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Mayor

Jim Evert
Mayor Pro Tempore

Bob Baker
Councilmember

Tim Brown
Councilmember

Jim Dahl
Councilmember

George Scarborough
City Manager

Pall Gudgeirsson
Assistant City Manager/
City Treasurer

Annual Budget

Fiscal Year 2012

2011 San Clemente City Council



From left: **Bob Baker**, **Jim Dahl**, **Mayor Lori Donchak**, **Tim Brown**, **Mayor Pro Tem Jim Evert**

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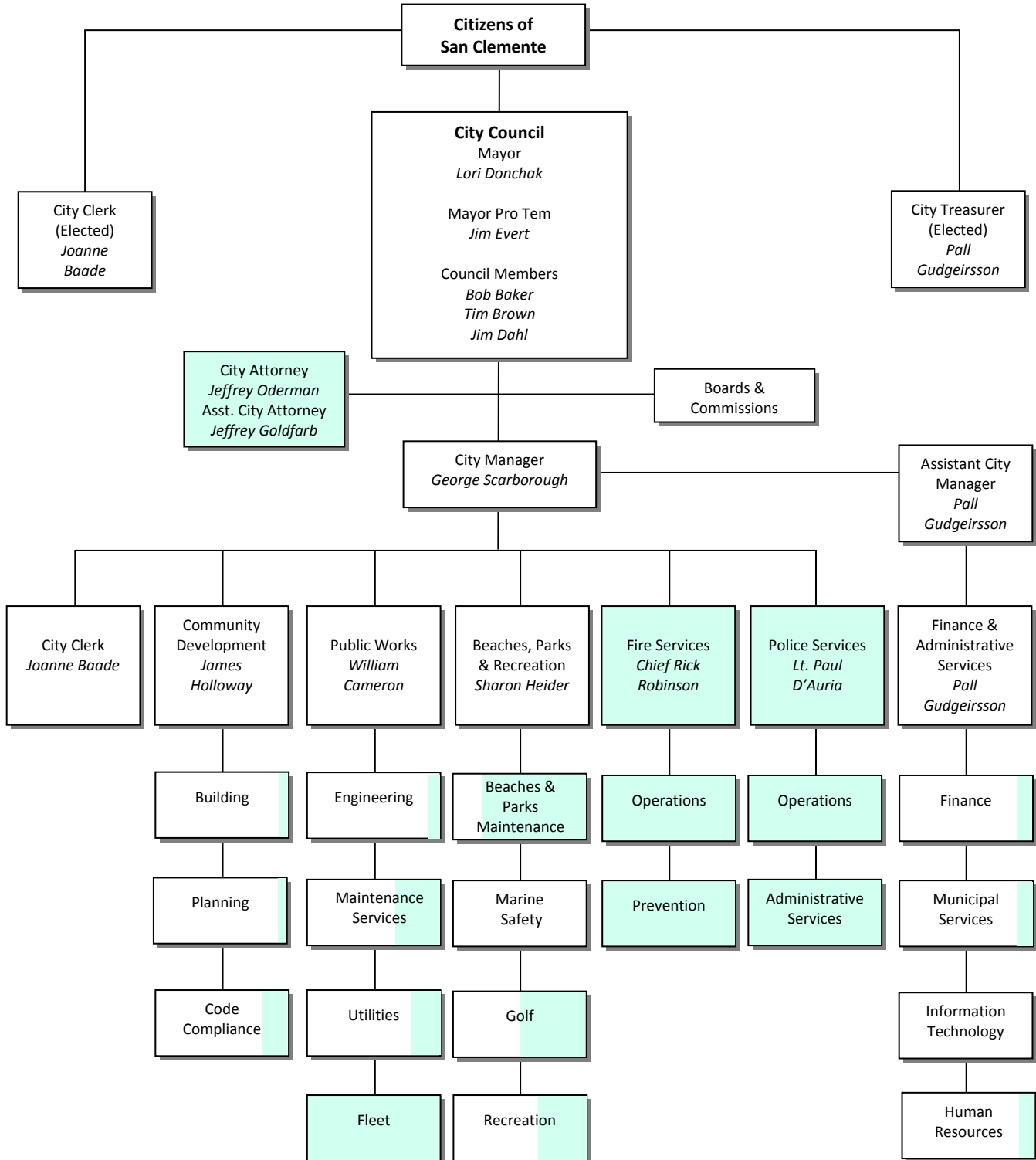
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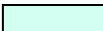
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Demographic and Statistical Information (inside back cover)

San Clemente Organization Chart



 Shading indicates contracted services

Financial Accomplishments



The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of San Clemente, California for its annual budget for the fiscal year beginning July 1, 2010. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as a financial plan, as an operations guide, and as a communications device.

The award is valid for a period of one year only. We believe our current budget continues to conform to the program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

SAN CLEMENTE (AAA)
 “San Clemente is the southernmost city in Orange County, located on the Pacific Ocean. Although a primarily wealthy residential community, the city also has some office and retail areas. In our view, financially, the city has performed very well in recent years and has maintained an unreserved fund balance of more than 40% of expenditures since 2001. We understand that the city does not have any plans to issue debt in the next couple years.”

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AAA---An obligation rated 'AAA' has the highest rating assigned by Standard & Poor's. The obligor's capacity to meet its financial commitment on the obligation is extremely strong.

San Clemente At A Glance

Mission Statement

The City of San Clemente, in partnership with the community we serve, will foster a tradition dedicated to:

- Maintaining a safe, healthy atmosphere in which to live, work and play;
- Guiding development to ensure responsible growth while preserving and enhancing our village character, unique environment and natural amenities;
- Providing for the City's long term stability through the promotion of economic vitality and diversity...
- Resulting in a balanced community committed to protection of what is valued today while meeting tomorrow's needs.

History

The City of San Clemente, commonly known as the "Spanish Village by the Sea", spans just over eighteen square miles of coastline and scenic foothills. The area, long admired by explorers and passing settlers for its location, remained virtually uninhabited until 1776, when the establishment of the San Juan Capistrano Mission led to nearby settlements by both Indians and Spaniards.

Property rights to land exchanged hands several times, but few ventured to build on the land until 1925, when Ole Hanson, a Seattle developer, purchased a large portion of what is now San Clemente. Hanson believed that the area's pleasant climate, beautiful beaches and fertile soil would serve as a haven for Californians who were tired of "The Big City". He named the City after San Clemente Island, which was originally named by the explorer Vizcaino, in 1602 after Saint Clemente, whose feast is celebrated on November 23, the day of Vizcaino's arrival on the island.

Hanson succeeded in promoting the new area and selling property to interested buyers. He built facilities such as a community center, beach club, pier and Plaza Park, and donated them to the community. The area was incorporated officially as a City in 1928 and enjoyed slow but steady growth in the years thereafter.



In 1969, an event occurred which accelerated the growth and reputation of San Clemente. In that year, then President Richard Nixon purchased a Spanish mansion that Hamilton Cotton had built in the southern part of town in 1927. This "Western White House" became the site of numerous historical meetings and decisions. In earlier years, President Franklin Delano Roosevelt often stopped at Cotton's Point whenever he traveled between Los Angeles and San Diego.

City Government

The City of San Clemente is a General Law city that operates under the Council/Manager form of city government. The voters elect five of their fellow citizens to the City Council for overlapping four-year terms. The Council, in turn, selects one of its members to serve as Mayor for a one-year term. The City Council holds regular public meetings every first and third Tuesday of each month.

The City's current population of 63,743 enjoys 20 community and neighborhood parks, 6.8 miles of ridgeline trails, 2.27 miles of coastal trail, a championship municipal golf course and 20 acres of beautiful beaches.

San Clemente At A Glance



The City contracts for police services from the Orange County Sheriff's Department and for fire services from the Orange County Fire Authority.

Utilities (water, sewer, storm drain and urban runoff) are provided by the City. Trash collection is contracted to a private company.

Animal control and shelter services are provided by Coastal Animal Services Authority (CASA). CASA is a joint powers authority serving the cities of San Clemente and Dana Point.

The City's population is projected to reach 66,615 by the year 2030 (based on 2.6 persons per household and maximum development of each Specific Plan area). New development, currently in the planning stages or under construction, will include a mix of residential dwelling units, commercial units and retail establishments. This mix will provide for a stable, economically balanced community that is physically and socially integrated into its surroundings.

Location

San Clemente is centrally located between Los Angeles and San Diego. The San Onofre Nuclear Generating Station and Marine Corps Base Camp Pendleton are located immediately to its south.

The City limits cover 18.45 square miles at an average elevation of 250 feet.

Photography

Photos throughout this publication, including the cover, have been provided by: Pall Gudgeirsson, Assistant City Manager/City Treasurer

Reader's Guide to the Budget

Reader's Guide to the Budget

This guide is intended to help the reader understand what information is available in the budget and how it is organized. The FY 2012 budget document consists of 21 chapters including a Budget Glossary and Index. Below is an explanation of the major sections of this budget:

Introduction

- **Table of Contents** - Provides page numbers to locate sections within the budget document.
- **City Organization Chart** – Provides a City-wide organization chart.
- **Financial Accomplishments** – The City has been presented the Distinguished Budget Presentation Award from the Government Finance Officers Association (GFOA) for the Fiscal Year beginning July 1, 2010. Standard & Poor's rates the City of San Clemente's credit at AAA.
- **San Clemente at a Glance** - Presents the Mission Statement, a brief history of the City, description of the form of government, location, and artwork credits.
- **Reader's Guide to the Budget** - Provides a listing and description of chapters included in the annual budget.

Chapter 1 – Budget Overview

- **City Manager's Transmittal Letter** - The City Manager's Transmittal Letter summarizes many of the critical issues addressed in the budget.
- **Budget Summary** - This section presents a brief overview of the City's Operating and Capital budgets.
- **Financial Overview** – Provides a comprehensive overview of the FY 2012 budget with a focus on All Funds and General Fund revenues and expenditures, as well as staffing levels, capital projects, maintenance projects, fund balances and the General Fund operating position.
- **Budget Process** - Provides an overview of the budget development process and timeline.
- **Accounting System & Controls** - Provides an overview of the City's accounting systems and the level at which budgetary control is maintained. The Cost Allocation Plan provides an overview of the process which allocates General Fund overhead costs to other funds.

Chapter 2 - All Funds Summary

A comprehensive overview of the FY 2012 budget, with a focus on all funds (consolidated). Included are tables and graphs for both revenues and expenditures and an overview of revenue assumptions that were utilized in the development of the budget. A listing of all city-wide programs is included in this section.

Chapter 3 - General Fund Revenues and Expenditures

An analysis of General Fund revenues is provided in this chapter, including General Fund revenues by category, revenue overview, revenue summary and revenue by line item. This section also provides an explanation of General Fund expenditures, including expenditures by category, department, summary of expenditures, expenditure overview and expenditures by line item.

Reader's Guide to the Budget

Chapters 4 through 9 – Department/Division Budgets

These sections include the budgets for the City's basic organizational units which provide essential services to the citizens of San Clemente. Each section presents information summarized at the Department level and General Fund Division level. The Department/ Program Budgets include:

- General Government
- Public Safety
- Public Works
- Finance and Administrative Services
- Community Development
- Beaches, Parks and Recreation

Departmental summary information is presented in the following format:

- **Department Overview** – An overview of the structure and description of the Department.
- **Organization Chart** - An organization chart by function is provided for each department.
- **Expenditures by General Fund Division** - A chart comparing FY 2010 actual expenditures, FY 2011 adjusted budget and projected expenditures, and budgeted expenditures for FY 2012 for General Fund divisions within the Department.
- **Department Expenditures by Category** - A chart comparing FY 2010 actual expenditures, FY 2011 adjusted budget and projected expenditures, and budgeted expenditures for FY 2012 for each expenditure category.
- **Department Personnel Summary** - The total number of staff assigned to each Department by Full-time Equivalent (FTE). FTE refers to a budgeted, benefited position that normally works at least 2,080 hours per year. A .5 FTE would be scheduled to work 1,040 hours per year.
- **Accomplishments** - A list of Department/Program accomplishments for Fiscal Year 2011.
- **Key Initiatives** – A listing of key initiatives for the Department/Program for Fiscal Year 2012.

General Fund Division information is presented in the following format:

- **Purpose Statement** – This provides a general description of the primary purpose of the division.
- **Service Description** - A listing of the key services or functions provided by the division.
- **General Fund Program Summary** - A chart comparing FY 2010 actual expenditures, FY 2011 adjusted budget and projected expenditures, and budgeted expenditures for FY 2012 for General Fund programs within the Division.
- **Category Expenditure Summary** - A chart comparing FY 2010 actual expenditures, FY 2011 budgeted and projected expenditures, and budgeted expenditures for FY 2012 for each expenditure category.
- **Division Personnel Summary** – The total number of staff assigned to each Division by Full-time Equivalent.
- **Significant Changes** – This section provides an overview of the significant changes included in the budget.

Reader's Guide to the Budget

Chapter 10 - Special Revenue Funds

This section includes budgets for the City's Special Revenue Funds. Fund descriptions, along with revenue and expenditure information and beginning and ending fund balances are presented. Special Revenue Funds include the Street Improvement, Gas Tax, Miscellaneous Grants, Air Quality Improvement, Police Grant and Reserve Fund.

Chapter 11 - Capital Project Funds

This section provides an overview of the City's Capital Project Funds including a detailed listing of projects where appropriate. Capital Project Funds include the Parks Acquisition and Development, Local Drainage Facilities, Regional Circulation Financing & Phasing Program, Public Facilities Construction Fee and Developers Improvement.

Chapter 12 - Debt Service Funds

This section contains the Negocio Debt Service Fund, which accounts for the debt service and operating costs for the 910 Calle Negocio building.

Chapter 13 - Enterprise Funds

The budgets for the Water, Sewer, Storm Drain Utility, Golf Course, Clean Ocean, and Solid Waste are presented. Operating, Depreciation and Capital Reserve Funds are included in this section. For Operating Divisions within these funds, information is presented in the following format:

- **Purpose Statement** – This provides a general description of the primary purpose of the division.
- **Service Description** - A listing of the key services or functions provided by the division.
- **Beginning Net Working Capital Balance** - A chart comparing FY 2010 beginning balance, FY 2011 beginning budgeted and projected balance, and budgeted beginning balance for FY 2012.
- **Revenue Summary** - A chart comparing FY 2010 actual revenues, FY 2011 budgeted and projected revenues, and budgeted revenues for FY 2012.
- **Expenditures by Program** - A chart comparing FY 2010 actual expenditures, FY 2011 adjusted budget and projected expenditures and budgeted expenditures for FY 2012 by program within the Division.
- **Ending Net Working Capital Balance** - A chart comparing FY 2010 ending balance, FY 2011 ending budgeted and projected balance, and budgeted ending balance for FY 2012.
- **Expenditures by Category** - A chart comparing FY 2010 actual expenditures, FY 2011 budgeted and projected expenditures, and budgeted expenditures for FY 2012.
- **Division Personnel Summary** – The number of staff assigned to each Division is listed in this table by FTE.
- **Significant Changes** – This section provides an overview of the significant changes included in the budget.

Chapter 14 - Internal Service Funds

This section presents an overview of all Internal Service Funds, including fund descriptions, revenue and expenditure detail, and beginning and ending balances. Internal Services Funds include Central Services, Information Technology, Contract Fleet Services, Fleet Replacement Reserve, Medical Insurance, Workers' Compensation and General Liability Self-Insurance.

Reader's Guide to the Budget

Chapter 15 - Redevelopment Agency Funds

Included in this section are the Low and Moderate Income Housing Fund, Debt Service Fund and Capital Projects Fund for the City's Redevelopment Agency.

Chapter 16 - Capital Improvement Program

This chapter presents the City's Capital Improvement Program (CIP) budget for Fiscal Year 2012. The first section provides an introduction to the City's six-year Capital Improvement Plan for Capital and Maintenance projects. The section includes three graphs, providing an overview of the total CIP Revenues and Expenditures by Category and Fund. An overview of the City's Master Plans, the CIP process, categories, carry forward projects, and project summaries by fund and category for the FY 2012 CIP follows. A map of the City, indicating major project locations is included for the reader's reference. Following this introductory section, the six major categories, *Drainage, Parks and Medians, Sewer, Street, Water, and Facilities and Other Improvements*, are presented in detail. Each section provides an overview of the category and detailed project sheets for the FY 2012 CIP budget.

Chapter 17 - Fiscal Policy and Debt Summary

- The City's **Fiscal Policy** describes the City's financial goals along with policies addressing the operating budget, revenues and expenditures, utility rates and fees, capital improvement program, short- and long-term debt, reserves, investments, and accounting, auditing and financial reporting.
- **Appropriations Limit**, which is required by the State constitution, places limits on the amount of proceeds of taxes that the City can allocate each year.
- **Debt Summary**, an overview of the City's general government, Redevelopment Agency, Golf Operating Fund and assessment district debt.

Chapter 18 – Performance Measures

This section presents quantitative data which measures each division's efficiency and effectiveness in the achievement of performance objectives in meeting the City's mission statement.

Chapter 19 - Staffing

This section includes a staffing schedule, by position and category, for fiscal years 2008 to 2012. Position changes included in the FY 2012 budget are described, and the workforce is graphically illustrated by department and by category. A ten-year historical comparison of the changes in full-time and part-time employees is also presented.

Chapter 20 – Glossary & Index

This section provides a complete glossary of terms and acronyms used throughout the budget document. The index provides an alphabetical listing of subjects discussed in the budget document and provides a page number as to where each subject can be found.

Appendix A – City Fee Schedule

This section provides a complete listing of fees charged by the City of San Clemente, including the legal basis of each fee, the date last adjusted, and the date last reviewed.

Demographic and Statistical Information

Printed inside the back cover, this provides a list of demographic and statistical information for the City of San Clemente.



City of San Clemente

George Scarborough, City Manager
100 Avenida Presidio, San Clemente, CA 92672

Honorable Mayor and Councilmembers:

I am pleased to present a balanced budget and capital improvement program for the City of San Clemente for the 2012 fiscal year. The total City budget including all funds amounts to \$114 million. Although we face a series of fiscal challenges in 2012 and beyond, I think we can safely conclude that the City has weathered the fiscal storm faced by local economies these past few years. Implementation of a series of cost reduction strategies, including reduction of staffing levels and holding the line on personnel costs, have served to stabilize the City's finances.

The 2012 Budget that I am submitting to the City Council is essentially a 'status quo' budget that maintains the current level of services for the citizens of San Clemente. With the exception of the absorption of operating and personnel costs associated with the addition of the La Pata/Vista Hermosa Sports Park & Aquatic Center, there is no expansion of existing programs or services contained in this budget.

As projected in the Long Term Financial Plan and realized in this budget, we are estimating a small operating surplus in the upcoming year. Fund balances remain healthy and adequate to address some major capital projects, including the rehabilitation of the Ole Hanson Beach Club, a restoration program for beach restrooms, and the funding of the Wayfinding program.

The State of California continues to struggle with its finances and the potential impact on cities continues to pose a threat. Two years ago, the State "borrowed" \$2 million of the City's property taxes and this year the Governor's budget proposal includes the elimination of Redevelopment Agencies (RDA's). The impact of this proposal would significantly affect funding of future capital projects within the RDA project area.

The expiration of the City's Street Improvement Program will at least temporarily reduce a key funding source totaling over \$600,000 annually from the street assessment district. As directed by the City Council, we will be proposing an extension of the assessment district in the upcoming fiscal year which will require a Proposition 218 electoral vote. In the meantime, sufficient fund balances exist to continue planned street rehabilitation and maintenance projects.

The City Council's adopted fiscal policies continue to guide the development of a budget that is truly balanced and maintains the City's healthy and strong reserve position.

General Fund Overview

Evidence of economic recovery is beginning to emerge as we project growth in the City's two primary revenue sources, property and sales taxes. Combined with a string of cost cutting moves that have been implemented over the past few years, the General Fund is fairly healthy.

The General Fund *operating budget* for the 2012 fiscal year amounts to \$48.5 million while operating revenues amount to \$48.6 million. Total expenditures, which include one-time capital costs, transfers and grants, equal \$51.3 million. Total revenues, including adjustments for transfers, grants, and a subsidy for La Pata Vista Hermosa park maintenance amounts to \$48.4 million.

Fund balances are projected to total \$20 million which includes \$16.9 million in sustainability, emergency, and La Pata Vista Hermosa Sports Park maintenance and operation reserves. Unreserved fund balance is estimated to amount to approximately \$3.1 million at fiscal 2012 year-end.

Property taxes amount to \$24 million and are the principal revenue source at 49% of General fund revenues for the City. Estimates for next year were adjusted upward by 1% based on projections by HdL Coren and Cone, the City's property tax advisory firm. The aforementioned property tax loan to the State is scheduled for repayment in 2013.

Sales taxes represent the City's second highest revenue source and are anticipated to stabilize and increase by \$240,000 to \$6.8 million in 2012.

Balancing the Budget

The General Fund *operating surplus* in the Budget amounts to approximately \$95,000. Although our operating position is positive, this does not provide an extensive cushion for increased operating costs in this budget. Consequently, there are only a few decision packages included that will increase current and future operational costs.

Cost adjustments included in the Budget consist of:

- *Police Contract:* The contract with the Orange County Sheriff's Department (OCSD) increases by a little less than 2% or \$264,000. Discussions are continuing with the County of Orange to explore the possibility of shifting vehicle maintenance responsibility to the City's fleet provider which could result in future savings under the Police contract. Orange County has thus far agreed to allow the City to maintain a total of nine vehicles which are not patrol vehicles.
- *Fire Contract:* The City's contract with the Orange County Fire Authority (OCFA) will increase 3% or \$210,000. This increase takes into consideration the OCFA base contract, facilities and vehicle charges and the ambulance program.
- *Hiring Freeze & Staffing:* The City remains in a selective hiring freeze of non-essential positions. Each vacant position is reviewed and only those positions approved by the City Manager are eligible for recruitment. The City has realized annualized savings in excess of \$1.1 million in the General Fund by not replacing vacant positions as well as eliminating six positions through consolidation and restructuring. The following six positions remain frozen and are not funded in the 2012 Budget:

<i>Position</i>	<i>Department</i>
Management Analyst II	Beaches, Parks & Recreation
Sr. Management Analyst	Utilities
Business Relations Officer	Finance & Administrative Services
Code Compliance Officer	Community Development
Sr. Code Compliance Officer	Community Development
Associate Planner	Community Development

A total of two full-time equivalent positions are added to staff the La Pata Vista Hermosa Sports Park in the 2012 Budget. The City is currently evaluating proposals to outsource the operations of the La Pata Vista Hermosa Sports Park to an independent contractor. If the operations of the Sports Park are outsourced, the two full-time equivalent positions will not be added to the staff.

- *Health costs:* Health premiums are expected to increase by 10.5% resulting in an increase of \$150,000 in the General Fund, effective in January 2012. It is currently unknown what the impact on the City's health rates will be under the new federal healthcare law. We anticipate a continuation of increases to health care premiums, and this subject will be part of the negotiations with the City's

employee association. There is currently a cost-sharing arrangement between the City and employees which is subject to negotiation.

- *Compensation:* For the last two years, City employees have gone without cost-of-living salary increases, which have resulted in salary and benefit cost avoidance of \$600,000 over that period. Although labor negotiations are currently underway, no salary increases are built into the budget except for pay step increases.
- *Pension:* Based on revised actuarial assumptions, pension costs will increase by \$296,000 of which \$190,000 is in the General Fund. The actuarial rate is anticipated to increase from the current 19.9% to 22%. Additionally, \$100,000 has been set aside if the rates increase further. This is largely due to projected lower future returns and not due to any type of pension enhancements by the City. A pension review is currently under way and will also be a subject of labor negotiations.
- *Travel and training:* The travel and training budget continues to be an area that is closely scrutinized, and only training costs for workshops, seminars, and conferences that will maintain professional certification and critical job skills are budgeted.
- *Rental of Negocio Building:* A lease has been entered into for the second floor of Negocio and that rental income is included in the Budget.
- *DBA and Chamber of Commerce:* Funding was included in the budget at the same level as the FY 2011 budget.
- *Overtime:* The amount of overtime request has been reduced to that minimally necessary to avoid detrimental impact on customer service.
- *Line Items:* Once again, a thorough review of all line-items was conducted of all expenditures in the General Fund and the City's Utility Funds in order to maintain a positive operating position in the General Fund and keep utility rate increases to a minimum.

Utility Rate Increases

Water rates increase 12.6% in the 2012 Budget, based largely on the continued increase in purchased water rates and the reduction of revenue from successful conservation practices. Last year, the City's model indicated a projected 12.6% increase across the five year forecast. A Sewer rate increase of 6.0% is the result of the assumed rate of inflation (2.5%) for the five year model period and 3.5% to recover the operating costs to fund the replacement and refurbishment of the Sewer system infrastructure.

Other Funds

The total 2012 Budget for all funds, including fund balances, amounts to \$205 million. Operating revenues and expenditures total \$99.3 million and \$95.2 million respectively. Expenditures include capital expenses from depreciation reserves.

A few notable changes to other funds outside of the General Fund are summarized below:

- *Parks Acquisition Fund:* The La Pata Vista Hermosa Sports Park construction will be completed during early 2012.
- *Street Improvement Fund:* Major projects include Vista Montana – Phase II (\$900,000) and Calle Aguila (\$310,000). The Street Improvement Assessment District has expired and Engineering is

developing the necessary information to present a renewal of the Assessment District to the voters for approval during 2012.

- *RDA Capital Projects Fund:* The 2012 budget includes funding of \$500,000 for Replacement of Marine Safety Sheet Piles and \$300,000 for Base of Pier Restroom Rehabilitation.
- *Public Facilities Construction Fee Fund:* The Downtown Fire Station project, funded at \$4.0 million, will be completed late summer 2011. A \$1.2 million project for parking improvements to service the North Beach area over the M02 Channel is planned for 2012.
- *Developers Improvement Fund:* The \$2.7 million Downtown Senior Center is under construction and will be completed late summer 2011.
- *Storm Drain Depreciation Fund:* The Prima Deshecha Canada Channel rehabilitation project for \$1.5 million will be completed in 2012.

Capital Improvement Program

The City’s Capital Improvement Program (CIP) amounts to \$10.1 million in 2012 and includes 25 projects. Major projects include:

<i>Project</i>	<i>Cost</i>
Ole Hanson Beach Club Rehabilitation	\$1.5 million
Prima Deshecha Canada Channel Reconstruction	\$1.5 million
M02 Channel Parking Improvements	\$1.2 million
Vista Montana – Phase II	\$900,000
Wayfinding Master Sign Program	\$200,000

Additionally, the City’s CIP maintenance budget totals \$5.0 million and includes 22 projects, the most significant of which is the City-wide Cathodic Protection project. During fiscal year 2011, the City’s network of pipelines which deliver potable water was evaluated. In 2012, improvements to mitigate corrosion and prolong pipeline life will be performed under the Cathodic Protection project.

Decision Packages

Decision packages incorporated into the budget total \$1,028,700 of which \$422,700 is for the General Fund including staffing for the La Pata Vista Hermosa Sports Park, and office assistance for the Emergency Planner. Other fund decision packages included in the budget total \$606,000, which are all one-time expenses and include \$460,000 of vehicle and equipment replacements.

Financial Forecast

The financial forecast has been updated to show the fiscal impact of the adoption of the 2012 Budget on the City’s projected operating position and fund balances over the next five years. This interim update is not a comprehensive update of the financial forecast which will not be completed until new Cal State Fullerton economic assumptions are published in October. The financial forecast will then be updated and incorporated into the 2012 Long Term Financial Plan in January 2012.

Positive projections are indicated for fiscal years 2012-2014 however, our operating position turns negative beginning in 2015 or 2016 when funds allocated from the Target sale for La Pata Vista Hermosa Park maintenance are depleted. It should be noted that these projections utilize a variety of economic and budget assumptions and do not include any new development (the sales tax revenue from Target which is currently under construction is not included). Clearly, we have made progress in producing an operating surplus for 2012; however we will need to continue our practice of fiscal due diligence in order to provide for a financially sustainable spending plan.

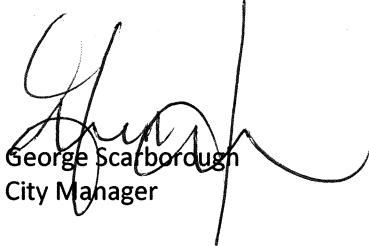
Accomplishments

Over the past year, we have made significant strides in addressing the Council's budgetary priorities. The priorities and other successful initiatives are outlined and included at the end of this transmittal letter. I am extremely proud of our many accomplishments, especially in light of the economic distress that we, along with many other municipalities, have had to face. Among our key accomplishments are the openings of the new Fire Station and Senior Center in August 2011, Target in October 2011 and the La Pata Vista Hermosa Sports Park by January 2012.

