the five year model period. Successful expense containment in the Sewer Operations contributes to the modest rate increase projected for the next five year period.

Capital Improvement Program

The City’s Capital Improvement Program (CIP) amounts to \$11.1 million in 2011 and includes 17 projects. Major projects include:

<i>Project</i>	<i>Cost</i>
Increase in Recycled Water Expansion project	\$1.9 million
WRP Solids Handling (Wastewater facility)	1.5 million
Calle De Los Molinos street improvement	1.1 million
Reservoir No. 4 pipeline replacement	0.9 million

Additionally, the City’s CIP maintenance budget totals \$5.5 million and includes 21 projects, the most significant of which is an expansion of the Pier Bowl Lighting Replacement project budgeted within the City’s Redevelopment Agency. The original project has been modified to include a major sidewalk renovation in addition to the lighting upgrade which increases the project from \$400,000 to \$1.8 million. A total of \$1.3 million is available in the RDA to fund the project which reduces the funding gap to \$500,000. The deficit fund balance within the RDA Capital Project fund totals \$600,000 and will be covered through future tax increments received by the RDA.

Projects and Programs for Council Consideration

The following projects were considered by the City Council but action was delayed until such time as the Target sale is finalized:

<i>Project/Program</i>	<i>Cost</i>
Granada Sidewalk Decorative Pavers	\$91,000
Calafia Sidewalk	\$200,000
Historic Preservation Grant	\$40,000
Economic Development Director and Assistant	\$293,000

Revenue Increases

Outside of the parking meter increase, non-resident parking passes were increased from \$65 to \$100 resulting in a total increase of \$8,200.

Decision Packages

Decision Packages approved in the Budget total \$587,000 of which \$5,700 is for the General Fund including \$2,000 for a New Customer Service Academy in Community Development and a Traffic Signal Communication Upgrade of \$3,700 in Public Works. \$525,000 of the total is for one time capital equipment purchases with \$62,000 for operational expenses in Utility, Reserve, RDA, Fleet and Golf funds.

Financial Forecast

The financial forecast has been updated to show the effects of the adoption of the 2011 Budget on the City’s operating position and fund balances. This interim update is not a comprehensive update of the financial forecast which will not be completed until new Cal State Fullerton economic assumptions are published in October. The financial forecast will then be updated and incorporated into the 2011 Long Term Financial Plan in January 2011.

The interim forecasted operating position is still projected to be negative in 2012; however, the gap has narrowed substantially in response to operational adjustments that have been made to the Budget. Clearly, we have made progress in producing a projected operating surplus for 2011 and reducing projected deficits in future years. Additionally, we will continue to contain costs while looking forward to the completion of the Target and Marblehead developments which will enhance the City’s revenue outlook.

Accomplishments

Over the past year, we have made significant strides in addressing the Council’s budgetary priorities. The priorities and other successful initiatives are outlined and included at the end of this transmittal letter. I am extremely proud of our many accomplishments especially in light of the economic distress that we, along with many other municipalities, have had to face.

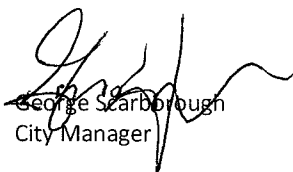
Summary

As a part of this year’s process, three Budget Evaluation Teams were established to provide input into reducing costs, prioritizing all programs, and increasing revenues. The results of the fine work by these three committees were very beneficial and many of the suggestions submitted were incorporated into the Budget.

Due to a recent upgrade to the Eden Advanced Budget module and improvements to the overall budget process, the reader of the budget document will note several improvements to the readability and usefulness of the 2011 Budget. First, almost all training provided by the Budget Team to departments was completely revised and videos were created whereby each budget coordinator was able to proceed with budget training at their pace on their own computer. The format has been significantly streamlined and similar sections have been combined and

reorganized. A key enhancement to each departmental and division budget allows the reader to note the change in "operating expenditure" from the prior year as well as total expenditures. This allows for a clear picture of how each budget is changing by excluding "one-time" or capital type expenditures. The Finance and Information Technology team of Jake Rahn and Brian Brower are to be commended for their exceptional work on this major improvement to the process and document which has saved countless hours in the development of the City budget.

In conclusion, I would like to thank our exceptional team in all departments that helped us to produce a balanced budget while maintaining essential service levels for our community. The choices have been difficult and the sacrifices made by our City employees should be recognized as we enter a second year of severe fiscal restraint. I believe that the 2011 Budget provides a spending plan that ultimately meets the needs of our constituency. We are fortunate that the City Council has for many years provided the appropriate fiscal direction that has prepared us well for the future.


George Scarborough
City Manager

(Please note that numbers in this document have been rounded)

Fiscal Year 2010 Accomplishments by Department

General Government

- Conducted Term Limit and Campaign Contribution Analysis
- Introduced paperless agenda packets for staff, media, and public.

Finance & Administrative Services

- Implemented the Eden Advanced Budget Module.
- Prepared an award-winning Popular Annual Financial Report.
- Expanded the information available on the City's website.
- Implemented the second phase of the vacation rental properties program.

Community Development

- Implemented customer service improvements
- The new General Plan process is well underway.
- Construction management of a new Downtown Fire Station and Senior Center has been provided.
- Continued to enforce City municipal codes to help neighborhoods maintain quality of life.
- Continued to monitor and improve plan check turn-around time.

Public Works

- Increased local water supply by completing construction of Well No. 8
- Completed first year of door to door Universal Waste & Household Hazardous Waste resulting in over 20,000 lbs collected
- Completed rehabilitation of the City's pier.
- Successfully completed SONGS Emergency Planning.
- Completed the installation of five (5) new pay stations for Linda Lane and North Beach and completed Pier Bowl street parking meter project.
- Diversified water supply by executing a participation agreement for the Dana Point Desalination and Upper Chiquita Reservoir projects.
- Completed design of recycled water system expansion including Water Reclamation process and distribution system improvements.

Beaches, Parks & Recreation

- Completed plans for La Pata/Vista Hermosa, phase 1b. Advertised for bids and opened bids in March 2010.
- Applied for \$5 million grant through the State's Park Development Grant Program.
- Completed Golf Course Master Plan Update.
- Received \$92,000 in grant funding and \$8,350 in donations for Recreation programs.
Received an International Award for Excellence in Programming from LERN for the City's work on preventing obesity in children.

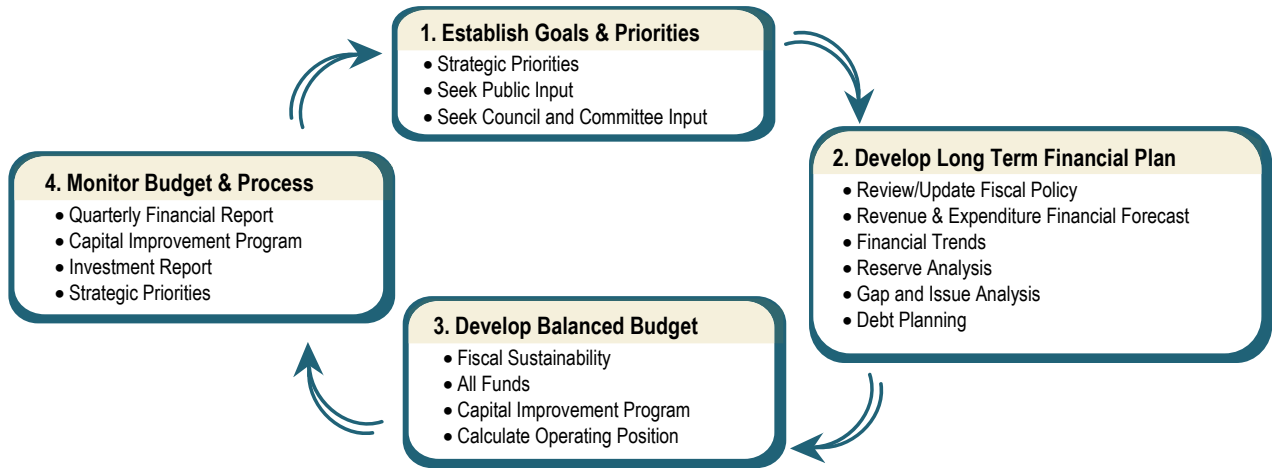




Budget Summary

Fiscal Year 2011

Strategic Financial Planning Process



The City of San Clemente has a well established strategic financial planning process. The City’s financial planning process is multifaceted and emphasizes long term strategic planning. The City Council encourages a process that focuses on ensuring fiscal sustainability when making decisions that will impact service delivery and the quality of life in San Clemente. The process begins each year with a public goal setting workshop which results in establishing the City’s Strategic Priorities. A Long Term Financial Plan is developed which projects future expenditures and revenues based on current service levels and addresses any funding gaps. After input from the public, Council appointed commissions and committees, and executive management, the City Council adopts a balanced budget which becomes the fiscal blueprint for the following fiscal year. During the ensuing year, City staff monitors the budget, including the Strategic Priority projects, by providing comprehensive quarterly reports to the City Council and public.

Financial Highlights

Following is a brief overview of the FY 2011 budget:

- Total City operating budget (excluding fund balances, capital outlay and transfers between funds) amounts to \$93.1 million as compared to last year’s \$109.1 million.
- General Fund expenditures (including transfers and one-time expenditures) total \$49.4 million, a 6% decrease from the prior year. General Fund revenues total \$48.4 million, a 4% increase from the prior year.
- The General Fund operating budget (excluding one-time expenditures, capital outlay and Interfund transfers) amounts to \$47.4 million, which is flat with last year. Operating revenues, excluding one-time revenues, total \$47.5 million, a 0.2% decrease.



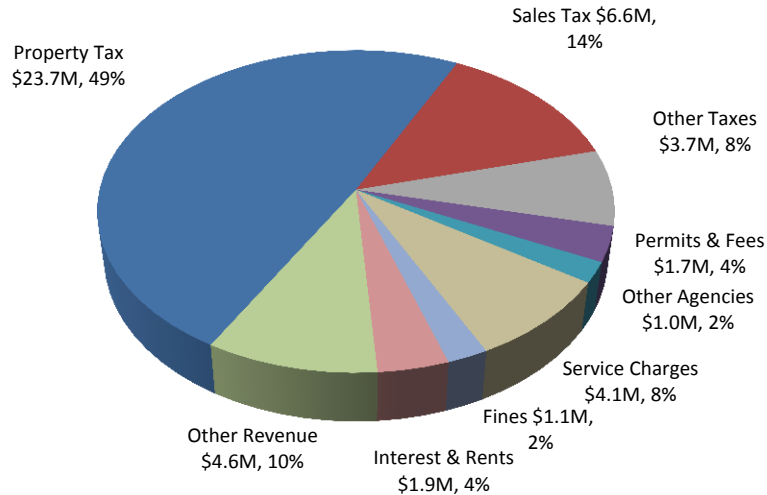
- The Capital Improvement Program totals \$11.1 million and the Maintenance program totals \$5.5 million.
- General Fund positions have been eliminated for an annual savings of \$700,000.
- The Police contract will increase to \$11.7 million. With \$11.6 million in the General Fund and \$0.1 million in the Police Grants Fund.
- The Fire contract is \$7.0 million, with \$6.4 million for base fire service, \$148,000 for maintenance costs and \$460,000 for ambulance transport.



Budget Summary

Fiscal Year 2011

General Fund Revenue: \$48,383,920

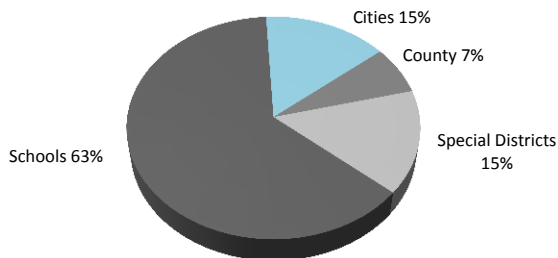


Revenues

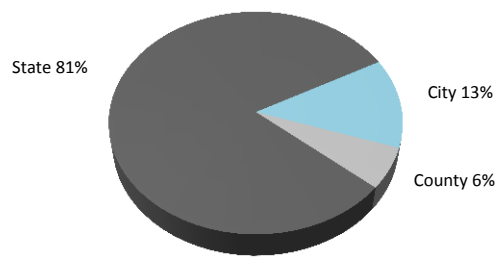
General Fund revenues amount to \$48.4 million. Available fund balance will be used to fund one-time studies and capital costs. Revenues are anticipated to increase by 4%, primarily due to increases in taxes, permits and fees, intergovernmental, services charges and fines. This compares to a five year average revenue increase of 4.4%.

Taxes will increase by 5% or \$1.6 million with increases in property, sales, franchise and transient occupancy taxes. Property taxes account for 49% of the General Fund revenues and the increase is due to the reduction of property taxes in FY 2010 related to the one-time state borrowing of \$2.2 million which reduced the FY 2010 adjusted budget. Intergovernmental revenues increase due to one-time grants. Parking fee revenues increase by \$270,000, with \$240,000 related to an increase in the hourly parking rate from \$1.00 to \$1.50. Interest income from investments will decline due to the interest rate environment.

Where the Typical Orange County Property Tax Dollar Goes
(Locally Assessed 1% Basic Levy)



Where the Sales Tax Dollar Goes



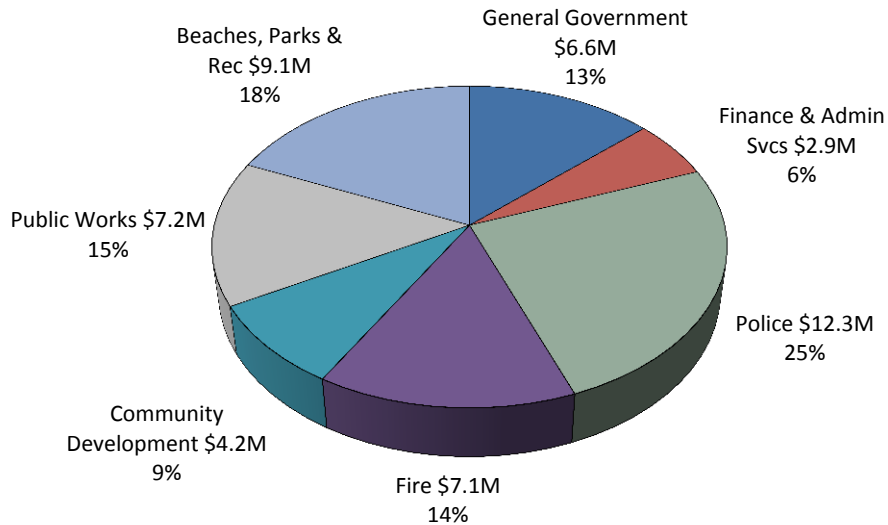


Budget Summary

Fiscal Year 2011

General Fund Expenditures: \$49,354,510

(Includes one-time expenditures)



Expenditures

General Fund expenditures decline by 6% to \$49.4 million due to a reduction in personnel, supplies, contractual services and other changes. Operating reductions were made in a number of areas as part of a review of departmental budgets. Operating expenditures remain flat even though increases are built into the budget for police and fire service contract costs.

Seven vacant positions have been frozen and are not budgeted for in FY 2011 and overtime costs have been reduced resulting in a decrease in personnel costs of 2% or \$306,000.

Contractual services decreases by 3% or \$744,000, with reductions to professional services (\$200,000), travel & training (\$57,000), clerical services (\$22,800), contractual (\$211,000) and legal costs (\$621,400). \$601,890 of the legal service reduction is related to a one-time cost regarding litigation that was paid within the General Fund in FY 2010. The police contract is budgeted at \$11.64 million for FY 2011 in the General fund, this is an increase from the adjusted budget amount of \$11.41 million in FY 2010. The Fire contract base amount of \$6.43 million increases from the FY 2010 adjusted budget of \$6.27 million.

Transfers decrease by \$254,000. This change is due mostly to the Negocio Debt Service fund transfer being reduced by \$173,830 related to the leasing of the third floor of Negocio.

One-time expenditures include an \$80,000 transfer to the Accrued Leave Reserve, one-time projects totaling \$468,000 for the Safety/Quiet zone and studies of \$1.1 million related to the General Plan Update.

Financial Forecast:

The City's five-year financial forecast has been updated to reflect the FY 2011 budget to determine the impact of current budget decisions on the City's future financial position. The General Fund operating position is positive in FY 2011 of the forecast. Projected expenditure adjustments or revenue enhancements must be identified in the future to maintain a positive operating position in future budget years for all five-years of the forecast period.



Budget Summary

Fiscal Year 2011

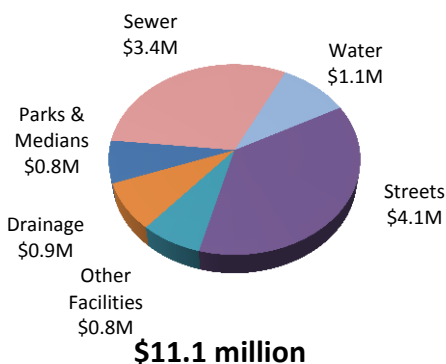
Infrastructure

The infrastructure of the City is the underlying base and foundation of the community. The City has a strong commitment to building and maintaining its infrastructure. As part of that commitment, the City has developed a Capital Improvement Program (CIP) that is a long range planning document for current and future projects.

There are a number of significant CIP projects which will be carried forward into the 2011 fiscal year. The long-anticipated construction of Phase 1B of the La Pata Vista Hermosa Sports Park will begin early in the new fiscal year. Construction is expected to take approximately eighteen (18) months, with completion of the Park in January, 2012. The Downtown Fire Station and Senior Center projects, which are currently under construction, are expected to be completed during the 2011 fiscal year. An assessment of the T Street Overpass was completed during 2010 and funding for the rehabilitation approved as part of the 2010 CIP budget. Actual rehabilitation work will take place during 2011.

The total budget for the City's Capital Improvement Program in fiscal year 2011 is \$11.1 million. There are a total of 17 capital improvement projects.

The Capital Improvement Program is divided into six major categories. FY 2011 activity is summarized below:



The Max Berg Park Sidewalk Improvement project is dependent upon the receipt of State and Federal grants in fiscal year 2011. All other projects are funded through existing revenues in the General Fund, capital project funds, special revenue funds or depreciation reserves.

The largest project included in the CIP program is \$1.9 million addition to an existing \$18.2 million recycled water expansion project. The project will increase the City's wastewater treatment plant's production of recycled water to 4.4 million gallons per day and expand the recycled water storage and distribution network. The project will reduce the amount of potable water used for irrigation purposes. The project is funded with grant and loan contributions from the State's Proposition 50 monies, a loan from the State Revolving Fund and a Federal grant.

Street improvement projects include the rehabilitation or reconstruction of pavement on Calle Amanecer, Calle Cordillero, Calle De Los Molinos, Calle Valle and Calle Bonito. Other street projects funded from the Gas Tax Fund are reconstruction of Los Mares/Vaquero and Sarmentoso.

Major improvements to water infrastructure include the replacement of Reservoir No 4 and Via Zafiro Pressure Reduction Station rehabilitation.

A total of \$468,000 is included for construction and design of the Safety/Quiet Zone improvements.

Sewer improvements include Water Reclamation Plant (WRP) Solids Handling.

Spending Around Town

Recycled Water Expansion	\$ 1,900,000
WRP Solids Handling	\$ 1,500,000
Calle De Los Molinos	\$ 1,060,000
Reservoir No. 4 Outlet Pipeline	\$ 900,000
Max Berg Plaza Park Sidewalk	\$ 800,000
Los Mares/Vaquero Street	\$ 700,000
Sarmentoso	\$ 700,000
Calle Amanecer Phase II	\$ 700,000
Los Mares/Ave Vaquero Storm Drain	\$ 650,000
Calle Valle & Calle Bonito	\$ 620,000



Financial Overview

Fiscal Year 2011

All Funds Overview

All Funds Spending Plan

The FY 2011 budget reflects the operating and capital spending plans for the City

The all funds budget reflects the operating and capital spending for the General Fund, Special Revenue Funds, Capital Project Funds, Debt Service Funds, Enterprise Funds, Internal Service Funds and Redevelopment Agency Funds. The City has 29 funds. The following table illustrates the \$112 million All Funds budget by fund type for FY 2011.

Fund Type	FY 2011
General Fund	\$ 49,354,510
Special Revenue Funds	8,096,830
Capital Project Funds	147,420
Debt Service Fund	653,270
Enterprise Funds	40,966,050
Internal Service Funds	8,732,030
Redevelopment Agency Funds	4,661,150
Total Spending Plan	\$112,611,260

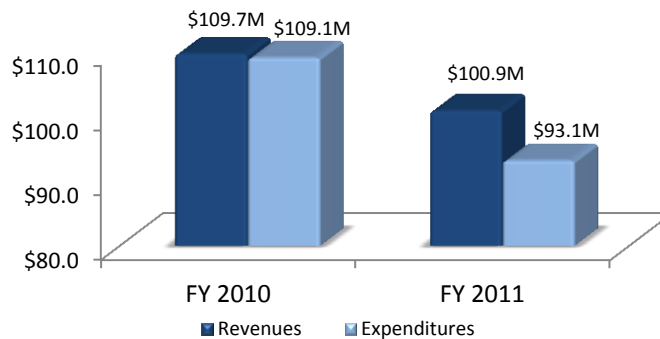
Fund Balances for all funds at the beginning of FY 2011 start at \$77.6 million and at the end of the FY 2011 are \$74.7 million, which is a decrease of \$2.9 million.

The following graph and table present the operating budget comparison for All Funds.

All Funds Operating Budget Comparison FY 2010 to FY 2011

Excluding Fund Balances, Loan Proceeds, Capital Outlay & Transfers
(\$ in millions)

 The City's All Fund Revenues Exceed Expenditures.



Total operating revenues amount to \$100.9 million

All Fund Revenues	FY 2010	FY 2011
All Funds Revenues	\$137.4 M	\$109.7 M
One-time revenues*	(15.1 M)	(1.9 M)
Transfers to other funds	(12.6 M)	(6.9 M)
Total All Funds Operating Revenues	\$109.7M	\$100.9 M

* One-time revenues include debt proceeds and significant one time developer fees.

Total operating expenditures, excluding capital and transfers, amounts to \$93.1 million

All Fund Expenditures	FY 2010	FY 2011
All Funds Expenditures	\$225.2 M	\$112.6 M
Capital outlay	(107.2 M)	(14.0 M)
Transfers to other funds	(8.9 M)	(5.4 M)
Total All Funds Operating Expenditures	\$109.1 M	\$93.2 M

Financial Overview

All funds operating expenditures decrease by \$15.9 million or 14.6%

Financial Overview – All Funds

Revenues total \$109.7 million, a decrease of 20% from the FY 2010 adjusted budget. Expenditures total \$112.6 million, a decrease of 50% from the FY 2010 adjusted budget. All fund operating revenues decrease by \$8.8 million and operating expenditure decline \$15.9 million. Revenues continue to show declines in all major categories except taxes, service charges and fines. Revenue and expenditure changes are outlined below.

Significant **revenue** changes for all funds include the following:

- Taxes are increasing by 4% overall, due to increases in sales, transient occupancy, and franchise fees. Property taxes reflect an increase, however, this is due to a one-time state borrowing for \$2.2 million which reduces the FY 2010 budget.
- Permits and fees show a 29% decrease due to a \$1.2 million decrease in In-lieu affordable housing fees. Other permits and fees show slight increases.
- Intergovernmental revenues are declining by 67% due to lower grant revenues and a Measure M apportionment/grant.
- Service charges are increasing by 8% primarily due to higher water and sewer charges and increases in parking meters fees due to an increase in the hourly rates.
- Investment and interest earnings are decreasing due to the interest rate environment and lower estimated fund (cash) balances due to project activity.
- Transfers in and debt proceeds decline. This is due to the one-time nature of the events. In FY 2010, debt proceeds were budgeted for \$10.9 million related to the Recycled Water Expansion and \$4.2 million for the Upper Chiquita Reservoir water project.

Significant **expenditure** changes for all funds include the following:

- Capital outlay is reduced by \$93.1 million as projects are in progress or completed, such as the La Pata Vista Hermosa Park, the Water Reclamation Plant (Recycled water), T-street Overpass Rehabilitation, street improvement projects, and other water and sewer projects.
- Salaries and benefits are down 1%. This is largely due to current frozen positions and a reduction in overtime costs.
- Supplies increase by 4% related to increases to purchased water. Excluding this increase supplies would have decreased almost 5%.
- Contractual services are down due to a reduction in budgeted maintenance costs and reduced legal, professional and contractual services.
- Other charges decrease by \$8.0 million. This decrease reflects a \$4.6 million reduction in affordable housing projects and \$1.6 million reduction in costs related to liability claims.

Water and Sewer Rates

Water rates are to increase by 12.6% in the FY 2011 Budget, based largely on the continued increase in purchased water rates. The City purchases 90% of its water and will see a 7.5% increase in water costs for the coming year. The water rate model, which projects revenues and expenses for a five-year period indicates a 12.6% annual increase over the next five years to maintain balances in Water Operating Fund. This is based on projected increases in the cost of purchased water, which may be lower than currently projected by the Metropolitan Water District (MWD). Last year, the City's model indicated a 15.7% increase across the five year forecast period. A lower rate increase from MWD for next year has dropped the projected rate increase significantly for the next five year period.

Water rates to increase by 12.6%

Sewer rates to increase by 3.2%

A Sewer rate increase of 3.2% is the result of the 2.5% assumed rate of inflation for the five year model period. Successful expense containment in the Sewer Operations contributes to the modest annual rate increase projected for the next five year period.

Financial Overview

Capital Improvement Program (CIP)

The following chart depicts the spending pattern of the City's Capital Improvement Program over the past eighteen years. A total of \$361 million has been allocated to capital improvements since FY 1993.

**Capital Improvement Program
FY 1993 to FY 2011
(\$ in Millions)**



\$360 million in Capital Improvements (green) since 1993.

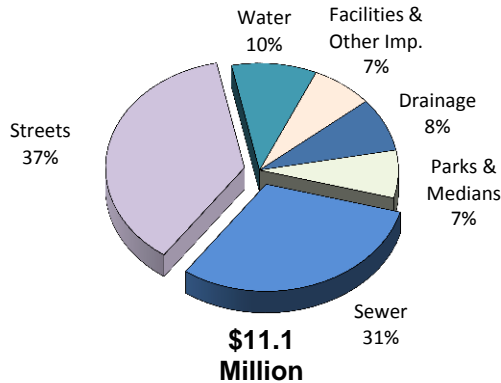
Capital Improvement Projects

The City's Capital Improvement budget in FY 2011 amounts to \$11.1 million, compared to \$35.3 million the previous year. There are 17 capital improvement projects scheduled in the FY 2011 program. Capital project expenditures, by category, are planned as follows:

Capital Projects funded in FY 2011 total \$11.1 million



Street & Sewer projects are 68% of CIP



Recycled water expansion will produce 4.4 million gallons per day for irrigation

The largest project adds \$1.9 million to the existing recycled water expansion project budget of \$18.2 million, approved in FY 2010. This project will increase the production of recycled water at the Water Reclamation Plant and provide for expansion of the City's recycled water storage and distribution network. The project will reduce the amount of potable water used for irrigation purposes. Six major street projects, totaling \$4.1 million, are included in the FY 2011 Capital Improvement Budget.

Maintenance and other projects include street, sidewalk, design studies or major repair to buildings or structures

Maintenance and Other Projects

The total budget for the City's maintenance and other projects in FY 2011 is \$5.5 million. Maintenance and other projects include annual street repair, slurry seal, sidewalk maintenance, design studies and repair or upgrades to buildings and structures. There are 21 projects scheduled for completion in the FY 2011 budget. Water, Streets and Parks comprise 87% of Maintenance projects.

Financial Overview

General Fund Overview


General Fund revenues total \$48.4 million

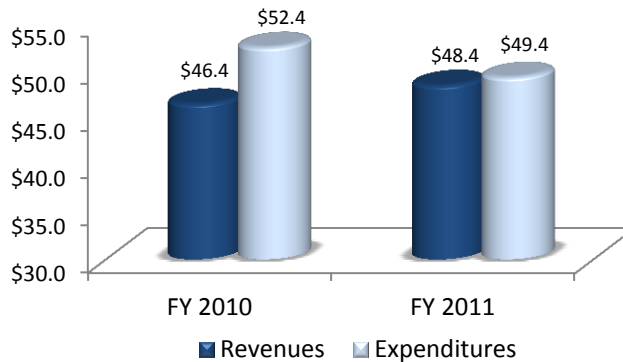
General Fund expenditures total \$49.4 million

General Fund revenues amount to \$48.4 million, an increase of 4% from the FY 2010 adjusted budget. General Fund expenditures total \$49.4 million, a decrease of 6% from the prior fiscal year.

General Fund Revenues & Expenditure Comparison FY 2010 to FY 2011

(\$ in millions)

 Includes one time and capital expenditures from reserves.



General Fund Operating Budget

General Fund operating revenues = \$47.5 million


General Fund operating expenditures = \$47.4 million

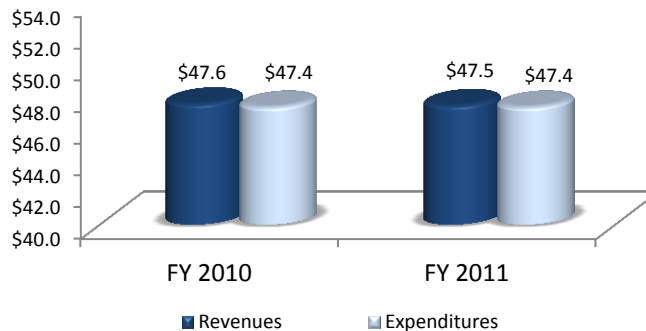
Revenues and expenditures, excluding one-time receipts or expenditures, capital outlay and interfund transfers, show a more precise picture of the City's fiscal and operating position. General Fund operating revenues, excluding one-time revenues, amount to \$47.5 million. One-time revenue totals \$468,000 of grant revenue and one-time transfers in of \$473,230. Operating revenues decrease by 0.2% from the FY 2010 adjusted budget.

The FY 2011 General Fund operating expenditures total \$47.4 million and exclude capital and grant related costs of \$736,000, studies in the amount of \$1.1 million, one time transfers of \$80,000 to the Accrued Leave Reserve and other costs of \$68,000. Operating expenditures decrease by 0.2% or \$100,000 from the FY 2010 adjusted budget.

General Fund Operating Budget Comparison FY 2010 to FY 2011

Excluding Fund Balances, Capital Outlay & Transfers
(\$ in millions)

 Positive Operating Budget for next Fiscal Year (revenues greater than expenditures).



Financial Overview

General Fund has a \$90,000 positive operating position

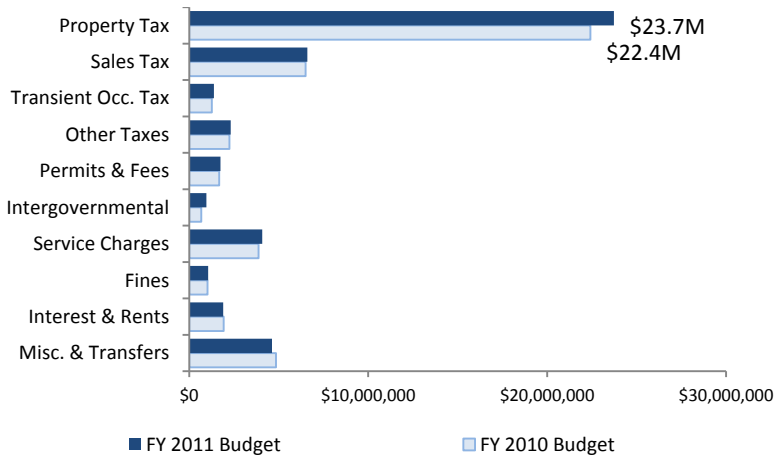
General Fund Revenues	FY 2010	FY 2011
General Fund Revenues	\$46.4 M	\$48.4 M
State Borrowing	2.2 M	-
One-time revenues	(1.0 M)	(0.9 M)
Total General Fund Operating Revenues	\$47.6 M	\$47.5 M

General Fund Expenditures	FY 2010	FY 2011
General Fund Expenditures	\$52.4 M	\$49.4 M
Capital outlay or major projects	(3.4 M)	(1.7 M)
Other one-time costs	(1.4 M)	(0.2 M)
One-time transfers to other funds	(0.2 M)	(0.1 M)
Total General Fund Operating Expenditures	\$47.4 M	\$47.4 M

General Fund Revenues

General Fund revenues are directly affected by changes in the economy. General Fund revenue increases are expected in taxes (property, sales, transient occupancy, and franchise), permits and fees, intergovernmental, service charges and fines. Revenue decreases are budgeted in Interest and rents, and miscellaneous revenue. The following chart provides a comparison of the FY 2010 adjusted revenue budget to the FY 2011 revenue budget.

2010 includes State \$2.2M borrowing of property taxes from City



General Fund Revenues by Category

Revenue Categories	2010 Budget	2010 Projected	2011 Budget	Dollar Change	% Bud 10 To Bud 11
Taxes	\$32,421,800	\$32,631,110	\$34,024,100	\$1,602,300	5%
Licenses & Permits	1,673,590	1,760,650	1,748,230	74,640	4%
Intergovernmental	668,280	690,570	960,000	291,720	44%
Service Charges	3,870,580	3,905,430	4,082,570	211,990	5%
Fines	1,016,500	1,023,000	1,053,900	37,400	4%
Interest & Rents	1,925,400	2,000,670	1,894,210	(31,190)	-2%
Miscellaneous	807,170	851,990	113,000	(694,170)	-86%
Interfund Revenue	4,040,240	3,839,770	4,507,910	467,670	12%
General Fund Revenue	46,423,560	46,703,190	48,383,920	1,960,360	4%

Taxes amount to 70% of General Fund revenues or \$34 million

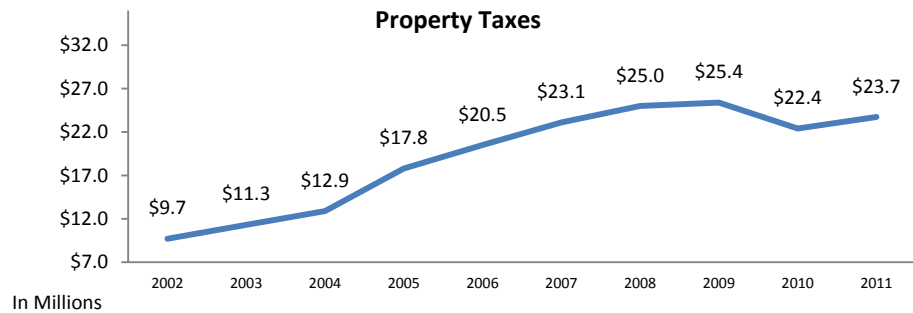
Significant revenue changes from the FY 2010 Adjusted budget to the FY 2011 Budget for the General Fund are as follows:

Financial Overview

Property taxes are anticipated to increase by \$1.3 million or 6%...actual decline is 4%


Property taxes account for 49% of General Fund revenues and are budgeted to increase by \$1.3 million or 6%. Although this reflects an increase, the state has borrowed \$2.2 million of General Fund property taxes which will be repaid by the state in 2013. The state property tax borrowing reduced the FY 2010 adjusted budget. Once this borrowing is factored in, property taxes actually decline by 4% or \$0.9 million primarily due to changes in valuation. Secured property taxes are budgeted to decline 4.25% due to homes that were sold for a lower price than previously paid and from property tax appeals. These factors result in a property tax decrease of more than the annual upward adjustment on values. The chart below shows property tax (as well as property transfer tax) revenue history over the last ten year period.

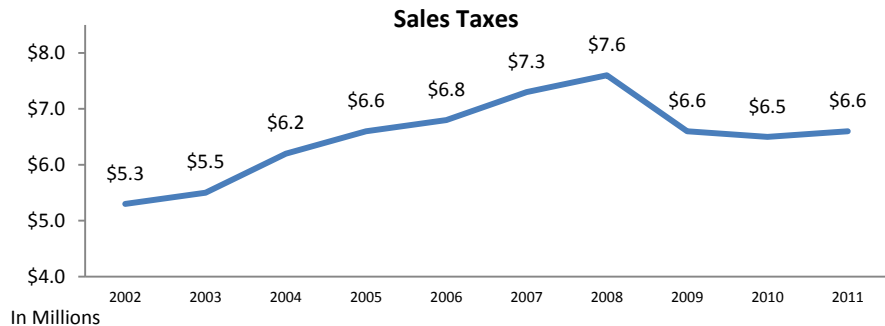

2010 dip is State \$2.2M borrowing from City



Sales taxes increase by 2% to \$100,000

Sales taxes are increasing by 2% or \$100,000 to \$6.6 million. The top three sales tax categories in the City are in the fuel, grocery and restaurant industries, which are anticipated to increase slightly. In addition, the allocation of sales tax that is dedicated to public safety is based on countywide sales tax receipts which will remain flat. The chart below shows the sales tax activity over the last ten years.


Sales taxes stabilize after 2 year drop



Intergovernmental revenues will increase by 44% or \$292,000 primarily related to a grant of \$285,000 that will reimburse costs related to the T' Street Overpass construction.

Parking charge increase of .50 cents per hour will be brought to Council subsequent to the budget

Service charge revenues, in total, increase by 5% or \$200,000 driven by a change to the parking meter charges from \$1.00 to \$1.50 that requires Council approval. Without approval of the parking meter fee increase, service charges decline by \$40,000 due to the lower recreation fees collected based on estimated lower attendance.

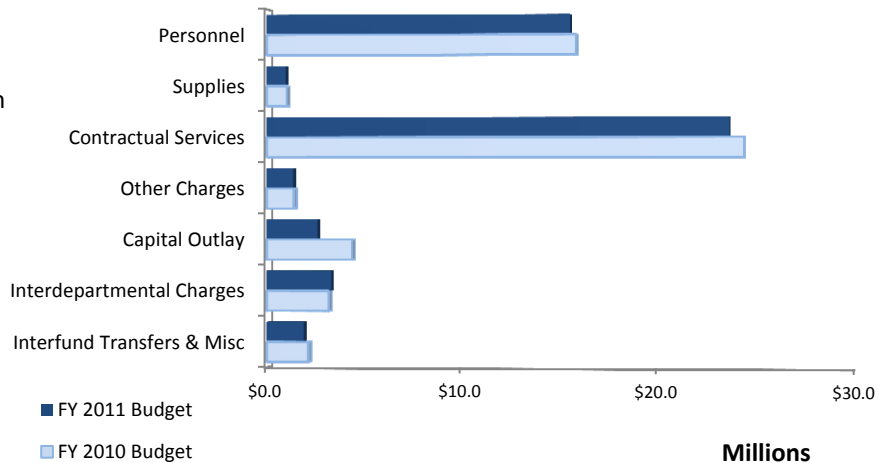
Interest income has been reduced by 16% due to a lower rate of return on investments. Parking violations are budgeted to remain stable. Miscellaneous income decreases by 86% due to a one-time recovery of legal costs of \$601,000 in FY 2010.

Financial Overview

General Fund Expenditures

General Fund expenditures presented on the following chart compares the expenditure budget for fiscal years 2010 and 2011.


Expenditures dropping in
2011



General Fund expenditures decrease by \$3.0 million or 6%

The FY 2011 budget of \$49.4 million includes reductions in personnel, supplies, contractual services, capital outlay and other charges. General Fund expenditures decline by 6% or \$3.0 million, despite operating increases under the police and fire contracts. Reductions to operating expenditures were achieved with limited effects on service. A summary of reductions by category is outlined below:

Personnel costs decline 2% or \$305,000

Personnel costs will decline 2% or \$305,000. Salaries are reduced by \$118,000 reflecting the continuation of freezing vacant positions, which are currently saving \$700,000 annually. Overtime costs are reduced by 28% or \$35,000 based on direction to “flex” time. Benefits are decreasing \$155,000 reflecting lower retirement contribution rates based on updated actuarial assumptions and savings on benefits from frozen positions. Actuarial assumptions have been revised to reflect those methods utilized by PERS based on a review by the City’s actuary.

Supplies were reduced by 6% or \$62,000 reflecting reductions in multiple areas such as office supplies, horticultural, service awards, and other operating supplies.

Fire contract increases by \$298,050

Total Contractual services decline by 3% or \$744,000, even with Police and Fire contract increases. The total contract with the Orange County Fire Authority for fire services amounts to \$7 million (4% increase) and includes \$6.4 million for the base contract, \$30,000 for facilities maintenance, \$118,000 for vehicle replacement and \$460,000 for ambulance transport. The Orange County Sheriff’s Department police services contract increases by 2% to \$11.6 million with two positions eliminated in the General Fund. Travel & training was reduced by 43% or \$57,000 based on limiting attendance at conferences for all staff and other training reductions. Clerical services, professional services, contractual services and legal services were reduced across all departments.

Police contract increases by \$230,690

Capital outlay and one-time studies are reduced from \$4.4 million to \$2.6 million. Included in the \$2.6 million budget for FY 2011 is \$468,000 for safety/quiet zone improvements and \$1.1 million for the second year of funding for the General Plan update.

General Fund transfers to other funds are \$1.2 million

Transfers decline by 18% or \$254,000. A total of \$1.2 million will be transferred to other funds in FY 2011 from the General Fund, which includes a \$173,830 reduction to the Negocio transfer as a result of leasing the third floor. Transfers are:

Financial Overview

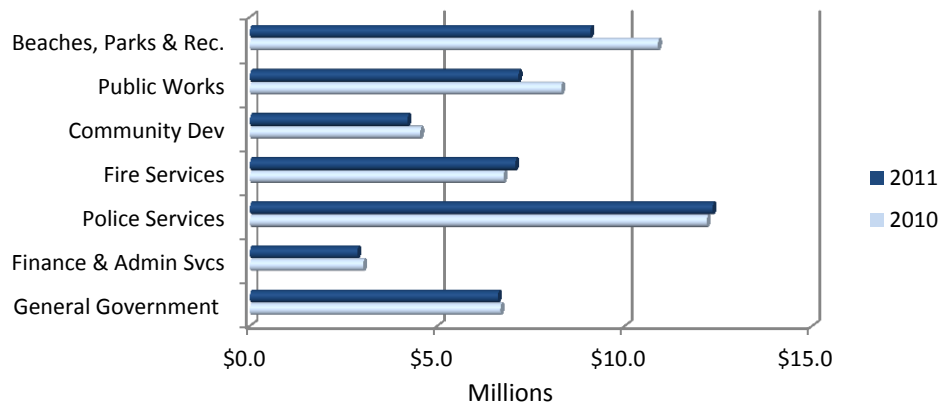
<u>Fund Transferred To</u>	<u>Amount</u>	<u>Purpose</u>
2106 Gas Tax Fund	\$ 14,760	Senior mobility
Negocio Debt Service Fund	336,170	Negocio facility support
Street Improvement Fund	712,880	Street program
Reserve Fund	80,000	Reserve contribution
Water Fund	16,710	Low-income subsidy*
Sewer Fund	35,510	Low-income subsidy*
Total	\$1,196,030	

* No alternative funding source is currently available.

As noted in the graph below, most City departments were able to reduce their budget with a minor impact on service levels, although staffing reductions in certain areas will affect current levels of service. The only departments experiencing increases are police and fire services.

General Fund Expenditures by Department

 Only contractual Police and Fire Services are increasing in 2011



* General Government includes City Council, City Manager, City Clerk, Economic Development and City General.

General Fund Expenditures by Department

Departments	2010 Budget	2010 Projected	2011 Budget	Dollar Change	% Bud 10 To Bud 11
General Government	\$6,684,050	\$6,467,730	\$6,615,640	(\$68,410)	-2%
Finance & Admin Svcs	3,021,920	2,931,220	2,864,440	(157,480)	-5%
Police Services	12,189,780	12,338,140	12,342,920	153,140	1%
Fire Services	6,764,690	6,760,760	7,080,660	315,970	5%
Community Development	4,545,190	4,266,890	4,205,120	(340,070)	-8%
Public Works	8,304,660	8,196,190	7,165,380	(1,139,280)	-14%
Beaches, Parks & Rec.	10,885,930	10,081,600	9,080,350	(1,805,580)	-17%
General Fund Expenditures	52,396,220	51,042,530	49,354,510	(3,041,710)	-6%

Reserve Contributions

Emergency reserve at 9% of operating expenditures or \$4.25 million

All General Fund reserves are fully funded in accordance with Fiscal Policies. The General Fund emergency reserve has reached 9% of operating expenditures in FY 2011, fully implementing the four year funding plan. A total of \$274,360 will be contributed to reserves in FY 2011. The emergency reserve increases by \$93,360 to \$4.26 million. The Council Contingency reserve is funded at \$100,000. The 2010 Long Term Financial Plan review recommends an \$80,000 transfer to the Accrued Leave Reserve. A summary of the FY 2011 reserve contributions is below:

<u>Reserve Description</u>	<u>Contribution</u>
Accrued Leave Reserve	\$ 80,000
Council Contingency Reserve	100,000
Social Services Contingency Reserve	1,000
General Fund Emergency Reserve	93,360
Total	\$ 274,360

Financial Overview

Reserves total \$14 million

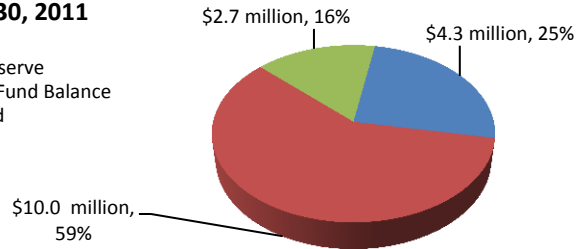
Fund Balance – General Fund

The FY 2011 ending unreserved fund balance for the General Fund amounts to \$2.7 million for the fiscal year ending 2011. This does not include \$14.25 million of fund balance that has been reserved. \$10 million of fund balance is reserved for “Sustainability Fund Balance” which was established by City Council to provide for economic and financial stability. The emergency reserve of \$4.26 million is the remaining reserved fund balance and represents 9% of General Fund operating expenditures.

84% of fund balance is reserved

Fund Balance - June 30, 2011

- Reserved - Emergency Reserve
- Reserved - Sustainability Fund Balance
- Unreserved Undesignated



Financial Forecast Summary – Operating Position & Fund Balance

An interim financial forecast shows improvement in operating position

The City’s five-year financial forecast has been updated to reflect the FY 2011 budget to determine the impact of current budgetary decisions on the City’s future operating position and fund balances. This forecast is an interim update of the original forecast prepared as a part of the development of the City’s Long Term Financial Plan (LTFP). Consequently, the economic and other assumptions used in the development of LTFP forecast won’t be updated until the new financial plan is prepared in January 2011.

The table below outlines the original forecast and the updated forecast based on the 2011 Budget, *without any modifications to economic assumptions* that may have changed since February. As shown, the forecast presented in February **(1)** indicated operating deficits in all five years of the forecast with a range of \$1.9 to \$6.1 million over the five year forecast period. The Budget Forecast **(2)**, on the other hand, shows a marked improvement from a 2012 deficit of \$3.6 million to \$900,000 based on operational reductions described earlier. No changes to the assumptions and no potential revenue enhancements from major development projects like Target and Marblehead or any further cost reductions are included.

For comparison purposes only, an Alternative Forecast **(3)** is provided to depict the change in operating position if we only make one change to the forecast which is to assume that property taxes will increase 2% in fiscal 2014 and 2015 rather than 0% contained in the budget forecast. The Alternative Forecast indicates a significant improvement in these two years with this change in assumption.

The final row indicates the level of General Fund unreserved fund balances **(4)** based on the Alternative Forecast.

	Fiscal 2011	Fiscal 2012	Fiscal 2013	Fiscal 2014	Fiscal 2015
<i>(1) Forecast (Original)</i>					
Operating Position	-\$1,900,000	-\$3,600,000	-\$4,300,000	-\$5,200,000	-\$6,100,000
<i>(2) Budget</i>					
Operating Position	+\$100,000	-\$900,000	-\$1,500,000	-\$2,400,000	-\$3,200,000
<i>(3) Alternative Forecast</i>					
Forecast	+\$100,000	-\$900,000	-\$1,600,000	-\$2,000,000	-\$2,300,000
<i>(4) Alternate Forecast</i>					
Fund Balance	+\$2,700,000	+\$1,700,000	+\$2,000,000	-\$300,000	-\$2,900,000

Financial Overview

Annual average forecast increase for revenues is 1.1%


Expenditure growth is due to increases in police and fire services contracts

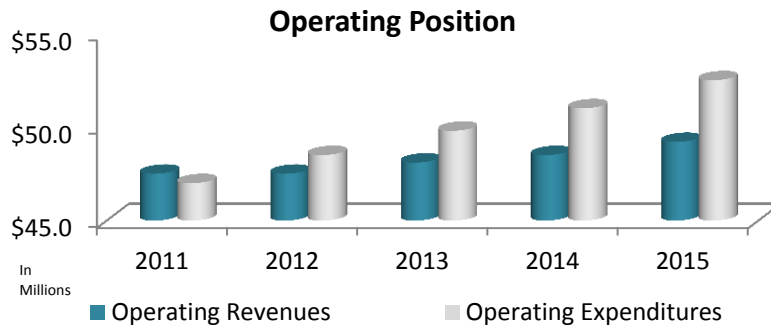
Budget Financial Forecast


Over the forecast period, revenues are anticipated to grow by an annual average increase of 1.1% a year. Taxes, which include property, sales, transient occupancy and franchise taxes, and are the largest revenue source for the City increase by 0.4% annually over the forecast period. Property taxes, which account for 49% of General Fund revenues, are anticipated to decline by 3.5% in FY 2012 and remain flat throughout the forecast period.

Expenditures are projected to increase at an average rate of 1.9% over the forecast period. The majority of this growth is due to increases in contractual services, primarily police and fire services. Expenditures are increased annually, primarily by inflation, which averages 3% annually. No capital funding is included beyond the first year of the forecast, as decisions will be made annually dependent upon funding.

Results of the forecast with respect to operating position are shown below. The General Fund's forecasted operating position is positive in the first year of the forecast and negative beginning in FY 2012.

 Forecasted expenditures are projected to exceed revenues the next 4 years.

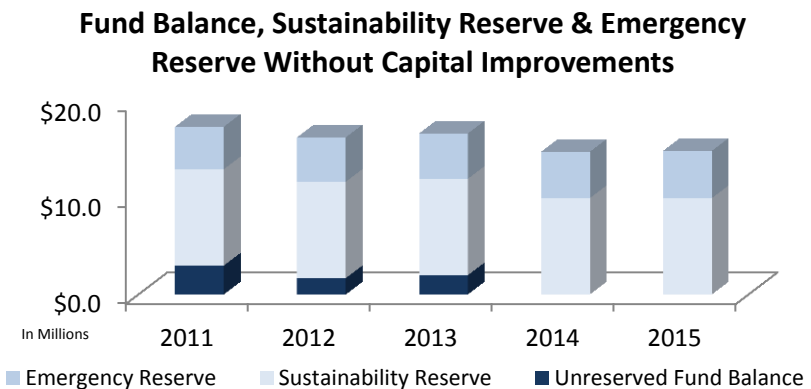


 Negative Operating Position would exceed -\$900,000 in 2012 without adjustments

Forecast Operating Position	2011	2012	2013	2014	2015
Operating revenues	\$47.5M	\$47.5M	\$48.1M	\$48.5M	\$49.2M
Operating expenditures	47.4M	48.4M	49.8M	51.0M	52.5M
Projected surplus/deficit	\$ 0.1M	-\$ 0.9M	-\$ 1.7M	-\$ 2.5M	-\$ 3.3M

*One-time revenues and expenditures have been excluded.

The following graph indicates the impact on General Fund fund balances that the operating position would have if the deficits were actually allowed to occur:



Financial Overview

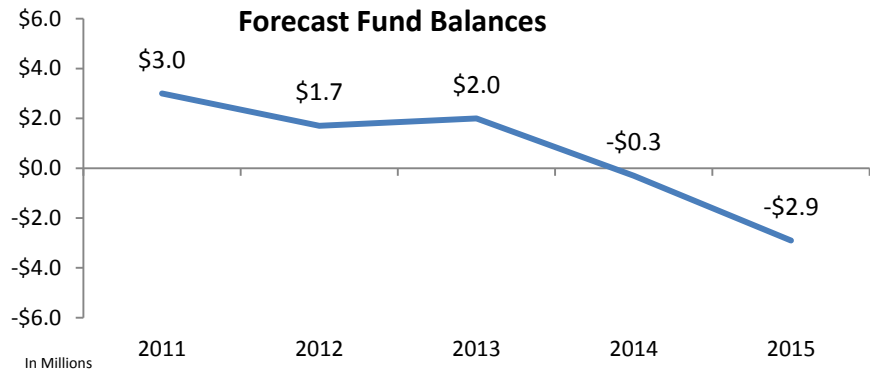
Adjusting economic factors improves operating position

Alternative Financial Forecast

The City's five year forecast is a very conservative view of the City's future financial position. With 49% of total General Fund revenues generated from property taxes, the City's five year forecast could improve if the economy recovers at a faster rate than currently anticipated. The forecast now assumes that property taxes will decline by 4.25% and 3.5% in the first and second years and remain flat over the following three years. If the economy and housing market recover at a faster rate, forecasted operating position and unreserved fund balances would improve as indicated in the below graph. Although the projected deficits remain in 2012 and 2013, the deficits narrow substantially in 2014 and 2015 with this one modification to the forecast.

Forecast Operating Position	2011	2012	2013	2014	2015
Operating revenues	\$47.5M	\$47.5M	\$48.1M	\$48.9M	\$50.1M
Operating expenditures	47.4M	48.4M	49.7M	50.9M	52.4M
Projected surplus/deficit	\$ 0.1M	-\$ 0.9M	-\$ 1.6M	-\$ 2.0M	-\$ 2.3M

*One-time revenues and expenditures have been excluded.



To reiterate, this financial forecast is very preliminary in nature and is designed to show the improvement in operating position based on cost reductions contained in the Budget. A complete update, including the latest economic assumptions and other revised assumptions will be provided in the 2011 Long Term Financial Plan.

Labor Relations

SCCEA MOU expires in June

City negotiations with the San Clemente City Employees Association (SCCEA) are in progress. The current Memorandum of Understanding (MOU) expires June 30, 2010 and it is anticipated that the City and SCCEA will reach agreement on a new contract. The budget does not include a cost of living adjustment for FY 2011.

Decision Packages

Decision packages total \$587,010

Decision packages incorporated into the budget total \$587,010 of which \$5,700 is for the General Fund including \$2,000 for a New Customer Service Academy in Community Development and a Traffic Signal Communication Upgrade of \$3,700 in Public Works. Other funds total \$581,310 with \$523,250 for one-time expenses and \$58,060 for operational expenses in the Utility and RDA funds. A summary is as follows:

Financial Overview

General Fund Description	Amount
Traffic Signal Communication Upgrade (on-going)	\$ 3,700
New Customer Service Academy in Community Development (one-time)	2,000
General Fund Total	\$ 5,700
Other Fund Descriptions	Amount
<i>One-time:</i>	
Building N HVAC Replacement (utilities)	\$ 27,000
Four laptops (utilities)	12,400
Color Laser jet printer (utilities)	5,000
Thirty-two foot trailer (utilities)	45,000
Coastal Streams Flow Monitoring	36,650
Environmental Programs Summer Intern (Clean Ocean)	3,360
Folding Machine – replacement	7,500
Fleet Fund Vehicle Replacements	264,840
Golf Fund Equipment Replacements	115,000
Golf Nozzle Replacements	6,500
<i>On-going:</i>	
WaterSmart Landscape program	16,000
Housing Specialist – .75 FTE to 1.0 FTE	42,060
Other Funds Total	\$ 581,310
Decision Package Total – All Funds	\$ 587,010

Position Reclassifications

Position reclassifications have been included in the FY 2011 budget for the following positions:

Old Classification	New Classification	Old Range	New Range
Maintenance Worker I	Golf Course Maintenance Worker	33	35
Accounting Supervisor	Financial Services Manager	66	70
Finance Manager	Municipal Service Manager	72	70
Risk Management Analyst	Human Resources Analyst I	50	50
Benefits Analyst	Human Resources Analyst II	55	55
Maintenance Worker I	Facilities Maintenance Specialist	33	43
Distribution/Collection Systems Operator II	Chief Operator	46	55

Bond Rating

Based on the City of San Clemente’s credit strength, the City received the highest credit rating of “AAA”. An obligation rated “AAA” is the highest rating. This means that the City’s capacity to meet its financial commitment on the debt obligation is extremely strong. Standard & Poor’s published comments stated “In our view, financially, the City has performed very well in recent years and has maintained an unreserved fund balance of more than 40% of expenditures since 2001”.

The City’s credit rating is the highest rating of “AAA”

This document can also be downloaded from the City’s website at <http://san-clemente.org>.



The Budget Process

The Budget Process

The City's annual budget process begins in November and concludes in June. An executive team approach is used to develop the budget. Senior management representatives from each department, along with the City Manager and Assistant City Manager utilize guidance provided by the City Council through the Strategic Priority process. Additionally, operational issues that affect the budget are examined in the Long Term Financial Plan and financial recommendations are incorporated into the budget. The table on the following page illustrates the budget process in detail.

The Capital Improvement Program Process

The Capital Improvement Program (CIP) Committee, consisting of members from all City departments, annually prepares and updates the six-year CIP program. Projects proposed to be funded are reviewed by the CIP Committee as a part of the budget process to ensure that the City's priorities are addressed and that staffing levels and projected revenues are in place to perform the projects.

The City Manager and Assistant City Manager review the CIP Committee's prioritized list of proposed capital improvement projects and funding sources during the review of the operating budgets. The final Capital Improvement Program is presented by the City Manager during the budget workshops in June in conjunction with the City's Annual Budget. The City Council adopts a resolution approving the fiscal year Capital Improvement Program, along with the operating budgets, in June.

Level of Control and Changes to Adopted Budget

Budgetary control, the level at which expenditures cannot legally exceed the appropriated amount, is exercised at the *fund level*. Administrative policies provide guidelines on budget transfers and the authorization necessary to implement transfers. Generally, there are two types of budget transfers:

Budget Adjustment: This is a transfer which does not change the total appropriated amount within a fund and does not require Council action. Depending upon the budget category affected by the transfer, approval may be granted at the City Manager or Department Head level. Department Heads have discretion to reapportion funds between certain line items within a program but may not exceed total appropriated amounts for each program. Additional expenditures for capital outlay items must be approved by the City Manager and City Council. Funds appropriated for salaries and benefits may not be expended for any other purpose without approval by the City Manager. The City Manager may transfer funds within and between programs and departments (with the exception of additional capital outlay expenditures, which require Council approval).

Budget Amendment: This is an adjustment to the total appropriated amount within a fund which was not included in the original budget. These supplemental appropriations are presented to City Council in an agenda report and require the passage by a simple majority of the City Council for approval. Types of modifications can be categorized as follows:

- Unanticipated revenue which was not projected in the budget may be appropriated by Council for expenditure in the year received.
- Prior year reserves or fund balances may be appropriated to fund items not previously included in the adopted budget. Reserves/fund balances exceeding minimum amounts required by administrative policies may be appropriated if it is determined to be in the best interest of the City. Council may also appropriate reserves in case of emergencies or unusual circumstances.
- Transfers between funds require a motion and agreement by the majority of the City Council.

Unexpended unencumbered appropriations automatically lapse at the end of the fiscal year and are included in the ending fund balance calculations within each fund.

The Budget Process

Budget Planning (November - December)

- Budget assumptions and policies are developed
- Budget instructions, training videos, and supporting information is published to budget website
- Human Resources distributes Reclassification Requests
- Capital Improvement Program development kickoff meeting

Public Input and Priority Setting (January - February)

- City Council and Commissions meet in January to provide recommendations for budget development
- City Council's Priority Setting public workshop sets direction for the development of Departmental work plans
- City Council adopts the Long Term Financial Plan, which identifies critical areas expected to have a financial impact on the City over the next five years. Recommended alternatives to address these critical areas are identified and adopted by the City Council and incorporated into the budget.

Staff Budget Development (January - February)

- Budget Kickoff/Staff Training Workshop
- Departments prepare base revenue and expenditure budgets by program, whereby expenditures and revenues are related to the Council and community goals identified during the Long Term Financial Plan and Strategic Priority processes.
- Decision packages are submitted to the City Manager for consideration. These include requests for reclassifications, new positions, new programs, or capital equipment.

Staff Budget Review (March - April)

- City Manager and Assistant City Manager conduct line item review of base budgets, decision package requests, and the CIP Budget.
- City Manager considers the projected amount of available resources, direction provided by the City Council, the City's fiscal policies and the most cost-effective and efficient method of service delivery to the public.
- Proposed budget is finalized.
- Budget document is prepared, highlighting the major changes in the budget from the previous year.

Council Budget Review and Adoption (May - June)

- In May, the City Manager presents the proposed budget to the City Council and a comprehensive workshop is held.
- In June, a public hearing is held and the City Council adopts the budget by resolution
- Final Adopted Budget document is published and made available to the public
- A supplemental line-item budget is also published, which provides additional departmental, division and program level detail.
- An executive budget summary document is provided as a public communication tool.

Accounting Systems & Controls

Fund Accounting Structure

The accounts of the City are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures or expenses, as appropriate. The funds utilized by the City are grouped into generic fund types (Governmental, Proprietary, and Fiduciary). Governmental funds are largely supported by general taxes. Propriety funds are operated to recover the costs of operation through charges for services. Fiduciary funds are typically where the City acts in a trustee capacity. The categories within these fund types are summarized below:

Governmental Funds:

The **General Fund** is the general operating fund of the City. It is used to account for all financial resources traditionally associated with governments which are not required to be accounted for in another fund.

Special Revenue Funds are used to account for the proceeds of specific revenue sources that are restricted by law or administrative action to expenditures for specified purposes.

Capital Project Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed through proprietary funds or fiduciary funds).

Debt Service Funds are used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest, and related costs other than capitalized leases and compensated absences which are paid from the governmental funds.

Proprietary Funds:

Enterprise Funds are used to account for operations that are financed and operated in a manner similar to a private business enterprise. The intent of the City in using this type of fund is to determine that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City, or to other governments, on a cost reimbursement basis.

Fiduciary Funds:

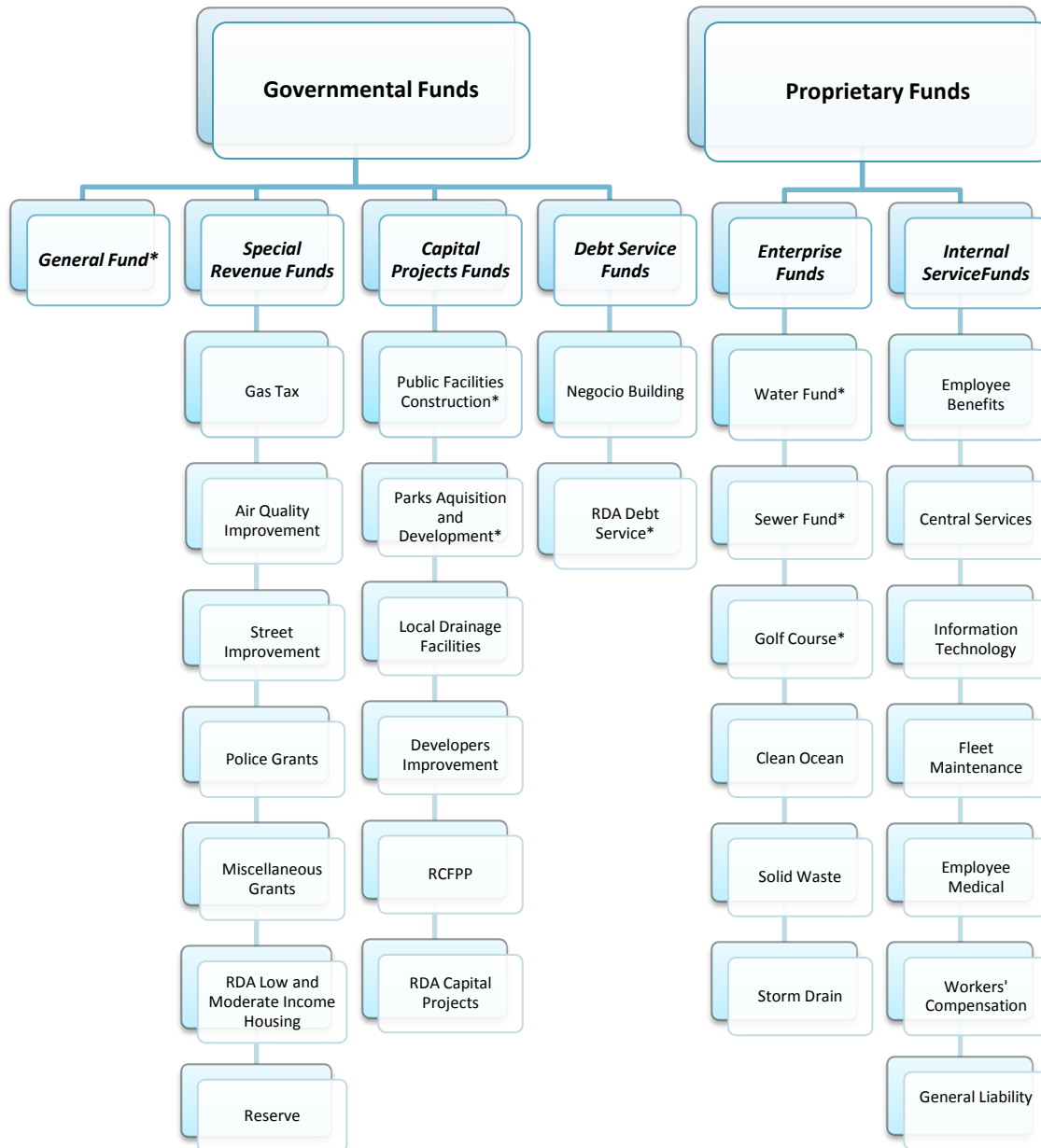
Trust and Agency Funds are used to account for assets held by the City in a trustee capacity or as an agent for individuals, private organizations, and other governments. Since activities recorded within these funds are outside the control of the City Council, these funds are not included within this budget document.

Fund Changes

In accordance with generally accepted accounting principles, the City annually reviews all funds to determine the minimum number of funds necessary for financial management and control. The City currently has 29 budgeted funds, including the General Fund. For fiscal year 2011, no changes to the fund structure are recommended.

Accounting Systems & Controls

The following table provides a summary of the various funds of the City of San Clemente and includes both Major and Non-Major funds as reported in the City's Comprehensive Annual Financial Report (CAFR). Additional information on each fund is available in various sections of this annual budget.



* Recognized as a major fund in the City's CAFR. Major funds represent the significant activities of the City and basically include any fund whose revenues or expenditures, excluding other financing sources and uses constitute more than 10% of the revenues or expenditures.

Funds that are not budgeted and excluded from the schedule above include the 99-1 Assessment District Capital Improvement Fund and the Pension Trust Fiduciary Fund.

Accounting Systems & Controls

Budgetary Basis and Basis of Accounting

The budget constitutes the legal authority for expenditures. The annual budget is adopted with budgetary control at the fund level so expenditures may not legally exceed appropriations at that level of detail. Budgetary controls are maintained to ensure compliance with legal provisions embodied in the annual appropriated budget approved by the City Council. Transfers or revision within funds are allowed, but only the City Council has the legal authority to increase or decrease a given fund's annual budget. The Comprehensive Annual Financial Report (CAFR) shows the status of the City's finances on the basis of "generally accepted accounting principles" (GAAP) and on a budgetary basis. In most cases this conforms to the way the City prepares its budget.

Governmental fund types (General Fund, Special Revenue Funds, etc.) utilize the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when they become measurable and available. Expenditures are recognized when the liability has been incurred, with the exception that principal and interest payments on general long-term debt are recognized when due. Budgets for governmental fund types are adopted on a basis consistent with GAAP.

Proprietary fund types, including Enterprise (Water, Sewer, etc.) and Internal Service Funds (Information Technology, Fleet Operating, etc.), are operated in a manner similar to private business enterprise. These funds use the accrual basis of accounting where revenues are recognized when earned and expenses are recognized when incurred. These funds are budgeted based on Net Working Capital to provide a more accurate picture of whether there is sufficient funding to cover the cost of current operations. Net Working Capital is essentially current assets minus current liabilities with capital assets excluded from the calculation. Exceptions from GAAP are as follows:

- *Compensated absences liabilities, in Enterprise and Internal Service Funds, that are expected to be liquidated with expendable available financial resources are accrued as earned by employees (GAAP) as opposed to being expended when paid (Budget).*
- *Principal payments on long-term debt within Enterprise & Internal Service Funds are applied to the outstanding liability on a GAAP basis, as opposed to being expended on a Budget basis.*
- *Capital outlay within the Enterprise Funds are recorded as assets on a GAAP basis and expended on a Budget basis.*

Financial Management

The City of San Clemente is committed to the highest standards of responsible financial reporting and management practices. These standards are based on established financial principles and practices, formal fiscal policies and state law. These practices set forth the basic framework related to the core values of the City and to achieve Financial Sustainability addressed as follows:

Financial stability by taking a long-term approach to its finances by developing and maintaining long-term plans, carefully weighing the cost and benefits of development opportunities and adhering to sound debt, reserve and investment policies.

Quality of life and local economic vitality is maintained to ensure a safe and healthy atmosphere for its residents, businesses and visitors, while preserving and enhancing its unique cultural and environmental attributes.

Environmental and economic sustainability by supporting continued investment in physical infrastructure and facilities and by having policies and programs that support a clean and healthy natural environment.

Transparency and engagement for the community by producing planning and report mechanisms that make it clear how the City plans to use its resources to achieve the community vision.

The City, including the City Council, Mayor and staff work together to ensure that all financial matters of the City are addressed with care, integrity and in the best interest of the citizens. The City is committed to engaging the public as a partner in formulating plans and delivering services.

Accounting Systems & Controls

These established policies are presented in the Fiscal Policy Section. The Fiscal Policy statements address the following:

- *Operating Budget*
- *Expenditures*
- *Capital Improvement*
- *Fund Balance and Reserves*
- *Accounting, Auditing and Financial Reporting*
- *Revenues*
- *Utility Rates and Fees*
- *Debt - Short term and Long Term*
- *Investments*
- *Long Term Financial Planning*

The Fiscal Policy section also addresses the State Proposition 4 (Gann Initiative), which places limits on the amount of revenue that can be spent by government agencies, and the City's Debt Summary, which lists all of the outstanding debt of the City and related entities.

In addition to having Fiscal Policies in place, the City financial processes include procedures to maximize the financial resources of the City by focusing on Internal Controls throughout the City, and the proper allocation of costs to responsible departments through Interdepartmental Charges and the City's Cost Allocation Plan. These charges are discussed in more detail in the following paragraphs.

Internal Controls

The City is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the government are protected from loss, theft, or misuse and to ensure that adequate accounting data are compiled to allow for the preparation of financial statements in conformity with generally accepted accounting principles. The internal control structure is designed to provide reasonable, but not absolute assurance that these objectives are met. The concept of reasonable assurance recognizes that the cost of a control should not exceed the benefits likely to be derived, and that the valuation of costs and benefits requires estimates and judgments by management.

Interdepartmental Charges

Interdepartmental charges are cost allocations for goods and services provided by one City department to another City department on a cost reimbursement basis. A fair and equitable methodology is determined for identifying and distributing direct and indirect cost from a service provider to the service consumer. As an example, Internal Service Funds receive revenues from other City departments for charges such as insurance, postage, duplicating, central services, data processing, communications, dispatch, fleet rental, etc. These interdepartmental charges are established annually and are based generally upon actual use of the goods or services. Replacement charges to the Fleet Replacement Reserve and the Capital Equipment Replacement Reserve are based upon the anticipated cost of replacement. Replacement charges are allocated annually over the life of the vehicle or equipment.

Cost Allocation Plan

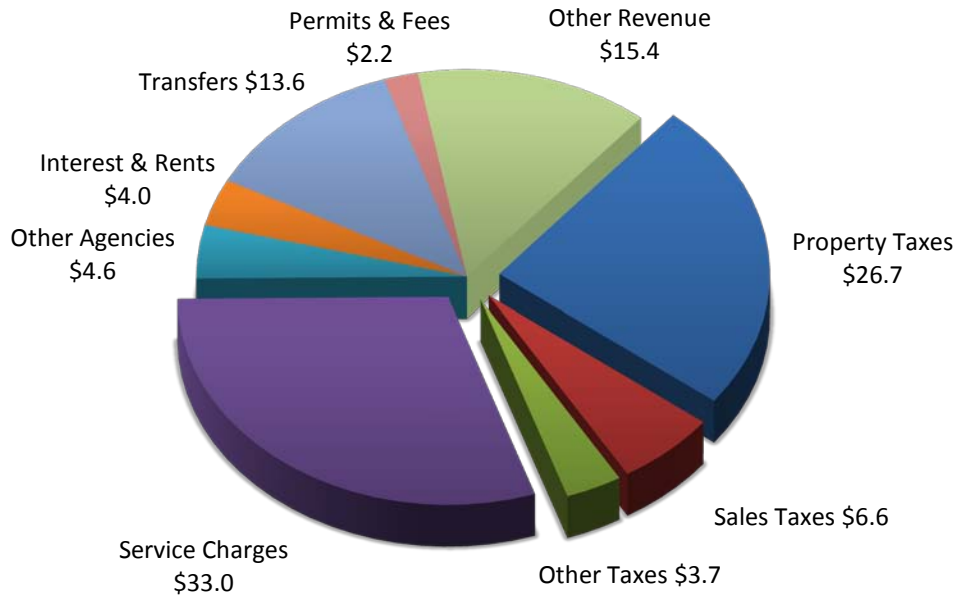
The Finance and Administrative Services Department annually produces a Cost Allocation Plan which is used to distribute General Fund administrative costs to the various City operations. The allocation of these costs is based on a variety of factors. Examples include allocating (1) Human Resource costs based on the number of employees in the payroll system per department, (2) a portion of Finance costs based on the number of cash receipting transactions per fund, and (3) City Clerk costs based on a thirty-six month rolling average of agenda items by department. The cost allocation plan is based on prior fiscal year actual costs.



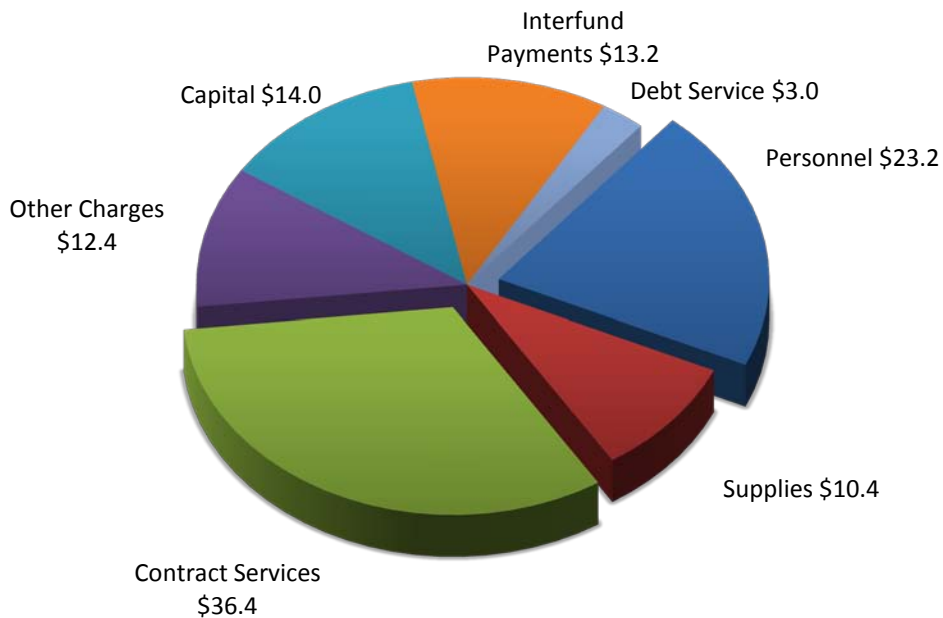
All Funds Budget Overview

Fiscal Year 2011

Where the Money Comes From (Total \$109.7 million)



Where the Money Goes (Total \$112.6 million)



*All amounts are rounded



All Funds Budget Summary

	Beginning Balance	FY 2011 Revenues	FY 2011 Expenditures	Ending Balance	Change in Balances
General Fund	17,763,505	48,383,920	49,354,510	16,792,915	(970,590)
Special Revenue Funds					
Street Improvement	1,189,280	2,240,350	3,225,140	204,490	(984,790)
Gas Tax	1,706,800	3,149,730	3,727,840	1,128,690	(578,110)
Miscellaneous Grants	12,920	450,510	430,350	33,080	20,160
Air Quality Improvement	84,930	84,320	100,000	69,250	(15,680)
Police Grants	48,060	100,000	131,000	17,060	(31,000)
Reserve	2,842,420	358,810	482,500	2,718,730	(123,690)
Capital Project Funds					
Parks Acquisition & Dev.	(11,940,400)	271,750	23,250	(11,691,900)	248,500
Local Drainage Facilities	3,903,500	67,150	3,680	3,966,970	63,470
RCFPP	3,447,880	280,490	50,150	3,678,220	230,340
Public Facilities Construction Fee	14,656,430	270,850	63,630	14,863,650	207,220
Developers Improvement	8,521,690	333,650	6,710	8,848,630	326,940
Debt Service Funds					
Negocio Debt Service	206,590	521,620	653,270	74,940	(131,650)
Enterprise Funds					
Water - Operating	1,108,750	16,228,466	17,045,190	292,026	(816,724)
- Depreciation Reserve	5,749,540	2,515,773	1,879,260	6,386,053	636,513
- Acreage Fee	456,440	17,777	141,070	333,147	(123,293)
- Other Agency	2,101,880	774,494	606,200	2,270,174	168,294
Sewer - Operating	639,161	8,183,085	8,260,850	561,396	(77,765)
- Depreciation Reserve	3,435,961	2,516,416	2,486,380	3,465,997	30,036
- Connection Fee	4,117,196	2,043,120	1,924,060	4,236,256	119,060
- Other Agency	1,159,482	305,849	60,000	1,405,331	245,849
Storm Drain - Operating	1,033,929	1,324,675	1,529,620	828,984	(204,945)
- Depreciation Reserve	2,107,931	1,191,125	1,006,520	2,292,536	184,605
Solid Waste Management	485,170	116,920	202,850	399,240	(85,930)
Golf - Operating	81,619	2,393,153	2,294,730	180,042	98,423
- Depreciation Reserve	1,607,026	220,242	427,950	1,399,318	(207,708)
- Capital Improvement	10,085	400,165	8,000	402,250	392,165
Clean Ocean - Operating	1,900,908	2,218,774	2,766,950	1,352,732	(548,176)
- Depreciation Reserve	(2,258)	370,956	326,420	42,278	44,536
Internal Service Funds					
Central Services	(23,540)	813,640	731,300	58,800	82,340
Medical Insurance	101,250	2,839,750	2,885,460	55,540	(45,710)
Information Technology	228,240	1,318,780	1,322,210	224,810	(3,430)
Contract Fleet Services	204,977	1,110,432	1,194,600	120,809	(84,168)
Fleet Replacement Reserve	3,488,553	646,768	942,040	3,193,281	(295,272)
Workers' Compensation	2,066,050	418,380	462,830	2,021,600	(44,450)
General Liability Self Insurance	673,870	1,221,100	1,193,590	701,380	27,510
Redevelopment Agency Funds					
Low & Moderate Housing	2,146,130	529,410	369,300	2,306,240	160,110
Debt Service	4,370	2,366,650	2,317,850	53,170	48,800
Capital Projects	250,210	1,114,520	1,974,000	(609,270)	(859,480)
Total All Funds	77,576,535	109,713,570	112,611,260	74,678,845	(2,897,690)

All Funds Summary-Revenues by Category

Fund Description	Beginning Fund Balance	Taxes	Licenses & Permits	Receipts from Otr Agencies	Charges for Svcs.	Interest & Rentals	Internal Transfers	Fines & Other Revenues	Total Budget
General	17,763,505	\$34,024,100	\$1,748,230	\$960,000	\$4,082,570	\$1,894,210	\$4,507,910	\$1,166,900	\$66,147,425
Special Revenue:									
Street Improvement	1,189,280	661,000	0	0	0	61,470	1,517,880	0	3,429,630
Gas Tax	1,706,800	0	0	2,933,500	0	51,470	164,760	0	4,856,530
Miscellaneous Grants	12,920	0	0	430,510	0	0	0	20,000	463,430
Air Quality Imprvmnt.	84,930	0	0	80,000	0	4,320	0	0	169,250
Police Grants	48,060	0	0	100,000	0	0	0	0	148,060
Reserve	2,842,420	0	0	0	0	52,000	306,810	0	3,201,230
	5,884,410	661,000	0	3,544,010	0	169,260	1,989,450	20,000	12,268,130
Capital Projects:									
Parks Acquis. & Dev.	(11,940,400)	0	1,600	0	0	270,150	0	0	(11,668,650)
Local Drainage Fac.	3,903,500	0	500	0	0	66,650	0	0	3,970,650
RCFPP	3,447,880	0	224,280	0	0	56,210	0	0	3,728,370
Pub. Facilities Const.	14,656,430	0	100,350	0	0	170,500	0	0	14,927,280
Developers Imprvmnt.	8,521,690	0	115,000	0	112,000	106,650	0	0	8,855,340
	18,589,100	0	441,730	0	112,000	670,160	0	0	19,812,990
Debt Svc Fund:									
Negocio Debt Service	206,590	0	0	0	0	88,200	336,170	97,250	728,210
Enterprise:									
Water- Operating	1,108,750	0	0	50,000	15,336,850	39,296	102,820	699,500	17,337,216
- Depr. Reserve	5,749,540	0	0	0	0	203,773	0	2,312,000	8,265,313
- Acreage Fee	456,440	0	1,600	0	0	16,177	0	0	474,217
- Other Agency	2,101,880	0	0	0	0	74,494	0	700,000	2,876,374
Sewer- Operating	639,161	0	0	0	8,027,240	17,005	134,840	4,000	8,822,246
- Depr. Reserve	3,435,961	0	0	0	0	91,416	25,000	2,400,000	5,952,377
- Conn. Fee	4,117,196	0	33,580	0	0	109,540	0	1,900,000	6,160,316
- Other Agency	1,159,482	0	0	0	0	30,849	0	275,000	1,465,331
Storm Drain Utility	1,033,929	0	0	0	1,150,500	27,175	147,000	0	2,358,604
- Depr. Reserve	2,107,931	0	0	0	0	45,125	336,000	810,000	3,299,056
Solid Waste Mgmt	485,170	0	9,600	0	98,400	8,620	0	300	602,090
Golf - Operating	81,619	0	0	0	2,128,000	251,333	13,820	0	2,474,772
- Depr. Reserve	1,607,026	0	0	0	0	26,242	0	194,000	1,827,268
- Capital Impr.	10,085	0	0	0	0	165	268,000	132,000	410,250
Clean Ocean	1,900,908	0	0	0	1,867,000	36,354	12,420	303,000	4,119,682
- Depr. Reserve	(2,258)	0	0	0	0	956	370,000	0	368,698
	25,992,820	0	44,780	50,000	28,607,990	978,520	1,409,900	9,729,800	66,813,810
Internal Service:									
Central Services	(23,540)	0	0	0	30,000	2,420	781,220	0	790,100
Medical Insurance	101,250	0	0	0	110,000	550	0	2,729,200	2,941,000
Information Technology	228,240	0	0	0	0	6,930	1,311,850	0	1,547,020
Fleet- Operating	204,977	0	0	0	0	4,042	1,075,790	30,600	1,315,409
- Replacement	3,488,553	0	0	0	0	68,798	557,970	20,000	4,135,321
Worker's Comp.	2,066,050	0	0	0	0	35,880	0	382,500	2,484,430
General Liability Self Ins.	673,870	0	0	0	0	21,100	0	1,200,000	1,894,970
	6,739,400	0	0	0	140,000	139,720	3,726,830	4,362,300	15,108,250
Revel. Agency:									
Low & Mod. Inc. Hsg.	2,146,130	0	0	0	0	35,410	494,000	0	2,675,540
Debt Service	4,370	2,290,840	0	5,000	0	51,820	0	18,990	2,371,020
Capital Projects	250,210	0	0	0	0	4,520	1,110,000	0	1,364,730
	2,400,710	2,290,840	0	5,000	0	91,750	1,604,000	18,990	6,411,290
Total All Funds	\$77,576,535	\$36,975,940	\$2,234,740	\$4,559,010	\$32,942,560	\$4,031,820	\$13,574,260	\$15,395,240	\$187,290,105

All Funds Summary-Expenditures by Category

Fund Description	Personnel	Supplies	Contractual Services	Other Charges	Capital Outlay	Interfund Payments	Debt Service	Ending Fund Balance	Total Budget
General	\$15,561,870	\$962,020	\$23,667,240	\$1,344,980	\$2,606,700	\$4,517,700	\$694,000	\$16,792,915	\$66,147,425
Special Revenue:									
Street Improvement	0	10,300	460,000	3,000	2,730,000	21,840	0	204,490	3,429,630
Gas Tax	0	100	113,300	74,000	2,200,000	1,340,440	0	1,128,690	4,856,530
Miscellaneous Grants	62,210	0	117,440	44,580	0	206,120	0	33,080	463,430
Air Quality Imprvmnt.	0	0	100,000	0	0	0	0	69,250	169,250
Police Grants	0	0	100,000	31,000	0	0	0	17,060	148,060
Reserve	140,000	0	0	0	342,500	0	0	2,718,730	3,201,230
	202,210	10,400	890,740	152,580	5,272,500	1,568,400	0	4,171,300	12,268,130
Capital Projects:									
Parks Acquis. & Dev.	0	0	0	0	0	23,250	0	(11,691,900)	(11,668,650)
Local Drainage Fac.	0	0	0	0	0	3,680	0	3,966,970	3,970,650
RCFPP	0	0	40,000	0	0	10,150	0	3,678,220	3,728,370
Pub. Facilities Const.	0	0	27,450	200	0	35,980	0	14,253,650	14,317,280
Developers Imprvmnt.	0	0	0	0	0	6,710	0	8,848,630	8,855,340
	0	0	67,450	200	0	79,770	0	19,055,570	19,202,990
Debt Svc Fund:									
Negocio Debt Service	0	0	306,110	0	0	20,610	326,550	74,940	728,210
Enterprise:									
Water- Operating	2,609,210	7,834,170	2,194,660	3,080,910	53,700	1,272,540	0	292,026	17,337,216
- Depr. Reserve	0	0	375,000	0	1,252,000	252,260	0	6,386,053	8,265,313
- Acreage Fee	0	0	120,000	0	0	21,070	0	333,147	474,217
- Other Agency	0	0	595,000	0	0	11,200	0	2,270,174	2,876,374
Sewer- Operating	2,169,570	821,210	1,891,320	2,379,220	8,700	990,830	0	561,396	8,822,246
- Depr. Reserve	0	0	700,000	0	1,500,000	286,380	0	3,465,997	5,952,377
- Conn. Fee	0	0	0	0	1,900,000	24,060	0	4,236,256	6,160,316
- Other Agency	0	0	60,000	0	0	0	0	1,405,331	1,465,331
Storm Drain Utility	299,130	22,250	102,000	726,640	0	379,600	0	678,601	2,208,221
- Depr. Reserve	0	0	300,000	0	650,000	56,520	0	2,442,919	3,449,439
Solid Waste Mgmt	91,440	10,750	24,500	2,850	25,000	48,310	0	399,240	602,090
Golf - Operating	805,120	170,650	441,100	330,000	18,000	251,860	278,000	180,042	2,474,772
- Depr. Reserve	0	0	0	0	115,000	312,950	0	1,399,319	1,827,269
- Capital Impr.	0	0	0	0	0	8,000	0	402,249	410,249
Clean Ocean	391,160	91,650	794,910	201,290	0	1,287,940	0	1,352,733	4,119,683
- Depr. Reserve	0	0	0	0	280,000	46,420	0	42,277	368,697
	6,365,630	8,950,680	7,598,490	6,720,910	5,802,400	5,249,940	278,000	25,847,760	66,813,810
Internal Service:									
Central Services	153,140	62,650	410,300	0	0	62,140	43,070	58,800	790,100
Medical Insurance	0	0	2,400	2,844,960	0	38,100	0	55,540	2,941,000
Information Technology	667,790	5,750	486,220	10,450	75,000	77,000	0	224,810	1,547,020
Fleet- Operating	0	406,600	677,650	1,000	0	109,350	0	120,809	1,315,409
- Replacement	0	0	85,000	0	264,840	592,200	0	3,193,281	4,135,321
Worker's Comp.	0	5,000	2,700	415,000	0	40,130	0	2,021,600	2,484,430
General Liability Self Ins.	96,690	1,550	364,870	672,950	0	57,530	0	701,380	1,894,970
	917,620	481,550	2,029,140	3,944,360	339,840	976,450	43,070	6,376,220	15,108,250
Revel. Agency:									
Low & Mod. Inc. Hsg.	194,630	700	17,900	68,250	0	87,820	0	2,306,240	2,675,540
Debt Service	0	0	0	180,000	0	507,020	1,630,830	53,170	2,371,020
Capital Projects	0	0	1,781,040	0	0	192,960	0	730	1,974,730
	194,630	700	1,798,940	248,250	0	787,800	1,630,830	2,360,140	7,021,290
Total All Funds	\$23,241,960	\$10,405,350	\$36,358,110	\$12,411,280	\$14,021,440	\$13,200,670	\$2,972,450	\$74,678,845	\$187,290,105

Budget Comparisons By Fund - Revenues

Description	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	Percent Change
General	\$48,748,142	\$46,423,560	\$46,703,190	\$48,383,920	4%
Special Revenue:					
Street Improvement	2,227,409	3,325,440	3,529,630	2,240,350	-33%
Gas Tax	6,687,460	3,948,490	3,820,540	3,149,730	-20%
Miscellaneous Grants	431,984	794,160	772,680	450,510	-43%
Air Quality Improvement	88,724	84,460	84,950	84,320	0%
Police Grants	96,775	164,110	171,910	100,000	-39%
Reserve	523,414	599,420	608,670	358,810	-40%
Total Special Revenue	10,055,766	8,916,080	8,988,380	6,383,720	-28%
Capital Projects:					
Parks Acquisition & Dev.	892,266	355,760	479,560	271,750	-24%
Local Drainage Facilities	164,913	75,330	87,520	67,150	-11%
R C F P P	398,461	1,723,880	1,707,830	280,490	-84%
Public Facilities Construction Fee	881,988	409,100	484,020	270,850	-34%
Developers Improvement	974,631	3,716,330	3,577,400	333,650	-91%
Total Capital Projects	3,312,259	6,280,400	6,336,330	1,223,890	-81%
Negocio Debt Service	611,720	608,600	607,800	521,620	-14%
Enterprise:					
Water - Operating	13,400,832	14,592,250	13,570,850	16,228,466	11%
- Depreciation Reserve	2,771,847	3,417,584	3,417,580	2,515,773	-26%
- Acreage Fee Reserve	396,544	5,369,691	1,169,790	17,777	-100%
- Other Agency	960,279	839,335	839,330	774,494	-8%
Sewer - Operating	7,126,217	7,563,860	7,383,841	8,183,085	8%
- Depreciation Reserve	3,108,147	3,638,157	3,670,541	2,516,416	-31%
- Connection Fee Reserve	1,405,629	16,320,956	16,387,456	2,043,120	-87%
- Other Agency	316,958	290,447	323,812	305,849	5%
Storm Drain Utility - Operating	1,205,607	1,323,379	1,320,079	1,324,675	0%
- Depreciation Reserve	1,096,641	1,212,011	1,212,011	1,191,125	-2%
Solid Waste Management	181,931	522,720	534,140	116,920	-78%
Golf - Operating	2,382,079	2,408,870	2,398,939	2,393,153	-1%
- Depreciation Reserve	384,197	354,199	355,106	220,242	-38%
- Capital Improvement Reserve	3,338	721	745	400,165	55401%
Clean Ocean - Operating	2,667,461	2,236,945	2,193,658	2,218,774	-1%
- Improvement Reserve	61,655	450,735	461,092	370,956	-18%
Total Enterprise	37,469,362	60,541,860	55,238,970	40,820,990	-33%
Internal Service:					
Central Services	611,836	609,270	606,570	813,640	34%
Medical Insurance	2,504,775	2,822,430	2,594,020	2,839,750	1%
Information Technology	1,311,858	1,316,980	1,319,650	1,318,780	0%
Fleet - Operating	1,134,900	1,187,614	1,197,027	1,110,432	-6%
- Replacement Reserve	781,167	664,706	714,053	646,768	-3%
Workers' Compensation	810,240	415,300	455,100	418,380	1%
General Liability Self Insurance	2,873,382	1,391,040	1,329,400	1,221,100	-12%
Total Internal Service	10,028,158	8,407,340	8,215,820	8,368,850	0%
Redevelopment Agency					
RDA Low & Mod. Income Housing	586,586	551,890	545,700	529,410	-4%
RDA Debt Service	2,588,227	2,393,880	2,588,340	2,366,650	-1%
RDA Capital Projects	374,526	3,306,410	3,352,730	1,114,520	-66%
Total RDA	3,549,339	6,252,180	6,486,770	4,010,580	-36%
Total All Funds *	\$113,774,746	\$137,430,020	\$132,577,260	\$109,713,570	-20%

*Excludes Fund Balances

Budget Comparisons By Fund - Expenditures

Description	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	Percent Change
General	\$49,051,586	\$52,396,220	\$51,042,530	\$49,354,510	-6%
Special Revenue:					
Street Improvement	1,040,809	8,256,110	7,088,110	3,225,140	-61%
Gas Tax	6,207,427	6,434,860	5,707,110	3,727,840	-42%
Miscellaneous Grants	280,547	777,700	721,220	430,350	-45%
Air Quality Improvement	96,627	233,370	233,370	100,000	-57%
Police Grants	82,209	140,190	140,640	131,000	-7%
Reserve	246,632	660,100	605,300	482,500	-27%
Total Special Revenue	7,954,251	16,502,330	14,495,750	8,096,830	-51%
Capital Projects:					
Parks Acquisition & Dev.	2,896,847	33,199,940	32,717,670	23,250	-100%
Local Drainage Facilities	67,201	38,700	38,700	3,680	-90%
R C F P P	2,771,656	1,817,210	1,795,710	50,150	-97%
Public Facilities Construction Fee	1,012,896	6,414,320	4,996,710	63,630	-99%
Developers Improvement	316,795	7,033,660	6,242,390	6,710	-100%
Total Capital Projects	7,065,395	48,503,830	45,791,180	147,420	-100%
Negocio Debt Service	548,161	775,260	593,370	653,270	-16%
Enterprise:					
Water - Operating	14,524,818	16,284,370	15,069,720	17,045,190	5%
- Depreciation Reserve	2,669,207	7,299,170	6,886,180	1,879,260	-74%
- Acreage Fee Reserve	1,977,937	9,247,500	9,179,570	141,070	-98%
- Other Agency	1,789,509	3,078,010	3,247,680	606,200	-80%
Sewer - Operating	7,912,797	7,688,540	7,606,690	8,260,850	7%
- Depreciation Reserve	2,664,817	7,464,620	7,922,560	2,486,380	-67%
- Connection Fee Reserve	1,709,725	20,669,310	20,669,310	1,924,060	-91%
- Other Agency	0	82,000	82,000	60,000	-27%
Storm Drain Utility - Operating	1,184,871	1,417,030	1,406,570	1,529,620	8%
- Depreciation Reserve	427,523	2,906,530	2,876,540	1,006,520	-65%
Solid Waste Management	170,036	573,360	572,130	202,850	-65%
Golf - Operating	2,404,959	2,402,480	2,415,830	2,294,730	-4%
- Depreciation Reserve	192,019	28,700	28,700	427,950	1391%
- Capital Improvement Reserve	32,950	23,420	23,420	8,000	-66%
Clean Ocean - Operating	2,019,208	3,105,800	2,843,940	2,766,950	-11%
- Depreciation Reserve	195,140	518,390	518,390	326,420	-37%
Total Enterprise	39,875,516	82,789,230	81,349,230	40,966,050	-51%
Internal Service:					
Central Services	813,398	844,690	850,840	731,300	-13%
Medical Insurance	2,655,021	2,840,180	2,595,880	2,885,460	2%
Information Technology	1,282,142	1,396,170	1,379,160	1,322,210	-5%
Fleet - Operating	1,059,523	1,085,170	1,067,850	1,194,600	10%
- Replacement Reserve	491,697	2,005,010	2,005,010	942,040	-53%
Workers' Compensation	271,356	965,110	897,190	462,830	-52%
General Liability Self Insurance	3,519,589	3,209,270	3,231,610	1,193,590	-63%
Total Internal Service	10,092,726	12,345,600	12,027,540	8,732,030	-29%
Redevelopment Agency					
RDA Low & Mod. Income Housing	249,680	2,758,370	1,036,190	369,300	-87%
RDA Debt Service	1,642,662	5,169,920	5,194,420	2,317,850	-55%
RDA Capital Projects	360,545	3,920,080	3,462,990	1,974,000	-50%
Total RDA	2,252,887	11,848,370	9,693,600	4,661,150	-61%
Total All Funds *	\$116,840,522	\$225,160,840	\$214,993,200	\$112,611,260	-50%

*Excludes Fund Balances

All Fund Revenues Summary

Description	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Bud 10 To Bud 11
Beginning Fund Balances	\$163,058,527	\$159,992,475	\$159,992,475	\$77,576,535	-52%
Property Taxes	28,423,312	25,392,700	25,748,710	26,678,640	5%
Transient Occupancy Tax	1,309,644	1,260,000	1,325,000	1,380,000	10%
Sales Tax	6,627,774	6,500,000	6,500,000	6,600,000	2%
Franchise Fees	2,260,967	2,245,000	2,216,000	2,317,300	3%
Total Taxes	38,621,697	35,397,700	35,789,710	36,975,940	4%
Business Licenses & Permits	836,195	732,000	798,000	767,000	5%
Construction Permits	719,037	791,750	794,050	817,600	3%
Developer Fees	231,188	1,463,390	1,482,770	247,630	-83%
Alarm Permits	104,390	104,000	100,000	104,000	0%
Miscellaneous Permits & Fees	66,662	59,910	84,540	298,510	398%
Total Permits & Fees	1,957,472	3,151,050	3,259,360	2,234,740	-29%
Grants	4,527,635	8,149,960	8,164,280	1,833,510	-78%
Motor Vehicle Tax	234,571	180,000	180,000	180,000	0%
Gas Tax Allocations	1,422,236	1,232,500	1,080,500	1,075,500	-13%
Subventions	839,917	1,805,000	2,152,370	845,000	-53%
Measure M Apportionment	651,739	2,392,310	2,305,490	575,000	-76%
Miscellaneous	187,482	66,000	57,000	50,000	-24%
Total Intergovernmental	7,863,580	13,825,770	13,939,640	4,559,010	-67%
Development Permits & Fees	200,722	161,300	185,050	179,600	11%
Plan Check Fees	722,542	660,400	668,100	664,860	1%
General Service Charges	149,564	184,100	132,310	129,100	-30%
Imaging of Documents	28,618	30,000	30,000	30,000	0%
Weed Assessments	31,344	22,000	35,600	29,500	34%
Abatement Reimbursements	28,834	17,000	52,350	16,000	-6%
Ambulance Service Charges	793,180	720,400	796,500	795,400	10%
Public Safety Service Charges	1,981	2,220	1,870	1,830	-18%
Marine Safety Program Fees	80,125	77,350	79,420	78,850	2%
Parking Meters & Permits	717,376	725,000	744,000	1,012,200	40%
Solid Waste Service Charges	122,963	80,890	102,640	90,000	11%
Storm Drain Service Charges	1,147,963	1,150,500	1,147,200	1,150,500	0%
Sewer Service Charges	6,983,318	7,423,650	7,240,000	7,525,000	1%
Water Service Charges	12,377,968	13,708,400	12,682,000	15,839,090	16%
Inspection Fees	24,403	49,800	57,430	54,000	8%
Recreation Program Fees	1,277,130	1,407,110	1,260,110	1,224,130	-13%
Golf Fees	2,244,044	2,250,400	2,240,500	2,255,500	0%
Urban Runoff Mgmt Fees	1,867,825	1,867,000	1,867,000	1,867,000	0%
Total Service Charges	28,799,900	30,537,520	29,322,080	32,942,560	8%
Parking Violations	909,883	930,000	880,000	910,000	-2%
Vehicle Code & Court Fines	401,326	380,000	380,000	380,000	0%
Other Fines	31,950	30,200	36,300	67,200	123%
Total Fines	1,343,159	1,340,200	1,296,300	1,357,200	1%
Investment Earnings & Interest	6,880,005	2,793,330	3,289,430	2,205,250	-21%
Rents & Concessions	1,616,779	1,690,710	1,727,970	1,826,570	8%
Total Interest & Rents	8,496,784	4,484,040	5,017,400	4,031,820	-10%
Miscellaneous Income	1,589,068	3,678,490	3,581,970	970,350	-74%
Debt Proceeds	200,000	15,118,990	10,915,890	1,918,990	-87%
Depreciation Funding	6,667,008	6,390,000	6,390,000	6,823,000	7%
Sales of Assets	56,647	90,780	132,740	20,000	-78%
Transfers from Other Funds	7,520,960	12,624,610	12,305,470	6,882,670	-45%
Internal Service Fund Charges	6,185,209	6,452,870	6,447,400	6,691,590	4%
Premiums & Reimbursements	4,473,262	4,338,000	4,179,300	4,305,700	-1%
Total Other Revenues & Financing Sources	26,692,154	48,693,740	43,952,770	27,612,300	-43%
Total Revenues*	\$113,774,746	\$137,430,020	\$132,577,260	\$109,713,570	-20%

*excluding fund balances

All Fund Revenues By Line Item

Revenues Description	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Bud 10 To Bud 11
Taxes					
Current Year Secured Taxes	\$20,172,830	\$17,766,800	\$17,699,000	\$19,147,800	8%
Current Year Unsecured Taxes	794,492	716,500	785,900	767,300	7%
Supp. Roll Property Taxes	395,420	350,000	230,000	230,000	-34%
Supp. Roll - Prior Year	63,788	0	0	0	0%
ERAF Property Taxes	5,343,860	5,265,000	5,265,000	5,144,000	-2%
Prior Year Secured & Unsecured	719,612	420,000	780,000	460,000	10%
Property Tax Admin. Charge	(240,447)	(191,600)	(202,400)	(191,460)	0%
Transient Occupancy Tax	1,293,391	1,260,000	1,260,000	1,290,000	2%
Transient Occupancy Tax Vacation Rental	16,201	0	65,000	90,000	100%
General Sales Tax	4,269,664	6,300,000	6,300,000	6,400,000	2%
P.S. Sales Tax Augmentation	343,330	200,000	200,000	200,000	0%
In-Lieu Sales Tax	2,014,780	0	0	0	0%
Lighting Assessments Prior Year	4	0	40	0	0%
Street Improvement Assessments	643,002	650,000	650,000	650,000	0%
Street Assessments Prior Year	13,451	10,000	13,000	10,000	0%
San Diego Gas & Electric	519,148	540,000	562,000	576,000	7%
Southern California Gas	248,368	215,000	142,000	180,000	-16%
Cox Communications	1,077,935	1,080,000	1,092,000	1,119,300	4%
CR&R	401,119	410,000	410,000	430,000	5%
Other Franchise Fees	14,397	0	10,000	12,000	100%
Property Transfer Tax	353,826	300,000	350,000	350,000	17%
Penalty & Interest - Delqnt. Prop. Tax	160,572	105,000	175,000	110,000	5%
Penalty & Interest - Delqnt. Prop. Assmt.	2,902	1,000	3,170	1,000	0%
Penalty & Interest - Delqnt. TOT	52	0	0	0	0%
Total Taxes	38,621,697	35,397,700	35,789,710	36,975,940	4%
Permits & Fees					
Business Licenses	765,155	700,000	750,000	735,000	5%
Home Occupation Permits	12,040	12,000	12,000	12,000	0%
Business Licenses - Development Related	59,000	20,000	36,000	20,000	0%
Building Permits	481,816	500,000	500,000	525,000	5%
Electrical Permits	80,878	124,000	110,000	110,000	-11%
Mechanical Permits	34,972	37,000	51,000	51,000	38%
Plumbing Permits	115,405	125,000	125,000	125,000	0%
Grading Permits	5,966	5,750	8,050	6,600	15%
Bicycle Permits	12	10	10	0	-100%
Sewer Permits	720	5,000	5,000	5,000	0%
Mobilehome Inspection Fees	1,632	1,630	1,630	1,630	0%
Street Encroachment Permits	50,274	41,200	63,960	55,000	33%
Talega JPA Revenue - Bridge Maintenance	83,175	80,000	84,280	85,000	6%
Trash Bin Permits	10,112	9,070	9,600	9,600	6%
Alarm Permits	104,390	104,000	100,000	104,000	0%
Park Fees	17,381	10,800	3,000	1,600	-85%
In-Lieu Affordable Housing Fees	24,138	1,246,000	1,266,110	30,000	-98%
Beach Parking Impact Fees	27,308	36,860	26,330	37,210	1%
Public Safety Construction Fees	37,518	46,550	33,250	46,970	1%
Civic Center Const Fund Fees	12,781	16,100	11,500	16,170	0%
Storm Drain Fees - Other Areas	258	500	500	500	0%

All Fund Revenues By Line Item

Revenues Description	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Bud 10 To Bud 11
Sewer Connection Fees	23,204	20,000	51,120	24,000	20%
RCFPP Impact Fees	1,340	0	1,340	224,280	100%
Chgs. Modification Connection Fees	4,576	4,580	4,580	4,580	0%
Water Acreage Fees	849	2,000	2,100	1,600	-20%
Miscellaneous Permits	2,572	3,000	3,000	3,000	0%
Total Permits & Fees	1,957,472	3,151,050	3,259,360	2,234,740	-29%
Intergovernmental					
TEA Grant	957,530	0	0	0	0%
AHRP Grant	713,361	0	0	0	0%
CDBG Home Rehab	60,000	75,000	75,000	75,000	0%
Home Invest. Partnership Prog.	19,836	31,200	31,200	0	-100%
Sidewalk Program - CDBG	194,000	372,710	315,810	179,830	-52%
CDBG - Recovery Grant	0	107,000	130,000	0	-100%
Commercial Rehab Grant	26,347	47,050	47,050	25,000	-47%
Public Services Grant	59,087	59,200	59,200	64,580	9%
CDBG Administration Grant	72,143	79,000	71,420	86,100	9%
Justice Assistance Grant (JAG)	0	39,780	39,780	0	-100%
Other Federal Grants	620,973	1,589,440	1,652,640	1,062,000	-33%
Mandated Cost Reimbursement	15,234	0	16,890	0	0%
Traffic Congestion Relief (Prop 42)	575,303	600,000	610,000	630,000	5%
S.O.N.G.S. Grant	129,143	176,000	176,000	182,000	3%
Coastal Conservatory Grant	500,000	0	0	0	0%
OTS Grant	7,713	23,830	23,830	0	-100%
Motor Vehicle Tax	234,571	180,000	180,000	180,000	0%
Prop 50	1,034,374	4,750,000	4,750,000	0	-100%
Other State Grants	0	0	2,600	0	0%
Vehicle Pollution Reduction Fees	79,277	80,000	80,000	80,000	0%
2106 Gas Tax Allocation	324,991	270,000	229,000	228,000	-16%
2105 Gas Tax Allocation	466,392	400,000	362,000	360,000	-10%
Transportation Bond Program	0	1,000,000	1,091,590	0	-100%
2107 Gas Tax Allocation	623,353	555,000	482,000	480,000	-14%
2107.5 Gas Tax Allocation	7,500	7,500	7,500	7,500	0%
Homeowners Exempt. Subvention	169,085	125,000	127,000	135,000	8%
Special District Augmentation	1,018	0	800	0	0%
State COPS Grant	75,843	100,000	100,000	100,000	0%
Measure M - GMA Grant	0	1,751,490	1,751,490	0	-100%
OCTA Senior Transportation	52,026	69,000	59,000	59,000	-14%
"Go Local" Transit Program	5,259	230,750	230,750	0	-100%
Other County Grants	0	400,000	400,000	0	-100%
City Aid Program (Prop 42)	0	0	226,090	0	0%
Measure M Turnback App.	651,739	640,820	554,000	575,000	-10%
Other Governmental Revenues	117,674	16,000	0	0	-100%
MWD Reclaimed Water Credit	69,808	50,000	57,000	50,000	0%
Total Intergovernmental	7,863,580	13,825,770	13,939,640	4,559,010	-67%

All Fund Revenues By Line Item

Revenues Description	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Bud 10 To Bud 11
Services Charges					
Const & Demo Admin Fees	9,260	6,000	10,000	8,400	40%
Building Plan Check Fees	400,542	420,000	420,000	435,000	4%
Planning Plan Check Fees	52,775	35,000	62,500	63,000	80%
Transportation Permits	1,808	1,600	2,200	2,100	31%
Improvement Plan Check Fees	117,162	72,000	56,300	52,000	-28%
Landscape Plan Check Fees	1,411	1,000	1,500	1,500	50%
SFR Plan Check Fees	35,230	28,900	13,300	11,560	-60%
Reproduction of Documents	10,796	15,000	15,000	15,000	0%
Imaging of Documents	28,618	30,000	30,000	30,000	0%
Bad Check Service Charges	3,060	2,000	2,300	2,000	0%
Community Enhancement Revenues	112,113	112,000	112,000	112,000	0%
Other Planning Service Fees	51,662	23,500	36,500	40,000	70%
Planning - CC Applications	30,813	30,000	46,300	37,300	24%
Planning - PC Applications	58,468	50,000	40,000	40,000	-20%
Planning - ZA Applications	8,535	9,500	8,500	8,500	-11%
Planning - Admin Applications	17,606	14,000	19,700	16,000	14%
Traffic Model Fees	1,715	1,000	5,250	1,000	0%
Traffic Review Fees	2,210	2,000	2,000	1,000	-50%
General Plan Update Fees	22,802	15,000	17,500	16,000	7%
Late Payment Charges	283,006	260,000	260,000	260,000	0%
Retiree Premiums	131,406	163,300	111,100	108,000	-34%
Cobra Premiums	2,494	2,200	1,710	2,000	-9%
Weed Assessments - Current Year	30,772	20,000	33,000	28,000	40%
Weed Assessments - Prior Year	572	2,000	2,600	1,500	-25%
Nuisance Abatement Reimb.	0	0	28,350	0	0%
Vehicle Abatement Reimbursement	28,834	17,000	24,000	16,000	-6%
San Diego County Contract	17,050	26,400	27,500	26,400	0%
Ambulance Service Charges	755,765	675,000	750,000	750,000	11%
Ambulance Subscription Fees	20,365	19,000	19,000	19,000	0%
Special Lifeguard Services	0	500	1,200	1,000	100%
Junior Lifeguard Services	75,443	75,250	76,620	76,250	1%
Special Beach Events Fees	4,682	1,600	1,600	1,600	0%
Fingerprint Services	890	1,000	800	800	-20%
Visa Letter Service	400	600	400	400	-33%
Police Duplication Fees	561	500	500	500	0%
Other Police Dept. Service Charges	130	120	170	130	8%
Parking Meters	600,096	620,000	630,000	890,000	44%
Parking Permits	117,280	105,000	114,000	122,200	16%
Const & Demo Recycle Fee - Forfeited	27,000	0	21,750	0	0%
Commercial Recycling Charges	95,963	80,890	80,890	90,000	11%
Sewer Commodity Fees	3,181,426	3,369,600	3,170,000	3,265,000	-3%

All Fund Revenues By Line Item

Revenues Description	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Bud 10 To Bud 11
Sewer Base Fees	3,801,892	4,054,050	4,070,000	4,260,000	5%
Effluent Water Sales	523,708	480,000	500,000	1,397,890	191%
Public Works Inspection Fees	0	2,000	2,000	2,000	0%
Engineering Plan Review	960	1,800	1,800	1,200	-33%
Construction Inspection Fees	22,627	45,800	52,530	50,000	9%
Engr. & Geotech. Reimbursements	1,236	2,000	2,000	2,000	0%
Other Engineering Service Fees	540	0	900	0	0%
Swimming Pool Administration Fee	94,669	107,000	107,000	112,320	5%
Swimming Pool Recreation Program Fees	170,511	140,000	140,000	140,000	0%
Beach Club Recreation Program Fees	73,557	65,000	70,000	70,000	8%
Comm. Center Recreation Program Fees	207,164	160,000	160,000	160,000	0%
Senior Center Recreation Program Fees	19,059	18,000	18,000	18,000	0%
Recreation Program Fees	448,618	641,000	500,000	500,000	-22%
Recreation Sports Fees	29,765	29,000	34,000	42,060	45%
Recreation Trips	1,872	37,000	4,300	3,700	-90%
Recreation Special Events	69,662	19,130	65,610	10,750	-44%
Gift Certificate Classes	(2,140)	0	(1,100)	(1,100)	0%
After School Programming	90,968	114,000	90,000	96,100	-16%
Greens Fees	2,025,424	2,005,000	2,005,000	2,020,000	1%
Registration Card/Ticket Sales	75,000	85,000	75,000	75,000	-12%
Tournament Reservation Fees	122,093	140,400	140,500	140,500	0%
Golf Cart Registration	21,527	20,000	20,000	20,000	0%
Adult Softball	73,425	72,280	72,300	72,300	0%
Youth Softball	0	4,700	0	0	-100%
Metered Water Sales	9,339,284	10,592,400	9,475,000	11,398,400	8%
Fixed Water Service Charges	1,997,266	2,184,000	2,240,000	2,590,000	19%
Hydrant Meter Water Sales	79,043	75,000	58,500	75,000	0%
Water Application Fee	29,145	15,000	25,000	15,000	0%
Backflow Testing Admin Fees	12,726	12,000	12,500	12,000	0%
Hydrant Meter Rentals	12,934	15,000	14,000	15,000	0%
Turn On/Reconnection Fees	16,959	15,000	15,000	15,000	0%
Water Posting Fees	57,547	45,000	56,000	45,000	0%
Meter Installation Fees	24,930	15,000	25,000	15,000	0%
Exemption Application Fees	1,420	0	1,000	800	100%
Storm Drain Service Charges	1,147,963	1,150,500	1,147,200	1,150,500	0%
Urban Runoff Mgmt. Fees	1,867,825	1,867,000	1,867,000	1,867,000	0%
Total Service Charges	28,799,900	30,537,520	29,322,080	32,942,560	8%
Fines					
Parking Violations	909,883	930,000	880,000	910,000	-2%
Vehicle Code Fines	377,648	350,000	350,000	350,000	0%
Court Fines	23,678	30,000	30,000	30,000	0%
Alarm Fines	13,300	15,000	14,000	15,000	0%
Trash Can Violations	50	700	300	300	-57%
Administrative Citations	18,600	14,500	22,000	51,900	258%
Total Fines	1,343,159	1,340,200	1,296,300	1,357,200	1%

All Fund Revenues By Line Item

Revenues Description	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Bud 10 To Bud 11
Interest and Rents					
Investment Earnings	4,885,251	2,703,430	3,195,930	2,123,410	-21%
Interest Earnings - RDA Loan	72,380	66,700	66,700	60,840	-9%
Unrealized Gain/Loss on Investments	1,788,900	0	0	0	0%
Interest Earnings - Other	133,474	23,200	26,800	21,000	-9%
AAA Auto Club	6,900	6,900	6,900	6,900	0%
Calvary Chapel Kwve	7,935	7,940	7,930	7,940	0%
Communication Site Leases	394,112	363,530	351,100	364,690	0%
Beach Club Rent	152,193	193,600	209,000	209,000	8%
Community Center Rent	99,013	79,100	85,000	85,000	7%
Swimming Pool Rent	21,409	20,000	25,000	25,000	25%
Senior Center Rent	19,834	16,000	13,000	13,000	-19%
Sports Field Rent	36,645	45,000	70,000	70,000	56%
Rental of City Property	25	0	800	500	100%
Park Rentals	10,265	8,500	10,000	10,000	18%
Steed Park Concession	23,697	20,000	20,000	20,000	0%
Trap Range	3,929	3,500	4,000	0	-100%
Lawn Bowling	820	820	820	820	0%
Pier Restaurant	573,456	650,000	650,000	650,000	0%
Negocio Leases	0	0	0	87,200	100%
"T" Street Concession	9,182	12,000	10,000	10,000	-17%
North Beach Concession	4,390	5,000	5,000	5,000	0%
Telescope	688	800	400	400	-50%
Pier Concession Bait & Tackle	4,437	2,000	3,000	5,000	150%
Golf Pro Shop	159,903	160,000	160,000	160,000	0%
Golf Restaurant	81,980	90,000	90,000	90,000	0%
Chamber Building Lease	100	100	100	100	0%
Medix Ambulance Service	5,866	5,920	5,920	6,020	2%
Total Interest and Rents	8,496,784	4,484,040	5,017,400	4,031,820	-10%
Other Revenues & Financing Sources					
Depreciation Funding	4,307,008	4,030,000	4,030,000	4,548,000	13%
Asset Model Funding	1,335,000	1,335,000	1,335,000	1,300,000	-3%
Joint Agency Reserve Funding	1,025,000	1,025,000	1,025,000	975,000	-5%
Sale of General Fixed Assets	56,647	90,780	132,740	20,000	-78%
Transfer from 2106 Gas Tax Fund	640,300	710,410	710,410	785,000	10%
Transfer from Misc. Grants Fund	17,088	27,110	27,110	170,000	527%
Transfer from General Fund	3,656,455	1,450,900	1,342,400	1,196,030	-18%
Transfer from 2107 Gas Tax	628,135	570,000	490,000	482,700	-15%
Transfer from Local Drainage	0	30,000	30,000	0	-100%
Transfer from Water Fund	77,478	1,286,250	1,286,250	150,000	-88%
Transfer from Sewer Fund	500,654	1,415,000	1,415,000	125,000	-91%
Transfer from Golf Course Fund	0	0	0	268,000	100%
Transfer from Clean Ocean Fund	472,310	1,028,610	1,028,610	516,110	-50%

All Fund Revenues By Line Item

Revenues Description	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Bud 10 To Bud 11
Transfer from Storm Drain Fund	140,000	140,000	140,000	140,000	0%
Transfer from RDA Debt Service Fund	497,825	515,000	497,500	494,000	-4%
Transfer from Other Funds	530,170	1,755,200	1,613,060	1,058,840	-40%
Advance from General Fund	360,545	3,300,000	3,344,000	1,110,000	-66%
Principal from Advance	0	396,130	381,130	386,990	-2%
Loan Proceeds	200,000	15,118,990	10,915,890	1,918,990	-87%
Postage Charges	86,400	100,960	100,960	118,290	17%
Duplicating Charges	81,860	84,170	84,170	81,050	-4%
EDMS Charges to Funds	31,940	31,360	31,360	31,350	0%
Fleet Operating Charges	1,116,429	1,165,130	1,165,130	1,066,290	-8%
Fleet Replacement Charges	550,440	551,120	551,120	557,970	1%
Data Processing Charges	1,280,950	1,286,030	1,286,030	1,296,720	1%
Communication Charges	368,000	350,640	350,640	444,350	27%
Capital Equipment Replacement	162,920	153,260	153,260	150,500	-2%
Facilities Maintenance Replacement	76,310	76,310	76,310	76,310	0%
Negocio Rental Income	97,600	97,600	97,600	97,250	0%
General Fund O/H Charges	2,429,960	2,653,890	2,648,420	2,868,760	8%
Employer Premiums	2,020,400	1,685,000	1,704,900	1,582,500	-6%
Employer Premium	2,144,446	2,385,000	2,278,500	2,428,500	2%
Employee Premium	201,173	268,000	189,700	289,700	8%
Insurance Reimbursements	107,243	0	6,200	5,000	100%
Crime Prevention Donations	0	0	500	0	0%
Character Counts Donations	4,189	0	3,800	0	0%
Parent Project Donations	4,170	0	3,500	0	0%
Chaplain Donations	300	0	500	0	0%
Contributions from Developers	0	2,100,000	1,900,000	0	-100%
Work Orders	18,327	5,000	5,500	5,000	0%
Cash Over or Short	527	0	10	0	0%
Home Rehab Program Revenue	571	0	20,000	20,000	100%
Miscellaneous Income	72,390	6,000	6,100	6,000	0%
Miscellaneous Reimbursement	560,922	652,890	698,960	120,100	-82%
Sidewalk Repair Reimbursement	11,190	115,000	115,000	20,000	-83%
Other Agency (Jrws) Revenue	800,141	682,000	711,500	682,000	0%
Community Park Maint. Reimb.	18,741	20,000	19,000	20,000	0%
Total Other Rev. & Financing Sources	26,692,154	48,693,740	43,952,770	27,612,300	-43%
Total:	\$113,774,746	\$137,430,020	\$132,577,260	\$109,713,570	-20%

Revenue Assumptions

General Fund:

General Fund revenues are based on a combination of factors including analysis of historical revenue receipts, anticipated changes in the local economic environment, projected City growth through development and anticipated changes in revenue receipts. In total, General Fund revenues amount to \$48.4 million, an increase of 4% from the 2010 fiscal year adjusted budget. Taxes, permits and fees, intergovernmental, services charges and fines show a growth rate; while interest and miscellaneous revenue are showing a decline due to low interest rates and one-time revenues. Operating revenues, not including one-time revenues, amount to \$47.5 million. Property taxes, which accounts for 49% of General Fund revenues, are anticipated to increase by 6% to \$23.7 million from the amount budgeted in FY 2010. However, in FY 2010 the state borrowed \$2.2 million of property taxes from the General Fund. Sales taxes are also increasing \$100,000 to \$6.6 million. A detailed analysis of the General Fund revenues can be found in the General Fund Revenues section of this book.

Special Revenue Funds:

The major revenues received in Special Revenue Funds include Federal and State grants, shared revenues from the State of California or County of Orange and the City's street improvement assessments. The assumptions used for the FY 2011 major revenues are described below:

Federal and State Grants:

Citizens Options for Public Safety (COPS) Grant – The City has included \$100,000 in the Police Grant Fund in anticipation of California legislative approval of the annual appropriation to counties and cities for public safety. The grants are distributed based on population. The funds are restricted to “front-line” law enforcement efforts and will be used to partially fund a deputy position in the Police Grants Fund.

Community Development Block Grant (CDBG) – Federal Housing and Urban Development grants are received by the City for projects related to community programs and public improvements. A total of \$179,830 has been included to improve sidewalks in the CDBG project area. Funding for home rehabilitation (\$75,000) and commercial rehabilitation (\$25,000) has been included in the FY 2011 budget.

Shared Revenue:

Gas Tax Allocations (2105, 2106, 2107, 2107.5) – The State of California Highway Users Tax is a \$0.18 per gallon tax on fuel. Taxes are allocated to the City based on population. For fiscal year 2011, the City anticipates gas tax allocations of \$360,000 (2105), \$228,000 (2106), \$480,000 (2107) and \$7,500 (2107.5) based on the State's current estimates.

Measure M – A county-wide half-cent sales tax, Measure M, was approved by the voters for improvements to the transportation system. The “turn-back funds” apportionment is based on local sales tax generated (25%), population (50%) and miles of major regional streets in the City (25%). The City's Measure M apportionment for FY 2011 is projected to amount to \$575,000.

Pollution Subventions – The South Coast Air Quality Management levies a fee on motor vehicles registered within the District. Forty percent of the fees collected are distributed to cities in the district that have adopted mobile sources air pollution reduction ordinances. The City's share for FY 2011 is expected to amount to \$80,000 and is based on historical receipts. The City will use AQMD fees for traffic calming improvements throughout the City.

Assessments:

Street Improvement Program Assessments – The City of San Clemente's Street Improvement Program is funded partially by property assessments on all developed property. In fiscal year 2011, assessments of \$660,000 are anticipated based on the number of parcels currently assessed.

Revenue Assumptions

Capital Projects Funds:

The major revenues received in Capital Project Funds are from developer fees. The fees are based upon the impact of new development on the City's existing infrastructure and are set aside for construction or rehabilitation of facilities or infrastructure.

Parks Acquisition and Development Fund:

A total of \$1,600 in park fees are anticipated from small infill projects throughout the City. No new development in Talega and Marblehead are anticipated until the economy turns around and the Lehman Brothers bankruptcy case has been resolved. Lehman Brothers was the primary financing source of the Marblehead development.

Regional Circulation Financing & Phasing Program (RCFPP):

RCFPP fees are collected to mitigate the traffic impact from new development projects on existing arterials. RCFPP fees in the amount of \$224,280 are anticipated for FY 2011. Upon issuance of the first building permit on the Marblehead site, the developer must pay the City for RCFPP fees fronted by Talega Associates for the Vista Hermosa interchange. In turn, the City will pay Talega Associates.

Public Facilities Construction Fee Fund:

Public Facilities fees of \$100,350 are anticipated to be received in FY 2011. Fees are derived from small infill projects and are based on square footage. Fees are collected for Beach Parking Impact, Public Safety facilities construction and Civic Center construction.

Enterprise Funds:

The major revenues received in Enterprise Funds are from user fees. For Utilities, the fees are based upon the cost to provide the services. For Golf, fees are based upon comparisons with golf courses within the area.

Water Fund:

A total of \$14.1 million is included in the Water Operating Fund for fixed water charges, effluent water, metered water sales and penalties. The water service charge is based on the size of the water meter. Metered water charges are based upon actual consumption of water. The water consumption structure includes three rate tiers with seasonal break points. One unit of water equals 748 gallons of water. The Water Operating Fund is contributing \$2.3 million annually to the Water depreciation reserve and \$700,000 to the depreciation reserve for joint regionally shared infrastructure.

Sewer Fund:

Sewer service charges are anticipated to amount to \$8.0 million for FY 2011. The sewer service charge is a fixed monthly rate based on water consumption during the "wet winter months" of January through April. The fixed rate is based on meter size. The Sewer Operating Fund is contributing \$2.4 million annually to the Sewer depreciation reserve and \$275,000 annually to the depreciation reserve for joint regionally shared infrastructure.

Storm Drain Fund:

Storm Drain fees are charged to all property owners for the maintenance, rehabilitation and construction of the City's drainage system. A flat rate is charged per month to all residential properties based upon the type of the dwelling unit (i.e. single family, multi-family, etc.). The non-residential and vacant properties are charged a flat rate based upon acreage. Storm drain fees are anticipated to amount to \$1.15 million in FY 2011.

Golf Fund:

The Golf Course charges a tiered rate for resident/non-resident, weekday/weekend and seniors. A total of \$2.0 million is anticipated for FY 2011 and is based upon a 90,000 rounds per year assumption.

Revenue Assumptions

Solid Waste Management Fund:

A total of \$116,920 in revenue is anticipated in the Solid Waste Fund from commercial recycling charges, administrative fees and trash bin permits and fines. Commercial recycling fees are charged to commercial facilities and are used to promote recycling efforts. The fees are based on the size of the waste container.

Clean Ocean Fund:

The Clean Ocean fee is a local voter approved fee to provide funding to implement the City's urban runoff management plan. Fees range from \$4.39 to \$5.02 per month for residential properties and \$43.90 to \$50.20 per acre, per month for non-residential properties.

Internal Service Funds:

Internal Service Funds receive revenues from City departments for goods and services provided by another City department on a cost reimbursement basis. Charges are established annually and are based upon actual use of the goods or services. Replacement charges to the Fleet Replacement Reserve are based upon the anticipated cost of replacement. Replacement charges are allocated annually over the life of the vehicle or equipment.

Redevelopment Agency (RDA) Funds:

The City's Redevelopment Agency receives property taxes from properties within the project area. Property taxes are anticipated to decline by 1% in FY 2011. The tax increment from property taxes is estimated at \$2.3 million. The Redevelopment Agency Low and Moderate Housing Fund will receive 20% or \$494,000 of the total RDA property tax revenue, as required by state law.

All Programs Expenditure Summary

Expenditures By Program	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Bud 10 To Bud 11
City Council	\$84,422	\$91,750	\$80,480	\$95,090	4%
City Manager	521,819	558,040	543,110	547,500	-2%
Economic Development	0	401,310	163,340	128,270	-68%
City General					
Social Services	20,871	25,560	25,560	25,560	0%
City Administration	6,552,871	4,948,470	5,004,980	5,090,370	3%
Total	6,573,742	4,974,030	5,030,540	5,115,930	3%
Finance & Admin. Services					
Treasurer	15,593	17,700	17,460	15,910	-10%
F&AS - Administration	421,330	439,260	433,410	436,420	-1%
Total	436,923	456,960	450,870	452,330	-1%
City Clerk					
Council Related Services	596,011	654,980	647,470	645,870	-1%
Elections	65,087	3,940	2,790	82,980	2006%
Total	661,098	658,920	650,260	728,850	11%
Finance					
Fiscal Services	908,157	962,880	961,310	825,820	-14%
Utility Billing & Cashering	500,067	521,530	532,850	741,140	42%
Business Licensing	180,765	194,380	127,680	168,280	-13%
Financial Planning	181,612	188,580	188,540	153,330	-19%
Total	1,770,601	1,867,370	1,810,380	1,888,570	1%
Human Resources					
Human Resource Administration	598,346	673,360	650,220	509,690	-24%
Labor Relations	11,643	8,230	8,950	5,950	-28%
Employee Training	14,543	16,000	10,800	7,900	-51%
Total	624,532	697,590	669,970	523,540	-25%
Police Services					
Police Contract Services	11,545,113	12,135,960	12,287,320	12,292,250	1%
Local Police Services	42,920	53,820	50,820	50,670	-6%
Total	11,588,033	12,189,780	12,338,140	12,342,920	1%
Fire Services Contract	6,484,946	6,764,690	6,760,760	7,080,660	5%
Com. Dev. Admin.	322,623	324,940	329,740	372,900	15%
Building					
Administration	1,207,007	1,268,170	1,220,470	1,180,880	-7%
Inspection	611,411	530,470	529,140	519,250	-2%
Total	1,818,418	1,798,640	1,749,610	1,700,130	-5%
Planning					
Comprehensive Planning	492,898	536,950	434,910	384,070	-28%
Current Planning	741,589	812,570	833,130	946,100	16%
Commsns, Brds & Commt	45,526	51,890	40,510	45,880	-12%
Planning Administration	264,463	232,740	177,210	97,810	-58%
Total	1,544,476	1,634,150	1,485,760	1,473,860	-10%

All Programs Expenditure Summary

Expenditures By Program	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Bud 10 To Bud 11
Code Compliance					
Code Compliance	604,973	676,460	595,380	507,330	-25%
Weed Abatement	188,920	111,000	106,400	150,900	36%
Total	793,893	787,460	701,780	658,230	-16%
Public Works Admin.					
Public Works Admin.	308,991	905,580	896,910	306,160	-66%
Emergency Planning	182,522	202,190	201,370	202,640	0%
Total	491,513	1,107,770	1,098,280	508,800	-54%
Engineering					
Engineering Admin.	(177,722)	39,390	(16,900)	(306,180)	-877%
Inspection	258,833	271,540	271,280	273,180	1%
Traffic	459,161	576,210	547,650	506,090	-12%
Design And Development	1,608,285	1,516,160	1,512,320	1,532,420	1%
Major Street Maintenance	771,681	1,308,660	1,308,660	935,000	-29%
Total	2,920,238	3,711,960	3,623,010	2,940,510	-21%
Maintenance Services					
Traffic Signals	550,158	590,480	585,530	585,410	-1%
Traffic Maintenance	326,443	298,150	297,730	301,830	1%
Maintenance Services Admin.	368,247	431,720	431,080	433,910	1%
Senior Citizen Facility	0	0	0	30,600	100%
Street Maintenance & Repair	742,442	843,250	854,250	831,530	-1%
Parking Maintenance	176,438	199,970	202,600	266,050	33%
Facilities Maintenance	609,122	662,750	648,740	798,450	20%
Street Lighting	426,732	458,610	454,970	468,290	2%
Total	3,199,582	3,484,930	3,474,900	3,716,070	7%
Bch, Prk & Rec Admin					
Bch, Prk & Rec Admin	391,230	351,880	312,660	360,410	2%
Parks Development	95,108	87,670	76,780	80,250	-8%
Total	486,338	439,550	389,440	440,660	0%
Park/Beach Maintenance					
Trail Maintenance	134,794	160,550	183,550	160,040	0%
Street Median & Trees	359,843	338,000	320,000	325,000	-4%
Streetscapes	467,256	509,050	512,950	514,380	1%
Park Maintenance	1,680,709	2,421,820	2,122,330	1,691,730	-30%
Beach Maintenance	417,867	1,198,290	835,190	387,830	-68%
Parks & Beach Maint. Admin	1,065,248	1,158,680	1,149,820	1,143,570	-1%
Steep Park Maintenance	286,322	303,890	286,600	274,570	-10%
Total	4,412,039	6,090,280	5,410,440	4,497,120	-26%
Recreation					
Beach Club	85,448	73,480	71,990	66,700	-9%
Community Center	492,857	445,860	443,440	432,920	-3%
Senior Center	25,532	29,890	31,250	30,260	1%

All Programs Expenditure Summary

Expenditures By Program	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Bud 10 To Bud 11
Recreation Services	1,175,580	1,320,680	1,274,290	1,198,790	-9%
Swimming Pool	546,931	553,290	513,140	522,300	-6%
Steed Park	78,472	80,500	79,700	80,490	0%
Rec Program/Events	565,159	553,710	560,440	486,250	-12%
Total	2,969,979	3,057,410	2,974,250	2,817,710	-8%
Marine Safety					
Operations Rescue	1,274,068	1,224,960	1,238,830	1,248,480	2%
Prevention & Education	72,303	73,730	68,640	76,380	4%
Total	1,346,371	1,298,690	1,307,470	1,324,860	2%
Total General Fund	49,051,586	52,396,220	51,042,530	49,354,510	-6%
Other Funds					
Street Improvement	1,040,809	8,256,110	7,088,110	3,225,140	-61%
Gas Tax					
2106 Gas Tax	5,575,183	5,861,030	5,213,280	3,239,580	-45%
2107 Gas Tax	632,244	573,830	493,830	488,260	-15%
Total	6,207,427	6,434,860	5,707,110	3,727,840	-42%
Miscellaneous Grants					
CDBG Administration	72,143	78,860	72,700	85,940	9%
CDBG Housing Rehabilitation	116,932	139,870	89,550	75,000	-46%
Public Fac/Infrastructure Grant	6,038	445,810	445,810	179,830	-60%
CDBG Public Services	59,087	66,110	66,110	64,580	-2%
CDBG Commercial Rehab	26,347	47,050	47,050	25,000	-47%
Total	280,547	777,700	721,220	430,350	-45%
Air Quality Improvement	96,627	233,370	233,370	100,000	-57%
Police Grants	82,209	140,190	140,640	131,000	-7%
Reserve Fund					
Accrued Leave	63,708	150,000	95,200	140,000	-7%
Capital Equipment	121,812	327,390	327,390	167,500	-49%
Facilities Maintenance	61,112	182,710	182,710	175,000	-4%
Total	246,632	660,100	605,300	482,500	-27%
Parks Acq. & Development	2,896,847	33,199,940	32,717,670	23,250	-100%
Local Drainage Facilities	67,201	38,700	38,700	3,680	-90%
R C F P P	2,771,656	1,817,210	1,795,710	50,150	-97%
Public Facilities Const. Fee	1,012,896	6,414,320	4,996,710	63,630	-99%
Developers Improvement	316,795	7,033,660	6,242,390	6,710	-100%
Negocio Debt Service	548,161	775,260	593,370	653,270	-16%

All Programs Expenditure Summary

Expenditures By Program	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Bud 10 To Bud 11
Water					
Water Administration	1,178,584	1,191,340	1,173,260	1,088,100	-9%
Water Production	9,987,692	11,264,360	10,232,620	11,438,490	2%
Transmission/Distribution	2,823,902	3,073,680	3,025,280	3,252,620	6%
Water Conservation	114,957	304,600	199,000	235,820	-23%
Reclaimed Water	419,683	450,390	439,560	1,030,160	129%
Total Operating	14,524,818	16,284,370	15,069,720	17,045,190	5%
Water Depreciation Res.	2,669,207	7,299,170	6,886,180	1,879,260	-74%
Water Acreage Fee Res.	1,977,937	9,247,500	9,179,570	141,070	-98%
Water Other Agency	1,789,509	3,078,010	3,247,680	606,200	-80%
Total	20,961,471	35,909,050	34,383,150	19,671,720	-45%
Sewer					
Sewer Administration	1,425,638	1,386,120	1,350,250	1,217,230	-12%
Treatment	3,578,252	3,589,000	3,545,330	4,143,300	15%
Collection	2,908,907	2,713,420	2,711,110	2,900,320	7%
Total Operating	7,912,797	7,688,540	7,606,690	8,260,850	7%
Sewer Depreciation Res.	2,664,817	7,464,620	7,922,560	2,486,380	-67%
Sewer Connection Fee Res.	1,709,725	20,669,310	20,669,310	1,924,060	-91%
Sewer Other Agency	0	82,000	82,000	60,000	-27%
Total	12,287,339	35,904,470	36,280,560	12,731,290	-65%
Storm Drain Utility					
Storm Drain Admin	262,262	295,700	287,280	378,090	28%
Storm Drain Maintenance	922,609	1,121,330	1,119,290	1,151,530	3%
Total Operating	1,184,871	1,417,030	1,406,570	1,529,620	8%
Storm Drain Improvements	427,523	2,906,530	2,876,540	1,006,520	-65%
Total	1,612,394	4,323,560	4,283,110	2,536,140	-41%
Solid Waste Management	170,036	573,360	572,130	202,850	-65%
Golf Course					
Golf Course Maint.	2,404,959	2,402,480	2,415,830	2,294,730	-4%
Total Operating	2,404,959	2,402,480	2,415,830	2,294,730	-4%
Golf Course Depreciation Res.	192,019	28,700	28,700	427,950	1391%
Capital Improvement Res.	32,950	23,420	23,420	8,000	-66%
Total	2,629,928	2,454,600	2,467,950	2,730,680	11%
Clean Ocean					
Storm Water Permit Compliance	1,417,707	2,366,060	2,164,250	2,186,270	-8%
Street Cleaning	601,501	739,740	679,690	580,680	-22%
Total Operating	2,019,208	3,105,800	2,843,940	2,766,950	-11%
Clean Ocean Improvements	195,140	518,390	518,390	326,420	-37%
Total	2,214,348	3,624,190	3,362,330	3,093,370	-15%
Central Services					
Central Services	317,358	331,020	319,590	300,630	-9%
Communication Services	496,040	513,670	531,250	430,670	-16%
Total	813,398	844,690	850,840	731,300	-13%
Medical Insurance	2,655,021	2,840,180	2,595,880	2,885,460	2%
Information Technology	1,282,142	1,396,170	1,379,160	1,322,210	-5%

All Programs Expenditure Summary

Expenditures By Program	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Bud 10 To Bud 11
Fleet Services					
Fleet Maintenance	1,059,523	1,085,170	1,067,850	1,194,600	10%
Fleet Replacement Reserve	491,697	2,005,010	2,005,010	942,040	-53%
Total	1,551,220	3,090,180	3,072,860	2,136,640	-31%
Workers' Compensation	271,356	965,110	897,190	462,830	-52%
Gen. Liab. Self-Ins.					
Playground Maintenance	58,640	64,510	64,510	64,110	-1%
General Liab. Self-ins.	3,460,949	3,144,760	3,167,100	1,129,480	-64%
Total	3,519,589	3,209,270	3,231,610	1,193,590	-63%
R D A - Low & Mod Inc Hsg	249,680	2,758,370	1,036,190	369,300	-87%
R D A - Debt Service	1,642,662	5,169,920	5,194,420	2,317,850	-55%
R D A - Projects	360,545	3,920,080	3,462,990	1,974,000	-50%
Total All Programs	\$116,840,522	\$225,160,840	\$214,993,200	\$112,611,260	-50%

All Fund Expenditures Summary

Expenditures Description	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Bud 10 To Bud 11
Full-Time Salaries	\$13,647,438	\$14,040,950	\$13,643,150	\$13,962,570	-1%
Part-Time Salaries	\$1,459,482	\$1,419,400	\$1,410,000	\$1,393,840	-2%
Overtime	\$309,651	\$328,550	\$318,210	\$295,010	-10%
Benefits	\$6,983,095	\$7,694,080	\$7,395,770	\$7,590,540	-1%
Total Personnel	22,399,666	23,482,980	22,767,130	23,241,960	-1%
Supplies					
Office Supplies	200,586	228,800	213,570	216,060	-6%
Other Operating Supplies	1,174,673	1,370,210	1,382,470	1,269,010	-7%
Petroleum Supplies	402,523	434,000	415,300	418,600	-4%
Maintenance Supplies	576,370	646,450	609,430	653,050	1%
Purchased Water	6,131,443	7,294,360	6,250,000	7,848,630	8%
Total Supplies	8,485,595	9,973,820	8,870,770	10,405,350	4%
Contractual Services					
Administrative	634,858	744,940	671,430	671,390	-10%
Travel and Training	148,958	220,920	163,010	136,470	-38%
Utilities	3,586,283	3,790,920	3,774,650	3,965,500	5%
Maintenance	8,642,612	11,888,170	12,178,790	9,417,640	-21%
Internal Services	(1,110,315)	(1,101,460)	(1,181,460)	(1,361,020)	24%
Dispatch Services	4,429	4,400	4,400	4,400	0%
Fire Contract Services	6,025,713	6,266,740	6,266,740	6,552,430	5%
Ambulance Program	401,217	432,640	454,000	484,000	12%
Police Contract Services	11,122,312	11,796,650	11,927,510	12,006,660	2%
Public Safety	87,892	110,000	110,000	110,000	0%
Legal Services	577,324	1,219,380	1,270,590	603,150	-51%
Rental	59,667	97,150	120,200	86,260	-11%
Other Contractual Services	3,912,795	6,981,360	6,338,460	3,681,230	-47%
Total Contractual Services	34,093,745	42,451,810	42,098,320	36,358,110	-14%
Other Charges					
Miscellaneous Charges	314,426	847,040	810,480	538,110	-36%
Claims and Insurance Charges	5,686,381	5,470,110	5,167,020	3,927,960	-28%
Taxes and Permits	191,606	1,084,770	1,059,110	390,250	-64%
Promotional Charges	80,662	176,590	141,110	152,070	-14%
Recreation Charges	700,511	764,700	718,680	683,540	-11%
Social Service Charges	253,786	5,663,030	4,029,480	221,350	-96%
Depreciation	6,666,998	6,390,000	6,390,010	6,387,000	0%
Contingency Reserve	14,426	53,650	53,700	111,000	107%
Total Other Charges	13,908,796	20,449,890	18,369,590	12,411,280	-39%
Capital Outlay					
Land	56,251	33,100	33,100	0	-100%
Buildings	0	0	0	40,000	100%
Improvements Other Than Bldg.	18,825,314	100,877,070	95,432,520	11,163,000	-89%
Equipment	320,659	2,191,340	2,186,250	619,240	-72%
Major Maintenance	846,237	2,636,120	2,463,350	935,000	-65%
Capital Studies	135,772	448,220	448,220	0	-100%
One-time Studies/Costs/Training	349,332	972,620	974,120	1,264,200	30%
Total Capital Outlay	20,533,565	107,158,470	101,537,560	14,021,440	-87%
Interdepartmental Charges					
Interdepartmental Charges	5,348,570	5,088,450	5,088,450	5,014,750	-1%
Charges from Other Funds	187,456	394,630	207,000	255,390	-35%
Charges to Other Funds	(167,679)	(379,630)	(182,000)	(230,390)	-39%
General Fund Overhead Charge	2,258,850	2,511,760	2,511,760	2,725,900	9%
Total Interdepartmental Charges	7,627,197	7,615,210	7,625,210	7,765,650	2%
Interfund Transfers					
Total Interfund Transfers	7,160,215	8,928,480	8,580,340	5,435,020	-39%
Debt Service					
Total Debt Service	2,631,743	5,100,180	5,144,280	2,972,450	-42%
Ending Fund Balances	159,992,475	72,261,655	77,576,535	74,817,385	4%
Total Expenditures*	\$116,840,522	\$225,160,840	\$214,993,200	\$112,611,260	-50%

*excluding fund balances

All Fund Expenditures By Line Item

Expenditures Description	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Bud 10 To Bud 11
Personnel					
Salaries, Regular Full-Time	13,647,438	14,040,950	13,643,150	13,962,570	-1%
Salaries, Regular Part-Time	465,023	490,540	491,890	445,580	-9%
Salaries, Hourly Part-Time	994,459	928,860	918,110	948,260	2%
Regular Overtime	4,451	3,960	4,960	6,050	53%
Premium Overtime, Regular	290,287	308,290	296,320	274,140	-11%
Premium Overtime, Part-Time	14,913	16,300	16,930	14,820	-9%
Holiday Pay	5,795	5,220	4,900	4,990	-4%
Accrued Leave Payoff	168,750	312,810	262,460	343,810	10%
Disability Compensation	37,424	0	23,700	1,630	100%
Education Incentive Pay	603	870	630	1,040	20%
Assignment Pay	116,877	118,470	123,140	124,470	5%
Tool Replacement Allowance	611	500	500	500	0%
Auto Allowance	26,731	25,800	24,400	25,800	0%
Phone Allowance	131	0	7,040	8,750	100%
Employee Benefits	633	640	640	640	0%
Educational Reimbursement	9,972	32,680	16,730	9,180	-72%
Bilingual Pay	0	0	410	520	100%
FICA	840,524	861,550	839,190	833,050	-3%
Medicare	227,536	233,020	227,230	222,230	-5%
State Disability Insurance	126,990	142,010	140,740	145,590	3%
A. D. & D. Insurance	2,799	3,360	3,050	2,950	-12%
Long Term Disability Insurance	49,256	53,810	51,090	52,540	-2%
State Unemployment Insurance	47,566	50,030	40,130	46,250	-8%
Workers' Compensation Insurance	420,392	425,710	414,720	405,090	-5%
Life Insurance	51,326	47,530	47,220	48,190	1%
Medical Insurance	2,144,446	2,276,180	2,215,980	2,375,440	4%
P.E.R.S. Retirement Premium	132,823	133,400	144,250	137,660	3%
San Clemente Retirement Premium	2,465,406	2,789,390	2,709,080	2,696,270	-3%
Deferred Compensation	51,553	50,000	46,920	50,020	0%
Deferred Compensation, Part Time	54,951	51,500	51,620	53,850	5%
Other Employee Benefits	0	79,600	0	80	-100%
Total Personnel	22,399,666	23,482,980	22,767,130	23,241,960	-1%
Supplies					
Office Supplies	88,478	101,820	97,890	95,670	-6%
Postage	108,183	120,840	110,530	115,190	-5%
Data Processing Supplies	3,925	6,140	5,150	5,200	-15%
Maps and Blueprints	158	59,350	34,600	10,650	-82%
Horticultural Supplies	124,048	125,200	133,000	118,000	-6%
Leadership Supplies	2,611	2,400	5,700	3,000	25%
Medical Supplies	4,340	5,860	6,340	5,960	2%
Chemical Supplies	276,282	262,680	327,950	339,950	29%
Laboratory Supplies	27,416	24,400	23,700	24,400	0%
Janitorial Supplies	17,150	22,030	22,030	22,280	1%
Photographic Supplies	1,395	1,510	950	1,600	6%
Protective Supplies	14,703	18,860	18,980	19,860	5%
Gasoline	316,094	324,000	317,000	317,000	-2%
Propane	24,561	21,000	30,300	30,600	46%
Diesel Fuel	61,868	89,000	68,000	71,000	-20%
Educational Material	49,214	71,500	65,500	61,800	-14%
Books, Codes and Supplement	6,912	9,430	8,640	20,730	120%

All Fund Expenditures By Line Item

Expenditures Description	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Bud 10 To Bud 11
Office Furniture and Equipment	28,027	102,960	95,220	23,850	-77%
Small Tools and Equipment	40,654	43,660	42,520	74,510	71%
Clothing and Uniforms	23,527	31,050	26,470	26,550	-14%
Service Awards	16,481	17,000	16,900	15,370	-10%
Other Operating Supplies	474,643	516,870	500,500	477,150	-8%
Water Meter Purchase	139,619	140,000	137,000	140,000	0%
Painting Supplies	2,045	3,500	3,500	3,500	0%
Automotive & Equipment Parts	34,080	41,000	35,000	36,000	-12%
Street Signs	29,701	30,630	30,630	30,630	0%
Street Materials	97,664	118,050	118,050	118,050	0%
Other Maintenance Supplies	340,373	368,720	338,720	348,220	-6%
Purchased Water	6,131,443	7,294,360	6,250,000	7,848,630	8%
Total Supplies	8,485,595	9,973,820	8,870,770	10,405,350	4%
Contractual Services					
Advertising	29,694	38,410	36,160	28,550	-26%
Legal Notices	14,872	20,100	13,550	16,100	-20%
Imaging of Documents	64,499	60,000	55,000	60,000	0%
Printing and Binding	56,352	104,980	89,010	78,680	-25%
Travel and Training	136,969	204,090	147,390	124,190	-39%
Required Licensing Certification	1,924	4,240	4,340	3,090	-27%
Mileage	10,065	12,590	11,280	9,190	-27%
Code Updating Service	4,448	11,000	9,000	11,000	0%
Property Insurance	464,993	510,450	468,710	477,060	-7%
OCFA Cont Facilities Maint	37,144	45,000	20,000	30,000	-33%
Data Lines	93,359	111,840	103,000	106,000	-5%
Internet Services	3,837	3,500	3,450	3,500	0%
Telephone	245,880	258,500	297,500	241,150	-7%
Natural Gas	56,507	60,910	53,710	55,770	-8%
Electricity	2,028,669	2,079,810	2,089,930	2,232,560	7%
Caltrans Electricity	3,709	4,650	4,650	4,880	5%
404 Bahia Electricity	213	150	200	200	33%
Water	542,293	578,540	566,710	653,420	13%
Effluent Water	202,337	252,000	252,000	213,500	-15%
Landfill Fees	364,729	393,020	382,000	422,520	8%
Const & Demo Recycle - Pd Landfill	7,606	3,000	1,500	2,000	-33%
Maintenance of Buildings	195,691	229,470	219,570	235,870	3%
Maintenance of Restrooms	118,946	113,370	113,370	113,370	0%
Maintenance of Improvements	1,033,656	1,941,960	1,880,970	1,795,950	-8%
Maintenance of Beaches	131,822	131,000	131,000	131,000	0%
Maintenance of Landscaping	1,304,460	1,485,960	1,487,430	1,438,390	-3%
Maintenance of Trees	317,494	308,000	315,000	306,000	-1%
Beach Cleaning	4,655	29,000	29,000	29,000	0%
Maintenance of Office Equipment	37,398	57,500	52,860	58,160	1%
Maintenance of Auto Equipment	29,448	31,190	25,630	25,520	-18%
Maintenance of Operating Equip.	234,589	373,410	259,390	335,300	-10%
Maint. of Computer Hardware	104,373	89,600	88,000	91,600	2%
Maint. of Computer Software	266,562	360,330	339,610	310,370	-14%
Maintenance of Radio Equipment	41,337	88,370	88,370	49,450	-44%
Maintenance of Pools	12,500	12,500	12,500	0	-100%
Maintenance of Other Facilities	4,207,786	5,800,040	6,355,860	3,654,190	-37%
Maintenance of MO2 Diversion Fac.	0	53,000	50,000	50,000	-6%

All Fund Expenditures By Line Item

Expenditures Description	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Bud 10 To Bud 11
Graffiti Removal	44,480	78,000	58,500	64,000	-18%
Graffiti - Administration	27,406	24,000	24,000	24,000	0%
Contracted Custodial Services	116,778	128,530	127,730	148,070	15%
Center Striping/Markings	148,380	125,000	125,000	125,000	0%
Street Sweeping Services	264,851	427,940	395,000	432,400	1%
Engineering Services	(1,033,166)	(1,009,960)	(1,039,960)	(1,114,020)	10%
SFR Plan Check	12,075	9,900	9,900	15,480	56%
Planning Services	(67,045)	(77,500)	(127,500)	(240,000)	210%
Building Services	(10,104)	(14,000)	(14,000)	(7,000)	0%
Clerical Services	53,821	26,700	14,030	3,900	-85%
Answering Services	4,429	4,400	4,400	4,400	0%
Accounting and Auditing	31,491	33,220	33,220	33,220	0%
Bank Merchant Fees	108,094	126,500	123,000	149,720	18%
Management Consulting Services	4,863	10,000	10,000	10,000	0%
Fire Contract Services	6,025,713	6,266,740	6,266,740	6,434,250	3%
OCFA Vehicle Replacement	0	0	0	118,180	100%
Ambulance Program	401,217	432,640	430,000	460,000	6%
Back-up Ambulance Transport	0	0	24,000	24,000	100%
Crossing Guards	87,892	110,000	110,000	110,000	0%
Police Contract Services	10,940,188	11,522,150	11,677,510	11,742,410	2%
Parking Citation Processing	182,124	274,500	250,000	264,250	-4%
Legal Services - Retainer	113,400	113,400	113,400	113,400	0%
Other Legal Services	463,924	1,105,980	1,157,190	489,750	-56%
Medical Examinations	11,722	8,230	8,230	7,230	-12%
Investigative Services	1,831	2,000	800	800	-60%
Other Professional Services	758,447	2,585,650	2,457,360	562,080	-78%
Developers Reimbursement	80,721	479,850	479,850	0	-100%
Rental of Land	13,743	14,000	14,000	14,000	0%
Rental of Buildings	15,067	10,640	10,040	0	-100%
Rental of Equipment	18,399	53,500	78,500	53,400	0%
Rental of Uniforms	12,458	19,010	17,660	18,860	-1%
Animal Control and Shelter	566,530	566,530	566,530	592,090	5%
Landscape Rodent Control	20,987	29,600	29,600	26,600	-10%
Other Contractual Services	2,139,288	3,066,980	2,574,740	2,243,910	-27%
Development Contractual Services	102,472	10,000	5,000	10,000	0%
Sidewalk Pressure Wash	20,453	26,200	26,200	26,200	0%
Total Contractual Services	34,093,745	42,451,810	42,098,320	36,358,110	-14%
Other Charges					
Court Costs	7,676	160	120	150	-6%
Fines and Citations	21,750	0	0	0	0%
Claims Paid	2,210,324	1,949,640	1,894,550	325,000	-83%
Claims Paid - Delta Dental	214,770	202,500	177,600	180,310	-11%
Premiums Paid - Delta Care	0	23,000	21,300	21,730	-6%
Premiums Paid - Medical	2,055,842	2,200,000	2,040,000	2,274,000	3%
Premiums Paid - Vision	49,268	51,500	50,300	50,300	-2%
Retiree Claims - Delta Dental	20,554	10,650	19,600	32,000	200%
Retiree Premiums - Medical	143,795	175,000	119,600	148,300	-15%
Retiree Premiums - Vision	2,698	3,500	3,000	3,400	-3%
Retiree Premiums - Dental	0	550	200	350	-36%
Claims Administration	64,287	63,500	60,550	67,600	6%
Retiree Health Premium (OPEB)	97,418	92,770	92,770	92,770	0%

All Fund Expenditures By Line Item

Expenditures Description	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Bud 10 To Bud 11
Wellness Program	8,482	10,000	7,750	4,200	-58%
Workers' Compensation Premiums	70,322	85,000	77,300	85,000	0%
Excess Insurance Premiums	757,103	612,500	610,250	647,200	6%
Dues and Subscriptions	96,109	110,740	103,150	95,740	-14%
Property Taxes	218	270	250	250	-7%
Other Taxes	9,794	13,640	13,000	13,000	-5%
Property Tax Shift	0	874,660	874,660	180,000	-79%
County Tax Collector's Fee	6,228	6,200	6,200	7,000	13%
N P D E S Permits	175,366	190,000	165,000	190,000	0%
Expenditure of Grants	7,922	616,110	583,830	214,000	-65%
Licenses and Permits	77,626	86,600	83,400	101,060	17%
Boards & Commissions Expense	6,765	7,950	7,800	7,400	-7%
Special Meetings and Events	35,761	43,540	34,810	33,270	-24%
Fourth of July Celebration	39,285	38,750	37,800	37,800	-2%
City General Special Events	5,616	38,300	12,500	15,000	-61%
Election Expenses	60,394	0	400	68,000	100%
Recreation Special Events Expenses	59,222	83,500	83,680	48,540	-42%
Contract Class Instructors	641,289	681,200	635,000	635,000	-7%
Community Relations Expense	0	1,000	1,000	0	-100%
Volunteer Program Expense	3,936	4,000	3,500	4,250	6%
OCTA Adult Day Transportation	3,000	3,000	3,000	3,000	0%
Fran Joswick Riding Center	2,000	2,000	2,000	0	-100%
OCTA Senior Center Trans	65,632	69,000	69,000	74,000	7%
RSVP	6,624	8,000	8,000	8,000	0%
Crime Prevention Expenditures	4,406	3,970	3,970	3,850	-3%
Character Counts Expenditures	10,100	6,960	6,960	5,650	-19%
Parent Project Expenditures	4,589	6,600	6,600	2,500	-62%
Chaplain Donation Expenditures	1,537	400	850	0	-100%
Downtown Business Assoc Subsidy	0	0	0	36,000	100%
Tourist & Conv. Bureau Subsidy	0	55,000	55,000	30,000	-45%
Assistance League	4,130	4,500	4,500	5,500	22%
Laura's House	10,000	10,000	10,000	10,000	0%
Family Assistance Minsitries	12,500	814,600	814,600	29,600	-96%
Jamboree Housing Mendocino Apts.	7,000	0	0	0	0%
San Clemente H.S. Grad Night	1,000	1,000	1,000	1,000	0%
Affordable Housing	0	4,616,000	3,016,000	0	-100%
Homeless Prevention Program	22,500	18,500	18,500	18,500	0%
Camino Health Center	20,000	22,000	22,000	22,000	0%
South County Sr. Case Management	5,000	7,000	7,000	7,000	0%
Toby's House	5,000	6,000	6,000	6,000	0%
Friendship Center	7,500	9,000	9,000	9,000	0%
Fitness is Fun	2,000	2,000	2,000	2,000	0%
Shorecliffs Middleschool Program	5,336	8,500	8,500	9,500	12%
South County Outreach	2,500	0	0	0	0%
Historic Preservation Grant	10,400	40,000	0	0	-100%
Environmental Sustainability Grant	0	0	8,500	12,000	100%
Turf Removal Incentive Program	0	0	0	16,000	100%
Depreciation	4,246,998	3,970,000	3,970,010	4,052,000	2%
Depreciation Reserve Contribution	1,085,000	1,085,000	1,085,000	1,035,000	-5%
Depreciation - Asset Model	1,335,000	1,335,000	1,335,000	1,300,000	-3%

All Fund Expenditures By Line Item

Expenditures Description	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Bud 10 To Bud 11
Bad Debt Expense	0	1,000	1,000	1,000	0%
Refund of Prior Year Revenue	18,782	3,500	4,400	2,900	-17%
Home Rehab Program Inc. - Exp.	37,096	0	6,500	0	0%
Other Operating Expense	8,920	10,980	10,130	15,660	43%
Contingency Reserve	14,426	53,650	53,700	111,000	107%
Total Other Charges	13,908,796	20,449,890	18,369,590	12,411,280	-39%
Capital Outlay					
Land	56,251	33,100	33,100	0	-100%
Buildings	0	0	0	40,000	100%
Improvements Other Than Bldg.	18,825,314	100,877,070	95,432,520	11,163,000	-89%
Computer Equipment	93,346	82,550	79,500	92,400	12%
General Machinery and Equipment	146,804	277,540	275,500	217,000	-22%
Computer Software	6,841	146,740	146,740	0	-100%
Automotive Equipment	73,668	1,684,510	1,684,510	309,840	-82%
Major Maintenance	68,729	881,650	708,880	0	-100%
Sidewalk Repair & Improvements	44,437	388,400	388,400	135,000	-65%
Sidewalk Improvements CDBG	21,078	445,810	445,810	0	-100%
Major Street Maintenance	461,184	670,260	670,260	550,000	-18%
Slurry Seal	250,809	250,000	250,000	250,000	0%
Capital Study	135,772	448,220	448,220	0	-100%
One-time Studies/Costs/Training	349,332	972,620	974,120	1,264,200	30%
Total Capital Outlay	20,533,565	107,158,470	101,537,560	14,021,440	-87%
Interdepartmental Charges					
Insurance Charges	1,600,010	1,300,000	1,300,000	1,200,000	-8%
Postage Charges	82,300	97,110	97,110	114,980	18%
Duplicating Charges	81,840	84,150	84,150	81,030	-4%
EDMS Charges	31,940	31,360	31,360	31,350	0%
Information Technology Charges	1,245,410	1,248,010	1,248,010	1,254,920	1%
Communications Charges	359,360	341,380	341,380	430,220	26%
Negocio Rent	97,600	97,560	97,560	100,140	3%
Fleet Rental Charges	1,610,880	1,659,310	1,659,310	1,575,300	-5%
Capital Equipment Rep. Charge	162,920	153,260	153,260	150,500	-2%
Facilities Maintenance Rep. Charge	76,310	76,310	76,310	76,310	0%
Charges from Weed Abatement	19,777	15,000	25,000	25,000	67%
Charges from Parks Maintenance	0	2,360	2,360	2,360	0%
Charges from Engineering	138,066	305,270	152,640	156,030	-49%
Charges from Maintenance	16,462	27,000	27,000	27,000	0%
Charges from Sewer	13,151	45,000	0	45,000	0%
General Fund Overhead Charges	2,258,850	2,511,760	2,511,760	2,725,900	9%
Charges to Water Fund	(35,549)	(123,820)	(62,500)	(64,460)	-48%
Charges to Sewer Fund	(63,495)	(123,820)	(62,500)	(64,460)	-48%
Charges to Storm Drain	(55,484)	(79,990)	(50,000)	(49,470)	-38%
Charges To Clean Ocean	(13,151)	(52,000)	(7,000)	(52,000)	0%
Total Interdepartmental Charges	7,627,197	7,615,210	7,625,210	7,765,650	2%
Interfund Transfers					
Transfer to General Fund	988,333	990,220	810,220	1,449,040	46%
Transfer to 2106 Gas Tax Fund	922,405	122,300	13,800	14,760	-88%
Transfer to Misc. Grant Fund	0	23,000	23,000	0	-100%
Transfer to Storm Drain Fund	336,000	573,000	573,000	483,000	-16%
Transfer To Negocio Debt Svc.	510,000	510,000	510,000	336,170	-34%

All Fund Expenditures By Line Item

Expenditures Description	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Bud 10 To Bud 11
Transfer to RDA Low And Mod	497,825	515,000	497,500	494,000	-4%
Transfer to St. Improvement Fund	1,360,487	1,574,530	1,574,530	1,517,880	-4%
Transfer to Golf Fund	0	0	0	281,820	100%
Transfer to Water Fund	0	1,030,000	1,030,000	0	-100%
Transfer to Sewer Depreciation	0	293,750	293,750	25,000	-91%
Transfer to Sewer Connection	287,405	0	0	0	0%
Transfer to Accrued Leave	160,000	40,000	40,000	80,000	100%
Transfer to General Liability Fund	1,000,000	42,140	0	0	-100%
Transfer to Parks Acquisition Fund	0	35,780	35,780	0	-100%
Transfer to Other Funds	1,097,760	3,178,760	3,178,760	753,350	-76%
Total Interfund Transfers	7,160,215	8,928,480	8,580,340	5,435,020	-39%
Debt Service					
Negocio Principal	105,000	115,000	115,000	120,000	4%
Principal Expenditure	200,000	178,000	178,000	178,000	0%
General Fund Loan Principal	197,450	203,130	203,130	208,980	3%
Golf Course Fund Loan Principal	203,000	0	0	0	0%
Lease/Purchase Principal	37,169	38,160	38,160	39,900	5%
Repayment of Other Fund Advance	360,545	3,300,000	3,344,000	1,110,000	-66%
RDA County Passthrough Expense	504,204	198,000	196,000	251,000	27%
Workers Comp Fund Interest	6,600	0	0	0	0%
Negocio Interest	218,795	210,780	210,780	202,050	-4%
General Fund Loan Interest	72,380	66,700	66,700	60,850	-9%
Lease/Purchase Interest	79,284	103,240	105,340	103,170	0%
P.E.R.S. Unfunded Liability	647,194	682,670	682,670	694,000	2%
Negocio Fiscal Agent Charges	122	4,500	4,500	4,500	0%
Total Debt Service	2,631,743	5,100,180	5,144,280	2,972,450	-42%
Total:	\$116,840,522	\$225,160,840	\$214,993,200	\$112,611,260	-50%



General Fund

Description: The General Fund is the primary operating fund of the City of San Clemente and is used to account for all financial resources except those required to be accounted for in another fund.

Funding Source: Revenues are generated from general taxes, including property and sales taxes, service charges, permits and other fees, investment earnings and other intergovernmental revenues.

Legal Basis: Expenditures in this fund are unrestricted.

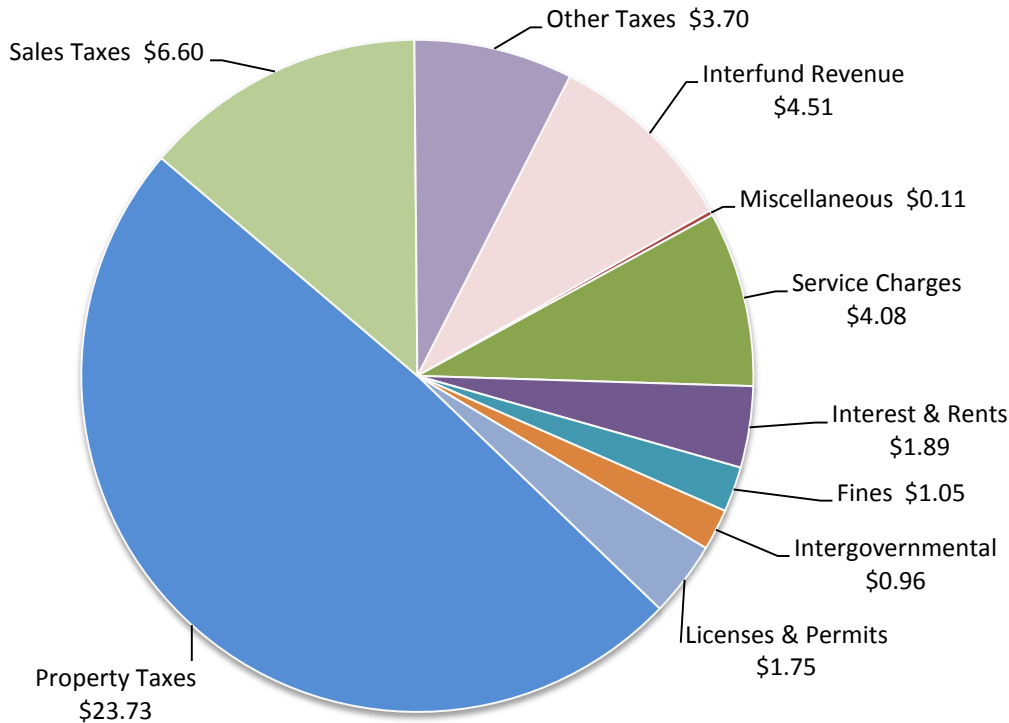
Fund Balance: Fund balance will decrease to \$16.8 million at fiscal year end June 30, 2011.

Expenditures By Category	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Bud 10 To Bud 11
Personnel	\$15,275,072	\$15,867,130	\$15,427,660	\$15,561,870	-2%
Supplies	917,488	1,023,170	994,830	962,020	-6%
Contractual Services	22,494,593	24,411,550	24,250,850	23,667,240	-3%
Other Charges	1,015,350	1,390,400	1,232,570	1,344,980	-3%
Capital Outlay	1,427,972	4,382,580	3,771,100	2,606,700	-41%
Interdepartmental Charges	3,617,462	3,187,820	3,340,450	3,321,670	4%
Interfund Transfers	3,656,455	1,450,900	1,342,400	1,196,030	-18%
Debt Service	647,194	682,670	682,670	694,000	2%
Total:	\$49,051,586	\$52,396,220	\$51,042,530	\$49,354,510	-6%

Revenue and Expenditure Summary	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Bud 10 To Bud 11
Beginning Balance	\$22,406,289	\$22,102,845	\$22,102,845	\$17,763,505	-20%
Revenues:					
Taxes	35,494,077	32,421,800	32,631,110	34,024,100	5%
Permits and Fees	1,714,111	1,673,590	1,760,650	1,748,230	4%
Intergovernmental	544,553	668,280	690,570	960,000	44%
Service Charges	3,883,256	3,870,580	3,905,430	4,082,570	5%
Fines	1,033,082	1,016,500	1,023,000	1,053,900	4%
Interest & Rents	2,553,703	1,925,400	2,000,670	1,894,210	-2%
Miscellaneous Income	107,067	807,170	851,990	113,000	-86%
Interfund Revenue	3,418,293	4,040,240	3,839,770	4,507,910	12%
Total Revenues	48,748,142	46,423,560	46,703,190	48,383,920	4%
Expenditures:					
General Government	7,841,081	6,684,050	6,467,730	6,615,640	-1%
Finance & Administrative Services	2,832,056	3,021,920	2,931,220	2,864,440	-5%
Public Safety	18,072,979	18,954,470	19,098,900	19,423,580	2%
Community Development	4,479,410	4,545,190	4,266,890	4,205,120	-7%
Public Works	6,611,333	8,304,660	8,196,190	7,165,380	-14%
Beaches, Parks & Recreation	9,214,727	10,885,930	10,081,600	9,080,350	-17%
Total Expenditures	49,051,586	52,396,220	51,042,530	49,354,510	-6%
Ending Balance	\$22,102,845	\$16,130,185	\$17,763,505	\$16,792,915	4%

General Fund Revenues by Category

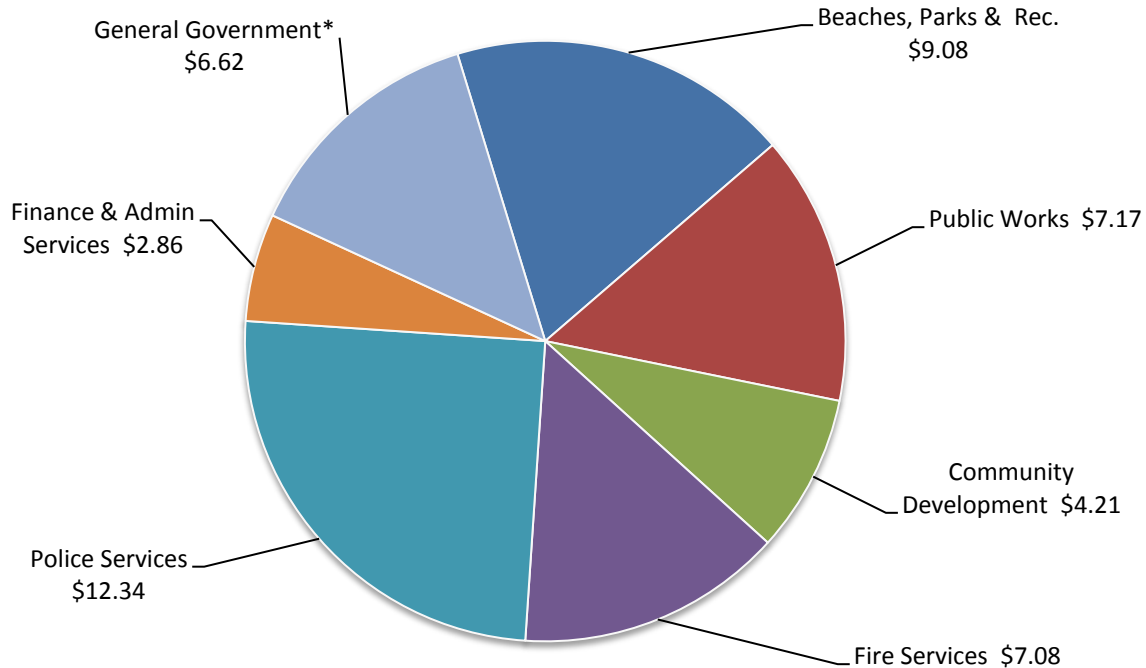
General Fund Revenues
(in millions)



Revenue Categories	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	Dollar Change	% Bud 10 To Bud 11
Taxes	\$32,421,800	\$32,631,110	\$34,024,100	\$1,602,300	5%
Licenses & Permits	1,673,590	1,760,650	1,748,230	74,640	4%
Intergovernmental	668,280	690,570	960,000	291,720	44%
Service Charges	3,870,580	3,905,430	4,082,570	211,990	5%
Fines	1,016,500	1,023,000	1,053,900	37,400	4%
Interest & Rents	1,925,400	2,000,670	1,894,210	(31,190)	-2%
Miscellaneous	807,170	851,990	113,000	(694,170)	-86%
Interfund Revenue	4,040,240	3,839,770	4,507,910	467,670	12%
Revenue Subtotal	46,423,560	46,703,190	48,383,920	1,960,360	4%
Beginning Fund Balance:					
Emergency Reserve	4,061,640	4,061,640	4,168,640	107,000	3%
Sustainability Fund Balance	10,000,000	10,000,000	10,000,000	0	0%
Unreserved Undesignated	8,041,205	8,041,205	3,594,865	(4,446,340)	-55%
Total:	\$68,526,405	\$68,806,035	\$66,147,425	(\$2,378,980)	-3%

General Fund Expenditures by Department

**General Fund Expenditures
by Department
(in millions)**

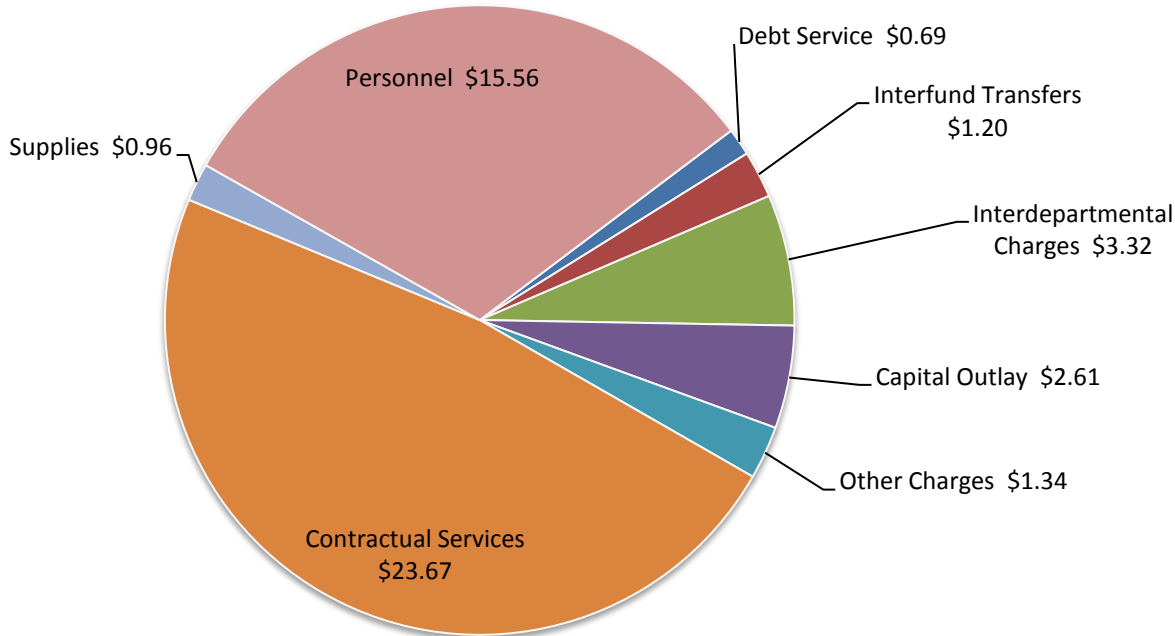


* General Government includes: City Manager, City Council, City Clerk, Economic Development and City General.