Summary

As a part of this year's process, our Citywide Budget Evaluation Teams (BET) were once again tasked to provide input on cost saving and revenue initiatives. The results of the fine work by the committees were very beneficial to our departments in developing this year's budget.

In conclusion, I would like to thank our exceptional team members in all departments that helped produce a balanced budget while maintaining essential service levels for our community. The willingness of our staff to develop cost saving strategies while also improving our organizational efficiency and structure has been instrumental in balancing the budget. I believe that the 2012 Budget provides a spending plan that ultimately meets the needs of our constituency. We are fortunate that the City Council has for many years provided the appropriate fiscal direction that has prepared us well for the future.



George Scarborough
City Manager

(Please note that numbers in this document have been rounded)

Fiscal Year 2011 Accomplishments by Department

General Government

- Conducted November 2, 2010 General Municipal Election.
- Conducted March 8, 2011 Special Municipal Election.

Finance and Administrative Services

- Remodeled website using staff/citizen's focus group recommendations.
- Implemented Live Internet Streaming of Council Meetings.
- Enhanced permitting with new permit server, 7 new permit computers and new public display at Community Development.
- Revised the service agreement with City's pension provider, saving the City thousands of dollars in administrative and investment costs.
- Prepared an award-winning Popular Annual Financial Report, Comprehensive Annual Financial Report & Budget.
- Vacation Rental Program-increased the number of participating properties from 40 to 65.

Public Safety

- Conducted multi-company operations exercises with Camp Pendleton Fire Department to improve interoperability.
- Maintained overall customer satisfaction survey ratings above 97% satisfied.
- Provided emergency preparedness instruction for the Community Emergency Response Team (CERT) training course.
- Respond to nearly 4,000 fire and emergency medical responses within the City.
- Recommended for Accreditation by the Commission on Fire Accreditation International.

Community Development

- The new General Plan process is well underway with Land Use recommendations completed.
- Continued major progress toward establishing a Safety/Quiet Zone along the railroad corridor.
- Provided project management for New Fire Station & Senior Center under construction.
- Adopted New 2010 California Building Codes.
- Implemented numerous Citygate report customer service recommendations along with other customer service enhancements.
- Updated the Draft Housing Element to be consistent with State housing law.
- Selected a non-profit firm to develop the Avenida Serra Workforce Housing.

Public Works

- Successfully completed SONGS Ingestion Pathway Exercise.
- Acquired maintenance responsibilities for the Community Center, Ole Hanson Beach Club and Marine Safety buildings.
- Installed new pay stations at the Pier Bowl, Linda Lane and North Beach parking lots.
- Implemented the Pilot Food Waste Recycling Grant Program.
- Completed two mile long Ola Vista Street Rehabilitation, including sidewalks and bicycle lane improvements.
- Completed rehabilitation of five additional streets (1.8 miles).
- Completed the rehabilitation of the T-Street Pedestrian Bridge.
- Upgraded coordination of traffic signals along the Camino De Los Mares corridor.
- Completed design and construction of intersection and widening improvements at El Camino Real and Pico.
- Completed construction of Upper Chiquita Emergency Storage Regional Reservoir.
- Completed design and finalized loan application for the Recycled Water Expansion.

Beaches, Parks, and Recreation

- Construction of Phase 1B of LPVH Sports Park and Courtney's Sandcastle.
- Began construction of the Pier Bowl Lighting and Landscape project.
- Negotiated extensions for all Beach & Park maintenance contracts, resulting in substantial savings without service reductions.
- Awarded \$10,000 for the Governor's Challenge Spotlight for Park Programs for the Fun on the Run Mobile Recreation Program.
- Over 1,800 swimmers in distress were physically rescued by lifeguards and 21,000 visitors were proactively warned.

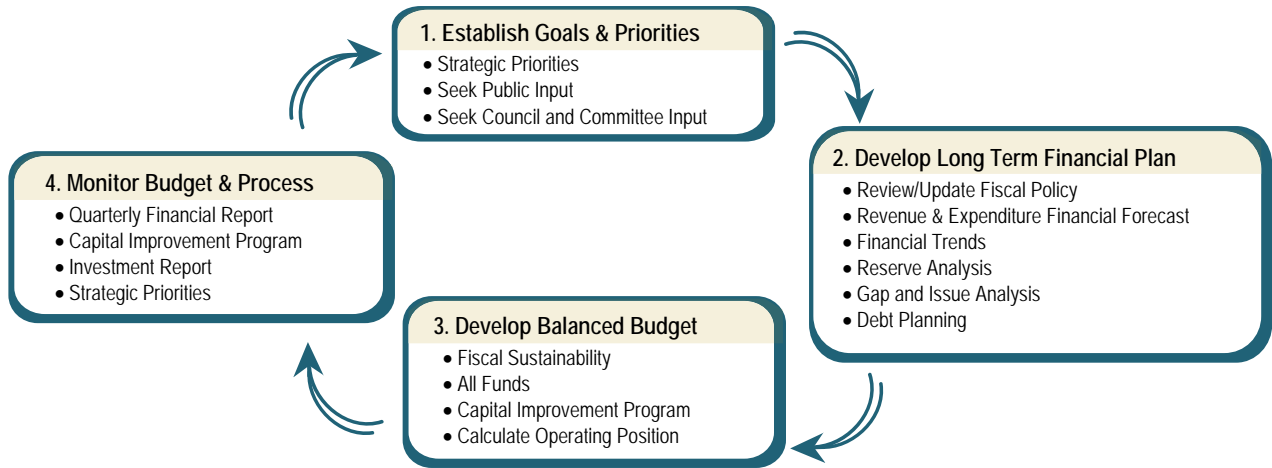




Budget Summary

Fiscal Year 2012

Strategic Financial Planning Process



The City of San Clemente has a well established strategic financial planning process. The City’s financial planning process is multifaceted and emphasizes long term strategic planning. The City Council encourages a process that focuses on ensuring fiscal sustainability when making decisions that will impact service delivery and the quality of life in San Clemente. The process begins each year with a public goal setting workshop which results in establishing the City’s Strategic Priorities. A Long Term Financial Plan is developed which projects future expenditures and revenues based on current service levels and addresses any funding gaps. After input from the public, Council appointed commissions and committees, and executive management, the City Council adopts a balanced budget which becomes the fiscal blueprint for the following fiscal year. During the ensuing year, City staff monitors the budget, including the Strategic Priority projects, by providing comprehensive quarterly reports to the City Council and public.

Financial Highlights

Following is a brief overview of the FY 2012 budget:

- Total City operating budget (excluding fund balances, capital outlay and transfers between funds) amounts to \$95.2 million as compared to last year’s \$100.2 million.
- General Fund revenues total \$48.4 million, a 16% decrease from the prior year. General Fund expenditures (including transfers and one-time expenditures) total \$51.3 million, an 11% decrease from the prior year. Based on fiscal policy, one-time costs will be paid with General Fund fund balance.
- The General Fund operating budget (excluding one-time expenditures, capital outlay and Interfund transfers) amounts to \$48.5 million, which is an increase of 3% from last year. Operating revenues, exclude \$0.2 million in one-time amounts and add the use of \$0.4 million of the La Pata Vista Hermosa (LPVH) subsidy, to get the operating revenue of \$48.6 million, a 2% increase.



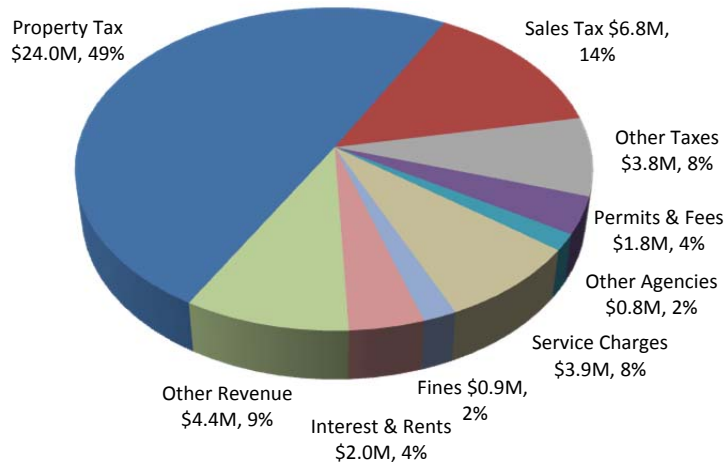
- The Capital Improvement Program totals \$10.1 million and the Maintenance program totals \$5.0 million.
- General Fund positions have been frozen and eliminated for savings.
- The Police contract will increase to \$11.9 million. With \$11.8 million in the General Fund and \$0.1 million in the Police Grants Fund.
- The Fire contract is \$7.3 million, with \$6.6 million for base fire service, \$164,000 for maintenance costs and \$455,000 for ambulance transport.



Budget Summary

Fiscal Year 2012

General Fund Revenue: \$48,449,800

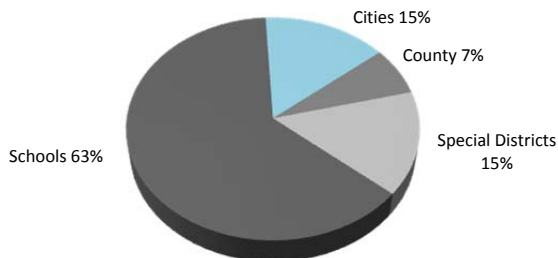


Revenues

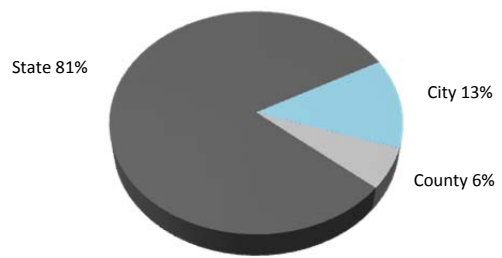
General Fund revenues amount to \$48.4 million. Revenues are anticipated to decrease 16% based primarily on a one-time transfer in of \$9.15 million from other funds. Excluding this transfer, revenues are essentially flat with FY 2011. Available fund balance will be used to fund one-time capital costs and studies. This compares to a five year average revenue increase of 1.0%.

Taxes, license and permit, and interest and rents are budgeted to increase and intergovernmental, service charges, fines, and other sources reflect decreases. The largest revenue category, taxes, increases by 2% or \$561,950 with property, sales, franchise and transient occupancy taxes increasing. Property taxes (49% of General Fund revenues) increase 1% based on the current assessed values and the sales tax increase of 4% is based on current trends. Intergovernmental revenues decrease related to one-time grants. Services charges decrease based on inspection fees decreasing by \$348,000 with increased parking revenues of \$158,000 only offsetting part of this decrease. Interest income declines based on the interest rate environment, however site lease rentals increase more than the lower interest earnings.

Where the Typical Orange County Property Tax Dollar Goes
(Locally Assessed 1% Basic Levy)



Where the Sales Tax Dollar Goes

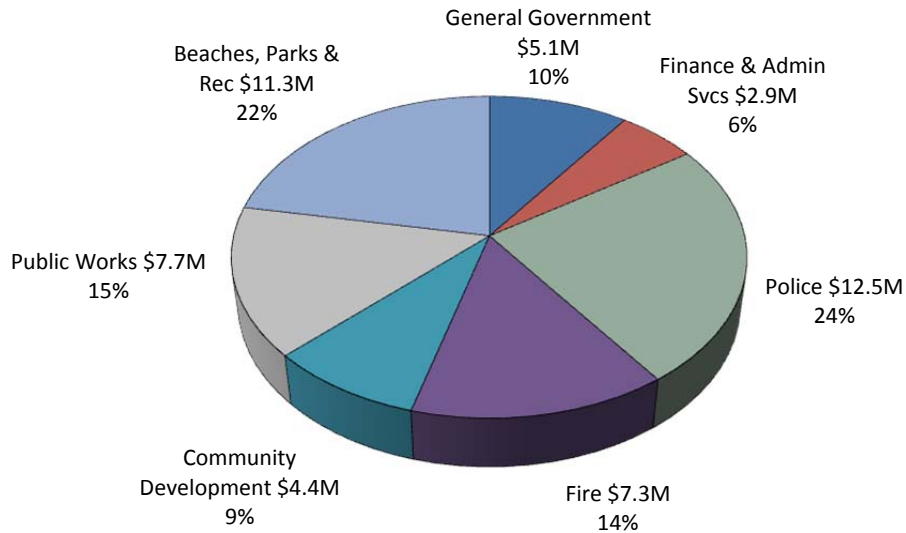




Budget Summary

Fiscal Year 2012

General Fund Expenditures: \$51,284,920
(Includes one-time expenditures)



Expenditures

General Fund expenditures decline by 11% to \$51.3 million due to a reduction in capital outlay, transfers, debt service and other charges. Once expenditures are adjusted for one-time items, operating expenditures increase 3% due to increases in personnel costs, supplies and contractual services.

Personnel costs increase by 4% or \$600,000 based on increased staffing related to LPVH, reinstatement of some overtime costs, position reclassifications, and other benefit changes. This increase is despite frozen General Fund positions which are not budgeted for in FY 2012.

Contractual services increase by 2% or \$531,050, with increases to the police services contract of \$264,000 and the Fire Authority fire services contract of \$210,000 accounting for most of the change. The police contract is budgeted at \$11.8 million for FY 2012 in the General fund and the fire contract amount of \$7.3 million increases from the FY 2011 adjusted budget of \$7.1 million. Other increases include utilities (\$179,000), Animal Control (\$52,610, including a one-time contribution for improvements) and travel & training (\$20,060).

Transfers decrease by \$1.0 million from FY 2011. In FY 2011, a one-time transfer of \$1.0 million was made to the General Liability fund from the General Fund.

One-time expenditures include a \$160,000 transfer to reserves, one-time projects of \$1.5 million for the Ole Hanson Beach Club Renovation and \$145,000 for the Bonito Canyon Tennis Court Rehabilitation, and \$303,000 related to a Wayfinding Study and other studies.

Financial Forecast:

The City's five-year financial forecast has been updated to reflect the FY 2012 budget to determine the impact of current budget decisions on the City's future financial position. The General Fund operating position is positive through FY 2014 of the forecast. Projected expenditure adjustments or revenue enhancements must be identified to maintain a positive operating position in future budget years.



Budget Summary

Fiscal Year 2012

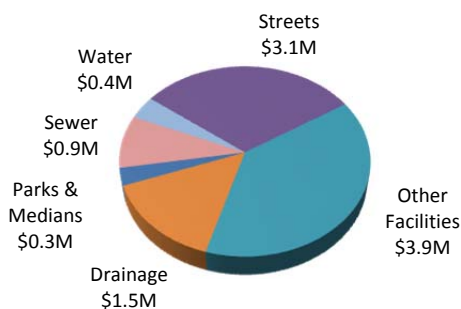
Infrastructure

The infrastructure of the City is the underlying base and foundation of the community. The City has a strong commitment to building and maintaining its infrastructure. As part of that commitment, the City has developed a Capital Improvement Program (CIP) that is a long range planning document for current and future projects.

There are a number of significant CIP projects which will be carried forward into the 2012 fiscal year. Construction of the La Pata Vista Hermosa Sports Park began early in the 2011 fiscal year. Completion of the Park is anticipated in January, 2012. The Upper Chiquita Reservoir Emergency Storage project, which began construction in 2010, will be completed during the 2012 fiscal year. The Downtown Fire Station and Senior Center projects, which are currently under construction, are expected to be completed in early FY 2012.

The total budget for the City's Capital Improvement Program in fiscal year 2012 is \$10.1 million. There are a total of 25 capital improvement projects.

The Capital Improvement Program is divided into six major categories. FY 2012 activity is summarized below:



\$10.1 million

The Sidewalk Improvements/CDBG project is dependent upon the receipt of a Federal grant in FY 2012. All other projects are funded through existing revenues in the General Fund, capital project, special revenue, or depreciation reserve funds.

There are two large projects included in the CIP program in the amount of \$1.5 million. They are the Ole Hanson Beach Club Rehabilitation funded by the

General Fund and Prima Deshecha Canada Channel Reconstruction funded by the Storm Drain Utility Depreciation Reserve.

Street improvement projects include the rehabilitation or reconstruction of pavement on Calle Aguila, Calle Doncella, Calle Esteban, and Vista Montana Phase II. The rehabilitation of Vera Cruz will be funded from the Gas Tax fund.

Major improvements to water infrastructure include the rehabilitation of Vista Cayenta Pressure Reduction Station and Calafia Pump Station Surge Tank.

A total of \$1.2 million is included for M02 Channel Parking Improvements to add parking spaces in the North Beach area.

Sewer improvements include Main Pump Station Force Main Cathodic Protection and WRP Solids Handling.

Spending Around Town

Ole Hanson Beach Club Rehabilitation	\$ 1,500,000
Prima Deshecha Canada Rehabilitation	\$ 1,500,000
M02 Channel Parking Improvements	\$ 1,200,000
Vista Montana – Phase II	\$ 910,000
Vera Cruz Rehabilitation	\$ 870,000
Main PS Force Main Cathodic Protection	\$ 500,000
Replacement of Sheet Piles – Marine Safety	\$ 500,000
Calle Aguila	\$ 310,000
WRP Solids Handling	\$ 300,000
Base of Pier Restrooms Rehabilitation	\$ 300,000



Financial Overview

Fiscal Year 2012

All Funds Overview

The FY 2012 budget reflects the operating and capital spending plans for the City

All Funds Spending Plan

The all funds budget reflects the operating and capital spending for the General Fund, Special Revenue Funds, Capital Project Funds, Debt Service Funds, Enterprise Funds, Internal Service Funds and Redevelopment Agency Funds. The City has 29 funds. The following table illustrates the \$114.3 million All Funds budget by fund type for FY 2012.

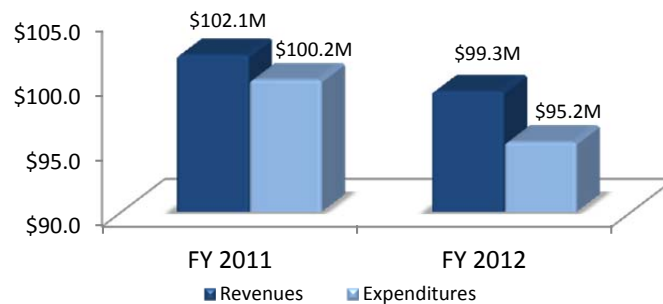
Fund Type	FY 2012
General Fund	\$ 51,284,920
Special Revenue Funds	5,908,390
Capital Project Funds	2,621,520
Debt Service Fund	654,030
Enterprise Funds	40,331,240
Internal Service Funds	9,789,050
Redevelopment Agency Funds	3,754,270
Total Spending Plan	\$ 114,343,420

Beginning Fund Balance for all funds are \$95.9 million at the start of FY 2012 and end FY 2012 at \$90.9 million, a decrease of \$5.0 million. The following graph and table present the operating budget comparison for All Funds.

All Funds Operating Budget Comparison FY 2011 to FY 2012

Excluding Fund Balances, Loan Proceeds, Capital Outlay & Transfers
(\$ in millions)

 The City's All Fund Revenues Exceed Expenditures.



Total operating revenues amount to \$99.3 million

All Fund Revenues	FY 2011	FY 2012
All Funds Revenues	\$ 159.9 M	\$ 109.3 M
One-time revenues*	(36.1 M)	(1.0 M)
Transfers to other funds	(21.7 M)	(9.0 M)
Total All Funds Operating Revenues	\$ 102.1M	\$ 99.3 M

* One-time revenues include debt proceeds, sales of assets and significant one time receipts.

Total operating expenditures, excluding capital and transfers, amounts to \$95.2 million

All Fund Expenditures	FY 2011	FY 2012
All Funds Expenditures	\$ 221.2 M	\$ 114.3 M
Capital outlay	(93.8 M)	(12.0 M)
Transfers to other funds	(19.5 M)	(7.1 M)
One-time costs*	(7.7 M)	-
Total All Funds Operating Expenditures	\$100.2 M	\$95.2 M

* One-time costs include significant one time payments (PERS Unfunded liability payment and an affordable housing payment).

Financial Overview

All funds operating expenditures decrease by \$5.0 million or 5%

Financial Overview – All Funds

Revenues total \$109.3 million, a decrease of 32% from the FY 2011 adjusted budget. Expenditures total \$114.3 million, a decrease of 48% from the FY 2011 adjusted budget. All fund operating revenues decrease by \$2.8 million and operating expenditure decline \$5.0 million. Revenues show declines in intergovernmental, license and permits, and other revenues and financing sources. Revenue and expenditure changes are outlined below.

Significant **revenue** changes for all funds include the following:

- All fund tax revenues are flat, with property taxes down 2% due to the expiration of the street improvement assessment; however, this decrease is offset by gains in sales tax, transient occupancy tax, and franchise fees.
- License and permits show a 54% decrease due to a \$1.2 million decrease in In-lieu affordable housing fees and a decline in impact fees based on development that were received related to Target and La Pata Vista Hermosa park.
- Intergovernmental revenues are declining by 64% due to lower grant revenues primarily related to recycled water and a Measure M apportionment/grant.
- Service charges decrease from \$32.5 million to \$32.4 million based on a budgeted decrease in inspection fees.
- Interest and rents increase based on Negocio rent's and new park rental revenue.
- Transfers in and debt proceeds decline due to the sale of the Target land in FY 2011 for \$13.4 million, a \$9.15 transfer to the General Fund from the Parks Acquisition and Development Fund, and a \$12.8 million loan for the Recycled Water project.

Significant **expenditure** changes for all funds include the following:

- Capital outlay is reduced \$81.8 million as projects are in progress or completed, such as the La Pata Vista Hermosa Park, the Recycled Water project, T-street Overpass, street improvement projects, and other water and sewer projects.
- Salaries and benefits are up 3% due to new La Pata Vista Hermosa park staffing, the educational reimbursement program reinstatement of some overtime costs, medical cost increases, and city retirement contribution changes.
- Supplies in total increase by 10%, with purchased water increasing by 15%.
- Contractual services are down 15% due to a reduction in maintenance projects, and reduced legal, professional and contractual services.
- Other charges decrease by \$3.5 million reflecting a \$3.1 million reduction in affordable housing projects.
- Interfund transfers are down \$12.3 million related to the \$9.15 million transfer (repayment) to the General Fund from the Parks Acquisition and Development Fund.
- Debt service costs are down \$5.2 million due to the PERS unfunded liability payment made in FY 2011 to fund past public safety costs of the City.

Water and Sewer Rates

Water rates increase by 12.6% in the FY 2012 Budget, based largely on the continued increase in purchased water rates. The City purchases 90% of its water and will see a 6.7% increase in water costs for the coming year. The water rate model, which projects revenues and expenses for a five-year period indicates a 12.6% annual increase over the next five years to maintain balances in Water Operating Fund. This is based on projected increases in the cost of purchased water and operating costs to fund the replacement and refurbishment of the Water system infrastructure. Last year, the City's model indicated a 12.6% increase across the five year forecast period.

Water rates to increase by 12.6%

Sewer rates to increase by 6.0%

A Sewer rate increase of 6.0% is the result of the 2.5% assumed rate of inflation for the five year model period and a 3.5% increase to recover the operating costs to fund replacement and refurbishment of the Sewer system infrastructure. Wet winters have contributed to lower revenues during the past two years while operating costs have continued to increase.

Financial Overview

Capital Improvement Program (CIP)

The following chart depicts the spending pattern of the City's Capital Improvement Program over the past ten years. A total of \$371 million has been allocated to capital improvements since FY 1993.

 \$371 million in Capital Improvements (green) since 1993.

**Capital Improvement Program
FY 2003 to FY 2012
(\$ in Millions)**

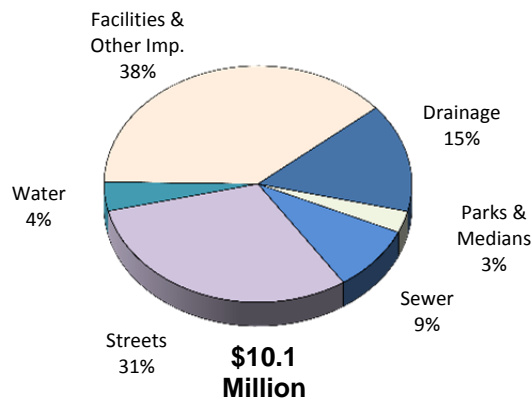


Capital Improvement Projects

Capital Projects funded in FY 2012 total \$10.1 million

The City's Capital Improvement budget in FY 2012 amounts to \$10.1 million, compared to \$11.1 million the previous year. There are 25 capital improvement projects scheduled in the FY 2012 program. Capital project expenditures, by category, are planned as follows:

 Street & Facilities projects are 69% of CIP



The Ole Hanson Beach Club Rehabilitation project will upgrade the facilities and pool for \$1.5 million

The largest project, at \$1.5 million, is the Ole Hanson Beach Club Rehabilitation. This project will provide upgrades and rehabilitation of the building systems and pool facilities. The Beach Club is listed on the Federal historic register, which will require a historic architect to evaluate upgrade possibilities and then prepare plans and specifications for the rehabilitation work. Nine major street projects, totaling \$3.4 million, are also included in the FY 2012 Capital Improvement Budget.

Maintenance and other projects include street, sewer, and water.

Maintenance and Other Projects

The total budget for the City's maintenance and other projects in FY 2012 is \$5.0 million. Maintenance and other projects include annual street repair, slurry seal, sidewalk maintenance, design studies and repair or upgrades to buildings and structures. There are 22 projects scheduled for completion in the FY 2012 budget. Water, Streets and Sewer comprise 73% of Maintenance projects.

Financial Overview

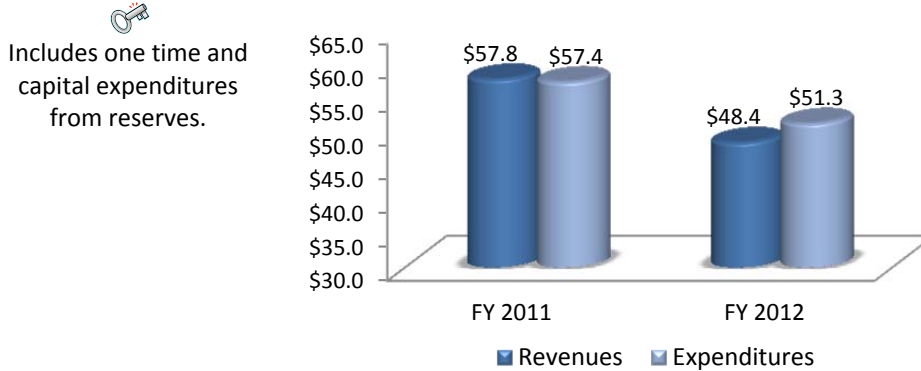
General Fund Overview


General Fund revenues total \$48.4 million

General Fund expenditures total \$51.3 million

General Fund revenues amount to \$48.4 million, a decrease of 16% from the FY 2011 adjusted budget. General Fund expenditures total \$51.3 million, a decrease of 11% from the prior fiscal year.

**General Fund Revenues & Expenditure Comparison
FY 2011 to FY 2012**
(\$ in millions)



 Includes one time and capital expenditures from reserves.

General Fund Operating Budget


General Fund operating revenues = \$48.6 million

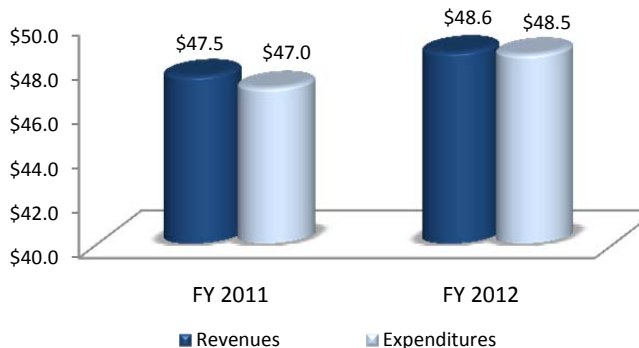
General Fund operating expenditures = \$48.5 million

Revenues and expenditures, excluding one-time receipts or expenditures, capital outlay and interfund transfers, show a more precise picture of the City's fiscal and operating position. General Fund operating revenues amount to \$48.6 million, which is more than the \$48.4 million revenue amount. This is due to the use of the La Pata Vista Hermosa (LPVH) Operations and Maintenance Reserve contribution of \$0.4 million which has more than offset the normal decrease from one-time grants, transfers and other adjustments. General Fund operating revenues increase 2.3% from the FY 2011 adjusted budget.

The FY 2012 General Fund operating expenditures total \$48.5 million and exclude capital cost, studies, and grant related costs of \$2.3 million, one time transfers of \$360,000 to other funds (including reserves) and other costs of \$68,000. Operating expenditures increase by 3.2% from the FY 2011 adjusted budget due to public safety contract increases and operating costs for La Pata Vista Hermosa (LPVH) park.

**General Fund Operating Budget Comparison
FY 2011 to FY 2012**
Excluding Fund Balances, Capital Outlay & Transfers
(\$ in millions)

 Positive Operating Budget for next Fiscal Year (revenues greater than expenditures).



Financial Overview

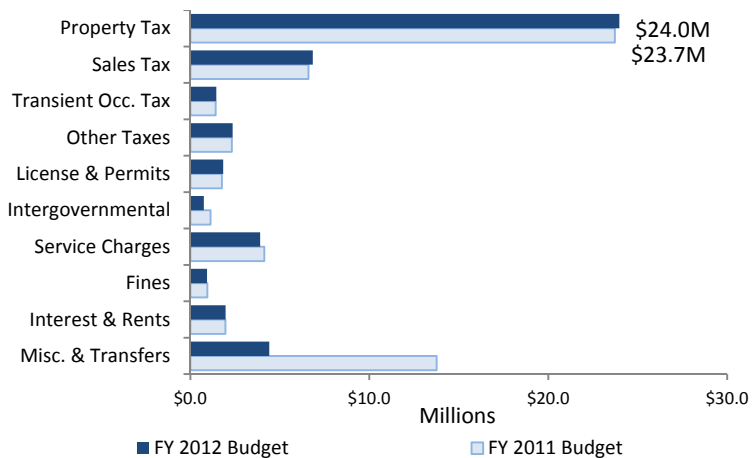
General Fund has a positive operating position of \$94,430


General Fund Revenues	FY 2011	FY 2012
General Fund Revenues	\$57.8 M	\$48.4 M
One time transfers	(9.6 M)	-
One-time revenues	(0.7 M)	(0.2 M)
LPVH Operations & Maint. Reserve	-	0.4 M
Total General Fund Operating Revenues	\$47.5 M	\$48.6 M

General Fund Expenditures	FY 2011	FY 2012
General Fund Expenditures	\$57.4 M	\$51.3 M
Capital outlay or major projects	(3.7 M)	(2.1 M)
Other one-time costs	(5.5 M)	(0.3 M)
One-time transfers to other funds	(1.2 M)	(0.4 M)
Total General Fund Operating Expenditures	\$47.0 M	\$48.5 M

General Fund Revenues

General Fund revenues are directly affected by changes in the economy. General Fund revenue increases are expected in taxes (property, sales, transient occupancy, and franchise), license and permits, and interest and rents. Revenue decreases are budgeted in intergovernmental, service charges, miscellaneous revenue, and interfund charges. The following chart provides a comparison of the FY 2011 adjusted revenue budget to the FY 2012 revenue budget.



 FY 2011 includes a \$9.15 million repayment from the Parks Acquisition and Development Fund

Taxes amount to 70% of General Fund revenues or \$34 million

General Fund Revenues by Category

Revenue Categories	2011 Budget	2011 Projected	2012 Budget	Dollar Change	% Bud 11 To Bud 12
Taxes	\$34,064,100	\$34,250,600	\$34,626,050	\$ 561,950	2%
License & Permits	1,763,230	1,829,600	1,838,190	74,960	4%
Intergovernmental	1,129,000	1,183,490	757,110	(371,890)	-33%
Service Charges	4,130,470	4,042,430	3,904,150	(226,320)	-5%
Fines	954,900	936,500	935,400	(19,500)	-2%
Interest & Rents	1,962,210	1,956,440	1,973,730	11,520	1%
Miscellaneous	108,000	98,720	71,000	(37,000)	-34%
Interfund Revenue	13,657,910	13,670,810	4,344,170	(9,313,740)	-68%
General Fund Revenue	57,769,820	57,968,590	48,449,800	(9,320,020)	-16%

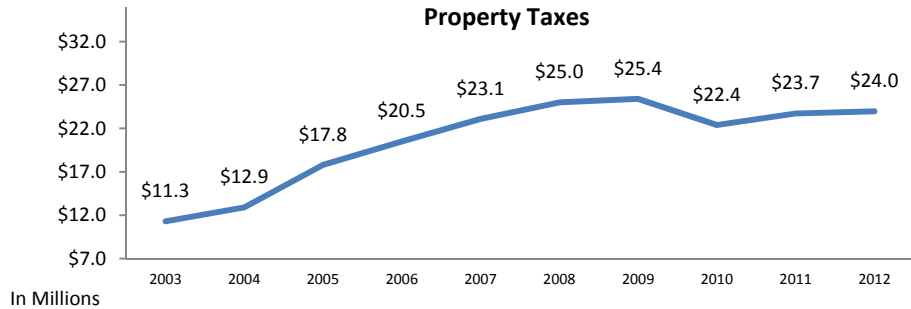
Significant revenues for the General Fund are derived from Property Taxes and Sales taxes. These are discussed in more detail as follows with other changes from the FY 2011 Budget to the FY 2012 Budget for the General Fund.

Financial Overview

Property taxes are anticipated to increase by \$244,000 or 1%


Property taxes account for 49% of General Fund revenues and are budgeted to increase by \$244,000 or 1%. Secured property taxes are budgeted to increase by approximately 1% based on the current taxable value, with most other categories remaining flat. The chart below shows property tax (as well as property transfer tax) revenue history over the last ten year period.

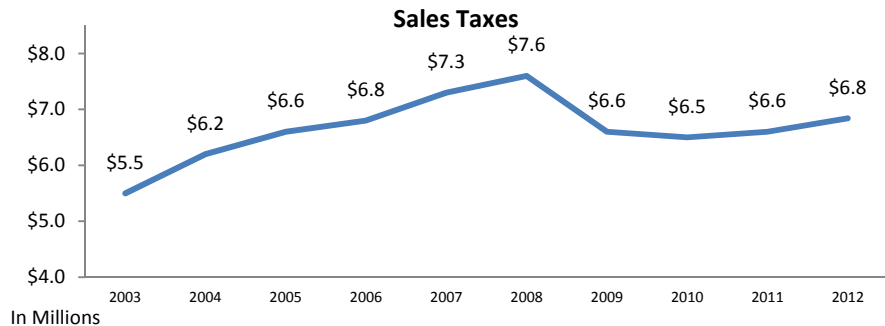
 2010 dip is State borrowing of \$2.2M from City



Sales taxes increase by \$240,000 or 4%

Sales taxes are increasing by 4% or \$240,000 to \$6.8 million. The top three sales tax categories in the City are in the fuel, grocery and restaurant categories, which are expected to increase slightly. In addition, sales tax that is dedicated to public safety that is allocated based on countywide sales tax receipts is anticipated to increase. The chart below shows the sales tax activity over the last ten years.

 Sales taxes are anticipated to increase



Intergovernmental revenues decrease 33% related to a one-time grant of \$285,000 in FY 2011 that reimburses costs for the T' Street Overpass construction.

Service charge revenues, in total, decrease by 5% or \$226,000 as construction inspection fee (engineering) revenues are lower by \$350,000, while parking meter charges increase by \$160,000.

Interest income and rents increase by 1% as multiple items effect this category. Due to the Ole Hanson Beach Club renovation, rent is budgeted to decrease by \$113,000 (building and swimming pool rent). This decrease is offset by \$179,000 of income from the new La Pata Vista Hermosa Park for the pool, buildings and sports fields.

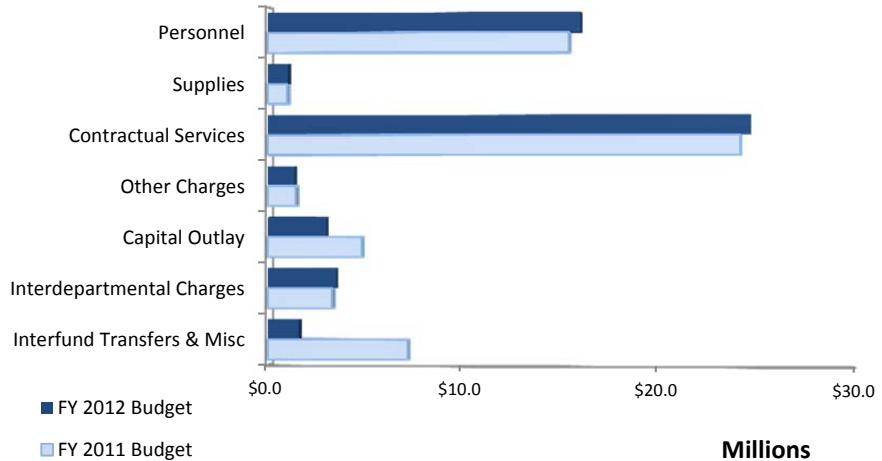
Fines are budgeted to decrease 2% based on anticipated lower parking violations. Other Financing Sources decrease from \$13.8 million to \$4.4 million due to a one-time transfer of \$9.2 million to the General Fund from the Park Acquisition and Development Fund in FY 2011.

Financial Overview

General Fund Expenditures

General Fund expenditures presented on the following chart compares the expenditure budget for fiscal years 2011 and 2012.

Expenditures increase in Personnel and Contractual services



General Fund expenditures decline by \$6.1 million or 11%

The FY 2012 budget reflects General Fund expenditures of \$51.3 million declining from the prior year by \$6.1 million or 11%. Other charges, capital outlay, interfund transfers and debt service are showing decreases, while increased costs are being budgeted in personnel, supplies, and contractual services. Budget increases in personnel, supplies and contractual services are largely driven by operating costs for La Pata Vista Hermosa park and increases under the police and fire contracts. The park operation's costs are funded from reserve funds set aside in the General Fund.

Personnel costs increase by 4% or \$600,000...to address La Pata Vista Hermosa staffing needs

Personnel costs increase by 4% or \$600,000. Despite maintaining a "freeze" on certain positions, salaries increase by \$235,000 to address La Pata Vista Hermosa staffing needs for a partial year of operations, reclassifications summarized in the Staffing section, reinstatement of some overtime costs, and educational reimbursements. In addition to these changes, benefit costs increase based on higher anticipated medical costs and changes to actuarial assumptions for the retirement plan.

Supplies are increasing by 8%, or \$82,000, with increases in chemicals, janitorial, and equipment due to opening of the La Pata Vista Hermosa park and the new Senior Center.

Fire contract increases by \$210,000 or 3%

Total Contractual services increase by 2% or \$531,000 with the largest increase occurring under the Police and Fire contracts. The Orange County Fire Authority fire services budget increases by \$210,000 or 3% to \$7.3 million which is comprised of the base contract (\$6.6 million), facilities maintenance (\$30,000), vehicle replacement (\$134,000) and ambulance services (\$455,000). The Orange County Sheriff's Department police services contract increases by \$264,000 or 2% to \$11.8 million in the General Fund. A utilities increase of 13% or \$179,000 is included, with \$153,000 of this amount related to the new LPVH Park and the new Senior Center. Travel & training increase by \$20,000 as limited conferences for staff are included in the budget. Decreases are budgeted in contractual services (\$250,000) and legal services (\$169,000) related to storm activity and development related items.

Police contract increases by \$264,000 or 2%

Capital outlay and one-time studies is reduced \$1.8 million of which \$1.3 million is due to the previous funding of the General Plan update. The FY 2012 budget of \$2.9 million includes \$1.5 million for the Ole Hanson Beach Club restoration project and continues the annual major street maintenance and slurry seal amounts.

Financial Overview

Transfers decline by 42% or \$1.0 million which is the result of a one-time transfer of \$1.0 million to the General Liability Fund in FY 2011. In FY 2012, a total of \$1.4 million will be transferred to other funds from the General Fund as listed below:

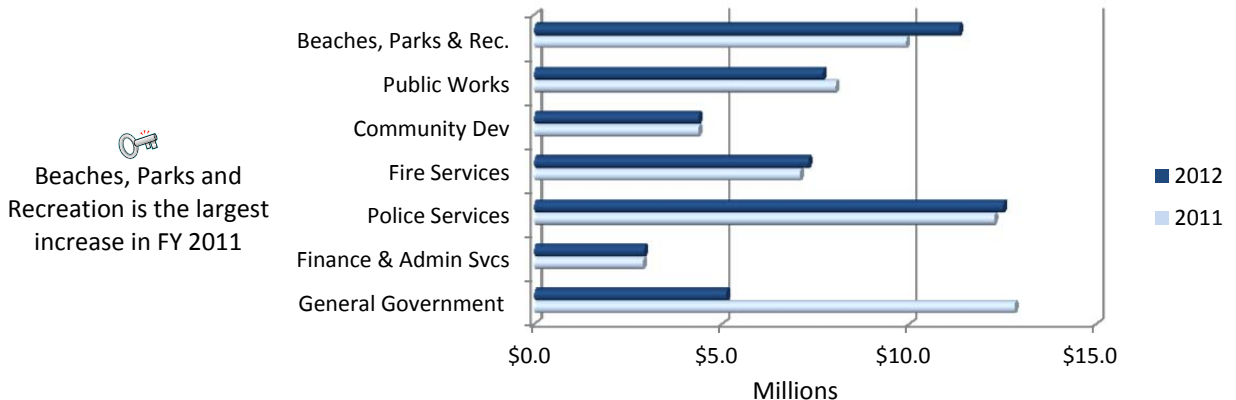
General Fund transfers to other funds are \$1.4 million

<u>Fund Transferred To</u>	<u>Amount</u>	<u>Purpose</u>
2106 Gas Tax Fund	\$ 15,790	Senior mobility
Negocio Debt Service Fund	275,000	Negocio facility support
Street Improvement Fund	734,260	Street program
Reserve Fund	160,000	Reserve contribution
Redevelopment Agency	140,400	Beach restroom support
Water Fund	16,710	Low-income subsidy*
Sewer Fund	35,510	Low-income subsidy*
Total	\$1,377,670	

* No alternative funding source is currently available.

As noted in the graph below, the most dramatic increase occurs in the Beaches, Parks & Recreation department. Beaches, Parks and Recreation's costs increase by \$1.4 million as a result of increases to operate the new LPVH park for a partial year (\$789,000) and to fund capital outlay. Meanwhile, General Government costs decrease \$7.7 million from FY 2011. This decrease is a result of a \$1.0 million transfer to the General Liability Fund, a \$4.8 million payment on the PERS unfunded liability, and the General Plan update occurring in FY 2011.

General Fund Expenditures by Department



Beaches, Parks and Recreation is the largest increase in FY 2011

* General Government includes City Council, City Manager, City Clerk, Economic Development and City General.

General Fund Expenditures by Department

<u>Departments</u>	<u>2011 Budget</u>	<u>2011 Projected</u>	<u>2012 Budget</u>	<u>Dollar Change</u>	<u>% Bud 11 To Bud 12</u>
General Government	\$12,815,370	\$12,716,130	\$5,121,050	(\$7,709,320)	-60%
Finance & Admin Svcs	2,898,230	2,867,380	2,930,760	32,530	1%
Police Services	12,271,920	11,913,270	12,518,160	246,240	2%
Fire Services	7,080,660	6,895,850	7,306,270	225,610	3%
Community Development	4,377,310	4,146,550	4,382,240	4,930	0%
Public Works	8,035,160	8,007,890	7,690,570	(344,590)	-4%
Beaches, Parks & Rec.	9,920,080	9,510,360	11,335,870	1,415,790	14%
General Fund Expenditures	57,398,730	56,057,430	51,284,920	(6,113,810)	-11%

Reserve Contributions

All General Fund reserves are fully funded in accordance with Fiscal Policies. The 2011 Long Term Financial Plan recommended a \$100,000 transfer to the Accrued Leave Reserve and a \$60,000 transfer to the Facilities Maintenance Reserve. The Council Contingency reserve is funded at \$100,000. The General Fund emergency reserve increases by \$105,000 to \$4.37

Emergency reserve is 9% of operating expenditures or \$4.4 million

Financial Overview

million and is 9% of operating expenditures in FY 2012. The FY 2012 reserve contribution's in the amount of \$366,000 is summarized below:

Reserve Description	Contribution
Accrued Leave Reserve	\$ 100,000
Facilities Maintenance Reserve	60,000
Council Contingency Reserve	100,000
Social Services Contingency Reserve	1,000
General Fund Emergency Reserve	105,000
Total	\$ 366,000

Fund Balance – General Fund

Reserves total \$16.9 million

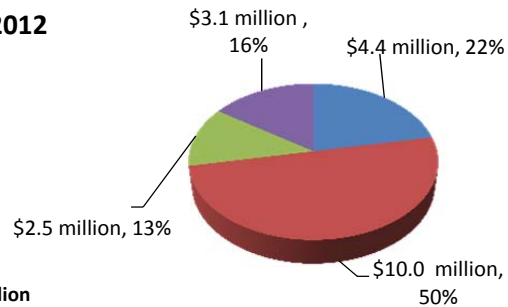
The FY 2012 ending fund balance for the General Fund is \$20.0 million. Of this \$20.0 million, \$16.9 million is allocated to reserves by Council through the Long Term Financial Plan and Fiscal Policy. Reserves have been committed or assigned for the following purposes: Sustainability Reserves, Emergency Reserves, and the LPVH Operations and Maintenance Reserve.

The Sustainability Reserve is \$10 million and provides for economic and financial stability. The Emergency Reserve represents 9% of General Fund operating expenditures and is \$4.4 million. In FY 2011, Council established the LPVH Maintenance and Operations reserve in the amount of \$2.9 million to provide resources for operating the LPVH park facility. During FY 2012, \$0.4 million of the LPVH Maint. & Operations reserve will subsidize park operations.


84% of fund balance is committed

Fund Balance June 30, 2012

- Emergency Reserve
- Sustainability Fund Balance
- LPVH Maint & Operations
- Unreserved Undesignated



Total Fund Balance \$20 million

Labor Relations

SCCEA MOU expires in June

City negotiations with the San Clemente City Employees Association (SCCEA) are in progress. The new federal healthcare law that went into effect on January 1, 2011 and the effect it will have on health care premiums is unknown at this time. This change will be one of the negotiation topics in the negotiation process since the current Memorandum of Understanding (MOU) expires June 30, 2011. It is anticipated that the City and SCCEA will reach agreement on a new contract.

Position Reclassifications

Position reclassifications included in the FY 2012 budget are for the following positions:

Old Classification	New Classification	Old Range	New Range
Facilities Maintenance Specialist	Facilities Maintenance Specialist I/II	43	45/47
Customer Service Specialist	Business License Specialist	35	37
Utilities Operations Supervisor	Utilities Operations Supervisor (Re-grade)	60	62

Financial Overview

An interim financial forecast shows improvement in operating position

Annual average forecast increase for revenues is 2.0%

Expenditure growth is due to increases in police and fire services contracts

Financial Forecast Summary – Operating Position & Fund Balance


The City’s five-year financial forecast has been updated to reflect the FY 2012 budget to determine the impact of current budgetary decisions on the City’s future operating position and fund balances. This forecast is an interim update of the original forecast prepared as a part of the development of the City’s Long Term Financial Plan (LTFP). Consequently, the economic and other assumptions used in the development of LTFP forecast won’t be updated until the new financial plan is prepared in January 2012.

Budget Financial Forecast

Over the forecast period, revenues are anticipated to grow by an annual average increase of 2.0% a year. Taxes, which include property, sales, transient occupancy and franchise taxes, and are the largest revenue source for the City increase by 1.6% annually over the forecast period. Property taxes, which account for 49% of General Fund revenues, are anticipated to increase 0.5% in FY 2012 and increase an average of 1.9% in the remaining four years of the forecast period. Sales and property tax revenues from the Target store scheduled to open in October 2011 are not included in the forecast.

Expenditures are projected to increase at an average rate of 3.6% over the forecast period. The majority of this growth is due to increases in contractual services, primarily police and fire services. In addition, expenditures increase in FY 2013 for a full-year of funding to operate and maintain La Pata/Vista Hermosa park. Operating expenditures are increased annually, primarily by inflation, which averages 2.1% annually. Capital funding is included in the forecast, based upon the five-year CIP schedule, however decisions will be made annually dependent upon funding.

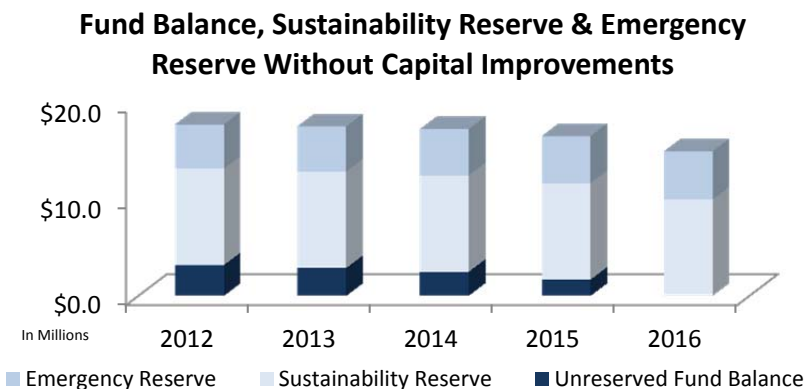
Results of the forecast with respect to operating position are shown below. The General Fund’s forecasted operating position is positive in the first three years of the forecast and negative beginning in FY 2015.

 Forecasted revenues are projected to exceed expenditures in the first three years.

Forecast Operating Position	2012	2013	2014	2015	2016
Operating revenues	\$48.6M	\$50.3M	\$51.5M	\$52.6M	\$52.9M
Operating expenditures	48.5M	50.0M	51.4M	52.9M	54.2M
Projected surplus/deficit	\$ 0.1M	\$ 0.3M	\$ 0.1M	-\$ 0.3M	-\$ 1.3M

*One-time revenues and expenditures have been excluded.

The following graph indicates the impact on General Fund fund balances that the operating position would have if the deficits were actually allowed to occur:



Financial Overview

**Budgeted decision packages
total \$992,000**

Decision Packages

Decision packages incorporated into the budget total \$992,000 of which \$386,000 is for the General Fund including staffing for LPVH. Other fund decision packages included in the budget total \$606,000, which are all one-time expenses. A summary of budgeted decision packages is as follows:

Budgeted General Fund Decision Packages	Amount
<i>Staffing:</i>	
Facility Maintenance Specialist for LPVH	\$ 22,330
Full Time Recreation Specialist for LPVH	43,650
Staff change ¾ to Full Time for LPVH	26,340
Hourly staffing for LPVH (pool lifeguards and park monitor)	153,660
Code Enforcement part-time hour increase	2,150
<i>One-time:</i>	
ATV Rescue Vehicle	8,000
Chain Link Fence at Forster Park Field #6	10,000
CDD Lobby Security Camera System	10,000
Los Molinos Business District Outreach	10,000
Emergency Planning Assistant (General Fund)	36,540
Sidewalk Improvement Policy Development	100,000
General Fund Total	\$ 422,670
Budgeted Other Fund Decision Packages	Amount
<i>One-time:</i>	
Replacement of Stage Drapery (Reserve Fund)	\$ 15,000
Room Divider for Community Center Auditorium (Reserve Fund)	20,000
Cost of service/Rate analysis (utilities)	50,000
Staffing analysis (utilities)	50,000
Water Quality Code Enforcement Mobile Field Offices (Clean Ocean)	3,900
Environmental Programs Summer Intern (Clean Ocean)	3,350
Citywide Copier Lease (Central Services)	40,000
Fleet Fund Vehicle Replacements (Fleet Replacement Fund)	360,250
Golf Fund Equipment Replacements (Golf Depreciation Fund)	59,000
CASA ADA Retrofitting (required San Clemente contribution)	19,430
Other Funds Total	\$ 606,030
Decision Packages (Budgeted)	\$ 1,028,700

Bond Rating

Based on the City of San Clemente’s credit strength, the City received the highest credit rating of “AAA”. An obligation rated “AAA” is the highest rating. This means that the City’s capacity to meet its financial commitment on the debt obligation is extremely strong. Standard & Poor’s published comments stated “In our view, financially, the City has performed very well in recent years and has maintained an unreserved fund balance of more than 40% of expenditures since 2001”.

**The City’s credit rating is the
highest rating of “AAA”**

This document can also be downloaded from the City’s website at <http://san-clemente.org>.

The Budget Process

The Budget Process

The City's annual budget process begins in November and concludes in June. An executive team approach is used to develop the budget. Senior management representatives from each department, along with the City Manager and Assistant City Manager, utilize guidance provided by the City Council through the Strategic Priority process. Additionally, operational issues that affect the budget are examined in the Long Term Financial Plan and financial recommendations are incorporated into the budget. The table on the following page illustrates the budget process in detail.

The Capital Improvement Program Process

The Capital Improvement Program (CIP) Committee, consisting of members from all City departments, annually prepares and updates the six-year CIP program. Projects proposed to be funded are reviewed by the CIP Committee as a part of the budget process to ensure that the City's priorities are addressed and that staffing levels and projected revenues are in place to perform the projects.

The City Manager and Assistant City Manager review the CIP Committee's prioritized list of proposed capital improvement projects and funding sources during the review of the operating budgets. The final Capital Improvement Program is presented by the City Manager during the budget workshops in May in conjunction with the City's Annual Budget. The City Council adopts a resolution approving the fiscal year Capital Improvement Program, along with the operating budgets, in June.

Level of Control and Changes to Adopted Budget

Budgetary control, the level at which expenditures cannot legally exceed the appropriated amount, is exercised at the *fund level*. Administrative policies provide guidelines on budget transfers and the authorization necessary to implement transfers. Generally, there are two types of budget transfers:

Budget Adjustment: This is a transfer which does not change the total appropriated amount within a fund and does not require Council action. Depending upon the budget category affected by the transfer, approval may be granted at the City Manager or Department Head level. Department Heads have discretion to reappropriation funds between certain line items within a program but may not exceed total appropriated amounts for each program. Additional expenditures for capital outlay items must be approved by the City Manager and City Council. Funds appropriated for salaries and benefits may not be expended for any other purpose without approval by the City Manager. The City Manager may transfer funds within and between programs and departments (with the exception of additional capital outlay expenditures, which require Council approval).

Budget Amendment: This is an adjustment to the total appropriated amount within a fund which was not included in the original budget. These supplemental appropriations are presented to City Council in an agenda report and require the passage by a simple majority of the City Council for approval. Types of modifications can be categorized as follows:

- Unanticipated revenue which was not projected in the budget may be appropriated by Council for expenditure in the year received.
- Prior year reserves or fund balances may be appropriated to fund items not previously included in the adopted budget. Reserves/fund balances exceeding minimum amounts required by administrative policies may be appropriated if it is determined to be in the best interest of the City. Council may also appropriate reserves in case of emergencies or unusual circumstances.
- Transfers between funds require a motion and agreement by the majority of the City Council.

Unexpended unencumbered appropriations automatically lapse at the end of the fiscal year and are included in the ending fund balance calculations within each fund.

The Budget Process

Budget Planning (November - December)

- Budget assumptions and policies are developed
- Budget instructions, training videos, and supporting information is published to budget website
- Human Resources distributes Reclassification Requests
- Capital Improvement Program development kickoff meeting

Public Input and Priority Setting (January - February)

- City Council and Commissions meet in January to provide recommendations for budget development
- City Council's Strategic Priority Setting public workshop sets direction for the development of Departmental work plans
- City Council adopts the Long Term Financial Plan, which identifies critical areas expected to have a financial impact on the City over the next five years. Recommended alternatives to address these critical areas are identified and adopted by the City Council and incorporated into the budget.

Staff Budget Development (January - February)

- Budget Kickoff/Staff Training Workshop
- Departments prepare base revenue and expenditure budgets by program, whereby expenditures and revenues are related to the Council and community goals identified during the Long Term Financial Plan and Strategic Priority processes.
- Decision packages are submitted to the City Manager for consideration. These include requests for reclassifications, new positions, new programs, or capital equipment.

Staff Budget Review (March - April)

- City Manager and Assistant City Manager conduct line item review of base budgets, decision package requests, and the CIP Budget.
- City Manager considers the projected amount of available resources, direction provided by the City Council, the City's fiscal policies and the most cost-effective and efficient method of service delivery to the public.
- Proposed budget is finalized.
- Budget document is prepared, highlighting the major changes in the budget from the previous year.