Departments	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	Dollar Change	% Bud 10 To Bud 11
General Government*	\$6,684,050	\$6,467,730	\$6,615,640	(\$68,410)	-1%
Finance & Admin Services	3,021,920	2,931,220	2,864,440	(157,480)	-5%
Police Services	12,189,780	12,338,140	12,342,920	153,140	1%
Fire Services	6,764,690	6,760,760	7,080,660	315,970	5%
Community Development	4,545,190	4,266,890	4,205,120	(340,070)	-7%
Public Works	8,304,660	8,196,190	7,165,380	(1,139,280)	-14%
Beaches, Parks & Rec.	10,885,930	10,081,600	9,080,350	(1,805,580)	-17%
Expenditure Subtotal	52,396,220	51,042,530	49,354,510	(3,041,710)	-6%
Ending Fund Balance:					
Emergency Reserve	4,168,640	4,168,640	4,262,000	93,360	2%
Sustainability Fund Balance	10,000,000	10,000,000	10,000,000	0	0%
Unreserved Undesignated	1,961,545	3,594,865	2,530,915	569,370	29%
Total:	\$68,526,405	\$68,806,035	\$66,147,425	(\$2,378,980)	-3%

General Fund Expenditures by Category

General Fund Expenditures By Category (in millions)

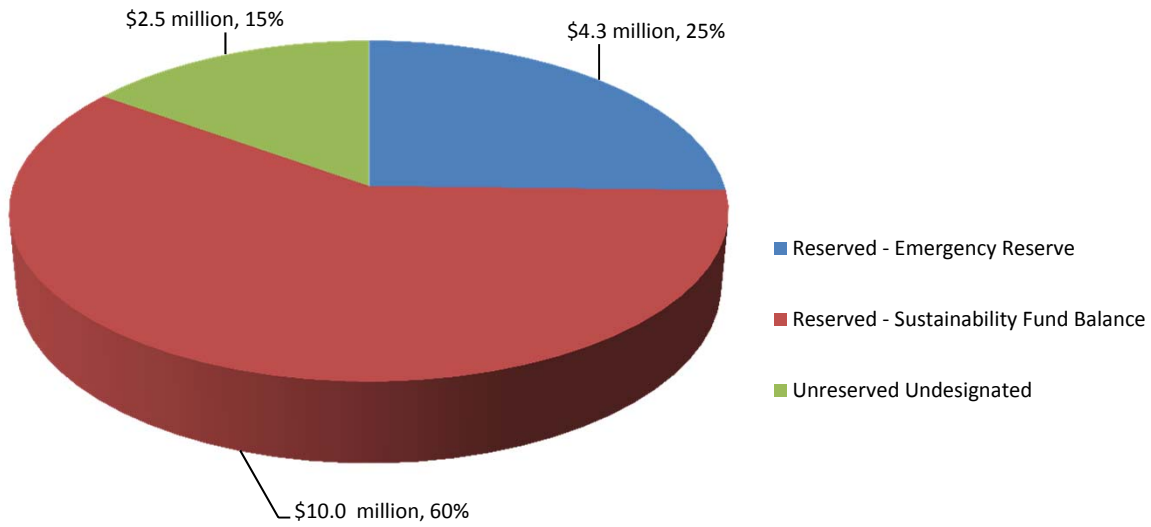


Expenditure Categories	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	Dollar Change	% Bud 10 To Bud 11
Personnel	\$15,867,130	\$15,427,660	\$15,561,870	(\$305,260)	-2%
Supplies	1,023,170	994,830	962,020	(61,150)	-6%
Contractual Services	24,411,550	24,250,850	23,667,240	(744,310)	-3%
Other Charges	1,390,400	1,232,570	1,344,980	(45,420)	-3%
Capital Outlay	4,382,580	3,771,100	2,606,700	(1,775,880)	-41%
Interdepartmental Charges	3,187,820	3,340,450	3,321,670	133,850	4%
Interfund Transfers	1,450,900	1,342,400	1,196,030	(254,870)	-18%
Debt Service	682,670	682,670	694,000	11,330	2%
Expenditure Subtotals	52,396,220	51,042,530	49,354,510	(3,041,710)	-6%
Ending Fund Balance:					
Emergency Reserve	4,168,640	4,168,640	4,262,000	93,360	2%
Sustainability Fund Balance	10,000,000	10,000,000	10,000,000	0	0%
Unreserved Undesignated	1,961,545	3,594,865	2,530,915	569,370	29%
Total:	\$68,526,405	\$68,806,035	\$66,147,425	(\$2,378,980)	-3%

General Fund - Fund Balance

The General Fund balance at June 30, 2011 will be \$16.8 million. This total includes restricted amounts of \$14.3 million in Sustainability and Emergency reserves. Unreserved Fund balance is \$2.5 million.

Fund Balance June 30, 2011



General Fund Revenue Overview

FY 2010 Adjusted Budget	\$46,423,560
<i>Taxes</i>	
Property tax	1,260,000
Transient occupancy tax	120,000
Sales tax	100,000
Property transfer tax	50,000
<i>Permits & fees</i>	
Business licenses	35,000
Building permits (including electrical, mechanical and plumbing)	25,840
<i>Intergovernmental revenues</i>	
Federal grants	275,720
<i>Service Charges</i>	
Building plan check fees	6,160
Ambulance service charges	75,000
Parking meters	270,000
Parking permits	17,200
Recreation program fees	-141,000
<i>Fines</i>	
Enforcement Administrative Citation	33,900
<i>Interest & Rents</i>	
Investment earnings	-79,850
Facility rentals	47,400
<i>Other Revenues & Transfers</i>	
Recovery of legal costs - miscellaneous revenue	-601,390
Sidewalk repair reimbursement	-95,000
Transfer from Gas Tax	22,700
Transfer from Fleet Replacement Fund	212,350
Transfer from RDA Fund	34,000
General Fund overhead charges	214,870
<i>Aggregate Change in Other Categories</i>	77,460
FY 2011 Budget (4% increase)	\$48,383,920

General Fund Revenue Summary

by Category

Revenues Description	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Bud 10 To Bud 11
Property Tax	\$24,795,974	\$22,016,800	\$22,090,000	\$23,276,800	6%
Transient Occupancy Tax	1,309,644	1,260,000	1,325,000	1,380,000	10%
Sales Tax	6,627,774	6,500,000	6,500,000	6,600,000	2%
Franchise Fees	2,260,967	2,245,000	2,216,000	2,317,300	3%
Property Transfer Tax	353,826	300,000	350,000	350,000	17%
Assessments & Delinquent Taxes	145,892	100,000	150,110	100,000	0%
Total Taxes	35,494,077	32,421,800	32,631,110	34,024,100	5%
Business Licenses & Permits	836,195	732,000	798,000	767,000	5%
Construction Permits	719,049	791,760	794,060	817,600	3%
Alarm Permits	104,390	104,000	100,000	104,000	0%
Miscellaneous Permits	54,477	45,830	68,590	59,630	30%
Total Permits & Fees	1,714,111	1,673,590	1,760,650	1,748,230	4%
Grants	129,143	368,280	370,880	650,000	76%
Motor Vehicle Tax	234,571	180,000	180,000	180,000	0%
Other State Subventions	180,839	120,000	139,690	130,000	8%
Total Intergovernmental	544,553	668,280	690,570	960,000	44%
Planning Development Fees	193,194	145,400	173,400	161,100	11%
Plan Check Fees	607,120	556,900	553,600	563,060	1%
General Government Fees	13,856	17,000	17,300	17,000	0%
Traffic Fees	3,925	3,000	7,250	2,000	-33%
Weed & Nuisance Abatement	31,345	22,000	63,950	29,500	34%
Vehicle Abatement Reimb.	28,834	17,000	24,000	16,000	-6%
Ambulance Service Charges	793,180	720,400	796,500	795,400	10%
Marine Safety Fees	80,125	77,350	79,420	78,850	2%
Public Safety Fees	1,980	2,220	1,870	1,830	-18%
Parking Meters & Permits	717,376	725,000	744,000	1,012,200	40%
Inspection Fees	23,863	49,800	56,530	54,000	8%
Recreation Fees	1,388,458	1,534,510	1,387,610	1,351,630	-12%
Total Service Charges	3,883,256	3,870,580	3,905,430	4,082,570	5%
Parking Violations	617,356	620,000	620,000	620,000	0%
Vehicle Code & Court Fines	401,326	380,000	380,000	380,000	0%
Other Fines	14,400	16,500	23,000	53,900	227%
Total Fines	1,033,082	1,016,500	1,023,000	1,053,900	4%
Interest	1,178,806	484,690	522,700	404,840	-16%
Communications Rents	414,814	384,290	371,850	385,550	0%
Facility Rental	960,083	1,056,420	1,106,120	1,103,820	4%
Total Interest and Rents	2,553,703	1,925,400	2,000,670	1,894,210	-2%
Miscellaneous Revenue	107,067	807,170	851,990	113,000	-86%
Transfers	988,333	1,386,350	1,191,350	1,639,150	18%
General Fund O/H Charges	2,429,960	2,653,890	2,648,420	2,868,760	8%
Total Other Rev. & Financing Sources	3,525,360	4,847,410	4,691,760	4,620,910	-5%
Total	\$48,748,142	\$46,423,560	\$46,703,190	\$48,383,920	4%

General Fund Revenues By Line Item

Revenues Description	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Bud 10 To Bud 11
Taxes					
Current Year Secured Taxes	\$17,900,187	\$15,566,800	\$15,425,000	\$16,987,800	9%
Current Year Unsecured Taxes	741,954	665,000	740,000	725,000	9%
Supp. Roll Property Taxes	333,384	300,000	200,000	200,000	-33%
Supp. Roll - Prior Year	63,788	0	0	0	0%
ERAF Property Tax	5,343,860	5,265,000	5,265,000	5,144,000	-2%
Prior Year Secured & Unsecured	636,962	400,000	650,000	400,000	0%
Property Tax Admin. Charge	(224,161)	(180,000)	(190,000)	(180,000)	0%
Transient Occupancy Tax	1,293,391	1,260,000	1,260,000	1,290,000	2%
Transient Occupancy Tax Vacation Rental	16,201	0	65,000	90,000	100%
General Sales Tax	6,284,444	6,300,000	6,300,000	6,400,000	2%
P.S. Sales Tax Augmentation	343,330	200,000	200,000	200,000	0%
Lighting Assessments Prior Year	4	0	40	0	0%
San Diego Gas & Electric	519,148	540,000	562,000	576,000	7%
Southern California Gas	248,368	215,000	142,000	180,000	-16%
Cox Communications	1,077,935	1,080,000	1,092,000	1,119,300	4%
CR&R	401,119	410,000	410,000	430,000	5%
Other Franchise Fees	14,397	0	10,000	12,000	100%
Property Transfer Tax	353,826	300,000	350,000	350,000	17%
Penalty & Interest - Delqnt. Prop. Tax	145,812	100,000	150,000	100,000	0%
Penalty & Interest - Delqnt. Prop. Assmt.	76	0	70	0	0%
Penalty & Interest - Delqnt. TOT	52	0	0	0	0%
Total Taxes	35,494,077	32,421,800	32,631,110	34,024,100	5%
Permits & Fees					
Business Licenses	765,155	700,000	750,000	735,000	5%
Home Occupation Permits	12,040	12,000	12,000	12,000	0%
Business Licenses - Development Related	59,000	20,000	36,000	20,000	0%
Building Permits	481,816	500,000	500,000	525,000	5%
Electrical Permits	80,878	124,000	110,000	110,000	-11%
Mechanical Permits	34,972	37,000	51,000	51,000	38%
Plumbing Permits	115,405	125,000	125,000	125,000	0%
Grading Permits	5,966	5,750	8,050	6,600	15%
Bicycle Permits	12	10	10	0	-100%
Mobilehome Inspection Fee	1,632	1,630	1,630	1,630	0%
Street Encroachment Permits	50,273	41,200	63,960	55,000	33%
Alarm Permits	104,390	104,000	100,000	104,000	0%
Miscellaneous Permits	2,572	3,000	3,000	3,000	0%
Total Permits & Fees	1,714,111	1,673,590	1,760,650	1,748,230	4%
Intergovernmental					
Other Federal Grants	0	192,280	192,280	468,000	143%
Mandated Cost Reimbursement	15,234	0	16,890	0	0%
S.O.N.G.S. Grant	129,143	176,000	176,000	182,000	3%
Other State Grant	0	0	2,600	0	0%
Motor Vehicle Tax	234,571	180,000	180,000	180,000	0%
Homeowners Exempt. Subvention	164,587	120,000	122,000	130,000	8%
Special District Augmentation	1,018	0	800	0	0%
Total Intergovernmental	544,553	668,280	690,570	960,000	44%

General Fund Revenues By Line Item

Revenues Description	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Bud 10 To Bud 11
Services Charges					
Building Plan Check Fees	400,542	420,000	420,000	435,000	4%
Planning Plan Check Fees	52,775	35,000	62,500	63,000	80%
Transportation Permits	1,808	1,600	2,200	2,100	31%
Improvement Plan Check Fees	117,162	72,000	56,300	52,000	-28%
Landscape Plan Check Fees	1,411	1,000	1,500	1,500	50%
SFR Plan Check Fee	35,230	28,900	13,300	11,560	-60%
Reproduction of Documents	10,796	15,000	15,000	15,000	0%
Bad Check Service Charges	3,060	2,000	2,300	2,000	0%
Other Planning Service Fees	51,662	23,500	36,500	40,000	70%
Planning - CC Applications	30,813	30,000	46,300	37,300	24%
Planning - PC Applications	58,468	50,000	40,000	40,000	-20%
Planning - ZA Applications	8,535	9,500	8,500	8,500	-11%
Planning - Admin Applications	17,606	14,000	19,700	16,000	14%
Traffic Model Fees	1,715	1,000	5,250	1,000	0%
Traffic Review Fees	2,210	2,000	2,000	1,000	-50%
General Plan Update Fee	22,802	15,000	17,500	16,000	7%
Weed Assessments - Current Year	30,772	20,000	33,000	28,000	40%
Weed Assessments - Prior Year	573	2,000	2,600	1,500	-25%
Nuisance Abatement Reimb.	0	0	28,350	0	0%
Vehicle Abatement Reimb.	28,834	17,000	24,000	16,000	-6%
San Diego County Contract	17,050	26,400	27,500	26,400	0%
Ambulance Service Charges	755,765	675,000	750,000	750,000	11%
Ambulance Subscription Fees	20,365	19,000	19,000	19,000	0%
Special Lifeguard Services	0	500	1,200	1,000	100%
Junior Lifeguard Services	75,443	75,250	76,620	76,250	1%
Special Beach Events Fees	4,682	1,600	1,600	1,600	0%
Fingerprint Services	890	1,000	800	800	-20%
Visa Letter Service	400	600	400	400	-33%
Police Duplication Fees	560	500	500	500	0%
Other Police Dept. Service Charge	130	120	170	130	8%
Parking Meters	600,096	620,000	630,000	890,000	44%
Parking Permits	117,280	105,000	114,000	122,200	16%
Public Works Inspection Fee	0	2,000	2,000	2,000	0%
Engineering Plan Review	960	1,800	1,800	1,200	-33%
Construction Inspection Fee	22,627	45,800	52,530	50,000	9%
Engr. & Geotech. Reimbursement	1,236	2,000	2,000	2,000	0%
Other Engineering Service Fees	540	0	900	0	0%
Swimming Pool Admission Fees	94,669	107,000	107,000	112,320	5%
Swimming Pool Recreation Program Fees	170,511	140,000	140,000	140,000	0%
Beach Club Recreation Program Fees	73,556	65,000	70,000	70,000	8%
Comm. Center Recreation Program Fees	207,164	160,000	160,000	160,000	0%
Senior Center Recreation Program Fees	19,059	18,000	18,000	18,000	0%
Recreation Program Fees	448,618	641,000	500,000	500,000	-22%
Recreation Sports Fees	29,765	29,000	34,000	42,060	45%
Recreation Trips	1,872	37,000	4,300	3,700	-90%
Recreation Special Events	69,662	19,130	65,610	10,750	-44%
After School Programming	90,968	114,000	90,000	96,100	-16%
Gift Certificate Classes	(2,140)	0	(1,100)	(1,100)	-100%

General Fund Revenues By Line Item

Revenues Description	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Bud 10 To Bud 11
Tournament Reservation Fees	111,329	127,400	127,500	127,500	0%
Adult Softball	73,425	72,280	72,300	72,300	0%
Youth Softball	0	4,700	0	0	-100%
Total Service Charges	3,883,256	3,870,580	3,905,430	4,082,570	5%
Fines					
Parking Violations	617,356	620,000	620,000	620,000	0%
Vehicle Code Fines	377,648	350,000	350,000	350,000	0%
Court Fines	23,678	30,000	30,000	30,000	0%
Alarm Fines	13,300	15,000	14,000	15,000	0%
Administration Citation	1,100	1,500	9,000	5,000	233%
Enforcement Administrative Citation	0	0	0	33,900	100%
Total Fines	1,033,082	1,016,500	1,023,000	1,053,900	4%
Interest and Rents					
Investment Earnings	798,687	401,990	440,000	330,000	-18%
Interest Earnings - RDA Loan	72,380	66,700	66,700	60,840	-9%
Unrealized Gain/Loss on Invest.	268,436	0	0	0	0%
Interest Earnings - Other	39,303	16,000	16,000	14,000	-13%
Communication Site Rental	414,814	384,290	371,850	385,550	0%
Beach Club Rent	152,193	193,600	209,000	209,000	8%
Community Center Rent	99,013	79,100	85,000	85,000	7%
Swimming Pool Rent	21,409	20,000	25,000	25,000	25%
Senior Center Rent	19,834	16,000	13,000	13,000	-19%
Sports Field Rent	36,645	45,000	70,000	70,000	56%
Rental of City Property	25	0	800	500	100%
Park Rentals	10,265	8,500	10,000	10,000	18%
Steed Park Concession	23,697	20,000	20,000	20,000	0%
Trap Range	3,929	3,500	4,000	0	-100%
Lawn Bowling	820	820	820	820	0%
Pier Restaurant	573,456	650,000	650,000	650,000	0%
"T" Street Concession	9,182	12,000	10,000	10,000	-17%
North Beach Concession	4,390	5,000	5,000	5,000	0%
Telescope	688	800	400	400	-50%
Bait & Tackle Shop	4,437	2,000	3,000	5,000	150%
Chamber Building Lease	100	100	100	100	0%
Total Interest and Rents	2,553,703	1,925,400	2,000,670	1,894,210	-2%
Other Revenue & Financing Sources					
Cash Over or Short	0	0	10	0	0%
Miscellaneous Income	3,140	0	2,600	0	0%
Sidewalk Repair Reimbursement	11,190	115,000	115,000	20,000	-83%
Miscellaneous Reimbursement	38,996	601,390	644,870	73,000	-88%
Forster Ranch Comm Park Maint Reimb	18,741	20,000	19,000	20,000	0%
Gain/loss - Disposal Gen. Fixed Assets	35,000	70,780	70,510	0	-100%
Transfer from 2106 Gas Tax	70,000	70,000	70,000	180,000	157%
Transfer from Misc. Grants Fd.	17,088	27,110	27,110	20,000	-26%
Transfer from 2107 Gas Tax	628,135	570,000	490,000	482,700	-15%
Transfer from Water Fund	25,000	25,000	25,000	25,000	0%

General Fund Revenues By Line Item

Revenues Description	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Bud 10 To Bud 11
Transfer from Sewer Fund	25,000	25,000	25,000	25,000	0%
Transfer from Clean Ocean Fund	223,110	173,110	173,110	173,110	0%
Transfer from Other Fund	0	100,000	0	346,350	246%
Principal from Advance	0	396,130	381,130	386,990	-2%
General Fund O/H Charges	2,429,960	2,653,890	2,648,420	2,868,760	8%
Total Other Rev. & Financing Sources	3,525,360	4,847,410	4,691,760	4,620,910	-5%
Total:	\$48,748,142	\$46,423,560	\$46,703,190	\$48,383,920	4%

Revenue Assumptions for Major Revenue Sources

General Fund Revenue Assumptions

FY 2011 revenues are based on a combination of factors including analysis of historical revenue receipts, anticipated changes in the local economic environment, projected City growth through development and anticipated changes in revenue receipts.

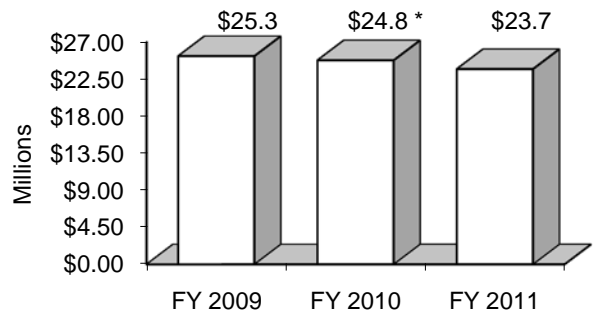
A total of \$48.4 million is anticipated in the General Fund for the 2011 fiscal year. For FY 2010, revenues are projected to amount to \$46.7 million. The assumptions used by the City to budget FY 2011 revenues are explained below.

(Note: The charts in this section utilize actual revenues for FY 2009, projected revenues for FY 2010, and approved budget for FY 2011).

Property Tax

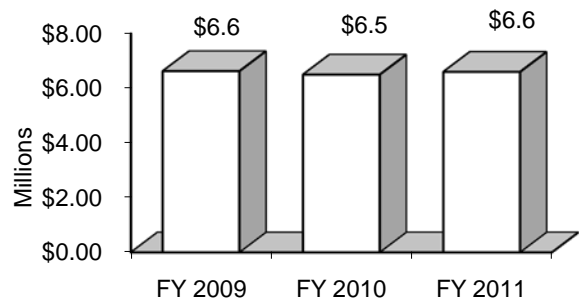
For FY 2011, property taxes are anticipated to decline by 4% or \$1.1 million due to changes in valuation. Secured property taxes are budgeted to decline due to homes that were sold for a lower price than previously paid and from property tax appeals. Due to these two factors, it is anticipated that property values in San Clemente will be reduced by -0.2% adjustment on values.

* \$2.2 million of property taxes were borrowed by the State of California.



Sales Tax

Sales taxes, which include general sales taxes and Public Safety Augmentation sales taxes, increase by 2% or \$100,000 to \$6.6 million. The top three sales tax categories in the City are fuel, grocery and restaurant industries, and are anticipated to increase by \$100,000. The allocation of sales tax that is dedicated to public safety based on countywide sales tax receipts will remain at \$200,000.



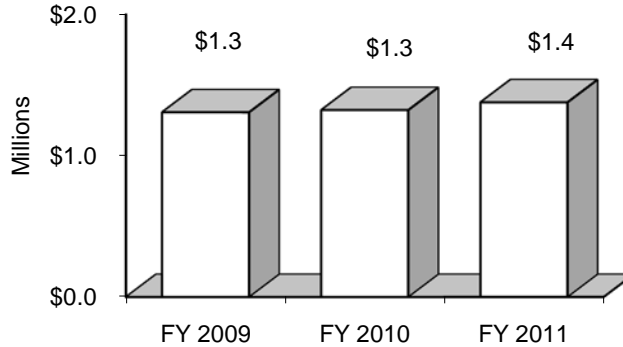
No projected sales tax revenue from the Marblehead retail center or Target has been included in the FY 2011 budget.

Revenue Assumptions for Major Revenue Sources

Transient Occupancy Tax (TOT)

TOT is a 10% "bed" tax that is added on to hotel room bills and vacation rentals within City limits. Transient Occupancy Tax (TOT) revenue is estimated at \$1.4 million for FY 2011.

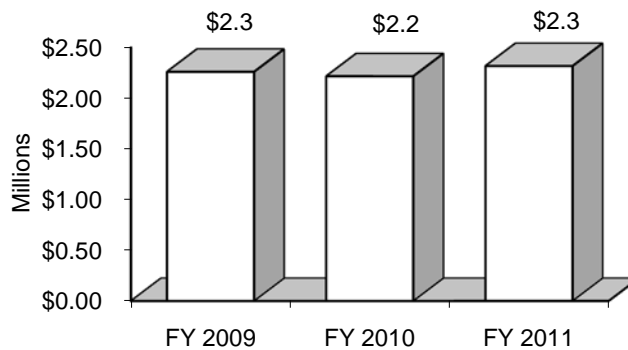
Since the City of San Clemente is a coastal town adjacent to Camp Pendleton, transient occupancy tax revenue is somewhat dependent upon the weather conditions, tourism conditions and the amount of military reserves staying in San Clemente. It has been noted that military reserves typically stay more than 30 continuous days. Lodging in excess of 30 continuous days is exempt from the City's transient occupancy tax.



Other Taxes

This revenue category includes Franchise fees from the City's utility providers. Franchise fees, which are based upon 2% of gross sales from the City's providers of electric, gas, cable and trash, are projected to amount to \$2.3 million.

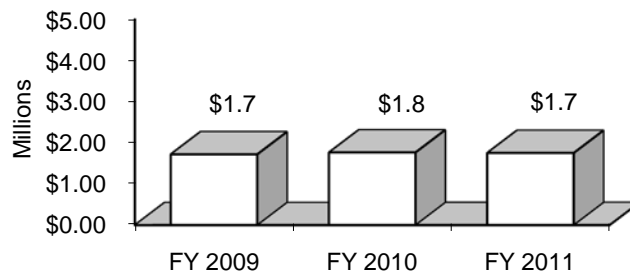
Until development of the balance of Talega and Marblehead begins, franchise fees are expected to remain stable.



Permits & Fees

Revenue in the permits and fees category is projected to decrease slightly for FY 2011.

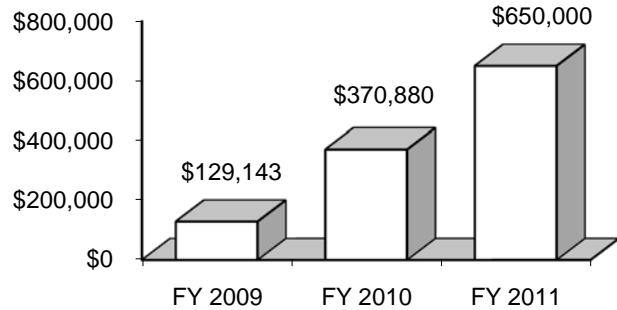
Business license fees from developers, which are based on a percentage of gross sales, are anticipated to decrease by \$20,000 due to the decline in the sale of new residential homes. No fees are anticipated on the Marblehead development until the Suncal bankruptcy is settled.



Revenue Assumptions for Major Revenue Sources

Intergovernmental - Grants

This category consists of both State and County grants. A grant from the Federal Dept of Energy for EECBG funds is anticipated in the amount of \$183,000 and a Federal Housing and Urban Development Grant in the amount of \$285,000 is anticipated to pay for the T-Street Overpass reconstruction. The City receives grant funding for training and emergency response in case of a nuclear event. All costs are reimbursed and the City anticipates \$176,000 from State Office of Emergency Services (OES).

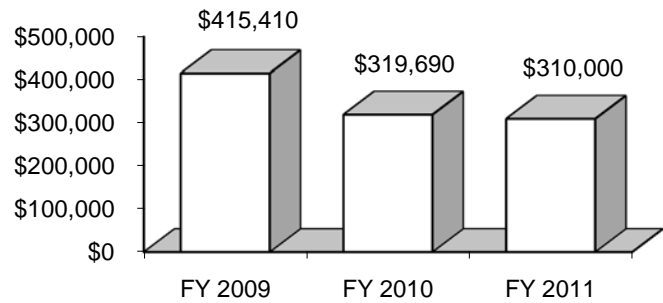


The State mandated cost reimbursement program is currently not funded in the State budget.

Intergovernmental - State Subventions

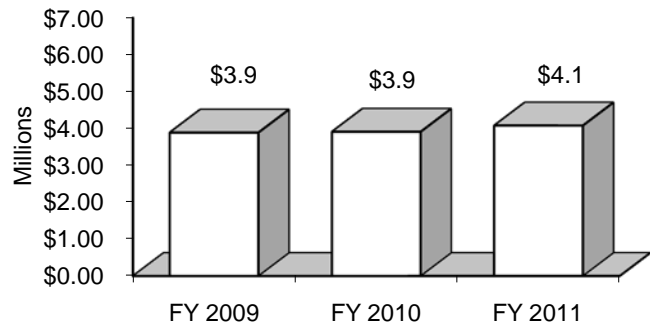
State Subvention revenue includes motor vehicle tax and homeowners exemption subventions. FY 2011 receipts of \$310,000 reflect motor vehicle fees of \$180,000 and \$130,000 from homeowner subvention fees.

Although the State of California has increased the motor vehicle fee, only the State will benefit from the increased amount.



Service Charges

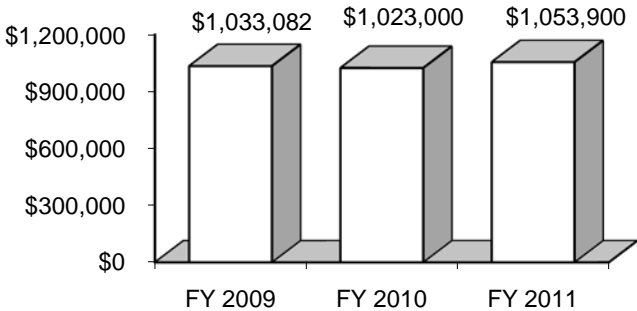
Service Charges consist of development, public safety and recreation charges for services provided to the community. Development service charges are planning, plan check and inspection fees which will remain flat due to the slowdown in the housing market. Ambulance services charges are adjusted annually based on rates set by the County Department of Health. Parking meter revenue will increase by \$270,000 due to higher usage and a increase of the hourly parking rate. Recreation service charges decrease due to lower class activity.



Revenue Assumptions for Major Revenue Sources

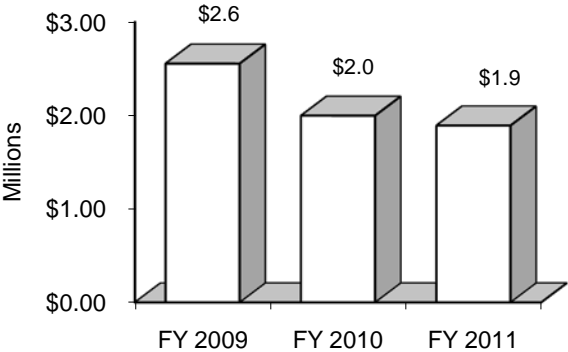
Fines

The fines revenue category is primarily made up of various vehicle, alarm and court fines. The single largest account is parking violation fines, which represents approximately 59% of the revenue in this category and a total of \$620,000 is anticipated for FY 2011. Overall, revenue in this category is anticipated to amount to \$1.1 million.



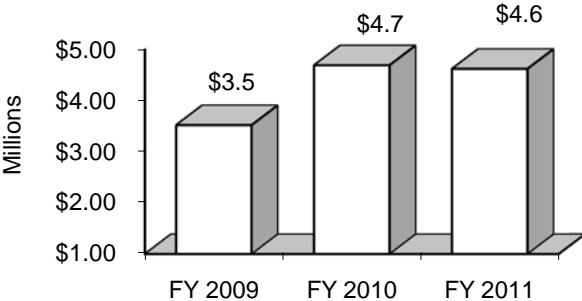
Interest and Rents

The Interest and Rents category consists of investment income, on-going rental income from City-owned properties, communication antenna sites located throughout the City and community recreation facilities. Investment income, which is based upon an average 2% rate of return and an average General Fund cash balance of \$20 million, will result in \$404,840 for FY 2011. Communication site leases remain stable for FY 2011. Facility rentals have been increased by 4% to \$1.1 million. In total, \$1.9 million is anticipated for FY 2011 from interest and rents.



Other Revenues and Financing Sources

These categories include General Fund overhead charges, inter-fund transfers and miscellaneous revenue. In total, \$4.6 million is anticipated for FY 2011. Overhead charges increased \$214,870 and are calculated annually based upon the direct and indirect costs associated with services provided to funds outside of the General Fund. Operational transfers from the Gas Tax, Water and Sewer Funds will be used for street maintenance. In addition, a one-time refund from the Fleet Replacement Fund was received by the General Fund.



General Fund Expenditure Overview

FY 2010 Adjusted Budget	52,396,220
<i>Salary and Benefit Changes</i>	
Salaries, including part time	(118,210)
Overtime reductions	(35,080)
Accrued leave pay	32,000
Fica and Medicare	(30,510)
Medical insurance	54,620
Retirement cost (including deferred compensation)	(118,800)
<i>Operational Increases</i>	
Electricity	47,030
Water	70,510
Bank merchant fees	23,720
Fire contract	285,690
Ambulance program	51,360
Police contract	230,690
<i>Operational Decreases</i>	
Office supplies	(5,800)
Travel and training	(61,460)
Printing and binding	(20,930)
Other professional services	(200,650)
Other contractual services	(210,260)
Special events	(34,960)
<i>Capital Outlay/studies</i>	
Buildings	40,000
Improvements Other than buildings	(443,740)
Major maintenance/repairs	(881,650)
Sidewalk repairs	(253,400)
Capital studies	(300,910)
<i>One-time expenditures</i>	
Marblehead litigation attorney costs (legal cost recovered)	(601,890)
Election expenses	68,000
<i>Transfers</i>	
Negocio	(173,830)
<i>Interdepartmental Charges</i>	
Insurance charges	(78,600)
Central service charges (postage, communications, EDMS, & duplicating)	90,500
Information systems charges	(12,910)
Fleet charges	(13,940)
Aggregate Change in Other Categories	(438,300)
FY 2011 Budget (-6% decrease)	49,354,510

General Fund Expenditure Summary

Expenditures	FY 2009	FY 2010	FY 2010	FY 2011	% Bud 10
Description	Actual	Adj Budget	Projected	Approved	To Bud 11
Full-Time Salaries	\$9,264,936	\$9,421,170	\$9,218,150	\$9,280,760	-1%
Part-Time Salaries	1,349,732	1,298,970	1,298,170	1,321,170	2%
Overtime	101,763	123,270	103,580	88,190	-28%
Benefits	4,558,641	5,023,720	4,807,760	4,871,750	-3%
Total Personnel	15,275,072	15,867,130	15,427,660	15,561,870	-2%
Office Supplies	147,363	161,910	153,840	155,660	-4%
Other Operating Supplies	476,309	526,260	508,430	470,060	-11%
Maintenance Supplies	293,816	335,000	332,560	336,300	0%
Total Supplies	917,488	1,023,170	994,830	962,020	-6%
Administrative	214,419	257,260	216,520	204,230	-21%
Travel and Training	101,859	146,260	99,740	84,800	-42%
Utilities	1,197,037	1,223,820	1,207,650	1,333,020	9%
Maintenance	2,850,292	3,009,830	2,950,240	2,927,210	-3%
Internal Services	(1,271,152)	(1,351,960)	(1,401,960)	(1,579,020)	17%
Fire Contract Services	6,025,713	6,266,740	6,266,740	6,552,430	5%
Ambulance Program	401,217	432,640	454,000	484,000	12%
Police Contract Services	10,874,778	11,411,720	11,567,080	11,642,410	2%
Public Safety	214,948	293,000	289,000	292,750	0%
Legal Services	266,808	848,540	868,050	246,650	-71%
Rental	42,618	35,590	34,140	24,700	-31%
Other Contractual Services	1,576,056	1,838,110	1,699,650	1,454,060	-21%
Total Contractual Services	22,494,593	24,411,550	24,250,850	23,667,240	-3%
Miscellaneous Charges	184,471	325,210	285,680	364,270	12%
Promotional Charges	80,187	171,840	140,060	150,920	-12%
Recreation Charges	700,511	764,700	718,680	683,540	-11%
Social Service Charges	50,181	85,000	44,500	45,250	-47%
Contingency Reserve	-	43,650	43,650	101,000	131%
Total Other Charges	1,015,350	1,390,400	1,232,570	1,344,980	-3%
Buildings	-	-	-	40,000	100%
Improvements Other Than Bldg.	61,953	911,740	476,070	468,000	-49%
Equipment	65,402	7,000	4,960	49,500	607%
Major Maintenance	61,729	881,650	708,880	-	-100%
Sidewalk Repair & Improvements	59,477	388,400	388,400	135,000	-65%
Major Street Maintenance	461,184	670,260	670,260	550,000	-18%
Slurry Seal	250,809	250,000	250,000	250,000	0%
Capital Study	118,086	300,910	300,910	-	-100%
One- time Studies/Costs/Training	349,332	972,620	971,620	1,114,200	15%
Total Capital Outlay	1,427,972	4,382,580	3,771,100	2,606,700	-41%
Interdepartmental Charges	3,771,990	3,522,450	3,522,450	3,507,060	0%
Charges to Other Funds	(154,528)	(334,630)	(182,000)	(185,390)	-45%
Total Interdepartmental Charges	3,617,462	3,187,820	3,340,450	3,321,670	4%
Total Interfund Transfers	3,656,455	1,450,900	1,342,400	1,196,030	-18%
Total Debt Service	647,194	682,670	682,670	694,000	2%
Total:	\$49,051,586	\$52,396,220	\$51,042,530	\$49,354,510	-6%

General Fund Expenditures By Line Item

Expenditures Description	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Bud 10 To Bud 11
Personnel					
Salaries, Regular Full Time	\$9,264,936	\$9,421,170	\$9,218,150	\$9,280,760	-1%
Salaries, Regular Part Time	400,505	416,760	417,030	421,430	1%
Salaries, Hourly Part Time	949,227	882,210	881,140	899,740	2%
Regular Overtime	1,821	2,960	1,860	3,030	2%
Premium Overtime, Regular	85,075	104,010	85,250	70,340	-32%
Premium Overtime, Part-Time	14,867	16,300	16,470	14,820	-9%
Holiday Pay	5,795	5,220	4,900	4,990	-4%
Accrued Leave Payoff	75,679	113,290	139,470	145,290	28%
Disability Compensation	28,573	0	5,240	0	0%
Assignment Pay	38,068	41,840	43,690	44,050	5%
Auto Allowance	26,730	25,800	24,400	25,800	0%
Phone Allowance	36	0	4,170	5,520	100%
Employee Benefits	633	640	640	640	0%
Educational Reimbursement	60	5,500	3,300	3,000	-45%
Bilingual Pay	0	0	410	520	100%
FICA	550,786	568,500	542,380	546,350	-4%
Medicare	157,192	162,260	155,740	153,900	-5%
State Disability Insurance	82,911	95,960	91,160	94,670	-1%
A. D. & D. Insurance	1,913	2,120	2,040	1,940	-8%
Long Term Disability Insurance	33,901	37,390	34,750	35,530	-5%
State Unemployment Insurance	32,771	34,600	28,030	31,960	-8%
Workers' Compensation Insurance	229,418	233,280	223,380	224,310	-4%
Life Insurance	34,570	32,180	32,400	31,920	-1%
Medical Insurance	1,371,858	1,462,900	1,429,910	1,517,520	4%
P.E.R.S. Retirement Premium	132,823	133,400	144,250	137,660	3%
San Clemente Retirement Premium	1,652,537	1,892,160	1,803,460	1,765,270	-7%
Deferred Compensation	51,553	50,000	46,920	50,020	0%
Deferred Compensation, Part Time	50,834	47,080	47,120	50,890	8%
Other Employee Benefits	0	79,600	0	0	-100%
Total Personnel	15,275,072	15,867,130	15,427,660	15,561,870	-2%
Supplies					
Office Supplies	74,257	85,220	81,530	79,420	-7%
Postage	72,739	75,990	71,610	75,540	-1%
Data Processing Supplies	367	700	700	700	0%
Maps and Blueprints	158	3,350	3,100	150	-96%
Horticultural Supplies	41,579	58,200	51,000	38,000	-35%
Leadership Supplies	2,611	2,400	5,700	3,000	25%
Medical Supplies	4,340	5,860	6,340	5,960	2%
Chemical Supplies	22,844	15,000	16,000	16,000	7%
Janitorial Supplies	13,029	18,530	18,530	18,780	1%
Photographic Supplies	218	660	300	600	-9%
Protective Supplies	1,833	2,160	2,160	2,160	0%
Educational Material	1,126	1,000	1,000	1,000	0%
Books, Codes and Supplement	6,493	9,030	8,240	20,330	125%
Office Furniture and Equipment	13,798	27,990	27,080	18,850	-33%
Small Tools and Equipment	30,699	30,710	29,270	30,260	-1%
Clothing and Uniforms	14,949	21,150	16,570	16,650	-21%
Service Awards	16,481	17,000	16,900	15,370	-10%

General Fund Expenditures By Line Item

Expenditures Description	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Bud 10 To Bud 11
Operating Supplies	351,712	364,620	356,200	334,150	-8%
Street Signs	29,701	30,630	30,630	30,630	0%
Street Materials	97,664	118,050	118,050	118,050	0%
Maintenance Supplies	120,890	134,920	133,920	136,420	1%
Total Supplies	917,488	1,023,170	994,830	962,020	-6%
Contractual Services					
Advertising	17,112	26,310	24,110	16,450	-37%
Legal Notices	14,872	20,000	13,500	16,000	-20%
Printing and Binding	44,824	56,710	46,660	35,780	-37%
Travel and Training	92,642	133,140	87,760	76,290	-43%
Required Licensing Certification	1,093	2,740	2,830	1,490	-46%
Mileage	8,124	10,380	9,150	7,020	-32%
Code Updating Service	4,448	11,000	9,000	11,000	0%
Property Insurance	133,163	143,240	123,250	125,000	-13%
OCCA Contractual Facilities Maint	37,144	45,000	20,000	30,000	-33%
Telephone	44	1,550	1,550	3,000	94%
Natural Gas	30,072	19,360	23,510	24,570	27%
Electricity	698,807	700,460	706,730	747,210	7%
Caltrans Electricity	3,709	4,650	4,650	4,880	5%
O.C.C.C. Electricity	213	150	200	200	33%
Water	426,449	451,650	450,010	522,160	16%
Landfill Fees	599	1,000	1,000	1,000	0%
Maintenance of Buildings	152,944	157,170	146,970	154,570	-2%
Maintenance of Restrooms	118,946	113,370	113,370	113,370	0%
Maintenance of Improvements	25,758	34,720	34,720	34,720	0%
Maintenance of Beaches	131,822	131,000	131,000	131,000	0%
Maintenance of Landscaping	1,262,373	1,438,960	1,436,430	1,374,390	-4%
Maintenance of Trees	314,454	296,000	294,000	294,000	-1%
Beach Cleaning	4,655	29,000	29,000	29,000	0%
Maintenance of Office Equipment	3,992	6,350	5,460	6,610	4%
Maintenance of Auto Equipment	353	920	510	520	-43%
Maintenance of Operating Equipment	33,975	21,640	23,170	28,400	31%
Maintenance of Computer Software	11,377	10,200	9,610	10,050	-1%
Maintenance of Radio Equipment	13,163	58,920	58,920	20,000	-66%
Maintenance of Pools	12,500	12,500	12,500	0	-100%
Maintenance of Other Facilities	468,179	391,450	366,450	432,450	10%
Graffiti Removal	44,480	78,000	58,500	64,000	-18%
Graffiti Administration	27,406	24,000	24,000	24,000	0%
Contracted Custodial Service	75,535	80,630	80,630	85,130	6%
Center Striping/Markings	148,380	125,000	125,000	125,000	0%
Engineering Services	(1,194,003)	(1,257,960)	(1,257,960)	(1,332,020)	6%
SFR Plan Check	12,075	9,900	9,900	15,480	56%
Planning Services	(67,045)	(80,000)	(130,000)	(240,000)	200%
Building Services	(10,104)	(14,000)	(14,000)	(7,000)	-50%
Clerical Services	53,821	26,700	14,030	3,900	-85%
Accounting and Auditing	21,841	27,000	27,000	27,000	0%
Bank Merchant Fees	54,538	74,500	73,000	98,220	32%
Fire Contract Services	6,025,713	6,266,740	6,266,740	6,434,250	3%
OCCA Vehicle Replacement	0	0	0	118,180	100%

General Fund Expenditures By Line Item

Expenditures Description	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Bud 10 To Bud 11
Ambulance Program	401,217	432,640	430,000	460,000	6%
Back-up Ambulance Program	0	0	24,000	24,000	100%
Crossing Guards	87,892	110,000	110,000	110,000	0%
Police Contract Services	10,874,778	11,411,720	11,567,080	11,642,410	2%
Parking Citation Processing	127,056	183,000	179,000	182,750	0%
Legal Services - Retainer	113,400	113,400	113,400	113,400	0%
Other Legal Services	153,408	735,140	754,650	133,250	-82%
Medical Examinations	11,722	8,230	8,230	7,230	-12%
Investigative Services	1,831	2,000	800	800	-60%
Professional Services	259,528	379,190	305,350	178,540	-53%
Rental of Land	13,743	14,000	14,000	14,000	0%
Rental of Buildings	15,067	10,640	10,040	0	-100%
Rental of Equipment	11,223	7,500	6,900	7,400	-1%
Rental of Uniforms	2,585	3,450	3,200	3,300	-4%
Animal Control and Shelter	566,530	566,530	566,530	592,090	5%
Landscape Rodent Control	20,987	29,600	29,600	26,600	-10%
Contractual Services	450,259	681,280	637,030	471,020	-31%
Development Contractual Services	102,472	10,000	5,000	10,000	0%
Sidewalk Pressure Wash	20,452	23,180	23,180	23,180	0%
Total Contractual Services	22,494,593	24,411,550	24,250,850	23,667,240	-3%
Other Charges					
Court Costs	7,676	160	120	150	-6%
Dues and Subscriptions	84,327	94,800	87,930	77,740	-18%
Other Taxes	9,794	13,640	13,000	13,000	-5%
Expenditure of Grants	0	192,280	160,000	183,000	-5%
Licenses and Permits	1,144	1,400	1,400	1,400	0%
Boards & Commissions Expense	6,766	7,950	7,800	7,400	-7%
Special Meetings and Events	35,286	38,790	33,760	32,120	-17%
Fourth of July Celebration	39,285	38,750	37,800	37,800	-2%
City General Special Events	5,616	38,300	12,500	15,000	-61%
Election Expenses	60,394	0	400	68,000	100%
Recreation Special Event Expenses	59,222	83,500	83,680	48,540	-42%
Recreation Program Expenses	641,289	681,200	635,000	635,000	-7%
Community Relations Expense	0	1,000	1,000	0	-100%
Volunteer Program Expenses	3,936	4,000	3,500	4,250	6%
OCTA Adult Day Transp.	3,000	3,000	3,000	3,000	0%
Shea Therapeutic Riding Center	2,000	2,000	2,000	0	-100%
RSVP	6,624	8,000	8,000	8,000	0%
Crime Prevention	3,850	3,850	3,850	3,850	0%
Character Counts	5,650	5,650	5,650	5,650	0%
Parent Project	2,255	2,500	2,500	2,500	0%
Downtown Business Assoc Subsidy	0	0	0	36,000	100%
Tourist & Conv. Bureau Subsidy	0	55,000	55,000	30,000	-45%
Assistance League	4,130	4,500	4,500	5,500	22%
San Clemente H.S. Grad Night	1,000	1,000	1,000	1,000	0%
Fitness Is Fun	2,000	2,000	2,000	2,000	0%
Shorecliffs Middle School Program	5,336	8,500	8,500	9,500	12%
Historic Preservation Grant	10,400	40,000	0	0	-100%
Bad Debt Expense	0	1,000	1,000	1,000	0%

General Fund Expenditures By Line Item

Expenditures Description	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Bud 10 To Bud 11
Refund of Prior Year Revenues	5,450	3,000	3,900	2,500	-17%
Other Operating Expense	8,920	10,980	10,130	10,080	-8%
Contingency Reserve	0	43,650	43,650	101,000	131%
Total Other Charges	1,015,350	1,390,400	1,232,570	1,344,980	-3%
Capital Outlay					
Buildings	0	0	0	40,000	100%
Improvements Other Than Bldg.	61,953	911,740	476,070	468,000	-49%
General Machinery and Equipment	48,001	7,000	4,960	49,500	607%
Automotive Equipment	17,401	0	0	0	0%
Major Maintenance/Repairs	61,729	881,650	708,880	0	-100%
Sidewalk Repairs	59,477	388,400	388,400	135,000	-65%
Major Street Maintenance	461,184	670,260	670,260	550,000	-18%
Slurry Seal	250,809	250,000	250,000	250,000	0%
Capital Study	118,086	300,910	300,910	0	-100%
One-time Studies/Costs/Training	349,332	972,620	971,620	1,114,200	15%
Total Capital Outlay	1,427,972	4,382,580	3,771,100	2,606,700	-41%
Interdepartment Charges					
Insurance Charges	1,105,540	841,920	841,920	763,320	-9%
Postage Charges	73,440	84,620	84,620	101,970	21%
Duplicating Charges	77,210	76,050	76,050	74,330	-2%
EDMS Charges	28,690	31,040	31,040	31,030	0%
Information Technology Charges	1,014,190	1,032,290	1,032,290	1,019,380	-1%
Communications Charges	241,280	238,420	238,420	313,300	31%
Negocio Rent	95,600	87,950	87,950	90,270	3%
Fleet Rental Charges	896,810	900,590	900,590	886,650	-2%
Capital Equipment Replacement	162,920	153,260	153,260	150,500	-2%
Facilities Maintenance Replacement	76,310	76,310	76,310	76,310	0%
Charges to Water Fund	(35,549)	(123,820)	(62,500)	(64,460)	-48%
Charges to Sewer Fund	(63,495)	(123,820)	(62,500)	(64,460)	-48%
Charges to Storm Drain	(55,484)	(79,990)	(50,000)	(49,470)	-38%
Charges to Clean Ocean	0	(7,000)	(7,000)	(7,000)	0%
Total Interdepartmental Charges	3,617,462	3,187,820	3,340,450	3,321,670	4%
Interfund Transfers					
Transfer to 2106 Gas Tax Fund	921,795	122,300	13,800	14,760	-88%
Transfer To Negocio Debt Svc.	510,000	510,000	510,000	336,170	-34%
Transfer to St. Improvement Fund	671,960	692,120	692,120	712,880	3%
Transfer to Accrued Leave	160,000	40,000	40,000	80,000	100%
Transfer to General Liability	1,000,000	0	0	0	0%
Transfer to Parks Acquisition Fund	0	35,780	35,780	0	-100%
Transfer to Other Funds	392,700	50,700	50,700	52,220	3%
Total Interfund Transfers	3,656,455	1,450,900	1,342,400	1,196,030	-18%
Debt Service					
Unfunded PERS Liability	647,194	682,670	682,670	694,000	2%
Total Debt Service	647,194	682,670	682,670	694,000	2%
Total:	\$49,051,586	\$52,396,220	\$51,042,530	\$49,354,510	-6%

General Fund Summary by Department

Description	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Bud 10 To Bud 11
City Council/City Manager /Economic Dev					
City Council	84,422	91,750	80,480	56,530	-38%
Cable Programming	0	0	0	38,560	100%
City Manager	521,819	558,040	543,110	547,500	-2%
Economic Development	0	401,310	163,340	128,270	-68%
Total City Council/City Manager /Economic Dev	\$606,241	\$1,051,100	\$786,930	\$770,860	-27%
City General					
Social Services	20,871	25,560	25,560	25,560	0%
City General	6,552,871	4,948,470	5,004,980	5,090,370	3%
Total City General	\$6,573,742	\$4,974,030	\$5,030,540	\$5,115,930	3%
City Clerk					
Council Related Services	596,011	654,980	647,470	645,870	-1%
Elections	65,087	3,940	2,790	82,980	2006%
Total City Clerk	\$661,098	\$658,920	\$650,260	\$728,850	11%
Finance & Administrative Services (F&AS)					
Fiscal Services	908,157	962,880	961,310	825,820	-14%
Utility Billing & Cashering	500,067	521,530	532,850	741,140	42%
Business Licensing	180,765	194,380	127,680	168,280	-13%
Financial Planning	181,612	188,580	188,540	153,330	-19%
Human Resources Administration	598,346	673,360	650,220	509,690	-24%
Labor Relations	11,643	8,230	8,950	5,950	-28%
Employee Training	14,543	16,000	10,800	7,900	-51%
Finance & Admin. Services Administration	421,330	439,260	433,410	436,420	-1%
Cash Management/Treasury	15,593	17,700	17,460	15,910	-10%
Total Finance & Administrative Services	\$2,832,056	\$3,021,920	\$2,931,220	\$2,864,440	-5%
Police Services					
Police Contract Services	11,545,113	12,135,960	12,287,320	12,292,250	1%
Local Police Services	42,920	53,820	50,820	50,670	-6%
Total Police Services	\$11,588,033	\$12,189,780	\$12,338,140	\$12,342,920	1%
Fire Services					
Fire Contract Services	6,484,946	6,764,690	6,760,760	7,080,660	5%
Total Fire Services	\$6,484,946	\$6,764,690	\$6,760,760	\$7,080,660	5%
Community Development					
Building Administration	1,207,007	1,268,170	1,220,470	1,180,880	-7%
Building Inspection	611,411	530,470	529,140	519,250	-2%
Comprehensive Planning	492,898	536,950	434,910	384,070	-28%
Current Planning	741,589	812,570	833,130	946,100	16%
Commission, Boards & Committee Support	45,526	51,890	40,510	45,880	-12%
Planning Administration	264,463	232,740	177,210	97,810	-58%
Community Development Administration	322,623	324,940	329,740	372,900	15%
Code Compliance	604,973	676,460	595,380	507,330	-25%
Weed Abatement	188,920	111,000	106,400	150,900	36%
Total Community Development	\$4,479,410	\$4,545,190	\$4,266,890	\$4,205,120	-7%

General Fund Summary by Department

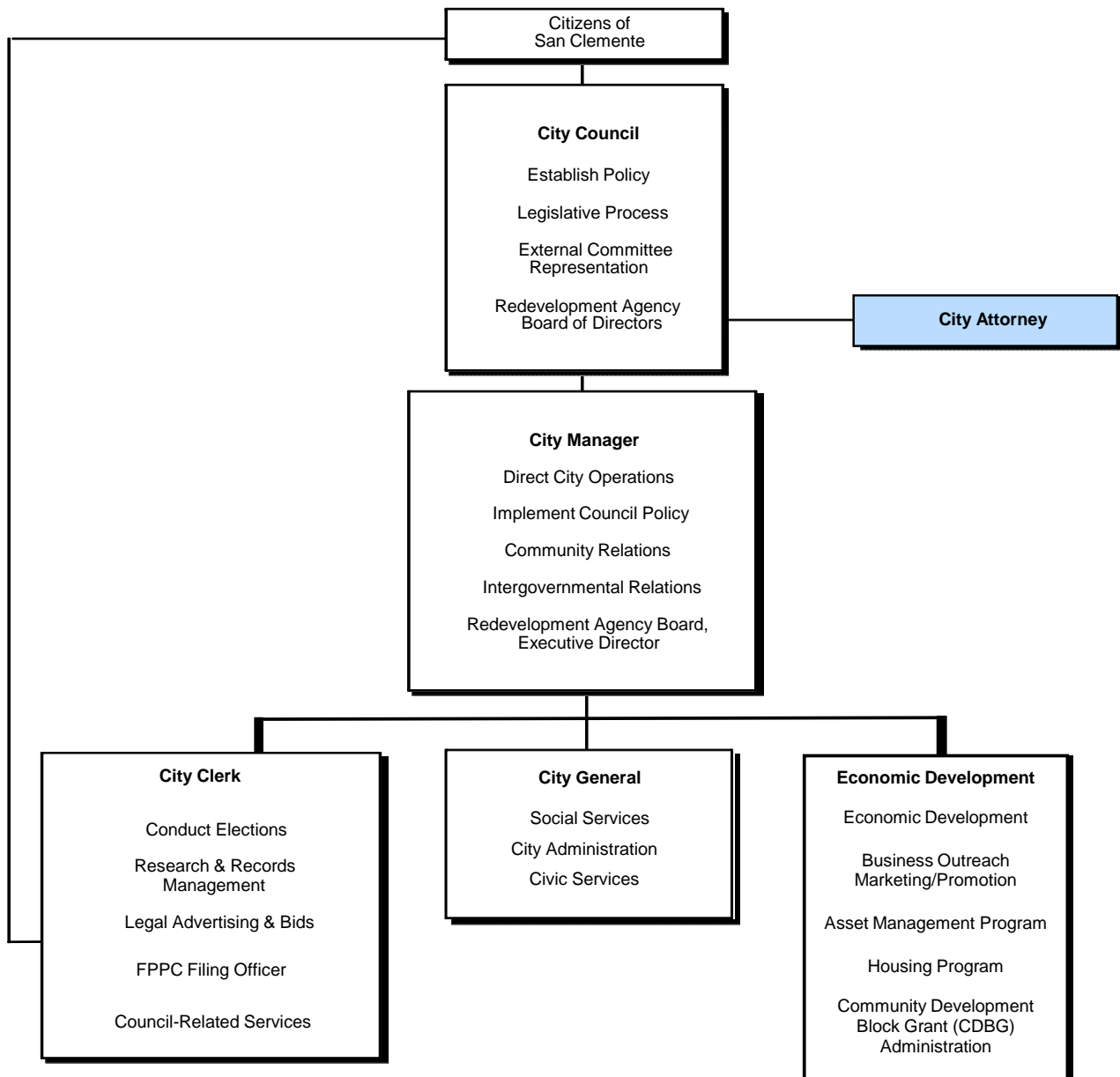
Description	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Bud 10 To Bud 11
Public Works					
Engineering Administration	(177,722)	39,390	(16,900)	(306,180)	-877%
Engineering Inspection	258,833	271,540	271,280	273,180	1%
Traffic	459,161	576,210	547,650	506,090	-12%
Design & General Engineering	1,608,285	1,516,160	1,512,320	1,532,420	1%
Major Street Maintenance	771,681	1,308,660	1,308,660	935,000	-29%
Public Works Administration	308,991	905,580	896,910	306,160	-66%
Emergency Planning	182,522	202,190	201,370	202,640	0%
Traffic Signals	550,158	590,480	585,530	585,410	-1%
Traffic Maintenance	326,443	298,150	297,730	301,830	1%
Maintenance Services Administration	368,247	431,720	431,080	433,910	1%
Senior Citizen Facility	0	0	0	30,600	100%
Street Maintenance and Repair	742,442	843,250	854,250	831,530	-1%
Parking Maintenance	176,438	199,970	202,600	266,050	33%
Facilities Maintenance	609,122	662,750	648,740	798,450	20%
Street Lighting	426,732	458,610	454,970	468,290	2%
Total Public Works	\$6,611,333	\$8,304,660	\$8,196,190	\$7,165,380	-14%
Beaches, Parks & Recreation (BP&R)					
Beach Club	85,448	73,480	71,990	66,700	-9%
Community Center	492,857	445,860	443,440	432,920	-3%
Senior Citizen Center	25,532	29,890	31,250	30,260	1%
Community Services	1,175,580	1,320,680	1,274,290	1,198,790	-9%
Swimming Pool	546,931	553,290	513,140	522,300	-6%
Steed Park Operations	78,472	80,500	79,700	80,490	0%
Recreation Programs/Events	565,159	553,710	560,440	486,250	-12%
Trail Maintenance	134,794	160,550	183,550	160,040	0%
Street Median & Trees	359,843	338,000	320,000	325,000	-4%
Streetscapes	467,256	509,050	512,950	514,380	1%
Park Maintenance	1,680,709	2,421,820	2,122,330	1,691,730	-30%
Beach Maintenance	417,867	1,198,290	835,190	387,830	-68%
Parks & Beach Maintenance Administration	1,065,248	1,158,680	1,149,820	1,143,570	-1%
Steed Park Maintenance	286,322	303,890	286,600	274,570	-10%
Operations & Rescue	1,274,068	1,224,960	1,238,830	1,248,480	2%
Prevention & Education	72,303	73,730	68,640	76,380	4%
Beaches, Parks & Recreation Administration	391,230	351,880	312,660	360,410	2%
Parks Development	95,108	87,670	76,780	80,250	-8%
Total Beaches, Parks & Recreation	\$9,214,727	\$10,885,930	\$10,081,600	\$9,080,350	-17%
Total:	\$49,051,586	\$52,396,220	\$51,042,530	\$49,354,510	-6%



General Government

Department Overview:

General Government consists of City Council, City Manager, City Clerk, Economic Development, and City General. Responsibilities include development of strategic goals and policies, management of City operations, management of City records, administration of City elections and legal compliance with all municipal and State regulations, development and expansion of the City's tax base and development of low income housing. Also included are programs not directly assigned to a specific division, such as city administration and civic services.



Shading indicates contracted services

General Government

Department Summary

Department Summary	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Bud 10 To Bud 11
City Council	84,422	91,750	80,480	95,090	4%
City Manager	521,819	558,040	543,110	547,500	-2%
City General	6,573,742	4,974,030	5,030,540	5,115,930	3%
City Clerk	661,098	658,920	650,260	728,850	11%
Economic Development	0	401,310	163,340	128,270	-68%
Total General Government Budget	\$7,841,081	\$6,684,050	\$6,467,730	\$6,615,640	-1%

Category Expenditure Summary	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Bud 10 To Bud 11
Personnel	946,102	1,006,230	1,008,340	1,027,460	2%
Supplies	18,350	26,510	27,170	23,480	-11%
Contractual Services	954,353	1,114,470	1,039,400	1,062,550	-5%
Other Charges	221,058	311,380	275,860	327,290	5%
Interdepartmental Charges	1,224,050	967,970	967,970	890,130	-8%
Transfers and Debt	4,314,089	2,133,570	2,025,070	1,890,030	-11%
Total Operating Budget	7,678,002	5,560,130	5,343,810	5,220,940	-6%
Non-Operating Expenditures	163,079	1,123,920	1,123,920	1,394,700	24%
Total General Government Budget	\$7,841,081	\$6,684,050	\$6,467,730	\$6,615,640	-1%

Personnel Summary	7.68	7.18	7.18	7.18
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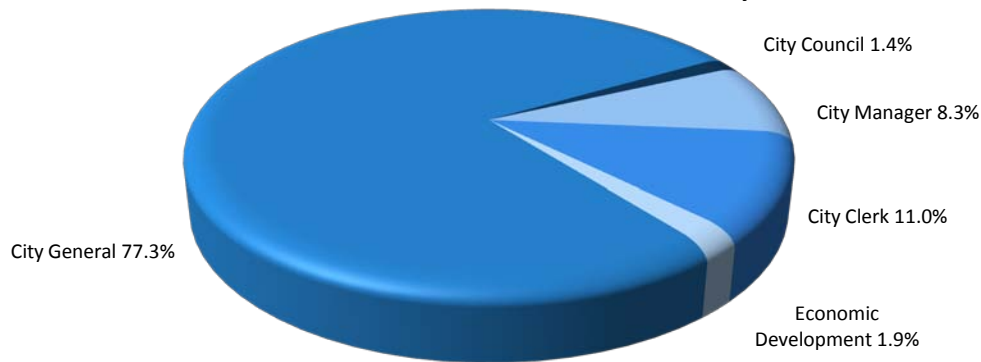
Accomplishments for FY 2010

- Conduct Term Limit and Campaign Contribution Analysis
- Introduced paperless agenda packets for staff, media, and public.

Key Initiatives for FY 2011

- Conduct 2010 General Municipal Election.
- Institute Online System for Public Records Requests.
- Institute Online Commission and Committee Application Process.

General Government Summary



General Government

Legislative Division Summary

Purpose Statement

To establish leadership and provide direction in overseeing the business of the City, while being mindful of the needs, interests and concerns of the citizens in an open and responsive manner.

Legislative Services

- Develop strategic goals and objectives for the City.
- Establish priorities and direction for the City through policy development and the legislative process.
- Adopt and monitor the annual operating and capital improvement budgets.
- Provide input on regional, state and federal matters affecting San Clemente.
- Serve as the Redevelopment Agency's board of directors.

Program Summary	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Bud 10 To Bud 11
City Council	84,422	91,750	80,480	56,530	-38%
Cable Programming	0	0	0	38,560	100%
Total City Council Budget	\$84,422	\$91,750	\$80,480	\$95,090	4%

Category Expenditure Summary	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Bud 10 To Bud 11
Personnel	38,680	39,470	40,350	58,120	47%
Supplies	2,410	1,300	1,150	1,250	-4%
Contractual Services	19,338	26,900	15,200	14,950	-44%
Other Charges	13,554	12,870	12,570	12,550	-2%
Interdepartmental Charges	0	11,210	11,210	8,220	-27%
Transfers and Debt	10,440	0	0	0	0%
Total Operating Budget	84,422	91,750	80,480	95,090	4%
Non-Operating Expenditures	0	0	0	0	0%
Total City Council Budget	\$84,422	\$91,750	\$80,480	\$95,090	4%

Personnel Summary	0	0	0	0
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(Five Council members are elected positions)

Significant Changes:

New program created to combine all Cable TV related costs previously included in City Council and other divisions.

General Government

City Manager Department Summary

Purpose Statement

To provide the management systems, oversight, and support necessary to ensure the ongoing efficiency and effectiveness of all City operations.

City Manager Department Services

- Supervise and direct all City departments.
- Present recommendations and information to enable the City Council and the Redevelopment Agency Board to make decisions on matters of policy.
- Coordinate the City's working relationship with external agencies and organizations.
- Oversee the planning and funding of major City projects
- Interact with the media and provide timely and accurate information.

Program Summary	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Bud 10 To Bud 11
City Manager	521,819	558,040	543,110	547,500	-2%
Total City Manager Budget	\$521,819	\$558,040	\$543,110	\$547,500	-2%

Category Expenditure Summary	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Bud 10 To Bud 11
Personnel	464,611	490,160	478,510	487,570	-1%
Supplies	1,769	2,330	2,250	2,150	-8%
Contractual Services	13,783	25,550	19,200	17,250	-32%
Other Charges	7,996	9,150	12,300	7,840	-14%
Interdepartmental Charges	33,660	30,850	30,850	32,690	6%
Transfers and Debt	0	0	0	0	0%
Total Operating Budget	521,819	558,040	543,110	547,500	-2%
Non-Operating Expenditures	0	0	0	0	0%
Total City Manager Budget	\$521,819	\$558,040	\$543,110	\$547,500	-2%

Personnel Summary	3.18	2.68	2.68	2.68
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Significant Changes:

\$3,300 reduction in travel and training.

General Government

City General Department Summary

Purpose Statement

To provide a cost center to account for programs and costs not directly assigned to a specific division. These include social programs and administrative costs.

City General Services

- Serve as a cost center for programs not directly assigned to a specific division.
- Provide annual grants to social service programs.
- Provide as needed grants to civic programs.
- Provide a mechanism to transfer General Fund monies to programs or projects outside of the General Fund.

Program Summary	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Bud 10 To Bud 11
Social Services	20,871	25,560	25,560	25,560	0%
City Administration	6,552,871	4,948,470	5,004,980	5,090,370	3%
Total City General Budget	\$6,573,742	\$4,974,030	\$5,030,540	\$5,115,930	3%

Category Expenditure Summary	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Bud 10 To Bud 11
Personnel	0	-220,400	0	0	-100%
Supplies	5,639	10,600	10,260	5,500	-48%
Contractual Services*	857,037	854,690	834,300	831,510	-3%
Other Charges	137,948	228,760	194,100	230,870	1%
Interdepartmental Charges	1,106,390	842,890	842,890	763,320	-9%
Transfers and Debt	4,303,649	2,133,570	2,025,070	1,890,030	-11%
Total Operating Budget	6,410,663	3,850,110	3,906,620	3,721,230	-3%
Non-Operating Expenditures	163,079	1,123,920	1,123,920	1,394,700	24%
Total City General Budget	\$6,573,742	\$4,974,030	\$5,030,540	\$5,115,930	3%

Personnel Summary	0	0	0	0	
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Significant Changes:

Personnel costs in FY 2010 included a negative \$220,000 to account for anticipated vacant positions. The FY 2011 Budget reflects these savings in their respective departments.

Non-operating costs reflect additional costs related to the General Plan and Safety/Quiet Zone Improvements.

\$25,560 increase in Animal Control and Shelter budget.

Interdepartmental charges reduced by \$78,000 due to reduction in insurance charges.

* Contractual services in FY 2011 includes \$592,090 for the City of San Clemente's contribution level for the Coastal Animal Services Authority operations.

General Government

City Clerk Department Summary

Purpose Statement

To accurately record and carefully preserve and safeguard the legislative history of the City of San Clemente. To maximize timely access to City records and information. To facilitate the democratic electoral process in an impartial manner that conforms with State law.

City Clerk Department Services

- Produce City Council and RDA agendas and packets as well as meeting minutes.
- Ensure legal compliance with all electoral and governmental regulations.
- Conduct regular and special municipal elections and process initiative and referendum petitions.
- Preserve and maintain all City records.

Program Summary	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Bud 10 To Bud 11
Council Related Services	596,011	654,980	647,470	645,870	-1%
Elections	65,087	3,940	2,790	82,980	2006%
Total City Clerk Budget	\$661,098	\$658,920	\$650,260	\$728,850	11%

Category Expenditure Summary	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Bud 10 To Bud 11
Personnel	442,811	496,750	489,480	481,770	-3%
Supplies	8,532	11,800	13,350	14,200	20%
Contractual Services	64,195	65,750	62,810	70,950	8%
Other Charges	61,560	1,600	1,600	76,030	4652%
Interdepartmental Charges	84,000	83,020	83,020	85,900	3%
Total Operating Budget	661,098	658,920	650,260	728,850	11%
Non-Operating Expenditures	0	0	0	0	0%
Total City Clerk Budget	\$661,098	\$658,920	\$650,260	\$728,850	11%

Personnel Summary	4.5	4.5	4.5	4.5
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Significant Changes:

\$25,000 reduction in part-time salaries due to Cable Technicians move to different program.
 \$7,500 reduction in overtime.
 \$3,200 reduction in travel and training.
 \$68,000 increase in election expenses.
 \$6,330 increase for Special Meetings and Events, due to transfer of Council meeting expenses from Legislative Program.

General Government

Economic Development/Housing Department Summary

Purpose Statement

To develop and expand the City's tax base, business retention, and economic stability of the local economy. Oversee real estate asset management of City properties. To improve the quality of life for persons of all economic levels through the provision of decent housing, new housing opportunities, social services, and neighborhood revitalization.

Economic Development/Housing Division

- Direct the economic development and housing division activities.
- Actively manage the business retention, tax base expansion and promotion activities of the City.
- Provide real estate asset management and leasing City owned properties.
- Direct the activities of the Neighborhood Revitalization/Neighborhood Pride program.
- Direct the RDA Affordable Housing program.
- Manage the Inclusionary Housing program.

Program Summary	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Bud 10 To Bud 11
Economic Development/Housing	0	401,310	163,340	128,270	-68%
Total Economic Development Budget	\$0	\$401,310	\$163,340	\$128,270	-68%

Category Expenditure Summary	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Bud 10 To Bud 11
Personnel	0	200,250	0	0	-100%
Supplies	0	480	160	380	-21%
Contractual Services	0	141,580	107,890	127,890	-10%
Other Charges	0	59,000	55,290	0	-100%
Total Operating Budget	0	401,310	163,340	128,270	-68%
Non-Operating Expenditures	0	0	0	0	0%
Total Economic Development Budget	\$0	\$401,310	\$163,340	\$128,270	-68%

Personnel Summary	0	0	0	0
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Significant Changes:

\$200,250 reduction due to elimination of Economic Development Director and Assistant positions.

\$4,000 reduction to Downtown Business Association (DBA) Support.

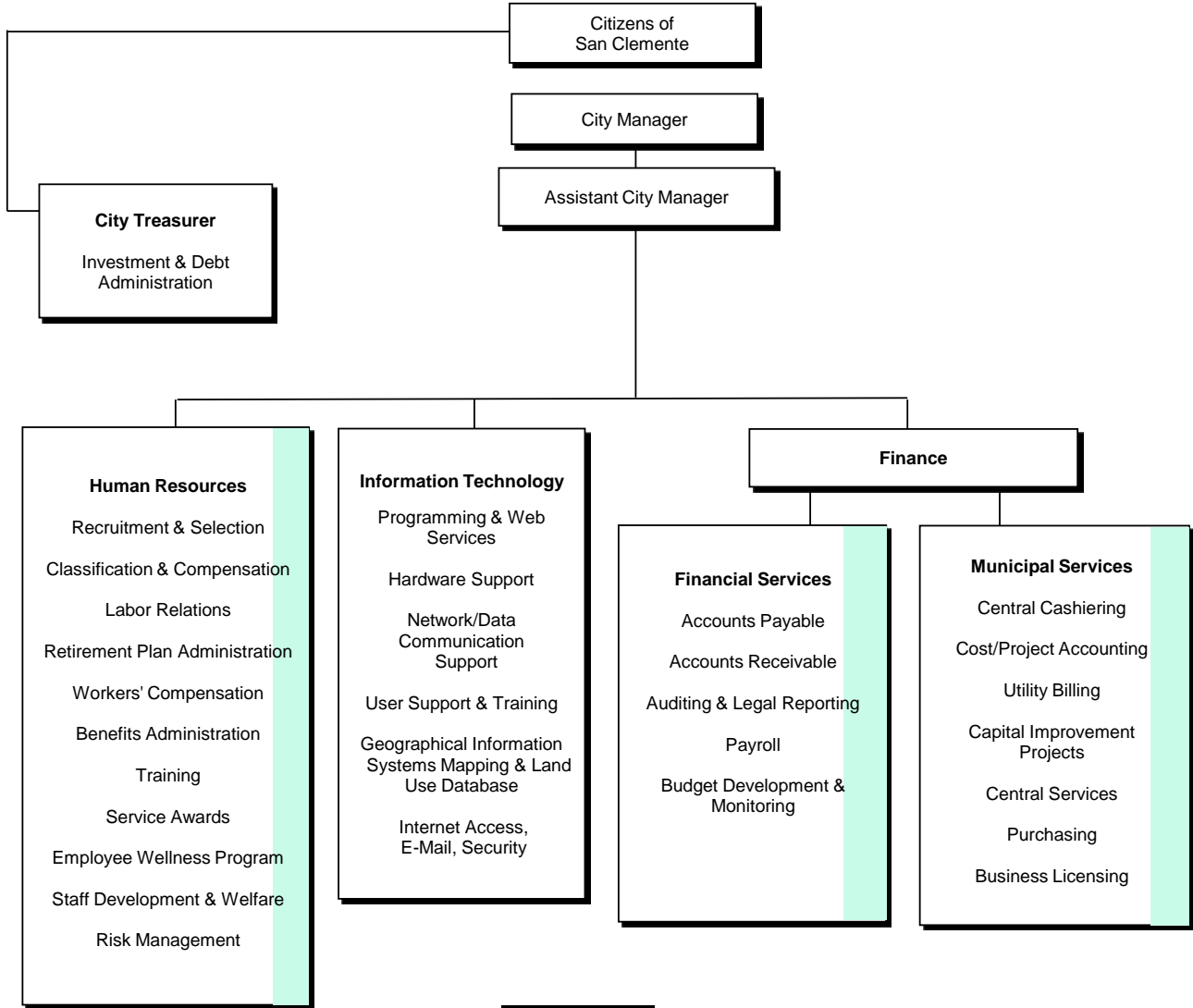
\$20,000 reduction due to elimination of annual Chamber of Commerce support.



Finance & Administrative Services

Department Overview:

The Finance & Administrative Services Department consists of the Finance, Information Technology, Human Resources, Risk Management, Purchasing, Budget and City Treasurer functions. The department provides customer service to internal and external clientele, legal and financial accountability to the public, management of City debt and investments, development and monitoring of the budget, labor relations and negotiations, administration of risk management and safety programs, and development of the Long Term Financial Plan.



Finance & Administrative Services

Department Summary

Department Summary	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Bud 10 To Bud 11
F&AS - Administration	436,923	456,960	450,870	452,330	-1%
Finance	1,770,601	1,867,370	1,810,380	1,888,570	1%
Human Resources	624,532	697,590	669,970	523,540	-25%
Total F&AS Budget	\$2,832,056	\$3,021,920	\$2,931,220	\$2,864,440	-5%

F&AS Expenditure by Category	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	Budget % Change
Personnel	2,105,707	2,243,310	2,146,400	2,066,670	-8%
Supplies	98,158	107,800	103,790	101,880	-5%
Contractual Services	345,019	376,490	385,820	346,980	-8%
Other Charges	20,335	22,060	22,950	34,090	55%
Interdepartmental Charges	244,830	264,260	264,260	314,820	19%
Total Operating Budget	2,814,049	3,013,920	2,923,220	2,864,440	-5%
Non-Operating Expenditures	18,007	8,000	8,000	0	-100%
Total F&AS Budget	\$2,832,056	\$3,021,920	\$2,931,220	\$2,864,440	-5%

Personnel Summary	20.36	20.36	20.36	19.36
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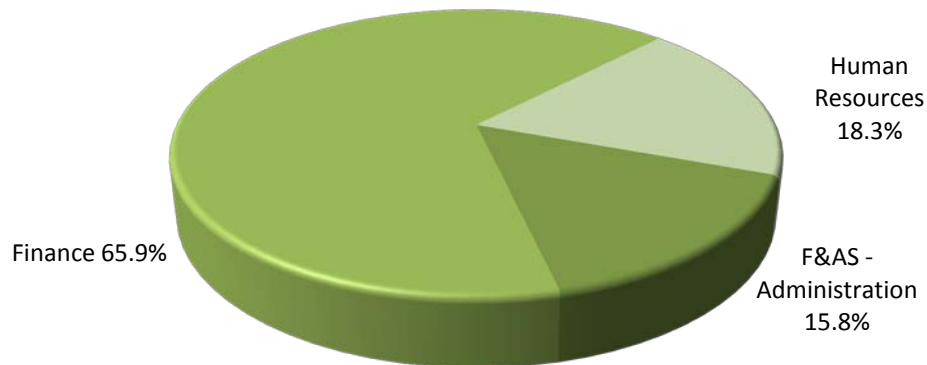
Accomplishments for FY 2010

- Implemented the Eden Advanced Budget Module.
- Prepared an award-winning Popular Annual Financial Report.
- Expanded the information available on the City's website.
- Implemented the second phase of the vacation rental properties program.

Key Initiatives for FY 2011

- Ensure compliance with Payment Card Industry (PCI) Data Security Standards.
- Ensure compliance with the federal Americans with Disabilities Act (ADA) for all City programs, activities, and services.

Finance & Administrative Services Summary



Finance & Administrative Services

Finance & Administrative Services Administration Summary

Purpose Statement

To provide services and to act as a consultant to our departments (internal customers) as well as the citizens of our City (external customers). Additionally, oversight of all financial functions is provided to assure our stakeholders that public funds are expended in accordance with legally established appropriations and fiscal policies.

Finance & Administrative Services Administration Services:

- Direct the finance, administrative, and information technology divisions.
- Develop the annual operating and capital improvement budgets.
- Manage the City's investment portfolio in accordance with State and City ordinances and policies
- Develop annual Long Term Financial Plan.

Program Summary	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Bud 10 To Bud 11
F&AS - Administration	421,330	439,260	433,410	436,420	-1%
Treasurer	15,593	17,700	17,460	15,910	-10%
Total F&AS - Admin Budget	\$436,923	\$456,960	\$450,870	\$452,330	-1%

Expenditure by Category	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Bud 10 To Bud 11
Personnel	382,498	394,250	392,690	396,060	0%
Supplies	2,747	4,300	3,870	4,300	0%
Contractual Services	17,502	22,050	18,050	15,500	-30%
Other Charges	6,396	8,150	8,050	6,480	-20%
Interdepartmental Charges	27,780	28,210	28,210	29,990	6%
Total Operating Budget	436,923	456,960	450,870	452,330	-1%
Non-Operating Expenditures	0	0	0	0	0%
Total F&AS - Admin Budget	\$436,923	\$456,960	\$450,870	\$452,330	-1%

Personnel Summary	2.00	2.00	2.00	2.00
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Significant Changes:

\$4,600 reduction in travel and training.

Finance & Administrative Services

Finance Division Summary

Purpose Statement

To provide financial oversight, reporting and general accounting services for all City programs; including the preparation of financial reports, cashiering, purchasing, contract administration, utility billing, and business license activities.

Finance Services

- Maintain financial oversight and administration of all City funds and accounts.
- Manage the general accounting functions.
- Regulate and license businesses.
- Manage the billing and collection of the City's utility accounts.
- Prepare and monitor operating and capital budgets.
- Direct the purchasing and contract administration activities.

Program Summary	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Bud 10 To Bud 11
Finance	908,157	962,880	961,310	825,820	-14%
Municipal Services	500,067	521,530	532,850	741,140	42%
Business Licensing	180,765	194,380	127,680	168,280	-13%
Purchasing	181,612	188,580	188,540	153,330	-19%
Total Finance Budget	\$1,770,601	\$1,867,370	\$1,810,380	\$1,888,570	1%

Expenditure by Category	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Bud 10 To Bud 11
Personnel	1,257,599	1,306,520	1,236,890	1,275,180	-2%
Supplies	77,696	85,440	82,550	82,100	-4%
Contractual Services	248,432	278,990	293,170	295,180	6%
Other Charges	4,307	4,700	6,050	4,580	-3%
Interdepartmental Charges	165,070	183,720	183,720	231,530	26%
Total Operating Budget	1,753,104	1,859,370	1,802,380	1,888,570	2%
Non-Operating Expenditures	17,497	8,000	8,000	0	-100%
Total Finance Budget	\$1,770,601	\$1,867,370	\$1,810,380	\$1,888,570	1%

Personnel Summary	13.36	13.36	13.36	13.36
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Significant Changes:

Vacant Business Relations Officer position frozen in Business Licensing, resulting in \$80,000 personnel cost savings. Staffing changes occurred between Finance, Municipal Services, and Purchasing resulting in changes to program totals; however there was little net impact on the total Finance Division budget. Cost of Electronic Bill Presentment & Payment and Printing/Mailing increase by \$9,200. \$4,280 reduction in travel and training. Bank merchant fees increase by \$4,000.

Finance & Administrative Services

Human Resources Division Summary

Purpose Statement

To provide Human Resources services to the City departments, employees and the public. This includes administering the functions of recruitment and selection, classification and compensation, employee benefits, labor relations, employee training, workers' compensation, and risk management.

Human Resources Services

- Recruit and retain a qualified work force.
- Management of a City-wide training program using in-house staff and outside subject matter experts.
- Administration of the City's employee benefits programs, including medical, dental, life, disability insurance, and other City retirement and health & welfare programs.
- Administer the risk management programs.