Council Budget Review and Adoption (May - June)

- In May, the City Manager presents the proposed budget to the City Council and a comprehensive workshop is held.
- In June, a public hearing is held and the City Council adopts the budget by resolution
- Final Adopted Budget document is published and made available to the public
- A supplemental line-item budget is also published, which provides additional departmental, division and program level detail.
- An executive budget summary document is provided as a public communication tool.

Accounting Systems & Controls

Fund Accounting Structure

The accounts of the City are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures or expenses, as appropriate. The funds utilized by the City are grouped into generic fund types (Governmental, Proprietary, and Fiduciary). Governmental funds are largely supported by general taxes. Proprietary funds are operated to recover the costs of operation through charges for services. Fiduciary funds are typically where the City acts in a trustee capacity. The categories within these fund types are summarized below:

Governmental Funds:

The **General Fund** is the general operating fund of the City. It is used to account for all financial resources traditionally associated with governments which are not required to be accounted for in another fund.

Special Revenue Funds are used to account for the proceeds of specific revenue sources that are restricted by law or administrative action to expenditures for specified purposes.

Capital Project Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed through proprietary funds or fiduciary funds).

Debt Service Funds are used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest, and related costs other than capitalized leases and compensated absences which are paid from the governmental funds.

Proprietary Funds:

Enterprise Funds are used to account for operations that are financed and operated in a manner similar to a private business enterprise. The intent of the City in using this type of fund is to determine that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City, or to other governments, on a cost reimbursement basis.

Fiduciary Funds:

Trust and Agency Funds are used to account for assets held by the City in a trustee capacity or as an agent for individuals, private organizations, and other governments. Since activities recorded within these funds are outside the control of the City Council, these funds are not included within this budget document.

Fund Changes

In accordance with generally accepted accounting principles, the City annually reviews all funds to determine the minimum number of funds necessary for financial management and control. The City currently has 29 budgeted funds, including the General Fund. For fiscal year 2012, no changes to the fund structure are recommended.

Accounting Systems & Controls

The following table provides a summary of the various funds of the City of San Clemente and includes both Major and Non-Major funds as reported in the City's Comprehensive Annual Financial Report (CAFR). Additional information on each fund is available in various sections of this annual budget.

Governmental Funds				Proprietary Funds	
General Fund*	Special Revenue Funds	Capital Projects Funds	Debt Service Funds	Enterprise Funds	Internal Service Funds
	Gas Tax	Public Facilities Construction*	Negocio Building	Water Fund*	Employee Benefits
	Air Quality Improvement	Parks Aquisition and Development*	RDA Debt Service*	Sewer Fund*	Central Services
	Street Improvement	Local Drainage Facilities		Golf Course*	Information Technology
	Police Grants	Developers Improvement		Clean Ocean	Fleet Maintenance
	Miscellaneous Grants	RCFPP		Solid Waste	Employee Medical
	RDA Low and Moderate Income Housing*	RDA Capital Projects		Storm Drain	Workers' Compensation
	Reserve				General Liability

* Recognized as a major fund in the City's CAFR. Major funds represent the significant activities of the City and basically include any fund whose revenues or expenditures, excluding other financing sources and uses constitute more than 10% of the revenues or expenditures.

Funds that are not budgeted and excluded from the schedule above include the 99-1 Assessment District Capital Improvement Fund and the Pension Trust Fiduciary Fund.

Accounting Systems & Controls

Budgetary Basis and Basis of Accounting

The budget constitutes the legal authority for expenditures. The annual budget is adopted with budgetary control at the fund level so expenditures may not legally exceed appropriations at that level of detail. Budgetary controls are maintained to ensure compliance with legal provisions embodied in the annual appropriated budget approved by the City Council. Transfers or revision within funds are allowed, but only the City Council has the legal authority to increase or decrease a given fund's annual budget. The Comprehensive Annual Financial Report (CAFR) shows the status of the City's finances on the basis of "generally accepted accounting principles" (GAAP) and on a budgetary basis. In most cases this conforms to the way the City prepares its budget.

Governmental fund types (General Fund, Special Revenue Funds, etc.) utilize the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when they become measurable and available. Expenditures are recognized when the liability has been incurred, with the exception that principal and interest payments on general long-term debt are recognized when due. Budgets for governmental fund types are adopted on a basis consistent with GAAP.

Proprietary fund types, including Enterprise (Water, Sewer, etc.) and Internal Service Funds (Information Technology, Fleet Operating, etc.), are operated in a manner similar to private business enterprise. These funds use the accrual basis of accounting where revenues are recognized when earned and expenses are recognized when incurred. These funds are budgeted based on Net Working Capital to provide a more accurate picture of whether there is sufficient funding to cover the cost of current operations. Net Working Capital is essentially current assets minus current liabilities with capital assets excluded from the calculation. Exceptions from GAAP are as follows:

- *Compensated absences liabilities, in Enterprise and Internal Service Funds, that are expected to be liquidated with expendable available financial resources are accrued as earned by employees (GAAP) as opposed to being expended when paid (Budget).*
- *Principal payments on long-term debt within Enterprise & Internal Service Funds are applied to the outstanding liability on a GAAP basis, as opposed to being expended on a Budget basis.*
- *Capital outlay within the Enterprise Funds are recorded as assets on a GAAP basis and expended on a Budget basis.*

Financial Management

The City of San Clemente is committed to the highest standards of responsible financial reporting and management practices. These standards are based on established financial principles and practices, formal fiscal policies and state law. These practices set forth the basic framework related to the core values of the City and to achieve Financial Sustainability addressed as follows:

Financial stability by taking a long-term approach to its finances by developing and maintaining long-term plans, carefully weighing the cost and benefits of development opportunities and adhering to sound debt, reserve and investment policies.

Quality of life and local economic vitality is maintained to ensure a safe and healthy atmosphere for its residents, businesses and visitors, while preserving and enhancing its unique cultural and environmental attributes.

Environmental and economic sustainability by supporting continued investment in physical infrastructure and facilities and by having policies and programs that support a clean and healthy natural environment.

Transparency and engagement for the community by producing planning and report mechanisms that make it clear how the City plans to use its resources to achieve the community vision.

The City, including the City Council, Mayor and staff work together to ensure that all financial matters of the City are addressed with care, integrity and in the best interest of the citizens. The City is committed to engaging the public as a partner in formulating plans and delivering services.

Accounting Systems & Controls

These established policies are presented in the Fiscal Policy Section. The Fiscal Policy statements address the following:

- *Operating Budget*
- *Expenditures*
- *Capital Improvement*
- *Fund Balance and Reserves*
- *Accounting, Auditing and Financial Reporting*
- *Revenues*
- *Utility Rates and Fees*
- *Debt - Short term and Long Term*
- *Investments*
- *Long Term Financial Planning*

The Fiscal Policy section also addresses the State Proposition 4 (Gann Initiative), which places limits on the amount of revenue that can be spent by government agencies, and the City's Debt Summary, which lists all of the outstanding debt of the City and related entities.

In addition to having Fiscal Policies in place, the City financial processes include procedures to maximize the financial resources of the City by focusing on Internal Controls throughout the City, and the proper allocation of costs to responsible departments through Interdepartmental Charges and the City's Cost Allocation Plan. These charges are discussed in more detail in the following paragraphs.

Internal Controls

The City is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the government are protected from loss, theft, or misuse and to ensure that adequate accounting data are compiled to allow for the preparation of financial statements in conformity with generally accepted accounting principles. The internal control structure is designed to provide reasonable, but not absolute assurance that these objectives are met. The concept of reasonable assurance recognizes that the cost of a control should not exceed the benefits likely to be derived, and that the valuation of costs and benefits requires estimates and judgments by management.

Interdepartmental Charges

Interdepartmental charges are cost allocations for goods and services provided by one City department to another City department on a cost reimbursement basis. A fair and equitable methodology is determined for identifying and distributing direct and indirect cost from a service provider to the service consumer. As an example, Internal Service Funds receive revenues from other City departments for charges such as insurance, postage, duplicating, central services, data processing, communications, dispatch, fleet rental, etc. These interdepartmental charges are established annually and are based generally upon actual use of the goods or services. Replacement charges to the Fleet Replacement Reserve and the Capital Equipment Replacement Reserve are based upon the anticipated cost of replacement. Replacement charges are allocated annually over the life of the vehicle or equipment.

Cost Allocation Plan

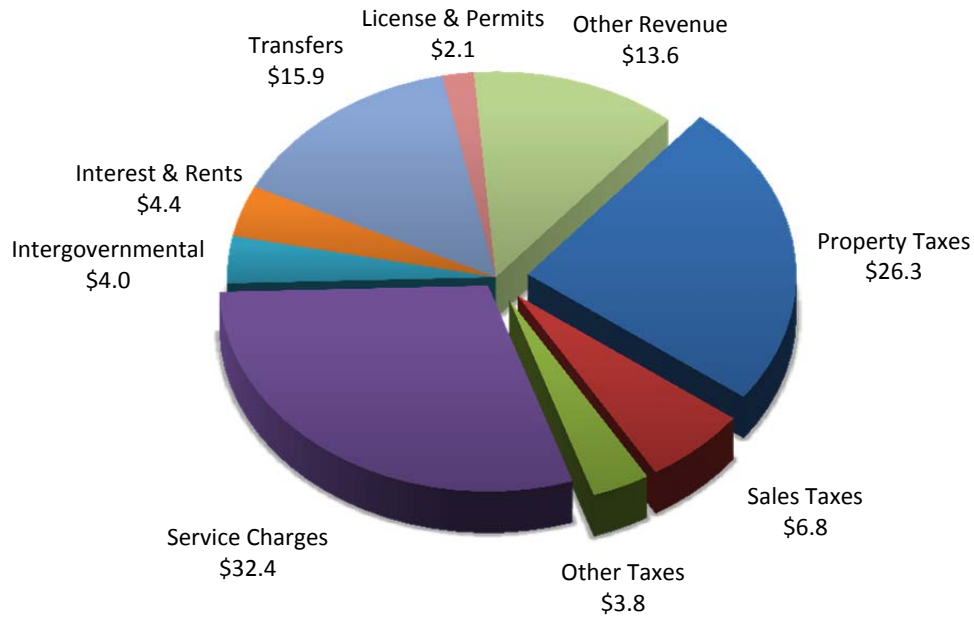
The Finance and Administrative Services Department annually produces a Cost Allocation Plan which is used to distribute General Fund administrative costs to the various City operations. The allocation of these costs is based on a variety of factors. Examples include allocating (1) Human Resource costs based on the number of employees in the payroll system per department, (2) a portion of Finance costs based on the number of cash receipting transactions per fund, and (3) City Clerk costs based on a thirty-six month rolling average of agenda items by department. The cost allocation plan is based on prior fiscal year actual costs.



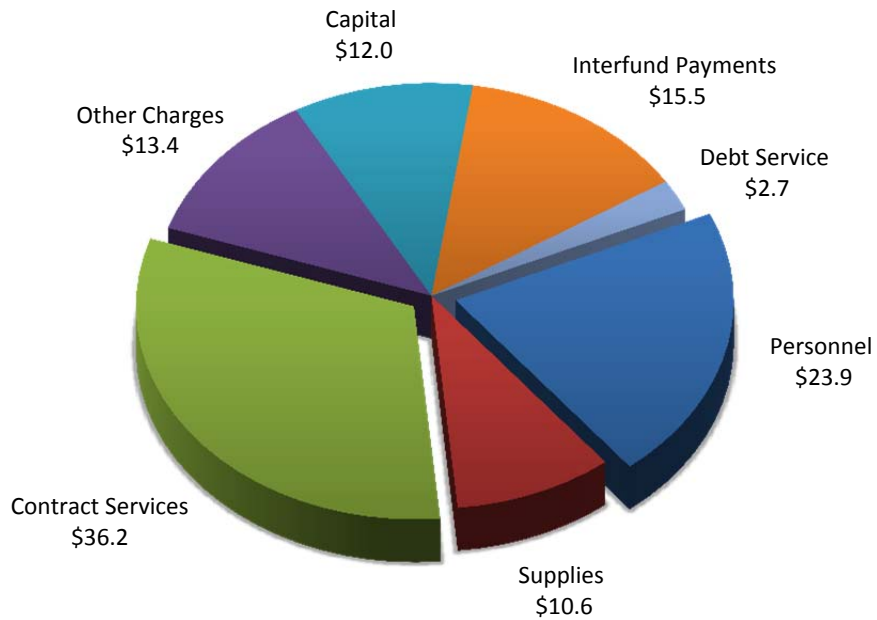
All Funds Budget Overview

Fiscal Year 2012

Where the Money Comes From*
(Total \$109.3 million)



Where the Money Goes*
(Total \$114.3 million)¹



*All amounts are rounded

¹ Fund Balance Reserves are used for one-time costs.



All Funds Budget Summary

	Beginning Balance	FY 2012 Revenues	FY 2012 Expenditures	Ending Balance	Change in Balances
General Fund	22,805,360	48,449,800	51,284,920	19,970,240	(2,835,120)
Special Revenue Funds					
Street Improvement	1,063,170	1,621,410	2,135,850	548,730	(514,440)
Gas Tax	1,873,250	2,731,710	2,162,540	2,442,420	569,170
Miscellaneous Grants	20,410	415,250	415,000	20,660	250
Air Quality Improvement	119,060	87,100	80,000	126,160	7,100
Police Grants	55,610	100,200	100,000	55,810	200
Reserve	2,762,760	1,461,850	1,015,000	3,209,610	446,850
Capital Project Funds					
Parks Acquisition & Dev.	2,014,110	255,600	1,018,830	1,250,880	(763,230)
Local Drainage Facilities	4,003,180	70,000	158,050	3,915,130	(88,050)
RCFPP	3,027,970	61,600	52,350	3,037,220	9,250
Public Facilities Construction Fee	14,595,100	283,440	1,358,570	13,519,970	(1,075,130)
Developers Improvement	8,600,410	339,500	33,720	8,906,190	305,780
Debt Service Funds					
Negocio Debt Service	(63,740)	724,640	654,030	6,870	70,610
Enterprise Funds					
Water - Operating	23,935	16,765,889	16,738,930	50,894	26,959
- Depreciation Reserve	5,742,425	2,057,420	2,525,420	5,274,425	(468,000)
- Acreage Fee	844,993	26,236	46,550	824,679	(20,314)
- Other Agency	2,443,707	771,245	1,293,240	1,921,712	(521,995)
Sewer - Operating	42,822	8,716,878	8,666,480	93,220	50,398
- Depreciation Reserve	4,996,708	2,636,177	2,426,510	5,206,375	209,667
- Connection Fee	4,146,841	151,613	25,790	4,272,664	125,823
- Other Agency	1,371,639	292,872	17,540	1,646,971	275,332
Storm Drain - Operating	986,732	1,522,846	1,684,450	825,128	(161,604)
- Depreciation Reserve	2,250,668	1,151,654	1,885,810	1,516,512	(734,156)
Solid Waste Management	463,870	128,300	212,890	379,280	(84,590)
Golf - Operating	23,618	2,361,171	2,262,860	121,929	98,311
- Depreciation Reserve	1,430,273	222,506	90,780	1,561,999	131,726
- Capital Improvement	402,559	140,023	4,070	538,512	135,953
Clean Ocean - Operating	1,639,393	2,215,821	2,438,750	1,416,464	(222,929)
- Depreciation Reserve	27,517	40,779	11,170	57,126	29,609
Internal Service Funds					
Central Services	77,410	684,220	752,880	8,750	(68,660)
Information Technology	256,650	1,341,990	1,405,130	193,510	(63,140)
Contract Fleet Services	239,988	1,193,857	1,137,940	295,905	55,917
Fleet Replacement Reserve	3,261,482	625,373	505,370	3,381,485	120,003
Medical Insurance	5,770	3,207,070	3,205,820	7,020	1,250
Workers' Compensation	2,077,010	408,000	751,660	1,733,350	(343,660)
General Liability Self Insurance	737,430	1,608,000	2,030,250	315,180	(422,250)
Redevelopment Agency Funds					
Low & Moderate Housing	2,053,980	500,900	167,990	2,386,890	332,910
Debt Service	110,960	2,345,290	2,438,620	17,630	(93,330)
Capital Projects	(625,700)	1,567,450	1,147,660	(205,910)	419,790
Total All Funds	95,909,330	109,285,680	114,343,420	90,851,590	(5,057,740)

All Funds Summary-Revenues by Category

Fund Description	Beginning Fund Balance	Taxes	Licenses & Permits	Receipts from Otr Agencies	Charges for Svcs.	Interest & Rentals	Internal Transfers	Fines & Other Revenues	Total Budget
General	22,805,360	\$34,626,050	\$1,838,190	\$757,110	\$3,904,150	\$1,973,730	\$4,344,170	\$1,006,400	\$71,255,160
Special Revenue:									
Street Improvement	1,063,170	0	0	0	0	64,000	1,557,410	0	2,684,580
Gas Tax	1,873,250	0	0	2,646,420	0	69,500	15,790	0	4,604,960
Miscellaneous Grants	20,410	0	0	394,650	0	0	600	20,000	435,660
Air Quality Imprvmnt.	119,060	0	0	80,000	0	7,100	0	0	206,160
Police Grants	55,610	0	0	100,000	0	200	0	0	155,810
Reserve	2,762,760	0	0	0	0	65,000	1,396,850	0	4,224,610
	5,894,260	0	0	3,221,070	0	205,800	2,970,650	20,000	12,311,780
Capital Projects:									
Parks Acquis. & Dev.	2,014,110	0	34,600	0	0	221,000	0	0	2,269,710
Local Drainage Fac.	4,003,180	0	500	0	0	69,500	0	0	4,073,180
RCFPP	3,027,970	0	0	0	0	61,600	0	0	3,089,570
Pub. Facilities Const.	14,595,100	0	57,740	0	0	225,700	0	0	14,878,540
Developers Imprvmnt.	8,600,410	0	114,500	0	112,000	113,000	0	0	8,939,910
	32,240,770	0	207,340	0	112,000	690,800	0	0	33,250,910
Debt Svc Fund:									
Negocio Debt Service	(63,740)	0	0	0	0	352,380	275,000	97,260	660,900
Enterprise:									
Water- Operating	23,935	0	0	54,670	14,982,810	699	1,070,210	657,500	16,789,824
- Depr. Reserve	5,742,425	0	0	0	0	167,420	0	1,890,000	7,799,845
- Acreage Fee	844,993	0	1,600	0	0	24,636	0	0	871,229
- Other Agency	2,443,707	0	0	0	0	71,245	0	700,000	3,214,952
Sewer- Operating	42,822	0	0	0	7,930,130	1,338	781,410	4,000	8,759,700
- Depr. Reserve	4,996,708	0	0	0	0	156,177	0	2,480,000	7,632,885
- Conn. Fee	4,146,841	0	22,000	0	0	129,613	0	0	4,298,454
- Other Agency	1,371,639	0	0	0	0	42,872	0	250,000	1,664,511
Storm Drain Utility	986,732	0	0	0	1,150,500	22,646	349,700	0	2,509,578
- Depr. Reserve	2,250,668	0	0	0	0	51,654	290,000	810,000	3,402,322
Solid Waste Mgmt	463,870	0	9,600	0	102,000	16,200	200	300	592,170
Golf - Operating	23,618	0	0	0	2,103,000	240,971	17,200	0	2,384,789
- Depr. Reserve	1,430,273	0	0	0	0	28,506	0	194,000	1,652,779
- Capital Impr.	402,559	0	0	0	0	8,023	0	132,000	542,582
Clean Ocean	1,639,393	0	0	0	1,867,000	46,421	3,400	299,000	3,855,214
- Depr. Reserve	27,517	0	0	0	0	779	40,000	0	68,296
	26,837,700	0	33,200	54,670	28,135,440	1,009,200	2,552,120	7,416,800	66,039,130
Internal Service:									
Central Services	77,410	0	0	0	31,000	1,000	652,220	0	761,630
Information Technology	256,650	0	0	0	0	7,300	1,334,690	0	1,598,640
Fleet- Operating	239,988	0	0	0	0	5,517	1,168,340	20,000	1,433,845
- Replacement	3,261,482	0	0	0	0	74,983	550,390	0	3,886,855
Medical Insurance	5,770	0	0	0	179,570	5,000	0	3,022,500	3,212,840
Worker's Comp.	2,077,010	0	0	0	0	36,000	0	372,000	2,485,010
General Liability Self Ins.	737,430	0	0	0	0	7,800	200	1,600,000	2,345,430
	6,655,740	0	0	0	210,570	137,600	3,705,840	5,014,500	15,724,250
Re devel. Agency:									
Low & Mod. Inc. Hsg.	2,053,980	0	0	0	0	20,000	480,900	0	2,554,880
Debt Service	110,960	2,305,800	0	4,000	0	19,500	0	15,990	2,456,250
Capital Projects	(625,700)	0	0	0	0	7,050	1,560,400	0	941,750
	1,539,240	2,305,800	0	4,000	0	46,550	2,041,300	15,990	5,952,880
Total All Funds	\$95,909,330	\$36,931,850	\$2,078,730	\$4,036,850	\$32,362,160	\$4,416,060	\$15,889,080	\$13,570,950	\$205,195,010

All Funds Summary-Expenditures by Category

Fund Description	Personnel	Supplies	Contractual Services	Other Charges	Capital Outlay	Interfund Payments	Debt Service	Ending Fund Balance	Total Budget
General	\$16,062,240	\$1,057,330	\$24,702,460	\$1,361,360	\$3,003,900	\$4,883,160	\$214,470	\$19,970,240	\$71,255,160
Special Revenue:									
Street Improvement	0	10,300	500,000	0	1,555,000	70,550	0	548,730	2,684,580
Gas Tax	0	100	55,200	75,000	870,000	1,162,240	0	2,442,420	4,604,960
Miscellaneous Grants	74,050	0	105,500	59,000	150,000	26,450	0	20,660	435,660
Air Quality Imprvmnt.	0	0	80,000	0	0	0	0	126,160	206,160
Police Grants	0	0	100,000	0	0	0	0	55,810	155,810
Reserve	140,000	0	0	0	875,000	0	0	3,209,610	4,224,610
	214,050	10,400	840,700	134,000	3,450,000	1,259,240	0	6,403,390	12,311,780
Capital Projects:									
Parks Acquis. & Dev.	0	0	0	0	0	1,018,830	0	1,250,880	2,269,710
Local Drainage Fac.	0	0	0	0	0	158,050	0	3,915,130	4,073,180
RCFPP	0	0	40,000	0	0	12,350	0	3,037,220	3,089,570
Pub. Facilities Const.	0	0	26,660	200	1,245,000	86,710	0	13,519,970	14,878,540
Developers Imprvmnt.	0	0	0	25,000	0	8,720	0	8,906,190	8,939,910
	0	0	66,660	25,200	1,245,000	1,284,660	0	30,629,390	33,250,910
Debt Svc Fund:									
Negocio Debt Service	0	0	294,780	0	0	26,860	332,390	6,870	660,900
Enterprise:									
Water- Operating	2,706,510	7,934,170	2,054,120	2,647,010	0	1,397,120	0	50,894	16,789,824
- Depr. Reserve	0	0	900,000	0	400,000	1,225,420	0	5,274,425	7,799,845
- Acreage Fee	0	0	25,000	0	0	21,550	0	824,679	871,229
- Other Agency	0	0	1,275,000	0	0	18,240	0	1,921,712	3,214,952
Sewer- Operating	2,266,230	796,210	1,671,210	2,788,350	7,000	1,137,480	0	93,220	8,759,700
- Depr. Reserve	0	0	550,000	0	950,000	926,510	0	5,206,375	7,632,885
- Conn. Fee	0	0	0	0	0	25,790	0	4,272,664	4,298,454
- Other Agency	0	0	0	0	0	17,540	0	1,646,971	1,664,511
Storm Drain Utility	313,230	22,100	105,550	812,640	0	430,930	0	825,128	2,509,578
- Depr. Reserve	0	0	340,000	0	1,500,000	45,810	0	1,516,512	3,402,322
Solid Waste Mgmt	99,230	10,900	23,700	2,450	0	76,610	0	379,280	592,170
Golf - Operating	833,960	152,650	459,900	330,000	0	317,850	168,500	121,929	2,384,789
- Depr. Reserve	0	0	0	0	59,500	31,280	0	1,561,999	1,652,779
- Capital Impr.	0	0	0	0	0	4,070	0	538,512	542,582
Clean Ocean	364,970	60,350	843,880	197,340	0	972,210	0	1,416,464	3,855,214
- Depr. Reserve	0	0	0	0	0	11,170	0	57,126	68,296
	6,584,130	8,976,380	8,248,360	6,777,790	2,916,500	6,659,580	168,500	25,707,890	66,039,130
Internal Service:									
Central Services	162,960	58,250	351,710	0	0	128,310	51,650	8,750	761,630
Information Technology	697,580	5,750	483,220	10,450	75,000	133,130	0	193,510	1,598,640
Fleet- Operating	0	443,760	597,630	0	0	96,550	0	295,905	1,433,845
- Replacement	0	0	0	0	490,250	15,120	0	3,381,485	3,886,855
Medical Insurance	0	0	2,400	3,159,490	0	43,930	0	7,020	3,212,840
Worker's Comp.	0	5,000	7,000	426,000	0	313,660	0	1,733,350	2,485,010
General Liability Self Ins.	116,480	1,000	365,740	1,499,450	0	47,580	0	315,180	2,345,430
	977,020	513,760	1,807,700	5,095,390	565,250	778,280	51,650	5,935,200	15,724,250
Relevel. Agency:									
Low & Mod. Inc. Hsg.	36,210	700	19,950	68,250	0	42,880	0	2,386,890	2,554,880
Debt Service	0	0	0	1,500	0	500,290	1,936,830	17,630	2,456,250
Capital Projects	0	0	186,040	0	880,000	81,620	0	(205,910)	941,750
	36,210	700	205,990	69,750	880,000	624,790	1,936,830	2,198,610	5,952,880
Total All Funds	\$23,873,650	\$10,558,570	\$36,166,650	\$13,463,490	\$12,060,650	\$15,516,570	\$2,703,840	\$90,851,590	\$205,195,010

Budget Comparisons By Fund - Revenues

Description	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	Percent Change
General	\$46,156,507	\$57,769,820	\$57,968,590	\$48,449,800	-16%
Special Revenue:					
Street Improvement	2,837,249	2,835,350	2,855,680	1,621,410	-43%
Gas Tax	3,538,061	3,530,480	3,885,910	2,731,710	-23%
Miscellaneous Grants	473,726	779,360	746,350	415,250	-47%
Air Quality Improvement	84,937	163,320	166,000	87,100	-47%
Police Grants	144,351	155,590	161,880	100,200	-36%
Reserve	628,508	423,810	392,760	1,461,850	245%
Total Special Revenue	7,706,832	7,887,910	8,208,580	6,417,520	-19%
Capital Projects:					
Parks Acquisition & Dev.	548,950	14,258,750	13,938,510	255,600	-98%
Local Drainage Facilities	97,105	83,150	93,780	70,000	-16%
R C F P P	746,721	1,486,190	1,493,480	61,600	-96%
Public Facilities Construction Fee	511,855	331,790	432,050	283,440	-15%
Developers Improvement	467,296	3,649,650	3,705,160	339,500	-91%
Total Capital Projects	2,371,927	19,809,530	19,662,980	1,010,140	-95%
Negocio Debt Service	627,391	752,010	753,010	724,640	-4%
Enterprise:					
Water - Operating	13,371,029	16,034,131	13,851,195	16,765,889	5%
- Depreciation Reserve	2,751,048	3,163,843	2,598,985	2,057,420	-35%
- Acreage Fee Reserve	186,122	1,459,480	1,513,283	26,236	-98%
- Other Agency	846,982	757,056	770,707	771,245	2%
Sewer - Operating	7,422,021	7,855,972	7,829,232	8,716,878	11%
- Depreciation Reserve	2,943,444	3,724,104	3,675,808	2,636,177	-29%
- Connection Fee Reserve	985,080	17,294,131	17,356,081	151,613	-99%
- Other Agency	298,861	290,513	297,109	292,872	1%
Storm Drain Utility - Operating	1,305,002	1,313,032	1,313,462	1,522,846	16%
- Depreciation Reserve	1,184,632	1,292,768	1,208,338	1,151,654	-11%
Solid Waste Management	322,392	368,930	380,820	128,300	-65%
Golf - Operating	2,304,133	2,392,203	2,258,898	2,361,171	-1%
- Depreciation Reserve	363,266	221,185	230,133	222,506	1%
- Capital Improvement Reserve	994	400,172	400,229	140,023	-65%
Clean Ocean - Operating	2,260,181	2,218,506	2,225,813	2,215,821	0%
- Improvement Reserve	101,228	721,224	721,607	40,779	-94%
Total Enterprise	36,646,415	59,507,250	56,631,700	39,201,430	-34%
Internal Service:					
Central Services	603,094	813,640	819,580	684,220	-16%
Information Technology	1,320,799	1,318,780	1,318,960	1,341,990	2%
Fleet - Operating	1,181,790	1,110,673	1,107,778	1,193,857	7%
- Replacement Reserve	868,405	646,527	645,172	625,373	-3%
Medical Insurance	2,647,880	2,839,750	2,884,290	3,207,070	13%
Workers' Compensation	476,558	418,380	424,730	408,000	-2%
General Liability Self Insurance	1,336,231	2,221,100	2,208,530	1,608,000	-28%
Total Internal Service	8,434,757	9,368,850	9,409,040	9,068,510	-3%
Redevelopment Agency					
RDA Low & Mod. Income Housing	546,590	529,410	497,810	500,900	-5%
RDA Debt Service	2,508,854	2,366,650	2,328,500	2,345,290	-1%
RDA Capital Projects	2,449,054	1,919,520	1,977,760	1,567,450	-18%
Total RDA	5,504,498	4,815,580	4,804,070	4,413,640	-8%
Total All Funds *	\$107,448,327	\$159,910,950	\$157,437,970	\$109,285,680	-32%

*Excludes Fund Balances

Budget Comparisons By Fund - Expenditures

Description	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	Percent Change
General	\$47,765,046	\$57,398,730	\$56,057,430	\$51,284,920	-11%
Special Revenue:					
Street Improvement	2,659,101	6,733,410	6,718,410	2,135,850	-68%
Gas Tax	2,447,094	6,730,590	6,697,000	2,162,540	-68%
Miscellaneous Grants	505,783	716,730	655,350	415,000	-42%
Air Quality Improvement	6,353	358,870	358,870	80,000	-78%
Police Grants	117,699	149,710	149,710	100,000	-33%
Reserve	245,533	899,040	852,040	1,015,000	13%
Total Special Revenue	5,981,563	15,588,350	15,431,380	5,908,390	-62%
Capital Projects:					
Parks Acquisition & Dev.	402,317	32,368,750	32,368,750	1,018,830	-97%
Local Drainage Facilities	4,052	38,330	38,330	158,050	312%
R C F P P	212,090	2,686,610	2,535,910	52,350	-98%
Public Facilities Construction Fee	969,550	4,550,430	4,548,370	1,358,570	-70%
Developers Improvement	648,768	6,109,960	6,109,960	33,720	-99%
Total Capital Projects	2,236,777	45,754,080	45,601,320	2,621,520	-94%
Negocio Debt Service	776,469	883,660	859,830	654,030	-26%
Enterprise:					
Water - Operating	15,138,010	16,197,600	14,667,900	16,738,930	3%
- Depreciation Reserve	1,648,780	7,209,730	7,176,970	2,525,420	-65%
- Acreage Fee Reserve	367,550	8,953,090	8,953,090	46,550	-99%
- Other Agency	1,347,235	2,336,980	2,336,980	1,293,240	-45%
Sewer - Operating	7,900,427	8,304,360	8,170,020	8,666,480	4%
- Depreciation Reserve	1,095,309	8,215,220	8,215,220	2,426,510	-70%
- Connection Fee Reserve	1,008,880	21,584,490	21,584,490	25,790	-100%
- Other Agency	0	142,000	142,000	17,540	-88%
Storm Drain Utility - Operating	1,378,286	1,532,880	1,520,870	1,684,450	10%
- Depreciation Reserve	445,469	3,462,560	3,322,090	1,885,810	-46%
Solid Waste Management	299,220	463,350	463,280	212,890	-54%
Golf - Operating	2,379,760	2,294,720	2,258,170	2,262,860	-1%
- Depreciation Reserve	15,805	427,950	427,950	90,780	-79%
- Capital Improvement Reserve	23,420	8,000	8,000	4,070	-49%
Clean Ocean - Operating	2,231,233	3,283,430	3,166,560	2,438,750	-26%
- Depreciation Reserve	68,787	781,570	781,570	11,170	-99%
Total Enterprise	35,348,171	85,197,930	83,195,160	40,331,240	-53%
Internal Service:					
Central Services	875,671	731,500	690,320	752,880	3%
Information Technology	1,292,773	1,401,510	1,378,080	1,405,130	0%
Fleet - Operating	1,029,198	1,109,600	1,096,180	1,137,940	3%
- Replacement Reserve	1,992,083	1,059,520	1,039,520	505,370	-52%
Medical Insurance	2,741,517	2,890,460	2,888,000	3,205,820	11%
Workers' Compensation	867,289	472,280	465,130	751,660	59%
General Liability Self Insurance	3,094,928	2,358,620	2,288,480	2,030,250	-14%
Total Internal Service	11,893,459	10,023,490	9,845,710	9,789,050	-2%
Redevelopment Agency					
RDA Low & Mod. Income Housing	1,308,609	456,440	318,430	167,990	-63%
RDA Debt Service	4,267,657	3,117,850	3,069,190	2,438,620	-22%
RDA Capital Projects	2,732,267	2,767,250	2,680,720	1,147,660	-59%
Total RDA	8,308,533	6,341,540	6,068,340	3,754,270	-41%
Total All Funds *	\$112,310,018	\$221,187,780	\$217,059,170	\$114,343,420	-48%

*Excludes Fund Balances

All Fund Revenues Summary

Description	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Bud 11 To Bud 12
Beginning Fund Balances	\$160,392,172	\$155,530,530	\$155,530,530	\$95,909,330	-38%
Property Taxes	25,933,478	26,678,640	26,807,470	26,276,600	-2%
Transient Occupancy Tax	1,371,937	1,420,000	1,410,000	1,453,250	2%
Sales Tax	5,924,021	6,600,000	6,700,000	6,840,000	4%
Franchise Fees	2,186,181	2,317,300	2,283,550	2,362,000	2%
Total Taxes	35,415,617	37,015,940	37,201,020	36,931,850	0%
Business Licenses & Permits	966,510	767,000	821,420	842,000	10%
Construction Permits	927,962	832,600	839,550	832,700	0%
Developer Fees	360,952	2,431,630	2,471,180	228,940	-91%
Alarm Permits	102,352	104,000	104,000	104,000	0%
Miscellaneous Permits & Fees	99,238	373,510	359,320	71,090	-81%
Total License & Permit Fees	2,457,014	4,508,740	4,595,470	2,078,730	-54%
Grants	2,138,743	7,368,460	7,357,380	956,260	-87%
Motor Vehicle Tax	203,928	180,000	180,000	180,000	0%
Gas Tax Allocations	1,099,520	1,075,500	1,794,910	1,846,740	72%
Subventions	2,121,887	871,000	430,950	259,500	-70%
Measure M Apportionment	1,210,362	1,685,000	1,685,000	739,680	-56%
Miscellaneous	66,254	50,000	52,000	54,670	9%
Total Intergovernmental	6,840,694	11,229,960	11,500,240	4,036,850	-64%
Development Permits & Fees	158,957	153,600	147,950	142,200	-7%
Plan Check Fees	735,420	643,560	652,230	657,230	2%
General Service Charges	143,408	129,100	162,640	188,970	46%
Imaging of Documents	34,208	30,000	36,000	31,000	3%
Weed Assessments	43,594	29,500	21,110	23,500	-20%
Abatement Reimbursements	56,990	16,000	25,000	25,000	56%
Ambulance Service Charges	823,135	745,400	731,000	734,000	-2%
Public Safety Service Charges	2,148	1,830	2,270	2,000	9%
Marine Safety Program Fees	81,350	78,850	81,480	84,600	7%
Parking Meters & Permits	747,537	852,200	850,000	1,010,000	19%
Solid Waste Service Charges	115,549	90,000	90,000	90,000	0%
Storm Drain Service Charges	1,149,957	1,150,500	1,150,500	1,150,500	0%
Sewer Service Charges	7,207,324	7,210,000	7,241,420	7,473,140	4%
Water Service Charges	12,427,778	15,672,090	13,431,710	15,439,800	-1%
Inspection Fees	67,231	374,000	411,340	27,170	-93%
Recreation Program Fees	1,189,910	1,209,330	1,107,110	1,185,550	-2%
Golf Fees	2,142,010	2,255,500	2,135,500	2,230,500	-1%
Urban Runoff Mgmt Fees	1,869,740	1,867,000	1,867,000	1,867,000	0%
Total Service Charges	28,996,246	32,508,460	30,144,260	32,362,160	0%
Parking Violations	760,938	811,000	790,000	798,500	-2%
Vehicle Code & Court Fines	354,503	380,000	375,000	375,000	-1%
Other Fines	25,625	67,200	70,800	61,200	-9%
Total Fines	1,141,066	1,258,200	1,235,800	1,234,700	-2%
Investment Earnings & Interest	3,860,893	2,205,250	2,737,550	2,247,280	2%
Rents & Concessions	1,651,792	1,894,570	1,850,300	2,168,780	14%
Total Interest & Rents	5,512,685	4,099,820	4,587,850	4,416,060	8%
Miscellaneous Income	1,826,282	3,130,350	3,145,190	878,560	-72%
Debt Proceeds	15,888	12,818,990	12,815,890	15,990	-100%
Depreciation Funding	6,872,713	6,823,000	6,037,000	6,456,000	-5%
Sales of Assets	320,510	13,820,000	13,463,530	0	-100%
Transfers from Other Funds	7,365,670	21,700,200	21,718,930	8,932,050	-59%
Internal Service Fund Charges	6,450,090	6,691,590	6,691,590	6,957,030	4%
Premiums & Reimbursements	4,233,852	4,305,700	4,301,200	4,985,700	16%
Total Other Revenues & Financing Sources	27,085,005	69,289,830	68,173,330	28,225,330	-59%
Total Revenues*	\$107,448,327	\$159,910,950	\$157,437,970	\$109,285,680	-32%

*excluding fund balances

All Fund Revenues By Line Item

Revenues Description	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Bud 11 To Bud 12
Taxes					
Current Year Secured Taxes	\$17,806,731	\$19,147,800	\$19,310,000	\$19,410,800	1%
Current Year Unsecured Taxes	797,395	767,300	767,880	784,000	2%
Supp. Roll Property Taxes	179,340	230,000	230,000	230,000	0%
ERAF Property Taxes	5,222,756	5,144,000	5,144,000	5,153,000	0%
Prior Year Secured & Unsecured	787,237	460,000	450,000	462,000	0%
Property Tax Admin. Charge	(225,071)	(191,460)	(220,460)	(223,200)	17%
Transient Occupancy Tax	1,303,943	1,330,000	1,330,000	1,363,250	2%
Transient Occupancy Tax Vacation Rental	67,994	90,000	80,000	90,000	0%
General Sales Tax	4,505,457	6,400,000	4,627,630	4,875,000	-24%
P.S. Sales Tax Augmentation	318,184	200,000	300,000	340,000	70%
In-Lieu Sales Tax	1,100,380	0	1,772,370	1,625,000	100%
Property Transfer Tax	420,749	350,000	350,000	350,000	0%
Penalty & Interest - Delqnt. Prop. Tax	226,932	110,000	110,000	110,000	0%
Penalty & Interest - Delqnt. Prop. Assmt.	4,727	1,000	3,050	0	-100%
Lighting Assessments Prior Year	39	0	0	0	0%
Street Improvement Assessments	691,857	650,000	650,000	0	-100%
Street Assessments Prior Year	20,786	10,000	13,000	0	-100%
San Diego Gas & Electric	562,681	576,000	525,550	586,000	2%
Southern California Gas	142,151	180,000	168,200	183,000	2%
Cox Communications	1,110,834	1,119,300	1,144,000	1,144,000	2%
CR&R	351,205	430,000	426,000	426,000	-1%
Other Franchise Fees	19,310	12,000	12,000	12,600	5%
Parimutual Taxes	0	0	7,800	10,400	100%
Total Taxes	35,415,617	37,015,940	37,201,020	36,931,850	0%
Licenses & Permit Fees					
Business Licenses	921,465	735,000	780,000	800,000	9%
Home Occupation Permits	8,575	12,000	10,000	12,000	0%
Business Licenses - Development Related	36,470	20,000	31,420	30,000	50%
Building Permits	552,095	525,000	515,000	525,000	0%
Electrical Permits	135,522	110,000	95,500	97,500	-11%
Mechanical Permits	65,177	51,000	52,000	55,000	8%
Plumbing Permits	162,319	125,000	147,000	147,000	18%
Grading Permits	12,849	21,600	30,050	8,200	-62%
Sewer Permits	840	5,000	750	2,000	-60%
Talega JPA Revenue - Bridge Maintenance	84,275	85,000	84,430	84,500	-1%
Mobilehome Inspection Fees	1,632	1,630	1,630	4,490	175%
Street Encroachment Permits	82,991	55,000	60,000	52,000	-5%
Trash Bin Permits	10,042	9,600	9,600	9,600	0%
Alarm Permits	102,352	104,000	104,000	104,000	0%
Park Fees	15,054	188,600	191,870	34,600	-82%
In-Lieu Affordable Housing Fees	50,112	1,246,000	1,246,000	30,000	-98%
Beach Parking Impact Fees	26,180	37,210	16,050	21,400	-42%
Public Safety Construction Fees	45,480	46,970	67,780	27,040	-42%
Civic Center Const Fund Fees	15,535	16,170	6,980	9,300	-42%
Storm Drain Fees - Other Areas	643	16,500	16,510	500	-97%
Sewer Connection Fees	115,021	449,000	469,790	20,000	-96%
RCFPP Impact Fees	1,340	299,280	284,340	0	-100%
Chgs. Modification Connection Fees	4,576	4,580	4,580	0	-100%
Water Acreage Fees	4,076	341,600	367,190	1,600	-100%
Miscellaneous Permits	2,393	3,000	3,000	3,000	0%
Total Licenses & Permit Fees	2,457,014	4,508,740	4,595,470	2,078,730	-54%

All Fund Revenues By Line Item

Revenues Description	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Bud 11 To Bud 12
Intergovernmental					
Emergency POD Grant	0	0	28,000	0	0%
CDBG Home Rehab	60,211	89,790	104,790	75,000	-16%
Home Invest. Partnership Prog.	12,000	19,200	19,200	0	-100%
Sidewalk Program - CDBG	139,292	179,830	156,830	150,000	-17%
Public Fac/Infrastructure Grant	7,119	226,300	189,940	0	-100%
CDBG - Recovery Grant	85,704	21,300	44,750	0	-100%
Commercial Rehab Grant	22,787	49,260	35,610	25,000	-49%
Public Services Grant	59,000	64,580	64,590	59,000	-9%
CDBG Administration Grant	78,250	86,100	87,570	85,650	-1%
Justice Assistance Grant (JAG)	0	39,780	39,780	0	-100%
Other Federal Grants	469,527	2,295,000	2,295,000	223,500	-90%
Mandated Cost Reimbursement	29,199	26,000	28,290	15,000	-42%
Traffic Congestion Relief (Prop 42)	618,908	630,000	0	0	-100%
S.O.N.G.S. Grant	216,423	182,000	176,000	178,110	-2%
OTS Grant	11,561	15,810	15,810	0	-100%
Prop 50	646,250	3,428,750	3,428,750	0	-100%
Other State Grants	2,600	0	0	0	0%
Motor Vehicle Tax	203,928	180,000	180,000	180,000	0%
Vehicle Pollution Reduction Fees	77,352	80,000	80,000	80,000	0%
2106 Gas Tax Allocation	234,574	228,000	237,020	232,310	2%
Motor Vehicle Fuel Tax 2103	0	0	688,210	761,900	100%
2105 Gas Tax Allocation	367,878	360,000	369,910	362,550	1%
Transportation Bond Program	1,001,590	0	0	0	0%
2107 Gas Tax Allocation	489,568	480,000	492,270	482,480	1%
2107.5 Gas Tax Allocation	7,500	7,500	7,500	7,500	0%
Homeowners Exempt. Subvention	167,862	135,000	163,700	164,500	22%
Special District Augmentation	891	0	500	0	0%
State COPS Grant	124,248	100,000	100,000	100,000	0%
Measure M - GMA Grant	641,494	1,110,000	1,110,000	0	-100%
OCTA Senior Transportation	55,178	59,000	59,000	60,000	2%
"Go Local" Transit Program	600	230,750	230,750	0	-100%
Other County Grants	147,993	281,010	281,010	0	-100%
City Aid Program (Prop 42)	226,085	0	158,460	0	0%
Measure M Turnback App.	568,868	575,000	575,000	739,680	29%
Other Governmental Revenues	8,427	0	0	0	0%
MWD Reclaimed Water Credit	57,827	50,000	52,000	54,670	9%
Total Intergovernmental	6,840,694	11,229,960	11,500,240	4,036,850	-64%
Services Charges					
Const & Demo Admin Fees	16,230	8,400	12,000	12,000	43%
Building Plan Check Fees	443,093	435,000	435,000	440,000	1%
Planning Plan Check Fees	67,195	63,000	63,000	63,000	0%
Transportation Permits	1,936	2,100	1,440	1,600	-24%
Improvement Plan Check Fees	87,124	52,000	52,000	52,000	0%
Landscape Plan Check Fees	1,252	1,500	1,500	1,500	0%
SFR Plan Check Fees	21,890	11,560	20,230	20,230	75%
Reproduction of Documents	11,178	15,000	5,000	5,000	-67%
Imaging of Documents	34,208	30,000	36,000	31,000	3%
Map Sales	183	0	1,000	800	100%
Bad Check Service Charges	2,650	2,000	2,000	2,000	0%
Community Enhancement Revenues	103,144	112,000	112,000	112,000	0%
Other Planning Service Fees	2,102	20,000	5,030	5,000	-75%

All Fund Revenues By Line Item

Revenues Description	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Bud 11 To Bud 12
Planning - CC Applications	46,340	20,000	20,000	20,000	0%
Planning - PC Applications	41,343	40,000	40,000	40,000	0%
Planning - ZA Applications	6,781	8,500	8,500	8,500	0%
Planning - Admin Applications	20,402	12,000	12,000	12,000	0%
Traffic Model Fees	5,250	1,000	1,000	1,000	0%
Traffic Review Fees	7,600	1,000	1,000	1,000	0%
General Plan Update Fees	21,881	10,000	15,000	10,000	0%
Late Payment Charges	241,602	260,000	260,000	260,000	0%
Retiree Premiums	116,413	108,000	140,000	175,000	62%
Cobra Premiums	11,048	2,000	13,200	4,570	129%
Weed Assessments - Current Year	40,139	28,000	20,000	22,500	-20%
Weed Assessments - Prior Year	3,455	1,500	1,110	1,000	-33%
Nuisance Abatement Reimb.	28,377	0	0	0	0%
Vehicle Abatement Reimbursement	28,613	16,000	25,000	25,000	56%
San Diego County Contract	18,700	26,400	12,000	15,000	-43%
Ambulance Service Charges	783,375	700,000	700,000	700,000	0%
Ambulance Subscription Fees	21,060	19,000	19,000	19,000	0%
Special Lifeguard Services	1,225	1,000	800	1,000	0%
Junior Lifeguard Services	78,705	76,250	78,680	81,600	7%
Special Beach Events Fees	1,420	1,600	2,000	2,000	25%
Fingerprint Services	740	800	800	800	0%
Visa Letter Service	600	400	600	450	13%
Police Duplication Fees	588	500	540	500	0%
Other Police Dept. Service Charges	220	130	330	250	92%
Parking Meters	624,377	730,000	730,000	890,000	22%
Parking Permits	123,160	122,200	120,000	120,000	-2%
Const & Demo Recycle Fee - Forfeited	20,250	0	0	0	0%
Commercial Recycling Charges	95,299	90,000	90,000	90,000	0%
Sewer Commodity Fees	3,153,135	3,000,000	2,898,170	2,990,910	0%
Sewer Base Fees	4,054,189	4,210,000	4,343,250	4,482,230	6%
Effluent Water Sales	482,631	1,307,890	1,337,650	1,519,900	16%
Public Works Inspection Fees	1,273	2,000	6,170	2,000	0%
Engineering Plan Review	2,750	1,200	1,920	1,200	0%
Construction Inspection Fees	62,175	370,000	400,000	20,000	-95%
Engr. & Geotech. Reimbursements	2,913	2,000	4,800	4,800	140%
Other Engineering Service Fees	870	0	370	370	100%
Swimming Pool Admission Fees	102,702	112,320	112,320	50,000	-55%
Swim Pool Admissions (LPVH)	0	0	0	86,050	100%
Swimming Pool Recreation Program Fees	155,989	140,000	140,000	70,000	-50%
Beach Club Recreation Program Fees	72,459	70,000	85,000	60,000	-14%
Swim Pool Rec Program (LPVH)	0	0	0	112,000	100%
Comm. Center Recreation Program Fees	202,329	160,000	160,000	200,000	25%
Senior Center Recreation Program Fees	18,001	7,500	12,990	0	-100%
Recreation Program Fees	377,757	500,000	400,000	400,000	-20%
Recreation Sports Fees	38,256	45,060	38,000	38,000	-16%
Recreation Prog/Sports Fees (LPVH)	0	0	0	7,100	100%
Recreation Trips	4,602	1,400	1,400	0	-100%
Recreation Special Events	67,569	10,750	5,000	5,000	-53%
After School Programming	88,591	96,100	85,000	85,000	-12%
Gift Certificate Classes	(1,423)	(1,100)	(1,100)	(1,100)	0%
Greens Fees	1,921,881	2,020,000	1,900,000	1,995,000	-1%
Tournament Reservation Fees (LPVH)	0	0	0	5,000	100%
Registration Card/Ticket Sales	68,750	75,000	75,000	75,000	0%

All Fund Revenues By Line Item

Revenues Description	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Bud 11 To Bud 12
Tournament Reservation Fees	130,879	140,500	140,500	140,500	0%
Golf Cart Registration	20,500	20,000	20,000	20,000	0%
Adult Softball	63,078	67,300	68,500	68,500	2%
Metered Water Sales	9,219,098	11,273,400	8,997,160	10,528,400	-7%
Fixed Water Service Charges	2,253,760	2,590,000	2,550,000	2,871,300	11%
Hydrant Meter Water Sales	67,700	75,000	74,000	70,000	-7%
Water Application Fee	30,090	45,000	50,000	50,000	11%
Backflow Testing Admin Fees	12,680	12,000	12,000	12,000	0%
Hydrant Meter Rentals	14,982	15,000	20,500	15,000	0%
Turn On/Reconnection Fees	15,075	15,000	13,000	12,000	-20%
Water Posting Fees	66,495	45,000	50,000	50,000	11%
Meter Installation Fees	22,555	33,000	66,000	50,000	52%
Exemption Application Fees	1,110	800	1,400	1,200	50%
Storm Drain Service Charges	1,149,957	1,150,500	1,150,500	1,150,500	0%
Urban Runoff Mgmt. Fees	1,869,740	1,867,000	1,867,000	1,867,000	0%
Total Service Charges	28,996,246	32,508,460	30,144,260	32,362,160	0%
Fines					
Parking Violations	760,938	811,000	790,000	798,500	-2%
Vehicle Code Fines	328,007	350,000	350,000	350,000	0%
Court Fines	26,496	30,000	25,000	25,000	-17%
Alarm Fines	8,500	15,000	13,000	13,000	-13%
Trash Can Violations	125	300	300	300	0%
Administrative Citations	16,300	18,000	29,000	14,000	-22%
Other Fines	300	0	0	0	0%
Admin Citation Enforcement	400	33,900	28,500	33,900	0%
Total Fines	1,141,066	1,258,200	1,235,800	1,234,700	-2%
Interest and Rents					
Investment Earnings	3,259,030	2,123,410	2,658,910	2,176,450	2%
Interest Earnings - RDA Loan	66,700	60,840	60,840	54,830	-10%
Unrealized Gain/Loss on Investments	454,725	0	0	0	0%
Interest Earnings - Other	80,438	21,000	17,800	16,000	-24%
Communication Site Leases	376,560	425,550	425,500	440,930	4%
Beach Club Rent	198,770	218,000	216,000	127,000	-42%
Community Center Rent	92,992	85,000	78,000	74,000	-13%
LPVH Pool/Building Rent	0	0	0	95,990	100%
Swimming Pool Rent	33,596	35,000	35,000	12,500	-64%
Senior Center Rent	13,984	4,000	6,700	0	-100%
Sports Field Rent	84,343	88,000	106,000	84,000	-5%
LPVH Sports Field Rent	0	0	0	83,480	100%
Rental of City Property	513	500	2,000	3,600	620%
Park Rentals	11,028	10,000	10,000	10,000	0%
Steed Park Concession	16,924	20,000	20,000	20,000	0%
Trap Range	2,907	0	2,000	0	0%
Lawn Bowling	769	820	700	700	-15%
Negocio Leases	19,250	87,200	89,200	352,380	304%
Pier Restaurant	545,382	650,000	600,000	600,000	-8%
"T" Street Concession	7,920	10,000	10,000	10,000	0%
North Beach Concession	4,096	5,000	5,000	5,000	0%
Telescope	588	400	600	600	50%
Pier Concession Bait & Tackle	7,008	5,000	8,000	8,000	60%
Golf Pro Shop	156,811	160,000	165,000	170,000	6%
Golf Restaurant	78,251	90,000	70,500	70,500	-22%
Chamber Building Lease	100	100	100	100	0%
Total Interest and Rents	5,512,685	4,099,820	4,587,850	4,416,060	8%

All Fund Revenues By Line Item

Revenues Description	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Bud 11 To Bud 12
Other Revenues & Financing Sources					
Depreciation Funding	4,512,713	4,548,000	4,362,000	4,706,000	3%
Asset Model Funding	1,335,000	1,300,000	700,000	800,000	-38%
Joint Agency Reserve Funding	1,025,000	975,000	975,000	950,000	-3%
Sale of General Fixed Assets	320,510	13,820,000	13,463,530	0	-100%
Transfer from 2106 Gas Tax Fund	657,410	838,000	838,000	623,150	-26%
Transfer from Misc. Grants Fund	24,680	170,000	201,220	20,000	-88%
Transfer from General Fund	1,342,128	2,395,570	2,395,570	1,377,670	-42%
Transfer from 2107 Gas Tax	493,819	482,700	494,210	484,500	0%
Transfer from Parks Acquisition Fund	0	9,150,000	9,150,000	0	-100%
Transfer from Local Drainage	0	30,000	30,000	150,000	400%
Transfer from Water Fund	115,637	1,257,500	1,257,500	1,125,000	-11%
Transfer from Sewer Fund	236,785	1,355,700	1,355,700	825,000	-39%
Transfer from Golf Course Fund	0	268,000	268,000	0	-100%
Transfer from Clean Ocean Fund	503,515	1,019,790	1,019,790	516,110	-49%
Transfer from Storm Drain Fund	140,000	140,000	140,000	140,000	0%
Transfer from RDA Debt Service Fund	495,518	494,000	470,000	480,000	-3%
Transfer from Other Funds	919,261	1,801,950	1,801,950	1,397,120	-22%
Advance from General Fund	2,436,917	1,910,000	1,910,000	1,420,000	-26%
Principal from Advance	0	386,990	386,990	373,500	-3%
Loan Proceeds	15,888	12,818,990	12,815,890	15,990	-100%
Postage Charges	100,960	118,290	118,290	107,640	-9%
Duplicating Charges	84,170	81,050	81,050	86,760	7%
EDMS Charges to Funds	31,360	31,350	31,350	38,570	23%
Fleet Operating Charges	1,149,318	1,066,290	1,066,290	1,168,340	10%
Fleet Replacement Charges	566,932	557,970	557,970	550,390	-1%
Data Processing Charges	1,286,030	1,296,720	1,296,720	1,314,370	1%
Communication Charges	350,610	444,350	444,350	416,850	-6%
Capital Equipment Replacement	153,260	150,500	150,500	151,790	1%
Facilities Maintenance Replacement	76,310	76,310	76,310	85,060	11%
Negocio Rental Income	97,560	97,250	97,250	97,260	0%
General Fund O/H Charges	2,651,140	2,868,760	2,868,760	3,037,260	6%
Employer Premiums	1,708,037	1,582,500	1,582,500	1,972,000	25%
Employer Premium	2,315,711	2,428,500	2,500,000	2,705,000	11%
Employee Premium	178,641	289,700	210,700	300,700	4%
Insurance Reimbursements	9,299	5,000	8,000	8,000	60%
Subrogation Reimbursements	22,164	0	0	0	0%
Police Related Donations	8,686	0	6,000	0	0%
Contributions from Developers	0	2,100,000	2,100,000	0	-100%
Work Orders	12,219	5,000	5,000	5,000	0%
Home Rehab Program Revenue	9,363	20,000	20,070	20,000	0%
Miscellaneous Income	60,974	6,000	10,970	7,000	17%
Miscellaneous Reimbursement	751,908	185,100	188,320	59,300	-68%
Sidewalk Repair Reimbursement	121,784	15,000	15,000	20,000	33%
Other Agency Revenue	745,385	682,000	682,000	650,000	-5%
Community Park Maint. Reimb.	18,403	20,000	20,580	20,000	0%
Total Other Rev. & Financing Sources	27,085,005	69,289,830	68,173,330	28,225,330	-59%
Total:	\$107,448,327	\$159,910,950	\$157,437,970	\$109,285,680	-32%

All Fund Revenue Assumptions

General Fund:

General Fund revenues are based on a combination of factors including analysis of historical revenue receipts, anticipated changes in the local economic environment, projected City growth through development and anticipated changes in revenue receipts. In total, General Fund revenues amount to \$48.4 million, a decrease of 16% from the 2011 fiscal year adjusted budget. Taxes, license and permits, and interests and rents show a growth rate; while intergovernmental, service charges, fines, and other revenues show a decline. Operating revenues, not including one-time revenues, amount to \$48.5 million. Property taxes, which account for 49% of General Fund revenues, are anticipated to increase by 1% to \$23.5 million from the amount budgeted in FY 2011. Sales taxes increase \$240,000 to \$6.8 million based on current trends. A detailed analysis of the General Fund revenues can be found in the General Fund Revenues section of this book.