Program Summary - General Fund	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Bud 10 To Bud 11
Human Resources Admin.	598,346	673,360	650,220	509,690	-24%
Labor Relations	11,643	8,230	8,950	5,950	-28%
Employee Training	14,543	16,000	10,800	7,900	-51%
Total Human Resources Budget	\$624,532	\$697,590	\$669,970	\$523,540	-25%

Category Expenditure Summary	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Bud 10 To Bud 11
Personnel	465,610	542,540	516,820	395,430	-27%
Supplies	17,715	18,060	17,370	15,480	-14%
Contractual Services	79,085	75,450	74,600	36,300	-52%
Other Charges	9,632	9,210	8,850	23,030	150%
Interdepartmental Charges	51,980	52,330	52,330	53,300	2%
Total Operating Budget	624,022	697,590	669,970	523,540	-25%
Non-Operating Expenditures	510	0	0	0	0%
Total Human Resources Budget	\$624,532	\$697,590	\$669,970	\$523,540	-25%

Personnel Summary	5.00	5.00	5.00	4.00
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Significant Changes:

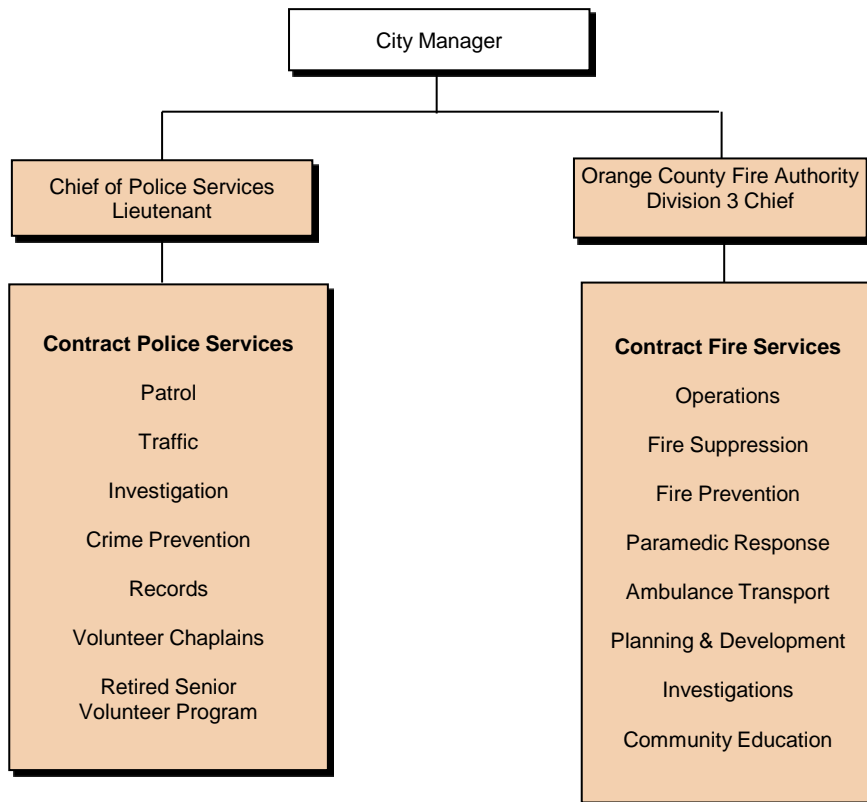
- \$120,000 reduction for elimination of Limited-term HR Analyst II.
- \$19,000 reduction in Other Professional Services, due to reduction in cost of NEOGOV online recruiting software.
- \$12,000 reduction in City-wide employee training.
- \$10,000 reduction in advertising budget.
- \$7,600 reduction in travel and training.
- \$6,000 reduction in Wellness program.




Public Safety

Department Overview:

Public Safety consists of the Police and Fire Services departments. Police Services is contracted through the Orange County Sheriff's Department. Police Services is responsible for providing law enforcement, police investigation, traffic enforcement, crime prevention, forensic services, public information and education services. Fire Services is contracted through the Orange County Fire Authority. Fire Services is responsible for providing fire rescue and protection, fire investigation, hazardous materials response, paramedic and ambulance services, public information and education services.



 Shading indicates contracted services

Public Safety

Department Summary

Department Summary	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Bud 10 To Bud 11
Police	11,588,033	12,189,780	12,338,140	12,342,920	1%
Fire	6,484,946	6,764,690	6,760,760	7,080,660	5%
Total Public Safety	\$18,072,979	\$18,954,470	\$19,098,900	\$19,423,580	2%

Category Expenditure Summary	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Bud 10 To Bud 11
Supplies	25,029	32,040	29,040	23,100	-28%
Contractual Services	17,604,802	18,519,320	18,666,750	19,032,570	3%
Other Charges	34,327	29,420	29,420	27,420	-7%
Interdepartmental Charges	397,410	373,690	373,690	340,490	-9%
Total Operating Budget	18,061,568	18,954,470	19,098,900	19,423,580	2%
Non-Operating Expenditures	11,411	0	0	0	0%
Total Public Safety Budget	\$18,072,979	\$18,954,470	\$19,098,900	\$19,423,580	2%

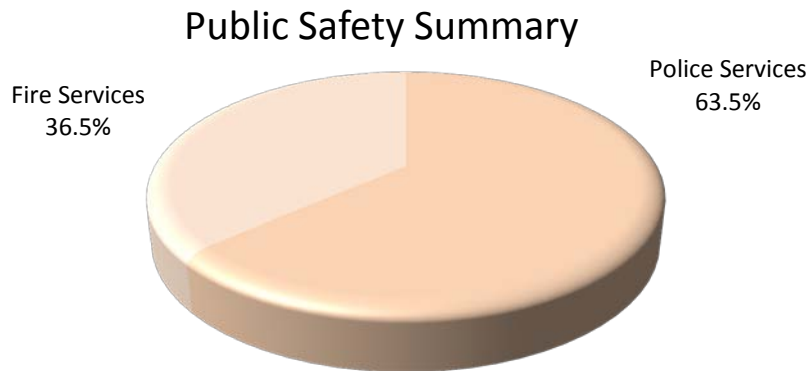
Personnel Summary	FY 2009	FY 2010	FY 2010	FY 2011	% Bud 10 To Bud 11
	99	100	100	98	

Accomplishments for FY 2010

- Multiple Division 3 companies participated in the Ready, Set, Go Pilot Program
- Responded to approximately 17,000 incidents meeting the 5 minute or less response goal 71% of the time
- Reduced overall division utility expenditures from the previous year by 2%
- Overall customer satisfaction ratings for the fiscal year averaged 97%
- Participated in more than 250 community programs
- Gang Reduction Intervention Prevention program (GRIP)
- Offered our highly successful Parent Project in Spanish.

Key Initiatives for FY 2011

- Meet all stated emergency response targets
- Support the needs of the community through education, prevention and emergency response
- Maintain a high level of customer satisfaction
- Strengthen operational relationships with the Camp Pendleton Fire Department
- Continue to reduce daily operational costs through energy conservation and best business practices
- Continue to implement gang prevention programs
- Focus on traffic and related issues



Public Safety

Police Services Summary

Purpose Statement

To provide responsive, professional law enforcement service to all people in San Clemente. These services are contracted through the Orange County Sheriff's Department.

Police Services

- Provide law enforcement services to the public.
- Protect lives and property.
- Initiate and maintain crime prevention programs.
- Investigate and solve crimes.
- Provide educational programs to the public.

Program Summary	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Bud 10 To Bud 11
Police Contract Services	11,545,113	12,135,960	12,287,320	12,292,250	1%
Local Police Services	42,920	53,820	50,820	50,670	-6%
Total Police Services Budget	\$11,588,033	\$12,189,780	\$12,338,140	\$12,342,920	1%

Category Expenditure Summary	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Bud 10 To Bud 11
Supplies	25,029	32,040	29,040	23,100	-28%
Contractual Services	11,131,686	11,767,440	11,918,800	11,958,960	2%
Other Charges	34,327	29,420	29,420	27,420	-7%
Interdepartmental Charges	385,580	360,880	360,880	333,440	-8%
Total Operating Budget	11,576,622	12,189,780	12,338,140	12,342,920	1%
Non-Operating Expenditures	11,411	0	0	0	0%
Total Police Services Budget	\$11,588,033	\$12,189,780	\$12,338,140	\$12,342,920	1%

Personnel Summary	56	57	57	55
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Significant Changes:

Total contract amount for OCSD is budgeted for \$11.7 million, with \$100,000 being funded through Police Grants Fund. OCSD contract increase offset by the vacancy of one Office Specialist (\$76,068) and Investigator Assistant (\$137,573).

Public Safety

Fire Services Summary

Purpose Statement

To provide quality safety and emergency service in a timely and efficient manner. These services are contracted through the Orange County Fire Authority.

Fire Services

- Provide safety and emergency services to the public.
- Provide paramedic and ambulance transport services.
- Provide fire investigation services.
- Respond to hazardous materials incidents.
- Provide fire prevention, public information and educational programs.

Program Summary	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Bud 10 To Bud 11
Fire Contract Services	6,484,946	6,764,690	6,760,760	7,080,660	5%
Total Fire Services Budget	\$6,484,946	\$6,764,690	\$6,760,760	\$7,080,660	5%

Category Expenditure Summary	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Bud 10 To Bud 11
Supplies	0	0	0	0	0%
Contractual Services	6,473,116	6,751,880	6,747,950	7,073,610	5%
Other Charges	0	0	0	0	0%
Interdepartmental Charges	11,830	12,810	12,810	7,050	-45%
Total Fire Services Budget	\$6,484,946	\$6,764,690	\$6,760,760	\$7,080,660	5%

Personnel Summary	43	43	43	43
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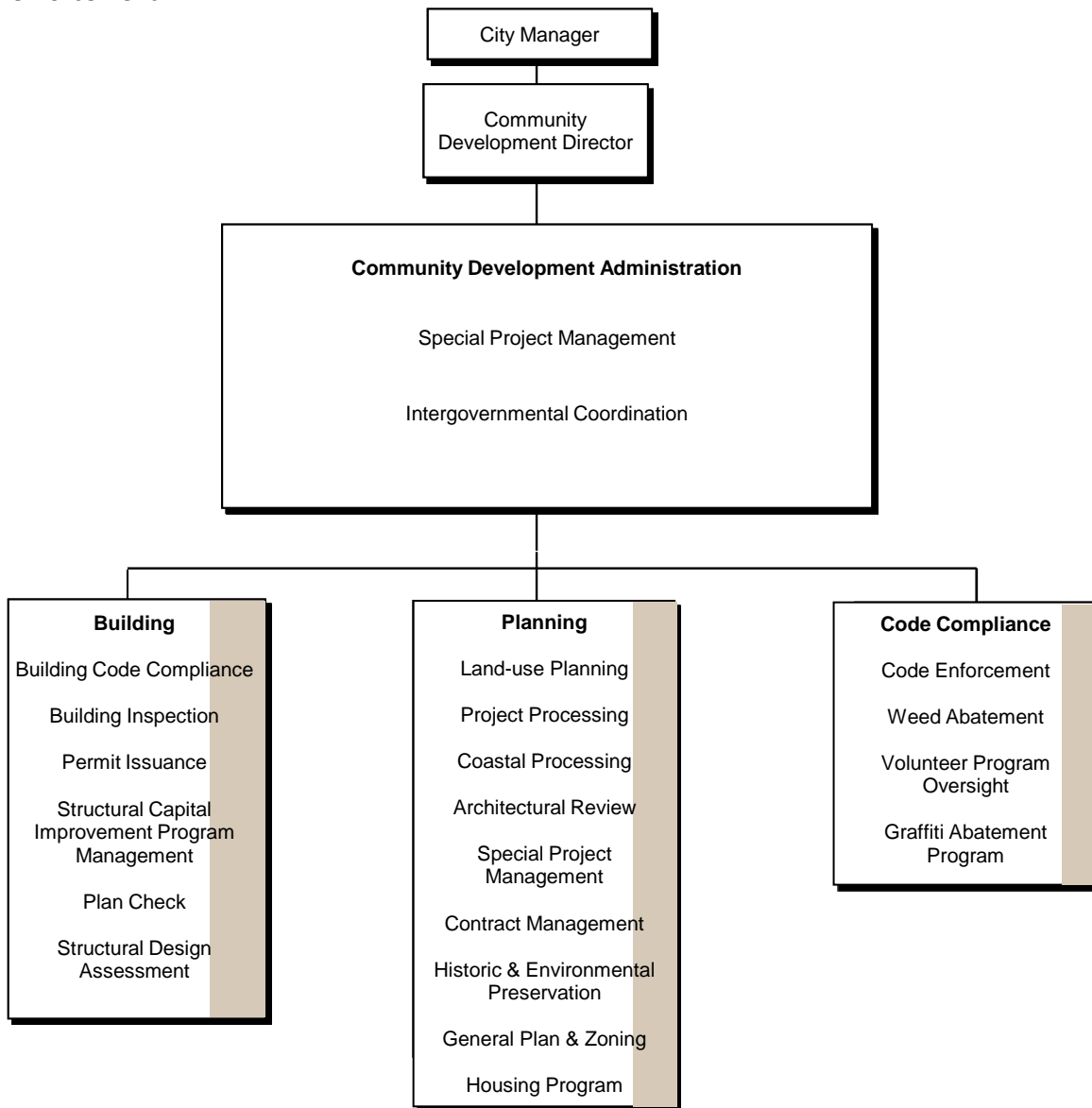
Significant Changes:

Total OCFA contract amount for FY 2011 is \$7.0 million, including \$6.4 million for the base fire service, ambulance transport for \$460,000, \$118,000 for vehicle replacement, and \$30,000 for facilities maintenance.

Community Development

Department Overview:

The Community Development Department consists of Community Development Administration, Building, Planning and Code Enforcement divisions. This department is responsible for implementation of San Clemente’s vision and policy as it relates to land development, housing, construction and code enforcement.



 Shading indicates contracted services

Community Development Department Summary

Department Summary	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Bud 10 To Bud 11
Community Development - Admin	322,623	324,940	329,740	372,900	15%
Building	1,818,418	1,798,640	1,749,610	1,700,130	-5%
Planning	1,544,476	1,634,150	1,485,760	1,473,860	-10%
Code Compliance	793,893	787,460	701,780	658,230	-16%
Total Community Development Budget	\$4,479,410	\$4,545,190	\$4,266,890	\$4,205,120	-7%

Category Expenditure Summary	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Bud 10 To Bud 11
Personnel	3,429,307	3,440,630	3,310,710	3,191,250	-7%
Supplies	21,308	29,550	26,040	36,280	23%
Contractual Services	453,081	455,540	353,570	363,550	-20%
Other Charges	20,176	49,990	8,090	9,770	-80%
Interdepartmental Charges	434,510	448,420	448,420	419,270	-7%
Total Operating Budget	4,358,382	4,424,130	4,146,830	4,020,120	-9%
Non-Operating Expenditures	121,028	121,060	120,060	185,000	53%
Total Community Development Budget	\$4,479,410	\$4,545,190	\$4,266,890	\$4,205,120	-7%

Personnel Summary	34.25	33.25	33.25	33.50
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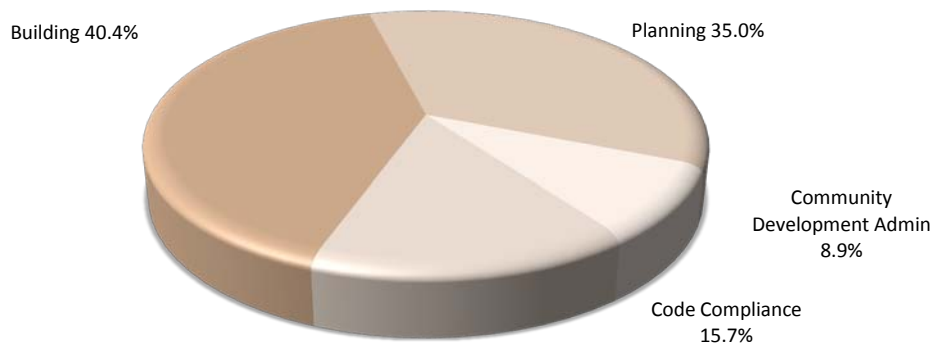
Accomplishments for FY 2010

- The new General Plan process is well underway.
- Major progress toward establishing a Safety/Quiet Zone along the railroad corridor.
- Construction management of a new Downtown Fire Station and Senior Center has been provided.
- Continued to enforce City municipal codes to help neighborhoods maintain quality of life.
- Continued to monitor and improve plan check turn-around time.

Key Initiatives for FY 2011

- Continue processing the new General Plan.
- Establish a Safety/Quiet Zone using wayside horns.
- Implement the Citygate recommendations.
- Complete the new Downtown Fire Station & Senior Center.
- Continue with the weed abatement, graffiti, and code enforcement programs.
- Adopt the new 2010 California Building Code.

Community Development Summary



Community Development Administration Division Summary

Purpose Statement

To serve as the custodians of San Clemente community development and implement City Council policy related to land development, building codes, construction regulation, code enforcement and regional issues that affect the form and function of San Clemente.

Administration Services

- Direct and supervise operations including land use planning, plan processing, building activities, code enforcement and customer service.
- Negotiate and prepare agreements with property owners for downtown parking sites.
- Administer redevelopment projects and social services programs.

Program Summary	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Bud 10 To Bud 11
Community Development Admin	322,623	324,940	329,740	372,900	15%
Total Community Dev Admin Budget	\$322,623	\$324,940	\$329,740	\$372,900	15%

Category Expenditure Summary	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Bud 10 To Bud 11
Personnel	275,976	279,970	285,580	301,980	8%
Supplies	7,841	7,100	7,680	7,700	8%
Contractual Services	18,986	17,300	15,910	20,850	21%
Other Charges	930	1,150	1,150	2,350	104%
Interdepartmental Charges	18,890	19,420	19,420	40,020	106%
Total Operating Budget	322,623	324,940	329,740	372,900	15%
Non-Operating Expenditures	0	0	0	0	0%
Total Community Dev Admin Budget	\$322,623	\$324,940	\$329,740	\$372,900	15%

Personnel Summary	3.25	3.25	3.25	3.50
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Significant Changes:

\$22,000 increase in Personnel, primarily due to reallocation of Information Systems Technician throughout Community Development and Public Works.

Increase in Interdepartmental Charges due to Qmatic Lobby Management Sytem reallocated from Building Division to CD Admin to better reflect usage.

Community Development

Building Division Summary

Purpose Statement

To ensure the quality of life of those who live, work and visit the City of San Clemente by protecting life and property through the regulation of construction, use and occupancy of buildings, and by providing customer oriented permit, plan review and inspection services in a responsive, knowledgeable, professional, fair manner with integrity and consistency.

Building Division Services

- Review and process building, mechanical, plumbing and electrical permit applications.
- Perform building plan reviews of residential and commercial buildings to verify compliance with State and City requirements.
- Conduct building, mechanical, plumbing and electrical inspections during construction of residential and commercial buildings in order to verify compliance with State and City requirements.
- Maintain permit records and plans document files.

Program Summary	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Bud 10 To Bud 11
Administration	1,207,007	1,268,170	1,220,470	1,180,880	-7%
Inspection	611,411	530,470	529,140	519,250	-2%
Total Building Budget	\$1,818,418	\$1,798,640	\$1,749,610	\$1,700,130	-5%

Category Expenditure Summary	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Bud 10 To Bud 11
Personnel	1,544,177	1,499,930	1,467,900	1,461,130	-3%
Supplies	7,597	12,700	10,600	22,980	81%
Contractual Services	52,736	74,270	59,610	50,150	-32%
Other Charges	5,008	3,510	3,270	3,610	3%
Interdepartmental Charges	208,900	208,230	208,230	162,260	-22%
Total Operating Budget	1,818,418	1,798,640	1,749,610	1,700,130	-5%
Non-Operating Expenditures	0	0	0	0	0%
Total Building Budget	\$1,818,418	\$1,798,640	\$1,749,610	\$1,700,130	-5%

Personnel Summary	15.00	14.00	14.00	14.00
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Significant Changes:

- \$25,000 reduction in contractual clerical services.
- \$38,950 reduction in Personnel, primarily due to reallocation of Information Systems Technician.
- \$9,610 reduction in contractual plan check services due to construction slowdown.
- \$6,930 increase in books, codes and supplements due to State of California adoption of new codes in Jan 2011.

Community Development

Planning Division Summary

Purpose Statement

To provide guidance and support to help create a high quality of life community that offers opportunities for people to live, work, and play by carrying out the City's vision, goals, and regulations while treating applicants and the general public in a responsive, knowledgeable, professional and fair manner.

Planning Division Services

- Provide a high level of customer service through case management and the Unanticipated Service Program.
- Develop and maintain the City General Plan, Zoning Ordinance, Specific Plans and other relevant policy documents.
- Implement the long-range land use, housing, transportation, urban design, open space, historic, environmental and coastal and hillside development policies.
- Review and process development applications to ensure they meet the City's General Plan, Zoning requirements and community goals.
- Present recommendations and information to the City Council and Planning Commission for policy development.
- Review building plan checks for compliance with the Zoning Ordinance and City conditions of approval.
- Maintain and implement the City's Housing Program.

Program Summary	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Bud 10 To Bud 11
Comprehensive Planning	492,898	536,950	434,910	384,070	-28%
Current Planning	741,589	812,570	833,130	946,100	16%
Commissions/Boards/Committees	45,526	51,890	40,510	45,880	-12%
Planning Administration	264,463	232,740	177,210	97,810	-58%
Total Planning Budget	\$1,544,476	\$1,634,150	\$1,485,760	\$1,473,860	-10%

Category Expenditure Summary	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Bud 10 To Bud 11
Personnel	1,160,502	1,181,290	1,134,180	1,097,400	-7%
Supplies	4,484	5,000	4,200	4,500	-10%
Contractual Services	113,414	142,610	84,790	47,120	-67%
Other Charges	14,178	45,250	3,590	3,730	-92%
Interdepartmental Charges	130,870	138,940	138,940	136,110	-2%
Total Operating Budget	1,423,448	1,513,090	1,365,700	1,288,860	-15%
Non-Operating Expenditures	121,028	121,060	120,060	185,000	53%
Total Planning Budget	\$1,544,476	\$1,634,150	\$1,485,760	\$1,473,860	-10%

Personnel Summary	11.50	11.50	11.50	11.50
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Significant Changes:

\$82,000 reduction in legal and professional contractual services.
 Elimination of Historic Preservation Grant (\$40,000).
 \$15,000 reduction in overtime.
 \$6,600 reduction in printing and binding.
 \$6,400 reduction in recording secretary services.
 Current Planning increases due to non-operating expenditures relating to General Plan.

Community Development

Code Compliance Division Summary

Purpose Statement

To preserve and improve the integrity of neighborhood environments and ensure cleaner, healthier and safer quality of life for the community by ensuring compliance with specific City, Housing, Building, and Zoning codes and maintain positive relations by promoting a spirit of cooperation, and encouraging voluntary compliance through reasonable compliance timeframes, education, enforcement and abatement.

Code Compliance Division Services

- Receive community concerns and complaints regarding violations of the Public Nuisance, Uniform Housing, Zoning, Sign, Noise and specific City Codes.
- Investigate and resolve complaints.
- Support and assist the Neighborhood Pride program.
- Inspect tenant housing complaints.
- Manage and implement the Volunteer Code Compliance program.
- Manage and implement weed abatement and graffiti abatement programs.

Program Summary	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Bud 10 To Bud 11
Code Compliance	604,973	676,460	595,380	507,330	-25%
Weed Abatement	188,920	111,000	106,400	150,900	36%
Total Code Compliance Budget	\$793,893	\$787,460	\$701,780	\$658,230	-16%

Category Expenditure Summary	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Bud 10 To Bud 11
Personnel	448,652	479,440	423,050	330,740	-31%
Supplies	1,386	4,750	3,560	1,100	-77%
Contractual Services	267,945	221,360	193,260	245,430	11%
Other Charges	60	80	80	80	0%
Interdepartmental Charges	75,850	81,830	81,830	80,880	-1%
Total Operating Budget	793,893	787,460	701,780	658,230	-16%
Non-Operating Expenditures	0	0	0	0	0%
Total Code Compliance Budget	\$793,893	\$787,460	\$701,780	\$658,230	-16%

Personnel Summary	4.50	4.50	4.50	4.50
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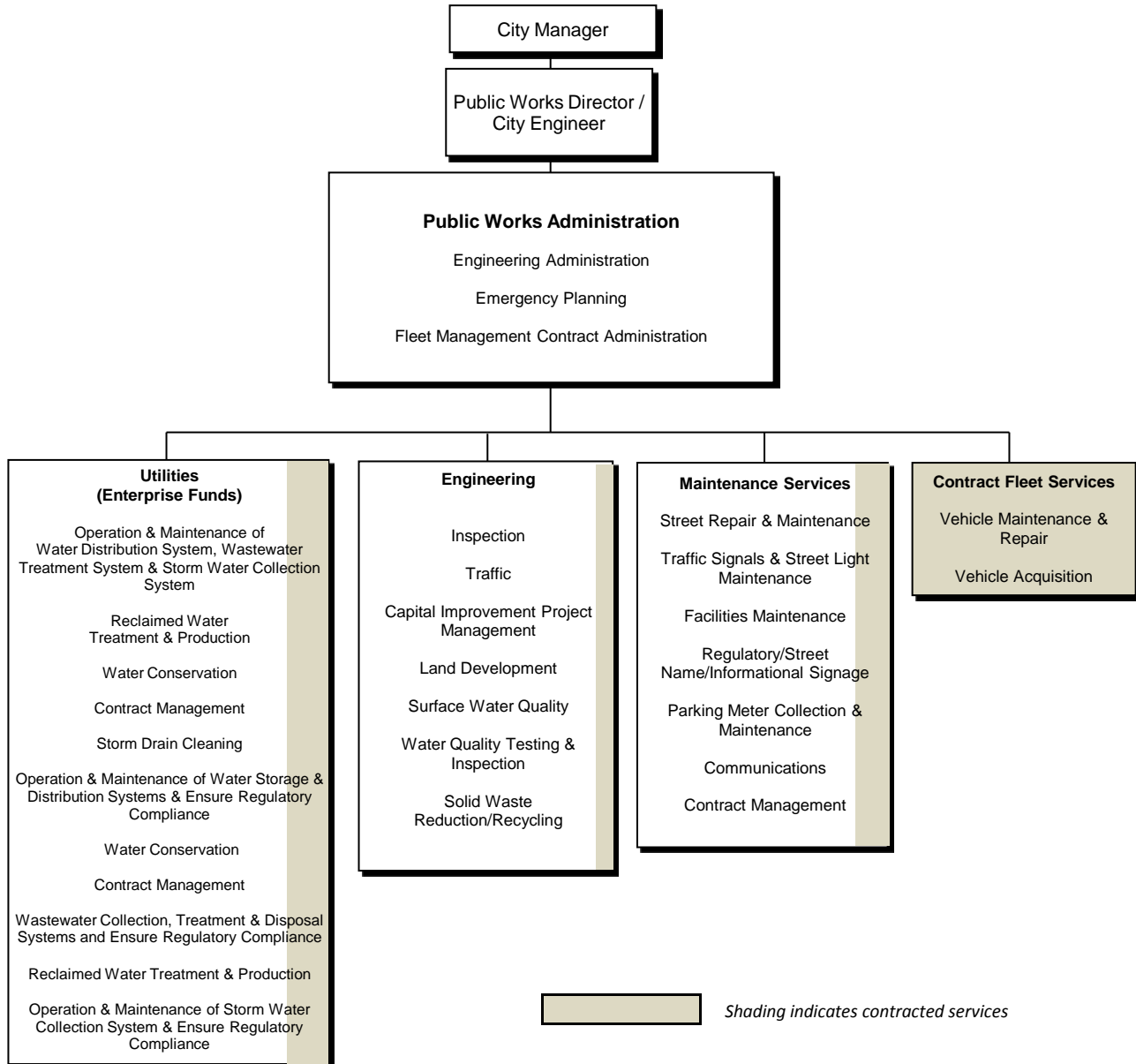
Significant Changes:

\$44,500 increase in weed abatement to clear 3 city-owned canyons.
 Freeze of 2 vacant positions resulting in \$203,000 in personnel cost savings.
 \$14,000 decrease in graffiti removal.

Public Works

Department Overview:

The Public Works Department consists of the Public Works Administration, Engineering, Public Works Maintenance Services, Utilities and Environmental divisions. The department is responsible for developing, operating and maintaining City infrastructure, providing safe water supplies, providing proper sanitary disposal of waste and improving local water quality.



Public Works

Department Summary

Department Summary	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Bud 10 To Bud 11
Public Works Admin.	491,513	1,107,770	1,098,280	508,800	-54%
Engineering	2,920,238	3,711,960	3,623,010	2,940,510	-21%
Maintenance	3,199,582	3,484,930	3,474,900	3,716,070	7%
Total Public Works Budget	\$6,611,333	\$8,304,660	\$8,196,190	\$7,165,380	-14%

Category Expenditure Summary	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Bud 10 To Bud 11
Personnel	4,763,674	5,064,290	4,906,510	5,068,390	0%
Supplies	327,555	380,260	378,880	378,660	0%
Contractual Services	649,293	1,611,290	1,574,630	555,110	-66%
Other Charges	8,224	200,400	167,400	190,750	-5%
Interdepartmental Charges	706,732	590,230	742,860	744,470	26%
Total Operating Budget	6,455,478	7,846,470	7,770,280	6,937,380	-12%
Non-Operating Expenditures	155,855	458,190	425,910	228,000	-50%
Total Public Works Budget	\$6,611,333	\$8,304,660	\$8,196,190	\$7,165,380	-14%

Personnel Summary	44.25	42.25	42.25	43.00
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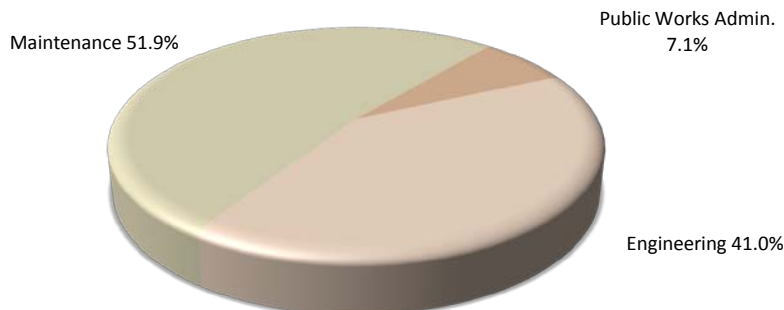
Accomplishments for FY 2010

- Increased local water supply by completing construction of Well No. 8
- Completed 1st year door to door Universal Waste & Household Hazardous Waste resulting in over 20,000 lbs collected.
- Completed rehabilitation of the City's pier.
- Successfully completed SONGS Emergency Planning.
- Repaired 400 trip hazard locations under Sidewalk Repair Program.
- Completed Safe Route to School sidewalk improvements on Avenida Palizada.
- Completed installation of 5 new pay stations for Linda Lane & North Beach and finished Pier Bowl parking meter project.
- Diversified water supply by executing a participation agreement for the Dana Point Desalination and Upper Chiquita Reservoir projects.
- Design of recycled water system expansion including Water Reclamation process and distribution system improvements.

Key Initiatives for FY 2011

- Construct El Camino Real & Avenida Pico intersection improvements.
- Obtain approval for a State Revolving Fund Loan to assist with financing the City's recycled water expansion and start construction of the improvements.
- Coordinate completion for Bellota landslide repairs.
- Develop program for renewal of Street Improvement Program.
- Coordinate completion of Marblehead Coastal improvements with bonding company.
- Continue implementation of facilities maintenance restructure and consolidation.

Public Works Summary



Public Works

Administration Division Summary

Purpose Statement

The Public Works Administration provides integrated management of the Engineering, Maintenance, Utilities, and Emergency Planning Divisions to ensure timely, cost effective and efficient delivery of services to all City Departments and the public in accordance with federal, state, and local regulations.

Administration Services

- Direct the Engineering division of the City.
- Oversees the Maintenance division, which includes streets, traffic signs, signals, street lights, facilities, public parking lots, meters and street sweeping services.
- Directs the Water, Waste Water and Storm Drain utility divisions.
- Develop and implement emergency response operating plans within the Emergency Planning program.

Program Summary - General Fund	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Bud 10 To Bud 11
Public Works Admin.	308,991	905,580	896,910	306,160	-66%
Emergency Planning	182,522	202,190	201,370	202,640	0%
Total Public Works Admin Budget	\$491,513	\$1,107,770	\$1,098,280	\$508,800	-54%

Category Expenditure Summary	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Bud 10 To Bud 11
Personnel	363,922	378,220	373,170	385,930	2%
Supplies	11,319	16,400	18,700	14,450	-12%
Contractual Services	26,625	619,190	612,570	10,030	-98%
Other Charges	387	980	860	1,610	64%
Interdepartmental Charges	89,260	92,980	92,980	96,780	4%
Total Operating Budget	491,513	1,107,770	1,098,280	508,800	-54%
Non-Operating Expenditures	0	0	0	0	0%
Total Public Works Admin Budget	\$491,513	\$1,107,770	\$1,098,280	\$508,800	-54%

Personnel Summary	2.50	2.50	2.50	2.50
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Significant Changes:

\$601,390 reduction in contractual services due to distribution of a one-time legal settlement in FY 2010.

\$3,670 reduction in travel and training.

Public Works

Engineering Division Summary

Purpose Statement

To provide professional engineering services for the planning, design, construction, inspection and maintenance of City infrastructure to meet existing and future demands for adequate services, that include transportation, water supply and distribution, sewage collection and treatment, environmental protection, and drainage collection and conveyance.

Engineering Division Services

- Provide engineering design, administration and construction of public works projects.
- Issue permits for grading, construction inspection, and well permits for residential and commercial developments.
- Provide transportation, traffic, and parking services.
- Process development projects and coordinate with Planning and Building divisions for review of development projects.
- Conduct inspections of grading, water, sewer, streets, drainage and City facility projects to ensure conformance with approved plans and specifications.

Program Summary - General Fund	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Bud 10 To Bud 11
Engineering Administration	-177,722	39,390	-16,900	-306,180	-877%
Inspection	258,833	271,540	271,280	273,180	1%
Traffic	459,161	576,210	547,650	506,090	-12%
Design & General Engineering	1,608,285	1,516,160	1,512,320	1,532,420	1%
Major Street Maintenance	771,681	1,308,660	1,308,660	935,000	-29%
Total Engineering Budget	\$2,920,238	\$3,711,960	\$3,623,010	\$2,940,510	-21%

Category Expenditure Summary	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Bud 10 To Bud 11
Personnel	2,792,919	3,012,790	2,851,220	2,910,020	-3%
Supplies	12,641	16,450	14,410	12,850	-22%
Contractual Services	-208,088	36,960	23,700	-503,590	-1463%
Other Charges	7,137	198,440	166,010	188,400	-5%
Interdepartmental Charges	159,774	-10,870	141,760	149,830	-1478%
Total Operating Budget	2,764,383	3,253,770	3,197,100	2,757,510	-15%
Non-Operating Expenditures	155,855	458,190	425,910	183,000	-60%
Total Engineering Budget	\$2,920,238	\$3,711,960	\$3,623,010	\$2,940,510	-21%

Personnel Summary	24.50	21.50	21.50	21.50
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Significant Changes:

\$102,000 reduction in personnel expenses due to elimination of Associate Civil Engineer position in FY 2010.

\$78,000 reduction in professional services, based primarily on the elimination traffic modeling services that will instead be completed as part of the General Plan.

\$6,850 reduction in travel and training.

Sidewalk repair costs decrease from \$388,400 in FY 2010 to \$135,000 in FY 2011.

\$75,180 reduction in the recovery of costs related to projects within other funds.

Public Works

Maintenance Division Summary

Purpose Statement

To provide proactive and cost effective maintenance support services for the City's facilities and structures to achieve their maximum expected design life and to ensure a safe environment for the public and city employees.

Maintenance Division Services

- Maintain and repair City-owned streets, sidewalks, traffic signals, traffic signs, street striping, parking meters, street lights and unimproved storm drains.
- Maintain City facilities and communications system.
- Manage contract fleet maintenance and street sweeping programs.
- Support Engineering Division (traffic and transportation) for the managed flow of traffic through the coordination of traffic signals.
- Support the Street Improvement Program, Major Street Maintenance and Slurry Seal programs.

Program Summary	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Bud 10 To Bud 11
Traffic Signals	550,158	590,480	585,530	585,410	-1%
Traffic Maintenance	326,443	298,150	297,730	301,830	1%
Maintenance Services Admin.	368,247	431,720	431,080	433,910	1%
Senior Center Facility	0	0	0	30,600	100%
Street Maintenance & Repair	742,442	843,250	854,250	831,530	-1%
Parking Maintenance	176,438	199,970	202,600	266,050	33%
Facilities Maintenance	609,122	662,750	648,740	798,450	20%
Street Lighting	426,732	458,610	454,970	468,290	2%
Total Public Works Maintenance Budget	\$3,199,582	\$3,484,930	\$3,474,900	\$3,716,070	7%

Category Expenditure Summary	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Bud 10 To Bud 11
Personnel	1,606,833	1,673,280	1,682,120	1,772,440	6%
Supplies	303,595	347,410	345,770	351,360	1%
Contractual Services	830,756	955,140	938,360	1,048,670	10%
Other Charges	700	980	530	740	-24%
Interdepartmental Charges	457,698	508,120	508,120	497,860	-2%
Total Operating Budget	3,199,582	3,484,930	3,474,900	3,671,070	5%
Non-Operating Expenditures	0	0	0	45,000	100%
Total Public Works Maintenance Budget	\$3,199,582	\$3,484,930	\$3,474,900	\$3,716,070	7%

Personnel Summary	17.25	18.25	18.25	19.00
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Significant Changes:

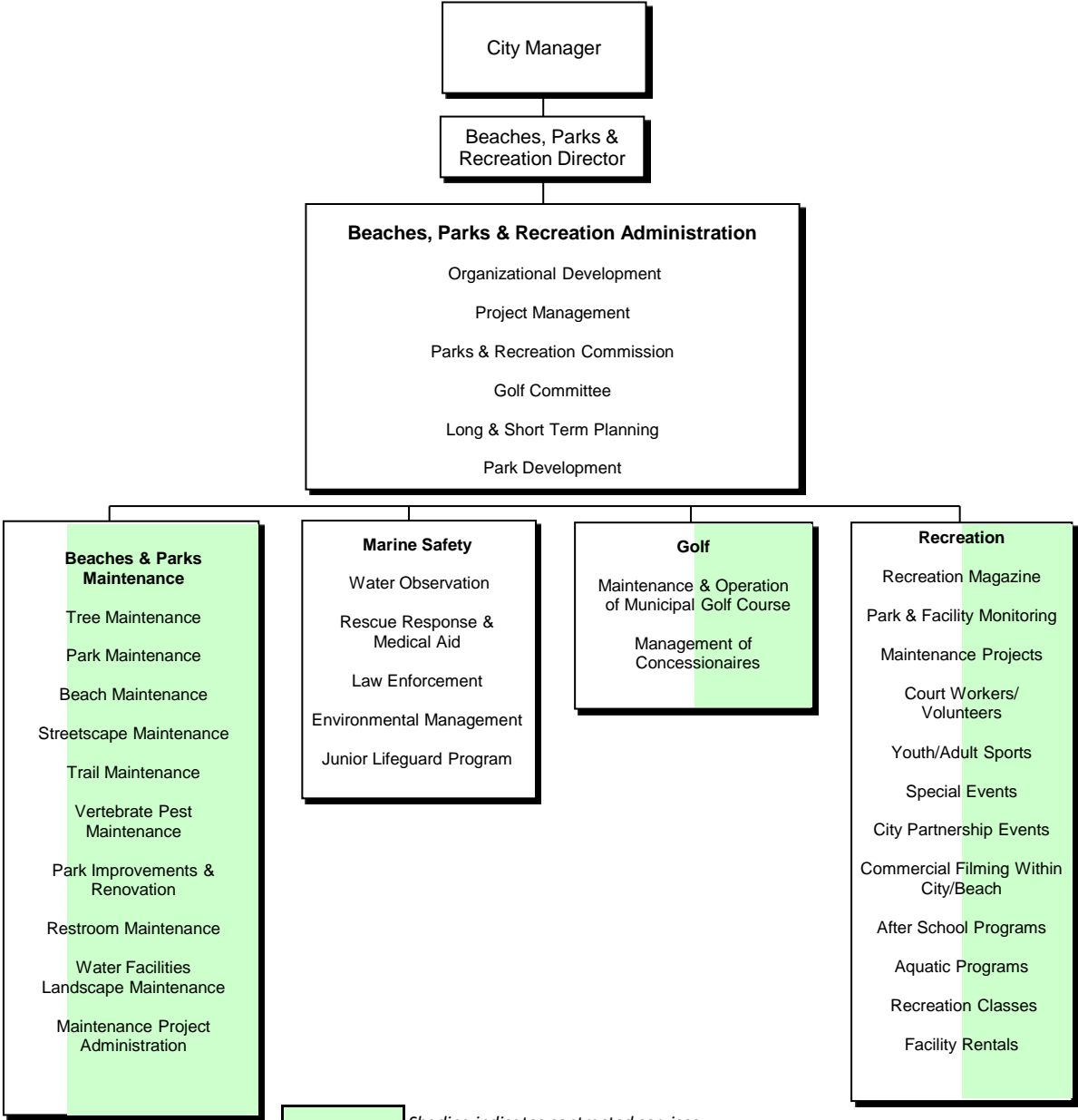
\$99,000 increase in personnel and \$45,000 increase in building maintenance due to transfer to Facilities Maintenance from BPR Maintenance.
 \$29,000 increase in contractual services related to Senior Center maintenance.
 \$25,000 increase in electricity.
 \$24,420 increase in bank merchant fees.



Beaches, Parks & Recreation

Department Overview:

The Beaches, Parks & Recreation Department consists of the Administration, Beaches & Parks Maintenance, Recreation, Marine Safety and Golf divisions. The department oversees several key community resources and historic facilities and seeks to offer a wide range of enriching programs, services and special community events. From our famous pier and beaches, to our beautiful inland trails and hillsides, the department strives to serve the community's needs while helping to celebrate and preserve the many truly unique and special qualities that make San Clemente such an outstanding place to live, work and play.



Beaches, Parks & Recreation

Department Summary

Department Summary	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Bud 10 To Bud 11
Beaches, Parks & Rec. Admin.	486,338	439,550	389,440	440,660	0%
Beaches and Parks Maintenance	4,412,039	6,090,280	5,410,440	4,497,120	-26%
Recreation	2,969,979	3,057,410	2,974,250	2,817,710	-8%
Marine Safety	1,346,371	1,298,690	1,307,470	1,324,860	2%
Total Beaches, Parks & Rec. Budget	\$9,214,727	\$10,885,930	\$10,081,600	\$9,080,350	-17%

Category Expenditure Summary	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Bud 10 To Bud 11
Personnel	4,030,282	4,112,670	4,055,700	4,048,100	-2%
Supplies	427,088	447,010	429,910	398,620	-11%
Contractual Services	3,259,526	3,450,820	3,379,340	3,278,480	-5%
Other Charges	711,229	777,150	728,850	695,660	-10%
Interdepartmental Charges	599,490	543,250	543,250	612,490	13%
Total Operating Budget	\$9,027,615	\$9,330,900	\$9,137,050	\$9,033,350	-3%
Non-Operating Expenditures	187,112	1,555,030	944,550	47,000	-97%
Total Beaches, Parks & Rec. Budget	\$9,214,727	\$10,885,930	\$10,081,600	\$9,080,350	-17%

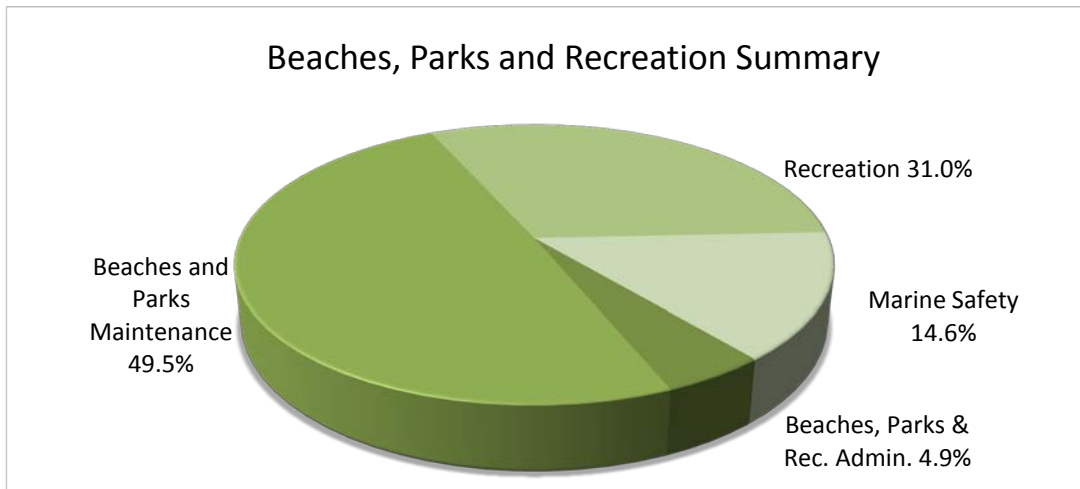
Personnel Summary	34.50	34.50	34.50	33.75
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Accomplishments for FY 2010

- Completed plans for La Pata/Vista Hermosa, phase 1b. Advertised for bids and opened bids in March 2010.
- Applied for \$5 million grant through the State's Park Development Grant Program.
- Completed Golf Course Master Plan Update.
- Received \$92,000 in grant funding and \$8,350 in donations for Recreation programs.
- Received an International Award for Excellence in Programming for the City's work on preventing obesity in children.

Key Initiatives for FY 2011

- Refine the Park Asset Management Inventory System.
- Develop and finalize the Pool Operating Plan for the La Pata Vista Hermosa Aquatics Complex.
- Refine the department's capital improvement and project management process.



Beaches, Parks & Recreation

Administration Division Summary

Purpose Statement

To provide support, direction and oversight to Park Development, Beaches and Parks Maintenance, Recreation, Marine Safety and Golf divisions with an emphasis on community needs, environmental conservation, conserving historic facilities, providing enriching programs and special community events, and service to the public in an enjoyable and safe manner. Provides planning, design, capital budgeting, construction management and project implementation of quality recreational facilities in a safe, fiscally responsible, and sustainable manner.

Beaches, Parks & Recreation Administration Services

- Direct the Beaches, Parks and Recreation divisions of the City.
- Provide staff assistance to the Development Management Team, Parks & Recreation Commission and Golf Committee.
- Provide project and construction management on park, trail and beach capital projects.
- Provide professional design and technical support for BP&R and General Fund projects.

Program Summary	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Bud 10 To Bud 11
Beaches, Parks & Rec. Admin.	391,230	351,880	312,660	360,410	2%
Parks Development	95,108	87,670	76,780	80,250	-8%
Total BP&R Administration Budget	\$486,338	\$439,550	\$389,440	\$440,660	0%

Category Expenditure Summary	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Bud 10 To Bud 11
Personnel	463,957	432,910	393,290	454,660	5%
Supplies	7,000	6,300	5,360	4,680	-26%
Contractual Services	-42,446	-51,800	-60,980	-73,300	42%
Other Charges	2,937	3,750	3,380	3,650	-3%
Interdepartmental Charges	39,890	48,390	48,390	48,470	0%
Total Operating Budget	\$471,338	\$439,550	\$389,440	\$438,160	0%
Non-Operating Expenditures	15,000	0	0	2,500	100%
Total BP&R Administration Budget	\$486,338	\$439,550	\$389,440	\$440,660	0%

Personnel Summary	4.00	4.00	4.00	4.00
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Significant Changes:

Vacant Management Analyst position is unfunded for FY 2011.
 \$9,900 reduction in printing and binding (trail maps).
 \$9,000 reduction in professional services for miscellaneous projects.

Beaches, Parks & Recreation

Beaches & Parks Maintenance Division Summary

Purpose Statement

To maintain and preserve beaches, parks, medians, City maintenance landscapes, the City's urban forest and the pier in an efficient, safe and cost-effective manner.

Beaches & Parks Maintenance Services

- Oversee maintenance for beach, parks, trails, streetscapes, public trees, and the utilities facilities landscape.
- Manage maintenance contractors to ensure compliance with expected service levels.
- Groom and clean sand on City beaches.
- Maintain park playground equipment to safety standards regulated by the Federal Government.

Program Summary	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Bud 10 To Bud 11
Trail Maintenance	134,794	160,550	183,550	160,040	0%
Street Median & Trees	359,843	338,000	320,000	325,000	-4%
Streetscapes	467,256	509,050	512,950	514,380	1%
Park Maintenance	1,680,709	2,421,820	2,122,330	1,691,730	-30%
Beach Maintenance	417,867	1,198,290	835,190	387,830	-68%
B & P Maintenance Admin.	1,065,248	1,158,680	1,149,820	1,143,570	-1%
Steed Park Maintenance	286,322	303,890	286,600	274,570	-10%
Total Beaches & Parks Maint. Budget	\$4,412,039	\$6,090,280	\$5,410,440	\$4,497,120	-26%

Category Expenditure Summary	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Bud 10 To Bud 11
Personnel	870,503	888,180	879,440	889,140	0%
Supplies	253,828	301,450	284,820	257,600	-15%
Contractual Services	2,951,133	3,183,920	3,138,070	3,082,970	-3%
Other Charges	755	1,150	970	950	-17%
Interdepartmental Charges	190,880	216,410	216,410	221,960	3%
Total Operating Budget	\$4,267,099	\$4,591,110	\$4,519,710	\$4,452,620	-3%
Non-Operating Expenditures	144,940	1,499,170	890,730	44,500	-97%
Total Beaches & Parks Maint. Budget	\$4,412,039	\$6,090,280	\$5,410,440	\$4,497,120	-26%

Personnel Summary	8.75	8.75	8.75	8.00
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Significant Changes:

- \$69,000 reduction in maintenance of landscaping.
- \$68,000 reduction in other professional services.
- \$41,850 reduction in horticultural and other operating supplies.
- \$10,000 reduction in rental of buildings.

Beaches, Parks & Recreation

Recreation Division Summary

Purpose Statement

To promote health, wellness, and quality of life through services and programs that strengthen a sense of place and community, promote cultural unity, and facilitate neighborhood and community problem solving.

Recreation Services

- Develop and implement a variety of recreation programs and events for the community.
- Coordinate City services for community partnered events.
- Collaborate with community organizations to acquire funding and resources for programs.
- Provide exceptional customer service to residents.
- Facilitate appropriate use of public facilities and parks through permit process.

Program Summary	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Bud 10 To Bud 11
Beach Club	85,448	73,480	71,990	66,700	-9%
Community Center	492,857	445,860	443,440	432,920	-3%
Senior Center	25,532	29,890	31,250	30,260	1%
Community Services	1,175,580	1,320,680	1,274,290	1,198,790	-9%
Swimming Pool	546,931	553,290	513,140	522,300	-6%
Steed Park	78,472	80,500	79,700	80,490	0%
Recreation Programs/Events	565,159	553,710	560,440	486,250	-12%
Total Recreation Budget	\$2,969,979	\$3,057,410	\$2,974,250	\$2,817,710	-8%

Category Expenditure Summary	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Bud 10 To Bud 11
Personnel	1,585,629	1,681,780	1,659,980	1,550,860	-8%
Supplies	126,809	94,660	97,830	94,440	0%
Contractual Services	334,320	300,570	283,780	254,130	-15%
Other Charges	706,487	771,190	723,450	690,010	-11%
Interdepartmental Charges	204,450	209,210	209,210	228,270	9%
Total Operating Budget	\$2,957,695	\$3,057,410	\$2,974,250	\$2,817,710	-8%
Non-Operating Expenditures	12,284	0	0	0	0%
Total Recreation Budget	\$2,969,979	\$3,057,410	\$2,974,250	\$2,817,710	-8%

Personnel Summary	14.50	14.50	14.50	14.50
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Significant Changes:

\$130,920 reduction in personnel costs, primarily due to frozen Recreation Supervisor position and a significant reduction in part-time salaries.

\$46,200 reduction in expenses to contract class instructors.

\$24,010 net reduction in recreation special events due to reduction in teen excursions and Holly Jolly Hoopla.

\$19,500 increase in program revenues due to increases in prices.

\$3,290 reduction in travel and training.

Beaches, Parks & Recreation

Marine Safety Division Summary

Purpose Statement

To maximize the safety and well-being of visitors to San Clemente's beach and marine environment through comprehensive public education, preventive measures, and responsive emergency intervention.

Marine Safety Services

- Provide water observation, rescue response, medical aid and law enforcement services.
- Provide instructional water safety programs through the junior lifeguard, school education, community outreach and media programs.

Program Summary	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Bud 10 To Bud 11
Operations Rescue	1,274,068	1,224,960	1,238,830	1,248,480	2%
Prevention and Education	72,303	73,730	68,640	76,380	4%
Total Marine Safety Budget	\$1,346,371	\$1,298,690	\$1,307,470	\$1,324,860	2%

Category Expenditure Summary	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Bud 10 To Bud 11
Personnel	1,110,193	1,109,800	1,122,990	1,153,440	4%
Supplies	39,451	44,600	41,900	41,900	-6%
Contractual Services	16,519	18,130	18,470	14,680	-19%
Other Charges	1,050	1,060	1,050	1,050	-1%
Interdepartmental Charges	164,270	69,240	69,240	113,790	64%
Total Operating Budget	\$1,331,483	\$1,242,830	\$1,253,650	\$1,324,860	7%
Non-Operating Expenditures	14,888	55,860	53,820	0	-100%
Total Marine Safety Budget	\$1,346,371	\$1,298,690	\$1,307,470	\$1,324,860	2%

Personnel Summary	7.25	7.25	7.25	7.25
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Significant Changes:

Increase of \$14,130 in hourly part-time salaries.

Special Revenue Funds are used to account for the proceeds of specific revenue sources that are restricted by law or administrative action to expenditures for specific purposes.

Special Revenue Funds

Street
Improvement
Fund

Gas Tax Fund

Miscellaneous
Grants Fund

Air Quality
Improvement
Fund

Police Grants
Fund

Reserve Fund

The Redevelopment Low and Moderate Income Fund is located in the Redevelopment Agency Funds Section of this Budget.

Street Improvement Fund

042-848

Description: The Street Improvement Fund, a benefit assessment district approved by the City Council on July 19, 1995, was established to provide a designated fund for the rehabilitation of City streets. This assessment district expires at the end of FY 2011.

Funding Source: Revenues are generated from a benefit assessment district, investment earnings, transfers from the Gas Tax Fund and contributions from the City's General Fund. In addition, Water and Sewer projects are coordinated with street improvement projects to minimize surface reconstruction costs. Funding for these projects are transferred in from the applicable Water and Sewer Depreciation Reserves.

Legal Basis: This fund was approved by City Council action on March 15, 1995. Expenditures in this fund are restricted.

Budget Overview: Revenues for FY 2011 include \$660,000 of special assessments, interest earnings of \$61,470 and transfers from other funds of \$1,517,880. Expenditures include capital improvements of \$2.7 million for street projects. Major projects include Calle De Los Molinos (\$1.1M) and Calle Amanecer - Phase II (\$0.7M).

Fund Balance: Fund balance will be \$204,490 at the end of FY 2011. The Street Assessment District expires during FY 2011. A proposal to renew the Assessment district will be presented to voters in FY 2011.

Description	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Budget 10 To Budget 11
Beginning Balance	\$3,561,157	\$4,747,760	\$4,747,760	\$1,189,280	-75%
Revenues:					
Street Improvement Assessments	656,453	660,000	663,000	660,000	0%
Penalties on Delinquent Taxes	2,826	1,000	3,100	1,000	0%
Federal Grants	0	500,000	500,000	0	-100%
Transportation Bond Program (Prop 1B)	0	500,000	690,000	0	-100%
Interest Earnings	203,726	89,910	99,000	61,470	-32%
Miscellaneous Income	3,917	0	0	0	0%
Transfer from 2106 Gas Tax Fund	570,300	587,410	587,410	605,000	3%
Transfer from General Fund	671,960	692,120	692,120	712,880	3%
Transfer from Local Drainage Fund	0	30,000	30,000	0	-100%
Transfer from Sewer Depreciation	65,749	165,000	165,000	100,000	-39%
Transfer from Water Depreciation	52,478	100,000	100,000	100,000	0%
Total Revenues	2,227,409	3,325,440	3,529,630	2,240,350	-33%
Expenditures:					
Supplies	191	10,300	10,250	10,300	0%
Contractual Services	244,933	470,000	410,000	460,000	-2%
Other Charges	1,997	3,000	3,000	3,000	0%
Capital Improvements*	793,688	7,730,670	6,664,860	2,730,000	-65%
Interdepartmental Charges	0	0	0	21,840	100%
Interfund Transfers	0	42,140	0	0	-100%
Total Expenditures	1,040,809	8,256,110	7,088,110	3,225,140	-61%
Ending Balance	\$4,747,757	-\$182,910	\$1,189,280	\$204,490	-212%

Street Improvement Fund

*Detail of Capital Improvements:	FY 2009	FY 2010	FY 2010	FY 2011	% Bud 10
	Actual	Adj Budget	Projected	Approved	To Bud 11
Pavement Mgmt. Syst. Upgrade	0	88,110	88,110	0	-100%
Pavement Core Drilling	0	9,700	9,700	0	-100%
Avenida Del Presidente Phase I	9,500	0	0	0	0%
Avenida Del Presidente Phase II	303	0	0	0	0%
Calle De Los Molinos	0	494,230	0	1,060,000	114%
Calle Valle	0	324,580	0	620,000	91%
Calle Negocio	2,562	0	0	0	0%
South Ola Vista Phase I	89,800	2,297,550	2,297,550	0	-100%
Portico Del Sur/Norte	663,027	110,000	110,000	0	-100%
South Ola Vista Phase II	28,496	1,721,500	1,721,500	0	-100%
Calle Amanecer - Phase I	0	622,000	450,000	0	-100%
Calle Guadalajara Rehabilitation	0	623,000	623,000	0	-100%
Calle Recodo	0	210,000	210,000	0	-100%
Calle Sombra	0	275,000	275,000	0	-100%
Via Amapola Rehabilitation	0	170,000	170,000	0	-100%
Via Bellota Rehabilitation	0	150,000	75,000	0	-100%
Vista Montana - Phase I	0	625,000	625,000	0	-100%
Calle Amanecer - Phase II	0	0	0	700,000	100%
Calle Cordillera	0	0	0	350,000	100%
Machinery and Equipment	0	10,000	10,000	0	-100%
Total Capital Improvements	\$793,688	\$7,730,670	\$6,664,860	\$2,730,000	-65%

Gas Tax Fund

012-861

Description: The Gas Tax Fund is utilized for new construction and the reconstructing of City streets and the placement of asphalt concrete overlays of one inch or more in thickness. The fund also provides for the improvement and maintenance of county arterial bikeways and pedestrian walkways.

Funding Source: The main sources of revenues for this fund are 2105, 2106, 2107, 2107.5 Gas Tax monies, Measure M monies, and Traffic Congestion Relief funds.

Legal Basis: This fund is governed by the California Street & Highways Code. Expenditures in this fund are restricted.

Budget Overview: Revenues for this fund include Gas taxes, Measure M taxes, Federal grants, and other State program receipts. Major projects for FY 2011 are Max Berg Plaza Park Sidewalk Improvements, Sarmentoso and Los Mares/Vaquero Street Reconstruction projects. Contractual Services decrease from FY 2010 due to the completion of the "Go Local" Transit study in the amount of \$231,000. Transfers include \$605,000 to the Street Improvement Program and \$662,700 to the General Fund.

Fund Balance: Fund balance will decrease to \$1.1 million at the end of FY 2011.

Description	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Budget 10 To Budget 11
Beginning Balance	\$3,113,338	\$3,593,370	\$3,593,370	\$1,706,800	-53%
Revenues:					
2106 Apportionment	324,991	270,000	229,000	228,000	-16%
2105 Apportionment (Prop. 111)	466,392	400,000	362,000	360,000	-10%
Measure M Apportionment	651,739	640,820	554,000	575,000	-10%
Measure M Grant	0	110,000	110,000	0	-100%
A.H.R.P. Grant	713,361	0	0	0	0%
T.E.A. Grant	1,564,159	0	0	0	0%
Traffic Congestion Relief AB2928	575,303	600,000	610,000	630,000	5%
"Go Local" Transit Program	5,259	230,750	230,750	0	-100%
City Aid Program (Prop 42)	0	0	226,090	0	0%
2107 Apportionment	623,353	555,000	482,000	480,000	-14%
2107.5 Apportionment	7,500	7,500	7,500	7,500	0%
OCTA Senior Transportation	52,026	69,000	59,000	59,000	-14%
Transportation Bond Program (Prop. 1B)	0	500,000	401,590	0	-100%
Interest Earnings	105,743	45,960	68,350	51,470	12%
Other Federal Grants	0	397,160	460,360	594,000	50%
Other Governmental Revenues	600,000	0	0	0	0%
Miscellaneous Revenues	75,229	0	6,100	0	0%
Transfer from General Fund	921,795	122,300	13,800	14,760	-88%
Transfer from Misc Grants Fund	0	0	0	150,000	100%
Transfer from Other Funds	610	0	0	0	0%
Total Revenues	6,687,460	3,948,490	3,820,540	3,149,730	-20%
Expenditures:					
Supplies	18	50	100	100	100%
Contractual Services	13,699	462,150	461,900	113,300	-75%
Other Charges	65,632	69,000	69,000	74,000	7%
Capital Improvements*	4,788,863	4,488,410	3,840,860	2,200,000	-51%
Interfund Charges	70,780	134,840	134,840	72,740	-46%
Transfer to Street Improvement	570,300	587,410	587,410	605,000	3%
Transfer to General Fund	698,135	640,000	560,000	662,700	4%
Transfer to Misc Grants Fund	0	23,000	23,000	0	-100%
Transfer to Storm Drain Fund	0	30,000	30,000	0	-100%
Total Expenditures	6,207,427	6,434,860	5,707,110	3,727,840	-42%
Ending Balance	\$3,593,371	\$1,107,000	\$1,706,800	\$1,128,690	2%

Gas Tax Fund

*Detail of Capital Improvements:	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Budget 10 To Budget 11
Rail Corridor Pedestrian Trail	1,740,635	796,270	796,270	0	-100%
North El Camino Real	3,275	75,000	9,450	0	-100%
129 San Pablo Retaining Wall Drainage	13,820	173,510	0	0	-100%
Camino Capistrano Street Rehabilitation	936,495	20,000	0	0	-100%
Camino De Los Mares	77,507	20,000	0	0	-100%
P. Desecha Canada/PCH Bridge Rehab.	29,292	261,900	261,900	0	-100%
South El Camino Real II	562,248	20,000	20	0	-100%
Ave Pico & Calle Industrias Traffic Sig. Upg.	0	285,000	285,000	0	-100%
Camino Del Rio & Ave. La Pata Extension	0	135,770	135,770	0	-100%
Ave de la Estrella/Ave Pres. Traffic Signals	0	275,000	275,000	0	-100%
Ave Palizada Sidewalk Improvements	53,517	538,570	538,570	0	-100%
Avenida de la Estrella	16,352	683,650	350,000	0	-100%
Calle Fierros	107,723	0	0	0	0%
Calle Ganadero	215,592	0	0	0	0%
Calle Heraldo	413,021	60,000	60,000	0	-100%
Calle Penasco	169,541	35,000	35,000	0	-100%
Calle Vicente	300,611	0	0	0	0%
Trafalgar Lane	90,741	15,000	140	0	-100%
Via Blanco	55,166	15,000	15,000	0	-100%
North Beach Crossing Improvements	0	100,000	100,000	0	-100%
Calle Nuevo Reconstruction	0	784,000	784,000	0	-100%
Calle Piedras Rehabilitation	0	48,000	48,000	0	-100%
Max Berg Plaza Park Sidewalk Improvements	0	0	0	800,000	100%
Sarmentoso	0	0	0	700,000	100%
Los Mares/Vaquero Street Reconstruction	0	0	0	700,000	100%
Software	3,327	146,740	146,740	0	-100%
Total Capital Improvements	\$4,788,863	\$4,488,410	\$3,840,860	\$2,200,000	-51%

Miscellaneous Grants Fund

017-990

Description: The Miscellaneous Grants Fund is comprised of Federal Housing and Urban Development Community Development Block Grants (C.D.B.G.) and other grants received by the City for various projects related to community programs and public improvements.

Funding Source: The major source of revenue for this fund is C.D.B.G. monies. Expenditures in this fund are restricted.

Budget Overview: Housing rehabilitation for low income households and funding for sidewalk repairs continue to be the major program initiatives funded for FY 2011. The fund includes a \$179,830 Sidewalk Program grant in addition to other CDBG grants.

Fund Balance: Fund balance is budgeted to be \$33,080 by the end of FY 2011.

Description	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Budget 10 To Budget 11
Beginning Balance	-\$189,973	-\$38,540	-\$38,540	\$12,920	-134%
Revenues:					
CDBG Home Rehabilitation	79,836	106,200	106,200	75,000	-29%
Sidewalk Program Grant	194,000	372,710	315,810	179,830	-52%
Sidewalk Recovery Grant	0	107,000	130,000	0	-100%
Commercial Rehabilitation Grant	26,347	47,050	47,050	25,000	-47%
Public Services Grant	59,087	59,200	59,200	64,580	9%
CDBG Administration Grant	72,143	79,000	71,420	86,100	9%
Program Income	571	0	20,000	20,000	100%
Transfer From 2106 Gas Tax Fund	0	23,000	23,000	0	-100%
Total Revenues	431,984	794,160	772,680	450,510	-43%
Expenditures:					
Personnel	47,962	59,100	60,840	62,210	5%
Contractual Services	124,504	200,320	135,600	117,440	-41%
Other Charges	79,095	39,000	45,500	44,580	14%
Capital Outlay	6,038	445,810	445,810	0	-100%
Interfund Transfers	17,088	27,110	27,110	199,830	637%
Interfund Charges	5,860	6,360	6,360	6,290	-1%
Total Expenditures	280,547	777,700	721,220	430,350	-45%
Ending Balance	-\$38,536	-\$22,080	\$12,920	\$33,080	-250%
Programs:					
C.D.B.G. Housing Rehabilitation					
Contractual Services	79,836	139,870	83,050	75,000	-46%
Other Charges	37,096	0	6,500	0	0%
C.D.B.G. Commercial Rehabilitation					
Contractual Services	26,347	47,050	47,050	25,000	-47%
Public Services					
Other Charges	41,999	39,000	39,000	44,580	14%
Transfer to General Fund	17,088	27,110	27,110	20,000	-26%
City Administration					
Personnel	47,962	59,100	60,840	62,210	5%
Contractual Services	18,321	13,400	5,500	17,440	30%
Interdepartmental Charges	5,860	6,360	6,360	6,290	-1%
Public Facility/Infrastructure					
Ola Vista Sidewalk - Phase I and II	0	315,810	315,810	0	-100%
Palizada Sidewalk - Recovery Grant	0	130,000	130,000	0	-100%
Capital Outlay - Sidewalks	6,038	0	0	0	0%
Transfer to Gas Tax Fund	0	0	0	179,830	100%
Total Expenditures	\$280,547	\$777,700	\$721,220	\$430,350	-45%

Air Quality Improvement Fund

019-819

Description: The Air Quality Improvement Fund is utilized for programs designed to reduce air pollution from motor vehicles pursuant to either the California Clean Air Act of 1988 and/or the South Coast Air Quality Management District's (AQMD) plan prepared pursuant to Section 40460 of the California Health and Safety Code.

Funding Source: This fund receives revenue from the South Coast Air Quality Management District which levies a fee on motor vehicles registered within the District. Forty percent of the fees collected are distributed to cities in the district that have adopted mobile source air pollution reduction ordinances.

Legal Basis: The fees collected to support this fund are governed by the provisions of Section 44223 of the California Health and Safety Code. The City adopted Ordinance No. 1047 on April 17, 1991. This ordinance requires that the fees received be deposited into a separate Air Quality Improvement Fund, and be used for programs described above. Expenditures in this fund are restricted.

Budget Overview: Revenues of \$84,320 are budgeted to be received during FY 2011. Expenditures of \$100,000 for traffic calming improvements are budgeted in FY 2011.

Fund Balance: Fund balance will decrease to \$69,250 by the end of FY 2011.

Description	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Budget 10 To Budget 11
Beginning Balance	\$241,252	\$233,350	\$233,350	\$84,930	-64%
Revenues:					
Pollution Subventions	79,277	80,000	80,000	80,000	0%
Interest Earnings	9,447	4,460	4,950	4,320	-3%
Total Revenues	88,724	84,460	84,950	84,320	0%
Expenditures:					
Contractual Services	96,627	233,370	233,370	100,000	-57%
Total Expenditures	96,627	233,370	233,370	100,000	-57%
Ending Balance	\$233,349	\$84,440	\$84,930	\$69,250	-18%

Police Grants Fund

002-217

Description: The Police Grants Fund was established in 2001 to track various Federal and State grants, donations to the Police Services programs and narcotic forfeiture monies.

Funding Source: This fund receives revenue from Federal grants (Local Law Enforcement Block Grant - LLEBG), State grants (Supplemental Law Enforcement and COPS), donations (Chaplains, Neighborhood Watch, Character Counts) and narcotic forfeitures. The grant monies from Local Law Enforcement and Supplemental Law Enforcement must be used for "front-line" enforcement such as additional personnel or field equipment. These are awarded on an annual basis. The COPS grant is allocated to the City from the State for the purpose of ensuring public safety. Donations are received from the community and local businesses for specific programs presented by the Sheriff's Department. Narcotic forfeiture monies are received from the Federal government for the City's participation in activities that recover cash or assets from convicted drug offenders.

Legal Basis: The fees collected to support this fund are governed by the provisions of the individual grants and are to be used for programs described above. Expenditures in this fund are restricted.

Budget Overview: A deputy position is partially funded by the COPS grant of \$100,000. Donations to this fund are used to fund the Crime Prevention, Character Counts, Parent Project and Chaplain programs. Program expenses vary depending on the amount of donations received.

Fund Balance: Fund balance will increase to \$17,060 at the end of FY 2011.

Description	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Budget 10 To Budget 11
Beginning Balance	\$2,225	\$16,790	\$16,790	\$48,060	186%
Revenues:					
Federal & State Grants	83,556	163,610	163,610	100,000	-39%
Interest Earnings	55	500	0	0	-100%
Donations from Private Sources	8,659	0	8,300	0	0%
Miscellaneous Income	4,505	0	0	0	0%
Total Revenues	96,775	164,110	171,910	100,000	-39%
Expenditures:					
Contractual Services	65,410	110,430	110,430	100,000	-9%
Other Charges	16,799	29,760	30,210	31,000	4%
Total Expenditures	82,209	140,190	140,640	131,000	-7%
Ending Balance	\$16,791	\$40,710	\$48,060	\$17,060	-58%

Reserve Fund

014-810

Description: The Reserve Fund consists of Accrued Leave, Capital Equipment, Park Asset Replacement and Facilities Maintenance Reserves. The Accrued Leave Reserve maintains funds to pay accrued employee benefits for General Fund employees who terminate during the budget year. The level of the reserve is based on an annual projection of employee retirements. The Capital Equipment Replacement Reserve was established to provide for the replacement of existing General Fund fixed assets as equipment or machinery become unserviceable or obsolete. In 2001, the Facilities Maintenance reserve was established to provide for maintenance of City facilities. In 2010, the Park Asset Replacement reserve was established to set aside funds for replacement of park assets.

Funding Source: Transfers from the General Fund are the major source of revenue used to establish these reserves. Replacement costs are charged directly to each user program for purchased capital equipment. The estimated replacement cost is established by factoring the original purchase price by an annual compounded inflation rate and then dividing the replacement cost by the number of years before replacement is scheduled.

Legal Basis: Expenditures in this fund are unrestricted.

Budget Overview: FY 2011 revenues include a transfer of \$80,000 to fund the Accrued Leave reserve based on the Long Term Financial Plan. Capital Equipment expenditures include a capital project for Traffic Signal Cabinets Replacement. Facilities Maintenance Reserve expenditures include projects for the Community Center Rehabilitation and structural upgrades to Building A at the Corporation Yard.

Fund Balance: Fund Balance is budgeted to be \$2.7 million by the end of FY 2011.

Description	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Budget 10 To Budget 11
Beginning Balance:					
Accrued Leave	563,461	686,180	686,180	646,210	-6%
Capital Equipment	1,020,670	1,109,650	1,109,650	960,140	-13%
Park Asset Replacement	0	0	0	276,100	100%
Facilities Maintenance	978,142	1,043,220	1,043,220	959,970	-8%
Total Beginning Balance	\$2,562,273	\$2,839,050	\$2,839,050	\$2,842,420	0%
Revenues:					
Interest Earnings	120,184	53,750	63,000	52,000	-3%
Miscellaneous Income	4,000	0	0	0	0%
Interfund Transfers	160,000	316,100	316,100	80,000	-75%
Interfund Charges	239,230	229,570	229,570	226,810	-1%
Total Revenues	523,414	599,420	608,670	358,810	-40%
Expenditures:					
Accrued Leave	63,708	150,000	95,200	140,000	-7%
Capital Equipment	121,812	327,390	327,390	167,500	-49%
Facilities Maintenance	61,112	182,710	182,710	175,000	-4%
Total Expenditures	246,632	660,100	605,300	482,500	-27%
Ending Balance:					
Accrued Leave	686,182	589,170	646,210	598,030	2%
Capital Equipment	1,109,653	956,530	960,140	960,710	0%
Park Asset Replacement	0	276,100	276,100	281,150	2%
Facilities Maintenance	1,043,220	956,570	959,970	878,850	-8%
Ending Balance	\$2,839,055	\$2,778,370	\$2,842,420	\$2,718,730	-2%
Expenditures by Category:					
Personnel	63,708	150,000	95,200	140,000	-7%
Capital Outlay*	182,924	510,100	510,100	342,500	-33%
Total	\$246,632	\$660,100	\$605,300	\$482,500	-27%

Reserve Fund

*Detail of Capital Improvements:	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Budget 10 To Budget 11
<i>Capital Equipment Reserve:</i>					
Computer Equipment	0	122,190	122,190	7,500	-94%
Traffic Signal Cabinets/Electrical Svcs Upg	121,812	34,200	34,200	0	-100%
Traffic Signal Cabinets Replacement	0	160,000	160,000	160,000	0%
Three Traffic Signal Battery Backup Systems	0	11,000	11,000	0	-100%
<i>Facilities Maintenance Reserve:</i>					
Marine Safety First Aid Room Renovation	10,000	0	0	0	0%
OHBC: Restroom Fixture Replacement	14,165	18,710	18,710	0	-100%
OHBC: Shower/Restroom Tile Replacement	24,967	0	0	0	0%
Ole Hanson Beach Club Re-roof	0	150,000	150,000	0	-100%
Community Center - Art Gallery Entry Improv	0	14,000	14,000	0	-100%
Community Center Auditorium Stage Light	11,980	0	0	0	0%
Corporation Yard Building A Rehabilitation	0	0	0	50,000	100%
Community Center Rehabilitation	0	0	0	125,000	100%
<i>Total Capital Improvements</i>	\$182,924	\$510,100	\$510,100	\$342,500	-33%

Capital Project Funds account for the purchase or construction of major capital facilities.

Capital Project Funds

Parks
Acquisition and
Development
Fund

Local Drainage
Facilities Fund

RCFPP Fund

Public Facilities
Construction
Fee Fund

Developers
Improvement
Fund

The Redevelopment Agency Capital Project Fund is located in the Redevelopment Agency Funds Section of this Budget.

Parks Acquisition and Development Fund

031-862

Description: The Parks Acquisition and Development Fund was established to account for park development fees from all development sources and to control the distribution of funding for required park projects.

Funding Source: The Parks Acquisition and Development Fund is supported by park development fees.

Legal Basis: Revenues allocated to this fund are based on fees regulated by the Quimby Act. The Quimby Act, a California State law, requires developers to dedicate fees or land for public parks at a ratio of 5 acres per 1,000 residents in the new development. The fees collected are based upon the value of an acre of land within the development area. Expenditures in this fund are restricted.

Budget Overview: Revenues for this fund are derived mostly from development fees and interest on amounts held. The proceeds from the sale of the City's 9-acre parcel will be recognized in the Park Acquisition Fund.

Fund Balance: The fund balance will end FY 2011 with a deficit fund balance of \$11,691,900. Funding from the sale of the City's 9-acre parcel is expected to be received during fiscal year 2011. This will eliminate the proposed negative fund balance.

Description	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Budget 10 To Budget 11
Beginning Balance	\$22,302,293	\$20,297,710	\$20,297,710	-\$11,940,400	-159%
Revenues:					
Park Fees	17,381	10,800	3,000	1,600	-85%
Interest Earnings	874,885	309,180	440,780	270,150	-13%
Transfer from General Fund	0	35,780	35,780	0	-100%
Total Revenues	892,266	355,760	479,560	271,750	-24%
Expenditures:					
Capital Improvements*	2,858,097	33,152,270	32,670,000	0	-100%
Interfund Charges	38,350	47,670	47,670	23,250	-51%
Other Charges	400	0	0	0	0%
Total Expenditures	2,896,847	33,199,940	32,717,670	23,250	-100%
Ending Balance	\$20,297,712	-\$12,546,470	-\$11,940,400	-\$11,691,900	-7%
*Detail of Capital Improvements					
San Geronio Concession/Restroom	0	318,930	50,000	0	-100%
V. Hermosa/La Pata Sports Pk Phase IA	2,525,375	0	0	0	0%
V. Hermosa/La Pata Sports Pk Phase IB	332,722	32,529,460	32,529,460	0	-100%
Bonito Canyon Slope Drainage	0	213,340	0	0	-100%
Courtney's Sand Castle	0	90,540	90,540	0	-100%
Total Capital Improvements	\$2,858,097	\$33,152,270	\$32,670,000	\$0	-100%

Local Drainage Facilities Fund

033-841

Description: The Local Drainage Facilities Fund was established in September 1983 to provide for the construction of drainage facilities within development areas. The four separate drainage basin areas within this fund are: Prima Deshecha, Segunda Deshecha, Marblehead Coastal and All Other Areas.

Funding Source: When a final parcel map or final tract map is filed with the City, a drainage fee is collected for deposit into the Local Drainage Facilities Fund. The monies derived from drainage fees are used to offset the cost of designing and constructing planned local drainage facilities designated in the master drainage plan for the City.

Legal Basis: This fund was established by City Ordinance No. 874. Expenditures in this fund are restricted.

Budget Overview: No capital improvement projects are planned for FY 2011.

Fund Balance: Fund balance will increase to \$4.0 million at the end of FY 2011.

Description	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Budget 10 To Budget 11
Beginning Balance:					
Res. For Prima Deshecha	253,803	200,670	200,670	199,460	-1%
Res. For Segunda Deshecha	2,571,788	2,681,560	2,681,560	2,709,140	1%
Res. For Marblehead Coastal	99,039	103,380	103,380	105,710	2%
Res. For Other Areas	832,331	869,070	869,070	889,190	2%
Total Beginning Balance	\$3,756,961	\$3,854,680	\$3,854,680	3,903,500	1%
Revenues:					
Drainage Fees	258	500	500	500	0%
Interest Earnings	164,655	74,830	87,020	66,650	-11%
Total Revenues	164,913	75,330	87,520	67,150	-11%
Expenditures:					
Contractual Services	64,261	5,740	5,740	0	-100%
Interfund Charges	2,940	2,960	2,960	3,680	24%
Interfund Transfers	0	30,000	30,000	0	-100%
Total Expenditures	67,201	38,700	38,700	3,680	-90%
Ending Balance:					
Res. For Prima Deshecha	200,665	198,820	199,460	202,870	2%
Res. For Segunda Dechecha	2,681,561	2,700,660	2,709,140	2,751,720	2%
Res. For Marblehead Coastal	103,379	105,390	105,710	107,510	2%
Res. For Other Areas	869,067	886,440	889,190	904,870	2%
Total Ending Balance	\$3,854,673	\$3,891,310	\$3,903,500	\$3,966,970	2%

RCFPP Fund

020-419

Description: On March 15, 1989, the City Council of the City of San Clemente adopted the Regional Circulation Financing and Phasing Program (RCFPP). The RCFPP Fund is used to pay for the cost of installing major roadway systems in the City.

Funding Source: The RCFPP establishes the traffic impact fee schedule to be assessed on all new development on certain benefit zones within the City as well as the County portion of Talega Valley Rolling Hills.

Legal Basis: The RCFPP Fund was established by City Ordinance No. 998. Expenditures in this fund are restricted.

Budget Overview: The City has budgeted to receive \$224,280 in funds under a Development Agreement for the 9 acre parcel purchased by Target. The RCFPP Fund has no capital improvements budgeted in FY 2011.

Fund Balance: Fund balance will increase to \$3.7 million at the end of FY 2011.

Description	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Budget 10 To Budget 11
Beginning Balance	\$5,908,959	\$3,535,760	\$3,535,760	\$3,447,880	-2%
Revenues:					
Developer Fees	1,340	0	1,340	224,280	100%
Measure M Grant	0	1,641,490	1,641,490	0	-100%
Interest Earnings	147,121	82,390	65,000	56,210	-32%
Miscellaneous Income	250,000	0	0	0	0%
Total Revenues	398,461	1,723,880	1,707,830	280,490	-84%
Expenditures:					
Contractual Services	3,456	91,500	70,000	40,000	-56%
Capital Improvements*	2,757,010	1,708,310	1,708,310	0	-100%
Interfund Charges	11,190	17,400	17,400	10,150	-42%
Total Expenditures	2,771,656	1,817,210	1,795,710	50,150	-97%
Ending Balance	\$3,535,764	\$3,442,430	\$3,447,880	\$3,678,220	7%
*Detail of Capital Improvements:					
Vista Hermosa Interchange	14,832	104,560	104,560	0	-100%
Avenida Pico Corridor Enhancement	2,739,917	7,860	7,860	0	-100%
ECR & Pico Intersection Improvements	2,261	1,595,890	1,595,890	0	-100%
Total Capital Improvements	\$2,757,010	\$1,708,310	\$1,708,310	\$0	-100%

Public Facilities Construction Fee Fund

030-818

Description: The Public Facilities Construction Fee Fund was established in May 1996 to combine the Public Safety Construction Fund, the In-lieu Parking (Beach Parking Impact Fee) Fund, and the related fees with a third fee - a Civic Center fee. The ordinance establishing this fund was developed to combine the developer fees collected for each of these funds based upon several studies.

Funding Source: The public facilities construction fee applies to new development, and the charge is collected at the time the building permit is issued. This fee was established to provide for future needs in the area of construction of public facilities and yet only charge new developments their fair share of the impacts resulting from this new development.

Legal Basis: This fund was established by City Ordinance No. 1174. Expenditures in this fund are restricted.

Budget Overview: No capital improvement projects are budgeted for FY 2011. Contractual services will carry forward \$740,000 from FY 2010 for on-going support of the Downtown Parking Program.

Fund Balance: Fund balance will end FY 2011 at \$14.9 million. This fund balance includes a \$2.5 million loan outstanding to the Golf Fund.

Description	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Budget 10 To Budget 11
Beginning Balance:					
Res. For 800MHz	212,976	195,250	195,250	170,980	-12%
Res. For In-Lieu Parking	9,311,989	9,539,680	9,539,680	8,898,140	-7%
Res. For Public Safety Const.	7,386,968	7,460,970	7,460,970	3,639,460	-51%
Res. For Civic Center Const.	2,388,094	1,973,220	1,973,220	1,947,850	-1%
Total Beginning Balance	\$19,300,027	\$19,169,120	\$19,169,120	\$14,656,430	-24%
Revenues:					
Beach Parking Impact Fees	27,308	36,860	26,330	37,210	1%
Public Safety Const. Fees	37,518	46,550	33,250	46,970	1%
Civic Center Const. Fees	12,781	16,100	11,500	16,170	0%
Federal Grants	14,344	0	0	0	0%
Interest Earnings	790,037	248,650	352,000	170,500	-31%
Transfer from Other Funds	0	60,940	60,940	0	-100%
Total Revenues	881,988	409,100	484,020	270,850	-34%
Expenditures:					
Supplies	0	60,940	60,940	0	-100%
Contractual Services	193,381	850,340	850,340	27,450	-97%
Capital Improvements*	789,587	5,462,340	4,044,730	0	-100%
Other Charges	1,828	200	200	200	0%
Interfund Charges	28,100	40,500	40,500	35,980	-11%
Total Expenditures	1,012,896	6,414,320	4,996,710	63,630	-99%
Ending Balance:					
Res. For 800MHz	195,248	169,920	170,980	145,090	-15%
Res. For In-Lieu Parking	9,539,676	8,857,238	8,898,140	9,017,020	2%
Res. For Public Safety Const.	7,460,970	2,194,926	3,639,460	3,719,840	69%
Res. For Civic Center Const.	1,973,225	1,941,816	1,947,850	1,981,700	2%
Total Ending Balance	\$19,169,119	\$13,163,900	\$14,656,430	\$14,863,650	13%

Public Facilities Construction Fee Fund

*Detail of Capital Improvements:	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Budget 10 To Budget 11
Downtown Fire Station	267,833	5,393,610	3,976,000	0	-100%
Civic Center	521,754	68,730	68,730	0	-100%
<i>Total Capital Improvements</i>	\$789,587	\$5,462,340	\$4,044,730	\$0	-100%

Developers Improvement Fund

037-867

Description: The Developers Improvement Fund is used to account for the proceeds of settlements from developers and the future costs of maintaining and/or improving the streets or other infrastructure in the related development tracts. The Daon Street Improvement Reserve, established in FY 1987 is to be used for improvements to streets and other infrastructure for tracts 9066 and 9272. The Forster Ranch Improvement Reserve, established in FY 1990, is to be used for improvements to streets and other infrastructure within Forster Ranch. The In-Lieu Affordable Housing Reserve is used to build or rehabilitate affordable housing projects. This fee is collected from developers who opt to pay the fee rather than build affordable housing units required by the City. The Talega Bridge Maintenance Reserve is a fee on each development unit as part of the Talega Master Agreement. This fee is to be used for maintaining, repairing, restoring and replacing the Talega Bridges.

Funding Source: Funding for the Developers Improvement Fund is derived from developer agreements and fees.

Legal Basis: This fund is governed by court-ordered developer settlements and legal contracts. Expenditures in this fund are restricted.

Budget Overview: No capital projects are budgeted for FY 2011.

Fund Balance: Fund balance increased to \$8.8 million at the end of FY 2011 due to projected cost savings from the Downtown Senior Center project contract awarded in FY 2010. The Senior Center project was funded from the Commercial Improvement Reserve.