Special Revenue Funds:

The major revenues received in Special Revenue Funds include Federal and State grants, shared revenues from the State of California or County of Orange and the City's street improvement assessments. The assumptions used for the FY 2012 major revenues are described below:

Federal and State Grants:

Citizens Options for Public Safety (COPS) Grant – The City has included \$100,000 in the Police Grant Fund in anticipation of California legislative approval of the annual appropriation to counties and cities for public safety. The grants are distributed based on population. The funds are restricted to “front-line” law enforcement efforts and will be used to partially fund a deputy position in the Police Grants Fund.

Community Development Block Grant (CDBG) – Federal Housing and Urban Development grants are received by the City for projects related to community programs and public improvements. A total of \$150,000 has been included to improve sidewalks in the CDBG project area. Funding for home rehabilitation (\$75,000) and commercial rehabilitation (\$25,000) has been included in the FY 2012 budget.

Shared Revenue:

Gas Tax Allocations (2103, 2105, 2106, 2107, 2107.5) – The State of California Highway Users Tax is a \$0.18 per gallon tax on fuel. Taxes are allocated to the City based on population. For fiscal year 2012, the City anticipates gas tax allocations of \$362,550 (2105), \$232,310 (2106), \$482,480 (2107) and \$7,500 (2107.5) based on the State's current estimates. Traffic Congestion Relief revenues were replaced with a Motor Vehicle Fuel Tax (2103) apportionment from the State in fiscal year 2011. The City anticipates \$761,900 from the State for (2103) in fiscal year 2012 based on the State's current estimates.

Measure M – A county-wide half-cent sales tax, Measure M, was approved by the voters for improvements to the transportation system. The “turn-back funds” apportionment is based on local sales tax generated (25%), population (50%) and miles of major regional streets in the City (25%). The City's Measure M apportionment for FY 2012 is projected to amount to \$739,680.

Pollution Subventions – The South Coast Air Quality Management levies a fee on motor vehicles registered within the District. Forty percent of the fees collected are distributed to cities in the district that have adopted mobile sources air pollution reduction ordinances. The City's share for FY 2012 is expected to amount to \$80,000 and is based on historical receipts. The City will use AQMD fees for traffic calming improvements throughout the City.

Assessments:

Street Improvement Program Assessments – The City of San Clemente's Street Improvement Program is funded partially by property assessments on all developed property. In fiscal year 2012 the assessment district expires; therefore no revenues are anticipated for this program.

All Fund Revenue Assumptions

Capital Projects Funds:

The major revenues received in Capital Project Funds are from developer fees. The fees are based upon the impact of new development on the City's existing infrastructure and are set aside for construction or rehabilitation of facilities or infrastructure.

Parks Acquisition and Development Fund:

A total of \$34,600 in park fees are anticipated in fiscal year 2012 from the Talega and Marblehead projects.

Regional Circulation Financing & Phasing Program (RCFPP):

RCFPP fees are collected to mitigate the traffic impact from new development projects on existing arterials. No RCFPP fees are anticipated for FY 2012, since no development subject to this fee is anticipated.

Public Facilities Construction Fee Fund:

Public Facilities fees of \$57,740 are anticipated to be received in FY 2012. Fees are derived from small infill projects and are based on square footage. Fees are collected for Beach Parking Impact, Public Safety facilities construction and Civic Center construction.

Enterprise Funds:

The major revenues received in Enterprise Funds are from user fees. For Utilities, the fees are based upon the cost to provide the services. For Golf, fees are based upon comparisons with golf courses within the area and cost to operate the course.

Water Fund:

A total of \$15.0 million is included in the Water Operating Fund for fixed water charges, effluent water, metered water sales and penalties. The water service charge is based on the size of the water meter. Metered water charges are based upon actual consumption of water. The water consumption structure includes three rate tiers with seasonal break points. One unit of water equals 748 gallons of water. The Water Operating Fund is contributing \$1.9 million annually to the Water depreciation reserve and \$700,000 to the depreciation reserve for joint regionally shared infrastructure.

Sewer Fund:

Sewer service charges are anticipated to amount to \$7.9 million for FY 2012. The sewer service charge is a fixed monthly rate based on water consumption during the "wet winter months" of January through April. The fixed rate is based on meter size. The Sewer Operating Fund is contributing \$2.4 million annually to the Sewer depreciation reserve and \$250,000 annually to the depreciation reserve for joint regionally shared infrastructure.

Storm Drain Fund:

Storm Drain fees are charged to all property owners for the maintenance, rehabilitation and construction of the City's drainage system. A flat rate is charged per month to all residential properties based upon the type of the dwelling unit (i.e. single family, multi-family, etc.). The non-residential and vacant properties are charged a flat rate based upon acreage. Storm drain fees are anticipated to amount to \$1.15 million in FY 2012.

Golf Fund:

The Golf Course charges a tiered rate for resident/non-resident, weekday/weekend and seniors. A total of \$2.1 million is anticipated for FY 2012 and is based upon a 90,000 rounds per year assumption.

All Fund Revenue Assumptions

Solid Waste Management Fund:

A total of \$128,300 in revenue is anticipated in the Solid Waste Fund from commercial recycling charges, administrative fees and trash bin permits and fines. Commercial recycling fees are charged to commercial facilities and are used to promote recycling efforts. The fees are based on the size of the waste container.

Clean Ocean Fund:

The Clean Ocean fee is a local voter approved fee to provide funding to implement the City's urban runoff management plan. Fees range from \$4.39 to \$5.02 per month for residential properties and \$43.90 to \$50.20 per acre, per month for non-residential properties. The total fee anticipated is similar to the previous year at \$1.9 million.

Internal Service Funds:

Internal Service Funds receive revenues from City departments for goods and services provided by another City department on a cost reimbursement basis. Charges are established annually and are based upon actual use of the goods or services. Replacement charges to the Fleet Replacement Reserve are based upon the anticipated cost of replacement. Replacement charges are allocated annually over the life of the vehicle or equipment.

Redevelopment Agency (RDA) Funds:

The City's Redevelopment Agency receives property taxes from properties within the project area. Property taxes are anticipated to increase by 1% in FY 2012. The tax increment from property taxes is estimated at \$2.3 million. The Redevelopment Agency Low and Moderate Housing Fund will receive 20% or \$480,000 of the total RDA property tax revenue, as required by state law.

All Programs Expenditure Summary

Expenditures By Program	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Bud 11 To Bud 12
City Council					
Legislative Program	74,996	62,930	58,450	56,600	-10%
Cable Programing	0	38,560	25,420	33,830	-12%
City Council	\$74,996	\$101,490	\$83,870	\$90,430	-11%
City Manager	540,184	548,040	545,730	581,290	6%
Economic Development	174,254	180,800	150,010	137,270	-24%
City General					
Social Services	21,620	25,560	25,550	40,450	58%
City Administration	4,254,457	11,040,860	11,033,060	3,541,930	-68%
Total	4,276,077	11,066,420	11,058,610	3,582,380	-68%
Finance & Admin. Services					
F&AS - Administration	423,471	436,740	433,220	452,690	4%
Cash Management/Treasury	14,848	15,910	15,940	16,270	2%
Total	438,319	452,650	449,160	468,960	4%
City Clerk					
Council Related Services	614,354	646,430	636,090	673,230	4%
Elections	2,230	272,190	241,820	56,450	-79%
Total	616,584	918,620	877,910	729,680	-21%
Finance					
Fiscal Services	947,053	834,430	817,360	837,590	0%
Utility Billing & Cashing	522,765	751,700	734,830	774,990	3%
Business Licensing	141,460	177,280	174,380	183,650	4%
Financial Planning	179,830	153,370	153,420	151,720	-1%
Total	1,791,108	1,916,780	1,879,990	1,947,950	2%
Human Resources					
Human Resource Administration	618,981	510,150	523,780	499,650	-2%
Labor Relations	6,940	5,950	4,950	6,300	6%
Employee Training	5,708	12,700	9,500	7,900	-38%
Total	631,629	528,800	538,230	513,850	-3%
Police Services					
Police Contract Services	12,181,357	12,220,250	11,861,600	12,465,990	2%
Local Police Services	45,004	51,670	51,670	52,170	1%
Total	12,226,361	12,271,920	11,913,270	12,518,160	2%
Fire Services Contract	6,769,519	7,080,660	6,895,850	7,306,270	3%
Com. Dev. Admin.	326,784	433,000	407,800	449,240	4%
Building					
Administration	1,170,064	1,194,910	1,074,730	1,128,000	-6%
Inspection	508,220	519,780	505,870	420,870	-19%
Total	1,678,284	1,714,690	1,580,600	1,548,870	-10%
Planning					
Comprehensive Planning	380,517	447,460	393,730	554,570	24%
Current Planning	790,538	947,760	888,930	934,720	-1%
Commsns, Brds & Commt	38,903	47,680	42,880	44,820	-6%
Planning Administration	210,985	99,000	156,350	169,430	71%
Total	1,420,943	1,541,900	1,481,890	1,703,540	10%

All Programs Expenditure Summary

Expenditures By Program	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Bud 11 To Bud 12
Code Compliance					
Code Compliance	562,235	536,820	525,360	529,690	-1%
Weed Abatement	120,441	150,900	150,900	150,900	0%
Total	682,676	687,720	676,260	680,590	-1%
Public Works Admin.					
Public Works Admin.	978,634	466,400	450,800	337,240	-28%
Emergency Planning	198,108	205,650	200,100	258,260	26%
Total	1,176,742	672,050	650,900	595,500	-11%
Engineering					
Engineering Admin.	(551,217)	129,230	410,800	(91,920)	-171%
Inspection	270,243	273,450	274,910	290,100	6%
Traffic	499,606	565,340	524,170	534,430	-5%
Design And Gen. Engineering	1,444,471	1,535,340	1,405,540	1,651,070	8%
Major Street Maintenance	1,161,646	1,075,140	1,075,130	950,000	-12%
Total	2,824,749	3,578,500	3,690,550	3,333,680	-7%
Maintenance Services					
Traffic Signals	575,704	585,740	584,580	617,150	5%
Traffic Maintenance	278,390	301,990	302,300	308,220	2%
Maintenance Services Admin.	418,223	390,300	304,840	428,330	10%
Street Maintenance & Repair	777,361	832,090	822,900	828,670	0%
Senior Citizen Facility	0	11,600	0	39,000	236%
Parking Maintenance	204,156	266,210	265,810	220,760	-17%
Facilities Maintenance	612,649	928,390	917,720	849,550	-8%
Street Lighting	421,932	468,290	468,290	469,710	0%
Total	3,288,415	3,784,610	3,666,440	3,761,390	-1%
Bch, Prk & Rec Admin.					
Bch, Prk & Rec Admin.	310,608	366,600	348,500	356,910	-3%
Parks Development	91,931	81,410	78,170	84,430	4%
Total	402,539	448,010	426,670	441,340	-1%
Park/Beach Maintenance					
Trail Maintenance	167,039	160,040	148,740	158,700	-1%
LPVH Park Maintenance	0	0	0	211,720	100%
Street Median & Trees	312,221	325,000	314,140	319,100	-2%
Streetscapes	433,734	516,520	467,020	486,380	-6%
Park Maintenance	1,648,639	1,955,030	1,886,090	1,808,970	-7%
Beach Maintenance	435,869	893,370	890,710	379,060	-58%
Parks & Beach Maint. Admin.	1,124,798	1,144,650	1,095,690	1,150,070	0%
Steed Park Maintenance	266,769	274,570	267,500	267,500	-3%
Total	4,389,069	5,269,180	5,069,890	4,781,500	-9%
Recreation					
Beach Club	70,982	66,700	78,200	1,546,130	2218%
Community Center	463,685	428,050	431,400	465,840	9%
Senior Citizen Center	27,618	30,260	27,260	8,030	-73%
Community Services	1,097,419	1,199,960	1,042,480	1,142,430	-5%
Swimming Pool	513,415	524,520	514,140	368,670	-30%
LPVH Field/Aquatics	0	0	0	577,130	100%
Steed Park Operations	86,481	80,550	80,890	94,920	18%
Recreation Program/Events	502,946	498,310	478,750	528,550	6%
Total	2,762,546	2,828,350	2,653,120	4,731,700	67%

All Programs Expenditure Summary

Expenditures By Program	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Bud 11 To Bud 12
Marine Safety					
Operations Rescue	1,206,626	1,298,150	1,282,190	1,294,690	0%
Prevention & Education	66,642	76,390	78,490	86,640	13%
Total	1,273,268	1,374,540	1,360,680	1,381,330	0%
Total General Fund	47,765,046	57,398,730	56,057,430	51,284,920	-11%
Other Funds					
Street Improvement	2,659,101	6,733,410	6,718,410	2,135,850	-68%
Gas Tax					
2106 Gas Tax	1,949,445	6,242,330	6,197,230	1,672,600	-73%
2107 Gas Tax	497,649	488,260	499,770	489,940	0%
Total	2,447,094	6,730,590	6,697,000	2,162,540	-68%
Miscellaneous Grants					
CDBG Administration	73,841	94,800	79,670	86,000	-9%
CDBG Housing Rehabilitation	84,786	142,660	110,070	95,000	-33%
Public Fac/Infrastructure Grant	260,689	365,410	365,410	150,000	-59%
CDBG Public Services	63,680	64,590	64,590	59,000	-9%
CDBG Commercial Rehab	22,787	49,270	35,610	25,000	-49%
Total	505,783	716,730	655,350	415,000	-42%
Air Quality Improvement	6,353	358,870	358,870	80,000	-78%
Police Grants	117,699	149,710	149,710	100,000	-33%
Reserve Fund					
Accrued Leave	87,556	140,000	121,310	140,000	0%
Capital Equipment	157,893	401,410	391,810	400,000	0%
Facilities Maintenance	84	357,630	338,920	325,000	-9%
Park Asset Replacement	0	0	0	150,000	100%
Total	245,533	899,040	852,040	1,015,000	13%
Parks Acq. & Development	402,317	32,368,750	32,368,750	1,018,830	-97%
Local Drainage Facilities	4,052	38,330	38,330	158,050	312%
R C F P P	212,090	2,686,610	2,535,910	52,350	-98%
Public Facilities Const. Fee	969,550	4,550,430	4,548,370	1,358,570	-70%
Developers Improvement					
Commercial Improvements	648,768	3,093,960	3,093,960	8,720	-100%
In-Lieu Housing	0	3,016,000	3,016,000	25,000	-99%
Developers Improvement	648,768	6,109,960	6,109,960	33,720	-99%
Negocio Debt Service	776,469	883,660	859,830	654,030	-26%
Water					
Water Administration	945,166	1,145,900	1,093,890	1,194,050	4%
Water Production	10,544,383	10,605,090	9,508,440	11,367,710	7%
Transmission/Distribution	2,995,772	3,215,370	2,901,520	2,987,140	-7%
Water Conservation	201,282	235,830	215,730	227,300	-4%
Reclaimed Water	451,407	995,410	948,320	962,730	-3%
Total Operating	15,138,010	16,197,600	14,667,900	16,738,930	3%

All Programs Expenditure Summary

Expenditures By Program	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Bud 11 To Bud 12
Water Depreciation Res.	1,648,780	7,209,730	7,176,970	2,525,420	-65%
Water Acreage Fee Res.	367,550	8,953,090	8,953,090	46,550	-99%
Water Other Agency	1,347,235	2,336,980	2,336,980	1,293,240	-45%
Total	18,501,575	34,697,400	33,134,940	20,604,140	-41%
Sewer					
Sewer Administration	1,400,693	1,247,610	1,182,900	1,303,190	4%
Treatment	3,449,125	4,149,510	3,939,380	4,162,860	0%
Collection	3,050,609	2,907,240	3,047,740	3,200,430	10%
Total Operating	7,900,427	8,304,360	8,170,020	8,666,480	4%
Sewer Depreciation Res.	1,095,309	8,215,220	8,215,220	2,426,510	-70%
Sewer Connection Fee Res.	1,008,880	21,584,490	21,584,490	25,790	-100%
Sewer Other Agency	0	142,000	142,000	17,540	-88%
Total	10,004,616	38,246,070	38,111,730	11,136,320	-71%
Storm Drain Utility					
Storm Drain Admin.	288,227	381,020	372,990	424,290	11%
Storm Drain Maintenance	1,090,059	1,151,860	1,147,880	1,260,160	9%
Total Operating	1,378,286	1,532,880	1,520,870	1,684,450	10%
Storm Drain Improvements	445,469	3,462,560	3,322,090	1,885,810	-46%
Total	1,823,755	4,995,440	4,842,960	3,570,260	-29%
Solid Waste Management	299,220	463,350	463,280	212,890	-54%
Golf Course					
Golf Course Maint.	2,379,760	2,294,720	2,258,170	2,262,860	-1%
Total Operating	2,379,760	2,294,720	2,258,170	2,262,860	-1%
Golf Course Depreciation Res.	15,805	427,950	427,950	90,780	-79%
Capital Improvement Res.	23,420	8,000	8,000	4,070	-49%
Total	2,418,985	2,730,670	2,694,120	2,357,710	-14%
Clean Ocean					
Storm Water Permit Compliance	1,560,425	2,702,750	2,616,870	1,859,900	-31%
Street Cleaning	670,808	580,680	549,690	578,850	0%
Total Operating	2,231,233	3,283,430	3,166,560	2,438,750	-26%
Clean Ocean Improvements	68,787	781,570	781,570	11,170	-99%
Total	2,300,020	4,065,000	3,948,130	2,449,920	-40%
Central Services					
Central Services	363,892	300,710	286,880	330,000	10%
Communication Services	511,779	430,790	403,440	422,880	-2%
Total	875,671	731,500	690,320	752,880	3%
Medical Insurance	2,741,517	2,890,460	2,888,000	3,205,820	11%
Information Technology	1,292,773	1,401,510	1,378,080	1,405,130	0%
Fleet Services					
Fleet Maintenance	1,029,198	1,109,600	1,096,180	1,137,940	3%
Fleet Replacement Reserve	1,992,083	1,059,520	1,039,520	505,370	-52%
Total	3,021,281	2,169,120	2,135,700	1,643,310	-24%
Workers' Compensation	867,289	472,280	465,130	751,660	59%
Gen. Liab. Self-Ins.					
Playground Maintenance	53,655	64,110	64,110	64,660	1%
General Liab. Self-ins.	3,041,273	2,294,510	2,224,370	1,965,590	-14%
Total	3,094,928	2,358,620	2,288,480	2,030,250	-14%

All Programs Expenditure Summary

Expenditures By Program	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Bud 11 To Bud 12
R D A - Low & Mod Inc Hsg	1,308,609	456,440	318,430	167,990	-63%
R D A - Debt Service	4,267,657	3,117,850	3,069,190	2,438,620	-22%
R D A - Projects	2,732,267	2,767,250	2,680,720	1,147,660	-59%
Total All Programs	\$112,310,018	\$221,187,780	\$217,059,170	\$114,343,420	-48%

*Does Not Include Fund Balances

All Fund Expenditures Summary

Expenditures Description	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Bud 11 To Bud 12
Personnel					
Full-Time Salaries	\$13,479,656	\$13,808,800	\$13,382,160	\$13,859,410	0%
Part-Time Salaries	1,358,173	1,430,460	1,362,020	1,453,780	2%
Overtime	298,309	297,210	256,930	302,980	2%
Benefits	7,474,820	7,647,990	7,347,530	8,257,480	8%
Total Personnel	22,610,958	23,184,460	22,348,640	23,873,650	3%
Supplies					
Office Supplies	192,353	216,300	197,500	213,930	-1%
Other Operating Supplies	1,085,128	1,354,490	1,250,540	1,217,930	-10%
Petroleum Supplies	414,302	418,600	421,000	456,260	9%
Maintenance Supplies	555,856	657,050	637,200	643,720	-2%
Purchased Water	6,512,626	6,973,630	6,334,820	8,026,730	15%
Total Supplies	8,760,265	9,620,070	8,841,060	10,558,570	10%
Contractual Services					
Administrative	656,304	633,190	605,480	632,130	0%
Travel and Training	114,685	141,470	94,150	143,750	2%
Utilities	3,571,287	3,909,800	3,482,890	3,732,460	-5%
Maintenance	6,910,576	13,058,010	12,761,780	8,724,010	-33%
Internal Services	(1,358,088)	(1,359,020)	(1,027,380)	(1,116,380)	-18%
Fire Contract Services	6,266,742	6,552,430	6,391,620	6,767,490	3%
Ambulance Program	462,396	484,000	475,000	495,000	2%
Police Contract Services	11,835,770	11,935,660	11,580,850	12,168,860	2%
Public Safety	89,066	110,000	100,000	110,000	0%
Legal Services	1,370,698	815,750	771,150	631,700	-23%
Rental	115,017	131,460	115,410	115,570	-12%
Animal/Rodent Control	590,887	618,690	618,690	671,300	9%
Other Contractual Services	3,012,028	5,494,100	5,112,080	3,090,760	-44%
Total Contractual Services	33,637,368	42,525,540	41,081,720	36,166,650	-15%
Other Charges					
Miscellaneous Charges	383,984	950,850	918,470	537,650	-43%
Claims and Insurance Charges	5,213,846	5,002,430	4,936,000	5,079,990	2%
Taxes and Permits	1,055,661	390,250	391,590	208,750	-47%
Promotional Charges	110,644	163,870	144,350	153,690	-6%
Recreation Charges	632,856	685,160	576,980	654,210	-5%
Social Services	1,253,894	3,329,450	3,329,600	262,200	-92%
Depreciation	6,875,289	6,387,000	6,037,000	6,456,000	1%
Contingency Reserve	10,050	51,570	50,570	111,000	115%
Total Other Charges	15,536,224	16,960,580	16,384,560	13,463,490	-21%
Capital Outlay					
Land and Buildings	12,871	60,230	58,730	0	-100%
Improvements Other Than Bldg.	10,617,482	88,705,350	88,342,470	9,730,000	-89%
Equipment	2,181,193	723,140	713,400	683,750	-5%
Major Maintenance	1,561,886	2,045,530	2,040,410	1,273,000	-38%
One-time Studies	624,481	2,260,840	2,195,460	373,900	-83%
Total Capital Outlay	14,997,913	93,795,090	93,350,470	12,060,650	-87%
Interdepartmental Charges					
Interdepartmental Charges	5,088,450	5,014,750	5,014,750	5,496,560	10%
Charges from Other Funds	270,233	255,390	254,860	248,910	-3%
Charges to Other Funds	(245,545)	(230,390)	(230,390)	(224,440)	-3%
General Fund Overhead Charge	2,511,760	2,725,900	2,725,900	2,856,990	5%
Total Interdepartmental Charges	7,624,898	7,765,650	7,765,120	8,378,020	8%
Interfund Transfers					
	4,928,755	19,453,940	19,441,450	7,138,550	-63%
Debt Service					
	4,213,637	7,882,450	7,846,150	2,703,840	-66%
Ending Fund Balances					
	155,530,530	94,253,699	95,909,330	90,851,590	-4%
Total Expenditures*	\$112,310,018	\$221,187,780	\$217,059,170	\$114,343,420	-48%

*excluding fund balances

All Fund Expenditures By Line Item

Expenditures Description	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Bud 11 To Bud 12
Personnel					
Salaries, Regular Full-Time	13,479,656	13,808,800	13,382,160	13,859,410	0%
Salaries, Regular Part-Time	487,470	440,580	427,320	408,880	-7%
Salaries, Hourly Part-Time	870,703	989,880	934,700	1,044,900	6%
Regular Overtime	4,633	6,050	3,750	6,440	6%
Premium Overtime, Regular	275,451	276,340	245,970	282,620	2%
Premium Overtime, Part-Time	18,225	14,820	7,210	13,920	-6%
Holiday Pay	5,544	4,990	4,320	5,990	20%
Accrued Leave Payoff	253,548	377,810	333,150	331,120	-12%
Disability Compensation	53,826	1,630	11,200	1,630	0%
Education Incentive Pay	603	1,040	570	660	-37%
Assignment Pay	117,142	124,470	118,740	135,900	9%
Tool Replacement Allowance	500	500	500	500	0%
Auto Allowance	24,750	25,800	25,800	26,400	2%
Phone Allowance	7,294	8,750	9,720	9,400	7%
Employee Benefits	633	640	640	640	0%
Educational Reimbursement	11,755	9,180	8,300	20,400	122%
Bilingual Pay	407	520	520	1,040	100%
FICA	826,955	833,050	814,490	823,320	-1%
Medicare	224,681	222,230	219,350	221,590	0%
State Disability Insurance	138,962	145,590	142,280	156,210	7%
A. D. & D. Insurance	2,759	2,950	2,780	3,000	2%
Long Term Disability Insurance	51,453	52,540	49,800	51,780	-1%
State Unemployment Insurance	46,118	46,250	44,510	46,420	0%
Workers' Compensation Insurance	408,037	405,090	380,120	382,110	-6%
Life Insurance	47,248	48,190	45,100	46,750	-3%
Medical Insurance	2,315,711	2,398,830	2,379,740	2,634,280	10%
P.E.R.S. Retirement Premium	151,500	137,660	140,830	154,240	12%
San Clemente Retirement Premium	2,686,992	2,696,270	2,514,320	3,090,080	15%
Deferred Compensation	47,297	50,020	50,150	59,500	19%
Deferred Compensation, Part Time	51,105	53,990	50,600	54,520	1%
Total Personnel	22,610,958	23,184,460	22,348,640	23,873,650	3%
Supplies					
Office Supplies	84,085	95,670	83,780	88,700	-7%
Postage	102,013	115,430	108,520	120,030	4%
Data Processing Supplies	6,255	5,200	5,200	5,200	0%
Maps and Blueprints	43,009	10,650	5,600	10,650	0%
Horticultural Supplies	131,098	118,000	92,100	100,700	-15%
Leadership Supplies	4,914	3,000	3,000	3,000	0%
Medical Supplies	6,212	5,960	5,960	10,860	82%
Chemical Supplies	317,125	354,950	345,000	392,500	11%
Laboratory Supplies	24,092	24,400	24,150	24,400	0%
Janitorial Supplies	23,216	22,280	29,030	41,530	86%
Photographic Supplies	92	1,600	800	450	-72%
Protective Supplies	15,408	19,860	19,560	18,460	-7%
Gasoline	314,440	317,000	317,000	348,000	10%
Propane	32,695	30,600	35,000	37,260	22%
Diesel Fuel	67,167	71,000	69,000	71,000	0%
Educational Material	42,261	61,800	40,500	59,310	-4%