Description	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Budget 10 To Budget 11
Beginning Balance:					
Reserved for Daon Tract	396,159	414,140	414,140	423,490	2%
Res. For Forster Ranch Lighting	8,910	9,310	9,310	9,520	2%
Res. For Forster Ranch Inpr.	84,835	88,690	88,690	90,690	2%
Res. For Commercial Imp.	3,338,854	3,640,700	3,640,700	2,508,530	-31%
Res. For Talega Bridge Maintenance	301,604	398,470	398,470	491,750	23%
Res. For Storm Drain (Seg. Deshecha)	772,491	807,550	807,550	825,800	2%
Res. For In-Lieu Afford. Housing	3,915,342	4,117,170	4,117,170	2,461,260	-40%
Res. For In-Lieu Loans	1,710,653	1,710,650	1,710,650	1,710,650	0%
Total Beginning Balance	\$10,528,848	\$11,186,680	\$11,186,680	\$8,521,690	-24%
Revenues:					
Bridge Maintenance	83,175	80,000	84,280	85,000	6%
In-Lieu Affordable Housing Fees	24,138	1,246,000	1,266,110	30,000	-98%
Interest Earnings	400,205	178,330	214,010	106,650	-40%
Community Enhancement Revenues	112,113	112,000	112,000	112,000	0%
South County Seniors Contribution	0	2,100,000	1,900,000	0	-100%
Transfer from General Fund	355,000	0	0	0	0%
Miscellaneous Revenue	0	0	1,000	0	0%
Total Revenues	974,631	3,716,330	3,577,400	333,650	-91%
Expenditures:					
Contractual Services	80,721	479,850	479,850	0	-100%
Capital Improvements*	225,864	3,515,270	2,724,000	0	-100%
Other Charges	0	3,016,000	3,016,000	0	-100%
Interfund Charges	10,210	22,540	22,540	6,710	-70%
Total Expenditures	316,795	7,033,660	6,242,390	6,710	-100%

Developers Improvement Fund

Description	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Budget 10 To Budget 11
Ending Balance:					
Reserved for Daon Tract	414,139	421,930	423,490	430,120	2%
Res. For Forster Ranch Lighting	9,314	9,490	9,520	9,670	2%
Res. For Forster Ranch Inpr.	88,686	90,360	90,690	92,110	2%
Res. For Commercial Imp.	3,640,703	1,903,550	2,508,530	2,653,100	39%
Res. For Talega Bridge Maintenance	398,467	485,970	491,750	584,450	20%
Res. For Storm Drain (Seg. Deshecha)	807,550	822,750	825,800	838,730	2%
Res. For In-Lieu Afford. Housing	4,117,174	2,424,650	2,461,260	2,529,800	4%
Res. For In-Lieu Loans	1,710,653	1,710,650	1,710,650	1,710,650	0%
Total Ending Balance	\$11,186,684	\$7,869,350	\$8,521,690	\$8,848,630	12%
*Detail of Capital Improvements:					
Downtown Senior Center	225,864	3,515,270	2,724,000	0	-100%
Total Capital Improvements	\$225,864	\$3,515,270	\$2,724,000	\$0	-100%

Debt Service Funds account for the payment of general long-term debt principal, interest and related costs other than capitalized leases and compensated absences.

Debt Service Fund

Negocio Debt Service Fund

The Redevelopment Agency Debt Service Fund is located in the Redevelopment Agency Funds Section of this Budget.

Negocio Debt Service Fund

006-803

Description: The Negocio Debt Service Fund was established in FY 1994 to account for the accumulation of resources for the payment of principal and interest on the Certificates of Participation issued for the acquisition of the 910 Calle Negocio building.

Funding Source: The major source of revenue for this fund is transfers from the General Fund. Other sources of revenue include lease income and interdepartmental charges.

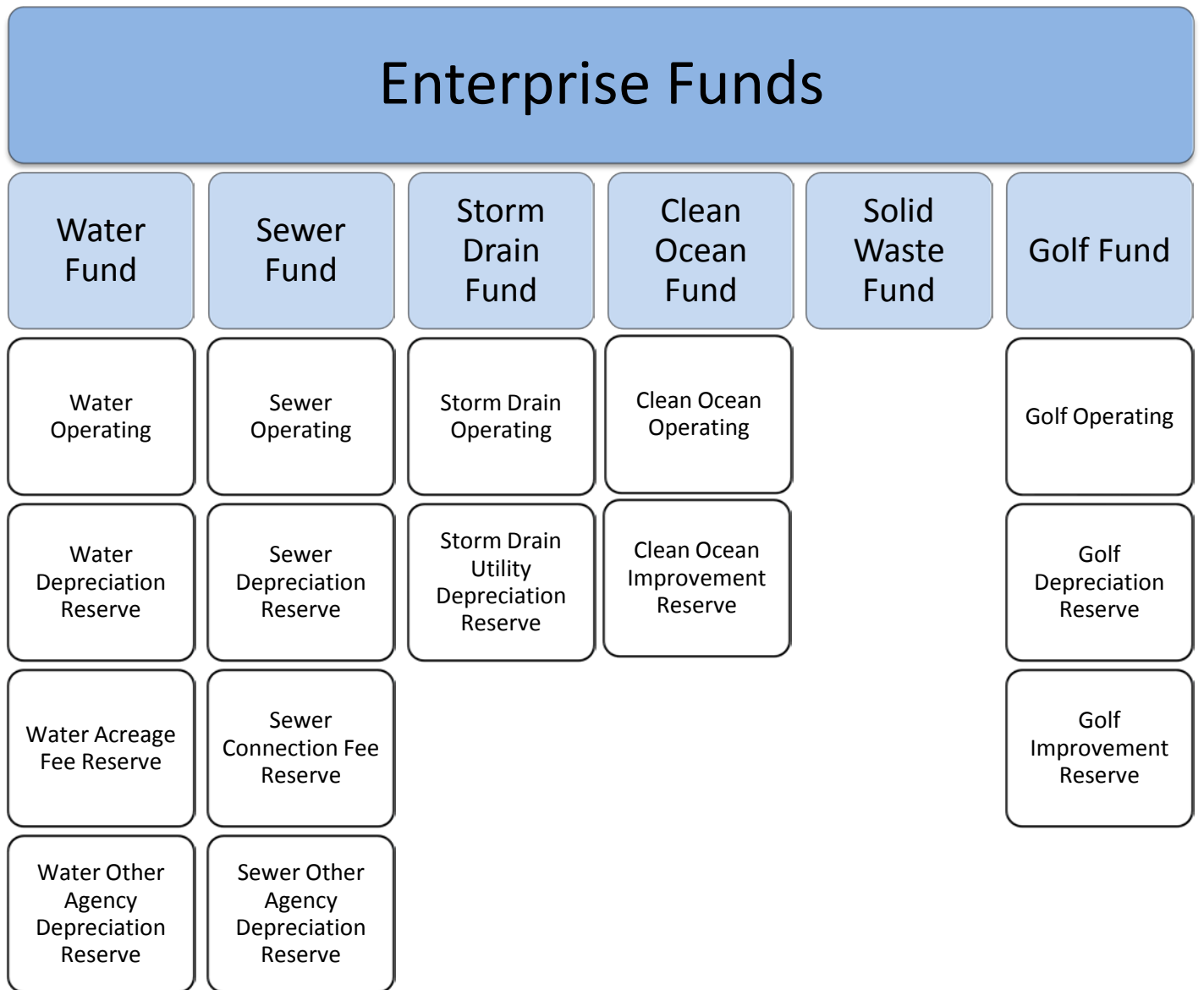
Legal Basis: Expenditures in this fund are restricted.

Budget Overview: Rental charges to General Fund departments occupying the Negocio facility are charged and a transfer of \$336,170 from the General Fund is budgeted to maintain the fund balance. Rental income of \$87,200 is due to the rental of the 3rd floor of the facility to a third party.

Fund Balance: Fund balance will remain constant at \$74,940 at the end of FY 2011.

Description	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Budget 10 To Budget 11
Beginning Balance	\$128,598	\$192,160	\$192,160	\$206,590	8%
Revenues:					
Interest Earnings	4,120	1,000	200	1,000	0%
Rental Income	0	0	0	87,200	100%
Interfund Charges	97,600	97,600	97,600	97,250	0%
Transfer from General Fund	510,000	510,000	510,000	336,170	-34%
Total Revenues	611,720	608,600	607,800	521,620	-14%
Expenditures*:					
Contractual Services	213,435	430,790	248,900	306,110	-29%
Debt Service	323,916	330,280	330,280	326,550	-1%
Interfund Charges	10,810	14,190	14,190	20,610	45%
Total Expenditures	548,161	775,260	593,370	653,270	-16%
Ending Balance	\$192,157	\$25,500	\$206,590	\$74,940	194%
*Detail of Expenditures					
Contractual Services:					
Maintenance of Buildings	41,284	69,300	69,300	79,300	14%
Property Insurance	46,167	51,250	48,160	49,030	-4%
Other Contractual	125,984	310,240	131,440	177,780	-43%
Total Contractual Services	213,435	430,790	248,900	306,110	-29%
Debt Service:					
C.O.P. Principal	105,000	115,000	115,000	120,000	4%
C.O.P. Interest	218,795	210,780	210,780	202,050	-4%
C.O.P. Fiscal Agent Charges	121	4,500	4,500	4,500	0%
Total Debt Service	323,916	330,280	330,280	326,550	-1%
Interdepartmental Charges	10,810	14,190	14,190	20,610	45%
Total Expenditures	\$548,161	\$775,260	\$593,370	\$653,270	-16%

Enterprise funds are used to account for City operations that are financed and operated in a manner similar to private business enterprises. The intent in using this type of fund is to determine that the costs (expenses, including depreciation) of funding these services to the general public are financed or recovered primarily through user charges.



Water Fund

Water Operating Division Summary

Purpose Statement

To provide adequate supplies of potable and recycled water while meeting health and quality standards of the State Health Department and the Federal Safe Water Drinking Act.

Water Operating Division Services

- Operate, maintain and repair 14 reservoirs, 16 pump stations, and 56 pressure reduction stations.
- Operate and maintain two groundwater wells and a treatment facility capable of producing up to 1,100 acre feet/year.
- Manufacture up to 6.5 acre feet per day of reclaimed water.
- Administer water related capital improvement projects.
- Promote water conservation.

	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	Budget % Change
Beginning Balance:	\$3,731,610	\$2,607,620	\$2,607,620	\$1,108,750	-57%

Revenue Summary

Services Charges	11,527,945	12,938,400	11,881,000	14,150,400	9%
Other Water Charges	1,714,239	1,519,500	1,555,500	1,935,950	27%
Interest Earnings	146,958	51,650	51,650	39,296	-24%
Interfund Transfers	11,690	82,700	82,700	102,820	24%
Total	\$13,400,832	\$14,592,250	\$13,570,850	\$16,228,466	11%

Program Summary

Water Administration	1,178,584	1,191,340	1,173,260	1,088,100	-9%
Water Production	9,987,692	11,264,360	10,232,620	11,438,490	2%
Transmission/Distribution	2,823,902	3,073,680	3,025,280	3,252,620	6%
Water Conservation	114,957	304,600	199,000	235,820	-23%
Water Reclamation	419,683	450,390	439,560	1,030,160	129%
Total Water	\$14,524,818	\$16,284,370	\$15,069,720	\$17,045,190	5%

Ending Balance:	\$2,607,624	\$915,500	\$1,108,750	\$292,026	-68%
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Category Expenditure Summary

Personnel	2,247,880	2,568,000	2,474,040	2,609,210	2%
Supplies	6,426,180	7,639,820	6,574,570	7,834,170	3%
Contractual Services	1,639,951	1,887,790	1,817,790	2,194,660	16%
Other Charges	3,071,696	3,056,420	3,058,480	3,080,910	1%
Interdepartmental Charges	1,089,087	1,096,400	1,106,400	1,268,500	16%
Interfund Transfers	4,040	4,040	4,040	4,040	0%
Total Operating Budget	14,478,834	16,252,470	15,035,320	16,991,490	5%
Non-Operating Expenditures	45,984	31,900	34,400	53,700	68%
Total Water Budget	\$14,524,818	\$16,284,370	\$15,069,720	\$17,045,190	5%

Personnel Summary	22.61	25.25	25.25	24.70
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Significant Changes:

Water rates are proposed to increase 12.6% in FY 2011 to offset increase in purchased water cost.
 Vacant Senior Management Analyst position has been frozen, resulting in \$108,000 savings in Personnel costs.
 \$26,080 reduction of equipment repairs from outside services.
 \$9,300 savings due to including Annual Water Quality Report in summer SC Magazine.
 \$5,850 reduction in travel and training.

Sewer Fund

Sewer Operating Division Summary

Purpose Statement

Provide maintenance and operation of the City's sewer infrastructure to ensure wastewater service to protect health and safety in compliance with Local, State and Federal regulatory requirements.

Sewer Operating Division Services

- Operate, maintain and repair 178 miles of sewer lines, 12 sewer lift stations, the water reclamation plant and disposal facilities.
- Treat wastewater through a series of physical, biological and chemical treatment processes.
- Manage discharge of treated water through the Land/Ocean Outfall.
- Administer wastewater related capital improvement projects.

	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	Budget % Change
Beginning Balance:	\$1,648,594	\$862,010	\$862,010	\$639,161	-26%

Revenue Summary

Services Charges	6,983,318	7,423,650	7,240,000	8,027,240	8%
Other Sewer Charges	51,963	4,000	4,000	4,000	0%
Interest Earnings	64,926	14,510	18,141	17,005	17%
Interfund Transfers	26,010	121,700	121,700	134,840	11%
Total	\$7,126,217	\$7,563,860	\$7,383,841	\$8,183,085	8%

Program Summary

Sewer Administration	1,425,638	1,386,120	1,350,250	1,217,230	-12%
Treatment	3,578,252	3,589,000	3,545,330	4,143,300	15%
Collection	2,908,907	2,713,420	2,711,110	2,900,320	7%
Total Sewer	\$7,912,797	\$7,688,540	\$7,606,690	\$8,260,850	7%

Ending Balance:	\$862,014	\$737,330	\$639,161	\$561,396	-24%
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Category Expenditure Summary

Personnel	2,042,133	2,143,390	2,080,750	2,169,570	1%
Supplies	428,404	421,220	469,690	821,210	95%
Contractual Services	1,722,444	1,846,960	1,737,830	1,891,320	2%
Other Charges	2,760,737	2,376,650	2,373,100	2,379,220	0%
Interdepartmental Charges	955,039	874,580	919,580	986,790	13%
Interfund Transfers	4,040	4,040	4,040	4,040	0%
Total Operating Budget	7,912,797	7,666,840	7,584,990	8,252,150	8%
Non-Operating Expenditures	0	21,700	21,700	8,700	-60%
Total Sewer Budget	\$7,912,797	\$7,688,540	\$7,606,690	\$8,260,850	7%

Personnel Summary	23.39	20.00	20.00	20.55	
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Significant Changes:

Sewer rates are projected to increase 3.2% in FY 2011.

Increase in Supplies is related to the purchase of recycled water for plant operations.

\$16,000 decrease in employee educational reimbursement.

\$3,500 reduction in travel and training.

Storm Drain Fund

Storm Drain Operating Division Summary

Purpose Statement

To provide an uninterrupted storm drainage service that is operated and maintained in compliance with all regulatory requirements mandated under the National Pollution Discharge Elimination Storm water (NPDES) program.

Storm Drain Operating Division Services

- Operate, maintain 62.5 miles of storm drain lines and 1,880 catch basins.
- Manage field crew maintenance activities.
- Inspect and clean drainage collection systems on a routine basis.
- Administer storm drain related capital improvement projects.

	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	Budget % Change
Beginning Balance:	\$1,246,686	\$1,267,420	\$1,267,420	\$1,180,929	-7%
Revenue Summary					
Services Charges	1,147,963	1,150,500	1,147,200	1,150,500	0%
Interest Earnings	57,644	21,679	21,679	27,175	25%
Interfund Transfers	0	151,200	151,200	147,000	-3%
Total	\$1,205,607	\$1,323,379	\$1,320,079	\$1,324,675	0%
Program Summary					
Storm Drain Administration	262,262	295,700	287,280	378,090	28%
Storm Drain Maintenance	922,609	1,121,330	1,119,290	1,151,530	3%
Total Storm Drain	\$1,184,871	\$1,417,030	\$1,406,570	\$1,529,620	8%
Ending Balance:	\$1,267,422	\$1,173,769	\$1,180,929	\$975,984	-17%
Category Expenditure Summary					
Personnel	276,439	291,310	289,940	299,130	3%
Supplies	15,292	30,750	20,380	22,250	-28%
Contractual Services	45,651	98,350	99,670	102,000	4%
Other Charges	623,832	724,140	724,100	726,640	0%
Interdepartmental Charges	79,617	128,440	128,440	235,560	83%
Interfund Transfers	144,040	144,040	144,040	144,040	0%
Total Operating Budget	1,184,871	1,417,030	1,406,570	1,529,620	8%
Non-Operating Expenditures	0	0	0	0	0%
Total Storm Drain Budget	\$1,184,871	\$1,417,030	\$1,406,570	\$1,529,620	8%
Personnel Summary	1.60	2.75	2.75	2.75	

Significant Changes:

\$3,000 decrease in maintenance of MO2 Diversion Facility.
Increase in interdepartmental charges is related to General Fund Overhead.

Clean Ocean Fund

Clean Ocean Operating Division Summary

Purpose Statement

Protect and improve local surface water quality by addressing storm water and urban runoff discharges and managing the City's storm water drainage system in compliance with applicable State and Federal regulations.

Clean Ocean Operating Division Services

- Conduct inspections of and provide feedback to commercial and industrial facilities on storm water best management practices.
- Respond to storm water municipal code violations and complaints, educate violators and issue citations if warranted.
- Investigate surface water quality conditions and implement solutions to minimize and mitigate pollutants entering the storm drain system.

Clean Ocean	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	Budget % Change
Beginning Balance:	\$1,902,936	\$2,551,190	\$2,551,190	\$1,900,908	-25%

Revenue Summary

Urban Runoff Fee	1,867,825	1,867,000	1,867,000	1,867,000	0%
Parking Violations	310,027	323,000	273,000	303,000	-6%
Other Clean Ocean Charges	14,809	0	150	0	0%
Interest Earnings	87,360	34,045	40,608	36,354	7%
Interfund Transfers	387,440	12,900	12,900	12,420	-4%
Total	\$2,667,461	\$2,236,945	\$2,193,658	\$2,218,774	-1%

Program Summary

Storm Water Permit Compliance	1,417,707	2,366,060	2,164,250	2,186,270	-8%
Street Cleaning	601,501	739,740	679,690	580,680	-22%
Total Clean Ocean Operating	\$2,019,208	\$3,105,800	\$2,843,940	\$2,766,950	-11%

Ending Balance:	\$2,551,189	\$1,682,335	\$1,900,908	\$1,352,732	-20%
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Category Expenditure Summary

Personnel	428,983	379,340	384,420	391,160	3%
Supplies	58,047	75,350	70,370	91,650	22%
Contractual Services	426,207	806,460	608,770	794,910	-1%
Other Charges	175,366	190,950	171,680	201,290	5%
Interdepartmental Charges	457,087	511,500	466,500	401,830	-21%
Interfund Transfers	472,110	1,128,610	1,128,610	886,110	-21%
Total Operating Budget	2,017,800	3,092,210	2,830,350	2,766,950	-11%
Non-Operating Expenditures	1,408	13,590	13,590	0	-100%
Total Storm Drain Budget	\$2,019,208	\$3,105,800	\$2,843,940	\$2,766,950	-11%

Personnel Summary	7.00	4.00	4.00	4.00	
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Significant Changes:

\$10,280 reduction in professional services.
 \$9,200 reduction in production of educational materials.
 \$3,100 reduction in travel and training.

Solid Waste Fund

Solid Waste Operating Division Summary

Purpose Statement

To protect and improve the City's local environment by maximizing recycling, and minimizing waste, through effective public education, extensive waste reduction and recycling programs, and compliance with State diversion mandates (AB939).

Solid Waste Operating Division Services

- Implement recycling and other waste reduction programs to comply with State waste diversion (AB939) mandate.
- Provide public education and assistance to residents, businesses and schools to increase recycling and reduce waste.
- Participate in regional solid waste and recycling planning.
- Administer the solid waste and recycling collection service contract.

	FY 2009 Actual	FY 2010 Adjusted	FY 2010 Projected	FY 2011 Approved	Budget % Change
Solid Waste					
Beginning Balance:	\$511,266	\$523,160	\$523,160	\$485,170	-7%

Revenue Summary

Solid Waste Revenues	181,931	522,720	534,140	116,920	-78%
Total	\$181,931	\$522,720	\$534,140	\$116,920	-78%

Program Summary

Solid Waste Management	170,036	573,360	572,130	202,850	-65%
Total Solid Waste Operating	\$170,036	\$573,360	\$572,130	\$202,850	-65%

Ending Balance:	\$523,161	\$472,520	\$485,170	\$399,240	-16%
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Category Expenditure Summary

Personnel	89,897	89,900	92,830	91,440	2%
Supplies	12,066	22,540	22,440	10,750	-52%
Contractual Services	42,648	32,090	27,530	24,500	-24%
Other Charges	2,225	400,950	401,450	2,850	-99%
Interdepartmental Charges	23,200	27,880	27,880	48,310	73%
Total Operating Budget	170,036	573,360	572,130	177,850	-69%
Non-Operating Expenditures	0	0	0	25,000	100%
Total Solid Waste Budget	\$170,036	\$573,360	\$572,130	\$202,850	-65%

Personnel Summary	1.00	1.00	1.00	1.00	
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Significant Changes:

Decrease in revenues and other charges related to a \$400,000 grant received in FY 2010.
 \$11,690 reduction in recycling supplies and promotional items.
 \$25,000 included for Downtown Trash Enclosures.
 \$2,500 reduction in travel and training.

Golf Fund

Golf Operating Division Summary

Purpose Statement

Provide residents and visitors of San Clemente with a well maintained, sustainable, and financially self sufficient golf course for public recreation.

Sewer Operating Division Services

- Provide recreational golf opportunities.
- Maintain the golf course at level B during peak season.
- Administer the pro-shop and food and beverage concessions.

	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	Budget % Change
Beginning Balance:	\$121,394	\$98,510	\$98,510	\$81,619	-17%

Revenue Summary

Golf Fees	2,025,424	2,005,000	2,005,000	2,020,000	1%
Registration Fees	107,291	118,000	108,000	108,000	-8%
Concessions	241,883	250,000	250,000	250,000	0%
Other Revenue	984	0	0	0	0%
Interest Earnings	6,497	2,170	2,239	1,333	-39%
Interfund Transfers	0	33,700	33,700	13,820	-59%
Total	\$2,382,079	\$2,408,870	\$2,398,939	\$2,393,153	-1%

Program Summary

Golf Course Maintenance	2,404,959	2,402,480	2,415,830	2,294,730	-4%
Total Golf	\$2,404,959	\$2,402,480	\$2,415,830	\$2,294,730	-4%

Ending Balance:	\$98,513	\$104,900	\$81,619	\$180,042	72%
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Category Expenditure Summary

Personnel	903,648	798,130	804,240	805,120	1%
Supplies	168,820	186,150	173,650	170,650	-8%
Contractual Services	445,032	487,320	506,880	441,100	-9%
Other Charges	329,269	330,000	330,180	330,000	0%
Interdepartmental Charges	280,590	322,880	322,880	251,860	-22%
Debt Service	277,600	278,000	278,000	278,000	0%
Total Operating Budget	2,404,959	2,402,480	2,415,830	2,276,730	-5%
Non-Operating Expenditures	0	0	0	18,000	100%
Total Golf Budget	\$2,404,959	\$2,402,480	\$2,415,830	\$2,294,730	-4%

Personnel Summary	9.50	8.50	8.50	8.50
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Significant Changes:

\$38,500 reduction in effluent water due to increased efficiency measures.
 \$15,600 reduction in seasonal contractual labor (one less worker).
 \$15,500 reduction in maintenance supplies.

Water Depreciation Reserve

466

Description: The Water Depreciation Reserve is set up to account for funds set aside for replacement of Water Fund equipment that has reached the end of its useful life and for major repairs to the water system infrastructure. Depreciation is considered a normal operating expense, and funds are received from the general operating account. Depreciation charges are computed by dividing the initial cost of the item by the projected useful life of the item. A Water Asset Model determines depreciation contributions for major repairs to system infrastructure. These processes assure that funds will be available to purchase replacement equipment and rebuild water system infrastructure when equipment or infrastructure is no longer serviceable.

Funding Source: Depreciation on capital assets is the major source of funding for this program.

Legal Basis: This fund was established by City Ordinance No. 874. Expenses in this program are restricted.

Budget Overview: Two capital improvement projects are budgeted for FY 2011. Capital improvement projects include \$900,000 for Reservoir No. 4 Outlet Pipeline Replacement, \$175,000 for the Via Zafiro Pressure Reducing Station Rehabilitation. A Reservoir Management Study will be performed during FY 2011 to assess the City's Reservoir improvement priorities in the future.

Net Working Capital Balance: The ending net working capital will be \$6.4 million at the end of FY 2011.

Description	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Budget 10 To Budget 11
Beginning Balance	\$9,115,497	\$9,218,140	\$9,218,140	\$5,749,540	-38%
Additions:					
Depreciation Funded	944,387	930,000	930,000	1,012,000	9%
Depreciation Asset Model	1,335,000	1,335,000	1,335,000	1,300,000	-3%
Other Agency Revenues	3,474	0	0	0	0%
Interest Earnings	358,986	182,584	182,580	203,773	12%
Transfer from Sewer Fund	0	30,000	30,000	0	-100%
Transfer from Water Acreage	130,000	940,000	940,000	0	-100%
Total Additions	2,771,847	3,417,584	3,417,580	2,515,773	-26%
Deductions:					
Contractual Services	299,495	918,410	918,410	525,000	-43%
Capital Improvements*	2,202,705	4,909,190	4,557,520	1,102,000	-78%
Interdepartmental Charges	89,529	185,320	124,000	102,260	-45%
Transfer to General Fund	25,000	25,000	25,000	25,000	0%
Transfer to Water Fund	0	1,000,000	1,000,000	0	-100%
Transfer to Sewer Depreciation	0	131,250	131,250	25,000	-81%
Transfer to Street Improvement	52,478	100,000	100,000	100,000	0%
Transfer to Storm Drain	0	30,000	30,000	0	-100%
Total Deductions	2,669,207	7,299,170	6,886,180	1,879,260	-74%
Ending Balance	\$9,218,137	\$5,336,554	\$5,749,540	\$6,386,053	20%

Water Depreciation Reserve

*Detail of Capital Improvements:	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Budget 10 To Budget 11
Water System SCADA Implementation	202,376	1,928,580	1,928,580	0	-100%
Software/Water System Maint Sch Upgr.	1,500	0	0	0	0%
Calle Real Pump Station Rehabilitation	0	148,350	148,350	0	-100%
Well No. 8	1,406,543	244,510	244,510	0	-100%
Vera Cruz/Vista Hermosa Valving & Loop	194,542	0	120	0	0%
Del Cabo Water Line Replacement	59,970	990,030	990,030	0	-100%
Reservoir 9 & 10 Rehab. Study & Lining	3,082	96,920	96,920	0	-100%
La Placentia, Calle Campo, Revuelto Ct. Pipe	333,492	2,000	210	0	-100%
El Levante Pump Station Rehab.	1,200	798,800	798,800	0	-100%
Reservoir 8 Cathodic Protection	0	175,000	175,000	0	-100%
Ave Caballeros Pressure Reducing Station Rehab.	0	175,000	175,000	0	-100%
Los Mares Turnout Realignment	0	350,000	0	0	-100%
Via Zafiro PRV Rehabilitation	0	0	0	175,000	100%
Reservoir No. 4 Outlet Pipeline Replacement	0	0	0	900,000	100%
Machinery & Equipment	0	0	0	27,000	100%
Total Capital Improvements	\$2,202,705	\$4,909,190	\$4,557,520	\$1,102,000	-78%

Water Acreage Fee Reserve

467

Description: The Water Acreage Fee Reserve Fund is used to plan, design, inspect and construct telemetry systems, distribution lines, service lines, water takeouts, filtration plants, well fields, impounding reservoirs and chlorination systems.

Funding Source: The Water Acreage Fee Reserve Fund is supported by fees which are assessed for all parcels of land that are developed and are connected to the water system.

Legal Basis: This program was established by City Ordinance No. 874. Expenses in this program are restricted.

Budget Overview: The FY 2011 budget includes additional funding of \$120,000 for the Dana Point Desalination Project, bringing the total funding to date for this project to \$660,000.

Net Working Capital Balance: The ending net working capital will be \$333,147 at the end of FY 2011.

Description	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Budget 10 To Budget 11
Beginning Balance	\$10,047,617	\$8,466,220	\$8,466,220	\$456,440	-95%
Additions:					
Water Acreage Fees	849	2,000	2,100	1,600	-20%
Interest Earnings	395,695	167,691	167,690	16,177	-90%
Proceeds from Debt	0	4,200,000	0	0	-100%
Transfer from Depreciation Fund	0	1,000,000	1,000,000	0	-100%
Total Additions	396,544	5,369,691	1,169,790	17,777	-100%
Deductions:					
Contractual Services	187,018	352,000	352,000	120,000	-66%
Capital Improvements*	1,635,559	7,929,040	7,861,110	0	-100%
Interdepartmental Charges	25,360	26,460	26,460	21,070	-20%
Transfer to Other Funds	130,000	940,000	940,000	0	-100%
Total Deductions	1,977,937	9,247,500	9,179,570	141,070	-98%
Ending Balance	\$8,466,224	\$4,588,411	\$456,440	\$333,147	-93%
*Detail of Capital Improvements:					
Reservoir 10 & 6 Water Line Land	17,251	33,100	33,100	0	-100%
Reservoir 10 & 6 Water Line	0	317,580	317,580	0	-100%
Reeves Pump Station	35,913	1,433,050	1,433,050	0	-100%
Upper Chiquita Res. Emergency Storage	908	5,748,050	5,748,050	0	-100%
IRWD Interconnections	1,569,415	329,330	329,330	0	-100%
Presidente Turnout	12,072	67,930	0	0	-100%
Total Capital Improvements	\$1,635,559	\$7,929,040	\$7,861,110	\$0	-100%

Water Other Agency Depreciation Reserves

468

Description: The Water Other Agency Depreciation Reserves is set up to account for funds set aside for major repairs to the water system infrastructure that is owned, operated, and maintained by Joint Regional Water Supply System (JRWSS) which is a Joint Powers Authority. Depreciation is considered a normal operating expense, and funds are received from the general operating account. This process assures that funds will be available to replace equipment and rebuild water system infrastructure when equipment or infrastructure is no longer serviceable.

Funding Source: Depreciation on capital assets is the major source of funding for this program.

Legal Basis: Expenses in this program are restricted.

Budget Overview: Contractual Services includes \$445,000 for 2011 JRWSS Agency Projects and an additional \$150,000 for the Via Canon Easement Relocation Project. JRWSS delivers water to the City and charges the City for its proportional share of capital and maintenance projects to maintain their infrastructure.

Net Working Capital Balance: The ending net working capital will be \$2.3 million at the end of FY 2011.

Description	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Budget 10 To Budget 11
Beginning Balance	\$5,339,465	\$4,510,230	\$4,510,230	\$2,101,880	-53%
Additions:					
Other Agency Depreciation Funded	750,000	750,000	750,000	700,000	-7%
Interest Earnings	210,279	89,335	89,330	74,494	-17%
Total Additions	960,279	839,335	839,330	774,494	-8%
Deductions:					
Contractual Services	1,789,509	3,069,150	3,238,820	595,000	-81%
Interdepartmental Charges	0	8,860	8,860	11,200	26%
Total Deductions	1,789,509	3,078,010	3,247,680	606,200	-80%
Ending Balance	\$4,510,235	\$2,271,555	\$2,101,880	\$2,270,174	0%

Sewer Depreciation Reserve

476

Description: The Sewer Depreciation Reserve Fund is an account for funds to be set aside for the replacement of equipment that has reached the end of its useful life and for major repairs to the sewer system infrastructure. Depreciation is considered a normal operating expense, and funds are received from the general operating account. Depreciation charges are computed by dividing the initial cost of the item by the projected useful life of the item. A Sewer Asset Model determines depreciation contributions for major repairs to the system infrastructure. These processes assure that funds will be available to purchase replacement equipment and rebuild sewer system infrastructure when equipment or infrastructure is no longer serviceable.

Funding Source: Depreciation on capital assets and interest income are the major sources of funding for this program.

Legal Basis: This fund was established by City Ordinance No. 874. Expenses in this program are restricted.

Budget Overview: Contractual Services includes annual maintenance of \$500,000, \$150,000 for Sewer line support at Trafalgar Canyon, and \$50,000 for the Computerized Maintenance Management System (CMMS). One Capital improvement project for \$1.5 million is for the construction of WRP Solids Handling system.

Net Working Capital Balance: The net working capital will be \$3.5 million at the end of FY 2011.

Description	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Budget 10 To Budget 11
Beginning Balance	\$7,244,650	\$7,687,980	\$7,687,980	\$3,435,961	-55%
Additions:					
Depreciation Funded	2,412,927	2,050,000	2,050,000	2,400,000	17%
Interest Earnings	285,315	129,407	161,791	91,416	-29%
Transfer from Sewer Connection Fee	0	1,165,000	1,165,000	0	-100%
Transfer from Clean Ocean Fund	0	162,500	162,500	0	-100%
Transfer from Water Depreciation	409,905	131,250	131,250	25,000	-81%
Total Additions	3,108,147	3,638,157	3,670,541	2,516,416	-31%
Deductions:					
Contractual Services	1,757,921	1,712,130	2,374,290	700,000	-59%
Capital Improvements*	377,727	5,265,920	5,123,020	1,500,000	-72%
Interdepartmental Charges	151,015	236,570	175,250	161,380	-32%
Transfer to General Fund	25,000	25,000	25,000	25,000	0%
Transfer to Street Improvement	65,749	165,000	165,000	100,000	-39%
Transfer to Water Fund	0	30,000	30,000	0	-100%
Transfer to Storm Drain	0	30,000	30,000	0	-100%
Transfer to Sewer Connection	287,405	0	0	0	0%
Total Deductions	2,664,817	7,464,620	7,922,560	2,486,380	-67%
Ending Balance	\$7,687,980	\$3,861,517	\$3,435,961	\$3,465,997	-10%

Sewer Depreciation Reserve

*Detail of Capital Improvements:	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Budget 10 To Budget 11
Emergency Swr. Land Outfall Repair	0	57,450	57,450	0	-100%
Sewer System SCADA Implementation	241,166	2,360,280	2,360,280	0	-100%
Sewer System Maint. Sch Upgrade	2,015	0	0	0	0%
Cypress Shores PS & Pipeline Rehab.	40,647	50,000	50,000	0	-100%
Aeration System Replacement	8,559	0	0	0	0%
La Pata Pump Station Rehabilitation	11,567	50,000	50,000	0	-100%
WRP and Maint. Storage Area Const	0	246,630	246,630	0	-100%
Calafia Manhole Rehab & Sulfide Control	7,103	142,900	0	0	-100%
Los Molinos Pump Station Rehab.	89	399,940	399,940	0	-100%
Pico Plaza Sewer Line Replace. & Rehab.	50,302	0	0	0	0%
Water & Wastewater Fac. Reg. Assess.	16,279	133,720	133,720	0	-100%
Columbo Lift Station Protection	0	175,000	175,000	0	-100%
Los Molinos Pump Station Emerg. Backup	0	700,000	700,000	0	-100%
Main Pump Station Rehabilitation	0	750,000	750,000	0	-100%
WRP Solids Handling	0	200,000	200,000	1,500,000	650%
Total Capital Improvements	\$377,727	\$5,265,920	\$5,123,020	\$1,500,000	-72%

Sewer Connection Fee Reserve

477

Description: The Sewer Connection Fee Reserve account is used to construct new facilities required to collect, transport and treat the additional sewage generated by new development activity.

Funding Source: This program is funded by charging fees to developers and builders for connecting new facilities to the sewage system. The fee schedule is adjusted on a calendar year basis to allow for projected inflationary trends in new construction of capital projects.

Legal Basis: This program was established by City Ordinance No. 874. Expenses in this program are restricted.

Budget Overview: Capital improvement projects include an increase of \$1.9 million to the Recycled Water Expansion project for FY 2011. Funding for the Recycled Water Expansion will be provided through Proposition 50, loan proceeds from the State Revolving Fund and a Federal Grant. The State Revolving Fund loan application will be increased by \$1.9 million to fund the increased project cost.

Net Working Capital Balance: Net working capital will be \$4.2 million at the end of FY 2011.

Description	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Budget 10 To Budget 11
Beginning Balance	\$8,703,146	\$8,399,050	\$8,399,050	\$4,117,196	-51%
Additions:					
Sewer Connection Fees	27,780	24,580	55,700	28,580	16%
Sewer Permits	720	5,000	5,000	5,000	0%
Clean Water Grant (Prop 50)	1,034,374	4,750,000	4,750,000	0	-100%
Loan Proceeds	0	10,900,000	10,900,000	1,900,000	-83%
Other Federal Grant	0	500,000	500,000	0	-100%
Interest Earnings	342,755	141,376	176,756	109,540	-23%
Total Additions	1,405,629	16,320,956	16,387,456	2,043,120	-87%
Deductions:					
Capital Improvements*	1,555,205	19,473,550	19,473,550	1,900,000	-90%
Interdepartmental Charges	32,020	30,760	30,760	24,060	-22%
Transfer to Sewer Depreciation	122,500	1,165,000	1,165,000	0	-100%
Total Deductions	1,709,725	20,669,310	20,669,310	1,924,060	-91%
Ending Balance	\$8,399,050	\$4,050,696	\$4,117,196	\$4,236,256	5%
*Detail of Capital Improvements:					
WRP Emergency Generator Modification	249,976	0	0	0	0%
Water Rec Odor Control Improvement	24,550	196,310	196,310	0	-100%
Marblehead Coastal Recycled Wtr Line	0	350,000	350,000	0	-100%
Recycled Water Expansion	1,241,679	18,927,240	18,927,240	1,900,000	-90%
Land	39,000	0	0	0	0%
Total Capital Improvements	\$1,555,205	\$19,473,550	\$19,473,550	\$1,900,000	-90%

Sewer Other Agency Depreciation Reserves

478

Description: The Sewer Other Agency Depreciation Reserve Fund is used to account for funds to be set aside for major repairs to the sewer system infrastructure that is owned, operated and maintained by South Orange County Wastewater Authority (SOCWA). Depreciation is considered a normal operating expense, and funds are received from the general operating account. This process assures that funds will be available to rebuild sewer system infrastructure when infrastructure is no longer serviceable.

Funding Source: Depreciation on capital assets and interest income are the major sources of funding for this program. Depreciation transfers from the Sewer Operating Fund totals \$275,000 for the fiscal year.

Legal Basis: Expenses in this program are restricted.

Budget Overview: An additional \$60,000 is budgeted for the Ocean Outfall Junction Repair project, originally funded in FY 2010, in contractual services for FY 2011.

Net Working Capital Balance: The ending net working capital will be \$1.4 million at the end of FY 2011.

Description	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Budget 10 To Budget 11
Beginning Balance	\$600,708	\$917,670	\$917,670	\$1,159,482	26%
Additions:					
Other Agency Depreciation Funded	275,000	275,000	275,000	275,000	0%
Interest Earnings	23,658	15,447	19,312	30,849	100%
Miscellaneous Income	18,300	0	29,500	0	0%
Total Additions	316,958	290,447	323,812	305,849	5%
Deductions:					
Contractual Services	0	82,000	82,000	60,000	-27%
Total Deductions	0	82,000	82,000	60,000	-27%
Ending Balance	\$917,666	\$1,126,117	\$1,159,482	\$1,405,331	25%

Storm Drain Utility Depreciation Reserve

553

Description: The Storm Drain Utility Depreciation Reserve was set up in FY 2002 to account for funds set aside for replacement of Storm Drain Fund equipment that has reached the end of its useful life and for major repairs to the Storm Drain Utility System infrastructure. Depreciation is considered a normal operating expense, and funds are received from the general operating account. Depreciation charges are computed by dividing the initial cost of the item by the projected useful life of the item and then budgeting the required amount. This process assures that funds will be available to purchase replacement equipment and rebuild Storm Drain Utility System infrastructure when equipment or infrastructure is no longer serviceable.

Funding Source: Depreciation on capital assets is a major source of funding for this program. Transfers from the Clean Ocean Operating Fund and the Storm Drain Operating Fund are made to support capital projects relating to water quality improvements.

Budget Overview: One Capital Improvement project, the Los Mares/Vaquero Storm Drain Upgrade, is included in the FY 2011 Capital budget. Storm Drain Rehabilitation has been increased to \$300,000 to support increased maintenance requirements.

Net Working Capital Balance: Ending net working capital will be \$2.1 million at the end of FY 2011.

Description	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Budget 10 To Budget 11
Beginning Balance	\$2,956,341	\$3,625,460	\$3,625,460	\$1,960,931	-46%
Additions:					
Depreciation Funded	623,747	724,000	724,000	810,000	12%
Interest Earnings	136,694	62,011	62,011	45,125	-27%
Transfer from Operating Fund	140,000	140,000	140,000	140,000	0%
Transfer from Clean Ocean Fund	196,200	196,000	196,000	196,000	0%
Transfer from Water Fund	0	30,000	30,000	0	-100%
Transfer from Sewer Fund	0	30,000	30,000	0	-100%
Transfer from Gas Tax Fund	0	30,000	30,000	0	-100%
Total Additions	1,096,641	1,212,011	1,212,011	1,191,125	-2%
Deductions:					
Contractual Services	48,891	170,000	170,000	300,000	76%
Capital Improvements*	299,670	2,617,310	2,617,310	650,000	-75%
Interdepartmental Charges	78,962	119,220	89,230	56,520	-53%
Total Deductions	427,523	2,906,530	2,876,540	1,006,520	-65%
Ending Balance	\$3,625,459	\$1,930,941	\$1,960,931	\$2,145,536	11%

Storm Drain Utility Depreciation Reserve

*Detail of Capital Improvements:	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Budget 10 To Budget 11
Plaza La Playa Channel	29,678	900,030	900,030	0	-100%
506 Ave De La Rivera Storm Drain	165,020	0	0	0	0%
Los Mares/Vaquero Storm Drain Upgrade	723	189,250	189,250	650,000	243%
224 Palizada Storm Drain Rehab.	24,582	0	0	0	0%
Columbo Storm Drain Extension	20,708	381,980	381,980	0	-100%
762 Acapulco Storm Drain Rehab.	8,595	21,410	21,410	0	-100%
Acapulco & Cisco Storm Drain Rehab.	25,327	124,680	124,680	0	-100%
Cantilena & Marbella Storm Drain Rehab.	8,611	56,390	56,390	0	-100%
Cristobal Storm Drain Extension	5,600	374,400	374,400	0	-100%
S. Calle Grande Vista Storm Drain Rehab.	10,826	59,170	59,170	0	-100%
211 & 225 Marquita Storm Drain Rehab	0	50,000	50,000	0	-100%
Acapulco Storm Drain Rehabilitation	0	120,000	120,000	0	-100%
Alameda Lane Drainage System Replace.	0	100,000	100,000	0	-100%
Calle Heraldo Storm Drain Rehab.	0	40,000	40,000	0	-100%
Prima Deshecha Canada Channel (M01)	0	200,000	200,000	0	-100%
Total Capital Improvements	\$299,670	\$2,617,310	\$2,617,310	\$650,000	-75%

Clean Ocean Improvement Reserve

543

Description: Property owners in San Clemente approved the Clean Water Initiative in 2002, which will help the City clean up urban runoff that flows from the City's storm drain system into the ocean.

Funding Source: The Clean Ocean Improvement Reserve is supported by transfers from the Clean Ocean Operating Fund, which derives revenue from fees assessed on improved parcels within the City of San Clemente and from Environmental Protection Agency grants.

Budget Overview: New Capital Improvement projects for FY 2011 include \$280,000 for the construction phase of the Linda Lane Runoff Treatment project. This cost will be reimbursed through a transfer from the Clean Ocean Operating Fund.

Net Working Capital Balance: Net working capital will increase to \$42,278 at the end of FY 2011.

Description	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Budget 10 To Budget 11
Beginning Balance	\$188,522	\$55,040	\$55,040	-\$2,258	-104%
Additions:					
Interest Earnings	8,655	735	11,092	956	30%
Transfer from Operating Fund	53,000	450,000	450,000	370,000	-18%
Total Additions	61,655	450,735	461,092	370,956	-18%
Deductions:					
Contractual Services	0	350,000	350,000	0	-100%
Capital Improvements*	175,750	139,000	139,000	280,000	101%
Interdepartmental Charges	19,390	29,390	29,390	46,420	58%
Total Deductions	195,140	518,390	518,390	326,420	-37%
Ending Balance	\$55,037	-\$12,615	-\$2,258	\$42,278	-435%
*Detail of Capital Improvements:					
MO2 Urban Runoff Treatment	175,750	39,000	39,000	0	-100%
Linda Lane Runoff Treatment	0	100,000	100,000	280,000	180%
Total Capital Improvements	\$175,750	\$139,000	\$139,000	\$280,000	101%

Golf Depreciation Reserve

666

Description: The Golf Depreciation Reserve provides for the replacement of equipment/physical plant that has reached the end of its useful life. Depreciation is considered a normal operating expense, and funds are received from the general operating accounts. Depreciation charges are computed by dividing the initial cost of the item by its projected useful life. This account assures that funds will be available to purchase replacement equipment and to rebuild infrastructure when they are no longer serviceable.

Funding Source: Depreciation on capital assets is the major source of funding for this program which is transferred from the Golf Operating Fund at the end of the fiscal year.

Legal Basis: Expenses in this program are unrestricted.

Budget Overview: Depreciation funding has decreased in the Golf Depreciation Reserve based on the separation of building, machinery and equipment assets from golf course improvement assets. A portion of this reserve (\$268,000) is being transferred to the Golf Capital Improvement Reserve, where future course improvements will be funded and accounted for.

Net Working Capital Balance: The ending working capital balance will be \$1.4 million at the end of FY 2011.

Description	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Budget 10 To Budget 11
Beginning Balance	\$1,088,446	\$1,280,620	\$1,280,620	\$1,607,026	25%
Additions:					
Depreciation Funded	325,947	326,000	326,000	194,000	-40%
Interest Earnings	58,250	28,199	29,106	26,242	-7%
Total Additions	384,197	354,199	355,106	220,242	-38%
Deductions:					
Contractual Services	0	6,000	6,000	0	-100%
Capital Improvements*	180,439	18,200	18,200	115,000	532%
Interfund Charges	11,580	4,500	4,500	44,950	899%
Interfund Transfers	0	0	0	268,000	100%
Total Deductions	192,019	28,700	28,700	427,950	1391%
Ending Balance	\$1,280,624	\$1,606,119	\$1,607,026	\$1,399,318	-13%
*Detail of Capital Improvements:					
Improvements other than Buildings	12,356	14,450	14,450	0	-100%
Driving Range Improvement Project	108,394	0	0	0	0%
Machinery & Equipment	59,689	3,750	3,750	115,000	2967%
Total Capital Outlay	\$180,439	\$18,200	\$18,200	\$115,000	532%

Golf Capital Improvement Reserve

667

Description: The Golf Capital Improvement Reserve provides for all capital improvements that are budgeted in the Golf Fund and scheduled to be constructed at the municipal golf course.

Funding Source: Funding for this program is derived from a portion of the golf fees collected.

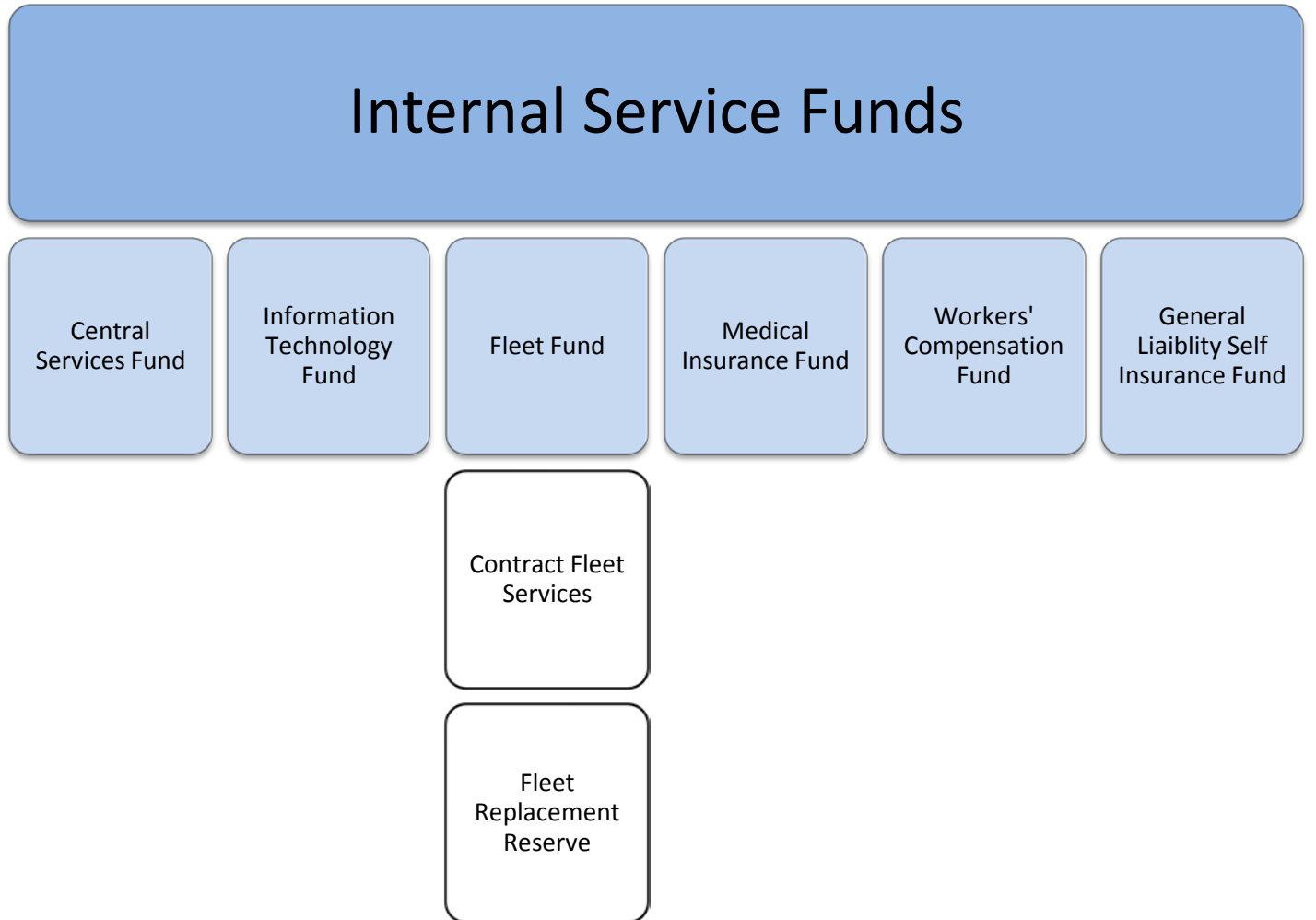
Legal Basis: This program was created by City Resolution No. 30-85. Expenses in this program are unrestricted.

Budget Overview: Annual depreciation funding will now be recognized in this reserve to accumulate replacement funds for golf course improvement assets. A transfer of \$268,000 from the Golf Depreciation Reserve moves accumulated depreciation to this reserve. No capital improvements are budgeted in FY 2011.

Net Working Capital Balance: The net working capital balance will be \$402,250 at the end of FY 2011. Working capital will be used to fund future capital improvement costs.

Description	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Budget 10 To Budget 11
Beginning Balance	\$62,370	\$32,760	\$32,760	\$10,085	-69%
Additions:					
Depreciation Funded	0	0	0	132,000	100%
Transfer from Golf Depreciation	0	0	0	268,000	100%
Interest Earnings	3,338	721	745	165	-77%
Total Additions	3,338	721	745	400,165	55372%
Deductions:					
Interdepartmental Charges	32,950	23,420	23,420	8,000	-66%
Total Deductions	32,950	23,420	23,420	8,000	-66%
Ending Balance	\$32,758	\$10,061	\$10,085	\$402,250	3898%

Internal Service Funds are established to finance and account for goods and services provided by one City department to other City departments on a cost reimbursement basis.



Central Services Fund

062-242/812

Description: The Central Services Fund provides duplicating, postage, and communications services for all programs.

Funding Source: Other City programs within funds are charged on a cost reimbursement basis. The cost of an individual copy in duplicating services is based on the total costs accumulated during the prior year. Machine rental, toner, paper, and miscellaneous costs are divided by the number of copies made during the prior year. The charges to each program for postage are compiled daily based upon actual usage. A small additional amount is charged for the maintenance costs of the postage meter. Communication charges are allocated to the using divisions based on the number of phone lines, radios, pagers, cellular phones, and lease phone lines. Imaging Fees, previously recognized in the General Fund, have been transferred to Central Services to offset Electronic Data Management System expenditures.

Legal Basis: Expenses in this fund are unrestricted.

Budget Overview: Charges to other department amount to \$675,040, an increase of \$108,000.

Net Working Capital Balance: The ending net working capital balance is \$58,800 at the end of FY 2011. Working capital balance will be maintained for future replacement of equipment.

Expenditures By Category	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Budget 10 To Budget 11
Personnel	166,358	170,790	172,380	153,140	-10%
Supplies	50,306	62,810	57,750	62,650	0%
Contractual Services	425,632	462,910	470,430	410,300	-11%
Capital Outlay	129	0	0	0	0%
Interdepartmental Charges	129,120	106,780	106,780	62,140	-42%
Debt Service	41,853	41,400	43,500	43,070	4%
Total	\$813,398	\$844,690	\$850,840	\$731,300	-13%

Description	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Budget 10 To Budget 11
Beginning Balance	\$422,287	\$220,730	\$220,730	-\$23,540	-111%
Additions:					
Imaging Fees	28,618	30,000	30,000	30,000	0%
Interest	14,117	8,240	5,500	2,420	-71%
Charges to Other Departments	569,100	567,130	567,130	675,040	19%
Interfund Transfers	0	3,900	3,900	106,180	2623%
Other Revenues	1	0	40	0	0%
Total Additions	611,836	609,270	606,570	813,640	34%
Deductions:					
Central Services	317,358	331,020	319,590	300,630	-9%
Dispatch Services	0	0	0	0	0%
Communications	496,040	513,670	531,250	430,670	-16%
Total Deductions	813,398	844,690	850,840	731,300	-13%
Total Ending Balance	\$220,725	-\$14,690	-\$23,540	\$58,800	-500%

Information Technology

063-241

Description: The Information Technology Fund is used to account for the costs associated with the City's centralized computer system and to distribute these costs to the departments using the system. Included are costs for hardware, software, computer training and staff support.

Funding Source: Other City programs within funds are charged on a cost reimbursement basis. The cost is determined based on the number of computer units within a department.

Legal Basis: Expenses in this fund are unrestricted.

Budget Overview: Expenses the costs to design, install, maintain and support the City's enterprise computer network, including servers, computers, and related networking equipment. Costs in this fund support the network, and staff provides training and support to other City staff as well as maintaining the City website.

Net Working Capital Balance: Net working capital is anticipated to increase to \$224,810 at the end of FY 2011.

Expenditures By Category	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Bud 10 To Bud 11
Personnel	641,219	654,200	664,500	667,790	2%
Supplies	5,327	6,690	5,690	5,750	-14%
Contractual Services	447,570	538,030	514,730	486,220	-10%
Other Charges	42,799	10,450	10,490	10,450	0%
Capital Outlay	65,067	82,550	79,500	75,000	-9%
Interdepartmental Charges	80,160	104,250	104,250	77,000	-26%
Total	\$1,282,142	\$1,396,170	\$1,379,160	\$1,322,210	-5%

Description	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Bud 10 To Bud 11
Beginning Balance	\$258,031	\$287,750	\$287,750	\$228,240	-21%
Additions:					
Charges to Other Departments	1,280,950	1,286,030	1,286,030	1,296,720	1%
Interest Earnings	12,350	5,530	8,200	6,930	25%
Other Revenue	6,438	0	0	0	0%
Interfund Transfers	12,120	25,420	25,420	15,130	-40%
Total Additions	1,311,858	1,316,980	1,319,650	1,318,780	0%
Deductions:					
Total Deductions	1,282,142	1,396,170	1,379,160	1,322,210	-5%
Ending Balance:					
Reserve for Capital Equipment	\$31,000	\$33,500	\$33,500	\$34,540	3%
Net Working Capital	256,747	175,060	194,740	190,270	9%
Ending Balance	\$287,747	\$208,560	\$228,240	\$224,810	8%

Fleet Services Fund

065-619

Description: First Vehicle Services (FVS) is responsible for the preventative maintenance and repair for the City's vehicles and equipment. First Vehicle Services is a contracted service provider operating from the City's maintenance facility. First Vehicle Services guarantees vehicle availability, timeliness of performance and emergency road response.

Funding Source: Actual operations and maintenance costs from the prior year are charged to each vehicle through interdepartmental charges.

Legal Basis: Expenses in this program are unrestricted.

Budget Overview: Fuel costs have remained level with the previous year. Contractual services are increasing due to a one-time maintenance project.

Net Working Capital Balance: Net working capital is anticipated to decrease to \$120,809 at the end of FY 2011.

Description	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Budget 10 To Budget 11
Beginning Balance	\$418	\$75,800	\$75,800	\$204,977	170%
Additions:					
Charges to Other Departments	1,116,429	1,165,130	1,165,130	1,066,290	-8%
Interest Earnings	19	1,484	1,597	4,042	172%
Miscellaneous Income	18,452	21,000	30,300	30,600	46%
Transfer from Other Funds	0	0	0	9,500	100%
Total Additions	1,134,900	1,187,614	1,197,027	1,110,432	-6%
Deductions:					
Supplies	388,209	417,500	402,300	406,600	-3%
Contractual Services	601,354	597,700	595,580	677,650	13%
Other Charges	0	1,000	1,000	1,000	0%
Interdepartmental Charges	69,960	68,970	68,970	109,350	59%
Total Deductions	1,059,523	1,085,170	1,067,850	1,194,600	10%
Ending Balance	\$75,795	\$178,244	\$204,977	\$120,809	-32%

Fleet Replacement Reserve Fund

065-824

Description: The Fleet Replacement Reserve includes funding set aside for the replacement of vehicles and other rolling stock as they become unserviceable, obsolete, or reach a predetermined service life. When new equipment is purchased, a replacement schedule is established so that funds will be available at the end of the useful life of the equipment. This provides for an orderly funding mechanism for purchasing replacement pieces of equipment.

Funding Source: Replacement costs, along with vehicle operating costs, are charged directly to each user program in all funds. The estimated replacement cost is established by factoring the original purchase price by an annual compounded inflation rate average of 3.5%. The annual replacement charge is then calculated by dividing the replacement cost by the number of years before replacement is scheduled.

Legal Basis: Expenses in this program are unrestricted.

Budget Overview: Capital outlay totals \$349,840 and includes costs of \$264,840 to replace vehicles and equipment and an additional \$85,000 for the Fleet Maintenance Garage Hoist Removal. The activity of this fund fluctuates based on the replacement schedule of the assets. Based on an analysis of the Fleet reserve, a total of \$500,000 will be transferred back to the General Fund and other operating funds (Utility and Internal Service funds).

Net Working Capital Balance: Net working capital will decrease to \$3.2 million at the end of FY 2011.

Description	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Budget 10 To Budget 11
Beginning Balance	\$4,490,039	\$4,779,510	\$4,779,510	\$3,488,553	-27%
Additions:					
Replacement Charges to Depts.	550,440	551,120	551,120	557,970	1%
Interest Earnings	209,064	93,586	100,703	68,798	-26%
Gain/Loss on Disposal of Fixed Assets	21,663	20,000	62,230	20,000	0%
Total Additions	781,167	664,706	714,053	646,768	-3%
Deductions:					
Capital Outlay*	98,447	1,937,330	1,937,330	349,840	-82%
Interfund Charges	5,810	6,740	6,740	29,970	345%
Transfer to Other Funds	387,440	60,940	60,940	562,230	823%
Total Expenditures	491,697	2,005,010	2,005,010	942,040	-53%
Ending Balance	\$4,779,509	\$3,439,206	\$3,488,553	\$3,193,281	-7%

Fleet Replacement Reserve

*Detail of Capital Outlay:	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Budget 10 To Budget 11
Unit 1101 Ford F450	33,769	0	0	0	0%
Unit 1106 2008 GVWR 3500lb Great Northern	22,498	0	0	0	0%
Replacement of Trash Pump	0	2,500	2,500	0	-100%
Unit 973 2000 Sierra GMC	0	45,200	45,200	0	-100%
Unit 1012 2003 Ford	0	44,430	44,430	0	-100%
Unit 960 1999 GMC	0	36,390	36,390	0	-100%
Unit 949 1999 Ford	0	36,890	36,890	0	-100%
Unit 974 2000 GMC	0	31,640	31,640	0	-100%
Unit 894 1996 Ford Dump Truck	0	89,330	89,330	0	-100%
Unit 910 1997 Ford F800 Bobtail Dump Truck	0	97,590	97,590	0	-100%
Unit 913 1997 Ford Backhoe	0	70,200	70,200	0	-100%
Unit 968 2000 Truck Mounted Compressor	0	17,350	17,350	0	-100%
Unit 921 1996 GMC Utility Truck	0	34,930	34,930	0	-100%
Unit 1016 Sewer Vactor	0	275,100	275,100	0	-100%
Unit 957 Vactor	0	382,000	382,000	0	-100%
Unit 805 Utilities Truck Tractor	0	120,000	120,000	0	-100%
Unit 851 Utilities Sludge Trailer	0	76,840	76,840	0	-100%
Unit 852 Utilities Sludge Trailer	0	76,840	76,840	0	-100%
Unit 877 Excavator Backhoe	0	102,500	102,500	0	-100%
Unit 912 Utilities Light Tower Unit	0	10,200	10,200	0	-100%
Unit 1063 Jeep Wrangler	0	29,640	29,640	0	-100%
Unit 1064 Jeep Wrangler	0	29,640	29,640	0	-100%
Unit 1045 Motorcycle	0	34,650	34,650	0	-100%
Unit 1018 Motorcycle	0	34,650	34,650	0	-100%
Yamaha ATV	0	6,000	6,000	0	-100%
Fuel Island Cover	42,180	252,820	252,820	0	-100%
Fleet Maintenance Garage Hoist Removal	0	0	0	85,000	100%
Replace Unit #951	0	0	0	93,520	100%
Replace Unit #1007	0	0	0	38,600	100%
Replace Unit #1008	0	0	0	14,700	100%
Replace Police Motorcycles	0	0	0	31,500	100%
Replace Unit #1062	0	0	0	58,070	100%
1 Ton Utility Truck	0	0	0	28,450	100%
Total Capital Outlay	\$98,447	\$1,937,330	\$1,937,330	\$349,840	-82%

Medical Insurance Fund

066-814

Description: The Medical Insurance program is offered to all regular full-time employees and benefited part-time employees. The benefits covered include medical, vision and dental insurance. Health insurance is coordinated through the CalPERS health plans. The fund also includes retiree insurance and COBRA insurance.

Funding Source: Premiums are based on the specific medical insurance program which the employee has selected. The costs of the medical program are accounted for in this fund and charged back to the appropriate program.

Legal Basis: Expenses in this fund are unrestricted.

Budget Overview: Expenses include premium payments for medical, dental and vision plans. The City continues to experience premium increases and costs associated with the implementation of GASB 45. Costs are recovered through charges to other funds and employee paid premiums.

Net Working Capital Balance: Net working capital is anticipated to decrease to \$55,540 at the end of FY 2011.

Description	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Budget 10 To Budget 11
Beginning Balance	\$253,359	\$103,110	\$103,110	\$101,250	-2%
Additions:					
Prem. Charged to Other Funds	2,144,446	2,385,000	2,278,500	2,428,500	2%
Employee Premiums	209,640	268,000	194,700	294,700	10%
COBRA Premiums	2,494	2,200	1,710	2,000	-9%
Retiree Premiums	131,406	163,300	111,100	108,000	-34%
Interest Earnings	6,922	3,930	2,010	550	-86%
Miscellaneous Income	9,867	0	6,000	6,000	100%
Total Additons	2,504,775	2,822,430	2,594,020	2,839,750	1%
Deductions:					
Claims Paid	235,324	213,150	197,200	212,310	0%
Premiums Paid	2,349,020	2,546,320	2,327,170	2,590,850	2%
Claims Administration	37,415	41,500	34,550	37,600	-9%
Other Charges	8,482	10,000	7,750	4,200	-58%
Contractual Services	0	5,000	5,000	2,400	-52%
Interfund Charges	24,780	24,210	24,210	38,100	57%
Total Deductions	2,655,021	2,840,180	2,595,880	2,885,460	2%
Ending Balance	\$103,113	\$85,360	\$101,250	\$55,540	-35%

Workers' Compensation Fund

067-815

Description: In order to control the costs of purchasing workers' compensation insurance, in December 2002 the City entered into a joint powers agreement through the California Insurance Pool Authority, (CIPA), with twelve other agencies to purchase excess layers of protection. The City converted to self-insurance at that time. The City continues to use the manual rates approved by the California Department of Insurance to charge the various departments. Through the City's payroll system, premiums for this coverage are charged back to the various departments and operating funds are included in the employees' compensation package. Costs linked to running the program, such as providing a third-party claims administrator, are also shared using the same methodology.

Funding Source: The major source of funding for this program is the premiums charged to other funds.

Legal Basis: Expenses in this fund are unrestricted.

Budget Overview: Revenue is anticipated to go down due to a lower premium charged to other funds.

Net Working Capital Balance: The ending working capital for FY 2011 will be \$2.0 million. This includes \$900,000 or three times the Self-insurance retention of \$300,000 based on the City's fiscal policy and \$1.1 million for remaining "tail" claims from the City's self-insurance program prior to 1995.

Description	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Budget 10 To Budget 11
Beginning Balance	\$1,969,255	\$2,508,140	\$2,508,140	\$2,066,050	-18%
Additions:					
Prem. Charged to Other Funds	420,390	385,000	404,900	382,500	-1%
Insurance Reimbursements	82,890	0	1,200	0	0%
Interest Earnings	106,960	30,300	49,000	35,880	18%
Repayment from General Liability	200,000	0	0	0	0%
Total Additions	810,240	415,300	455,100	418,380	1%
Deductions:					
Supplies	2,454	12,830	6,000	5,000	-61%
Contractual Services	4,478	7,450	5,150	2,700	-64%
Other Charges	227,134	407,000	348,210	415,000	2%
Interfund Charges	37,290	37,830	37,830	40,130	6%
Interfund Transfers	0	500,000	500,000	0	-100%
Total Deductions	271,356	965,110	897,190	462,830	-52%
Ending Balance	\$2,508,139	\$1,958,330	\$2,066,050	\$2,021,600	3%

General Liability Self Insurance Fund

068-816

Description: In order to control the costs of subsidence claims and continue to purchase liability and property insurance, the City in fiscal year 2005 entered into a joint powers agreement through the California Joint Powers Insurance Authority, (CJPIA), with 119 other agencies to purchase excess layers of protection. Under this program, the City will see substantial reduction of expenses related to subsidence claims, as this coverage will be provided through CJPIA. The City will continue to control costs through a combination of self-insurance and purchased insurance, while maintaining comprehensive coverage.

Funding Source: In addition to premium charges, claims adjustments, legal services and pool administration are necessary to maintain this program. Each of the operating funds is charged an amount in approximate relation to the frequency and severity of claims which have been incurred. These amounts are transferred to the General Liability Self-Insurance Fund to pay for excess premiums. Insurance reimbursements represent excess premium refunds which are treated as one-time revenues, and are therefore not budgeted.

Legal Basis: This fund is governed by Resolution No. 67-78 and 18-80. Expenditures in this fund are restricted.

Budget Overview: Employer premiums charged to other funds have decreased by 8% in total from the prior year. This decrease is due to lower excess insurance premiums and claims activity which fluctuate from year to year. Capital outlay decreases due to the completion of the Bellota storm drain project.

Net Working Capital Balance: Ending net working capital is \$701,380; including \$90,000 as a reserve for claims.

Description	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Budget 10 To Budget 11
Beginning Balance:					
Net Working Capital	561,497	933,380	933,380	583,870	-37%
Claims Payable/Reserves	2,660,791	1,642,700	1,642,700	90,000	-95%
Total Beginning Balance	\$3,222,288	\$2,576,080	\$2,576,080	\$673,870	-74%
					0%
Additions:					
Employer Premiums	1,600,010	1,300,000	1,300,000	1,200,000	-8%
Insurance Reimbursements	15,886	0	0	0	0%
Interest Earnings	104,585	28,600	29,100	21,100	-26%
Transfer from the General Fund	1,000,000	0	0	0	0%
Transfer from Other Funds	0	42,440	300	0	-100%
Miscellaneous Revenues	152,901	20,000	0	0	-100%
Total Additions	2,873,382	1,391,040	1,329,400	1,221,100	-12%
Deductions:					
Personnel	86,940	91,170	91,360	96,690	6%
Supplies	12,061	1,700	1,050	1,550	-9%
Contractual Services	324,803	406,400	432,000	364,870	-10%
Other Charges	2,838,249	2,263,440	2,260,640	672,950	-70%
Capital Outlay	2,726	384,460	384,460	0	-100%
Interfund Charges	48,210	62,100	62,100	57,530	-7%
Debt Service	206,600	0	0	0	0%
Total Deductions	3,519,589	3,209,270	3,231,610	1,193,590	-63%
Ending Balance:					
Net Working Capital	933,384	667,850	583,870	611,380	-8%
Claims Payable/Reserves	1,642,697	90,000	90,000	90,000	0%
Total Ending Balance	\$2,576,081	\$757,850	\$673,870	\$701,380	-7%



The **Redevelopment Agency (RDA) funds** account for activities to prevent the spread of blight and eliminate deterioration, while encouraging economic development and public use in the project area. The Redevelopment Agency is a component unit of the City.

Redevelopment Agency Funds

Low and Moderate
Income Housing Special
Revenue Fund

Redevelopment Agency
Debt Service Fund

Redevelopment Agency
Capital Projects Fund

RDA Low and Moderate Income Housing Fund

085-809

Description: The Redevelopment Agency Low and Moderate Income Housing Fund is used to account for projects that are designed to increase or improve low and moderate income housing, as required by section 33334.2 of the State's Health and Safety Code.

Funding Source: Revenues for these projects are derived from the 20% set aside property tax increment revenues transferred from the RDA Debt Service Fund.

Legal Basis: This fund is governed by the California Health and Safety Code. Expenditures in this fund are restricted.

Budget Overview: The FY 2011 other charges includes grants to the Gilchrist House (\$29,600), Homeless Prevention (\$18,500), Toby's House (\$6,000), and Henderson House (\$9,000). A Senior Housing Coordinator oversees the activity in this fund. Other charges are reduced due to a decrease in proposed Low and Moderate projects.

Fund Balance: Fund balance will end FY 2011 at \$2.3 million.

Description	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Budget 10 To Budget 11
Beginning Balance	\$2,299,709	\$2,636,620	\$2,636,620	\$2,146,130	-19%
Revenues:					
Other Revenue	10	0	0	0	0%
Interest Earnings	88,751	35,390	46,700	35,410	0%
Transfer from Debt Service Fund	497,825	515,000	497,500	494,000	-4%
Transfer from Other Funds	0	1,500	1,500	0	-100%
Total Revenues	586,586	551,890	545,700	529,410	-4%
Expenditures:					
Personnel	129,425	220,520	128,970	194,630	-12%
Supplies	732	2,000	760	700	-65%
Contractual Services	22,201	46,890	20,950	17,900	-62%
Other Charges	54,272	2,455,900	852,450	68,250	-97%
Interfund Charges	43,050	33,060	33,060	87,820	166%
Total Expenditures	249,680	2,758,370	1,036,190	369,300	-87%
Ending Balance	\$2,636,615	\$430,140	\$2,146,130	\$2,306,240	436%

RDA Debt Service Fund

087-805

Description: The San Clemente Redevelopment Project Area was formed in April 1975. The boundaries of the project area coincide with the boundaries of the Pier Bowl Specific Plan, and are as follows: the Pacific Ocean to the west, Linda Lane park to the north, Encino Lane, Avenida Palizada, Avenida Del Mar and Coronado Lane to the east and Cazador Lane to the south. Some of the public amenities in the project area include, Casa Romantica, the municipal parking lot, Parque Del Mar, Linda Lane Park and the Municipal Pier. The primary purpose of the project area is to prevent the spread of blight and eliminate deterioration within the project area. Consistent with this goal is the encouragement of economic development and public usage within the project area.

Funding Source: The major source of revenue in this fund is property taxes collected from the project area.

Legal Basis: The fund is governed by City Ordinance No. 642. Expenditures in this fund are restricted.

Budget Overview: Revenues are generated from property taxes in the Redevelopment Agency area and will remain at \$2.3 million. Debt service consists of principal and interest to the General Fund for a consolidation loan made in FY 2003 and passthroughs due to other agencies. The Low and Moderate income Housing Fund transfer is budgeted at \$494,000. Other charges in FY 2011 include \$180,000 of the Supplemental Educational Revenue Augmentation Fund (SERAF) payment to the State of California.

Fund Balance: Fund balances will be \$53,170 at the end of FY 2011.

Description	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Budget 10 To Budget 11
Beginning Balance	\$1,664,888	\$2,610,450	\$2,610,450	\$4,370	-100%
Revenues:					
Tax Increment	2,468,340	2,314,900	2,492,500	2,290,840	-1%
Homeowners Exemption	4,498	5,000	5,000	5,000	0%
Interest Earnings	115,389	54,990	74,950	51,820	-6%
Loan Proceeds	0	18,990	15,890	18,990	0%
Total Revenues	2,588,227	2,393,880	2,588,340	2,366,650	-1%
Expenditures:					
Interdepartmental Charges	8,970	12,430	12,430	13,020	5%
Transfer to Low & Mod. Housing	497,825	515,000	497,500	494,000	-4%
Other Charges	1,288	874,660	874,660	180,000	-79%
Debt Service*	1,134,579	3,767,830	3,809,830	1,630,830	-57%
Total Expenditures	1,642,662	5,169,920	5,194,420	2,317,850	-55%
Ending Balance	\$2,610,453	-\$165,590	\$4,370	\$53,170	-132%
*Detail of Debt Service:					
General Fund Loan Interest	72,380	66,700	66,700	60,850	-9%
General Fund Principal	197,450	203,130	203,130	208,980	3%
Rpmt. Of Other Fund Advance	360,545	3,300,000	3,344,000	1,110,000	-66%
RDA County Passthrough Expense	504,204	198,000	196,000	251,000	27%
Total Debt Service	\$1,134,579	\$3,767,830	\$3,809,830	\$1,630,830	-57%

RDA Capital Projects Fund

086-865

Description: The Redevelopment Agency Capital Projects Fund is used to account for the proceeds of notes, advances and other forms of indebtedness, and the expenditures of these funds for improvement, reconstruction and redevelopment projects within the boundaries of the San Clemente Redevelopment Agency. The Capital Projects Fund includes operation and overhead costs, contractual services and capital improvement projects.

Funding Source: Fund-raising proceeds, advances, transfers from other funds, and interest comprise the revenue for this fund.

Legal Basis: City Ordinance No. 642 governs this fund. Expenditures in this fund are restricted.

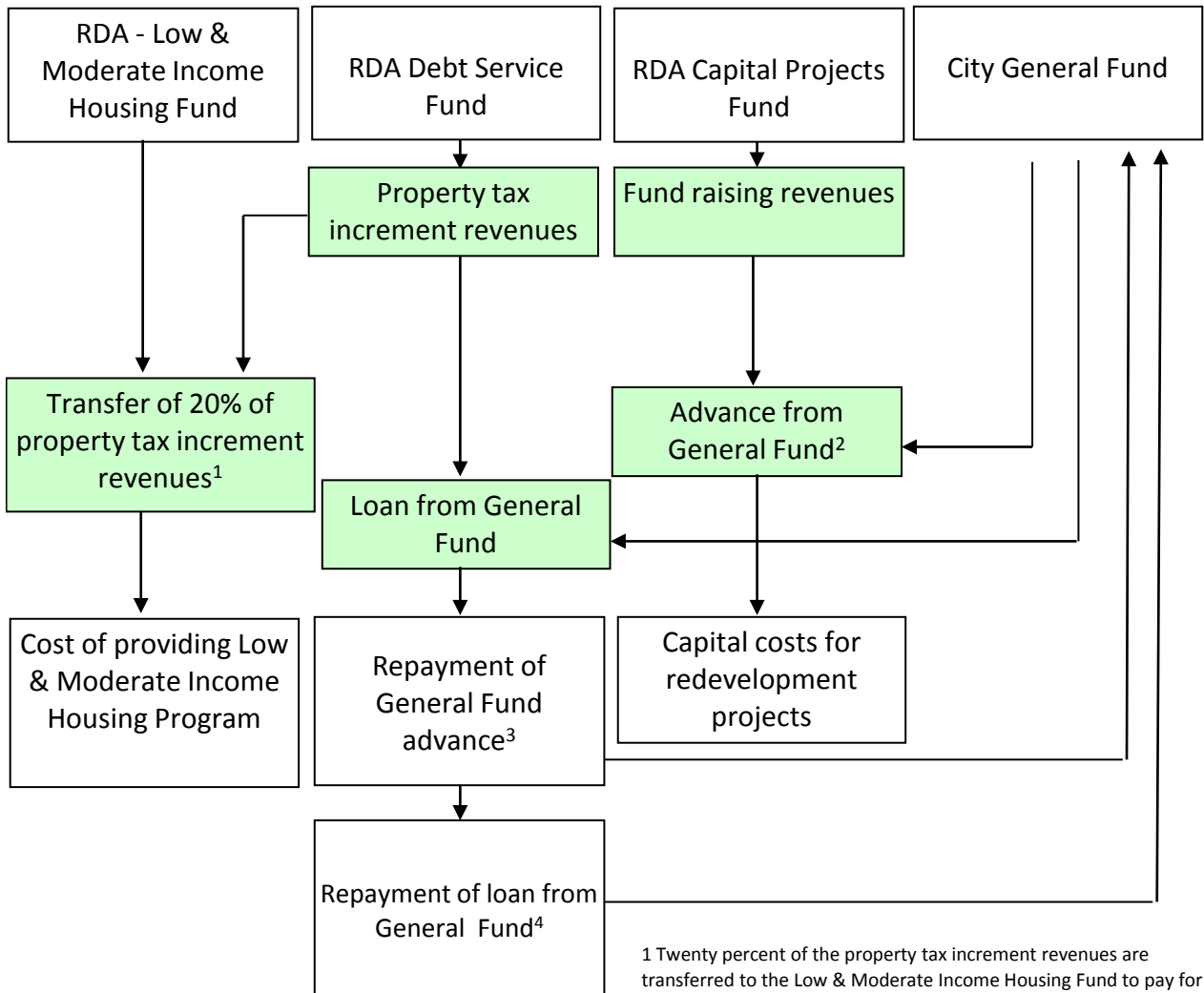
Budget Overview: An advance in the amount of \$1.1 million is budgeted to fund the redevelopment agency activities. FY 2011 expenditures include contractual service amounts of \$30,000 for Casa Romantica maintenance, and a proposed \$1,670,000 increase for the Pier Bowl Lighting Project, started during FY 2010. The scope of this project has expanded.

Fund Balance: Without additional funding, the expanded Pier Bowl Lighting project will drive the FY 2011 Fund balance negative by (\$609,270). This deficit will be recovered through future tax increment.

Description	FY 2009 Actual	FY 2010 Adj Budget	FY 2010 Projected	FY 2011 Approved	% Budget 10 To Budget 11
Beginning Balance	\$346,489	\$360,470	\$360,470	\$250,210	-31%
Revenues:					
Interest Earnings	13,981	6,410	8,730	4,520	-29%
Advance from General Fund	360,545	3,300,000	3,344,000	1,110,000	-66%
Total Revenues	374,526	3,306,410	3,352,730	1,114,520	-66%
Expenditures:					
Contractual Services	266,789	822,730	507,510	1,781,040	116%
Capital Improvements*	34,426	2,938,970	2,897,100	0	-100%
Interfund Transfers	610	100,000	0	134,000	34%
Interdepartmental Charges	58,720	58,380	58,380	58,960	1%
Total Expenditures	360,545	3,920,080	3,462,990	1,974,000	-50%
Ending Balance	\$360,470	-\$253,200	\$250,210	-\$609,270	141%
*Detail of Capital Improvements:					
Marine Safety Building Repairs, Phase II	1,837	0	0	0	0%
Pier Structural Construction	32,589	2,423,970	2,385,770	0	-100%
Pier Crossing Improvements	0	100,000	100,000	0	-100%
Pier Bowl Handicapped Parking	0	50,000	46,330	0	-100%
Pier Bowl/Beach Trail Way-Finding Signs	0	75,000	75,000	0	-100%
Trafalgar Canyon Bridge Rehab.	0	20,000	20,000	0	-100%
Pier Bowl Nuisance Water Discharge	0	100,000	100,000	0	-100%
Linda Lane Trail Lighting Enhancements	0	100,000	100,000	0	-100%
Machinery and Equipment	0	70,000	70,000	0	-100%
Total Capital Improvements	\$34,426	\$2,938,970	\$2,897,100	\$0	-100%

Flow of Redevelopment Agency Funds

The Redevelopment Agency relies heavily on property tax increment revenues to fund its programs. The property tax increment revenues are first recorded in the Debt Service Fund. Then, twenty percent of the property tax increment revenues are allocated to the Low and Moderate Income Housing Fund to cover the costs of that program. The City's General Fund advances funding to the Capital Projects Fund to cover the capital costs of redevelopment projects. The Debt Service Fund is also repaying an interfund loan from the City's General Fund, which consolidated two existing interfund loans from the Sewer Depreciation and General Liability Funds and lowered the interest rate from 5.7% to 2.9%. The Debt Service Fund began the repayment of the loan from the City's General Fund in FY 2004. Below is a graphical depiction of the basic flow of revenues and expenditures in the Redevelopment Agency Funds.



Revenues
 Expenditures

- 1 Twenty percent of the property tax increment revenues are transferred to the Low & Moderate Income Housing Fund to pay for program costs.
- 2 The General Fund advances the monies to the RDA Capital Projects Fund to cover capital costs of projects.
- 3 The RDA Debt Service Fund repays the General Fund for the monies advanced to the RDA Capital Projects Fund.
- 4 The RDA Debt Service Fund repayment to the General Fund began in FY 2004.



Capital Improvement Program

Capital Improvement Program

Introduction

The Capital Improvement Program (CIP) section of the Annual Budget document is intended to provide the reader with a summary of the major capital projects for FY 2011. The City's Capital Improvement Program is divided into six major categories:

- Drainage
- Parks and Medians
- Sewer
- Street
- Water
- Facilities and Other Improvements

This section provides a summary of the CIP process, master plans, six year project plans presented by the six major categories for easy reference, and an overview of *Carry Forward Projects* (projects appropriated by Council in previous fiscal years which are reappropriated into FY 2011). In addition, an easy-reference map allows the reader to identify the location of major new projects in FY 2011.

Individual project sheets outlining the project description, project location (including maps), projected cost, operation and maintenance costs and funding sources are included in this section and are organized based on the major categories listed previously.

Master Plans

The City utilizes "master plans" to guide the development and maintenance of existing infrastructure, as well as future capital improvements. The plans provide a foundation for the development of goals and priorities for capital improvement projects. The list of master plans includes:

- General City Plan
- Master Plan for City Facilities
- Park & Recreation Master Plan
- Regional Circulation Financing and Phasing Program (RCFPP)
- Street Improvement Program
- Water Master Plan
- Drainage Master Plan
- Wastewater (Sewer) Master Plan
- Water and Sewer Asset Management Plan
- Recycled Water Master Plan
- Urban Runoff Management Plan
- Other Specific Plans (e.g. Pier Bowl Specific Plan)

These master plans demonstrate the City's commitment to long-range capital improvement programming by focusing attention on the current and future needs of the community, while balancing the community's needs with its available fiscal resources.

CIP Process

The long-term Capital Improvement Program includes projects that have a value of \$25,000 or more with a minimum useful life of 5 years at a fixed location. Equipment, operating and maintenance costs are identified and will be included in future operating budgets.

Capital Improvement Program

The Capital Improvement Program Committee consisting of members from all City departments, annually prepares and updates a six-year capital improvement plan. Projects are reviewed by the CIP Committee to ensure that the City's priorities are addressed and that staffing levels and funds are adequate to complete the projects. Capital Improvement Program projects are addressed based on the following four categories:

- **Replacement**
Existing improvements that are deteriorated and need to be replaced and/or upgraded to continue to provide service and to meet current codes and regulations.
- **Expansion**
New improvements that are growth-related and funded through development fees. These improvements are identified in master plans and/or agreements, and funding sources are in place.
- **Growth**
New improvements based on projected development. These projects are "development dependent", and the funding source is through future development fees and/or financing by developers.
- **Economic Vitality and Diversity**
This includes construction of improvements for promotion of economic vitality and diversity and to eliminate and prevent the spread of blight and deterioration in the City.

FY 2011 Capital Improvement Projects

The total budget for the City's Capital Improvements in FY 2011 is \$11.1 million. There are 17 Capital Improvement Projects included in the program for FY 2011. The chart below summarizes the FY 2011 new CIP program by project amount (in millions), number, and type:

Category	Dollars (in millions)	Number of projects
Drainage	\$ 0.9	2
Parks & Medians	0.8	1
Sewer	3.4	2
Streets	4.1	6
Water	1.1	2
Facilities and Other Improvements	0.8	4
FY 2011 Capital Improvement Projects	\$ 11.1	17

The individual projects by category and fund are listed on the New Capital Improvements Projects – Summary by Category and the New Capital Improvements Projects – Summary by Fund. A six year capital plan is presented. However, only the first year of projects are funded and approved with the additional years presented for planning purposes only. The Street projects (\$4.1 million) are primarily based on the Street Master Plan and the Street Improvement Program. Water (\$1.1 million), Sewer (\$3.4 million) and Drainage (\$0.9 million) projects are based on their respective master plans or to meet regulatory requirements. In addition, the Parks and Medians (\$0.8 million), and Facilities and Other Improvements (\$0.8 million) are based on the City Facilities Master Plan or additional Council identified needs.

Funding for the projects is outlined in the New Capital Improvement Projects – Revenue Summary. The Max Berg Plaza Park Sidewalk Improvement project is dependent upon the receipt of State and Federal grants in FY 2011. Other projects are funded through existing revenues in the General, capital project, special revenue or depreciation reserve funds.

Capital Improvement Program

Maintenance and Other Projects

These projects include normal maintenance, studies or small contractual projects. The details of these projects are listed in the schedules of Maintenance and Other Projects – Summary by Category and the Maintenance and Other Projects – Summary by Fund. The City will spend \$5.5 million on 21 maintenance and other contractual projects which consist of \$0.3 million in Drainage, \$1.7 million in Parks & Medians, \$0.9 million in Sewer, \$1.2 million in Street, \$1.3 million in Water and \$0.1 million in Facilities and Other Improvements.

<u>Category</u>	Dollars (in millions)	Number of projects
Drainage	\$ 0.3	1
Parks & Medians	1.7	1
Sewer	0.9	5
Streets	1.2	5
Water	1.3	7
Facilities and Other Improvements	0.1	2
FY 2011 Maintenance and Other Projects	\$ 5.5	21

Funding sources for these projects are outlined on the Maintenance and Other Projects – Revenue Summary.

Significant Capital Projects and Operating Impacts

Three significant projects completed during the year that were non-routine in nature were:

- Pier Structural Improvements
- Fuel Island Cover
- Via Bellota Improvements

The increases in the annual maintenance costs on the above projects are minor due to these being replacements of existing capital assets. Pier structural improvements are performed on a five-year cycle. Significant projects that are carried forward and new projects that will require significant future annual maintenance costs include:

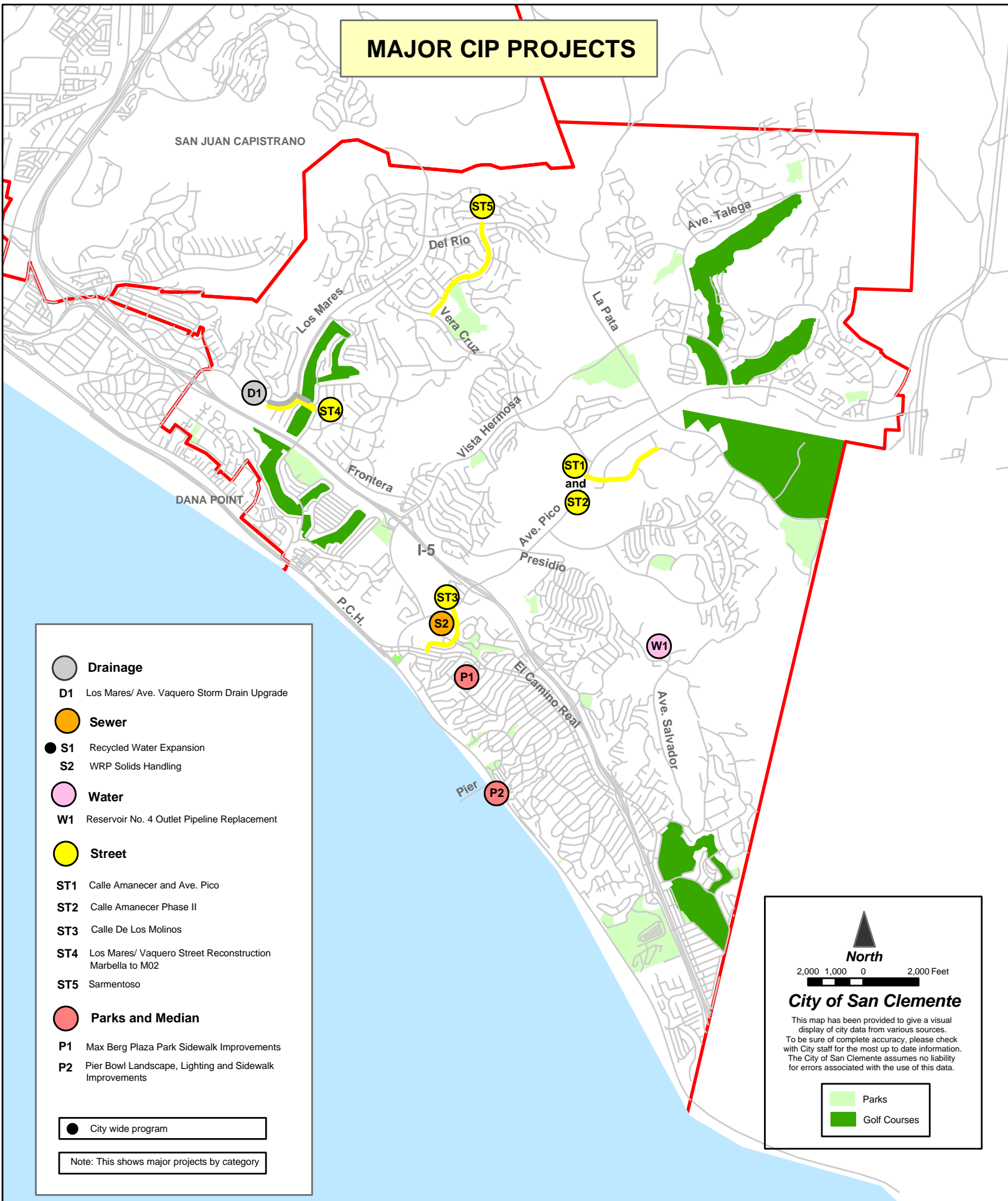
- La Pata/Vista Hermosa Sports Park Phase IB (anticipated revenue - \$0.4 million, annual maintenance costs - \$1.0 million)
- Downtown Fire Station (annual maintenance costs - \$50,000)
- Downtown Senior Center (annual maintenance costs - \$50,000)
- Recycled Water Expansion (net annual maintenance costs - \$45,000)
- Upper Chiquita Reservoir Emergency Storage (annual maintenance costs – not yet finalized)

The project detail sheets show projected future operating costs by year and the related funding source.

Carry Forward Projects

Carry Forward Projects are CIP projects approved in prior fiscal years which have been brought forward into the new fiscal year budget. There are 101 projects totaling \$93.9 million being carried forward into FY 2011. The project name, approved project budget, project costs to date and the FY 2011 Carry Forward amounts are listed in the Carry Forward Projects schedule.

MAJOR CIP PROJECTS



- Drainage**
- D1 Los Mares/ Ave. Vaquero Storm Drain Upgrade
- Sewer**
- S1 Recycled Water Expansion
- S2 WRP Solids Handling
- Water**
- W1 Reservoir No. 4 Outlet Pipeline Replacement
- Street**
- ST1 Calle Amanecer and Ave. Pico
- ST2 Calle Amanecer Phase II
- ST3 Calle De Los Molinos
- ST4 Los Mares/ Vaquero Street Reconstruction Marbella to M02
- ST5 Sarmentoso
- Parks and Median**
- P1 Max Berg Plaza Park Sidewalk Improvements
- P2 Pier Bowl Landscape, Lighting and Sidewalk Improvements

● City wide program

Note: This shows major projects by category

North

2,000 1,000 0 2,000 Feet

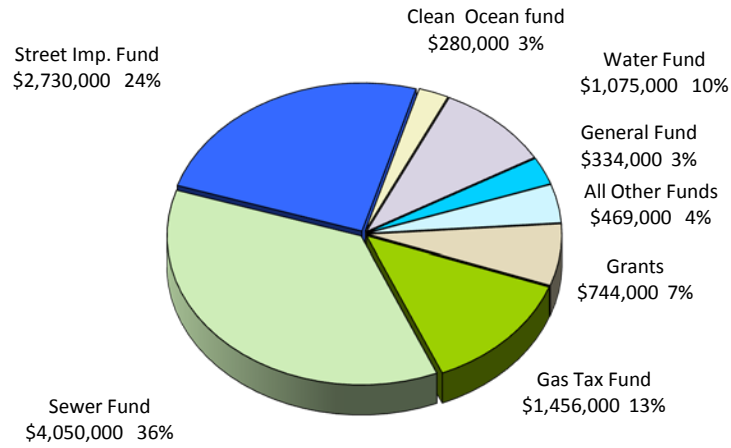
City of San Clemente

This map has been provided to give a visual display of city data from various sources. To be sure of complete accuracy, please check with City staff for the most up to date information. The City of San Clemente assumes no liability for errors associated with the use of this data.

- Parks
- Golf Courses

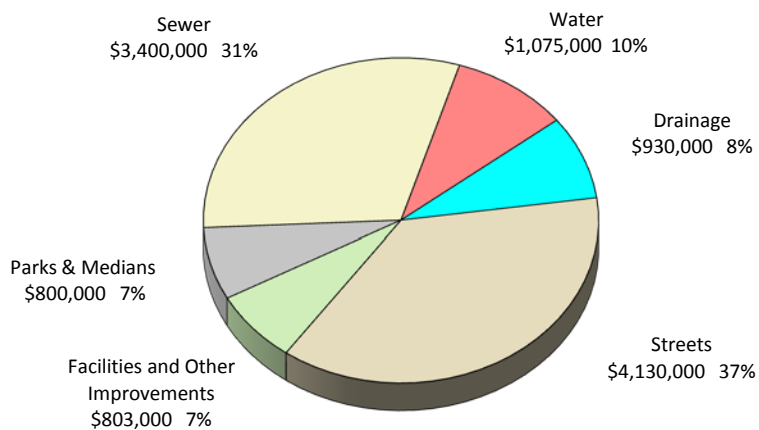
New Capital Improvement Projects - Graphs

Capital Improvement Projects Revenue Summary FY 2011



Total Capital Improvement Revenue Summary - \$11,138,000

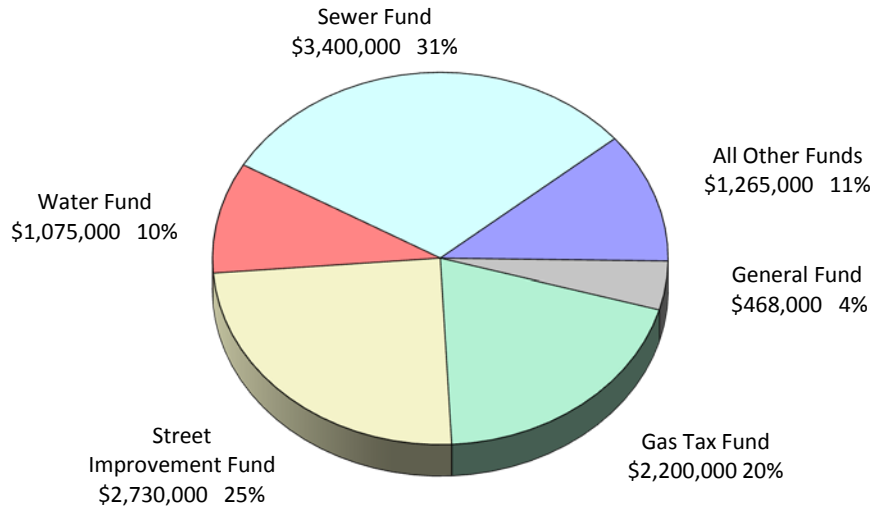
Capital Improvement Projects Expenditure by Category Summary FY 2011



Total Capital Improvement Expenditure Summary - \$11,138,000

New Capital Improvement Projects - Graphs

Capital Improvement Projects Expenditure By Fund Summary FY 2011



Total Capital Improvement Expenditure Summary - \$11,138,000

New Capital Improvement Projects

Summary by Category

Description	6 Yr. Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Drainage							
1304 Calle Toledo	30,000	0	30,000	0	0	0	0
Ave Magdalena	30,000	0	30,000	0	0	0	0
Del Cerro	1,759,000	0	0	0	0	1,759,000	0
Linda Lane Runoff Treatment	280,000	280,000	0	0	0	0	0
Los Mares/Vaquero Storm Drain Upgrade	650,000	650,000	0	0	0	0	0
MO2 Reach "E" Natural Channel Slope Protection	500,000	0	0	500,000	0	0	0
MO203 SC High Storm Drain Improvement	800,000	0	800,000	0	0	0	0
MO208 Amanecer	350,000	0	0	0	350,000	0	0
Plaza La Playa	200,000	0	0	0	0	200,000	0
Pier Bowl Nuisance Water Discharge Drain System	600,000	0	600,000	0	0	0	0
Prima Deshecha Canada Channel (M01) Reconstruction	1,500,000	0	1,500,000	0	0	0	0
Riviera Culvert Undercrossing	1,500,000	0	0	200,000	1,300,000	0	0
Santa Margarita	70,000	0	70,000	0	0	0	0
West Escalones Storm Drain	580,000	0	110,000	470,000	0	0	0
	8,849,000	930,000	3,140,000	1,170,000	1,650,000	1,959,000	0
Parks and Median							
Bonito Canyon Park Rehabilitation	1,000,000	0	0	0	0	0	1,000,000
Max Berg Plaza Park Sidewalk Improvements	800,000	800,000	0	0	0	0	0
Picnic Area on North Side of Pier	250,000	0	0	250,000	0	0	0
Riviera Stairs	55,000	0	55,000	0	0	0	0
San Luis Rey Pk Upgr: ADA Access & Basketball Court	50,000	0	0	50,000	0	0	0
Steed Park - Lighting Improvements	1,000,000	0	0	0	1,000,000	0	0
	3,155,000	800,000	55,000	300,000	1,000,000	0	1,000,000
Sewer							
Asset Management Capital Projects	5,000,000	0	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
Frontera Pump Station Force Main Slip Line	250,000	0	0	0	250,000	0	0
Recycled Water Expansion	1,900,000	1,900,000	0	0	0	0	0
WRP Digesters Mechanical and Structural Rehab	1,200,000	0	0	0	200,000	1,000,000	0
WRP Solids Handling	1,500,000	1,500,000	0	0	0	0	0
	9,850,000	3,400,000	1,000,000	1,000,000	1,450,000	2,000,000	1,000,000
Street							
Ave. Carmelo	160,000	0	160,000	0	0	0	0
Ave. Santa Inez	133,000	0	133,000	0	0	0	0
Ave. Puente Rehabilitation	441,000	0	441,000	0	0	0	0
Calle Aguila	310,000	0	310,000	0	0	0	0
Calle Amable	86,000	0	86,000	0	0	0	0
Calle Amanecer & Ave. Pico	1,000,000	0	0	1,000,000	0	0	0
Calle Amanecer- Phase II	700,000	700,000	0	0	0	0	0
Calle Bonanza Rehabilitation	304,000	0	304,000	0	0	0	0
Calle Brisa	86,000	0	86,000	0	0	0	0
Calle Campana & Calle Canasta Rehabilitation	260,000	0	260,000	0	0	0	0
Calle Cheuca & Via Chueca Rehabilitation	231,000	0	231,000	0	0	0	0
Calle Contena	92,000	0	92,000	0	0	0	0
Calle Cordillera	350,000	350,000	0	0	0	0	0
Calle De Los Molinos	1,060,000	1,060,000	0	0	0	0	0
Calle Doncella Rehabilitation	204,000	0	204,000	0	0	0	0
Calle Dulce	83,000	0	83,000	0	0	0	0
Calle Esteban Rehabilitation	219,000	0	219,000	0	0	0	0
Calle Frontera - (Facita to Pico)	500,000	0	0	0	500,000	0	0
Calle Frontera - (Facita to Vista Hermosa)	555,000	0	0	0	555,000	0	0
Calle Gaucho Rehabilitation I	427,000	0	427,000	0	0	0	0
Calle Gaucho Rehabilitation II	207,000	0	207,000	0	0	0	0
Calle Valle & Calle Bonito	620,000	620,000	0	0	0	0	0
Camino Del Rio & Camino De Los Mares	250,000	0	0	250,000	0	0	0
Camino Del Rio & Sarmentoso	250,000	0	250,000	0	0	0	0
Cerrito Cielo & Arriba Linda Rehabilitation	223,000	0	223,000	0	0	0	0
Encino Lane & Arenoso Lane	235,000	0	235,000	0	0	0	0
Intersection Improv. at Ave. La Pata & Ave. Pico	750,000	0	750,000	0	0	0	0
Intersection Improv. at PCH & Camino Capistrano	500,000	0	500,000	0	0	0	0
La Pata (Ave. Pico to Calle Extremo)	1,392,000	0	0	1,392,000	0	0	0
Linda Lane (has SD water quality project in 2011)	235,000	0	235,000	0	0	0	0
Los Mares (Ave. Vaquero to Calle Nuevo)	738,000	0	0	0	738,000	0	0
Los Mares/Vaquero Street Recon - Marbella to MO2	700,000	700,000	0	0	0	0	0
Pier Bowl Street Improvements	615,000	0	0	615,000	0	0	0
San Pablo Rehab - (Acapulco to end)	837,000	0	0	837,000	0	0	0
Sarmentoso	700,000	700,000	0	0	0	0	0
South El Camino Real Parkway Renov/Upgrade	450,000	0	50,000	400,000	0	0	0

New Capital Improvement Projects

Summary by Category

Description	6 Yr. Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Vera Cruz (Vista Hermosa to Ave. Pico)	870,000	0	870,000	0	0	0	0
Via Delfin Rehabilitation	153,000	0	153,000	0	0	0	0
Via Ensueno Reconstruction	235,000	0	235,000	0	0	0	0
Vista Cayenta Rehabilitation	136,000	0	136,000	0	0	0	0
Vista Valinda Rehabilitation	250,000	0	250,000	0	0	0	0
Vista Montana - Phase II	910,000	0	910,000	0	0	0	0
	18,457,000	4,130,000	8,040,000	4,494,000	1,793,000	0	0
Water							
Calle Escuelita Pump Station Upgrade	225,000	0	50,000	175,000	0	0	0
Calle Lobina Connection	200,000	0	0	0	200,000	0	0
Calle Real Pump Station Rehabilitation	1,100,000	0	0	1,100,000	0	0	0
Cayenta Pressure Reduction Station Rehabilitation	175,000	0	0	0	0	175,000	0
Del Cerro Pressure Reduction Station Rehabilitation	175,000	0	0	175,000	0	0	0
El Camino Real Pipe Connection	220,000	0	0	0	0	40,000	180,000
Golf Course Reclaimed Water Reservoir Relining	350,000	0	0	0	350,000	0	0
La Pata, Esmarca, Patricia Check Valves	800,000	0	0	0	0	400,000	400,000
Palisades Reservoir Altitude Valve	450,000	0	0	450,000	0	0	0
Paradiso Pressure Reduction Station Rehabilitation	175,000	0	0	175,000	0	0	0
Reservoir No. 4 Outlet Pipeline Replacement	900,000	900,000	0	0	0	0	0
Reservoir No. 1 Expansion	3,500,000	0	0	0	500,000	3,000,000	0
Reservoir No. 6 Removal	100,000	0	100,000	0	0	0	0
Reservoir No. 8 Pump Station Rehabilitation	900,000	0	0	0	150,000	750,000	0
Reservoir No. 12 Rehabilitation	500,000	0	150,000	350,000	0	0	0
San Pablo South Pressure Reduction Station	400,000	0	0	50,000	350,000	0	0
Via Zafiro Pressure Reduction Station Rehabilitation	175,000	175,000	0	0	0	0	0
Well Water Treatment Plant Outlet	225,000	0	0	50,000	175,000	0	0
Well Water Treatment Plant Outlet	225,000	0	0	0	0	50,000	175,000
	10,795,000	1,075,000	300,000	2,525,000	1,725,000	4,415,000	755,000
Facilities and Other Improvements							
Animal Shelter Rehabilitation	140,000	0	0	0	40,000	100,000	0
Avenida Del Mar Tree & Irrigation Replacement	313,000	0	0	63,000	250,000	0	0
Beach Restroom Building Replacements	2,226,900	0	0	531,500	548,000	564,900	582,500
Beach Trail Improvement at Corto Lane	150,000	0	150,000	0	0	0	0
Casa Romantica Parking Lot Surfacing	350,000	0	350,000	0	0	0	0
Community Center Rehabilitation	125,000	125,000	0	0	0	0	0
Corporation Yard Building A Rehabilitation	250,000	50,000	200,000	0	0	0	0
Corto Lane Restroom ADA Access	150,000	0	0	0	150,000	0	0
New Linda Lane Park Restrooms	500,000	0	0	0	500,000	0	0
OHBC & Pool Upgrades	100,000	0	0	0	100,000	0	0
Ole Hanson Beach Club Rehabilitation	250,000	0	0	100,000	150,000	0	0
Pier Structural Construction	2,400,000	0	300,000	0	100,000	2,000,000	0
Pier Wall Base - Concrete Landings	250,000	0	0	0	250,000	0	0
Raised Seating Area at End of Pier	100,000	0	0	100,000	0	0	0
Safety/Quiet Zone Improvements - Design & Construction	468,000	468,000	0	0	0	0	0
Shade Structures by Pier	75,000	0	0	75,000	0	0	0
Shoreline Feasibility Study - Phase III	3,145,000	0	245,000	1,450,000	1,450,000	0	0
Surf Walk of Fame	150,000	0	0	0	150,000	0	0
Trafalgar Canyon Bridge Rehabilitation	350,000	0	100,000	250,000	0	0	0
Traffic Signal Cabinets Replacement	160,000	160,000	0	0	0	0	0
T-Street Restroom/ADA Access Improvements	250,000	0	0	150,000	100,000	0	0
Upgrade Fuel Island "Key Reader" & Entrance Gates WRP	110,000	0	110,000	0	0	0	0
Vista Bahia Restroom/Concession Bldg Rebuild	300,000	0	0	0	50,000	250,000	0
	12,312,900	803,000	1,455,000	2,719,500	3,838,000	2,914,900	582,500
Total CIP	63,418,900	11,138,000	13,990,000	12,208,500	11,456,000	11,288,900	3,337,500

* Shading indicates presented projects.

Maintenance and Other Projects

Summary by Category

Description	6 Yr. Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Drainage							
Storm Drain Rehabilitation	950,000	300,000	200,000	200,000	100,000	100,000	50,000
	950,000	300,000	200,000	200,000	100,000	100,000	50,000
Parks and Median							
Park Facilities ADA Assessment	60,000	0	60,000	0	0	0	0
Parks & Recreation Master Plan Update	125,000	0	75,000	50,000	0	0	0
Pier Bowl Landscape, Lighting and Sidewalk Improvements	1,670,000	1,670,000	0	0	0	0	0
Playground Rubberized Surface Replacement	400,000	0	80,000	80,000	80,000	80,000	80,000
San Luis Rey Park: Tennis Fence Repairs	105,000	0	0	0	105,000	0	0
San Luis Rey; Tennis Lighting Replacement	75,000	0	0	75,000	0	0	0
T' St. Overpass Rehabilitation	100,000	0	0	0	0	100,000	0
Vista Bahia Sports Lighting Upgrades	180,000	0	0	0	30,000	150,000	0
	2,715,000	1,670,000	215,000	205,000	215,000	330,000	80,000
Sewer							
Computerized Maintenance & Management System (CMMS)	50,000	50,000	0	0	0	0	0
Digester #2 Cleaning, Residual Disposal and Inspection	220,000	0	0	220,000	0	0	0
Digester Progressive Cavity Pumps	500,000	0	0	0	500,000	0	0
Ocean Outfall Junction Repair	60,000	60,000	0	0	0	0	0
Sewer System Rehabilitation	2,400,000	500,000	500,000	400,000	400,000	300,000	300,000
Sewer System Replacement	600,000	100,000	100,000	100,000	100,000	100,000	100,000
Sewer Line Support at Trafalgar Canyon	150,000	150,000	0	0	0	0	0
So. T St. Beach Restroom Bldg/Sewer Renovation	110,000	0	0	110,000	0	0	0
T' St. Beach Concession Bldg/Sewer Renovation	140,000	0	0	140,000	0	0	0
	4,230,000	860,000	600,000	970,000	1,000,000	400,000	400,000
Street							
Major Street Maintenance Program	3,300,000	550,000	550,000	550,000	550,000	550,000	550,000
Sidewalk Repair	885,000	135,000	150,000	150,000	150,000	150,000	150,000
Slurry Seal	1,500,000	250,000	250,000	250,000	250,000	250,000	250,000
Street Improvement Design	1,200,000	200,000	200,000	200,000	200,000	200,000	200,000
Traffic Calming Program	500,000	100,000	80,000	80,000	80,000	80,000	80,000
	7,385,000	1,235,000	1,230,000	1,230,000	1,230,000	1,230,000	1,230,000
Water							
Dana Point Ocean Water Desalination Project	120,000	120,000	0	0	0	0	0
JRWSS Agency Projects	6,917,000	445,000	420,000	2,542,000	1,766,000	1,654,000	90,000
JRWSS Project - Via Canon Easement Relocation	150,000	150,000	0	0	0	0	0
Reservoir Management Study	150,000	150,000	0	0	0	0	0
Water System Rehabilitation	1,800,000	300,000	300,000	300,000	300,000	300,000	300,000
Water System Replacement	600,000	100,000	100,000	100,000	100,000	100,000	100,000
Well Nos. 3 & 7 Abandonment	75,000	75,000	0	0	0	0	0
	9,812,000	1,340,000	820,000	2,942,000	2,166,000	2,054,000	490,000
Facilities & Other Improvements							
Casa Romantica Building Maintenance	180,000	30,000	30,000	30,000	30,000	30,000	30,000
Corto Beach Access Rebuild	380,000	0	0	0	80,000	300,000	0
El Portal Beach Access Rebuild	380,000	0	80,000	300,000	0	0	0
Garage Hoist Removal	85,000	85,000	0	0	0	0	0

Maintenance and Other Projects

Summary by Category

Description	6 Yr. Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Lifeguard Towers	50,000	0	50,000	0	0	0	0
Pier Bowl Christmas Decorations	50,000	0	50,000	0	0	0	0
Peir Bowl Holiday Decorations	50,000	0	0	0	0	0	50,000
Pier Bowl Restroom Rehabilitation	150,000	0	0	0	0	0	150,000
Pier Bowl Specific Plan	50,000	0	0	50,000	0	0	0
Pier Structural Assessment	240,000	0	20,000	0	20,000	0	200,000
Pier Zero Tower Rebuild	85,000	0	25,000	60,000	0	0	0
	1,700,000	115,000	255,000	440,000	130,000	330,000	430,000
Total Maintenance & Other Projects	26,792,000	5,520,000	3,320,000	5,987,000	4,841,000	4,444,000	2,680,000

* Shading indicates presented projects.

New Capital Improvement Projects

Summary by Fund

Description	6 Yr. Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
General Fund							
Avenida Del Mar Tree & Irrigation Replacement	313,000	0	0	63,000	250,000	0	0
Beach Restroom Building Replacements	2,226,900	0	0	531,500	548,000	564,900	582,500
Bonito Canyon Park Rehabilitation	1,000,000	0	0	0	0	0	1,000,000
Riviera Stairs	55,000	0	55,000	0	0	0	0
Safety/Quiet Zone Improvements - Design & Construction	468,000	468,000	0	0	0	0	0
San Luis Rey Pk Upgr: ADA Access & Basketball Court	50,000	0	0	50,000	0	0	0
Shoreline Feasibility Study - Phase III	3,145,000	0	245,000	1,450,000	1,450,000	0	0
South El Camino Real Parkway Renov / Upgrade	450,000	0	50,000	400,000	0	0	0
Steed Park - Lighting Improvements	1,000,000	0	0	0	1,000,000	0	0
Vista Bahia Restroom/Concession Bldg Rebuild	300,000	0	0	0	50,000	250,000	0
	9,007,900	468,000	350,000	2,494,500	3,298,000	814,900	1,582,500
Gas Tax Fund							
Ave. Carmelo	160,000	0	160,000	0	0	0	0
Ave. Santa Inez	133,000	0	133,000	0	0	0	0
Ave. Puente Rehabilitation	441,000	0	441,000	0	0	0	0
Calle Campana & Calle Canasta Rehabilitation	260,000	0	260,000	0	0	0	0
Calle Chueca & Via Chueca Rehabilitation	231,000	0	231,000	0	0	0	0
Calle Doncella Rehabilitation	204,000	0	204,000	0	0	0	0
Calle Esteban Rehabilitation	219,000	0	219,000	0	0	0	0
Calle Gaucho Rehabilitation I	427,000	0	427,000	0	0	0	0
Calle Gaucho Rehabilitation II	207,000	0	207,000	0	0	0	0
Calle Amable	86,000	0	86,000	0	0	0	0
Calle Bonanza Rehabilitation	304,000	0	304,000	0	0	0	0
Calle Brisa	86,000	0	86,000	0	0	0	0
Calle Contena	92,000	0	92,000	0	0	0	0
Calle Dulce	83,000	0	83,000	0	0	0	0
Camino Del Rio & Camino De Los Mares	250,000	0	0	250,000	0	0	0
Camino Del Rio & Sarmentoso	250,000	0	250,000	0	0	0	0
Cerrito Cielo & Arriba Linda Rehabilitation	223,000	0	223,000	0	0	0	0
Encino Lane & Arenoso Lane	235,000	0	235,000	0	0	0	0
La Pata (Ave. Pico to Calle Extremo)	1,392,000	0	0	1,392,000	0	0	0
Linda Lane (has SD water quality project in 2011)	235,000	0	235,000	0	0	0	0
Los Mares (Ave. Vaquero to Calle Nuevo)	738,000	0	0	0	738,000	0	0
Max Berg Plaza Park Sidewalk Improvements	800,000	800,000	0	0	0	0	0
Los Mares/Vaquero Street Reconstruction- (Marbella to MO2)	700,000	700,000	0	0	0	0	0
Sarmentoso	700,000	700,000	0	0	0	0	0
Via Delfin Rehabilitation	153,000	0	153,000	0	0	0	0
Via Ensueno Reconstruction	235,000	0	235,000	0	0	0	0
Vista Cayenta Rehabilitation	136,000	0	136,000	0	0	0	0
Vista Valinda Rehabilitation	250,000	0	250,000	0	0	0	0
Vera Cruz (Vista Hermosa to Ave Pico)	870,000	0	870,000	0	0	0	0
	10,100,000	2,200,000	5,520,000	1,642,000	738,000	0	0
Reserve Fund							
Animal Shelter Rehabilitation	140,000	0	0	0	40,000	100,000	0
Community Center Rehabilitation	125,000	125,000	0	0	0	0	0
Corporation Yard Building A Rehabilitation	250,000	50,000	200,000	0	0	0	0
OHBC Pool Upgrades	100,000	0	0	0	100,000	0	0
Ole Hanson Beach Club Rehabilitation	250,000	0	0	100,000	150,000	0	0
Traffic Signal Cabinets Replacement	160,000	160,000	0	0	0	0	0
	1,025,000	335,000	200,000	100,000	290,000	100,000	0

New Capital Improvement Projects

Summary by Fund

Description	6 Yr. Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
RCFPP Fund							
Calle Amanecer & Avenida Pico	1,000,000	0	0	1,000,000	0	0	0
Intersection Improv. at Avenida La Pata & Avenida Pico	750,000	0	750,000	0	0	0	0
Intersection Improv. at PCH & Camino Capistrano	500,000	0	500,000	0	0	0	0
	2,250,000	0	1,250,000	1,000,000	0	0	0
Parks Acquisition Development Fund							
No proposed or projected projects	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
Local Drainage Facilities Fund							
Del Cerro	1,759,000	0	0	0	0	1,759,000	0
MO2 Reach "E" Natural Channel Slope Protection	500,000	0	0	500,000	0	0	0
MO203 SC High Storm Drain Improvement	800,000	0	800,000	0	0	0	0
MO208 Amanecer	350,000	0	0	0	350,000	0	0
	3,409,000	0	800,000	500,000	350,000	1,759,000	0
Street Improvement Fund							
Calle Aguila	310,000	0	310,000	0	0	0	0
Calle Amanecer - Phase II	700,000	700,000	0	0	0	0	0
Calle Cordillera	350,000	350,000	0	0	0	0	0
Calle De Los Molinos	1,060,000	1,060,000	0	0	0	0	0
Calle Frontera - (Facita to Pico)	500,000	0	0	0	500,000	0	0
Calle Frontera - (Facita to Vista Hermosa)	555,000	0	0	0	555,000	0	0
Calle Valle & Calle Bonito	620,000	620,000	0	0	0	0	0
San Pablo Rehab - (Acapulco to end)	837,000	0	0	837,000	0	0	0
Vista Montana - Phase II	910,000	0	910,000	0	0	0	0
	5,842,000	2,730,000	1,220,000	837,000	1,055,000	0	0
Water Depreciation Reserve							
Calle Real Pump Station Rehabilitation	1,100,000	0	0	1,100,000	0	0	0
Cayenta Pressure Reduction Station Rehabilitation	175,000	0	0	0	0	175,000	0
Del Cerro Pressure Reduction Station Rehabilitation	175,000	0	0	175,000	0	0	0
El Camino Real Pipe Connection	220,000	0	0	0	0	40,000	180,000
La Pata, Esmarca, Patricia Check Valves	800,000	0	0	0	0	400,000	400,000
Palisades Reservoir Altitude Valve	450,000	0	0	450,000	0	0	0
Paradiso Pressure Reduction Station Rehabilitation	175,000	0	0	175,000	0	0	0
Reservoir No. 1 Expansion	3,500,000	0	0	0	500,000	3,000,000	0
Reservoir No. 12 Rehabilitation	500,000	0	150,000	350,000	0	0	0
Reservoir No. 4 Outlet Pipeline Replacement	900,000	900,000	0	0	0	0	0
Reservoir No. 6 Removal	100,000	0	100,000	0	0	0	0
Reservoir 8 Pump Station Rehabilitation	900,000	0	0	0	150,000	750,000	0
San Pablo South Pressure Reduction Station	400,000	0	0	50,000	350,000	0	0
Via Zafiro Pressure Reduction Station Rehabilitation	175,000	175,000	0	0	0	0	0
Well Water Treatment Plant Outlet	225,000	0	0	50,000	175,000	0	0
	9,795,000	1,075,000	250,000	2,350,000	1,175,000	4,365,000	580,000
Water Acreage Fee Reserve							
Calle Escuelita Pump Station Upgrade	225,000	0	50,000	175,000	0	0	0
Calle Lobina Connection	200,000	0	0	0	200,000	0	0
Well Water Treatment Plant Outlet	225,000	0	0	0	0	50,000	175,000
	650,000	0	50,000	175,000	200,000	50,000	175,000

New Capital Improvement Projects

Summary by Fund

Description	6 Yr. Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Sewer Depreciation Reserve							
Asset Management Capital Projects	5,000,000	0	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
Frontera Pump Station Force Main Slip Line	250,000	0	0	0	250,000	0	0
WRP Digesters Mechanical and Structural Rehab	1,200,000	0	0	0	200,000	1,000,000	0
WRP Solids Handling	1,500,000	1,500,000	0	0	0	0	0
	7,950,000	1,500,000	1,000,000	1,000,000	1,450,000	2,000,000	1,000,000
Sewer Connection Fee Reserve							
Recycled Water Expansion	1,900,000	1,900,000	0	0	0	0	0
	1,900,000	1,900,000	0	0	0	0	0
Golf Capital Improvement Reserve							
Golf Course Reclaimed Water Reservoir Relining	350,000	0	0	0	350,000	0	0
	350,000	0	0	0	350,000	0	0
Clean Ocean Improvement Reserve							
Linda Lane Runoff Treatment	280,000	280,000	0	0	0	0	0
	280,000	280,000	0	0	0	0	0
Storm Drain Utility Depreciation Reserve							
1304 Calle Toledo	30,000	0	30,000	0	0	0	0
Ave Magdalena	30,000	0	30,000	0	0	0	0
Los Mares/Vaquero Storm Drain Upgrade	650,000	650,000	0	0	0	0	0
Plaza La Playa	200,000	0	0	0	0	200,000	0
Prima Deshecha Canada Channel (M01) Reconstruction	1,500,000	0	1,500,000	0	0	0	0
Riviera Culvert Undercrossing	1,500,000	0	0	200,000	1,300,000	0	0
Santa Margarita	70,000	0	70,000	0	0	0	0
West Escalones Storm Drain	580,000	0	110,000	470,000	0	0	0
	4,560,000	650,000	1,740,000	670,000	1,300,000	200,000	0
Fleet Replacement							
Upgrade Fuel Island "Key Reader" & Entrance Gates at WRP	110,000	0	110,000	0	0	0	0
	110,000	0	110,000	0	0	0	0
RDA Capital Projects Fund							
Beach Trail Improvement at Corto Lane	150,000	0	150,000	0	0	0	0
Casa Romantica Parking Lot Surfacing	350,000	0	350,000	0	0	0	0
Corto Lane Restroom ADA Access	150,000	0	0	0	150,000	0	0
New Linda Lane Park Restrooms	500,000	0	0	0	500,000	0	0
Picnic Area on North Side of Pier	250,000	0	0	250,000	0	0	0
Pier Bowl Nuisance Water Discharge Drain System	600,000	0	600,000	0	0	0	0
Pier Bowl Street Improvements	615,000	0	0	615,000	0	0	0
Pier Structural Construction	2,400,000	0	300,000	0	100,000	2,000,000	0
Pier Wall Base - Concrete Landings	250,000	0	0	0	250,000	0	0
Raised Seating Area at End of Pier	100,000	0	0	100,000	0	0	0
Shade Structures by Pier	75,000	0	0	75,000	0	0	0
Surf Walk of Fame	150,000	0	0	0	150,000	0	0
Trafalgar Canyon Bridge Rehabilitation	350,000	0	100,000	250,000	0	0	0
T-St. Restroom/ADA Access Improvements	250,000	0	0	150,000	100,000	0	0
	6,190,000	0	1,500,000	1,440,000	1,250,000	2,000,000	0
Total CIP	63,418,900	11,138,000	13,990,000	12,208,500	11,456,000	11,288,900	3,337,500

* Shading indicates presented projects.

Maintenance and Other Projects

Summary by Fund

Description	6 Yr. Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
General Fund							
El Portal Beach Access Rebuild	380,000	0	80,000	300,000	0	0	0
Lifeguard Towers	50,000	0	50,000	0	0	0	0
Major Street Maintenance Program	3,300,000	550,000	550,000	550,000	550,000	550,000	550,000
Park Facilities ADA Assessment	60,000	0	60,000	0	0	0	0
Parks & Recreation Master Plan Update	125,000	0	75,000	50,000	0	0	0
Playground Rubberized Surface Replacement	400,000	0	80,000	80,000	80,000	80,000	80,000
San Luis Rey Park: Tennis Fence Repairs	105,000	0	0	0	105,000	0	0
San Luis Rey; Tennis Lighting Replacement	75,000	0	0	75,000	0	0	0
Sidewalk Repair	885,000	135,000	150,000	150,000	150,000	150,000	150,000
Slurry Seal	1,500,000	250,000	250,000	250,000	250,000	250,000	250,000
So. T St. Beach Restroom Bldg/Sewer Renovation	110,000	0	0	110,000	0	0	0
T' St. Beach Concession Bldg/Sewer Renovation	140,000	0	0	140,000	0	0	0
T' St. Overpass Rehabilitation	100,000	0	0	0	0	100,000	0
Vista Bahia Sports Lighting Upgrades	180,000	0	0	0	30,000	150,000	0
	7,410,000	935,000	1,295,000	1,705,000	1,165,000	1,280,000	1,030,000
Gas Tax Fund							
No projected or proposed projects	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
Miscellaneous Grants Fund							
No projected or proposed projects	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
Air Quality Fund							
Traffic Calming Program	500,000	100,000	80,000	80,000	80,000	80,000	80,000
	500,000	100,000	80,000	80,000	80,000	80,000	80,000
Local Drainage Facilities							
No projected or proposed projects	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
Street Improvement Fund							
Sewer System Replacement	600,000	100,000	100,000	100,000	100,000	100,000	100,000
Street Improvement Design	1,200,000	200,000	200,000	200,000	200,000	200,000	200,000
Water System Replacement	600,000	100,000	100,000	100,000	100,000	100,000	100,000
	2,400,000	400,000	400,000	400,000	400,000	400,000	400,000
Water Depreciation Reserve							
Reservoir Management Study	150,000	150,000	0	0	0	0	0
Water System Rehabilitation	1,800,000	300,000	300,000	300,000	300,000	300,000	300,000
Well Nos. 3 & 7 Abandonment	75,000	75,000	0	0	0	0	0
	2,025,000	525,000	300,000	300,000	300,000	300,000	300,000
Water Acharge Fee Reserve							
Dana Point Ocean Water Desalination Project	120,000	120,000	0	0	0	0	0
	120,000	120,000	0	0	0	0	0

Maintenance and Other Projects

Summary by Fund

Description	6 Yr. Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Water Other Agency Reserve Fund							
JRWSS Agency Projects	6,917,000	445,000	420,000	2,542,000	1,766,000	1,654,000	90,000
JRWSS Project - Via Canon Easement Relocation	150,000	150,000	0	0	0	0	0
	7,067,000	595,000	420,000	2,542,000	1,766,000	1,654,000	90,000
Sewer Depreciation Reserve							
Computerized Maintenance & Mangement System (CMMS)	50,000	50,000	0	0	0	0	0
Digester #2 Cleaning, Residual Disposal and Inspection	220,000	0	0	220,000	0	0	0
Digester Progressive Cavity Pumps	500,000	0	0	0	500,000	0	0
Sewer System Rehabilitation	2,400,000	500,000	500,000	400,000	400,000	300,000	300,000
Sewer Line Support at Trafalgar Canyon	150,000	150,000	0	0	0	0	0
	3,320,000	700,000	500,000	620,000	900,000	300,000	300,000
Sewer Other Agency Depreciation Reserve							
Ocean Outfall Junction Repair	60,000	60,000	0	0	0	0	0
	60,000	60,000	0	0	0	0	0
Storm Drain Utility Fund							
Storm Drain Rehabilitation	950,000	300,000	200,000	200,000	100,000	100,000	50,000
	950,000	300,000	200,000	200,000	100,000	100,000	50,000
Fleet Maintenance							
Garage Hoist Removal	85,000	85,000	0	0	0	0	0
	85,000	85,000	0	0	0	0	0
RDA Capital Projects Fund							
Casa Romantica Building Maintenance	180,000	30,000	30,000	30,000	30,000	30,000	30,000
Corto Beach Access Rebuild	380,000	0	0	0	80,000	300,000	0
Pier Bowl Christmas Decorations	50,000	0	50,000	0	0	0	0
Pier Bowl Holiday Decorations	50,000	0	0	0	0	0	50,000
Pier Bowl Landscape, Lighting and Sidewalk Improvements	1,670,000	1,670,000	0	0	0	0	0
Pier Bowl Restroom Rehabilitation	150,000	0	0	0	0	0	150,000
Pier Bowl Specific Plan	50,000	0	0	50,000	0	0	0
Pier Structural Assessment	240,000	0	20,000	0	20,000	0	200,000
Pier Zero Tower Rebuild	85,000	0	25,000	60,000	0	0	0
	2,855,000	1,700,000	125,000	140,000	130,000	330,000	430,000
Total Maintenance & Other Projects	26,792,000	5,520,000	3,320,000	5,987,000	4,841,000	4,444,000	2,680,000

* Shading indicates presented projects.

New Capital Improvement Projects

Revenue Summary

Description	6 Yr. Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
General Fund	8,873,900	334,000	350,000	2,494,500	3,298,000	814,900	1,582,500
Other Funds							
Clean Ocean Fund	280,000	280,000	0	0	0	0	0
Reserve Fund	1,025,000	335,000	200,000	100,000	290,000	100,000	0
Gas Tax Fund	9,356,000	1,456,000	5,520,000	1,642,000	738,000	0	0
Golf Capital Improvement Reserve	350,000	0	0	0	350,000	0	0
Local Drainage Facilities Fund	3,409,000	0	800,000	500,000	350,000	1,759,000	0
RCFPP Fund	2,250,000	0	1,250,000	1,000,000	0	0	0
Feet Maintenance Fund	110,000	0	110,000	0	0	0	0
RDA Fund	6,324,000	134,000	1,500,000	1,440,000	1,250,000	2,000,000	0
Sewer Connection Reserve	1,900,000	1,900,000	0	0	0	0	0
Sewer Depreciation Reserve	7,950,000	1,500,000	1,000,000	1,000,000	1,450,000	2,000,000	1,000,000
Storm Drain Deprec. Reserve Fund	4,560,000	650,000	1,740,000	670,000	1,300,000	200,000	0
Street Improvement Fund	5,842,000	2,730,000	1,220,000	837,000	1,055,000	0	0
Water Acreage Fee Reserve	650,000	0	50,000	175,000	200,000	50,000	175,000
Water Depreciation Reserve	9,795,000	1,075,000	250,000	2,350,000	1,175,000	4,365,000	580,000
Total Other Funds	53,801,000	10,060,000	13,640,000	9,714,000	8,158,000	10,474,000	1,755,000
Grants							
CDBG Grant	150,000	150,000	0	0	0	0	0
Safe Routes to School	594,000	594,000	0	0	0	0	0
Total Grants	744,000	744,000	0	0	0	0	0
Debt Proceeds							
Total Debt Proceeds	0	0	0	0	0	0	0
Total Funding	63,418,900	11,138,000	13,990,000	12,208,500	11,456,000	11,288,900	3,337,500

Maintenance and Other Projects

Revenue Summary

Description	6 Yr. Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
General Fund	7,360,000	885,000	1,295,000	1,705,000	1,165,000	1,280,000	1,030,000
Other Funds							
Fleet Replacement Fund	85,000	85,000	0	0	0	0	0
Air Quality Management Fund	500,000	100,000	80,000	80,000	80,000	80,000	80,000
Public Facility Construction Fee Fund	610,000	610,000	0	0	0	0	0
RDA Fund	2,245,000	1,090,000	125,000	140,000	130,000	330,000	430,000
Sewer Depreciation Reserve	3,420,000	800,000	500,000	620,000	900,000	300,000	300,000
Sewer Other Agency Reserve	60,000	60,000	0	0	0	0	0
Street Improvement Fund	2,200,000	200,000	400,000	400,000	400,000	400,000	400,000
Storm Drain Deprec. Reserve Fund	950,000	300,000	200,000	200,000	100,000	100,000	50,000
Water Acreage Fee Reserve	120,000	120,000	0	0	0	0	0
Water Depreciation Reserve	2,175,000	675,000	300,000	300,000	300,000	300,000	300,000
Water Other Agency Reserve	7,067,000	595,000	420,000	2,542,000	1,766,000	1,654,000	90,000
Total Other Funds	19,432,000	4,635,000	2,025,000	4,282,000	3,676,000	3,164,000	1,650,000
Grants							
Total Grants	0	0	0	0	0	0	0
Total Funding	26,792,000	5,520,000	3,320,000	5,987,000	4,841,000	4,444,000	2,680,000

Capital Improvement Program

Drainage

Drainage Master Plan

The Drainage master plan was originally developed in 1982. The master plan was developed to:

- Evaluate existing facilities and conditions
- Identify and integrate future drainage facilities required for development in the City
- Determine the cost of future facilities and improvements to existing facilities
- Determine funding mechanisms for new construction and improvements

The original report identified deficiencies in existing drainage facilities amounting to \$1.2 million (in 1982 dollars) and new construction for the development of undeveloped land amounting to \$23.3 million (in 1982 dollars).

The City's 1993 Long Term Financial Plan identified \$2.5 million in unfunded storm drain repair and replacement projects with no funding source in place to address the needs. Therefore, the Storm Drain fund and fee was established to meet the identified needs. In addition to the Storm Drain fee the Clean Water Initiative was approved in 2002 by property owners which funded the Urban Runoff Management Fee Program. The Clean Water initiative was renewed in 2007. This program was established to help the City prevent urban runoff that flows from the City's storm drain system into the ocean.

Drainage Funds

The following funds account for drainage activities and capital improvements:

- Storm Drain Enterprise Fund
- Clean Ocean Enterprise Fund

Drainage Projects

The FY 2011 budget includes 2 improvement projects for a total of \$930,000 and 1 maintenance project in the amount of \$300,000.

Capital improvement projects in FY 2011 are:

- Linda Lane Runoff Treatment
- Los Mares/Vaquero Storm Drain Upgrade

Maintenance and other projects in FY 2011 are:

- Storm Drain Rehabilitation

Individual project sheets for both capital improvement projects and maintenance projects are on the following pages.

Developer Improvements

All storm drain improvements within the Marblehead Coastal and Talega project sites will be completed by the developers. Future maintenance in these areas will be funded from storm drain fees collected from the new property owners.

Funding Sources

Drainage capital projects are primarily funded through multiple funding sources, including transfers from the Storm Drain and Clean Ocean Operating funds, annual depreciation transfers to Depreciation Reserves, and capital grants. Individual project sheets identify the primary source of funding for each project and the operating impact.

The City does not anticipate a lack of funding in the near future, but has determined the following alternatives may be used to finance projects:

- Issuance of debt (bond, notes, advances from other funds)
- Rate increases or additional fees
- Other grant funding sources
- Funding from an alternative City fund
- Reallocation of funds from existing projects

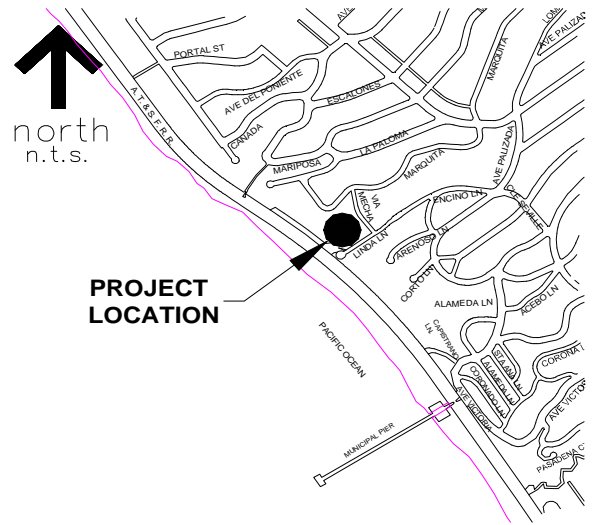
Linda Lane Runoff Treatment

Capital Project - Drainage

Project Description:

This project will address dry weather urban runoff and first flush stormwater runoff pollution at Linda Lane Beach by installing an underground treatment vault which will improve the existing diversion of dry weather flows to the sanitary sewer.

Project Location:



Project Management: Engineering Division
Supporting Division: None

Project Cost	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	280,000	280,000					
Total Construction	280,000	280,000					

Type of Project: New Construction

Impact on Operating Budget: Maintenance of the new facility is estimated at \$1,800 per year.

Operation & Maintenance Costs	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Staff							
Operations							
Maintenance & Repair	9,000		1,800	1,800	1,800	1,800	1,800
Total O & M Cost	9,000		1,800	1,800	1,800	1,800	1,800
Total Project Cost	289,000	280,000	1,800	1,800	1,800	1,800	1,800

Funding Source	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Clean Ocean Fund	289,000	280,000	1,800	1,800	1,800	1,800	1,800
Total Funding	289,000	280,000	1,800	1,800	1,800	1,800	1,800

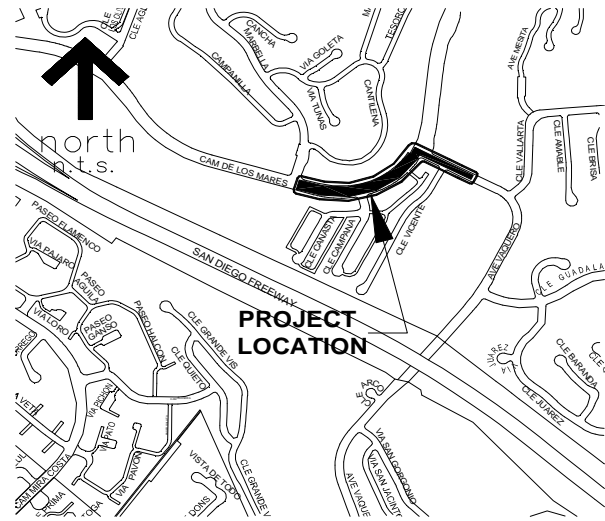
Los Mares/Vaquero Storm Drain Upgrade

Capital Project - Drainage

Project Description:

The City's storm drain at Camino de Los Mares near the intersection of Vaquero requires increased maintenance and rehabilitation due to movement in the area. The storm drain needs to be upsized and relocated from its current location extending from the intersection of Marbella and Camino de Los Mares to the Prima Deshecha Canada Channel (M01) at Vaquero, where it outlets.

Project Location:



Project Management: Engineering Division
Supporting Division: None

Project Cost	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	650,000	650,000					
Total Construction	650,000	650,000					

Type of Project: Replacement and new construction

Impact on Operating Budget: None.

Operation & Maintenance Costs	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	650,000	650,000					

Funding Source	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Storm Drain Dep. Reserve	650,000	650,000					
Total Funding	650,000	650,000					

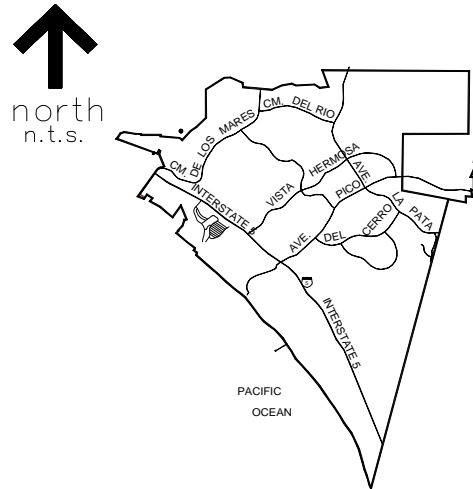
Storm Drain Rehabilitation

Maintenance and Other Project - Drainage

Project Description:

Storm drain pipelines and catch basins throughout the City will be replaced or repaired to increase service life. The locations and rehabilitation are determined by the City's Utilities staff based on underground video or minor failures that occur after a storm.

Project Location:



Project Management: Utilities Division
Supporting Division: Engineering Division

Project Cost	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	950,000	300,000	200,000	200,000	100,000	100,000	50,000
Total Construction	950,000	300,000	200,000	200,000	100,000	100,000	50,000

Type of Project: Rehabilitation

Impact on Operating Budget: None.

Operation & Maintenance Costs	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Staff Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	950,000	300,000	200,000	200,000	100,000	100,000	50,000

Funding Source	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Storm Drain Dep. Reserve	950,000	300,000	200,000	200,000	100,000	100,000	50,000
Total Funding	950,000	300,000	200,000	200,000	100,000	100,000	50,000

Capital Improvement Program

Parks and Medians

Parks & Recreation Master Plan

In 1988, the City developed a Parks and Recreation master plan. The plan was designed to address open space requirements and the development of park amenities which are consistent with the elements defined in the City's General Plan. The updated Parks and Recreation master plan was approved by the City Council in June 1999.

Parks and Median Funds

The following funds account for park and median activities and capital improvements:

- General Fund
- Gas Tax Fund
- Redevelopment Agency and Other Funds

Parks & Recreation Facility Improvements

The FY 2011 budget includes 1 capital improvement project for a total of \$800,000 and 1 maintenance project in the amount of \$1.7 million.

Capital improvement projects are listed below:

- Max Berg Plaza Park Sidewalk Improvements

Maintenance and other projects in FY 2011 are:

- Pier Bowl Landscape, Lighting and Sidewalk Improvements

Individual project sheets for both capital improvement projects and maintenance projects are on the following pages.

Developer Improvements

The Parks and Recreation master plan designates park sites or open space within the development areas of Marblehead Coastal and Talega planned communities. Construction of the parks has been addressed within the individual developer agreements. Upon completion, the City will be responsible for operating and maintenance costs.

There are four new parks, median & trail related developer improvement projects which are in the final design phase and starting the construction phase in the future:

- Marblehead Coastal Sports Park (construction started)

- Marblehead Coastal Parks (construction started)
- Marblehead Coastal Trails (construction started)
- Marblehead Medians (construction started)

The previously listed capital projects are being constructed by the developer and are subject to developer delays or holds.

Funding Sources

Parks and median capital projects are funded through multiple funding sources, including transfers from the General fund and the Parks Acquisition and Development fund, grant funding, and developer contributions and deposits.

The City does not anticipate a lack of funding in the near future, but has determined the following alternatives may be used to finance projects:

- Issuance of debt (bond, notes, advances from other funds)
- Additional development fees
- Other grant funding sources
- Contributions from other City funds
- Reallocation of funds from existing projects
- Sale of surplus property

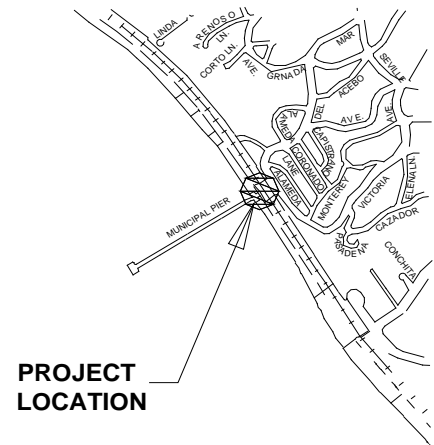
Pier Bowl Landscape, Lighting and Sidewalk Improvements

Maintenance and Other Project - Parks and Median

Project Description:

Bids received for this project in FY 2010 were in excess of \$1.5 million. The project was budgeted for \$400,000 and funding needs to be increased by an additional \$1.67 million to cover the total anticipated hard and soft costs of the current scope. The project includes 34 new light fixture locations and the replacement of approximately 20,000 square feet of sidewalk with either interlocking pavers or Ole Hanson replica tile.

Project Location:



Project Management: Beaches, Parks & Recreation
Supporting Division: Maintenance Services & Engineering Divisions

Project Cost	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	1,670,000	1,670,000					
Total Construction	1,670,000	1,670,000					

Type of Project: Replacement and new construction

Impact on Operating Budget: None.

Operation & Maintenance Costs	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Staff Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	1,670,000	1,670,000					

Funding Source	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
RDA Fund	1,060,000	1,060,000					
Public Facilities Constr. Fund	610,000	610,000					
Total Funding	1,670,000	1,670,000					

Capital Improvement Program

Sewer

Wastewater (Sewer) Master Plan

The City's Wastewater (Sewer) master plan was completed in 1982. The original master plan provided:

- Analysis of the condition and capacity of the existing wastewater system
- Collection and treatment system improvements or system deficiencies
- System improvements necessary to provide service to future development sites such as Forster Ranch, Rancho San Clemente, Marblehead Coastal and Talega Valley

The master plan was updated in September 1995 to include changes in the City of San Clemente General Plan adopted in 1993. Also, in 2006 the City completed a Sewer Asset Management Study that projects capital costs and funding needs over the next 20 years. This study determined the required funding that is needed for long term replacement and rehabilitation of wastewater infrastructure.

The major components of the Wastewater system include:

- Gravity and trunk sewers
- Force mains
- Pump stations
- Water Reclamation Plant (WRP)

Sewer Fund

The following enterprise funds accounts for sewer activities and capital improvements:

- Sewer Operating Fund
- Sewer Depreciation Reserve Fund
- Sewer Connection Fee Reserve Fund
- Sewer Other Agency Reserve Fund

Wastewater Improvements

The FY 2011 budget includes 2 capital improvement projects for a total of \$3.4 million and 5 maintenance projects in the amount of \$860,000.

Capital improvement projects are listed below:

- Recycled Water Expansion
- WRP Solids Handling

Maintenance and other projects in FY 2011 are:

- Computerized Maintenance & Management System (CMMS)
- Ocean Outfall Junction Repair
- Sewer System Rehabilitation
- Sewer System Replacement
- Sewer Line Support at Trafalgar Canyon

Individual project sheets for both capital improvement projects and maintenance projects are on the following pages.

Developer Improvements

Sewer infrastructure within the Marblehead Coastal development will be constructed by the developer. Future maintenance and replacement of infrastructure in this area will be funded from sewer service charges collected from new utility users.

Funding Sources

Funding for these improvements will be from Sewer Depreciation, Sewer Connection Fee Reserves and a State Revolving Fund Loan. The Sewer Depreciation Reserve consists of funds set aside from the Sewer Operating Fund to pay for replacement equipment or to rebuild existing sewer system infrastructure. The Sewer Connection Fee Reserve is supported by fees charged to developers and builders for connecting new facilities to the sewage system.

The City does not anticipate a lack of funding in the near future, but has determined the following alternatives may be used to finance projects:

- Issuance of debt (bond, notes, advances from other funds)
- Rate increases
- Additional connection charges
- Other grant funding sources
- Funding from an alternative City fund
- Reallocation of funds from existing projects

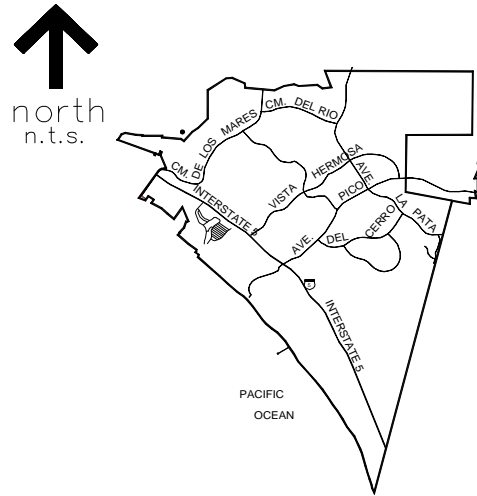
Recycled Water Expansion

Capital Project - Sewer

Project Description:

The Recycled Water Expansion will increase the production of recycled water at the Water Reclamation Plant and provide for expansion of the City's recycled water storage and distribution network. Projects include: 9 miles of pipeline, reservoir conversion, 2 pressure reducing stations, water reclamation expansion to a total of 4.4 million gallons per day and an interconnection with Santa Margarita Water District. Buildout of the project will reduce the amount of potable water used for irrigation purposes. The project is funded with grant and loan contributions from Proposition 50, State Revolving Fund Loan, and a Federal Grant.

Project Location:



Project Management: Engineering Division
Supporting Division: Utilities Division

Project Cost	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	1,900,000	1,900,000					
Total Construction	1,900,000	1,900,000					

Type of Project: New Construction

Impact on Operating Budget: None.

Operation & Maintenance Costs	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	1,900,000	1,900,000					

Funding Source	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Sewer Connection Reserve	1,900,000	1,900,000					
Total Funding	1,900,000	1,900,000					

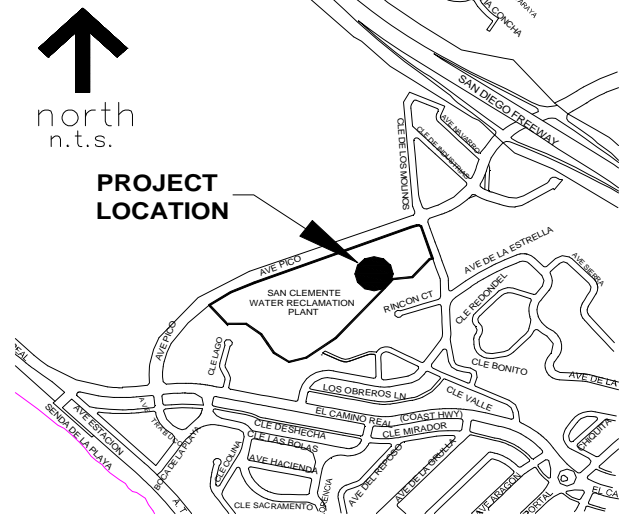
WRP Solids Handling

Capital Project - Sewer

Project Description:

Solids handling is an integral part of the treatment process at the Water Reclamation Plant. The process involves thickening and dewatering of digested sludge to reduce the volume of sludge transported offsite for disposal. The belt filter presses and electrical components are over twenty years old and have reached the end of their useful life. Maintaining the equipment has become increasingly difficult because the manufacturer no longer makes certain replacement parts. The upgraded system will include new technology that will reduce current sludge volume by approximately 30% thereby lowering sludge hauling costs.

Project Location:



Project Management: Engineering Division
Supporting Division: Utilities Division

Project Cost	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	1,500,000	1,500,000					
Total Construction	1,500,000	1,500,000					

Type of Project: Replacement and rehabilitation of existing utilities

Impact on Operating Budget: None at this time. Operations & maintenance costs reductions will be determined during the design phase of the project.

Operation & Maintenance Costs	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	1,500,000	1,500,000					

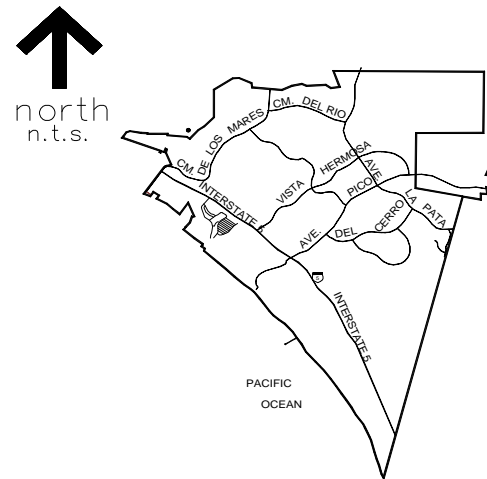
Funding Source	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Sewer Deprec. Reserve	1,500,000	1,500,000					
Total Funding	1,500,000	1,500,000					

Computerized Maintenance Management System Implementation Maintenance and Other Project - Sewer

Project Description:

The Utilities Division's Computerized Maintenance Management System (CMMS) assists operations and maintenance personnel by scheduling routine maintenance and replacement of water and sewer assets. The upgraded system will include new modules to help maintenance workers do their jobs more effectively and improve managers ability to better allocate resources.

Project Location:



Project Management: Utilities Division
Supporting Division: Engineering Division

Project Cost	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Construction Costs							
Land Acquisition							
Preliminary Engineering	50,000	50,000					
Construction Costs							
Total Construction	50,000	50,000					

Type of Project: Replacement of computer software

Impact on Operating Budget: None.

Operation & Maintenance Costs	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	50,000	50,000					

Funding Source	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Sewer Deprec. Reserve	25,000	25,000					
Water Deprec. Reserve	25,000	25,000					
Total Funding	50,000	50,000					

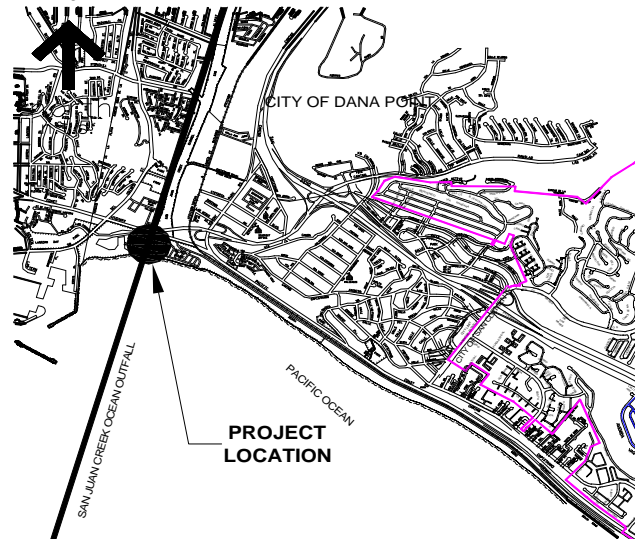
Ocean Outfall Junction Repairs

Maintenance and Other Project - Sewer

Project Description:

The junction structure at the regional ocean outfall is jointly owned by the member agencies of South Orange County Water Authority (SOCWA). The City has 17% ownership of the overall facility. The junction structure is in need of repairs to improve its structural integrity. SOCWA has determined that the City's estimated construction cost-share is approximately \$130,000. In fiscal year 2008, \$70,000 was budgeted. The project budget was increased by \$12,000 in 2009 and an additional \$60,000 is needed to fully fund the project. Construction is anticipated in FY 2011.

Project Location:



Project Management: Engineering Division
Supporting Division: Utilities Division

Project Cost	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	60,000	60,000					
Total Construction	60,000	60,000					

Type of Project: Rehabilitation

Impact on Operating Budget: None.

Operation & Maintenance Costs	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	60,000	60,000					

Funding Source	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Sewer Other Agency Reserve	60,000	60,000					
Total Funding	60,000	60,000					

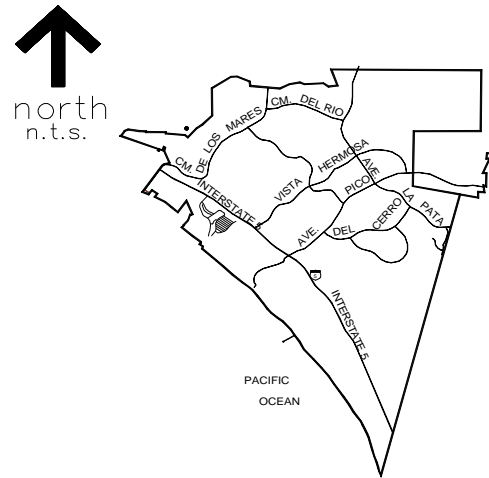
Sewer System Rehabilitation

Maintenance and Other Project - Sewer

Project Description:

Sewer lines and manholes throughout the City will be lined or replaced to increase service life and to prevent sewer leaks. The locations are determined by the City's Utilities staff underground video of pipelines or inspection of manholes. In addition, minor modifications to pump stations valves, motors, pumps and pipelines will be completed to improve the overall sewer system. Funding will provide approximately \$250,000 for sewer pipe lining, \$175,000 for scheduled preventative maintenance and \$75,000 for unscheduled emergency maintenance.

Project Location:



Project Management: Utilities & Engineering Divisions
Supporting Division: None

Project Cost	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	2,400,000	500,000	500,000	400,000	400,000	300,000	300,000
Total Construction	2,400,000	500,000	500,000	400,000	400,000	300,000	300,000

Type of Project: Replacement and rehabilitation of existing utilities

Impact on Operating Budget: None.

Operation & Maintenance Costs	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Staff Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	2,400,000	500,000	500,000	400,000	400,000	300,000	300,000

Funding Source	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Sewer Deprec. Reserve	3,000,000	500,000	500,000	500,000	500,000	500,000	500,000
Total Funding	3,000,000	500,000	500,000	500,000	500,000	500,000	500,000

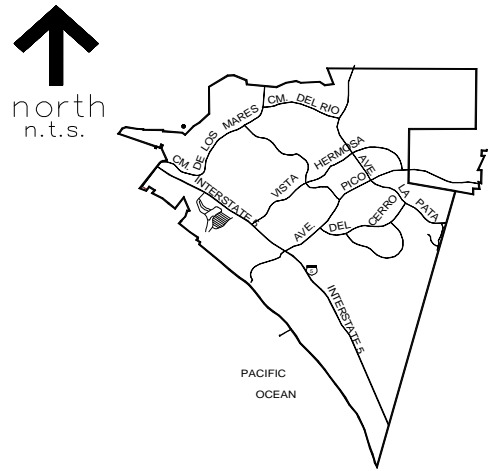
Sewer System Replacement

Maintenance and Other Project - Sewer

Project Description:

Sewer lines and manholes will be replaced in conjunction with the Street Improvement Program. City Utilities staff will determine the locations through the use of video inspection prior to the design of street replacement overlay. Coordinating sewer replacement prior to street paving will minimize the need for sewer related construction in a recently paved street.

Project Location:



Project Management: Utilities & Engineering Divisions

Supporting Division: None

Project Cost	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	600,000	100,000	100,000	100,000	100,000	100,000	100,000
Total Construction	600,000	100,000	100,000	100,000	100,000	100,000	100,000

Type of Project: Replacement and rehabilitation of existing utilities

Impact on Operating Budget: None.

Operation & Maintenance Costs	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	600,000	100,000	100,000	100,000	100,000	100,000	100,000

Funding Source	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Sewer Deprec. Reserve	600,000	100,000	100,000	100,000	100,000	100,000	100,000
Total Funding	600,000	100,000	100,000	100,000	100,000	100,000	100,000

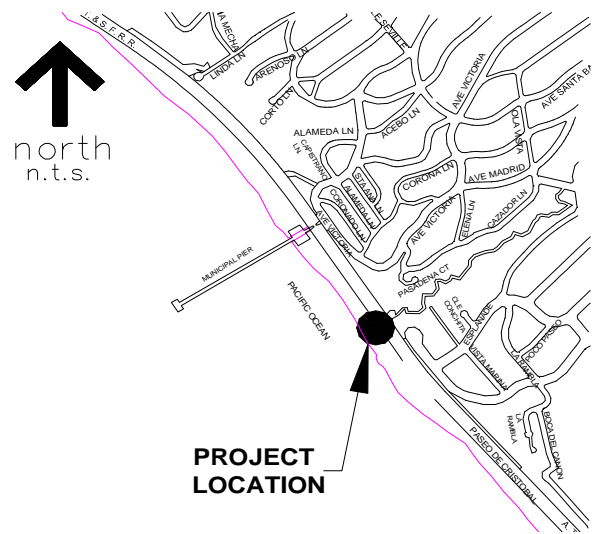
Sewer Line Support at Trafalgar Canyon

Maintenance and Other Project - Sewer

Project Description:

The existing beach trunk sewer line runs just below grade at Trafalgar canyon. The sewer line is supported by concrete supports and encasement that is deteriorating due to erosion caused by concentrated drainage in the canyon. New pipeline supports and incidental improvements are necessary to protect the line.

Project Location:



Project Management: Engineering Division

Supporting Division: Utilities Division

Project Cost	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Construction Costs							
Land Acquisition							
Preliminary Engineering	25,000	25,000					
Construction Costs	125,000	125,000					
Total Construction	150,000	150,000					

Type of Project: Maintenance renovation

Impact on Operating Budget: None.

Operation & Maintenance Costs	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	150,000	150,000					

Funding Source	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Sewer Deprec. Reserve	150,000	150,000					
Total Funding	150,000	150,000					

Capital Improvement Program

Street

Street Master Plan

A section of the City's General Plan, the Growth Management Element, established policies and standards for the street circulation system. Specific standards were established to ensure that new development did not degrade or impact the circulation system. The City also established a Regional Circulation Financing and Phasing Program (RCFPP) to ensure that funds would be available to make improvements when necessary to implement the circulation standards.

In addition, as a part of the 1995 Long Term Financial Plan process, the City established a Street Improvement Program to address street deterioration throughout the City. An aggressive program to restore 60 miles, or one-half of the City's street system, over 18 years was implemented. This program is funded from an annual homeowner assessment based on type of street (public or private) and parcel type and transfers from the General Fund, Gas Tax Fund, Water Depreciation Reserve and Sewer Depreciation Reserve.

Street Funds

The following funds account for street activities and capital improvements:

- General Fund
- Gas Tax Fund
- Regional Circulation Financing and Phasing Program (RCFPP) Fund
- Street Improvement Fund

Street Improvements

The FY 2011 budget includes 6 capital improvement projects for \$4.1 million and 5 maintenance projects in the amount of \$1.2 million.

Capital improvement projects are listed below:

- Calle Amanecer- Phase II
- Calle Cordillera
- Calle De Los Molinos
- Calle Valle & Calle Bonito
- Los Mares/Vaquero Street Reconstruction - Marbella to MO2
- Sarmentoso

Maintenance and other projects in FY 2011 are:

- Major Street Maintenance Program
- Sidewalk Repair
- Slurry Seal
- Street Improvement Design
- Traffic Calming Program

Individual project sheets for both capital improvement projects and maintenance projects are on the following pages.

Developer Improvements

Included in the developer agreements for Marblehead Coastal and Talega are provisions for the construction of the major arterial, collector and residential streets included within the project areas. The majority of residential streets within the development projects will be private streets.

Funding Sources

Street capital projects are primarily funded through multiple funding sources, including transfers from the General fund, Gas Tax funds, special assessments, grant funding, and developer contributions.

The City does not anticipate a lack of funding in the near future, but has determined the following alternatives may be used to finance projects:

- Issuance of debt (bond, notes, advances from other funds)
- Additional development fees
- Other grant funding sources
- Increased contributions from other City funds
- Reallocation of funds from existing projects

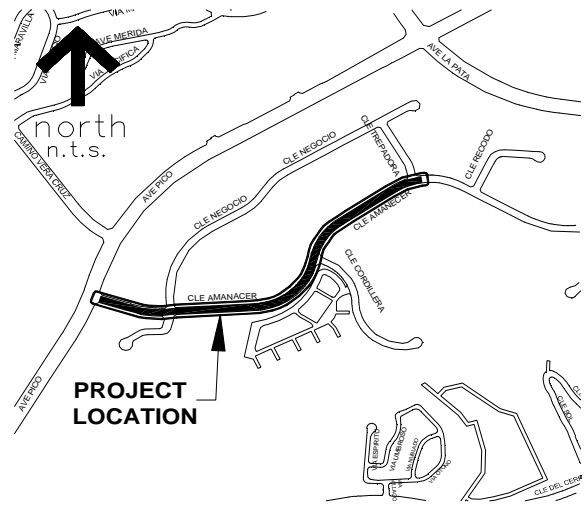
Calle Amanecer - Phase II

Capital Project - Street

Project Description:

This project consists of rehabilitating Calle Amanecer from Avenida Pico to Calle Trepadora. Deteriorated/deficient curb, gutter and access ramps will be reconstructed as needed and pavement areas will be overlaid with 2-inches of rubberized asphalt.

Project Location:



Project Management: Engineering Division
Supporting Division: None

Project Cost	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	700,000	700,000					
Total Construction	700,000	700,000					

Type of Project: Rehabilitation of street pavement section

Impact on Operating Budget: None.

Operation & Maintenance Costs	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	700,000	700,000					

Funding Source	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Street Improv. Fund	700,000	700,000					
Total Funding	700,000	700,000					

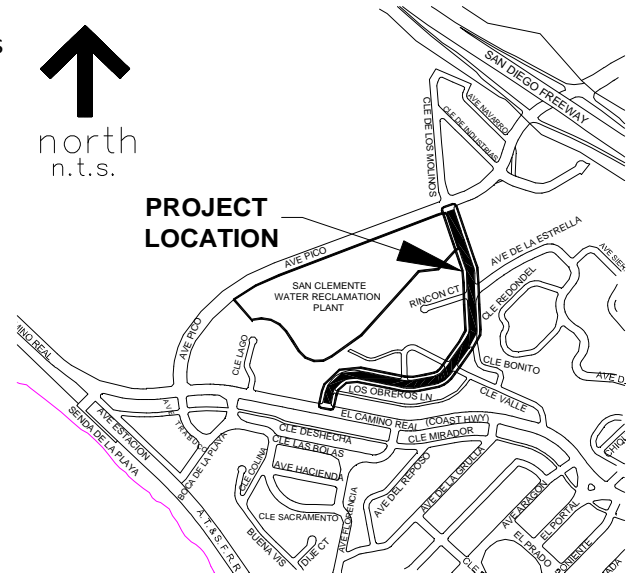
Calle De Los Molinos

Capital Project - Street

Project Description:

This project consists of reconstructing Calle De Los Molinos from El Camino Real to Avenida Pico. Deteriorated / deficient curb, gutter and access ramps will be reconstructed as needed and pavement areas will be overlaid with 2-inches of rubberized asphalt.

Project Location:



Project Management: Engineering Division
Supporting Division: None

Project Cost	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	1,060,000	1,060,000					
Total Construction	1,060,000	1,060,000					

Type of Project: Replacement and new construction

Impact on Operating Budget: None.

Operation & Maintenance Costs	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	1,060,000	1,060,000					

Funding Source	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Street Improv. Fund	1,060,000	1,060,000					
Total Funding	1,060,000	1,060,000					

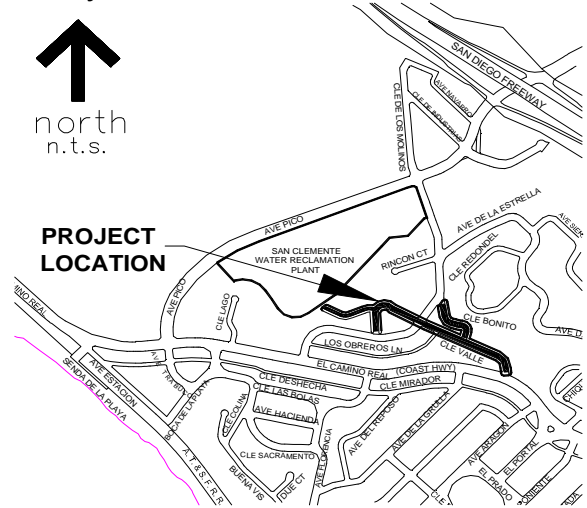
Calle Valle & Calle Bonito

Capital Project - Street

Project Description:

This project consists of reconstructing Calle Valle (including the alley) and Calle Bonito. Deteriorated / deficient curb, gutter and access ramps will be reconstructed as needed and pavement areas will be overlaid with 2-inches of rubberized asphalt.

Project Location:



Project Management: Engineering Division

Supporting Division: None

Project Cost	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	620,000	620,000					
Total Construction	620,000	620,000					

Type of Project: Replacement and new construction

Impact on Operating Budget: None.

Operation & Maintenance Costs	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	620,000	620,000					

Funding Source	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Street Improv. Fund	620,000	620,000					
Total Funding	620,000	620,000					

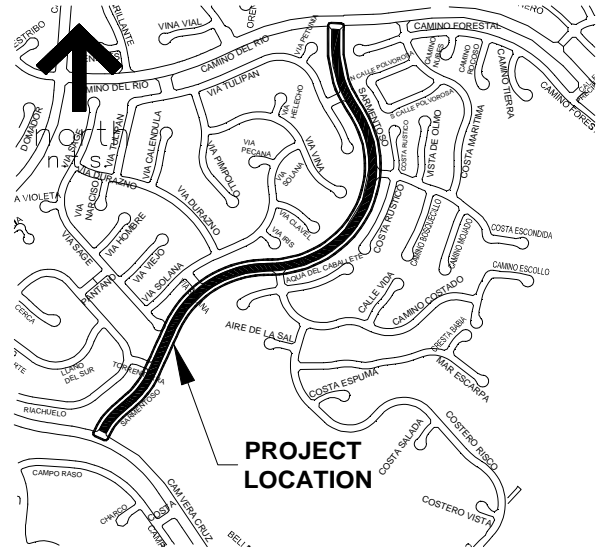
Sarmentoso

Capital Project - Street

Project Description:

This project consists of rehabilitating Sarmentoso from Camino Del Rio to Camino Vera Cruz. Deteriorated /deficient curb, gutter and access ramps will be reconstructed as needed and pavement areas will be overlaid with 2-inches of rubberized asphalt.

Project Location:



Project Management: Engineering Division
Supporting Division: None

Project Cost	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	700,000	700,000					
Total Construction	700,000	700,000					

Type of Project: Rehabilitation of street pavement section

Impact on Operating Budget: None.

Operation & Maintenance Costs	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	700,000	700,000					

Funding Source	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Gas Tax Fund	700,000	700,000					
Total Funding	700,000	700,000					

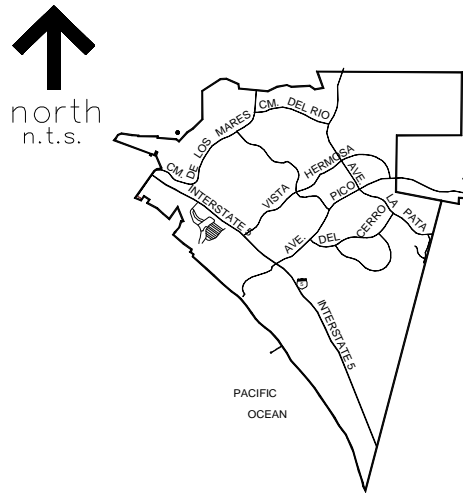
Sidewalk Repair

Maintenance and Other Project - Street

Project Description:

The Sidewalk Repair Program was established to repair deficient sidewalks and remove trip hazards throughout the City. The locations of deficient sidewalks to be repaired and/or replaced are prioritized according to the extent of the vertical displacements. The program also administers a cost sharing feature with the property owners as described in Resolution 03-04.

Project Location:



Project Management: Engineering Division

Supporting Division: None

Project Cost	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	885,000	135,000	150,000	150,000	150,000	150,000	150,000
Total Construction	885,000	135,000	150,000	150,000	150,000	150,000	150,000

Type of Project: Rehabilitation

Impact on Operating Budget: None.

Operation & Maintenance Costs	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	885,000	135,000	150,000	150,000	150,000	150,000	150,000

Funding Source	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
General Fund	885,000	135,000	150,000	150,000	150,000	150,000	150,000
Total Funding	885,000	135,000	150,000	150,000	150,000	150,000	150,000

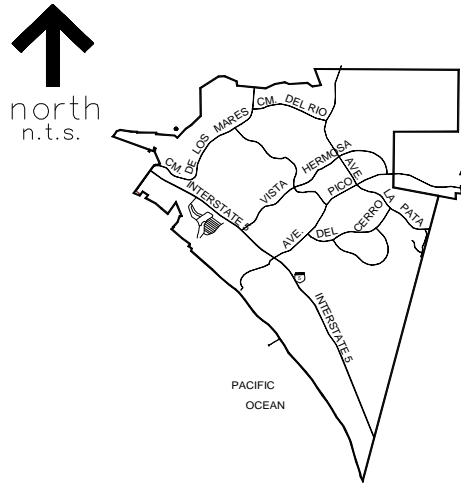
Slurry Seal

Maintenance and Other Project - Street

Project Description:

The annual Slurry Seal Program extends the life of the existing City streets and delays the need for rehabilitation or reconstruction. All public streets are typically slurry sealed on a 7 to 10 year cycle as funding permits.

Project Location:



Project Management: Engineering Division

Supporting Division: Maintenance Division

Project Cost	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	1,500,000	250,000	250,000	250,000	250,000	250,000	250,000
Total Construction	1,500,000	250,000	250,000	250,000	250,000	250,000	250,000

Type of Project: Rehabilitation of street pavement section

Impact on Operating Budget: None.

Operation & Maintenance Costs	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	1,500,000	250,000	250,000	250,000	250,000	250,000	250,000

Funding Source	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
General Fund	1,500,000	250,000	250,000	250,000	250,000	250,000	250,000
Total Funding	1,500,000	250,000	250,000	250,000	250,000	250,000	250,000

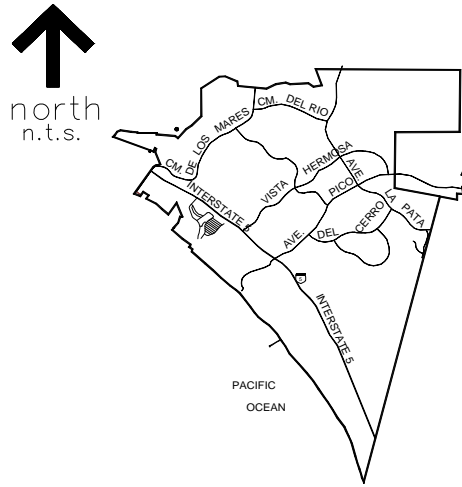
Street Improvement Design

Maintenance and Other Project - Street

Project Description:

The City spends \$200,000 annually to design street improvements scheduled for construction in the following fiscal year.