All Fund Expenditures By Line Item

Expenditures Description	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Bud 11 To Bud 12
Books, Codes and Supplement	7,404	20,730	19,860	9,440	-54%
Office Furniture and Equipment	31,923	87,740	87,290	31,850	-64%
Small Tools and Equipment	34,377	78,510	71,610	59,170	-25%
Clothing and Uniforms	21,198	27,050	26,520	32,750	21%
Service Awards	15,897	16,770	16,250	15,620	-7%
Other Operating Supplies	405,418	481,840	463,510	496,400	3%
Water Meter Purchase	34,485	140,000	120,000	30,000	-79%
Painting Supplies	2,361	3,500	2,650	2,900	-17%
Automotive & Equipment Parts	32,486	36,000	30,300	32,500	-10%
Street Signs	29,530	30,630	30,630	31,180	2%
Street Materials	100,674	118,050	118,050	118,050	0%
Other Maintenance Supplies	317,804	348,220	335,370	339,930	-2%
Purchased Water	6,512,626	6,973,630	6,334,820	8,026,730	15%
Total Supplies	8,760,265	9,620,070	8,841,060	10,558,570	10%
Contractual Services					
Advertising	19,648	28,550	25,450	31,950	12%
Legal Notices	11,703	16,100	16,970	16,100	0%
Imaging of Documents	62,321	60,000	60,000	60,000	0%
Printing and Binding	85,728	78,680	68,950	67,330	-14%
Travel and Training	103,247	129,190	85,440	127,150	-2%
Required Licensing Certification	3,969	3,090	3,100	6,970	126%
Mileage	7,469	9,190	5,610	9,630	5%
Code Updating Service	8,201	11,000	10,000	11,000	0%
Property Insurance	468,703	438,860	424,110	445,750	2%
OCFA Cont Facilities Maint	20,365	30,000	15,000	30,000	0%
Data Lines	102,705	106,000	105,000	112,000	6%
Internet Services	383	3,500	3,500	1,500	-57%
Telephone	339,010	241,150	211,930	186,010	-23%
Natural Gas	48,543	55,770	42,590	145,360	161%
Electricity	2,003,413	2,176,860	1,999,710	1,988,620	-9%
Caltrans/Bahia Electricity	3,711	5,080	5,080	5,150	1%
Water	515,144	653,420	594,560	708,300	8%
Effluent Water	233,816	213,500	213,500	213,500	0%
Landfill Fees	304,197	424,520	292,020	342,020	-19%
Maintenance of Buildings	206,597	286,870	292,580	246,560	-14%
Maintenance of Restrooms	98,132	113,370	113,370	120,440	6%
Maintenance of Improvements	976,876	2,328,050	2,286,370	2,029,550	-13%
Maintenance of Beaches	128,525	141,000	130,000	122,000	-13%
Maintenance of Landscaping	1,362,456	1,433,890	1,392,500	1,473,400	3%
Maintenance of Trees	314,055	306,000	309,000	306,000	0%
Beach Cleaning	29,260	29,000	29,000	29,000	0%
Maintenance of Office Equipment	44,752	58,160	57,370	59,970	3%
Maintenance of Auto Equipment	18,223	25,520	25,420	30,410	19%
Maintenance of Operating Equip.	223,243	346,080	309,120	319,660	-8%
Maint. of Computer Hardware	74,674	98,350	98,000	91,600	-7%
Maint. of Computer Software	271,102	377,370	360,230	308,570	-18%
Maintenance of Radio Equipment	89,225	49,450	47,390	48,660	-2%
Maintenance of Other Facilities	2,356,566	6,620,930	6,501,300	2,693,350	-59%
Maintenance of MO2 Diversion Fac.	4,930	50,000	50,000	50,000	0%

All Fund Expenditures By Line Item

Expenditures Description	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Bud 11 To Bud 12
Graffiti Removal	59,383	69,000	68,000	69,000	0%
Graffiti - Administration	23,632	24,000	24,000	24,000	0%
Contracted Custodial Services	119,244	143,570	135,130	144,870	1%
Center Striping/Markings	112,453	125,000	125,000	125,000	0%
Street Sweeping Services	397,248	432,400	408,000	431,970	0%
Engineering Services	(1,246,933)	(1,112,020)	(807,380)	(933,380)	-16%
SFR Plan Check	9,950	15,480	15,480	15,480	0%
Planning Services	(87,116)	(240,000)	(180,000)	(180,000)	-25%
Building Services	(24,039)	(7,000)	(40,000)	(3,000)	0%
Clerical Services	18,481	41,940	35,060	20,400	-51%
Answering Services	4,474	4,400	4,400	4,600	5%
Accounting and Auditing	30,685	33,220	31,500	32,220	-3%
Bank Merchant Fees	126,544	161,720	161,300	165,020	2%
Management Consulting Services	3,672	10,000	10,000	0	-100%
Broker Commissions	73,970	41,220	46,300	0	-100%
Fire Contract Services	6,266,742	6,434,250	6,261,130	6,633,080	3%
OCFA Vehicle Replacement	0	118,180	130,490	134,410	14%
Ambulance Program	434,446	460,000	435,000	455,000	-1%
Back-up Ambulance Transport	27,950	24,000	40,000	40,000	67%
Crossing Guards	89,066	110,000	100,000	110,000	0%
Police Contract Services	11,639,022	11,649,410	11,346,500	11,913,270	2%
Parking Citation Processing	196,748	286,250	234,350	255,590	-11%
Legal Services - Retainer	113,400	113,400	113,400	113,400	0%
Other Legal Services	1,257,298	702,350	657,750	518,300	-26%
Medical Examinations	9,167	7,230	7,230	7,230	0%
Investigative Services	1,606	800	2,500	2,000	150%
Professional Services	600,763	1,814,630	1,684,160	616,250	-66%
Developers Reimbursement	116,598	363,250	363,250	0	-100%
Rental of Land	13,985	59,200	53,000	53,000	-10%
Rental of Buildings	10,127	0	0	0	0%
Rental of Equipment	78,251	53,400	45,000	42,400	-21%
Rental of Uniforms	12,654	18,860	17,410	20,170	7%
Animal Control and Shelter	566,530	592,090	592,090	644,710	9%
Landscape Rodent Control	24,357	26,600	26,600	26,590	0%
Contractual Services	1,991,779	2,964,010	2,714,700	2,186,360	-26%
Development Contractual Services	0	10,000	10,000	10,000	0%
Sidewalk Pressure Wash	24,339	26,200	26,200	31,200	19%
Total Contractual Services	33,637,368	42,525,540	41,081,720	36,166,650	-15%
Other Charges					
Court Costs/Citations	80	150	1,650	120	-20%
Claims Paid	1,789,247	1,381,170	1,369,170	332,500	-76%
Claims Paid - Delta Dental	20,870	180,310	215,500	218,000	21%
Premiums Paid - Delta Care	197,714	21,730	21,310	23,000	6%
Retiree Premiums - Dental	166	350	120	350	0%
Premiums Paid - Medical	2,147,397	2,274,000	2,245,000	2,510,000	10%
Premiums Paid - Vision	51,094	50,300	51,860	51,860	3%
Retiree Claims - Delta Dental	19,861	32,000	24,000	32,000	0%
Retiree Premiums - Medical	122,873	148,300	146,000	175,000	18%
Retiree Premiums - Vision	2,964	3,400	3,210	3,700	9%

All Fund Expenditures By Line Item

Expenditures Description	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Bud 11 To Bud 12
Claims Administration	64,690	67,600	77,730	78,380	16%
Retiree Health Premium (OPEB)	109,513	92,770	92,770	100,000	8%
Wellness Program	6,421	4,200	3,200	3,200	-24%
Workers' Compensation Premiums	77,212	85,000	77,050	90,000	6%
Excess Insurance Premiums	610,245	665,500	612,280	1,465,200	120%
Dues and Subscriptions	93,071	95,740	93,320	101,840	6%
Property Taxes	220	250	250	250	0%
Other Taxes	12,155	13,000	13,000	13,000	0%
Property Tax Shift	874,656	180,000	180,100	0	-100%
County Tax Collector's Fee	6,428	7,000	8,240	5,500	-21%
N P D E S Permits	162,202	190,000	190,000	190,000	0%
Expenditure of Grants	176,555	624,820	624,820	223,500	-64%
Licenses and Permits	65,538	107,060	104,160	105,160	-2%
Boards & Commissions Expense	6,028	7,400	5,900	7,300	-1%
Special Meetings and Events	39,193	35,070	34,550	34,890	-1%
Fourth of July Celebration	37,800	37,800	37,800	37,800	0%
City General Special Events	4,988	15,000	6,000	15,000	0%
Election Expenses/Special Elections	1,018	68,000	40,500	50,000	-26%
Recreation Special Events Expenses	72,640	50,160	38,480	47,690	-5%
Contract Class Instructors	560,216	635,000	538,500	606,520	-4%
Community Relations Expense	1,000	0	0	0	0%
Volunteer Program Expense	2,293	4,250	4,000	4,250	0%
OCTA Adult Day Transportation	3,000	3,000	3,000	0	-100%
Fran Joswick Riding Center	2,000	0	0	0	0%
OCTA Senior Center Trans	68,749	74,000	74,000	75,000	1%
RSVP	7,926	8,000	8,000	8,000	0%
Crime Prevention Expenditures	3,739	4,330	4,330	3,850	-11%
Character Counts Expenditures	6,912	7,330	7,330	5,650	-23%
Parent Project Expenditures	5,797	3,240	3,240	2,500	-23%
Chaplain Donation Expenditures	851	0	0	0	0%
Downtown Business Assoc Subsidy	0	36,000	36,000	36,000	0%
Tourist & Conv. Bureau Subsidy	27,663	40,000	30,000	30,000	-25%
Assistance League	4,500	5,500	5,500	4,850	-12%
Laura's House	10,000	11,400	11,400	10,000	-12%
Family Assistance Minsitries	814,600	29,600	35,000	30,000	1%
San Clemente H.S. Grad Night	1,000	1,000	1,000	1,000	0%
Marine Unit Support	0	0	0	15,000	100%
Affordable Housing	254,961	3,101,000	3,101,000	40,000	-99%
Homeless Prevention Program	18,500	18,500	18,500	4,000	-78%
Camino Health Center	22,000	23,400	23,400	22,000	-6%
South County Sr. Case Management	7,000	8,400	8,400	7,000	-17%
Toby's House	6,000	6,000	1,000	0	-100%
Friendship Center	6,500	9,000	9,000	10,600	18%
Fitness is Fun	2,000	2,000	2,000	2,500	25%
Jamboree Housing Corporation	0	0	0	2,500	100%
Shorecliffs Middleschool Program	5,566	9,500	9,500	10,000	5%
Illumination Foundation	0	0	0	3,500	100%

All Fund Expenditures By Line Item

Expenditures Description	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Bud 11 To Bud 12
Environmental Sustainability Grant	8,000	12,000	11,500	12,000	0%
Turf Removal Incentive Program	0	16,000	3,000	2,500	-84%
Depreciation	4,455,289	4,052,000	4,302,000	4,646,000	15%
Depreciation Reserve Contribution	1,085,000	1,035,000	1,035,000	1,010,000	-2%
Depreciation - Asset Model	1,335,000	1,300,000	700,000	800,000	-38%
Refund of Prior Year Revenue	4,063	5,400	3,950	2,500	-54%
Home Rehab Program Inc. - Exp.	12,575	0	20,070	20,000	100%
Other Operating Expense	10,635	10,080	6,400	9,530	-5%
Contingency Reserve	10,050	51,570	50,570	111,000	115%
Total Other Charges	15,536,224	16,960,580	16,384,560	13,463,490	-21%
Capital Outlay					
Land	12,871	20,230	20,230	0	-100%
Buildings	0	40,000	38,500	0	-100%
Improvements Other Than Bldg.	10,617,482	88,705,350	88,342,470	9,730,000	-89%
Computer Equipment	81,268	92,400	85,960	75,000	-19%
General Machinery and Equipment	219,402	270,600	267,300	241,500	-11%
Computer Software	96,446	50,300	50,300	0	-100%
Automotive Equipment	1,784,077	309,840	309,840	367,250	19%
Major Maintenance	139,551	784,810	779,700	173,000	-78%
Sidewalk Repair & Improvements	403,534	150,130	150,130	150,000	0%
Sidewalk Improvements CDBG	260,689	185,580	185,580	150,000	-19%
Major Street Maintenance	511,353	650,010	675,000	550,000	-15%
Slurry Seal	246,759	275,000	250,000	250,000	-9%
Capital Study	87,222	325,990	325,990	0	-100%
One-time Studies/Costs/Training	537,259	1,934,850	1,869,470	373,900	-81%
Total Capital Outlay	14,997,913	93,795,090	93,350,470	12,060,650	-87%
Interdepartmental Charges					
Insurance Charges	1,300,000	1,200,000	1,200,000	1,600,000	33%
Postage Charges	97,110	114,980	114,980	104,390	-9%
Duplicating Charges	84,150	81,030	81,030	86,760	7%
EDMS Charges	31,360	31,350	31,350	38,570	23%
Information Technology Charges	1,248,010	1,254,920	1,254,920	1,271,390	1%
Communications Charges	341,380	430,220	430,220	400,990	-7%
Negocio Rent	97,560	100,140	100,140	97,260	-3%
Fleet Rental Charges	1,659,310	1,575,300	1,575,300	1,660,350	5%
Capital Equipment Rep. Charge	153,260	150,500	150,500	151,790	1%
Facilities Maintenance Rep. Charge	76,310	76,310	76,310	85,060	11%
Charges from Weed Abatement	24,688	25,000	25,000	25,000	0%
Charges from Parks Maintenance	0	2,360	1,830	1,830	-22%
Charges from Engineering	221,430	156,030	156,030	150,080	-4%
Charges from Maintenance	24,115	27,000	27,000	27,000	0%
Charges from Sewer	0	45,000	45,000	45,000	0%
General Fund Overhead Charges	2,511,760	2,725,900	2,725,900	2,856,990	5%
Charges to Water Fund	(82,096)	(64,460)	(64,460)	(61,460)	-5%
Charges to Sewer Fund	(82,094)	(64,460)	(64,460)	(61,460)	-5%
Charges to Storm Drain	(81,355)	(49,470)	(49,470)	(49,520)	0%
Charges To Clean Ocean	0	(52,000)	(52,000)	(52,000)	0%
Total Interdepartmental Charges	7,624,898	7,765,650	7,765,120	8,378,020	8%

All Fund Expenditures By Line Item

Expenditures Description	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Bud 11 To Bud 12
Interfund Transfers					
Transfer to General Fund	811,610	10,630,260	10,641,770	772,610	-93%
Transfer to 2106 Gas Tax Fund	13,800	14,760	14,760	15,790	7%
Transfer to Misc. Grant Fund	0	23,000	23,000	0	-100%
Transfer to Storm Drain Fund	449,780	573,000	573,000	633,000	10%
Transfer To Negocio Debt Svc.	510,000	566,560	566,560	275,000	-51%
Transfer to RDA Low And Mod	495,518	494,000	470,000	480,000	-3%
Transfer to RDA Capital Projects	0	5,000	5,000	140,400	2708%
Transfer to St. Improvement Fund	1,346,640	1,612,880	1,612,880	1,557,410	-3%
Transfer to Golf Fund	0	281,820	281,820	0	-100%
Transfer to Water Fund	0	1,030,000	1,030,000	1,000,000	-3%
Transfer to Sewer Depreciation	65,938	227,500	227,500	0	-100%
Transfer to Accrued Leave	40,000	80,000	80,000	100,000	25%
Transfer to Facilities Maintenance	0	0	0	60,000	100%
Transfer to General Liability Fund	42,141	1,000,000	1,000,000	0	-100%
Transfer to Parks Acquisition Fund	35,508	0	0	0	0%
Transfer to Other Funds	1,117,820	2,915,160	2,915,160	2,104,340	-28%
Total Interfund Transfers	4,928,755	19,453,940	19,441,450	7,138,550	-63%
Debt Service					
Negocio Principal	115,000	120,000	120,000	135,000	13%
Principal Expenditure	0	178,000	178,000	131,000	-26%
General Fund Loan Principal	203,130	208,980	208,980	215,000	3%
Golf Course Fund Loan Principal	243,000	0	0	0	0%
Lease/Purchase Principal	35,891	39,900	39,900	45,120	13%
Repayment of Other Fund Advance	2,436,917	1,910,000	1,910,000	1,420,000	-26%
RDA County Passthrough Expense	178,000	251,000	225,000	247,000	-2%
Negocio Interest	210,780	202,050	202,050	192,890	-5%
General Fund Loan Interest	66,700	60,850	60,850	54,830	-10%
Lease/Purchase Interest	39,745	103,170	103,170	44,030	-57%
P.E.R.S. Unfunded Liability	682,661	4,804,000	4,794,000	214,470	-96%
Negocio Fiscal Agent Charges	1,813	4,500	4,200	4,500	0%
Total Debt Service	4,213,637	7,882,450	7,846,150	2,703,840	-66%
Total:	\$112,310,018	\$221,187,780	\$217,059,170	\$114,343,420	-48%

General Fund Summary

Description: The General Fund is the primary operating fund of the City of San Clemente and is used to account for all financial resources except those required to be accounted for in another fund.

Funding Source: Revenues are generated from general taxes, including property and sales taxes, service charges, permits and other fees, investment earnings and other intergovernmental revenues.

Legal Basis: Fund resources are comprised of unspendable, restricted, committed, assigned and unassigned fund assets.

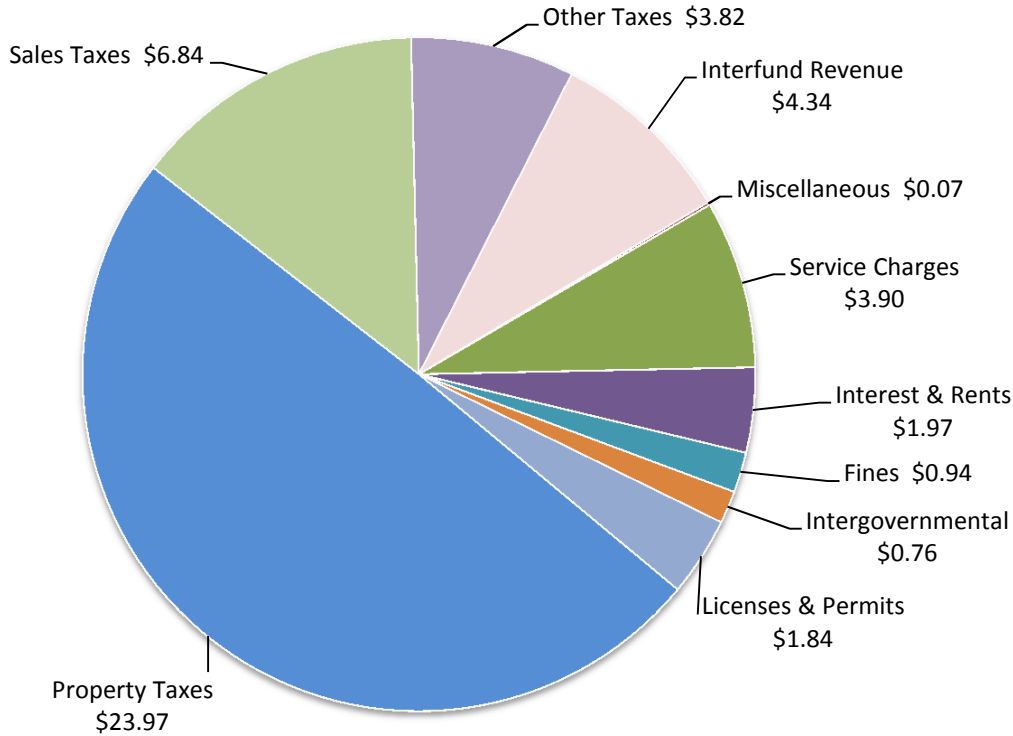
Fund Balance: Fund balance will decrease to \$20.0 million at fiscal year end June 30, 2012, including Sustainability, Emergency, and LPVH Operations and Maintenance Reserves.

Expenditures By Category	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Bud 11 To Bud 12
Personnel	\$15,197,060	\$15,460,770	\$14,924,090	\$16,062,240	4%
Supplies	856,986	975,800	943,300	1,057,330	8%
Contractual Services	23,568,719	24,171,410	23,635,970	24,702,460	2%
Other Charges	912,803	1,443,470	1,289,090	1,361,360	-6%
Capital Outlay	1,927,784	4,826,040	4,753,740	3,003,900	-38%
Interdepartmental Charges	3,276,905	3,321,670	3,321,670	3,505,490	6%
Interfund Transfers	1,342,128	2,395,570	2,395,570	1,377,670	-42%
Debt Service	682,661	4,804,000	4,794,000	214,470	-96%
Total Expenditures	\$47,765,046	\$57,398,730	\$56,057,430	\$51,284,920	-11%

Revenue and Expenditure Summary	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Bud 11 To Bud 12
Beginning Balance	\$22,502,739	\$20,894,200	\$20,894,200	\$22,805,360	9%
Revenues:					
Taxes	32,241,335	34,064,100	34,250,600	34,626,050	2%
License & Permits	2,083,840	1,763,230	1,829,600	1,838,190	4%
Intergovernmental	665,422	1,129,000	1,183,490	757,110	-33%
Service Charges	3,921,810	4,130,470	4,042,430	3,904,150	-5%
Fines	820,170	954,900	936,500	935,400	-2%
Interest & Rents	2,036,938	1,962,210	1,956,440	1,973,730	1%
Miscellaneous Income	924,243	108,000	98,720	71,000	-34%
Interfund Revenue	3,462,749	13,657,910	13,670,810	4,344,170	-68%
Total Revenues	46,156,507	57,769,820	57,968,590	48,449,800	-16%
Expenditures:					
General Government	5,682,095	12,815,370	12,716,130	5,121,050	-60%
Finance & Administrative Services	2,861,056	2,898,230	2,867,380	2,930,760	1%
Public Safety	18,995,880	19,352,580	18,809,120	19,824,430	2%
Community Development	4,108,687	4,377,310	4,146,550	4,382,240	0%
Public Works	7,289,906	8,035,160	8,007,890	7,690,570	-4%
Beaches, Parks & Recreation	8,827,422	9,920,080	9,510,360	11,335,870	14%
Total Expenditures	47,765,046	57,398,730	56,057,430	51,284,920	-11%
Ending Balance	\$20,894,200	\$21,265,290	\$22,805,360	\$19,970,240	-6%

General Fund Revenues by Category

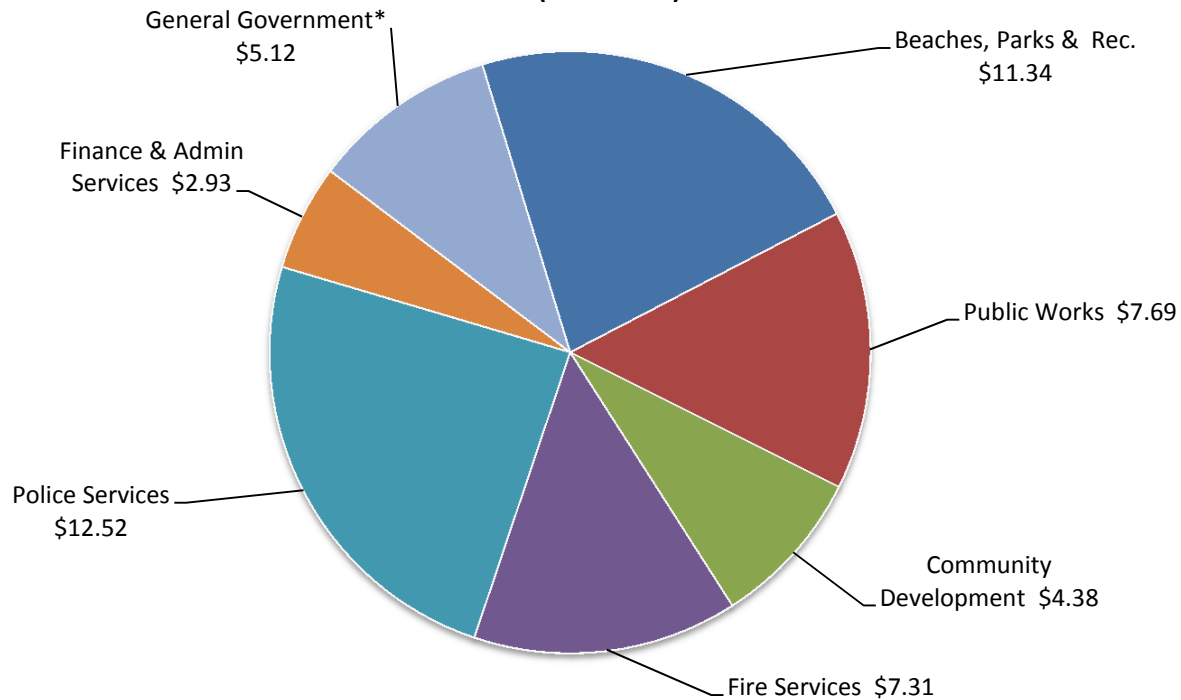
General Fund Revenues
(in millions)



Revenue Categories	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	Dollar Change	% Bud 11 To Bud 12
Taxes	\$34,064,100	\$34,250,600	\$34,626,050	\$561,950	2%
Licenses & Permits	1,763,230	1,829,600	1,838,190	74,960	4%
Intergovernmental	1,129,000	1,183,490	757,110	(371,890)	-33%
Service Charges	4,130,470	4,042,430	3,904,150	(226,320)	-5%
Fines	954,900	936,500	935,400	(19,500)	-2%
Interest & Rents	1,962,210	1,956,440	1,973,730	11,520	1%
Miscellaneous	108,000	98,720	71,000	(37,000)	-34%
Interfund Revenue	13,657,910	13,670,810	4,344,170	(9,313,740)	-68%
Revenue Subtotal	57,769,820	57,968,590	48,449,800	(9,320,020)	-16%
Beginning Fund Balance:					
Sustainability Fund Balance	10,000,000	10,000,000	10,000,000	0	0%
Emergency Reserve	4,168,640	4,168,640	4,262,000	93,360	2%
LPVH Maint & Operations	0	0	2,913,000	2,913,000	100%
Unreserved Undesignated	6,725,560	6,725,560	5,630,360	(1,095,200)	-16%
Total:	\$78,664,020	\$78,862,790	\$71,255,160	(\$7,408,860)	-9%

General Fund Expenditures by Department

General Fund Expenditures by Department (in millions)

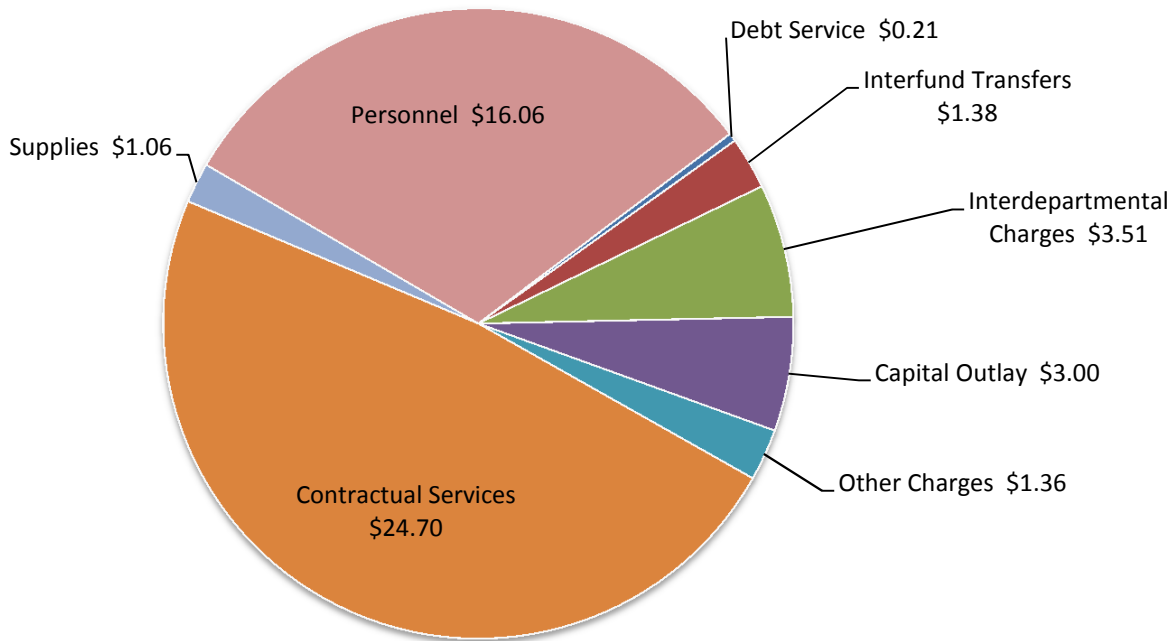


* General Government includes: City Manager, City Council, City Clerk, Economic Development and City General.