Project Location:



Project Management: Engineering Division
Supporting Division: Utilities Division

Project Cost	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Construction Costs							
Land Acquisition							
Preliminary Engineering	1,200,000	200,000	200,000	200,000	200,000	200,000	200,000
Construction Costs							
Total Construction	1,200,000	200,000	200,000	200,000	200,000	200,000	200,000

Type of Project: Design for replacement of street pavement section and sidewalk improvement
Impact on Operating Budget: None.

Operation & Maintenance Costs	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	1,200,000	200,000	200,000	200,000	200,000	200,000	200,000

Funding Source	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Street Improv. Fund	1,200,000	200,000	200,000	200,000	200,000	200,000	200,000
Total Funding	1,200,000	200,000	200,000	200,000	200,000	200,000	200,000

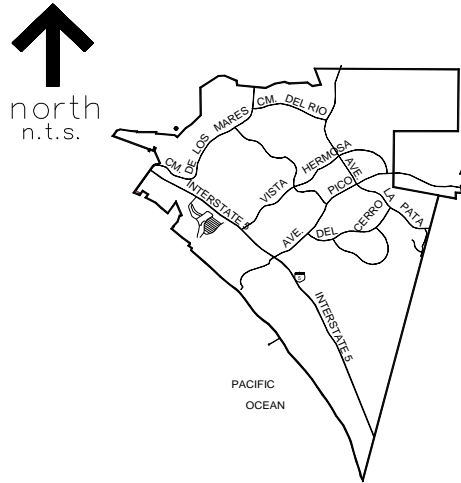
Traffic Calming Program

Maintenance and Other Project - Street

Project Description:

The Traffic Calming Program enhances safety on the streets and reduces the negative effects of motor vehicles while maintaining acceptable traffic flow. Traffic Calming measures may include purchasing new equipment and installation of physical traffic improvements on City streets.

Project Location:



Project Management: Engineering Division
Supporting Division: Maintenance Division

Project Cost	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	500,000	100,000	80,000	80,000	80,000	80,000	80,000
Total Construction	500,000	100,000	80,000	80,000	80,000	80,000	80,000

Type of Project: New Construction

Impact on Operating Budget: None.

Operation & Maintenance Costs	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	500,000	100,000	80,000	80,000	80,000	80,000	80,000

Funding Source	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Air Quality Mgmt. Fund	500,000	100,000	80,000	80,000	80,000	80,000	80,000
Total Funding	500,000	100,000	80,000	80,000	80,000	80,000	80,000

Capital Improvement Program

Water

Water Master Plan

The City's Water master plan was originally developed in 1982, and updated in 1994, 1999, 2001 and 2006. The master plan provides the following:

- Review of existing facilities and conditions
- Review of service delivery methods and capacity of the coordinated efforts of the regional water supply system from Municipal Water District of Orange County and Metropolitan Water District
- Determination of the existing and ultimate water systems capacity
- Determination of the cost of future facilities and improvements to existing facilities
- Operational deficiencies in the water distribution system
- Funding sources available for improvements to existing facilities and construction of new facilities

The master plan is essential to the City because most of the City's water supply is purchased from Metropolitan Water District and imported through the Joint Transmission Main and Water Importation Pipeline. The City's water needs are supplemented by ground water pumped from 2 City owned wells.

Additionally, in 2006 the City completed a Water Asset Management Study that projects capital costs and funding needs over the next 20 years. The purpose of the study was to determine required funding for long term replacement and rehabilitation of the water infrastructure.

Major components of the Water system include:

- Reservoirs
- Water Distribution Lines
- Pump Stations
- Pressure Reducing Stations

Water Fund

The following enterprise funds account for water activities and capital improvements:

- Water Operating Fund
- Water Depreciation Reserve Fund
- Water Acreage Fee Reserve Fund
- Water Other Agency Reserve Fund

Water Improvements

The FY 2011 budget includes 2 capital improvement projects for a total of \$1.1 million and 7 maintenance projects in the amount of \$1.3 million.

Capital improvement projects are listed as follows:

- Reservoir No. 4 Outlet Pipeline Replacement
- Via Zafiro Pressure Reduction Station Rehabilitation

Maintenance and other projects in FY 2011 are:

- Dana Point Ocean Water Desalination Project
- JRWSS Agency Projects
- JRWSS Project - Via Canon Easement Relocation
- Reservoir Management Study
- Water System Rehabilitation
- Water System Replacement
- Well Nos. 3 & 7 Abandonment

Individual project sheets for both capital improvement projects and maintenance projects are on the following pages.

Developer Improvements

All water related infrastructure within the Marblehead Coastal development will be constructed by the developer. Future maintenance and replacement of infrastructure in these areas will be funded from water service charges collected from new utility users.

Funding Sources

Funding for these improvements will be from the Water Fund Depreciation Reserve, the

Capital Improvement Program

Water

Water Acreage Fee Reserve, and the Water Other Agency Reserve. The Water Depreciation Reserve consists of funds set aside from the Water Operating Fund to pay for replacement equipment, or to rebuild existing water system infrastructure. The Water Other Agency Fund is used to set aside funds for repair and replacement of JRWSS assets. The Water Acreage Fee Reserve is supported by fees assessed on all parcels of land that are developed and connected to the water system. This assures that development driven infrastructure improvements are fully funded by the developers.

The City does not anticipate a lack of funding in the near future, but has determined the following alternatives may be used to finance projects:

- Additional issuance of debt (bond, notes, advances from other funds)
- Rate increases
- Additional acreage development fees
- Other grant funding sources
- Funding from an alternative City fund
- Reallocation of funds from existing projects

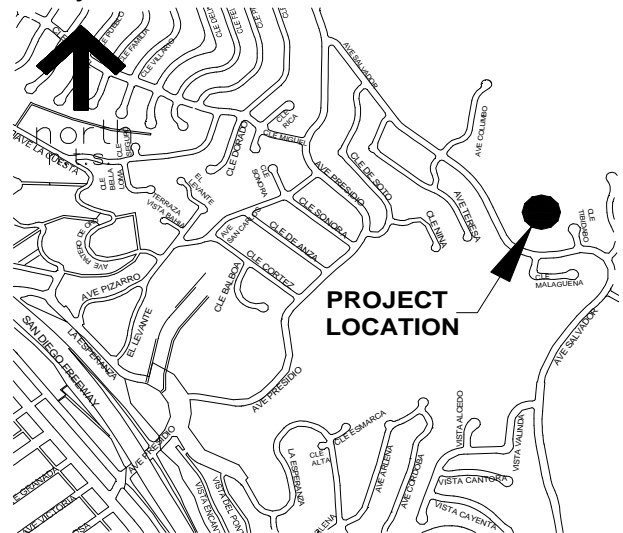
Reservoir No. 4 Outlet Pipeline Replacement

Capital Project - Water

Project Description:

Existing outlet piping from Reservoir No. 4 has reached its useful life and is in need of replacement. Due to steep canyon terrain, the project design will explore various alternatives to conclude the most cost effective and environmentally sensitive construction approach.

Project Location:



Project Management: Engineering Division
Supporting Division: Utilities Division

Project Cost	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Construction Costs							
Land Acquisition							
Preliminary Engineering	200,000	200,000					
Construction Costs	700,000	700,000					
Total Construction	900,000	900,000					

Type of Project: Replacement and rehabilitation of existing utilities

Impact on Operating Budget: None.

Operation & Maintenance Costs	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	900,000	900,000					

Funding Source	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Water Deprec. Reserve	900,000	900,000					
Total Funding	900,000	900,000					

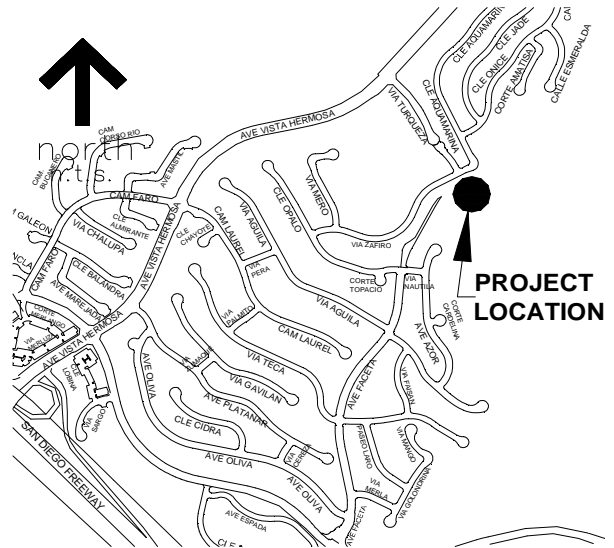
Via Zafiro Pressure Reducing Station Rehabilitation

Capital Project - Water

Project Description:

The pressure reducing station on Via Zafiro has deteriorated and is near the end of its useful life. Critical components of the system have become obsolete making repairs difficult to complete. Design and construction are scheduled for FY 2011.

Project Location:



Project Management: Engineering Division
Supporting Division: Utilities Division

Project Cost	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Construction Costs							
Land Acquisition							
Preliminary Engineering	40,000	40,000					
Construction Costs	135,000	135,000					
Total Construction	175,000	175,000					

Type of Project: Replacement and rehabilitation of existing utilities

Impact on Operating Budget: None.

Operation & Maintenance Costs	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	175,000	175,000					

Funding Source	Six Year						
	Total	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
Water Deprec. Reserve	175,000	175,000					
Total Funding	175,000	175,000					

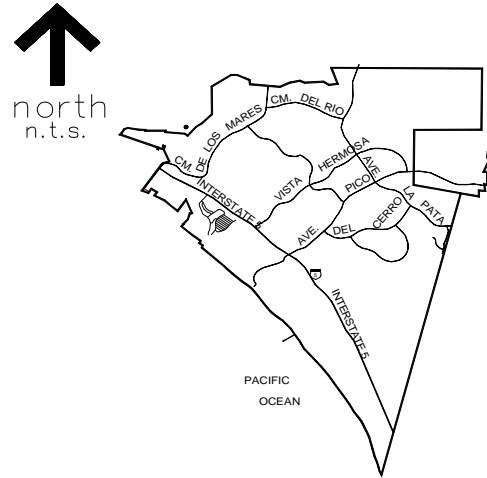
Dana Point Ocean Water Desalination Project

Maintenance and Other Project - Water

Project Description:

The City is participating in a pilot desalination plant to analyze the potential development of a future 15 million gallon per day plant. The pilot plant will be operated for approximately 18 months and data gathered will assist with filter design and effects on San Juan Basin groundwater and water quality. The Municipal Water District of Orange County is administering the project and the City is participating with the City of San Juan Capistrano, City of Laguna Beach, Moulton Niguel Water District and South Coast Water District. The City's share for the project costs are \$660,000 of which \$540,000 has been previously budgeted.

Project Location:



Project Management: Engineering Division
Supporting Division: None

Project Cost	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	120,000	120,000					
Total Construction	120,000	120,000					

Type of Project: Preliminary engineering

Impact on Operating Budget: None.

Operation & Maintenance Costs	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	120,000	120,000					

Funding Source	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Water Acreage Fee Res.	120,000	120,000					
Total Funding	120,000	120,000					

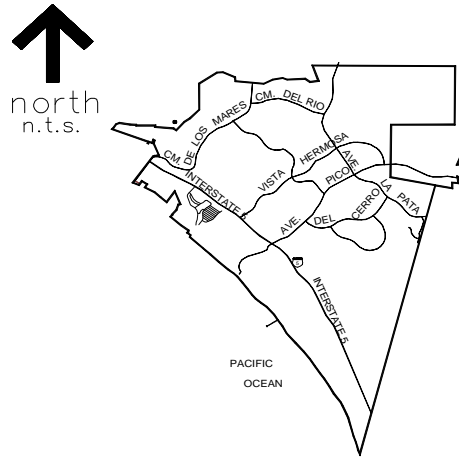
JRWSS Agency Projects

Maintenance and Other Project - Water

Project Description:

The City and other South County Agencies are funding capital projects for shared assets as required in the operating agreements with the Joint Regional Water Supply System (JRWSS). The major capital projects for FY 2011 include: vehicle replacement, installation of a 60-inch isolation valve in Irvine, line valve replacement, rehabilitation of Palizada Turnout and improvements to Bradt and Schlegel Reservoirs.

Project Location:



Project Management: Engineering Division
Supporting Division: Utilities Division

Project Cost	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	6,917,000	445,000	420,000	2,542,000	1,766,000	1,654,000	90,000
Total Construction	6,917,000	445,000	420,000	2,542,000	1,766,000	1,654,000	90,000

Type of Project: Rehabilitation

Impact on Operating Budget: None.

Operation & Maintenance Costs	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Staff Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	6,917,000	445,000	420,000	2,542,000	1,766,000	1,654,000	90,000

Funding Source	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Water Other Agency Reserve	6,917,000	445,000	420,000	2,542,000	1,766,000	1,654,000	90,000
Total Funding	6,917,000	445,000	420,000	2,542,000	1,766,000	1,654,000	90,000

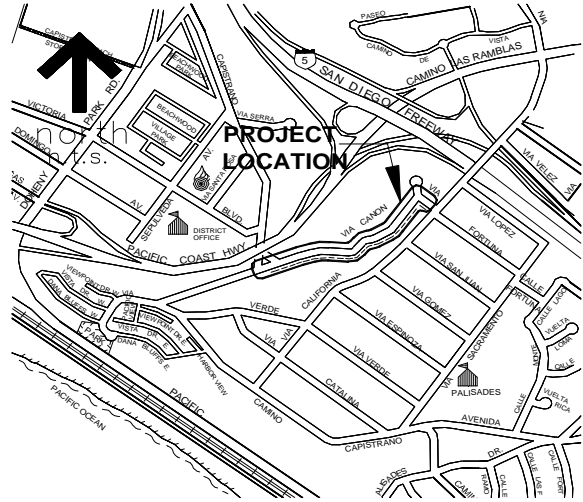
JRWSS Via Canon Easement Relocation

Maintenance and Other Project - Water

Project Description:

The City and other agencies are funding capital projects for shared assets as required in the operating agreements with the Joint Regional Water Supply System (JRWSS). This project consists of relocating a section of water line located in Dana Point where the JRWSS does not own an easement. Relocation in public streets will provide improved access for maintenance or future repairs.

Project Location:



Project Management: Engineering Division
Supporting Division: Utilities Division

Project Cost	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	150,000	150,000					
Total Construction	150,000	150,000					

Type of Project: Rehabilitation

Impact on Operating Budget: None.

Operation & Maintenance Costs	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	150,000	150,000					

Funding Source	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Water Other Agency Reserve	150,000	150,000					
Total Funding	150,000	150,000					

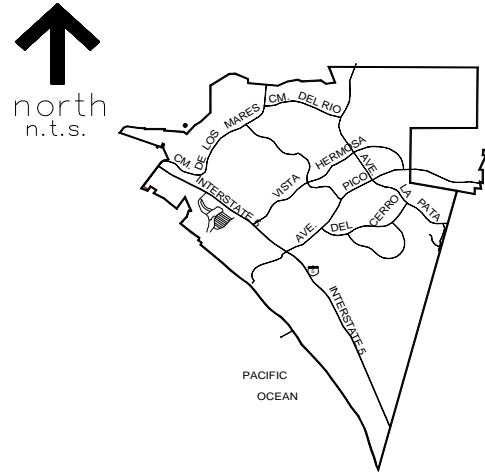
Reservoir Management Study

Maintenance and Other Project - Water

Project Description:

The City owns and operates 14 potable water storage reservoirs. The study will provide for a system wide improvement assessment that prioritizes, budgets and schedules both water quality improvements and rehabilitation needs.

Project Location:



Project Management: Engineering Division
Supporting Division: Utilities Division

Project Cost	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Construction Costs							
Land Acquisition							
Preliminary Engineering	150,000	150,000					
Construction Costs							
Total Construction	150,000	150,000					

Type of Project: Study

Impact on Operating Budget: None.

Operation & Maintenance Costs	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	150,000	150,000					

Funding Source	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Water Deprec. Reserve	150,000	150,000					
Total Funding	150,000	150,000					

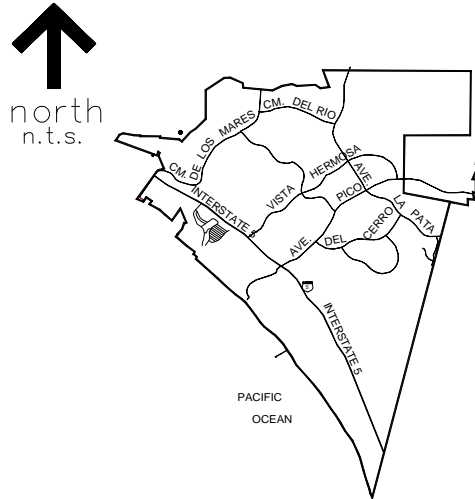
Water System Rehabilitation

Maintenance and Other Project - Water

Project Description:

Existing water distribution systems valves, services, main lines, pumps and electrical equipment will be replaced as part of annual maintenance or on an as needed basis. Funding will provide approximately \$200,000 for scheduled preventative maintenance and \$100,000 for unscheduled emergency maintenance.

Project Location:



Project Management: Utilities Division
Supporting Division: Engineering Division

Project Cost	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	1,800,000	300,000	300,000	300,000	300,000	300,000	300,000
Total Construction	1,800,000	300,000	300,000	300,000	300,000	300,000	300,000

Type of Project: Replacement and rehabilitation of existing utilities

Impact on Operating Budget: None.

Operation & Maintenance Costs	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Staff Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	1,800,000	300,000	300,000	300,000	300,000	300,000	300,000

Funding Source	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Water Deprec. Reserve	1,800,000	300,000	300,000	300,000	300,000	300,000	300,000
Total Funding	1,800,000	300,000	300,000	300,000	300,000	300,000	300,000

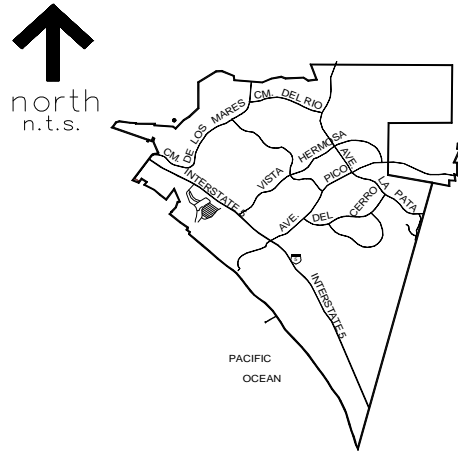
Water System Replacement

Maintenance and Other Project - Water

Project Description:

Water lines, fire hydrants and water services will be replaced in conjunction with the Street Improvement Program. City Utilities staff will determine the locations through leak detection equipment, visual inspection and potholing prior to the design of street replacements. Coordinating water replacement prior to street paving will minimize the need for water related construction in a recently paved street.

Project Location:



Project Management: Utilities Division
Supporting Division: None

Project Cost	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	600,000	100,000	100,000	100,000	100,000	100,000	100,000
Total Construction	600,000	100,000	100,000	100,000	100,000	100,000	100,000

Type of Project: Replacement and rehabilitation of existing utilities

Impact on Operating Budget: None.

Operation & Maintenance Costs	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	600,000	100,000	100,000	100,000	100,000	100,000	100,000

Funding Source	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Water Deprec. Reserve	600,000	100,000	100,000	100,000	100,000	100,000	100,000
Total Funding	600,000	100,000	100,000	100,000	100,000	100,000	100,000

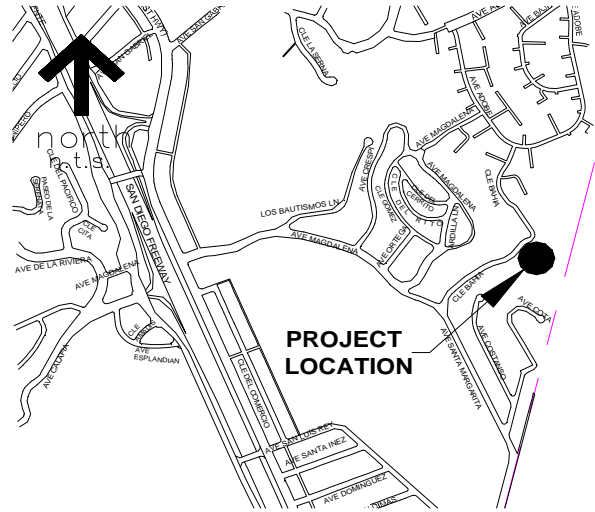
Well Nos. 3 & 7 Abandonment

Maintenance and Other Project - Water

Project Description:

Well Nos. 3 & 7 no longer produce potable water for the City's distribution system. To avoid potential contamination of the City's groundwater basin, both wellheads need to be abandoned per California Department of Water Resources standards. The project will also provide for regrading of the area around Well No. 1.

Project Location:



Project Management: Engineering Division
Supporting Division: Utilities Division

Project Cost	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Construction Costs							
Land Acquisition							
Preliminary Engineering	5,000	5,000					
Construction Costs	70,000	70,000					
Total Construction	75,000	75,000					

Type of Project: Maintenance upgrades

Impact on Operating Budget: None.

Operation & Maintenance Costs	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Staff Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	75,000	75,000					

Funding Source	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Water Deprec. Reserve	75,000	75,000					
Total Funding	75,000	75,000					

Capital Improvement Program

Facilities and Other Improvements

City Facilities Master Plan

In 2000, the City developed a master plan for City Facilities. The plan was designed to address the City's needs for new City Facilities in relationship to the estimated construction costs and available funding sources.

Also included in this section is the San Clemente Redevelopment Agency which was established in 1975. The project area consists of 68 acres extending from the Pacific Ocean on the west, Linda Lane Park to the north, Encino Lane, Avenida Palizada, Avenida Del Mar and Coronado Lane to the east and Cazador Lane to the south.

Facilities and Other Improvement Funds

The following funds account for City facilities and other capital improvements:

- General Fund
- Public Facilities Construction Fee Fund
- Developers Improvement Fund
- Reserve Fund – Facilities Maintenance and Capital Equipment
- Redevelopment Agency Funds
- Fleet Maintenance Reserve Fund

Other Facility Improvements

The FY 2011 budget includes 4 capital improvement projects for a total of \$803,000 and 2 maintenance projects in the amount of \$115,000.

Capital improvement projects are listed below:

- Community Center Rehabilitation
- Corporation Yard Building A Rehabilitation
- Safety/Quiet Zone Improvements - Design & Construction
- Traffic Signal Cabinets Replacement

Maintenance and other projects in FY 2011 are:

- Casa Romantica Building Maintenance
- Garage Hoist Removal

Individual project sheets for both capital improvement projects and maintenance projects are on the following pages.

Funding Sources

Facility and other improvement capital projects are primarily funded through multiple funding sources, including transfers from the General, the Redevelopment Agency, and the Reserve funds and grants.

The City does not anticipate a lack of funding in the near future, but has determined the following alternatives may be used to finance projects:

- Issuance of debt (bond, notes, advances from other funds)
- Additional charges to departments to fund additional reserves
- Other grant funding sources
- Reallocation of funds from existing projects

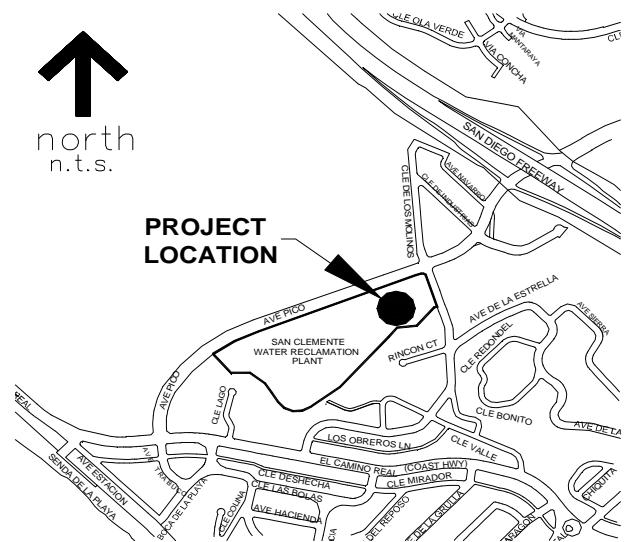
Corporation Yard Building A Rehabilitation

Capital Project - Facilities and Other Improvement

Project Description:

The City is in the process of performing a Building Evaluation and Structural Assessment of Building A in the Corporation Yard. The draft assessment report for Building A recommends structural upgrades to ensure building integrity and extend the useful life of the structure. FY 2011 work includes a geotechnical investigation and structural improvement design.

Project Location:



Project Management: Engineering Division
Supporting Division: Maintenance Division

Project Cost	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Construction Costs							
Land Acquisition							
Preliminary Engineering	50,000	50,000					
Construction Costs	200,000		200,000				
Total Construction	250,000	50,000	200,000				

Type of Project: Rehabilitation

Impact on Operating Budget: None.

Operation & Maintenance Costs	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	250,000	50,000	200,000				

Funding Source	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Facilities Maint. Reserve	250,000	50,000	200,000				
Total Funding	250,000	50,000	200,000				

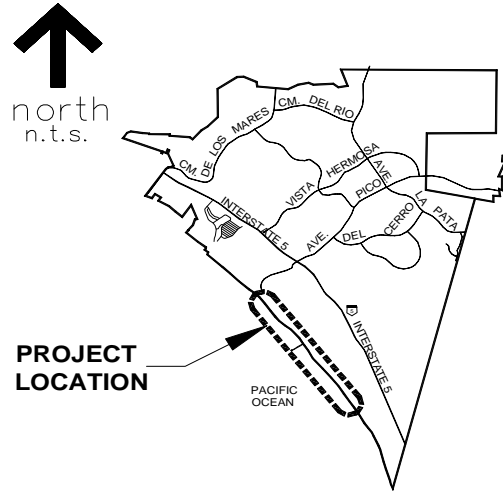
Safety/Quiet Zone Improvements - Design & Construction

Capital Project - Facilities and Other Improvement

Project Description:

Establishment of a Quiet Zone along the coastal rail corridor is a top priority of the City. Throughout 2009, the City collaborated with the Orange County Transportation Authority (OCTA) in evaluating solutions to reduce train horn noise. To decrease the level of train noise the following improvements are needed: signage improvements, additional barriers, rail signalization improvements, pedestrian crossings, improvements to beach access points and wayside horns. The total project cost is estimated at \$3,900,000 with an anticipated cost share of 88% (\$3,432,000) by OCTA and 12% (\$468,000) by the City.

Project Location:



Project Management: Planning Division
Supporting Division: Engineering Division

Project Cost	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Construction Costs							
Land Acquisition							
Preliminary Engineering	100,000	100,000					
Construction Costs	368,000	368,000					
Total Construction	468,000	468,000					

Type of Project: New Construction

Impact on Operating Budget: None.

Operation & Maintenance Costs	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Staff Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	468,000	468,000					

Funding Source	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
General Fund	334,000	334,000					
RDA Fund	134,000	134,000					
Total Funding	468,000	468,000					

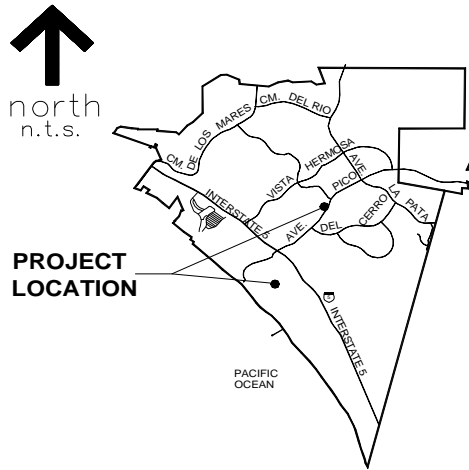
Traffic Signal Cabinets Replacement

Capital Project - Facilities and Other Improvements

Project Description:

The existing traffic signal controller cabinets located at the intersections of Avenida Pico/Amancer and El Camino Real/El Portal are deteriorated at the base and are in need of replacement. New stainless steel cabinets will replace the existing cabinets at both locations.

Project Location:



Project Management: Engineering Division
Supporting Division: Maintenance Division

Project Cost	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	160,000	160,000					
Total Construction	160,000	160,000					

Type of Project: Replacement and new construction

Impact on Operating Budget: None.

Operation & Maintenance Costs	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	160,000	160,000					

Funding Source	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Facilities Maint. Reserve	160,000	160,000					
Total Funding	160,000	160,000					

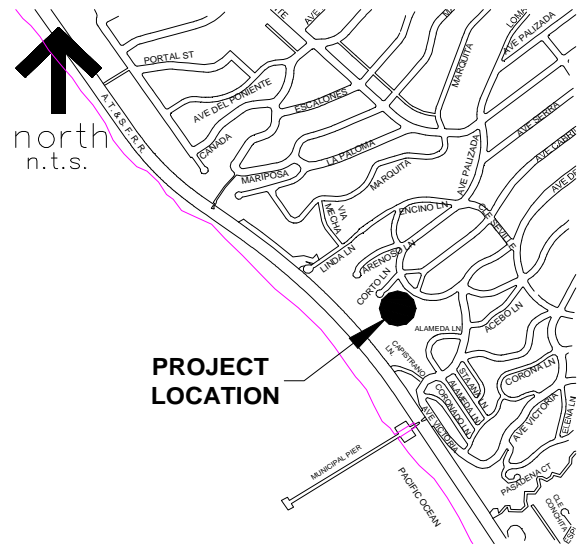
Casa Romantica Building Maintenance

Maintenance and Other Project - Facilities and Other Improvements

Project Description:

Provide for maintenance and reimbursement obligations for the Casa Romantica building per the amended lease with the Casa Romantica Cultural Center dated July 1, 2008.

Project Location:



Project Management: Maintenance Services Division
Supporting Division: None

Project Cost	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs							
Total Construction							

Type of Project: Maintenance renovation

Impact on Operating Budget: None.

Operation & Maintenance Costs	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Staff							
Operations							
Maintenance & Repair	180,000	30,000	30,000	30,000	30,000	30,000	30,000
Total O & M Cost	180,000	30,000	30,000	30,000	30,000	30,000	30,000
Total Project Cost	180,000	30,000	30,000	30,000	30,000	30,000	30,000

Funding Source	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
RDA Fund	180,000	30,000	30,000	30,000	30,000	30,000	30,000
Total Funding	180,000	30,000	30,000	30,000	30,000	30,000	30,000

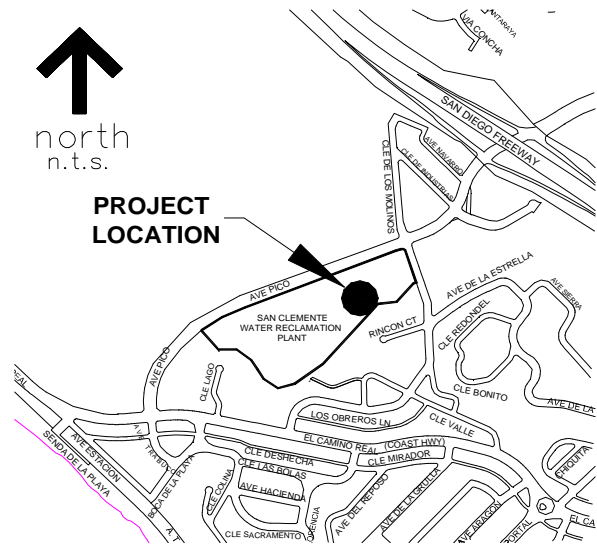
Fleet Maintenance Garage Hoist Removal

Maintenance and Other Project - Facility and Other Improvement

Project Description:

The existing underground vehicle hoist in the fleet maintenance garage in the Corporation Yard/Building A is inoperable and no longer needed. The underground hoist will be removed and the flooring will be reconstructed to provide an increase in available garage area.

Project Location:



Project Management: Maintenance Division
Supporting Division: Engineering Division

Project Cost	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Construction Costs							
Land Acquisition							
Preliminary Engineering	20,000	20,000					
Construction Costs	65,000	65,000					
Total Construction	85,000	85,000					

Type of Project: Maintenance reconstruction

Impact on Operating Budget: None.

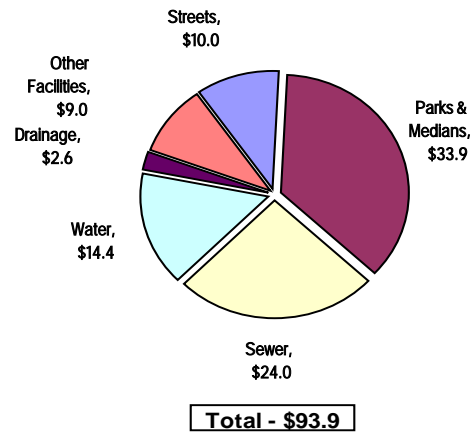
Operation & Maintenance Costs	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	85,000	85,000					

Funding Source	Six Year						
	Total	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Fleet Maint. Fund	85,000	85,000					
Total Funding	85,000	85,000					

Carry Forward Projects

Carry Forward Projects are Capital Improvement Program (CIP) projects approved in prior fiscal years which have been brought forward into the new fiscal year budget. There are 101 projects totaling \$93.9 million being carried forward into FY 2011. Carry Forward Projects include 15 Drainage projects, 16 Sewer projects, 16 Water projects, 24 Street projects, 13 Parks & Medians projects, and 17 Facilities and Other Improvement projects.

Carry Forward Projects are listed below with the total approved project budget (before any FY 2011 funding), the project costs to date, and the amount to be carried forward to FY 2011.



In Dollars (\$)

Description	In Dollars (\$)		
	Approved Project Budget	Project Costs to Date	FY 2010 Carry Forward
Drainage			
511 & 225 Marquita Storm Drain Rehabilitation	50,000	3,593	46,407
762 Acapulco Storm Drain Rehabilitation	30,000	9,218	20,782
Acapulco Storm Drain Lines Rehabilitation	120,000	4,722	115,278
Alameda Lane Drainage System Replacement	100,000	2,171	97,829
Calle Heraldo Storm Drain Rehabilitation	40,000	4,866	35,134
Cantilena & Marbella Storm Drain Rehabilitation	65,000	22,812	42,188
Columbo Storm Drain Extension	420,000	51,426	368,574
Cristobal Storm Drain Extension to T-St. Canyon	380,000	11,918	368,082
Linda Lane Runoff Treatment	100,000	5,909	94,091
Los Mares/Vaquero Storm Drain Upgrade	200,000	24,238	175,762
Los Mares at Vaquero Infrastructure Protection	120,000	2,430	117,570
MO2 Urban Runoff Treatment Facility	3,447,000	3,434,471	12,529
Plaza La Playa Channel	1,079,870	278,237	801,633
Prima Deshecha Canada Channel (MO2) Reconstruction	200,000	2,866	197,134
South Calle Grande Vista Storm Drain Rehabilitation	70,000	17,064	52,936
	6,421,870	3,875,941	2,545,929
Sewer			
Columbo Lift Station Protection	175,000	20,099	154,901
Los Molinos Pump Station Emergency Backup	700,000	-	700,000
Los Molinos Wet Well Overflow Modification	150,000	72,804	77,196
Main Pump Station	750,000	3,700	746,300
Main PS Pump Efficiency Study & Electrical Upgrade	250,000	47,958	202,042
Main Pump Station Force Main Inspection	90,000	18,916	71,084
Marblehead Coastal Recycled Water Line Reimb.	350,000	-	350,000
Ocean Outfall Junction Repairs	82,000	-	82,000
Recycled Water Expansion	20,300,717	2,096,385	18,204,332
Sewer System SCADA Implementation	2,901,419	689,563	2,211,856
Water Reclamation Odor Control Improvements	406,499	246,422	160,077
WRP & Maint. Storage Area Construction	250,000	4,790	245,210
WRP Chlorinator Replacement	520,000	-	520,000
WRP Land Outfall Pipeline Repair	630,000	572,550	57,450
WRP Solids Handling	200,000	16,672	183,328
WRP West Driveway Wall Sight Dist. Adjustment	75,000	12,380	62,620
	27,830,635	3,802,239	24,028,396

Carry Forward Projects

Description	Approved	Project	
	Project Budget	Costs to Date	FY 2010 Carry Forward
Water			
Ave Caballeros Pressure Reducing Station Rehabilitation	175,000	36,482	138,518
Calle Real Pump Station Rehabilitation	150,000	1,653	148,347
Cathodic Protection System Evaluation	120,000	4,184	115,816
Del Cabo Water Line Replacement	1,050,000	59,970	990,030
El Elevante Pump Station Rehabilitation	800,000	4,162	795,838
IRWD Interconnection	1,899,999	1,570,674	329,325
JRWSS Via Canon Easement Relocation	1,000,000	41,684	958,316
JRWSS Agency Projects	1,986,738	900,249	1,086,489
Reeves Pump Station	1,525,000	91,949	1,433,051
Reservoir 10 & 6 Water Line	425,000	86,659	338,341
Reservoir 8 Cathodic Protection	175,000	-	175,000
Reservoir 9 & 12 Pipe Replacement	435,000	203,616	231,384
Upper Chiquita Reservoir Emergency Storage	5,750,000	1,950	5,748,050
Water System SCADA Implementation	2,700,000	988,643	1,711,357
Well # 7 Replacement Study	80,000	31,498	48,502
Well No. 8	1,750,000	1,565,132	184,868
	19,846,737	5,552,023	14,433,232
Street			
Ave De La Estrella/Ave Presidio Traffic Signal	275,000	2,652	272,348
Avenida De La Estrella	700,000	281,702	418,298
Avenida Pico & Calle Industrias Traffic Signal	285,000	-	285,000
Calle Amanecer - Phase I	622,000	279,068	342,932
Calle De Los Molinos	521,300	27,073	494,227
Calle Guadalajara Rehabilitation	623,000	17,140	605,860
Calle Nuevo Reconstruction	784,000	11,638	772,362
Calle Piedras Rehabilitation	68,000	5,605	62,395
Calle Valle	332,970	8,386	324,584
Camino Del Rio & La Pata Extensions	149,997	14,227	135,770
ECR & Ave Pico Intersection Improvements	2,637,203	235,645	2,401,558
Major Street Maintenance/FY 2010	550,000	423,128	126,872
North Beach Crossing Improvements	100,000	7,755	92,245
Pavement Management System	99,000	10,887	88,113
Pier Bowl/Beach Trail Way-Finding Signs	75,000	-	75,000
Pier Bowl Handicapped Parking	50,000	3,671	46,329
Prima Deshecha Canada/PCH Bridge Rehab	300,000	69,599	230,401
Sidewalk Improvements/CDBG-FY2010	156,000	28,575	127,425
Sidewalk Improvements/CDBG-Recovery	130,000	85,256	44,744
South Ola Vista - Phase I	2,490,200	1,682,957	807,243
South Ola Vista - Phase II	1,749,996	85,350	1,664,646
Via Amapola Rehabilitation	170,000	12,649	157,351
Via Bellota Rehabilitation	150,000	-	150,000
Vista Montana - Phase I	625,000	337,700	287,300
	13,643,666	3,630,663	10,013,003

Carry Forward Projects

Description	Approved Project Budget	Project Costs to Date	FY 2010 Carry Forward
Parks & Medians			
Bathroom Door Project - Beaches	20,500	-	20,500
Bathroom Door Project - Parks	41,000	60	40,940
Beach Palapa & Picnic Cover Renovations	65,000	12,366	52,634
Bonito Canyon Elect:Security Light Replacements	95,000	-	95,000
Bonito Canyon Slope Drainage	260,215	46,870	213,345
Coastal Trail T Street Overpass Rehabilitation	300,000	30,745	269,255
Courtney's Sand Castle	90,535	56,436	34,099
Linda Lane - Trail Lighting Enhancements	100,000	-	100,000
Lost Winds Beach Access Rehabilitation	380,000	17,037	362,963
Max Berg Plaza Park Sidewalk Improvements	105,000	22,426	82,574
Playground Rubberized Surface Replacement	80,000	-	80,000
San Gorgonio Park Walkway Light Replacements	75,000	-	75,000
Vista Hermosa / La Pata Sports Park	40,736,560	8,258,652	32,477,908
	42,348,810	8,444,592	33,904,218
Facilities & Other Improvements			
Bellota Landslide Repair	705,371	661,371	44,000
Community Center - Art Gallery Entry Improvements	14,000	84	13,916
Downtown Fire Station	5,820,631	1,235,773	4,584,858
Fuel Island Cover	295,000	223,952	71,048
Marine Safety Sewer Diversion/Vehicle Wash	6,000	-	6,000
OHBC: Restroom Fixture Replacement	41,539	22,829	18,710
Pier Bowl Improvements	80,000	36,830	43,170
Pier Crossing Improvements	100,000	7,755	92,245
Pier Fire Line Support Upgrades	75,000	-	75,000
Pier Planking Replacements	100,000	3,200	96,800
Pier Structural Construction	2,456,559	2,257,570	198,989
Safety/Quiet Zone Improvement - Design & Construction	300,000	-	300,000
Senior Center Relocation/Construction	3,875,693	861,223	3,014,470
Shoreline Feasibility Study - Phase III	383,996	177,320	206,676
Trafalgar Canyon Bridge Rehabilitation	20,000	-	20,000
Traffic Signal Cabinets Replacement	160,000	695	159,305
Traffic Signal System Hardware and Software	150,000	99,708	50,292
	14,583,789	5,588,310	8,995,479
Total	124,675,507	30,893,768	93,920,257



Fiscal Policy

Core Values of Financial Sustainability

Financial stability – The City will create financial stability to provide the community with a consistent and adequate level of public services. The City will take a long-term approach to its finances by developing and maintaining long-term plans, carefully weighing the cost and benefits of development opportunities and adhering to sound debt, reserve and investment policies.

Quality of life and local economic vitality – The City will provide effective and efficient services to ensure a safe and healthy atmosphere for its residents, businesses and visitors, while preserving and enhancing its unique cultural and environmental attributes.

Accountability and Financial Planning – The City will institute financial planning that ensures City services are provided at the best value and that the services are in alignment with the needs and wants of the community.

Environmental and economic sustainability – The City’s financial strategy will support continued investment in the renovation and maintenance of physical infrastructure/facilities and in policies and programs that support a clean and healthy natural environment.

Transparency and engagement – The City will be accountable for producing value for the community by producing planning and report mechanisms that make it clear how the City plans to use its resources to achieve the community vision. The City is committed to engaging the public as a partner in formulating plans and delivering services.

Fiscal Policy Statement	Status	Comments
Operating Budget Policies		
The City will adopt a balanced budget by June 30 of each year.	✓	
An annual base operating budget will be developed by verifying or conservatively projecting revenues and expenditures for the current and forthcoming fiscal year.	✓	
Current revenues will be sufficient to support current operating expenditures and a budgeted positive operating position will be maintained.	✓	
The City will annually review the General Fund operating position to determine if funds are available to operate and maintain future capital facilities. If funding is not available for operations and maintenance costs, the City will delay construction of the new facilities.	✓	

Fiscal Policy

Fiscal Policy Statement	Status	Comments
Revenue Policies		
The City will try to maintain a diversified and stable revenue system to shelter it from short-term fluctuations in any one revenue source.	✓	
The City will estimate its annual revenues by an objective, analytical process utilizing trend, judgmental, and statistical analysis as appropriate	✓	
All City Council-established General Fund User fees will be reviewed and adjusted annually as part of the budget process by each City department and the analysis with recommended changes will be provided to the City Council. The basis for adjustment will be the cost of providing services, inflationary impacts, or other budgetary factors as appropriate. User fees will be established to recover the full cost of services provided, except when the City Council determines that a subsidy from the General Fund is in the public interest.	✓	
One-time operating, capital and reserve revenues will be used for one-time expenditures only. One-time resources, such as proceeds from asset sales, debt refinancing, one-time grants, revenue spikes, budget savings and similar nonrecurring revenue shall not be used for current or new on-going operating expenses. Appropriate uses of one-time resources include establishing and rebuilding the Emergency Reserve and the Operating Reserve, early retirement of debt, capital expenditures and other nonrecurring expenditures.	✓	
The City will annually identify developer fees and permit charges received from “non-recurring” services performed in the processing of new development and use those funds to meet peak workload requirements.	✓	
Expenditure Policies		
The purchase of new or replacement capital equipment with a value of \$5,000 or more and with a minimum useful life of two years will require budget approval.	✓	
The City will annually project its equipment replacement and maintenance needs for the next five years and will update this projection each year. A maintenance and replacement schedule will be developed and followed.	✓	

Fiscal Policy

Fiscal Policy Statement	Status	Comments
Utility Rates and Fees Policies		
The City will set fees and user charges for each utility fund at a level that fully supports the total direct and indirect cost of the activity. Indirect costs include the cost of annual depreciation of capital assets and overhead charges.	✓	Annual review completed. Water rates increased 12.6%. Sewer rates increased 3.2%.
Utility rates will be established for each of the next five years and this rate projection will be updated annually.	✓	
Capital Improvement Budget Policies		
The City will make all capital improvements in accordance with an adopted capital improvement program and will include an annual six-year plan for capital improvements (CIP design, development, implementation, and operating and maintenance costs.) The first year of the six-year plan must be fully funded in the adopted budget. Projects that are not fully funded must be removed or delayed until adequate funding exists for design, construction, operating and maintenance.	✓	17 new Capital projects = \$11.1 million
Capital Improvement projects must project operating and maintenance costs for the five-year forecast period to ensure that future year budgets maintain a positive operating position.	✓	
The Park Acquisition & Development Fund and other special development impact funds may only be used to fund facilities included in the Master Plan for City Facilities.	✓	
Short-Term Debt Policies		
The City may use short-term debt to cover temporary or emergency cash flow shortages. All short-term borrowing will be subject to Council approval by ordinance or resolution.	✓	
The City may issue interfund loans rather than outside debt instruments to meet short-term cash flow needs. Short-term is defined as a period of one year or less. Interfund loans will be permitted only if an analysis of the affected fund indicates excess funds are available and the use of these funds will not impact the fund's current operations. The prevailing interest rate, as established by the City Treasurer, will be paid to the lending fund.	✓	The Golf fund will renew a \$2.5 million loan from the In-lieu Parking Fund for an additional year.

Fiscal Policy

Fiscal Policy Statement	Status	Comments
Long-Term Debt Policies		
The City will confine long-term borrowing to capital improvements that cannot be funded from current revenues.	✓	
Where possible, the City will use special assessment, revenue, or other self-supporting bonds instead of general obligation bonds.	✓	
The City will establish and maintain a Debt Policy	✓	
Fund Balance and Reserve Policies		
The City will maintain emergency reserves at the following levels; 9% of operating expenditures of the General Fund and 8% of operating expenses for Enterprise Funds. The primary purpose of these reserves is to protect the City’s essential service programs and funding requirements during periods of economic downturn (defined as a recession lasting two or more years), or other unanticipated or emergency expenditures that could not be reasonably foreseen during preparation of the budget.	✓	Emergency Reserve=\$4.3 million, or 9% of General Fund operating expenditures, Water \$627,000 Sewer \$629,000 Storm Drain \$99,000 Solid Waste \$15,000 Golf \$195,000
The City will maintain \$10 million as a Sustainability fund balance in the General Fund. This fund balance will provide for economic and financial stability. Sustainability fund balance can be used only by formal action of City Council for specific purposes such as providing consistent and adequate level of services, provide for future capital needs, or provide for asset replacement.	✓	Sustainability fund balance = \$10 million
The City will establish an account to accumulate funds to be used for payment of accrued employee benefits for terminated employees. The level of this reserve will be maintained at a level at least equal to projected costs for employees who are eligible for retirement.	✓	Accrued Leave Reserve = \$598,000
The City will establish a Capital Equipment Replacement Reserve and a Facilities Maintenance Capital Asset Reserve for the accumulation of funds for the replacement of worn and obsolete equipment other than vehicles and for costs associated with the maintenance of all City facilities. These reserves will be maintained at a level at least equal to the projected five-year capital asset replacement and maintenance costs.	✓	Capital Equipment Reserve = \$960,700 Facilities Maintenance Reserve = \$878,900

Fiscal Policy

Fiscal Policy Statement	Status	Comments
<p>The City will establish Water, Sewer, Storm Drain and Golf depreciation reserves for costs associated with the major maintenance and capital improvement costs included in the Enterprise Funds. The minimum reserve level shall be at a level equal to the projected three-year capital and major maintenance costs. The Water and Sewer depreciation reserves do not meet the minimum reserve requirements. A funding plan is in place to bring these two reserves into compliance.</p>	--	<p>Water Depreciation Reserve = \$6.4 million Sewer Depreciation Reserve = \$3.5 million Storm Drain Depreciation Reserve = \$2.1 million Golf Depreciation Reserve = \$ 1.4 million</p>
<p>The City will establish a Golf Course Improvement reserve for costs associated with capital improvements budgeted in the Golf Course Fund. The reserve will be maintained at a level at least equal to the projected three year costs.</p>	✓	<p>Golf Course Improvement reserve = \$400,000</p>
<p>The City will establish a Park Asset Replacement Reserve with a target balance of \$1.2 million for replacement of park assets in the future. The reserve balance will be reviewed annually and funded through one-time revenues or undesignated General Fund balance transfers, when available.</p>	--	<p>Park Asset Replacement Reserve = \$281,200</p>
<p>Self-insurance reserves will be maintained at a level which, together with purchased insurance policies, adequately protects the City. The City will maintain a reserve of three times its self insurance retention for those claims covered by the insurance pool (of which the City is a member). In addition, the City will perform an annual analysis of past claims not covered by the insurance pool, and reserve an appropriate amount to pay for uncovered claims.</p>	✓	<p>General Liability Reserve = \$90,000 Workers Compensation Reserve = \$900,000</p>
<p>The City will establish a Fleet Replacement Reserve for costs associated with the replacement of vehicles and other rolling stock (such as trailers, compressors or other equipment on wheels) as they become unserviceable, obsolete or reach a predetermined service life. The reserve will be maintained at a level at least equal to the projected five-year fleet replacement costs.</p>	✓	<p>Fleet Replacement Reserve = \$3.2 million</p>
<p>Investment Policies The City Treasurer will annually submit an investment policy to the City Council for review and adoption.</p>	✓	
<p>Accounting, Auditing & Financial Reporting Policies The City's accounting and financial reporting systems will be maintained in conformance with generally accepted accounting principles and standards of the government Accounting Standards Board.</p>	✓	
<p>An annual audit will be performed by an independent public accounting firm with the subsequent issue of an official Comprehensive Annual Financial Report, including an audit opinion.</p>	✓	

Fiscal Policy

Fiscal Policy Statement	Status	Comments
A fixed asset system will be maintained to identify all City assets, their condition, historical cost, replacement value, and useful life.	✓	A Fixed asset inventory is maintained as part of GASB34
Quarterly financial, capital improvement program and investment reports will be submitted to the City Council and will be made available to the public.	✓	
An annual revenue manual will be prepared after the close of the fiscal year. The manual will provide information on the revenue source, legal authorization, timing of receipts and historical collection over the last five year period. Fee schedules or calculations will also be provided.	✓	
Full and continuing disclosure will be provided in the general financial statements and bond representations.	✓	
A good credit rating in the financial community will be maintained.	✓	Standard & Poor's = AAA
Establish and maintain a formal compensation plan for all employee salary or wage ranges.	✓	
Long Term Financial Policies		
Annually prepare a five year forecast that maintains the current level of services, including known changes that will occur during the forecast period. If the forecast does not depict a positive operating position in all five-years of the forecast, management strategies must be implemented to maintain positive future operating positions.	✓	
Annually evaluate trends from a budget-to-actual perspective and from a historical year-to-year perspective to identify areas where resources have been over allocated. This would improve the accuracy of revenue and expenditure forecast by eliminating the impact of recurring historical variances.	✓	

Legend:

- ✓ Budget complies with Fiscal Policy Standard
- Fiscal Policy Standard is not met in Budget

Appropriations Limit

Appropriations Limit

State Proposition 4, commonly known as the Gann Initiative, was approved by California Voters in November 1979. Proposition 4 created Article XIII B of the California State Constitution, which places limits on the amount of revenue that can be spent by government agencies. This is referred to as the Gann Appropriation Limit or Gann Limit.

A subsequent related State initiative, Proposition 111, was approved by the State's voters in June 1990. This legislation provided new adjustment formulas to make the Gann Limit more responsive to local growth issues and to address concerns regarding the accountability of local governments in adopting their limits. Prior to each fiscal year, city councils must adopt by resolution the Gann Appropriation Limit for the city for the upcoming year. In addition, cities are required to conduct a review of their limits during annual financial audits.

The appropriations limitation imposed by Propositions 4 and 111 creates a restriction on the amount of revenue that can be appropriated in any fiscal year. The limit is based on actual appropriations during the 1978-79 fiscal year and is increased each year using population and inflation growth factors. Only revenues that are classified as "proceeds of taxes" are subject to the limit. The use of "non-tax proceeds" (user fees, rental income, franchise fees, Gas Tax revenue) is not restricted.

During any fiscal year, a city may not appropriate any proceeds of taxes it receives in excess of its established limit. Excess funds received in any given year may be carried into the subsequent year for use if the city is below its limit for that year. Any excess funds remaining after the second year would be required to be returned to local taxpayers by reducing tax rates or fees. As an alternative, a majority of the voters may approve an "override" to increase the city's appropriation limits.

The Gann Limit had little impact in the early 1980s as a result of the high rate of inflation during that period. Because the appropriations limit for most cities increased faster than actual revenue growth, cities were generally below their limits. This trend changed during the mid-1980s, as exemplified by the State of California's \$1.1 billion refund to taxpayers in 1987 when it collected revenues in excess of its Limit. The Limit also served as the major barrier to increasing taxes on gasoline in the late 1980s. In recent years, the trend has reversed again for most cities. As the rate of revenue growth slows and the growth factors, especially population, increase at a steady rate, most cities, including San Clemente, are experiencing comfortable gaps between their appropriations limits and their actual appropriations.

Appropriations Limit

FY 2011 Appropriations Limit Computation

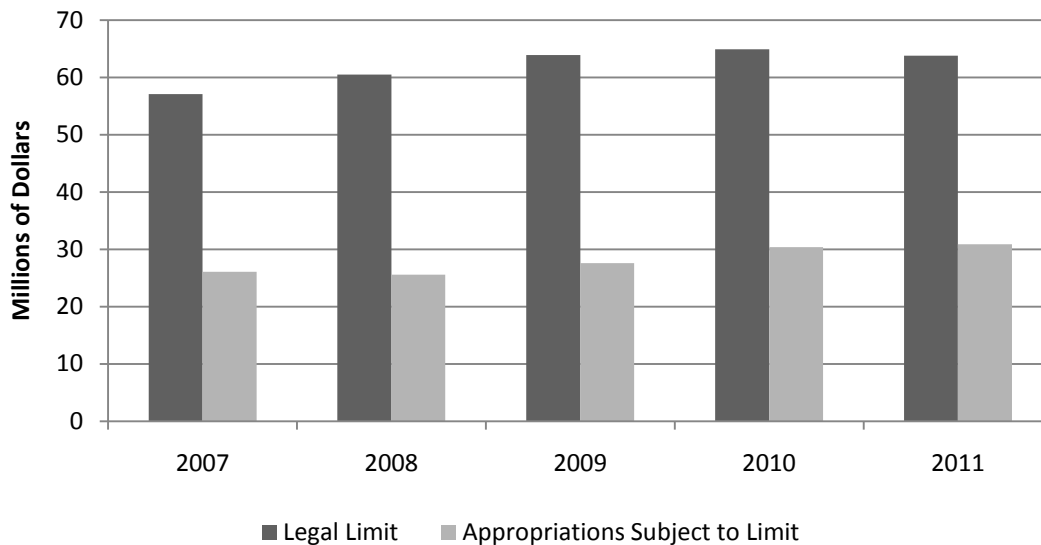
I. FY 2011 Appropriations Limit:

FY 2010 Limit		\$ 64,978,385
Annual Adjustment Factors:		
Per Capita Personal income change	-2.54%	0.9746
Population increase for City	0.78%	1.0078
Total adjustment factor (1.0062 x 1.0104)		0.9822
FY 2010 Limit		63,821,770

II. Appropriations Subject to Limit and Appropriations Margin

Proceeds of Taxes		\$ 32,959,496
Less Exclusions:		None
Appropriations Subject to Limit		32,959,496
Appropriations Margin		\$ 30,862,274

Appropriations Limit FY 2007 through 2011



Debt Summary

Debt Summary

The debt summary section of the budget is intended to provide an overview of the City's debt capacity and provide a listing of outstanding debt, including bond repayment schedules.

The City of San Clemente does not expect to incur additional indebtedness for general government operations over the next five years. All capital improvements will be paid on a pay-as-you-go basis (utilizing fund balances) and through the use of developer fees. Council policies have been established to ensure that debt payments are made in a timely manner.

Debt Capacity

The City has a legal debt limitation not to exceed 3.75% of the total assessed valuation of taxable property within City boundaries. As indicated by the table below, the City's legal debt margin is \$473 million.

Computation of Legal Debt Margin for Fiscal Year Ending June 30, 2011

Total assessed value	\$12,627,738,439
Debt Limit (3.75% of total assessed value)	\$473,540,191
General Obligation Bonds Outstanding June 30, 2011	None

Fiscal and Debt Policies

The City Council adopted Fiscal Policy, provides guidance pertaining to the issuance of both short-term and long-term debt. As indicated in the policy, the City prefers to use special assessment, revenue, or other self supporting bonds instead of general obligation bonds. Additionally, the City is required to confine long-term borrowing to capital improvements that cannot be funded from current revenues.

The City has also adopted a Debt Policy that established the parameters for issuing and managing debt issued by the City and component units. The policy provides guidance to the City Council so as not to exceed acceptable levels of indebtedness and risk; directs staff on objectives to be achieved, both before bonds are sold and for the ongoing management of the debt program; facilitates the debt issuance process by making important

decisions ahead of time; and promotes objectivity in decision making and limits the role of political influence.

Bond Ratings

The City of San Clemente's current bond rating from Standard & Poor's = AAA.

Outstanding Debt

The table below presents a summary of City debt:

Debt Outstanding Certificates of Participation				
General Government Debt	Date Issued	Amount Issued	Amount Outstanding 6/30/10	Amount Outstanding 6/30/11
Certificates of Participation	6/93	\$3,795,000	\$2,610,000	\$2,490,000

A total of \$3.795 million in Certificates of Participation (COP's) were issued in June 1993 to finance the purchase of a commercial building for use by the City's Public Works and Community Development departments. Of this amount, \$1.24 million was tax-exempt and \$2.555 million was taxable debt. Transfers from General Fund and charges to departments are used to repay debt service principal and interest.

Debt Outstanding Golf Operating Fund

In June 2007, the Golf Operating Fund executed an Interfund Loan Agreement in the amount of \$2,500,000 with the Public Facilities Construction Fee Fund for interim financing to fund the construction of a new Golf Course Clubhouse. The Golf Course Clubhouse project, totaling \$5.3 million, was funded from existing Golf Course Improvement Reserve fund balances and the balance of the proceeds from this loan. The loan bears an interest rate of 1.38%, based on the LAIF interest rate effective on July 1, 2009. Principal and interest payments were made on June 30th, 2010.

The Golf Operating Fund intended to execute a fully-amortized, 30 year loan to repay the Interfund Loan and \$984,000 advanced by the General Fund to the Golf Operating Fund between FY 2003 and FY 2006.

Market conditions during fiscal year 2010 prevented the execution of a 30 year loan. The Golf Course Operating Fund will execute a new Interfund Loan Agreement with

Debt Summary

the Public Facilities Construction Fee Fund for a one-year note, bearing interest at the prevailing LAIF rate on July 1, 2010. The one-year loan will require principal and interest payments on June 30th, 2011.

As indicated previously, the General Fund advanced \$984,000 to the Golf Operating Fund. The advances were made as follows; \$282,000 in FY 2003, \$192,000 in FY 2004, \$310,000 in FY 2005 and \$200,000 in FY 2006. The advances were made for general operating purposes and are not related to the Golf Course Clubhouse project. The Golf Fund repaid \$144,000 in 2008, \$203,000 in 2009, and \$290,000 in 2010 reducing the outstanding balance of the General Fund advance to \$347,000.

Golf Operating Fund Debt	Original Date Issued	Amount Issued	Amount Outstanding 6/30/09	Amount Outstanding 6/30/10
Loan from Public Facilities Construction Fee Fund	6/07	\$2,500,000	\$2,500,000	\$2,500,000

The following table presents outstanding debt for the City's *Redevelopment Agency (RDA)*:

Debt Outstanding Redevelopment Agency

Redevelopment Agency Debt	Date Issued	Amount Issued	Amount Outstanding 6/30/10	Amount Outstanding 6/30/11
Loan from General Fund	7/02	\$3,420,690	\$2,112,747	\$1,903,762

In July 1998, the RDA refinanced outstanding debt that was used to purchase the Casa Romantica historical site. Additionally, financing was included for two major capital projects and to fund operating deficits in the RDA. The total financing amounted to \$3,849,000. The first borrowing was in the form of an interfund loan from the Sewer Depreciation Reserve. The loan had been structured with payments due on June 30 each year, an annual interest rate of 5.7% and a term of 20 years. The second debt was an interfund loan from the General Liability Self-Insurance Fund in the amount of \$550,000. Payments were due June 30 each year with a term of 10 years and an interest rate of 5.7%.

In July, 2002 both of the existing interfund loans were consolidated and repaid with a new interfund loan from the General Fund. The new loan amounted to \$3,420,690. The loan is structured with payments due on

June 30 each year, an annual interest rate of 2.9% and a term of 16 years. Debt service principal and interest is budgeted in the RDA Debt Service Fund and is paid from RDA property taxes which are projected to be available in future years to meet the repayment schedule.

Debt Repayment Schedules

This section provides repayment schedules for City, RDA and Golf debt issues.

Negocio Certificates of Participation			
Year	Interest	Principal	Outstanding
			\$3,795,000
1993-94	\$288,540	\$40,000	3,755,000
1994-95	286,140	45,000	3,710,000
1995-96	283,215	45,000	3,665,000
1996-97	280,240	45,000	3,620,000
1997-98	277,215	50,000	3,570,000
1998-99	273,705	50,000	3,520,000
1999-00	270,135	60,000	3,460,000
2000-01	265,860	60,000	3,400,000
2001-02	261,560	65,000	3,335,000
2002-03	256,810	70,000	3,265,000
2003-04	251,610	75,000	3,190,000
2004-05	246,015	80,000	3,110,000
2005-06	239,995	85,000	3,025,000
2006-07	233,550	95,000	2,930,000
2007-08	226,385	100,000	2,830,000
2008-09	218,795	105,000	2,725,000
2009-10	210,780	115,000	2,610,000
2010-11	202,045	120,000	2,490,000
2011-12	192,885	135,000	2,355,000
2012-13	182,580	140,000	2,215,000
2013-14	171,850	155,000	2,060,000
2014-15	159,975	170,000	1,890,000
2015-16	146,900	180,000	1,710,000
2016-17	132,975	195,000	1,515,000
2017-18	117,900	205,000	1,310,000
2018-19	101,975	225,000	1,085,000
2019-20	84,475	240,000	845,000
2020-21	65,825	260,000	585,000
2021-22	45,600	280,000	305,000
2022-23	23,800	305,000	-0-
	\$5,999,335	\$3,795,000	

Debt Summary

Advance from General Fund to RDA

Date	Interest	Principal	Outstanding
2002-03			3,420,690
2003-04	98,516	171,316	3,249,374
2004-05	93,582	176,250	3,073,124
2005-06	88,506	181,326	2,891,798
2006-07	83,284	186,548	2,705,250
2007-08	77,911	191,921	2,513,329
2008-09	72,384	197,448	2,315,881
2009-10	66,697	203,134	2,112,747
2010-11	60,847	208,985	1,903,762
2011-12	54,828	215,004	1,688,758
2012-13	48,636	221,196	1,467,562
2013-14	42,266	227,566	1,239,996
2014-15	35,712	234,120	1,005,876
2015-16	28,969	240,863	765,013
2016-17	22,032	247,799	517,214
2017-18	14,896	254,936	262,278
2018-19	7,554	262,278	-0-
	\$896,620	\$3,420,690	

The next table presents debt information for *Assessment Districts*. These are *not* direct obligations of the City, and the data is provided for informational purposes only.

Debt Outstanding Assessment Districts

Assessment District Debt	Date Issued	Amount Issued	Amount Outstanding 6/30/10	Amount Outstanding 6/30/11
Street Improvement Bonds	9/96	\$6,929,940	\$1,215,000	\$625,000
Improvement & Sewer Refinancing	6/99	\$15,355,000	\$13,565,000	\$13,140,000
Underground Utility District	9/99	\$1,150,000	\$635,000	\$585,000
Community Facilities District	12/99	\$5,755,000	\$5,275,000	\$5,190,000

District Descriptions

Street Overlay and Replacement District 95-1, issued in September, 1996 in the original amount of \$6,929,940 to finance the rehabilitation of streets within the City of San Clemente.

Re-Assessment District No. 98-1, issued in July, 2007 in the amount of \$14,235,000 to redeem the remaining outstanding prior bonds issued under the *Improvement and Sewer Refinancing District 98-1*, issued in June, 1999 in the amount of \$15,355,000 and used to finance public improvements within the Forster Ranch development and to defease a portion of the Series A and B Bonds, originally issued to construct the City's wastewater treatment plant.

Underground Utility Assessment District 99-1, issued in September, 1999 in the amount of \$1,150,000 to finance the construction and acquisition of underground electrical and communication facilities within the district.

Community Facilities District 99-1, issued in December, 1999 in the original amount of \$5,755,000 to finance construction of various public improvements within the district, commonly referred to as Plaza Pacifica.



Performance Measures

General Government

Performance Measures	FY 2009 Actual	FY 2010 Projected	FY 2011 Approved
<u>City Manager</u>			
Efficiency:			
• Percent of customer service requests or complaints resolved or informed of proposed action within 10 days	98.0%	95.0%	98.0%
<u>City Clerk</u>			
Workload Output			
• Number of Regular City Council minutes prepared within 21 days of meeting	New	New	24
• Number of Regular Council meeting Agendas/Packets posted 7 days prior to the meeting	23	24	24
• Number of formal public records requests	161	200	200
Effectiveness			
• Percent of Regular Council Minutes produced within 21 days	New	87.5%	100.0%
• Percent of agendas/packets provided 7 days prior to meeting	100.0%	100.0%	100.0%
• Percent of public records requests responded to within 10 days	100.0%	100.0%	100.0%
<u>Economic Development</u>			
Workload Output			
• Number of Home Rehabilitation loans provided to property owners	6	6	6
• Number of businesses receiving commercial façade grants	6	6	6
• Number of non-profits receiving Social Program grants	17	14	14
Effectiveness			
• Percent of Home Rehabilitation & commercial Façade grants expended	85.0%	85.0%	85.0%
• Percent of General Fund social program grants expended	100.0%	100.0%	100.0%
• Percent of RDA Affordable Housing budgeted funds expended	100.0%	100.0%	100.0%

Performance Measures

Finance & Administrative Services

Performance Measures	FY 2009 Actual	FY 2010 Projected	FY 2011 Approved
<u>Finance & Administrative Services Administration:</u>			
Efficiency			
• Percent of quarterly financial reports completed within the end of the month after the financial close of the quarter	100.0%	100.0%	100.0%
• Rate of return on investments compared to the annual average yield on a three year Treasury note	5.08% vs. 2.15%	2.0% vs. 3.50%	3.0% vs. 3.50%
Effectiveness			
• General Fund revenues forecast within 98% of projections	97.3%	98.0%	98.0%
• Percent of City operating funds in balance	100.0%	100.0%	100.0%
• Percent of adopted fiscal policies in compliance	100.0%	96.0%	98.0%
<u>Finance Division:</u>			
Workload Output			
• Number of accounting transactions processed	New	28,600	28,900
• Number of TOT audits performed per year	New	8	8
• Number of Utility Bills generated per year	219,515	210,000	210,000
• Number of business licenses issued per year	5,230	5,000	5,000
Efficiency			
• Average cost to process accounting transactions	New	\$31.92	\$31.70
• Average cost to issue a utility bill	\$2.27	\$2.45	\$2.56
• Average cost to issue a business license	\$34.56	\$36.81	\$40.90
Effectiveness			
• Percent of total annual TOT revenue audited	New	New	33.0%
• Percent accuracy of financial transactions within established accuracy rates	100.0%	97.0%	98.0%
• Percent of receivables written off	0.12%	0.10%	0.10%
• Percent of receivables over 60 days old	29.6%	15.0%	15.0%
<u>Human Resources:</u>			
Workload Output			
• Number of recruitments ¹	23	15	15
• Number of liability claims filed	97	50	53
• Number of workers' compensation claims filed	28	19	18
• Number of benefited part-time and full-time employees processed through initial benefit enrollment	12	8	8
• Number of employees completing an HR customer satisfaction survey	New	100	100
Efficiency			
• Average cost per liability claim settled	\$1,861	\$1,292	\$3,500
• Average amount paid on a Workers' compensation claim	New	New	\$920

Performance Measures

Finance & Administrative Services

Performance Measures	FY 2009 Actual	FY 2010 Projected	FY 2011 Approved
Effectiveness			
● Percent of recruitments completed according to performance contract with department/division	New	93.0%	90.0%
● Percent of total number of liability claims filed that settled	14.0%	34.0%	31.0%
● Percent decrease in the number of Work Comp claims filed	47.0%	-47.0%	-5.0%
● Percent of benefited part-time and full-time employees processed through benefit enrollment within 7 days of forms received by HR	67.0%	70.0%	70.0%
● Percent of employees giving and overall satisfaction rating of "Excellent"	New	75.0%	80.0%
¹ This is an annual measurement			
<u>Information Technology Internal Service Fund:</u>			
Workload Output			
● Number of workstation computers administered	240	238	238
● Number of server computers administered	23	28	28
Efficiency			
● Percent of time that servers are operational (server uptime)	99.0%	99.7%	99.9%
● Percent of time that workstations are operational (workstation uptime)	99.9%	99.8%	99.9%
● Percent of total time that network communications equipment is operational (network communications uptime)	99.3%	99.9%	99.9%
● Percent of requests for computer services resolved within 3 working days	100.0%	100.0%	100.0%

Performance Measures

Public Safety

Performance Measures	FY 2009 Actual	FY 2010 Projected	FY 2011 Approved
Police			
Workload Output			
● Number of total calls for service	25,351	27,750	28,000
● Number of emergency calls received (Priority 1) ¹	294	280	285
● Number of traffic collision reports ¹	450	340	345
● Number of Part 1 crimes reported ¹	1.10	1.10	1.15
Efficiency			
● Average response time from receipt to on-scene emergency calls	5:62	5:00	5:00
● Percent of preventative patrol time- day shift (6:00am-6:00pm)	44.8%	40.0%	40.0%
● Percent of preventative patrol time- day shift (10:00am-8:00pm)	40.7%	40.0%	40.0%
● Percent of preventative patrol time- night shift (6:00pm-6:00am)	40.3%	40.0%	40.0%
● Percent of preventative patrol time- night shift (5:00pm-3:00am)	44.3%	40.0%	40.0%
Effectiveness			
● Percent of emergency calls responded to in 5 minutes or less	94.3%	90.0%	95.0%
● Percent change in Part I crimes from prior year current year ¹	-4.3%	1.0%	1.0%
¹ This measure is an annual measure.			
Fire			
Workload Output			
● Number of emergency calls per year	1,956	2,618	3,000
● Number of new construction fire inspections performed	346	824	500
● Number of annual fire inspections performed	679	755	1,000
● Number of fire plan checks completed per year	248	440	500
Efficiency			
● Average response time for emergency calls	6:01	5:52	5:52
Effectiveness			
● Percent of calls with response time within 7 minutes	72.8%	76.0%	76.0%
● Percent of technical on-site inspections scheduled within 24 hours	100.0%	100.0%	90.0%
● Percent of all plan checks completed within adopted turn around time goals based on plan types	100.0%	100.0%	90.0%
● Percent of 5 day turn around plan checks completed within goal	100.0%	100.0%	90.0%
● Percent of 10 day turn around plan checks completed within goal	100.0%	100.0%	90.0%

Performance Measures

Community Development

Performance Measures	FY 2009 Actual	FY 2010 Projected	FY 2011 Approved
<u>Building</u>			
Workload Output			
● Number of building permits issued	3,151	2,900	2,900
● Number of Plan Reviews performed	New	2,500	2,500
● Number of building inspections completed	19,320	15,000	15,000
● Number of customers served at Building counter	New	4,700	4,700
Efficiency			
● Number of Plan Reviews performed per Plan Check Staff	New	833	833
● Number of inspections conducted per inspector	New	4,285	4,285
● Number of customers served per Permit Tech	New	2,350	1,567
Effectiveness			
● Percent of new projects: First review completed within 15 work days	98.0%	97.0%	98.0%
● Percent plan review rechecks: Reviewed within 10 work days	92.7%	95.0%	95.0%
● Percent response to the public at the counter in 10 minutes	80.2%	78.0%	80.0%
<u>Planning</u>			
Workload Output			
● Number of discretionary applications completed	117	100	100
● Number of zoning plan checks completed	439	480	480
● Number of people assisted at counter/over phone	9,048	9,000	9,000
● Number of training sessions to maintain Certified Local Government status	10	15	15
● Number of training sessions attended by PC	8	14	14
● Number of Case Management projects closed (Certificate of Occupancy issued)	New	New	10
Efficiency			
● Number of people assisted at counter/phone per FTE/day	20	20	20
● Number of Plan checks completed/FTE/Week	2	2	2
● Number of applications completed/FTE/Quarter	4	4	4
Effectiveness			
● Percent of FTE's time funded by Developer Deposit and fixed fees	New	20.0%	20.0%
● Percent of initial plan reviews completed within 15 days	96.0%	95.0%	95.0%
● Percent of plan rechecks: reviewed within 10 days	92.8%	95.0%	95.0%
● Percent of Zoning Administrator applications completed within 7 weeks	100.0%	98.0%	98.0%
● Percent of Planning Commission applications completed within 18 weeks	97.9%	98.0%	98.0%
● Percent of City Council applications completed within 22 weeks	98.6%	98.0%	98.0%
● Percent of calls returned within one business day	98.5%	95.0%	95.0%
● Percent of counter served within 10 minutes	New	75.0%	75.0%
● Percent of counter served within 20 minutes	New	95.0%	95.0%

Performance Measures

Community Development

Performance Measures	FY 2009 Actual	FY 2010 Projected	FY 2011 Approved
<u>Code Compliance</u>			
Workload Output			
● Number of new cases	1,642	2,304	2,104
● Number of lots cleared by Weed Abatement	125	104	107
● Number of graffiti cases	300	609	609
● Number of weekend cases	990	530	800
Efficiency			
● Cost of weed abatement per lot	\$1,303	\$1,200	\$2,079
● Cost of graffiti removal per case	151	\$159	\$159
Effectiveness			
● Percent of Graffiti cases closed within 6 hours	85%	86%	86%
● Percent of cases acknowledged within 2 days	99%	90%	50%
● Percent of cases resolved within 10 work days	90%	64%	54%
● Percent of Weekend cases closed within 10 days	94%	94.5%	94.5%

Performance Measures

Public Works

Performance Measures	FY 2009 Actual	FY 2010 Projected	FY 2011 Approved
<u>Engineering:</u>			
Workload Output			
● Number of Permits issued	160	440	350
● Number of inspection visits conducted	New	New	800
● Number of plans submitted for 1st plan check	New	30	30
● Number of plans submitted for additional plan checks	New	45	45
● Number of research projects conducted	New	200	200
● Number of street miles designed	4.00	3.40	3.00
● Number of miles of streets constructed	4.50	4.79	3.75
● Number of traffic citizens complaints received	New	120	120
Efficiency			
● Time spent per first plan check (hours)	New	5	5
● Time spent per additional plan check (hours)	New	4	4
● Time spent per research project (hours)	New	3	3
● Percent of programmed CIP projects completed on time	New	New	85.0%
● Final project costs within the budget	New	90%	85.0%
● Percent of initial traffic investigations completed	New	75%	75.0%
Effectiveness			
● % of plan reviews completed in 15 days (1st plan check)	80.0%	90.0%	90.0%
● % of plan reviews completed in 10 days (add'l plan check)	80.0%	90.0%	90.0%
● Percent of research projects completed in 10 days	New	90%	90.0%
● Percent of projected street design completed	New	97%	85.0%
● Percent of street miles completed	New	96%	85.0%
● Percent of traffic complaints resolved	New	75%	75.0%
<u>Maintenance:</u>			
Workload Output			
● Number of potholes repaired	643	500	500
● Number of signs repaired or replaced	1,822	1,800	1,800
● Number of work orders received/completed by Facilities Maintenance Section	920	1,500	1,500
● Number of street light/traffic signal repairs	641	800	800
● Number of USA responses (Underground Service Alerts)	677	650	650
Efficiency			
● Ave. sq. ft. of pothole repairs provided per day of service	512.8	450	450
● Average # of signs maintained per hour of service provided	4.0	4.1	4.1
● Average # of facilities maintenance work orders completed per day of service	4.1	6.0	6.0
● Average # of USA completed per day of service	2.9	3.5	3.5
● Average miles of streetlight/traffic signal repairs per day	3.4	4.0	4.0
Effectiveness			
● Percent of pothole service requests repaired within 3 working days	100.0%	100.0%	100.0%
● Percent of signage repair requests responded to within 3 working days	100.0%	100.0%	100.0%
● Percent of facilities maintenance work orders responded to in 3 working days	100.0%	99.0%	100.0%

Performance Measures

Public Works

Performance Measures	FY 2009 Actual	FY 2010 Projected	FY 2011 Approved
● Percent of street light / traffic signal service requests completed within 3 working days	100.0%	99.0%	100.0%
● Percent of USA service requests completed within 3 working days	100.0%	100.0%	100.0%
<u>Water Enterprise Fund:</u>			
Workload Output			
● Number of maintenance procedures at reservoirs, pump stations, valves, hydrants and operating equipment	3,562	3,600	3,600
● Number of miles of planned leak detection on water pipeline	156.3	159.0	160.0
● Number of samples taken to test compliance	8,400	8,600	8,600
● Number of emergency calls for service	1,740	1,000	1,000
Efficiency			
● Percentage of maintenance procedures completed on time	98.0%	93.0%	94.0%
● Percentage of system water loss	4.0%	4.0%	4.0%
Effectiveness			
● Percentage of leaks repaired within 48 hours	New	95.0%	95.0%
● Percentage of monitoring samples in full compliance	100.0%	100.0%	100.0%
● Percentage of emergency calls responded within 15 minutes during working hours	98.0%	100.0%	100.0%
● Percentage of emergency calls responded within 30 minutes during non-working hours	98.0%	99.0%	98.0%
<u>Sewer Enterprise Fund:</u>			
Workload Output			
● Number of maintenance procedures at treatment plant, pump stations and recycled water facilities	3,686	4,100	4,200
● Number of samples taken to test compliance	8,300	10,000	10,000
● Number of miles of planned video inspections on sewer collection system	30.9	30	30
● Number of miles of planned cleaning procedures on sewer collection system	178.8	175	175
● Number of emergency calls for service	New	300	300
Efficiency			
● Percentage of maintenance procedures completed on time	New	93.0%	94.0%
● Percentage of monitoring samples in full compliance	New	100.0%	100.0%
● Percentage of sewer collection system cleaned annually	New	100.0%	100.0%
● Percentage of sewer collection system inspected annually	New	20.0%	20.0%
Effectiveness			
● Percentage of emergency calls responded within 15 minutes during working hours	99.4%	100.0%	100.0%
● Percentage of emergency calls responded within 30 minutes during non-working hours	97.0%	100.0%	100.0%

Performance Measures

Public Works

Performance Measures	FY 2009 Actual	FY 2010 Projected	FY 2011 Approved
<u>Storm Drain Enterprise Fund:</u>			
Workload Outputs:			
• Number of miles of storm drain pipelines cleaned	1.3	3.5	3.5
• Number of miles of storm drain video inspection	4.0	5.0	5.0
• Number of catch basins cleaned / inspected / stenciled	511	1,200	1,200
• Number of emergency calls for service	New	120	120
Efficiency:			
• Percent of storm drain pipelines cleaned annually	2.1%	5.6%	5.6%
• Percent of storm drain system inspected annually	6.4%	8.0%	8.0%
• Percent of catch basins cleaned / inspected annually	27.2%	64.0%	64.0%
Effectiveness:			
• Percentage of emergency calls responded within 15 minutes during working hours	100.0%	100.0%	100.0%
• Percentage of emergency calls responded within 30 minutes during non-working hours	100.0%	100.0%	100.0%
<u>Clean Ocean Enterprise Fund:</u>			
Workload Outputs:			
• Number of facilities inspected for storm water permit compliance	295	325	250
• Number of water quality enforcement actions issued	370	400	350
• Number of local outreach impressions per year	3,000,000	5,500,000	5,775,000
Efficiency:			
• Number of facility inspections per FTE (2 FTE) ¹	147.5%	325.0%	250.0%
• Number of water quality enforcement actions issued per FTE (2 FTE)	185.0	200.0	175.0
• Number of public outreach impressions per capita	44	82	84
** "impressions" refers to the number of discrete times public outreach information is viewed			
<u>Solid Waste Enterprise Fund:</u>			
Workload Output			
Total tons of residential waste diverted from landfill	17,154	17,500	18,000
Total tons of commercial waste diverted from landfill	14,438	14,500	14,500
Total tons of construction and demolition waste diverted from landfill	1,380	2,000	2,200
Efficiency			
Solid Waste program cost per ton diverted	\$5.09	\$4.27	\$4.61
Effectiveness			
Total % of residential waste diverted from landfill	50.0%	52.0%	52.0%
Total % of commercial waste diverted from landfill	50.0%	52.0%	52.0%
Total % of construction and demolition waste diverted from landfill	50.0%	52.0%	55.0%
Total % of overall diversion from landfill	50.0%	52.0%	53.0%

Performance Measures

Beaches, Parks & Recreation

Performance Measures	FY 2009 Actual	FY 2010 Projected	FY 2011 Approved
<u>B,P&R Administration</u>			
Workload Outputs:			
● Number of development plans reviewed	10	4	5
● Number of active park CIP projects	23	15	15
● Number of completed park CIP projects	2	1	5
● Number of CIP project change orders that required City Council approval	2	0	0
Efficiency:			
● Hours spent reviewing each set of development plans	New	50	50
Effectiveness:			
● Percentage of development plans reviewed within 2 weeks	New	99.0%	100.0%
● Percentage of park CIP projects completed within budget as established at time of contract award	50.0%	100.0%	100.0%
<u>B,P&R Maintenance</u>			
Workload Output			
● Maintain industry standard ratio of 50 acres of landscape monitored per inspector - 276 acres	69.3	69.3	69.3
● Trim 2,000 trees annually to ensure 7 year cycle	100.0%	100.0%	100.0%
● Resolve 90% of all service requests within 10 days	74.0%	85.0%	85.0%
Efficiency			
● Number of acres of landscapes monitored per contract inspector	73.8	73.8	73.8
Effectiveness			
● Number of trees requiring trimming per year in order to maintain an average 7-year cycle	2,717	2,000	2,000
● Percentage of trees trimmed to maintain an average 7-year trimming cycle	100.0%	100.0%	100.0%
● Maintain parks at established levels measured on a scale of A-F: A-excellent, B- above average, C- average, D-low level, F-minimum level per the 1999 Parks & Rec. Master Plan.			
Maintenance level of beaches (target level = C)	C+	C+	C+
Maintenance level of parks (target level = C)	C	C	C
Maintenance level of park sports fields (target level = B)	B	B	B+
Maintenance level of streetscapes (target level = C)	C+	C+	C+
<u>Recreation</u>			
Workload Output			
● Number of aquatic enrollments	4,544	3,500	3,500
● Number of other registrations	16,052	12,000	12,000
● Number of classes/programs offered	276	290	290
● Number of attendees at special events	13,300	11,000	12,000
● Number of rentals at Community Center	175	150	160
● Number of rentals at Beach Club	100	85	95
● Number of partnered community events	48	37	37
Efficiency			
● Percentage of registration taken on-line	31.5%	34.0%	35.0%

Performance Measures

Beaches, Parks & Recreation

Performance Measures	FY 2009 Actual	FY 2010 Projected	FY 2011 Approved
● Percentage of total expenditures recovered by revenues	58.0%	77.0%	79.0%
Effectiveness			
● Percentage customer satisfaction response of satisfactory or above for recreation and leisure classes/facility rentals	95.8%	98.0%	100.0%
● Percent of classes/programs cancelled	17.7%	17.0%	15.0%
● Number of customer requested refunds for classes/programs	250	350	200
Marine Safety			
Workload Output			
● Number of visitors to the beach	2,495,160	2,742,000	2,800,000
● Number of swimmer rescues	4,131	4,480	4,500
● Number of preventative actions via public contact/warnings	37,339	43,000	40,000
● Number of people reached through public education programs	16,950	20,000	20,000
● Number of drownings with lifeguards on duty	0	1	0
Efficiency			
● Visitors per lifeguard (8 hour shift)	831	788	793
● Rescues per lifeguard FTE (2080 hours)	356	335	331
Effectiveness			
● Percentage or rescues without a drowning	100.0%	99.9%	100.0%
● Percentage of swimmer rescues compared to preventative actions	12.0%	10.0%	11.0%
● Percent of city elementary schools reached through public education	55.0%	55.0%	55.0%
Golf Course Enterprise Fund			
Workload Output			
● Number of golf rounds played annually	95,898	95,000	95,000
● Number of acres maintained	133	133	133
● Total revenue generated by the Golf Course	\$2.26M	\$2.42M	\$2.45M
Efficiency			
● Course utilization (rounds played/available tee times*)	102.0%	100.0%	100.0%
● Cost per round	\$25.15	\$24.57	\$24.81
● Percentage cost of recovery	101.0%	100.0%	100.0%
Effectiveness			
● Number of complaints per 1,000 rounds	New	1%	10
● Maintain course at level "B" May through October	New	100%	100.0%
● Maintain course at level "C" November through April	New	100%	100.0%

*Total available tee times are based on National golf Course Owners Association Performance Benchmarks



Staffing

FY 2011 Staffing Changes:

Requests for position changes, new positions, and reclassifications are considered during the budgetary process. The following staffing changes in FY 2011 will allow departments to most effectively and efficiently provide City services. (Note: FTE = Full-time equivalent).

Community Development - Housing

Delete one (1) Housing Specialist position (.75 FTE) and create one (1) full-time (1.0 FTE) Housing Specialist position. This will take place upon the retirement of the Senior Housing Coordinator.

Finance and Administrative Services - Finance

Reclassify the Accounting Supervisor to Financial Services Manager to recognize the additional management and City budget responsibilities added to this position. Reclassify the Finance Manager to Municipal Services Manager to recognize the change in focus and responsibility level of the position.

Finance and Administrative Services - Information Systems

Designate the Information Systems Analyst as "Confidential" based on the Analyst's access to items directly related to labor relations activities.

Finance and Administrative Services - Human Resources & General Liability

Re-title the Benefits Analyst to Human Resources Analyst II and the Risk Management Analyst to Human Resources Analyst I. Also designate the HR Analyst I as a "Confidential" classification to recognize its involvement in labor relations issues. Delete one (1) Limited-term Human Resources Analyst II position.

Public Works - Utilities

Delete one (1.0 FTE) Distribution/Collection Systems Operator II position and create a Chief Operator (1.0 FTE) position in charge of Collection Systems. This will provide seasoned leadership and a direct level of field supervision over the Collections Systems classifications in the Utilities Division.

Public Works - Maintenance

Reclassify a Maintenance Worker I position to a Facilities Maintenance Specialist. This will allow the division to meet the maintenance operation needs of the additional facilities they are now responsible for maintaining. Delete .25 FTE from the Administrative Assistant and move the hours to Beaches and Parks Maintenance to allow for additional support to that area.

Beaches and Parks Maintenance

Add .25 FTE from the Maintenance division to allow additional support to the Beaches and Parks staff.

Beaches, Parks and Recreation - Golf

Reclassify a Maintenance Worker I to Golf Course Maintenance Worker in order to recognize the nature of the work that the employee is doing in relation to other Golf Course Maintenance Workers.

Frozen Positions

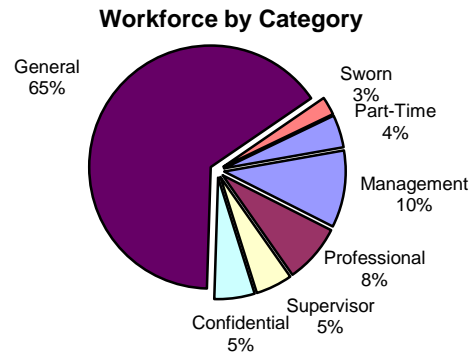
The City currently has "frozen" the following seven vacant positions. These frozen positions still appear in the Staffing Chart, but they have not been funded for FY 2011.

- Associate Planner
- Business Relations Officer
- Senior Code Compliance Officer
- Code Compliance Officer
- Management Analyst II (BPR)
- Senior Management Analyst (Utilities)
- Recreation Supervisor

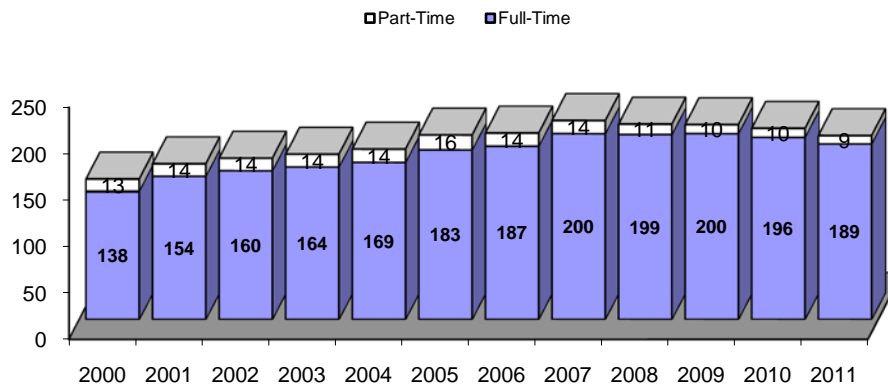
Staffing

FY 2011 Staffing Changes

	Change		Change
Community Development Admin		Maintenance	
Housing Specialist (Part-time)	-0.75	Maintenance Worker I	-1.00
Housing Specialist	1.00	Facilities Maintenance Specialist	1.00
Finance - Municipal Services		Administrative Assistant	-0.25
Finance Manager	-1.00	Beaches & Parks Maintenance	
Municipal Services Manager	1.00	Administrative Assistant	0.25
Finance - Financial Services		Golf	
Accounting Supervisor	-1.00	Maintenance Worker I	-1.00
Financial Services Manager	1.00	Golf Course Maintenance Worker	1.00
Human Resources		Net FTE Adjustment	
Human Resources Analyst II (Lim.Term)	-1.00		-0.75
Benefits Analyst	-1.00		
Human Resources Analyst II	1.00		
General Liability			
Risk Management Analyst I	-1.00		
Human Resources Analyst I	1.00		
Utilities			
Dist/Coll Systems Operator II	-1.00		
Chief Operator	1.00		



Historical FTE Comparison



Staffing Chart

	Status	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011
City Manager						
City Manager	M	1.00	1.00	1.00	1.00	1.00
Executive Assistant	C	0.00	1.00	1.00	1.00	1.00
Executive Secretary	C	1.00	0.00	0.00	0.00	0.00
Department Assistant	G	0.50	0.50	0.00	0.00	0.00
Assistant to the City Manager (PT)	PT	0.68	0.68	0.68	0.68	0.68
Total Full Time		2.50	2.50	2.00	2.00	2.00
Total Part Time		0.68	0.68	0.68	0.68	0.68
Total City Manager		3.18	3.18	2.68	2.68	2.68
Finance & Admin. Services						
Assistant City Manager/FAS Director	M	1.00	1.00	1.00	1.00	1.00
Purchasing/Budget Officer	P	1.00	1.00	0.00	0.00	0.00
Senior Administrative Assistant	C	0.00	1.00	1.00	1.00	1.00
Administrative Assistant	C	1.00	0.00	0.00	0.00	0.00
Total Full Time		3.00	3.00	2.00	2.00	2.00
Total Finance & Admin. Services		3.00	3.00	2.00	2.00	2.00
City Clerk						
City Clerk/Executive Analyst	M	1.00	1.00	1.00	1.00	1.00
Deputy City Clerk	C	1.00	1.00	1.00	1.00	1.00
Records Coordinator	G	1.00	0.00	0.00	0.00	0.00
Records Management Coordinator	G	0.00	1.00	1.00	1.00	1.00
Department Assistant	G	1.00	1.00	0.00	0.00	0.00
Office Specialist II	G	0.00	0.00	1.00	1.00	1.00
Office Specialist (PT)	PT	0.50	0.50	0.00	0.00	0.00
Office Specialist I (PT)	PT	0.00	0.00	0.50	0.50	0.50
Total Full Time		4.00	4.00	4.00	4.00	4.00
Total Part Time		0.50	0.50	0.50	0.50	0.50
Total City Clerk		4.50	4.50	4.50	4.50	4.50
Financial Services						
Financial Services Manager	M	0.00	0.00	0.00	0.00	1.00
Accounting Supervisor	SP	1.00	1.00	1.00	1.00	0.00
Senior Accountant	G	0.00	0.00	1.00	1.00	1.00
Accountant II	G	1.00	1.00	0.00	0.00	0.00
Senior Accounting Specialist	C	1.00	1.00	1.00	1.00	1.00
Accounting Specialist I	G	2.00	2.00	2.00	2.00	2.00
Total Full Time		5.00	5.00	5.00	5.00	5.00
Total Financial Services		5.00	5.00	5.00	5.00	5.00
Municipal Services						
Municipal Services Manager	M	0.00	0.00	0.00	0.00	1.00
Finance Manager	M	1.00	1.00	1.00	1.00	0.00
Central Services Officer	P	0.00	0.00	1.00	1.00	1.00
Central Services Assistant	G	0.00	0.00	0.25	0.25	0.25
Customer Service Supervisor	G	1.00	0.00	0.00	0.00	0.00
Customer Service Coordinator	G	0.00	1.00	0.00	0.00	0.00
Customer Service Specialist I	G	1.00	1.00	0.00	0.00	0.00
Customer Service Specialist II	G	2.11	2.11	1.00	1.00	1.00
Utility Billing Coordinator	G	0.00	0.00	1.00	1.00	1.00

M = Manager P = Professional SP = Supervisor C = Confidential G = General S = Sworn PT = Benefited Part Time

Staffing Chart

	Status	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011
Sr Utility Billing Specialist	G	0.00	0.00	0.00	1.00	1.00
Utility Billing Specialist II	G	0.00	0.00	3.11	2.11	2.11
Business Relations Officer	G	0.00	0.00	1.00	1.00	1.00
Total Full Time		5.11	5.11	8.36	8.36	8.36
Total Municipal Services		5.11	5.11	8.36	8.36	8.36
Central Services						
Central Services Assistant	G	0.00	0.00	0.75	0.75	0.75
Department Assistant	G	0.50	0.50	0.00	0.00	0.00
Total Full Time		0.50	0.50	0.75	0.75	0.75
Total Central Services		0.50	0.50	0.75	0.75	0.75
General Liability						
Risk Technician II	G	0.00	1.00	0.00	0.00	0.00
Risk Management Analyst	G	0.00	0.00	1.00	1.00	0.00
Human Resources Analyst I	C	0.00	0.00	0.00	0.00	1.00
Risk Technician I/II (PT)	PT	0.50	0.00	0.00	0.00	0.00
Total Full Time		0.00	1.00	1.00	1.00	1.00
Total Part Time		0.50	0.00	0.00	0.00	0.00
Total General Liability		0.50	1.00	1.00	1.00	1.00
Information Technology						
Information Systems Manager	M	1.00	1.00	1.00	1.00	1.00
Information Systems Analyst	C	1.00	1.00	1.00	1.00	1.00
Information Systems Specialist	G	1.00	1.00	1.00	1.00	1.00
Information Systems Technician	G	0.00	1.00	1.00	1.00	1.00
GIS Specialist	G	1.00	1.00	0.00	0.00	0.00
GIS Coordinator	G	0.00	0.00	1.00	1.00	1.00
Information Technology Technician (PT)	PT	0.67	0.00	0.00	0.00	0.00
Total Full Time		4.00	5.00	5.00	5.00	5.00
Total Part Time		0.67	0.00	0.00	0.00	0.00
Total Information Technology		4.67	5.00	5.00	5.00	5.00
Human Resources						
Human Resources Manager	M	1.00	1.00	1.00	1.00	1.00
Management Analyst I	C	0.00	1.00	0.00	0.00	0.00
Benefits Analyst	C	0.00	0.00	1.00	1.00	0.00
Human Resources Analyst II	C	1.00	1.00	1.00	1.00	2.00
Human Resources Analyst II (Limited Term)	C	0.00	0.00	1.00	1.00	0.00
Human Resources Technician	C	1.00	0.00	0.00	0.00	0.00
Human Resources Assistant	C	1.00	1.00	1.00	1.00	1.00
Total Full Time		4.00	4.00	5.00	5.00	4.00
Total Human Resources		4.00	4.00	5.00	5.00	4.00
Engineering						
City Engineer	M	1.00	1.00	0.00	0.00	0.00
Assistant City Engineer	M	0.00	0.00	2.00	2.00	2.00
City Traffic Engineer	SP	0.00	0.00	1.00	1.00	1.00
Associate Civil Engineer	P	3.00	3.00	3.00	1.00	1.00
Assistant Engineer	G	5.00	4.00	4.00	4.00	4.00
Sr. Public Works Inspector	G	1.00	1.00	0.00	0.00	0.00
Sr. Construction Inspector	G	0.00	0.00	1.00	1.00	1.00

M = Manager P = Professional SP = Supervisor C = Confidential G = General S = Sworn PT = Benefited Part Time

Staffing Chart

	Status	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011
Sr. Engineering Technician	G	1.00	2.00	2.00	3.00	3.00
Engineering Technician	G	1.00	1.00	1.00	0.00	0.00
Principal Civil Engineer	SP	4.00	4.00	2.00	2.00	2.00
Senior Civil Engineer	P	2.00	2.00	3.00	3.00	3.00
Public Works Inspector	G	1.00	1.00	0.00	0.00	0.00
Construction Inspector	G	0.00	0.00	1.00	1.00	1.00
Management Analyst II	G	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	G	1.00	1.00	1.00	1.00	1.00
Office Specialist II	G	0.00	0.00	2.00	1.00	1.00
Department Assistant	G	2.00	2.00	0.00	0.00	0.00
Department Assistant (PT)	PT	0.50	0.50	0.00	0.00	0.00
Office Specialist II (PT)	PT	0.00	0.00	0.50	0.50	0.50
Total Full Time		23.00	23.00	24.00	21.00	21.00
Total Part Time		0.50	0.50	0.50	0.50	0.50
Total Engineering		23.50	23.50	24.50	21.50	21.50
Building						
Building Official	M	1.00	1.00	1.00	1.00	1.00
Senior Building Inspector	G	1.00	1.00	1.00	1.00	1.00
Plans Examiner	G	1.00	1.00	1.00	1.00	1.00
Senior Plans Examiner	G	1.00	0.00	0.00	0.00	0.00
Sr. Plan Check Engineer	P	1.00	1.00	1.00	1.00	1.00
Plan Check Engineer	P	1.00	1.00	1.00	1.00	1.00
Building Inspector II (Limited Term)	G	3.00	2.00	2.00	1.00	1.00
Building Inspector II	G	3.00	2.00	2.00	2.00	2.00
Building Inspector I (Limited Term)	G	1.00	0.00	0.00	0.00	0.00
Senior Permit Technician	G	1.00	1.00	1.00	1.00	1.00
Permit Technician	G	2.00	2.00	2.00	2.00	2.00
Business Relations Officer	G	1.00	0.00	0.00	0.00	0.00
Administrative Assistant	G	1.00	1.00	1.00	1.00	1.00
Information Systems Technician	G	0.00	0.00	1.00	1.00	1.00
Computer Applications Coordinator	G	0.00	1.00	0.00	0.00	0.00
Customer Service Specialist I	G	1.00	0.00	0.00	0.00	0.00
Customer Service Specialist II	G	3.00	1.00	1.00	1.00	1.00
Total Full Time		22.00	15.00	15.00	14.00	14.00
Total Building		22.00	15.00	15.00	14.00	14.00
Code Compliance						
Code Compliance Manager	M	1.00	1.00	1.00	1.00	1.00
Senior Code Compliance Officer	G	0.00	1.00	1.00	1.00	1.00
Code Compliance Officer	G	2.00	1.00	2.00	2.00	2.00
Business Relations Officer	G	0.00	1.00	0.00	0.00	0.00
Customer Service Specialist II	G	0.00	1.00	0.00	0.00	0.00
Code Compliance Technician	G	1.00	1.00	0.00	0.00	0.00
Department Assistant (PT)	PT	0.00	0.50	0.00	0.00	0.00
Office Specialist II (PT)	PT	0.00	0.00	0.50	0.50	0.50
Total Full Time		4.00	6.00	4.00	4.00	4.00
Total Part Time		0.00	0.50	0.50	0.50	0.50
Total Code Compliance		4.00	6.50	4.50	4.50	4.50

M = Manager P = Professional SP = Supervisor C = Confidential G = General S = Sworn PT = Benefited Part Time

Staffing Chart

	Status	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011
Planning						
City Planner	M	1.00	1.00	1.00	1.00	1.00
Principal Planner	M	2.00	2.00	2.00	2.00	1.00
Senior Planner - Limited Term	P	0.00	0.00	0.00	0.00	1.00
Associate Planner	P	4.00	4.00	5.00	5.00	5.00
Assistant Planner	G	2.00	2.00	1.00	1.00	1.00
Administrative Assistant	G	1.00	1.00	1.00	1.00	1.00
Department Assistant	G	1.00	1.00	0.00	0.00	0.00
Office Specialist II	G	0.00	0.00	1.00	1.00	1.00
Office Specialist (PT)	PT	0.50	0.50	0.00	0.00	0.00
Office Specialist I (PT)	PT	0.00	0.00	0.50	0.50	0.50
Total Full Time		11.00	11.00	11.00	11.00	11.00
Total Part Time		0.50	0.50	0.50	0.50	0.50
Total Planning		11.50	11.50	11.50	11.50	11.50
Community Development Admin.						
Community Development Director	M	1.00	1.00	1.00	1.00	1.00
Senior Housing Coordinator	P	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	C	0.50	0.50	0.50	0.50	0.50
Housing Specialist	G	0.00	0.00	0.75	0.75	1.00
Total Full Time		2.50	2.50	2.50	2.50	3.50
Total Part Time		0.00	0.00	0.75	0.75	0.00
Total CD Administration		2.50	2.50	3.25	3.25	3.50
Water						
Utilities Manager	M	0.45	0.45	0.45	0.45	0.45
Administrative Assistant	G	1.00	1.00	1.00	1.00	1.00
Senior Plant Operator	G	1.00	1.00	0.00	0.00	0.00
Lead Operator	G	0.00	0.00	3.00	3.25	3.25
Chief Operator	SP	1.00	1.00	1.00	1.20	1.20
Utilities Operations Supervisor	SP	1.50	1.50	1.50	1.45	1.45
Plant Operator II	G	2.00	2.00	2.00	1.40	1.40
Plant Operator I	G	0.00	0.00	0.00	0.15	0.15
Electrical Instrumentation Technician IV	G	0.50	0.50	0.00	0.00	0.00
Lead Electrical Instrumentation Technician	G	0.00	0.00	0.50	0.40	0.40
Electrical Instrumentation Technician II	G	0.50	0.50	0.50	0.40	0.40
Electrical Instrumentation Technician I	G	0.00	0.00	0.00	0.40	0.40
Utilities Mechanic II	G	0.66	0.66	1.06	0.40	0.40
Utilities Mechanic I	G	0.00	0.00	0.00	0.80	0.80
Utilities Mechanic OIT	G	0.00	0.00	0.00	0.45	0.40
Utilities Chief Mechanic	G	0.00	0.00	0.00	0.40	0.40
Maintenance Leadworker	G	0.00	1.00	1.00	1.00	1.00
Maintenance Worker II	G	2.00	1.00	1.00	0.00	0.00
Distribution Operator OIT	G	0.00	0.00	0.00	1.00	1.00
Utility Customer Service Representative	G	0.00	0.00	1.00	1.00	1.00
Distribution/Collection Systems Operator I	G	6.00	6.00	5.00	1.00	3.00
Distribution/Collection Systems Operator II	G	2.00	2.00	2.00	6.00	4.00
Senior Dist/Coll Systems Operator	G	2.00	2.00	0.00	0.00	0.00
Management Analyst II	G	0.80	1.00	0.00	0.00	0.00
Principal Management Analyst	G	1.00	1.00	0.00	0.00	0.00

M = Manager P = Professional SP = Supervisor C = Confidential G = General S = Sworn PT = Benefited Part Time

Staffing Chart

	Status	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011
Senior Management Analyst	G	0.00	0.00	1.00	1.50	1.00
Water Resources/Conservation Mgmt Analyst	G	0.00	0.00	1.00	1.00	1.00
Laboratory Supervisor	G	0.00	0.00	0.00	0.30	0.30
Laboratory Technician I	G	0.00	0.00	0.00	0.30	0.30
Total Full Time		22.41	22.61	23.01	25.25	24.70
Total Water		22.41	22.61	23.01	25.25	24.70
Sewer						
Utilities Manager	M	0.45	0.45	0.45	0.45	0.45
Utility Operations Supervisor	SP	1.50	1.50	1.50	1.40	1.40
Senior Plant Operator	G	2.00	2.00	0.00	0.00	0.00
Lead Operator	G	0.00	0.00	2.50	2.15	2.15
Chief Operator	SP	1.00	1.00	1.00	0.80	1.80
Plant Operator II	G	4.00	4.00	3.00	2.50	2.50
Plant Operator I	G	0.00	0.00	0.00	0.85	0.85
Electrical Instrumentation Technician IV	G	0.50	0.50	0.00	0.00	0.00
Lead Electrical Instrumentation Technician	G	0.00	0.00	0.50	0.60	0.60
Electrical Instrumentation Technician II	G	0.50	0.50	0.50	0.60	0.60
Electrical Instrumentation Technician I	G	1.00	1.00	1.00	0.45	0.45
Utilities Mechanic II	G	0.34	1.34	1.94	0.60	0.60
Utilities Mechanic I	G	2.00	1.00	1.00	1.05	1.05
Utilities Chief Mechanic	G	0.00	0.00	0.00	0.60	0.60
Utilities Mechanic OIT	G	0.00	0.00	0.00	0.55	0.60
Maintenance Worker II	G	1.00	1.00	1.00	0.00	0.00
Distribution/Collection Systems Operator I	G	3.00	3.00	3.00	2.10	2.10
Distribution/Collection Systems Operator II	G	1.00	1.00	1.00	1.40	0.40
Senior Dist/Coll Systems Operator	G	0.50	0.50	0.00	0.00	0.00
Laboratory Technician I	G	1.00	1.00	1.00	0.70	0.70
Principal Management Analyst	G	1.00	1.00	0.50	0.00	0.00
Senior Management Analyst	G	0.00	0.00	0.50	0.50	1.00
Pre-Treatment Compliance Inspector	G	1.00	1.00	1.00	1.00	1.00
Water Quality Chemist	G	1.00	1.00	0.00	0.00	0.00
Laboratory Supervisor	G	0.00	0.00	1.00	0.70	0.70
Department Assistant	G	1.00	1.00	0.00	0.00	0.00
Office Specialist II	G	0.00	0.00	1.00	1.00	1.00
Total Full Time		23.79	23.79	23.39	20.00	20.55
Total Sewer		23.79	23.79	23.39	20.00	20.55
Environmental Services Operating						
Water Quality Code Compliance Inspector	G	2.00	2.00	2.00	2.00	2.00
Management Analyst II	G	1.20	1.00	1.00	1.00	1.00
Street Sweeper Operator	G	2.00	2.00	0.00	0.00	0.00
Office Specialist II	G	0.00	0.00	1.00	1.00	1.00
Department Assistant	G	1.00	1.00	0.00	0.00	0.00
Administrative Intern I (PT)	PT	1.00	1.00	0.00	0.00	0.00
Total Part Time		1.00	1.00	0.00	0.00	0.00
Total Full Time		6.20	6.00	4.00	4.00	4.00
Total Environmental Services Operating		7.20	7.00	4.00	4.00	4.00

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Staffing Chart

	Status	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011
Storm Drain Utility						
Utilities Manager	M	0.10	0.10	0.10	0.10	0.10
Utility Operations Supervisor	SP	0.00	0.00	0.00	0.15	0.15
Senior Distribution/Collection Systems Operator	G	0.50	0.50	0.00	0.00	0.00
Lead Operator	G	0.00	0.00	0.50	0.60	0.60
Plant Operator II	G	0.00	0.00	0.00	0.10	0.10
Electrical Instrumentation Technician I	G	0.00	0.00	0.00	0.15	0.15
Utilities Mechanic I	G	0.00	0.00	0.00	0.15	0.15
Distribution/Collection System Operator I	G	0.00	0.00	0.00	0.90	0.90
Distribution/Collection Systems Operator II	G	1.00	1.00	1.00	0.60	0.60
Total Full Time		1.60	1.60	1.60	2.75	2.75
Total Storm Drain Utility		1.60	1.60	1.60	2.75	2.75
Public Works Administration						
Public Works Director/City Engineer	M	0.00	0.00	1.00	1.00	1.00
Public Works/Economic Dev. Director	M	1.00	1.00	0.00	0.00	0.00
Emergency Planning Officer	P	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	C	0.50	0.50	0.50	0.50	0.50
Total Full Time		2.50	2.50	2.50	2.50	2.50
Total Public Works Administration		2.50	2.50	2.50	2.50	2.50
Maintenance Services						
Maintenance Services Manager	M	1.00	1.00	1.00	1.00	1.00
Maintenance Operations Supervisor	SP	1.00	1.00	1.00	1.00	1.00
Facilities Maintenance Coordinator	G	1.00	1.00	1.00	1.00	1.00
Sr. Facilities Maint. Specialist	G	1.00	1.00	1.00	1.00	1.00
Facilities Maintenance Specialist	G	1.00	1.00	1.00	1.00	2.00
Maintenance Leadworker	G	1.00	1.00	1.00	1.00	1.00
Master Electrician	G	1.00	1.00	1.00	1.00	1.00
Electrician II	G	1.00	1.00	1.00	1.00	1.00
Electrician I	G	0.00	1.00	1.00	1.00	1.00
Electrician's Assistant	G	1.00	0.00	0.00	0.00	0.00
Parking Meter Technician	G	1.00	1.00	1.00	1.00	1.00
Maintenance Worker II	G	4.00	3.00	3.00	4.00	4.00
Maintenance Worker I	G	0.00	1.00	1.00	1.00	1.00
Administrative Assistant	G	1.00	1.25	1.25	1.25	1.00
Department Assistant	G	0.40	0.00	0.00	0.00	0.00
Sr. Communications Technician	G	1.00	1.00	1.00	1.00	1.00
Contract Maintenance Coordinator	G	1.00	1.00	1.00	1.00	1.00
Total Full Time		17.40	17.25	17.25	18.25	19.00
Total Maintenance Services		17.40	17.25	17.25	18.25	19.00
Solid Waste Management						
Environmental Services Coordinator	G	1.00	1.00	1.00	1.00	1.00
Total Full Time		1.00	1.00	1.00	1.00	1.00
Total Solid Waste Management		1.00	1.00	1.00	1.00	1.00
Beaches, Parks & Rec Admin						
Beaches, Parks and Recreation Director	M	1.00	1.00	1.00	1.00	1.00
Park Planner	P	1.00	0.00	0.00	0.00	0.00
Senior Park Planner	P	0.00	1.00	0.00	0.00	0.00
Landscape Architect	P	0.00	0.00	1.00	1.00	1.00

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Staffing Chart

	Status	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011
Management Analyst I	G	1.00	1.00	0.00	0.00	0.00
Management Analyst II	G	0.00	0.00	1.00	1.00	1.00
Administrative Assistant	C	1.00	1.00	1.00	1.00	1.00
Total Full Time		4.00	4.00	4.00	4.00	4.00
Total Beaches, Parks & Rec Admin		4.00	4.00	4.00	4.00	4.00
Recreation						
Recreation Manager	M	1.00	1.00	1.00	1.00	1.00
Recreation Supervisor	G	2.00	2.00	2.00	2.00	2.00
Recreation Coordinator	G	3.00	3.00	3.00	3.00	3.00
Recreation Specialist	G	1.00	1.00	1.00	1.00	1.00
Rec Facilities Coordinator	G	1.00	1.00	1.00	1.00	1.00
Sr. Customer Service Specialist	G	1.00	1.00	1.00	1.00	1.00
Customer Service Specialist II	G	0.00	1.00	2.00	2.00	2.00
Recreation Coordinator (PT)	PT	0.75	0.75	0.75	0.75	0.75
Recreation Specialist (PT)	PT	1.25	2.00	2.00	2.00	2.00
Recreation Leaders I/II (PT)	PT	1.50	0.00	0.00	0.00	0.00
Customer Service Specialist II (PT)	PT	2.00	1.25	0.00	0.00	0.00
Facilities Maint. Specialist (PT)	PT	0.75	0.75	0.75	0.75	0.75
Total Full Time		9.00	10.00	11.00	11.00	11.00
Total Part Time		6.25	4.75	3.50	3.50	3.50
Total Recreation		15.25	14.75	14.50	14.50	14.50
Beaches & Parks Maintenance						
Beaches & Parks Maint. Manager	M	1.00	1.00	1.00	1.00	1.00
Senior Inspector	G	1.00	1.00	1.00	0.00	0.00
Maintenance Worker/Inspector	G	3.00	3.00	0.00	0.00	0.00
Maintenance Contract Inspector	G	0.00	0.00	3.00	3.00	3.00
Beaches & Parks Inspector Coordinator	G	0.00	0.00	0.00	1.00	1.00
Facilities Maintenance Coordinator	G	0.00	1.00	1.00	1.00	1.00
Sr. Facilities Maintenance Specialist	G	1.00	0.00	0.00	0.00	0.00
Administrative Assistant	G	0.00	0.75	0.75	0.75	1.00
Department Assistant	G	0.60	0.00	0.00	0.00	0.00
Maintenance Worker I	G	2.00	2.00	2.00	2.00	1.00
Total Full Time		8.60	8.75	8.75	8.75	8.00
Total Beaches & Parks Maintenance		8.60	8.75	8.75	8.75	8.00
Marine Safety						
Marine Safety Chief	S	1.00	1.00	1.00	1.00	1.00
Marine Safety Lieutenant	S	1.00	1.00	1.00	1.00	1.00
Marine Safety Officer	S	2.00	3.00	3.00	3.00	3.00
Department Assistant (PT)	PT	0.75	0.75	0.00	0.00	0.00
Office Specialist II (PT)	PT	0.00	0.00	0.75	0.75	0.75
Lifeguard Supervisor/Seasonal (PT)	PT	1.50	1.50	0.00	0.00	0.00
Ocean Lifeguard Supervisor (PT)	PT	0.00	0.00	1.50	1.50	1.50
Ocean Lifeguard (PT)	PT	0.75	0.00	0.00	0.00	0.00
Total Full Time		4.00	5.00	5.00	5.00	5.00
Total Part Time		3.00	2.25	2.25	2.25	2.25
Total Marine Safety		7.00	7.25	7.25	7.25	7.25

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Staffing Chart

	Status	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011
Golf Course						
Golf Course Manager	M	1.00	1.00	1.00	1.00	1.00
Golf Course Maint. Supervisor	SP	1.00	1.00	1.00	0.00	0.00
Maintenance Leadworker	G	1.00	1.00	1.00	1.00	1.00
Golf Course Mechanic	G	1.00	1.00	1.00	1.00	1.00
Golf Course Maint. Worker	G	5.00	5.00	5.00	5.00	5.00
Department Assistant (PT)	PT	0.50	0.50	0.00	0.00	0.00
Office Specialist II (PT)	PT	0.00	0.00	0.50	0.50	0.50
Total Full Time		9.00	9.00	9.00	8.00	8.00
Total Part Time		0.50	0.50	0.50	0.50	0.50
Total Golf Course		9.50	9.50	9.50	8.50	8.50
Grand Total Full Time		200.11	199.11	200.11	196.11	196.11
Grand Total Part Time (FTE)*		14.10	11.18	9.68	9.68	8.93
Total		214.21	210.29	209.79	205.79	205.04
"Frozen" positions						7.00
Grand Total						198.04

**Includes only Benefited Part-time positions. FTE's for hourly, non-benefited Part-time staff are not included in the Staffing Chart.*

Contract Staffing Chart

	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011
Fire Contract					
Battalion Chief*	3.00	3.00	3.00	3.00	3.00
Administrative Division Captain*	1.00	1.00	1.00	1.00	1.00
Fire Captains	6.00	6.00	6.00	6.00	6.00
Fire Paramedic Captains	3.00	3.00	3.00	3.00	3.00
Fire Engineers	6.00	6.00	6.00	6.00	6.00
Paramedic Engineers	3.00	3.00	3.00	3.00	3.00
Paramedic Firefighters	9.00	9.00	9.00	9.00	9.00
Firefighters	6.00	6.00	6.00	6.00	6.00
Emergency Transport Technicians**	6.00	6.00	6.00	6.00	6.00
Total Fire Contract	43.00	43.00	43.00	43.00	43.00
Police Contract					
Lieutenant	1.00	1.00	1.00	1.00	1.00
Patrol Sergeant	4.00	4.00	4.00	4.00	4.00
Administrative Sergeant	1.00	1.00	1.00	1.00	1.00
Investigator: Aliso Viejo	2.00	3.00	3.00	3.00	3.00
Deputy: Aliso Viejo (DET)	1.00	1.00	1.00	1.00	1.00
Deputy/Patrol	29.00	28.00	29.00	29.00	29.00
Deputy/School Resource	1.00	1.00	1.00	1.00	1.00
Deputy/Motorcycle	3.00	4.00	4.00	4.00	4.00
Community Services Officer	5.00	5.00	5.00	5.00	5.00
Investigative Assistant	1.00	1.00	1.00	1.00	0.00
Crime Prevention Specialist	2.00	2.00	2.00	2.00	2.00
Staff Assistant	1.00	1.00	1.00	1.00	1.00
Office Specialist	4.00	4.00	4.00	4.00	3.00
Total Police Contract	55.00	56.00	57.00	57.00	55.00
Animal Services Contract					
General Manager	1.00	1.00	1.00	1.00	1.00
Animal Services Officer	2.00	2.00	2.00	2.00	2.00
Kennel Attendant	2.75	2.75	2.75	2.75	2.75
Animal Services Supervisor	1.50	1.50	1.50	1.50	1.50
Office Specialist	0.75	0.75	0.75	0.75	0.00
Reserve Animal Services Officer	0.50	0.50	0.50	0.50	0.50
Customer Service Specialist II	0.50	0.50	0.50	0.50	0.50
Total Animal Services Contract	9.00	9.00	9.00	9.00	8.25
Fleet Contract					
General Manager	1.00	1.00	1.00	1.00	1.00
Technician II	3.00	3.00	3.00	3.00	2.00
Office Clerk	1.00	0.75	0.75	0.75	0.75
Total Fleet Contract	5.00	4.75	4.75	4.75	3.75

*Shared between 5 agencies

** There are 4 auxiliary ETTs also

FTE's for hourly, non-benefited part-time staff are not included in this chart.



Glossary

AB939:

In 1989, Assembly Bill 939, known as the Integrated Waste Management Act, was passed because of the increase in waste stream and the decrease in landfill capacity. Mandates a reduction of waste being disposed: jurisdictions were required to meet diversion goals of 25% by 1995 and 50% by the year 2000. AB 939 also established an integrated framework for program implementation, solid waste planning, and solid waste facility and landfill compliance.

AB2928:

A State of California Assembly Bill entitled "Traffic Congestion Relief Act" that provides funding for the street and highway pavement maintenance, rehabilitation and reconstruction of necessary associated facilities.

Accounting System:

The set of records and procedures which are used to record, classify, and report information on the financial status and operations of the City.

Accrual Basis Accounting:

Under this accounting method, transactions are recognized when they occur, regardless of the timing of related cash receipts and disbursements. All proprietary and fiduciary funds are accounted for using the accrual basis of accounting.

AHRP (Arterial Highway Rehabilitation Program):

County of Orange grant funding distributed to cities for street rehabilitation and for projects related to increasing street capacity.

Air Quality Improvement Fund:

The Air Quality Improvement Fund is used to account for revenues and expenditures relating to the reduction of vehicle pollution.

Appropriation:

An authorization made by the City Council which permits officials to incur obligations against and to make expenditures of governmental resources. Appropriations are typically granted for a one-year period.

Appropriation Ordinance:

The official legal document approved by the City Council authorizing city officials to obligate and expend resources.

Assessed Valuation:

The estimated value of real and personal property used by the Orange County Assessor as the basis for levying property taxes.

Balanced Budget:

A balanced budget is one in which total expenditures equal total revenue. An entity has a budget surplus if expenditures are less than revenues. It has a budget deficit if expenditures are greater than revenues.

Bond (Debt Instrument):

A written promise to pay a specified sum of money at a specified future date, at a specified interest rate. Bonds are typically used to finance capital facilities.

Bond Rating:

The City has an "issuer bond rating" of AAA awarded by the rating firm of Standard & Poor's. An obligation rated "AAA" is the highest rating assigned by Standard & Poor's. This means that the City's capacity to meet its financial commitment on the debt obligation is extremely strong.

Budget:

A financial plan, including proposed expenditures and estimated revenues, for a period in the future.

Budget Document:

The official financial spending and resource plan submitted by the City Manager and adopted by the City Council explaining the approved budget to the public and City Council.

Budget Message:

A written explanation by the City Manager on the approved budget. The budget message explains principal budget and policy issues and presents an overview of the City Manager's budget recommendations.

Budget Overview:

This section provides an overview of the changes adopted in the budget. Additionally, the significant impacts of budgetary changes are outlined along with dollar amounts (Increase/Decrease).

CalPERS:

Public Employees Retirement System provided for Public Safety personnel by the State of California.

Capital Assets:

Assets of significant value and having a useful life of several years. Capital assets are also called fixed assets.

Capital Improvements:

Buildings, structures, or attachments to land such as sidewalks, trees, drives, tunnels, drains and sewers.

Capital Improvement Program (CIP):

A plan, over a period of five years, setting forth each capital project; the amount to be expended in each year; and the method of financing capital expenditures.

Capital Projects Fund:

In governmental accounting, this is a fund that accounts for financial resources to be used for the acquisition or construction of capital facilities. The total cost of a capital project is accumulated in a single expenditures account which accumulates until the project is completed, at which time the fund ceases to exist.

Glossary

Capital Outlay:

Expenditures which result in the acquisition of or additions to fixed assets. Examples include land, buildings, machinery and equipment, and construction projects.

CDBG (Community Development Block Grant):

Federal grant funds distributed from the U.S. Department of Housing and Urban Development (HUD). The City primarily uses these funds for housing rehabilitation, public improvements, and local social programs.

Carry Forward Projects:

Capital improvement projects approved in prior fiscal years which have been brought forward into the new fiscal year budget.

Central Services Fund:

The Central Services Fund is used to account for the cost of providing central mail, reprographic services and for the operating costs of routine and emergency communications for all City Departments.

California Joint Powers Insurance Authority (CJPIA):

This is a public-entity risk pool comprised of a cooperative group of governmental agencies joined together to finance the exposure of liability and workers' compensation risks. The City is self-insured for both liability and workers' compensation insurance. CJPIA provides coverage for liability claims in excess of \$50,000.

Citizens Options for Public Safety (COPS) Grant:

The City has included \$100,000 in the Police Grant Fund in anticipation of California legislative approval of the annual appropriation to counties and cities for public safety. The grants are distributed based on population. The funds are restricted to "front-line" law enforcement efforts and will be used to partially fund a deputy position.

Clean Ocean Fund:

This fund, created in January of 2003, accounts for activities associated with improving surface water quality and for complying with Federal and State mandated storm water/urban runoff discharge issues. The average residential fee of \$5.02 per month and \$43.90 per undeveloped acre per month are billed as part of the City's utility billing services.

Clean Ocean Improvement Reserve:

The Clean Ocean Improvement Reserve provides for capital improvements necessary to comply with the requirements of the State of California clean ocean water quality program.

Coastal Advisory Committee (CAC):

A City Council appointed committee to make recommendations on coastal zone policies and to serve as an advocate on coastal related issues.

Coastal Animal Services Authority (CASA):

The Joint Powers Agency (JPA) which provides animal control and shelter for the cities of San Clemente and Dana Point.

COBRA:

Congress passed the landmark Consolidated Omnibus Budget Reconciliation Act (COBRA) health benefit provisions in 1986. The law amends the Employee Retirement Income Security Act (ERISA), the Internal Revenue Code and the Public Health Service Act to provide continuation of group health coverage that otherwise would be terminated.

COLA:

Cost of Living Allowance.

Comprehensive Annual Financial Report (CAFR):

The official financial report of the City. It includes an audit opinion as well as basic financial statements and supporting schedules necessary to demonstrate compliance with finance-related legal and contractual provisions.

Constant Dollars:

A measure of the cost of goods or services with the effects of inflation removed.

Contingency:

A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.

Contingent Liabilities:

Items which may become liabilities of the City but are undetermined at a given date, such as pending lawsuits, unsettled disputed claims, unfilled purchase orders, and uncompleted contracts.

Contract Services:

Services provided to the City from the private sector or other public agencies.

Contributed Capital:

Resources which are externally restricted for the acquisition or construction of capital assets. This category includes, but is not limited to, capital grants, residual equity transfers in and contributions from developers.

Cost Allocation:

A fair and equitable methodology for identifying and distributing direct and indirect costs, from a service provider to the service consumer. In the City's case, the general fund is the service provider, while the external funds are the service consumer.

Debt Service:

Payment of interest and repayment of principal to holders of the City's debt instruments.

Glossary

Debt Service Fund:

A fund established to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

Decision Package:

A standardized format whereby departments may request budgetary consideration for new programs, positions, capital equipment, and reclassification.

Deficit:

The excess of liabilities over assets.

Department of Justice Grant (DOJ):

Grants approved as part of the 2009 Economic Stimulus package. The grants will assist in local efforts to prevent or reduce crime and violence.

Developer Fees and Permits:

Fees that are charged for specific Community Development services.

Developers Improvement Fund:

The Developers Improvement Fund is used to account for the proceeds of settlements from developers and the future costs of maintaining and/or improving the streets or other infrastructure in the related development tracts.

Electronic Document Management System (EDMS):

The City implemented a two-year project in 2000 to convert the City's current and future records from paper to electronic storage. The Electronic Document Management System (EDMS) provides a program that allows retrieval of stored documents by staff and the public. Within the Central Services Fund, funding is appropriated for the on-going conversion of documents to the system. Divisions are allocated EDMS charges through interdepartmental charges, one year in arrears, for the scanning of documents.

Encumbrance:

An amount of money committed for the payment of goods and services not yet received or paid for.

Enterprise Fund:

In governmental accounting, a fund that provides goods or services to the public for a fee that makes the entity self-supporting. It basically follows GAAP as does a commercial enterprise.

EPA Grant:

The Environmental Protection Agency (EPA) grant funding is dispersed by the EPA to the City via project-specific grants for the planning and implementation of urban runoff water quality improvement initiatives. Under terms of these grants, the City is required to provide matching funds for 45% of the project cost.

eSan Clemente:

The City's Information Technology Action Plan consists of several initiatives designed to expand communication with the residents of San Clemente and to expand on-line services.

Expenditures:

Where accounts are kept on the accrual or modified accrual basis of accounting, expenditures are recognized when goods are received or services rendered.

Facilities Maintenance Reserve:

The Facilities Maintenance Reserve provides a funding source for maintenance of City facilities. Facilities maintenance expenditures include costs such as flooring replacement, roof replacement, interior and exterior painting, HVAC replacement and parking lot seal coat/stripping for all City facilities, plus the compressor, speed drive and boiler for the City pool.

FEMA:

Federal Emergency Management Agency.

FHWA (Federal Highway Administration):

A governmental agency responsible for administration of Federal grant programs for streets and highways.

Fiduciary Funds:

Funds used to report assets held in a trustee or agency capacity for others.

Fiscal Year:

A 12-month period to which the annual operating budget applies and at the end of which the City determines its financial position and results of its operations. San Clemente's fiscal year runs from July 1 - June 30.

Five-Year Financial Forecast:

Estimates of future revenues and expenditures to help predict the future financial condition of the community. The Five Year Financial Forecast is included in the City's annual Long Term Financial Plan.

Fixed Assets:

Assets which are intended to be held or used for a long term, such as land, buildings, improvements other than buildings, machinery and equipment.

Fleet Maintenance Fund:

The Fleet Maintenance Fund is used to account for the operation, maintenance and replacement of City owned vehicles and equipment.

Fleet Replacement Reserve:

The Fleet Replacement Reserve accounts for funds set aside for replacement of Fleet vehicles and equipment.

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FLSA (Fair Labor Standards Act):

The Fair Labor Standards Act sets minimum wage, overtime pay, equal pay and Child Labor Standards for private and public sector employees. Enforcement of the FLSA is assigned to the Department of Labor, Wage and Hour Division.

Full Time Equivalent (FTE):

The amount of time a position has been budgeted for in terms of the amount of time a regular, full-time employee normally works in a year. For example, a full-time employee (1 FTE) is paid for 2,080 hours per year, while a .5 FTE would work 1,040 hours per year.

Fund:

An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves and equities.

Fund Accounting:

System used by nonprofit organizations, particularly governments. Since there is no profit motive, accountability is measured instead of profitability. The main purpose is stewardship of financial resources received and expended in compliance with legal requirements.

Fund Balance:

The excess of fund assets and resources over fund liabilities is defined as Fund Equity. A portion of Fund Equity may be reserved or designated; the remainder is available for appropriation, and is referred to as the Fund Balance.

Fund Equity:

The excess of fund assets and resources over fund liabilities. A portion of the equity of a governmental fund may be reserved or designated; the remainder is referred to as fund balance.

Gas Tax Fund:

The Gas Tax Fund is used to account for revenues and expenditures apportioned under the Streets and Highways Code of the State of California. Expenditures may be made for any street related purpose in the City's system of streets, County bikeways and pedestrian walkways.

General Employee:

Administrative and clerical support, maintenance workers, skilled trade and craft workers.

General Fund:

In governmental accounting, the fund used to account for all assets and liabilities of a nonprofit entity, except those particularly assigned for other purposes in another more specialized fund. It is the primary operating fund of the City of San Clemente.

General Government:

City Manager, City Council, City Clerk divisions, and Economic Development/Housing Divisions.

General Liability Self-Insurance Fund:

The General Liability Self-Insurance Fund is used to provide the City with liability and property insurance. Coverage is provided through the City's participation in a joint powers agreement through the CJPIA.

General Obligation Bonds:

Bonds for which the full faith and credit of the City is pledged for payment.

General Plan:

Document which incorporates the strategic vision of the community into guiding principals for land use, urban design, housing, mobility, economic development, public health and safety, environmental resources, utilities, recreation and historic and cultural resources.

Generally Accepted Accounting Principles (GAAP):

Uniform minimum standards for financial accounting and reporting. They govern the form and content of the basic financial statements of the City.

"Go Local" Transit Program:

Proposed trolley line linking Dana Point, San Juan Capistrano, and San Clemente. The line will coordinate resources between the three Cities and the Orange County Transportation Authority.

Golf Course Capital Improvement Reserve:

The Golf Course Capital Improvement Reserve provides for capital improvements to the existing golf course.

Golf Course Fund:

The Gold Course Fund is used to account for the operation, maintenance and replacement of assets associated with the City-owned 18-hole golf course.

Golf Depreciation Reserve:

The Golf Depreciation Reserve accounts for funds set aside for replacement or major repairs of Golf Fund equipment or facilities.

Government Accounting Standards Board (GASB):

An organization created to provide comparability and consistency between different government agencies. GASB issues statements regarding various accounting issues and provides guidelines on how accounting transactions should be recorded.

GASB Statement No. 34:

GASB 34 requires state and local governments to produce financial statements on an accrual basis, in much the same manner as private sector businesses. The objective is to enhance the understandability and usefulness of the financial reports of state and local governments to the public, legislative and oversight bodies, and investors and creditors.

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GASB 45:

GASB 45 requires the measurement and recognition criteria for other Post Employment Benefits (OPEB) for reporting purposes. The objective is to recognize the cost of benefits, provide information on related liabilities and provide information for assessing fiscal health for future periods.

Homeowners Exempt Subvention:

Supplemental homeowner's property tax used for public utilities.

HUD:

US Department of Housing and Urban Development.

Improvements:

Buildings, structures, or attachments to land such as sidewalks, trees, drives, tunnels, drains and sewers.

Information Technology Fund:

The Information Technology Fund is used to account for the costs associated with the City's centralized computer system and to distribute these costs to the departments using the system on a pro rata basis. Included are costs for hardware and software maintenance and development, computer training and staff support.

Interdepartmental/Interfund Transfers:

Flows of assets (such as cash or goods) without equivalent flows of assets in return and without a requirement for repayment.

Interest and Rentals:

Revenue derived from the use of property or money.

Interfund Payments:

Expenditures made to other City funds for services rendered.

Interfund Transfers:

Revenues earned for services provided to other City funds.

Intergovernmental Revenue:

Revenue received from other governmental agencies and municipalities, such as grants from the State or Federal government.

Intergovernmental Services:

Purchases from other governments of those specialized services typically performed by local governments.

Internal Service Fund:

Funds used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City.

Joint Regional Water Supply System (JRWSS):

A joint powers authority that owns, operates and maintains the water system infrastructure.

Lease-Purchase Agreements:

Contractual agreements which are termed "leases", but which in substance amount to purchase contracts.

Levy:

(Verb) To impose taxes, special assessments or service charges for the support of governmental activities.

(Noun) The total amount of taxes, special assessments or service charges imposed by Orange County levying property taxes.

Licenses and Permits:

Revenues earned by the issuance of licenses or permits levied in accordance with the benefits conferred by the license or permit.

Local Drainage Facilities Fund:

The Local Drainage Facilities Fund is used to account for drainage fees collected to defray the cost of designing and constructing local drainage facilities and the expenditures for those purposes.

Long-Term External Debt:

Debt borrowed from a source outside the City with a maturity of more than one year after the date of issuance.

Long-Term Financial Plan (LTFP):

A plan which identifies fiscal issues and opportunities, establishes fiscal policies and goals, examines fiscal trends, produces a financial forecast, and provides for feasible solutions.

Maintenance:

Expenditures made to keep an asset in proper condition or to keep an asset in working order to operate within its original capacity.

Major Fund:

Funds in which revenues, expenditures, assets or liabilities are at least 10% of corresponding totals for all governmental or enterprise funds, and at least 5% of the aggregate amount for all governmental and enterprise funds for the same item.

Managerial:

Department Heads, Division Managers and Major Program Leaders.

Measure M:

A local initiative that increased sales taxes by one-half percent approved by Orange County Voters in 1990, which provides funding for transportation improvements. The initiative expires in 2010.

Measure M GMA (Growth Management Area):

The Growth Management Area is one of the programs established by the Orange County Transportation Authority for the purpose of allocating Measure M grant funding. Under this

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program, the County is divided into eleven GMA's that compete for these funds. The cities of San Clemente, Dana Point, and San Juan Capistrano make up one of the GMA's.

Medical Insurance Fund:

The Medical Insurance Fund accounts for expenditures for medical benefits offered to all regular full-time employees.

Miscellaneous Grants Fund:

The Miscellaneous Grants Fund is used to account for federal grants received from the Department of Housing and Urban Development (HUD). The grants are to be used for the development of a viable community by providing decent housing, a suitable living environment and expanding economic opportunities, principally for persons of low and moderate income.

Modified Accrual Basis:

Under this accounting method, revenues are recognized when they become both measurable and available to finance expenditures of the current period. Expenditures for the most part are recognized when the related fund liability is incurred except for prepayments, accumulated employee leave and long-term debt. All governmental funds are accounted for using the modified accrual basis of accounting.

Negocio Debt Service Fund:

The Negocio Debt Service Fund is used to account for the accumulation of funds for the payment of interest and principal on Certificates of Participation (COP). Proceeds from the COP were used for the purchase of the building located at 910 Negocio, San Clemente. Debt service is financed by revenues generated from the lease of the building.

Net Working Capital:

Net Working Capital is a common accounting formula used for financial analysis. It is defined as current assets minus current liabilities. Usually simply called working capital.

NPDES (National Pollution Discharge Elimination System):

Permit system established by the U. S. Environmental Protection Agency to regulate discharge of treated sewage, storm water and urban runoff.

Object:

An expenditure classification which refers to the type of item purchased or the service obtained. Examples include personnel, supplies, and contract services.

OCTA:

Orange County Transit Authority.

OES:

Office of Emergency Services.

Operating Budget:

The operating budget is the primary means by which most of the financing of acquisition, spending and service delivery activities of a government are controlled. The use of annual operating budgets is required by law.

Operating Funds:

Funds which are utilized to account for the day-to-day activities of the fund. Examples of this type of fund would be Water Operating, Sewer Operating, Central Services and the General Fund.

Operating Transfer:

Routine or recurring transfer of assets between funds.

Other Charges:

Expenditures that do not fit in other categories, such as insurance premiums and claims, and service/social program expenditures.

Other (than pensions) Post Employment Benefits (OPEB):

Other Post Employment Benefits refer to benefits other than pensions paid by the employer for retired employees. This refers to retiree medical, dental, prescription drug, vision, life insurance, group legal and long-term care benefits.

Other Revenues:

Revenues from sources other than those specifically identified that are too immaterial in amount to justify the creation of new revenue account line items.

Overhead Charges:

General Fund Overhead (Cost Allocation Program) charges are the recapturing of the cost of services provided to the other funds from the General Fund. These costs would include Personnel, Finance, Payroll, Accounts Payable, Accounts Receivable, City Clerk, and general administration, utilities, maintenance, etc.

Parks Acquisition and Development Fund:

The Parks Acquisition and Development Fund is used to account for the revenues received from developer fees and the expenditures for the acquisition, construction, improvement or renovation of City owned parks.

Performance Measure:

Represents the objectives of each City department along with a target date for achieving the objective.

Performance Results:

A summary of major accomplishments and objectives that were met during the fiscal year.

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Personnel:

Salaries paid to City employees. Included are items such as regular full time, regular part time, premium overtime and special duty pay.

Personnel Benefits:

Those benefits paid by the City as conditions of employment. Examples include insurance and retirement benefits.

Police Grants Fund:

The Police Grants Fund is used to account for revenues and expenditures relating to police grants.

Professional:

Technical experts, analysts, professional engineers and planners.

Program:

Organizational units directed to attain specific purposes or objectives.

Projected Surplus/Deficit:

The projected surplus/deficit is the net of forecasted receipts and forecasted disbursements. A surplus is the result of receipts exceeding disbursements, and a deficit is the result of disbursements exceeding receipts.

Proposition 1B - Transportation Bond Program:

The Highway Safety, Traffic Reduction, Air Quality, and Port Security Bond Act approved by the voters in 2006. The bill authorizes grants for the purpose of improving highway safety, traffic reduction, air quality, and port security.

Proposition 13:

Limits the local property tax rate to a maximum of 1% of a property's assessed market value, rolled back assessments to 1975 values, and unless a property was sold, capped the increase in assessed values at 2%. New taxes, such as a parcel tax, must be approved by two-thirds of local voters.

Proposition 42:

Transportation Funding Plan that requires, effective July 1, 2008, existing revenues resulting from state sales and use taxes be used for public transit and mass transportation; city and county street and road repairs and improvements; and state highway improvements. Imposes the requirement for a two-thirds of the Legislature to suspend or modify the percentage allocation of the revenues.

Proposition 50:

Proposition 50, the Water Security, Clean Drinking Water, Coastal and Beach Protection Act was approved by the voters in 2002. The bill authorizes grants and loans for the purpose of protecting drinking water from intentional contamination.

Proposition 57:

Proposition 57, the Governor's Economic Recovery Bond bill, was approved by the voters in March 2004. This bill authorized the State to sell \$15 billion of deficit financing bonds to put the budget back in balance. Proposition 57 includes a proposed "triple flip" which essentially swaps one-quarter percent of the local sales tax for an equal amount of "in-lieu" sales tax.

Proposition 58:

Passed in March 2004, this proposition changed the State Constitution and mandates the passage of a balanced budget. If the Legislature and Governor do not pass a balanced budget by July 1, the appropriation level from the previous year's budget will remain in effect. Constitutional changes were enacted upon which set up a special reserve account that would reach \$8 billion or 5% of the General Fund. This legislation also restricts the use of certain types of borrowing to cover state deficits.

Proposition 218:

A statewide initiative passed by the voters of California on November 5, 1996. The initiative provided voters with the right to vote on new taxes. The passage of Proposition 218 also eliminated the City's Lighting & Landscape assessment district because assessments considered "general benefits" such as beach maintenance could not be assessed to property owners.

Public Facilities Construction Fund:

The Public Facilities Construction Fund is used to account for developer fees collected at the time a building permit is issued to provide for future public facilities necessitated by new development and expenditures for construction of beach parking facilities, public safety buildings or equipment and public facilities.

Purpose Statement:

This provides a general description of the primary purpose of a department or division.

Quimby Act:

The Quimby Act was first established in 1965 by the California legislature. It provides provisions in the Subdivision Map Act for the dedication of fees and/or parkland. California State law requires developers to dedicate fees or land for public parks at a ratio of 5 acres per 1,000 residents in the new development.

RCFPP:

See Regional Circulation Financing and Phasing Program.

RDA:

Redevelopment Agency.

Redevelopment:

The planning, development, clearance, reconstruction, or rehabilitation, or any combination of these, of all or part of a survey area, and the provision of such residential, commercial, industrial, public, or other structures or spaces as may be appropriate or necessary in the interest of the general welfare,

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including recreational and other facilities incidental or appurtenant to them.

Redevelopment Agency Capital Projects Fund:

The Redevelopment Agency Capital Projects Fund is used to account for the proceeds of notes, advances and other forms of indebtedness, and the expenditure of these funds for improvement, reconstruction and redevelopment projects within the specified boundaries of the San Clemente Redevelopment Agency.

Redevelopment Agency Debt Service Fund:

The Redevelopment Agency Debt Service Fund is used to account for the accumulation of funds for the payment of interest and principal on advances from the City of San Clemente and other long-term debt. Debt service is financed through property tax revenues.

Redevelopment Agency Low and Moderate Income Housing Fund:

The Redevelopment Agency Low and Moderate Income Housing Fund is used to account for the 20% set aside property tax increment revenues and the associated expenditures to be used for increasing or improving low and moderate income housing, as required by Section 33334.2 of the Health and Safety Code.

Regional Circulation Financing and Phasing Program (RCFPP) Fund:

The Regional Circulation Financing and Phasing Program Fund is used to account for the revenues received from developer traffic impact fees and the expenditures for roadway improvements to accommodate new development.

Reserve:

An account used to indicate that a portion of fund equity is legally restricted for a specific purpose.

Reserve Fund:

The Reserve Fund is used to account for funds set aside for capital equipment replacement, facilities maintenance and accrued employee benefits for retired, terminated or former employees funded from the General Fund.

Resources:

Total dollars available for appropriations including estimated revenues, fund transfers and beginning fund balances.

Retained Vehicle:

A vehicle in the City's fleet that is still in operation, but is held past the scheduled date of replacement. The Retained vehicles do not have monies set aside for replacement.

Revenue Bonds:

Bonds issued pledging future revenues, usually water or sewer charges to cover debt payments.

Safety/Quiet Zone:

A designated section or railroad including one or more consecutive public grade crossings in which trains are prohibited from sounding their horns.

SCADA:

Supervisory Control and Data Acquisition System.

SCCEA:

San Clemente City Employee Association represents the City union employees.

Service Charges:

Charges for specific services rendered.

Service Description:

A description of the services or functions provided by each department or division.

Sewer Connection Fee Reserve:

The Sewer Connection Fee Reserve is used to construct new facilities required to collect, transport and treat the additional sewage generated by new development.

Sewer Depreciation Reserve:

The Sewer Depreciation Reserve accounts for funds set aside for replacement or major repairs of Sewer Fund equipment or sewer system infrastructure.

Sewer Fund:

The Sewer Fund is used to account for the activities associated with the collection and treatment of wastewater by the City.

Solid Waste Management Fund:

The Solid Waste Management Fund is used to account for the activities associated with the collection, recycling, and disposal of residential and commercial solid waste within the City.

SONGS:

San Onofre Nuclear Generating Station.

South Coast Air Quality Management District (AQMD):

AQMD is the air pollution control agency for all of Orange County and the urban portions of Los Angeles, Riverside and San Bernardino counties.

South Orange County Wastewater Authority (SOCWA):

Created on July 1, 2001 as a Joint Powers Authority with no taxing authority to plan for, acquire, construct, maintain, repair, manage, operate and control facilities for the collection, transmission, treatment and disposal of wastewater, the reclamation and use of wastewater for beneficial purposes, and the production, transmission, storage and distribution of non-domestic water.

Special Assessment Bonds:

Bonds payable from the proceeds of special assessments.

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Special Revenue Fund:

In governmental accounting, fund used to account for the proceeds of special revenue sources (other than special assessments, expendable trusts, or for major capital projects) that are legally restricted to expenditure for specified purposes.

State Revolving Fund (SRF):

State program provides low-cost financing to public agencies for a wide variety of infrastructure projects.

Storm Drain Depreciation Reserve:

The Storm Drain Depreciation Reserve accounts for funds set aside for replacement or major repairs of the Storm Drain Utility Fund equipment or storm drain system infrastructure.

Storm Drain Utility Fund:

The Storm Drain Utility Fund is used to account for the activities associated with the operation and maintenance of the City's storm water collection system.

Strategic Priorities:

The key issues facing the City which are prioritized annually by the City Council. These priorities are then utilized to develop workplans within the adopted budget prepared by City staff.

Street Improvement Fund:

The Street Improvement Fund is used to account for revenues and expenditures related to the rehabilitation of City streets.

Subsidence Claims:

Claims pending against the City's General Liability Self-insurance Fund for land movement.

Subventions:

Revenues collected by the State which are allocated to the City on a formula basis. For example, motor vehicle and gasoline taxes.

Supervisory:

Division and major program supervisors.

Supplemental Appropriation:

An appropriation approved by the Council after the initial budget is adopted.

Supplies:

An expenditure classification for articles and commodities purchased for consumption or resale. Examples include office and operating supplies, fuel, power, water, gas, inventory or resale items and small tools and equipment.

Sustainability Action Plan:

A plan to facilitate a coordinated approach from implementing sustainable practices and technologies.

Sustainability Reserve:

A \$10 million General Fund reserve to provide for economic and financial stability. The reserve may only be used by formal action of City Council.

Sworn:

Full-time Lifeguard and safety personnel. Fire & Police personnel are included within Police & Fire contracts with the County of Orange.

Taxes:

Compulsory charges levied by the City, County & State for the purpose of financing services performed for the common benefit.

TEA (Transportation Enhancement Activities):

A federal grant funding distributed to cities for transportation enhancements.

Transportation Bond Program:

Proposition 1B provides that a percentage of proceeds of State bonds be used to fund the mobility, safety, and air quality improvements of Street and highway maintenance, rehabilitation, reconstruction, or storm damage repair conducted by cities.

Triple Flip:

The "triple flip" swaps one-quarter of the City's local sales taxes to secure \$15 billion in deficit financing bonds approved through the passage of Proposition 57 (flip #1). The State intends to replace this revenue with Educational Revenue Augmentation Fund (ERAF) property tax money that was taken from cities and counties in the early '90's (flip #2). Using ERAF money to backfill the sales tax taken from cities will increase the States obligation to fund schools from *other* general fund resources (flip #3). Another impact of the triple flip upon the City will be cash flow. Sales tax, which is received monthly, will be reduced by 25% and will be "backfilled" with property tax, which will be received bi-annually in January and May.

Urban Runoff Management Plan (URMP):

A plan to identify and implement programs that will reduce or eliminate polluted discharges and improve local water quality. The plan consists of three main components; structural treatment projects, dry weather monitoring/illegal discharge detection and elimination and public education. The URMP is managed through the Clean Ocean Fund.

Vehicle License Fees (VLF):

An annual fee on the ownership of a registered vehicle in California paid to the Department of Motor Vehicles (DMV). The state retains authority over both the amount of revenues that are collected and the method of their distribution to local governments and the Legislature holds the authority to alter the level of VLF revenues.

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Water Acreage Fee Reserve:

The Water Acreage Fee Reserve is used to account for fees assessed to developers on all parcels of land developed and connected to the City's water system. Expenditures from this fund are made to plan, design, inspect and construct new water system infrastructure and equipment.

Water Depreciation Reserve:

The Water Depreciation Reserve accounts for funds set aside for replacement or major repairs of Water Fund equipment or water system infrastructure.

Water Fund:

The Water Fund is used to account for the activities associated with the purchase, treatment, distribution and transmission of water by the City and its users.

Workers' Compensation Fund:

The Workers' Compensation Fund accounts for the cost to provide Workers' Compensation insurance coverage to all City employees in compliance with State of California requirements.

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Fee Schedule

All user fees are reviewed and adjusted annually as a part of the budget process by each City department. The basis for adjustment will be the cost of providing services, inflationary impacts or other budgetary factors as appropriate. User fees will be established to recover the full cost of services provided, except when the City Council determines that a subsidy from the General Fund is in the public interest. Some fees are set by the State of California and cannot be changed unless amended by the State. Other fees can not be changed unless a majority of the property owners approved the change by a simple majority.

	Ordinance, Resolution or Municipal Code	Last Adjusted	Last Reviewed	2011 Fee
Administrative Citation				
1st Violation	1193	1997	fee set by	\$100.00
2nd Violation	1193	1997	Ca.Gov.Code	\$200.00
Additional Violations	1193	1997	Section 25132	\$500.00
Alarm Fees				
3rd False Alarm in FY	10-032	2010	2010	\$85.00
Additional Violations	10-032	2010	2010	\$85.00
System Permit per year	04-104	2004	2010	\$40.00
Monitoring Service & Permit per Year	04-104	2004	2010	\$240.00
Ambulance Service Charges				
BLS - Resident	08-082	2008	2010	471.75*
BLS - Non-Resident	08-082	2008	2010	671.75*
ALS - Resident	08-082	2008	2010	827.50*
ALS - Non-Resident	08-082	2008	2010	1,027.50*
*plus supplies and mileage				
mileage (per mile or fraction thereof)	08-082	2008	2010	\$15.50/mi
Residential subscription - per year	08-082	2008	2010	\$40.00
Business subscription - per year	08-082	2008	2010	\$170.00
Backflow Testing Admin Fee				
per occurrence	10-048	2010	2010	\$95.00
Beach Parking Impact Fee				
per Residential Dwelling Unit	15.52.010	2010	2010	\$1,063.11
Building Permits				
Fees based on estimated construction valuation. Valuation adjusted annually based on changes in the Construction Cost Index from Engineering News Record.	08-080	2010	2010	
Building Plan Check Fees				
65% of the Building Permit Fee	08-080	2010	2010	

	Ordinance, Resolution or Municipal Code	Last Adjusted	Last Reviewed	2011 Fee
Business License				
Varying application fee and taxes based on a flat rate or percentage of gross receipts depending on business.	1055	1991	2010	
Civic Center Const Fund Fee				
per Residential Dwelling Unit	15.52.010	2010	2010	\$462.11
Commercial Filming Charge				
Processing fee	1144	1994	2010	\$10.00
Processing plus Yearly Fee- Still	1144	1994	2010	\$50-\$95
Processing plus Daily Fee- Motion	1144	1994	2010	\$50.00
Application Fee	1144	1994	2010	\$50.00
Still Photography - Daily Location Fee	1144	1994	2010	\$100.00
Motion Photography - Daily Location	1144	1994	2010	\$200.00
Construction Inspection Fees				
Based on estimated cost of improvements				
First \$25,000	652	2008	2010	3.50%
Next \$75,000	652	2008	2010	3.00%
Any Cost over \$100,000	652	2008	2010	2.50%
Documents, Instruments, Reports				
Parcel Maps - four lots or less	08-081	2010	2010	\$689.00
Small Tract Maps - thirty lost or less	08-081	2010	2010	\$1,473.00
Large Tract Maps - thirty-one lots or more	08-081	2010	2010	\$3,435.00
Residential development	08-081	2010	2010	\$101.00
Commercial, Industrial, Multi-Residential	08-081	2010	2010	\$297.00
Plans, maps & oversized sheets	08-081	2008	2010	\$2.55/sheet
sheets up to 8.5" X 14"	08-081	2008	2010	\$0.62/sheet
Photo copy fees - additional pages	08-081	2008	2010	\$0.20/page
Oversize Reproduction Fee	08-081	2008	2010	\$4.00 plus \$0.35/page
City Budget				\$30.00
DVD Recordings, each	08-081	2008	2010	\$5.00
Tape Recordings, each	08-081	2008	2010	\$10.00
Electrical Permits				
Electrical Permit Issuance Fee	08-080	2010	2010	\$35.00
Single Family Dwelling estimate	08-080	2010	2010	\$558.00
Actual fees based on square footage Additional items charged issuance fee, meter, sub-panels, 220V outlets, exterior lights, motors				

	Ordinance, Resolution or Municipal Code	Last Adjusted	Last Reviewed	2011 Fee
Encroachment Permits				
Street Encroachment Permits - Excavations, Fills and Obstructions				
Sidewalk - First 50 sq ft	08-081	2010	2010	\$226.00
Each Additional 50 sq ft on the same lot	08-081	2010	2010	\$25.00
Curb/Gutter - First 60 linear feet	08-081	2010	2010	\$251.00
Each additional 60 linear feet	08-081	2010	2010	\$25.00
Driveway Approach	08-081	2010	2010	\$251.00
Combo - more than 1 sidewalk, curb/gutter drivev	08-081	2010	2010	\$226.00
Each additional 10 lf of construction after the first 10 lf on the same lot	08-081	2010	2010	\$25.00
Curb Core Only	08-081	2010	2010	\$121.00
Sewer/Water lateral excavation - First trench	08-081	2010	2010	\$427.00
Each additional trench	08-081	2010	2010	\$156.00
Other Street Excavation - First 20 sq ft	08-081	2010	2010	\$272.00
Each additional 20 sq ft	08-081	2010	2010	\$25.00
Encroachment Permit for Displaced Sidewalk Inspection when property owner complies with City "Notice to Repair" or voluntary repairs.	08-081	2010	2010	No Fee
*Note: A \$500.00 Minimum cash deposit or other amount determined by the City Engineer for bonding purposes is required. For larger projects, the City Engineer may determine that project performance bonds and labor and material bonds are required in the amount of 100% of the approved construction cost estimate (Resolution No. 01-024)				
Administrative Encroachment Permits				
Private Improvements - walls, steps, awnings	08-081	2010	2010	\$372.00
Appeal to City Council	08-081	2010	2010	\$201.00
Dumpster - Application with dumpster fee	08-081	2010	2010	\$60.00
Environmental Impact Reports				
Initial deposit will be collected depending upon the size of the project - Actual Cost	08-081	2008	2010	
Golf Fees				
Residents with Resident Discount Card:				
M-F	08-003	2008	2008	\$18.00
M-F, Twilight	08-003	2008	2008	\$15.00
Senior, M-F	08-003	2008	2008	\$17.00
Senior, M-F, Twilight	08-003	2008	2008	\$13.00
Sa/Su/Holidays	08-003	2008	2008	\$25.00
Sa/Su/Holidays, Twilight	08-003	2008	2008	\$19.00
Non Residents:				
M-F	08-003	2008	2008	\$33.00
M-F, Twilight	08-003	2008	2008	\$25.00
Senior, M-F	08-003	2008	2008	\$28.00
Senior, M-F, Twilight	08-003	2008	2008	\$21.00
Sa/Su/Holidays	08-003	2008	2008	\$41.00
Sa/Su/Holidays, Twilight	08-003	2008	2008	\$31.00
Juniors with Card				
1/2 Price of accompanying adult	08-003	2008	2008	
Twilight	08-003	2008	2008	\$8.00
Resident Discount Card per year	08-003	2009	2009	\$50.00
Resident Private Cart Registration Fee/yr	08-003	2010	2010	\$325.00

	Ordinance, Resolution or Municipal Code	Last Adjusted	Last Reviewed	2011 Fee
Grading Permits				
Volume of earth to be moved:				
Less than 50 c.y.	08-081	2010	2010	\$327.00/lot
50-1,000 c.y.	08-081	2010	2010	\$578.00 \$578.00 for first 1000 c.y
1,001-10,000 c.y.	08-081	2010	2010	\$57.00 for each additional 1,000 c.y. \$1,094.00 first 10,000 c.y
10,001-100,000 c.y.	08-081	2010	2010	\$453.00 for each additional 10,000 c.y.
More that 100,000 c.y.	08-081	2010	2010	\$5,177.00 first 100,000 c.y. \$454.00 for each additional 10,000 c.y.
Home Occupation Permits				
Business License for business operated from a residential home, not commercial location	1055	1991	2010	\$35.00
Hydrant Meter Fees				
Meter Fees				
Initial Deposit on Meter	1282	2003	2010	\$825.00
Set-up Fee	10-048	2010	2010	\$125.00
Rental Fee per Day	1282	2003	2010	\$3.00
Meter Water Sales				
Actual usage per unit, billed monthly	1511	2010	2010	\$2.83
Improvement Plan Check Fee				
Actual Cost, Initial minimum deposit of \$5,000.00 is required.	08-081	2010	2010	
Junior Lifeguard Sessions				
Residents per Session	08-019	2008	2008	\$135.00
Non-Residents per Session	08-019	2008	2008	\$150.00
Mechanical Permits				
Issuance Fee	08-080	2008	2010	\$35.00
Additional Fees for each individual fixture as outlined in the Building Divisions Mechanical Fee Schedule				
Estimated Fee for Single Family Dwelling	08-080	2008	2010	\$209.00

	Ordinance, Resolution or Municipal Code	Last Adjusted	Last Reviewed	2011 Fee
Miscellaneous Charges for Police Services				
Duplicating Charges - First page	08-081	2008	2008	\$2.00
Duplicating Charges - additional pages	08-081	2008	2008	\$0.20/page
Fingerprint services - 2 duplicate cards	00-53	2000	2010	\$10.00
Visa Letter Service	00-53	2000	2010	\$25.00
Non-Sufficient Funds Check Fee				
per occurrence	10-048	2010	2010	\$20.00
Parks and Recreation Fees				
Facility Rental - Community Center - M-TH & Sunday				
Auditorium (4000 sq ft)	09-059	2009	2009	\$300.00/hr
Ole Hanson Fireside Room & Kitchen (1200 sq ft)	09-059	2009	2009	\$100.00/hr
Kitchen (based on availability)	09-059	2009	2009	\$150.00
Multi-Purpose Room (900 sq ft)	09-059	2009	2009	\$75.00/hr
Lower Multi-Purpose (900 sq ft - Dance)	09-059	2009	2009	\$75.00/hr
Grounds	09-059	2009	2009	\$50.00/hr
Facility Rental - Community Center -Friday & Saturday				
Auditorium (4000 sq ft)-2 Hour min	09-059	2009	2009	\$300.00/hr
Ole Hanson Fireside Room & Kitchen (1200 sq ft)	09-059	2009	2009	\$150.00/hr
Multi-Purpose Room (900 sq ft)	09-059	2009	2009	\$100.00/hr
Lower Multi-Purpose (900 sq ft - Dance)	09-059	2009	2009	\$100.00/hr
Grounds	09-059	2009	2009	\$50.00/hr
Facility Rental - Senior Center - No food or drinks permitted				
Multi-Purpose Room #1 & #2 (1,500 sq ft)	09-059	2009	2009	\$100.00/hr
Craft Room (460 sq ft)	09-059	2009	2009	\$50.00/hr
Facility Rental - Beach Club				
Ocean View Terrace - Mon-Thurs	09-059	2009	2009	\$250.00/Hour
Multi-Purpose - Monday-Thurs	09-059	2009	2009	\$75.00/hour
Kitchen - Mon-Thurs	09-059	2009	2009	\$100.00
Grounds - Monday-Thurs	09-059	2009	2009	\$50.00/hour
Entire Facility - Friday -9 hours	09-059	2009	2009	\$4,000.00
Entire Facility - Saturday - 9 hours	09-059	2009	2009	\$4,500.00
Entire Facility - Sunday - 9 hours	09-059	2009	2009	\$3,000.00
Facility Rental - Pool				
Lap & Teaching Pool - Resident	09-059	2009	2009	\$75.00/hour
Lap & Teaching Pool - Non-Resident	09-059	2009	2009	\$95.00/Hour
Lap Pool Lane-Resident	09-059	2009	2009	\$15.00/hour
Lap Pool Lane-Non-Resident	09-059	2009	2009	\$25.00/hour
Pool Fees				
Pool Use per visit-Resident	09-059	2009	2009	\$4.00
Pool Use per visit-Non-Resident	09-059	2009	2009	\$5.00
Pool Use - 30 visit pass-Resident	09-059	2009	2009	\$55.00
Pool Use - 30 visit pass-Non-Resident	09-059	2009	2009	\$70.00
Pool Use - 30 visit pass-Resident Youth or Senior	09-059	2009	2009	\$40.00
Pool Use - Resident Annual Pass	09-059	2009	2009	\$200.00
Pool Use - Non-Resident Annual Pass	09-059	2009	2009	\$250.00
Pool Use - Senior Resident Annual Pass	09-059	2009	2009	\$150.00

	Ordinance, Resolution or Municipal Code	Last Adjusted	Last Reviewed	2011 Fee
Park Fee				
In-fill Development per dwelling unit	16.36.070	1975	1975	\$400.00
New Development - 0-6.5 acres	16.36.070	1975	1975	\$6,823.00
New Development - 6.6-15.5 acres	16.36.070	1975	1975	\$5,180.00
New Development - 15.6-25.5 acres	16.36.070	1975	1975	\$5,927.00
New Development - 25.6 acres and up	16.36.070	1975	1975	\$5,080.00
Parking Fees				
Parking Meters				
per 10 minutes	10-049	2010	2010	\$0.25
per hour	10-049	2010	2010	\$1.50
Parking Permits				
Residents, 12 Consecutive Months	97-21	1997	2010	\$50.00
Non-Residents, 12 Consecutive Months	10-049	2010	2010	\$100.00
Lobeiro & Montalvo resident pass, cal. Yr	97-21	1997	1997	\$10.00
Parking Violations				
Standard	1485	2009	2009	\$45.00-\$60.00
Handicap Violation	1485	2009	fee set by State	\$330.00
Planning Fees				
Plan Check Fees				
Commercial	08-081	2008	2008	\$410.00
Residential (1 unit)	08-081	2008	2008	\$100.00
Residential (2-4 units)	08-081	2008	2008	\$100.00 first \$25.00 for each additional
Simple, Over the Counter (pool, spa, deck)	08-081	2008	2008	\$50.00
Covenants, Conditions, & Restrictions Review				
	08-081	2010	2010	\$3,000.00 deposit
Field Check - Planning				
per hour-2 hour min.	08-081	2008	2008	\$50.00
In-Lieu Affordable Housing Fee				
Either the annual analysis of costs or 1% of the building permit value, whichever is greater.	1034	2010	2010	
Interpretation of Planning/ Zoning Decision - Written				
	08-081	2010	2010	\$1,152.44
Planning Research Charge				
per hour	08-081	2008	2008	\$50.00
Sound Amplification Permit				
	08-081	2008	2008	\$20.00
Plumbing Permits				
Issuance Fee	08-080	2010	2010	\$35.00
Additional fees calculated on a per fixture basis, estimated fee for Single Family Dwelling	08-080	2010	2010	\$698.00

	Ordinance, Resolution or Municipal Code	Last Adjusted	Last Reviewed	2011 Fee
Public Safety Const Fee				
Each Residential Unit	15.52.010	2010	2010	\$1,342.39
Per 1,000 sq. feet for each commercial unit	15.52.010	2010	2010	\$334.53
Sewer Service Charges				
Changes in Modification of Connection Fee				
per gallon	1186	1997	2010	\$8.50
Sewer Base Fee				
Monthly Fixed fee by Meter Size				
5/8", 3/4" & 1"	1512	2010	2010	\$19.62
1 1/2"	1512	2010	2010	\$64.76
2"	1512	2010	2010	\$103.95
2 1/2"	1512	2010	2010	\$215.76
3"	1512	2010	2010	\$215.76
4"	1512	2010	2010	\$333.44
5"	1512	2010	2010	\$493.30
6"	1512	2010	2010	\$653.15
Sewer Commodity Fee				
Single Family, multi-family, mobile home per unit	1512	2010	2010	\$1.20
Religious Establishment per unit	1512	2010	2010	\$1.63
School per unit	1512	2010	2010	\$1.63
Low Strength Commercial per unit	1512	2010	2010	\$1.63
Medium Strength Commercial per unit	1512	2010	2010	\$2.13
Commercial/Residential	1512	2010	2010	\$2.16
Medium/High Strength Commercial per unit	1512	2010	2010	\$3.77
High Strength Commercial per unit	1512	2010	2010	\$5.25
Sewer Connection Fee				
Fee Area A - per dwelling unit	874	2010	2010	\$12,780.00
Fee Area B - per dwelling unit	874	2010	2010	\$16,652.00
Commercial and Industrial per acre	874	2010	2010	\$51,194.00
Fee Area A :Hotel, Motel, Mobile Homes				
per dwelling unit	874	2010	2010	\$12,780.00
each subsequent unit	874	2010	2010	\$10,858.00
Fee Area B: Hotel, Motel, Mobile Homes				
per dwelling unit	874	2010	2010	\$16,652.00
each subsequent unit	874	2010	2010	\$10,009.00
Single Family Residential Plan Check Fee				
Geotechnical Review	08-081	2008	2010	\$1,500.00
Grading Review	08-081	2008	2010	\$1,390.00
Retaining Walls	08-081	2008	2010	\$960.00
Shoring	08-081	2008	2010	\$480.00
Each additional plan check beyond three	08-081	2008	2010	\$265.00

	Ordinance, Resolution or Municipal Code	Last Adjusted	Last Reviewed	2011 Fee
Special Beach Events Fee				
Lifeguard Assistance - 1st Day	93-010	1993	1993	\$400.00
2nd Day	93-010	1993	1993	\$250.00
each additional day	93-010	1993	1993	\$150.00
Without Lifeguard Assistance -For Profit				
1st Day	93-010	1993	1993	\$150.00
each additional day	93-010	1993	1993	\$100.00
Without Lifeguard Assistance - Non-Profit				
1st Day	93-010	1993	1993	\$30.00
each additional day	93-010	1993	1993	\$10.00
Storm Drain Service Charges				
Single Family Homes month per unit	1120	1993	1993	\$2.96
Multi-Family Homes month per unit	1120	1993	1993	\$2.37
Non-residential Properties / month per acre or fraction thereof	1120	1993	1993	\$29.60
Vacant lots < 2 acres /month per parcel	1120	1993	1993	\$1.48
	1120	1993	1993	\$1.48 + 0.296 per additional prorated acre
Vacant Lots > 2 acres / month per parcel				
Traffic Model Fee				
				\$250.00 + \$25.00 per unit
Residential (maximum \$4,000.00)	89-34	1989	1989	
Non-Residential (maximum \$5,250.00)	89-34	1989	1989	\$250.00 + 0.05/sq. ft.
Traffic Review Fee				
Actual cost of the service	08-081	2008	2010	
Transportation Permits				
Single Trip Fee	08-081	2008	2010	\$16.00
Annual Trip Fee	08-081	2008	2010	\$90.00
Urban Runoff Management Fee				
Public Streets:				
Single Family Homes/ month per unit	1273	2007	2007	\$5.02
Multi-family Homes/ month per unit	1273	2007	2007	\$4.01
Non-residential /month per acre or fraction	1273	2007	2007	\$50.20
Over 2 acre Undeveloped or Graded	1273	2007	2007	\$2.51 + 0.50 per acre
Private Streets				
Single Family Homes/ month per unit	1273	2007	2007	\$4.39
Multi-family Homes/ month per unit	1273	2007	2007	\$3.51
Non-residential /month per acre or fraction	1273	2007	2007	\$43.90
Over 2 acre Undeveloped or Graded	1273	2007	2007	\$2.20 + 0.44 per acre

	Ordinance, Resolution or Municipal Code	Last Adjusted	Last Reviewed	2011 Fee
Water Service Charges				
Fixed Water Service Charge				
Monthly Fixed Charge by Meter Size:				
5/8", 3/4" and 1"	1511	2010	2010	\$10.92
1 1/2"	1511	2010	2010	\$24.54
2"	1511	2010	2010	\$36.66
2 1/2"	1511	2010	2010	\$59.72
3"	1511	2010	2010	\$71.25
4"	1511	2010	2010	\$107.65
5"	1511	2010	2010	\$177.16
6"	1511	2010	2010	\$206.56
Irrigation				
Potable				
Tier 1 - Winter (0-0.0714 units per 100 sq.ft. of irrigated land). -Summer (0-0.143 units per 100 sq.ft. of irrigated land).	1511	2010	2010	\$2.13
Tier 2 - Winter (0.0715-0.143 units per 100 sq.ft. of irrigated land). -Summer (0.144-0.357 units per 100 sq.ft. of irrigated land).	1511	2010	2010	\$3.19
Tier 3 - Winter (over 0.143 units per 100 sq.ft. of irrigated land). -Summer(over 0.357 units per 100 sq.ft. of irrigated land).	1511	2010	2010	\$7.42
Non-Potable				
per unit	1511	2010	2010	\$2.55
Large Lot Classification Application Fee				
per application	10-048	2010	2010	\$35.00
Metered Water Sales				
Price is per Unit				
Single-Family 0-7000 sq. ft.				
Tier 1 - Winter (0-9 units per month) -Summer(0-13 units per month)	1511	2010	2010	\$2.13
Tier 2 - Winter (10-15 units per month) -Summer (14-21 units per month)	1511	2010	2010	\$3.19
Tier 3 - Winter (16+ units per months) -Summer (22+ units per month)	1511	2010	2010	\$7.42
Single-Family >7,000 sq. ft.				
Tier 1 - Winter (0-11 units per month) -Summer(0-17 units per month)	1511	2010	2010	\$2.13
Tier 2 - Winter (12-17 units per month) -Summer (18-31 units per month)	1511	2010	2010	\$3.19
Tier 3 - Winter (18+ units per months) -Summer (32+ units per month)	1511	2010	2010	\$7.42

	Ordinance, Resolution or Municipal Code	Last Adjusted	Last Reviewed	2011 Fee
Water Service Charges Cont.				
Multi-Family Residential per dwelling				
Master - Metered (Per each dwelling unit)				
Tier 1 - Winter (0-6 units per month)				
-Summer(0-6 units per month)	1511	2010	2010	\$2.13
Tier 2 - Winter (7-9 units per month)				
-Summer (7-10 units per month)	1511	2010	2010	\$3.19
Tier 3 - Winter (10+ units per months)				
-Summer (11+ units per month)	1511	2010	2010	\$7.42
Individual - Metered				
Tier 1 - Winter (0-6 units per month)				
-Summer(0-6 units per month)	1511	2010	2010	\$2.13
Tier 2 - Winter (7-9 units per month)				
-Summer (7-11 units per month)	1511	2010	2010	\$3.19
Tier 3 - Winter (10+ units per months)				
-Summer (12+ units per month)	1511	2010	2010	\$7.42
Commercial				
Per unit	1511	2010	2010	\$2.83
Meter Installation Fee				
1" Meter	10-048	2010	2010	\$185.00*
1.5" Meter	10-048	2010	2010	\$265.00*
2" Meter	10-048	2010	2010	\$265.00*
*plus parts and materials				
Meter Service Installation				
1" Meter	10-048	2010	2010	\$2,400.00
1.5" Meter	10-048	2010	2010	\$2,400.00
2" Meter	10-048	2010	2010	\$2,400.00
Water Acreage Fee				
Existing developed areas per acre	87-078	1987	1987	\$2,388.00
Residential, undeveloped, per dwelling unit	87-078	1987	1987	\$3,156.00
Commercial/Industrial, undeveloped, /acre	87-078	1987	1987	\$10,500.00
Water Posting Fee				
Each Posting	1219	1999	1999	\$25.00
Water Service Upgrade				
1" Meter	10-048	2010	2010	\$1,860.00
1.5" Meter	10-048	2010	2010	\$1,860.00
2" Meter	10-048	2010	2010	\$1,860.00
Water Turn-on/Reconnection Fee				
First Occurrence	10-048	2010	2010	\$55.00
Second Occurrence	10-048	2010	2010	\$80.00
Three or more occurrences	10-048	2010	2010	\$110.00 + \$120.00 deposit