Departments	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	Dollar Change	% Bud 11 To Bud 12
General Government*	\$12,815,370	\$12,716,130	\$5,121,050	(\$7,694,320)	-60%
Finance & Admin Services	2,898,230	2,867,380	2,930,760	32,530	1%
Police Services	12,271,920	11,913,270	12,518,160	246,240	2%
Fire Services	7,080,660	6,895,850	7,306,270	225,610	3%
Community Development	4,377,310	4,146,550	4,382,240	4,930	0%
Public Works	8,035,160	8,007,890	7,690,570	(344,590)	-4%
Beaches, Parks & Rec.	9,920,080	9,510,360	11,335,870	1,415,790	14%
Expenditure Subtotal	57,398,730	56,057,430	51,284,920	(6,113,810)	-11%
Ending Fund Balance:					
Sustainability Fund Balance	10,000,000	10,000,000	10,000,000	0	0%
Emergency Reserve	4,262,000	4,262,000	4,367,000	105,000	2%
LPVH Maint & Operations	2,913,000	2,913,000	2,514,120	(398,880)	-14%
Unreserved Undesignated	4,090,290	5,630,360	3,089,120	(1,001,170)	-24%
Total:	\$78,664,020	\$78,862,790	\$71,255,160	(\$7,408,860)	-9%

General Fund Expenditures by Category

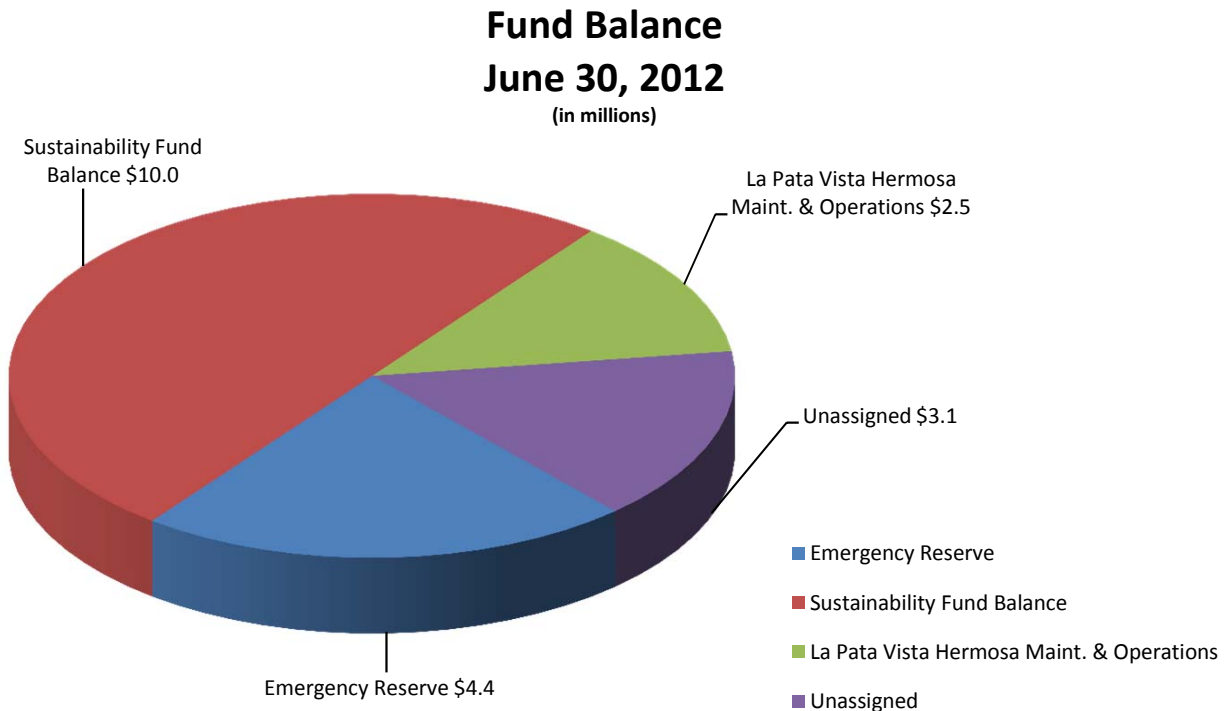
General Fund Expenditures By Category (in millions)



Expenditure Categories	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	Dollar Change	% Bud 11 To Bud 12
Personnel	\$15,460,770	\$14,924,090	\$16,062,240	\$601,470	4%
Supplies	975,800	943,300	1,057,330	81,530	8%
Contractual Services	24,171,410	23,635,970	24,702,460	531,050	2%
Other Charges	1,443,470	1,289,090	1,361,360	(82,110)	-6%
Capital Outlay	4,826,040	4,753,740	3,003,900	(1,822,140)	-38%
Interdepartmental Charges	3,321,670	3,321,670	3,505,490	183,820	6%
Interfund Transfers	2,395,570	2,395,570	1,377,670	(1,017,900)	-42%
Debt Service	4,804,000	4,794,000	214,470	(4,589,530)	-96%
Expenditure Subtotals	57,398,730	56,057,430	51,284,920	(6,113,810)	-11%
Ending Fund Balance:					
Sustainability Fund Balance	10,000,000	10,000,000	10,000,000	0	0%
Emergency Reserve	4,262,000	4,262,000	4,367,000	105,000	2%
LPVH Maint & Operations	2,913,000	2,913,000	2,514,120	(398,880)	-14%
Unreserved Undesignated	4,090,290	5,630,360	3,089,120	(1,001,170)	-24%
Total:	\$78,664,020	\$78,862,790	\$71,255,160	(\$7,408,860)	-9%

General Fund - Fund Balance

The General Fund balance at June 30, 2012 is \$20 million. This total includes amounts of \$16.9 million in Sustainability, Emergency and LPVH Operations & Maintenance reserves. Unassigned Fund balance is \$3.1 million.



GASB Statement No. 54 defines five new components of fund balance that will replace the current existing three components. The five new components are:

Nonspendable Fund Balance – Fund balance that includes amounts not in a spendable form, such as prepaid items, inventories of supplies, or loans receivable. This category was traditionally reported as a “reserved” fund balance under the old standard.

Restricted Fund Balance – Fund balance that reflects constraints placed through external sources such as (a) creditors (debt covenants), grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation. This category was traditionally reported as a “reserved” fund balance under the old standard.

Committed Fund Balance – Fund balance that includes amounts for specific purposes pursuant to constraints imposed by formal action of the government’s highest level of decision making authority, and remain binding unless removed in the same manner. This category was traditionally reported as a “designated” fund balance under the old standard.

Assigned Fund Balance – Fund balance that includes amounts constrained by the government’s intent to be used for specific purposes, but that are neither restricted nor committed. Such intent needs to be established at either the highest level of decision making, or by an official designated for that purpose. This category was traditionally reported as a “designated” fund balance under the old standard.

Unassigned Fund Balance – Fund balance that includes amounts that do not fall into one of the above four categories. The General Fund is the only fund that should report this category of fund balance. This category was traditionally reported as an “undesigned” fund balance under the old standard.

General Fund Revenue Overview

FY 2011 Adjusted Budget	\$57,769,820
<i>Taxes</i>	
Property tax	244,000
Transient occupancy tax	33,250
Sales tax	240,000
<i>Permits & fees</i>	
Business licenses	75,000
<i>Intergovernmental revenues</i>	
Federal grants	-387,500
<i>Service Charges</i>	
Building plan check fees	13,670
Ambulance service charges	-11,400
Parking meters	160,000
Parking permits	-2,200
Recreation program fees	-100,000
<i>Interest & Rents</i>	
Investment earnings	-7,010
Facility rentals	3,150
<i>Other Revenues & Transfers</i>	
Recovery of legal costs - miscellaneous revenue	-601,390
Transfer from Parks Acquisition and Development Fund	-9,150,000
Transfer from Gas Tax	-178,200
Transfer from Workers' Compensation Fund	160,800
General Fund overhead charges	168,500
<i>Aggregate Change in Other Categories</i>	
	19,310
FY 2012 Budget (-16% decrease)	\$48,449,800

General Fund Revenue Summary

by Category

Revenues Description	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Bud 11 To Bud 12
Property Tax	\$22,143,798	\$23,276,800	\$23,407,000	\$23,520,800	1%
Transient Occupancy Tax	1,371,937	1,420,000	1,410,000	1,453,250	2%
Sales Tax	5,924,021	6,600,000	6,700,000	6,840,000	4%
Franchise Fees	2,186,181	2,317,300	2,283,550	2,362,000	2%
Property Transfer Tax	420,749	350,000	350,000	350,000	0%
Assessments & Delinquent Taxes	194,649	100,000	100,050	100,000	0%
Total Taxes	32,241,335	34,064,100	34,250,600	34,626,050	2%
Business Licenses & Permits	966,510	767,000	821,420	842,000	10%
Construction Permits	927,964	832,600	839,550	832,700	0%
Alarm Permits	102,352	104,000	104,000	104,000	0%
Miscellaneous Permits	87,014	59,630	64,630	59,490	0%
Total License & Permits	2,083,840	1,763,230	1,829,600	1,838,190	4%
Grants	268,196	793,000	815,000	401,610	-49%
Motor Vehicle Tax	203,928	180,000	180,000	180,000	0%
Other State Subventions	193,298	156,000	188,490	175,500	13%
Total Intergovernmental	665,422	1,129,000	1,183,490	757,110	-33%
Planning Development Fees	144,405	113,800	104,260	98,670	-13%
Plan Check Fees	620,554	563,060	571,730	576,730	2%
General Government Fees	13,828	17,000	7,000	7,000	-59%
Traffic Fees	12,850	2,000	2,000	2,000	0%
Weed & Nuisance Abatement	71,971	29,500	21,110	23,500	-20%
Vehicle Abatement Reimb.	28,613	16,000	25,000	25,000	56%
Ambulance Service Charges	823,135	745,400	731,000	734,000	-2%
Marine Safety Fees	81,350	78,850	81,480	84,600	7%
Public Safety Fees	2,148	1,830	2,270	2,000	9%
Parking Meters & Permits	747,537	852,200	850,000	1,010,000	19%
Inspection Fees	66,361	374,000	410,970	26,800	-93%
Recreation Fees	1,309,058	1,336,830	1,235,610	1,313,850	-2%
Total Service Charges	3,921,810	4,130,470	4,042,430	3,904,150	-5%
Parking Violations	452,667	521,000	500,000	508,500	-2%
Vehicle Code & Court Fines	354,503	380,000	375,000	375,000	-1%
Other Fines	13,000	53,900	61,500	51,900	-4%
Total Fines	820,170	954,900	936,500	935,400	-2%
Interest	639,458	404,840	430,840	397,830	-2%
Communications Rents	376,560	425,550	425,500	440,930	4%
Facility Rental	1,020,920	1,131,820	1,100,100	1,134,970	0%
Total Interest and Rents	2,036,938	1,962,210	1,956,440	1,973,730	1%
Miscellaneous Revenue	924,243	108,000	98,720	71,000	-34%
Transfers	811,610	10,789,150	10,802,050	1,306,910	-88%
General Fund O/H Charges	2,651,139	2,868,760	2,868,760	3,037,260	6%
Total Other Rev. & Financing Sources	4,386,992	13,765,910	13,769,530	4,415,170	-68%
Total	\$46,156,507	\$57,769,820	\$57,968,590	\$48,449,800	-16%

General Fund Revenues By Line Item

Revenues Description	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Bud 11 To Bud 12
Taxes					
Current Year Secured Taxes	\$15,533,817	\$16,987,800	\$17,150,000	\$17,240,000	1%
Current Year Unsecured Taxes	752,486	725,000	722,000	737,000	2%
Supp. Roll Property Taxes	174,067	200,000	200,000	200,000	0%
ERAF Property Tax	5,222,756	5,144,000	5,144,000	5,153,000	0%
Prior Year Secured & Unsecured	669,784	400,000	400,000	402,000	0%
Property Tax Admin. Charge	(209,112)	(180,000)	(209,000)	(211,200)	17%
Transient Occupancy Tax	1,303,943	1,330,000	1,330,000	1,363,250	2%
Transient Occupancy Tax Vacation Rental	67,994	90,000	80,000	90,000	0%
General Sales Tax	5,605,837	6,400,000	6,400,000	6,500,000	2%
P.S. Sales Tax Augmentation	318,184	200,000	300,000	340,000	70%
Lighting Assessments Prior Year	38	0	0	0	0%
San Diego Gas & Electric	562,681	576,000	525,550	586,000	2%
Southern California Gas	142,151	180,000	168,200	183,000	2%
Cox Communications	1,110,834	1,119,300	1,144,000	1,144,000	2%
CR&R	351,205	430,000	426,000	426,000	-1%
Other Franchise Fees	19,310	12,000	12,000	12,600	5%
Parimutual Taxes	0	0	7,800	10,400	100%
Property Transfer Tax	420,749	350,000	350,000	350,000	0%
Penalty & Interest - Delqnt. Prop. Tax	194,547	100,000	100,000	100,000	0%
Penalty & Interest - Delqnt. Prop. Assmt.	64	0	50	0	0%
Total Taxes	32,241,335	34,064,100	34,250,600	34,626,050	2%
License & Permits					
Business Licenses	921,465	735,000	780,000	800,000	9%
Home Occupation Permits	8,575	12,000	10,000	12,000	0%
Business Licenses - Development Related	36,470	20,000	31,420	30,000	50%
Building Permits	552,095	525,000	515,000	525,000	0%
Electrical Permits	135,522	110,000	95,500	97,500	-11%
Mechanical Permits	65,177	51,000	52,000	55,000	8%
Plumbing Permits	162,319	125,000	147,000	147,000	18%
Grading Permits	12,849	21,600	30,050	8,200	-62%
Bicycle Permits	2	0	0	0	0%
Mobilehome Inspection Fee	1,632	1,630	1,630	4,490	175%
Street Encroachment Permits	82,991	55,000	60,000	52,000	-5%
Alarm Permits	102,352	104,000	104,000	104,000	0%
Miscellaneous Permits	2,391	3,000	3,000	3,000	0%
Total License & Permits	2,083,840	1,763,230	1,829,600	1,838,190	4%
Intergovernmental					
Emergency POD Grant	0	0	28,000	0	0%
Other Federal Grants	49,173	611,000	611,000	223,500	-63%
Mandated Cost Reimbursement	29,199	26,000	28,290	15,000	-42%
S.O.N.G.S. Grant	216,423	182,000	176,000	178,110	-2%
Other State Grant	2,600	0	0	0	0%
Motor Vehicle Tax	203,928	180,000	180,000	180,000	0%
Homeowners Exempt. Subvention	163,208	130,000	159,700	160,500	23%
Special District Augmentation	891	0	500	0	0%
Total Intergovernmental	665,422	1,129,000	1,183,490	757,110	-33%

General Fund Revenues By Line Item

Revenues Description	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Bud 11 To Bud 12
Services Charges					
Building Plan Check Fees	443,093	435,000	435,000	440,000	1%
Planning Plan Check Fees	67,195	63,000	63,000	63,000	0%
Transportation Permits	1,936	2,100	1,440	1,600	-24%
Improvement Plan Check Fees	87,124	52,000	52,000	52,000	0%
Landscape Plan Check Fees	1,252	1,500	1,500	1,500	0%
SFR Plan Check Fee	21,890	11,560	20,230	20,230	75%
Reproduction of Documents	11,178	15,000	5,000	5,000	-67%
Map Sales	183	0	1,000	800	100%
Bad Check Service Charges	2,650	2,000	2,000	2,000	0%
Other Planning Service Fees	2,102	20,000	5,030	5,000	-75%
Planning - CC Applications	46,340	20,000	20,000	20,000	0%
Planning - PC Applications	41,343	40,000	40,000	40,000	0%
Planning - ZA Applications	6,781	8,500	8,500	8,500	0%
Planning - Admin Applications	20,402	12,000	12,000	12,000	0%
Traffic Model Fees	5,250	1,000	1,000	1,000	0%
Traffic Review Fees	7,600	1,000	1,000	1,000	0%
General Plan Update Fee	21,881	10,000	15,000	10,000	0%
Weed Assessments - Current Year	40,139	28,000	20,000	22,500	-20%
Weed Assessments - Prior Year	3,455	1,500	1,110	1,000	-33%
Nuisance Abatement Reimb.	28,377	0	0	0	0%
Vehicle Abatement Reimb.	28,613	16,000	25,000	25,000	56%
San Diego County Contract	18,700	26,400	12,000	15,000	-43%
Ambulance Service Charges	783,375	700,000	700,000	700,000	0%
Ambulance Subscription Fees	21,060	19,000	19,000	19,000	0%
Special Lifeguard Services	1,225	1,000	800	1,000	0%
Junior Lifeguard Services	78,705	76,250	78,680	81,600	7%
Special Beach Events Fees	1,420	1,600	2,000	2,000	25%
Fingerprint Services	740	800	800	800	0%
Visa Letter Service	600	400	600	450	13%
Police Duplication Fees	588	500	540	500	0%
Other Police Dept. Service Charge	220	130	330	250	92%
Parking Meters	624,377	730,000	730,000	890,000	22%
Parking Permits	123,160	122,200	120,000	120,000	-2%
Public Works Inspection Fee	1,273	2,000	6,170	2,000	0%
Engineering Plan Review	2,750	1,200	1,920	1,200	0%
Construction Inspection Fee	62,175	370,000	400,000	20,000	-95%
Engr. & Geotech. Reimbursement	2,913	2,000	4,800	4,800	140%
Other Engineering Service Fees	870	0	370	370	100%
Swimming Pool Admission Fees	102,702	112,320	112,320	50,000	-55%
Swim Pool Admissions (LPVH)	0	0	0	86,050	100%
Swimming Pool Recreation Program Fees	155,990	140,000	140,000	70,000	-50%
Beach Club Recreation Program Fees	72,459	70,000	85,000	60,000	-14%
Swim Pool Rec Program (LPVH)	0	0	0	112,000	100%
Comm. Center Recreation Program Fees	202,329	160,000	160,000	200,000	25%
Senior Center Recreation Program Fees	18,001	7,500	12,990	0	-100%
Recreation Program Fees	377,757	500,000	400,000	400,000	-20%
Recreation Sports Fees	38,257	45,060	38,000	38,000	-16%
Rec Programs/Sports Fees (LPVH)	0	0	0	7,100	100%

General Fund Revenues By Line Item

Revenues Description	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Bud 11 To Bud 12
Recreation Trips	4,602	1,400	1,400	0	-100%
Recreation Special Events	67,569	10,750	5,000	5,000	-53%
After School Programming	88,591	96,100	85,000	85,000	-12%
Gift Certificate Classes	(1,423)	(1,100)	(1,100)	(1,100)	-100%
Tournament Reservation Fees (LPVH)	0	0	0	5,000	100%
Tournament Reservation Fees	118,963	127,500	127,500	127,500	0%
Adult Softball	63,078	67,300	68,500	68,500	2%
Total Service Charges	3,921,810	4,130,470	4,042,430	3,904,150	-5%
Fines					
Parking Violations	452,667	521,000	500,000	508,500	-2%
Vehicle Code Fines	328,007	350,000	350,000	350,000	0%
Court Fines	26,496	30,000	25,000	25,000	-17%
Alarm Fines	8,500	15,000	13,000	13,000	-13%
Administration Citation	4,100	5,000	20,000	5,000	0%
Enforcement Administrative Citation	400	33,900	28,500	33,900	0%
Total Fines	820,170	954,900	936,500	935,400	-2%
Interest and Rents					
Investment Earnings	504,570	330,000	360,000	335,000	2%
Interest Earnings - RDA Loan	66,700	60,840	60,840	54,830	-10%
Unrealized Gain/Loss on Invest.	51,165	0	0	0	0%
Interest Earnings - Other	17,023	14,000	10,000	8,000	-43%
Communication Site Rental	376,560	425,550	425,500	440,930	4%
Beach Club Rent	198,770	218,000	216,000	127,000	-42%
Community Center Rent	92,992	85,000	78,000	74,000	-13%
LPVH Pool/Building Rent	0	0	0	95,990	100%
Swimming Pool Rent	33,596	35,000	35,000	12,500	-64%
Senior Center Rent	13,984	4,000	6,700	0	-100%
Sports Field Rent	84,343	88,000	106,000	84,000	-5%
LPVH Sports Field Rent	0	0	0	83,480	100%
Rental of City Property	513	500	2,000	3,600	620%
Park Rentals	11,028	10,000	10,000	10,000	0%
Steed Park Concession	16,924	20,000	20,000	20,000	0%
Trap Range	2,907	0	2,000	0	0%
Lawn Bowling	769	820	700	700	-15%
Pier Restaurant	545,382	650,000	600,000	600,000	-8%
"T" Street Concession	7,920	10,000	10,000	10,000	0%
North Beach Concession	4,096	5,000	5,000	5,000	0%
Telescope	588	400	600	600	50%
Bait & Tackle Shop	7,008	5,000	8,000	8,000	60%
Chamber Building Lease	100	100	100	100	0%
Total Interest and Rents	2,036,938	1,962,210	1,956,440	1,973,730	1%
Other Revenue & Financing Sources					
Cash Over or Short	8	0	10	0	0%
Miscellaneous Income	56,550	0	4,800	1,000	100%
Sidewalk Repair Reimbursement	121,784	15,000	15,000	20,000	33%
Miscellaneous Reimbursement	656,547	73,000	35,000	30,000	-59%

General Fund Revenues By Line Item

Revenues Description	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Bud 11 To Bud 12
Forster Ranch Comm Park Maint Reimb	18,402	20,000	20,580	20,000	0%
Gain/loss - Disposal Gen. Fixed Assets	70,952	0	23,330	0	0%
Transfer from 2106 Gas Tax	70,000	180,000	180,000	0	-100%
Transfer from Misc. Grants Fd.	24,680	20,000	21,390	20,000	0%
Transfer from 2107 Gas Tax	493,820	482,700	494,210	484,500	0%
Transfer from Park Acquisition	0	9,150,000	9,150,000	0	-100%
Transfer from Water Fund	25,000	25,000	25,000	25,000	0%
Transfer from Sewer Fund	25,000	25,000	25,000	25,000	0%
Transfer from Clean Ocean Fund	173,110	173,110	173,110	173,110	0%
Transfer from Other Fund	0	346,350	346,350	205,800	-41%
Principal from Advance	0	386,990	386,990	373,500	-3%
General Fund O/H Charges	2,651,139	2,868,760	2,868,760	3,037,260	6%
Total Other Rev. & Financing Sources	4,386,992	13,765,910	13,769,530	4,415,170	-68%
Total:	\$46,156,507	\$57,769,820	\$57,968,590	\$48,449,800	-16%

Revenue Assumptions

for Major Revenue Sources

General Fund Revenue Assumptions

FY 2012 revenues are based on a combination of factors including analysis of historical revenue receipts, anticipated changes in the local economic environment, projected City growth through development and anticipated changes in revenue receipts.

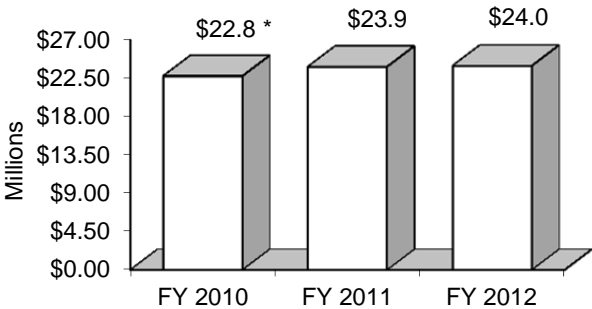
A total of \$48.4 million is anticipated in the General Fund for the 2012 fiscal year. For FY 2011, revenues are projected to amount to \$58.0 million. The assumptions used by the City to budget FY 2012 revenues are explained within this section.

(Note: The charts in this section utilize actual revenues for FY 2010, projected revenues for FY 2011, and proposed budget for FY 2012).

Property Tax

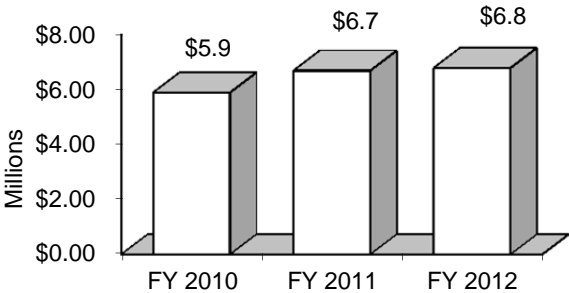
For FY 2012, property taxes are anticipated to increase by 1% or \$244,000. This is only a slight increase from prior year anticipated budget. In FY 2010 the State borrowing of \$2.2 million in property tax was the main cause of a decline. The City's property taxes are projected to increase by 1% in FY 2012 and remain stable over the next few years.

* \$2.2 million of property taxes were borrowed by the State of California.



Sales Tax

Sales taxes, which include general sales taxes and Public Safety Augmentation sales taxes, increase by 4% or \$240,000 to \$6.8 million. The top three sales tax categories in the City are fuel, grocery and restaurant industries, and based on current trends are anticipated to increase by \$240,000. The allocation of sales tax that is dedicated to public safety based on countywide sales tax receipts is \$340,000.



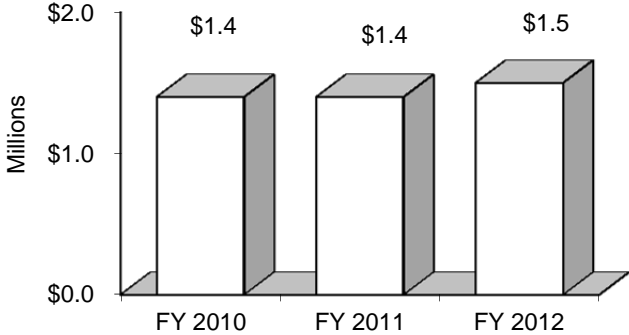
No sales tax revenue from the Marblehead retail center or Target has been included in the FY 2012 budget.

Revenue Assumptions for Major Revenue Sources

Transient Occupancy Tax (TOT)

TOT is a 10% "bed" tax that is added on to hotel room bills and vacation rentals within City limits. TOT revenue is estimated at \$1.5 million for FY 2012.

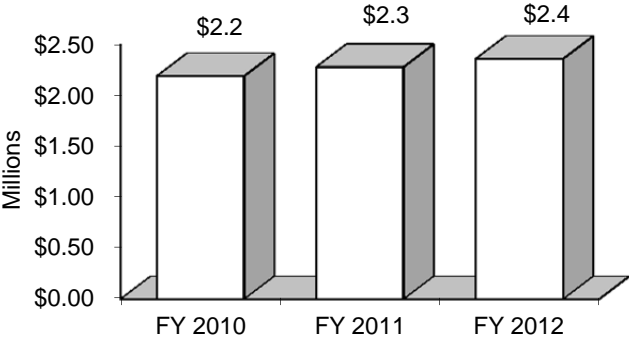
Since the City of San Clemente is a coastal town adjacent to Camp Pendleton, transient occupancy tax revenue is somewhat dependent upon the weather conditions, tourism conditions and the amount of short-term military reserves staying in San Clemente. Lodging in excess of 30 continuous days is exempt from the City's transient occupancy tax.



Other Taxes

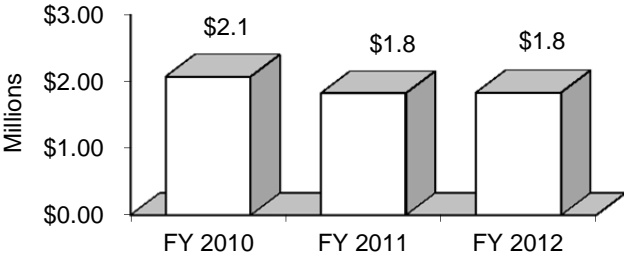
This revenue category includes Franchise fees from the City's utility providers and parimutual taxes. Franchise fees, which are based upon 2% of gross sales from the City's providers of electric, gas, cable and trash, are projected to amount to \$2.4 million. Parimutual taxes are based on off-site betting within the community and is based on past activity.

Until development of the balance of Talega and Marblehead begins, franchise fees are expected to remain stable.



License & Permit Fees

Revenue in the license and permit fees category is projected to increase slightly for FY 2012. Business license fees from developers, which are based on a percentage of gross sales, are anticipated to increase by \$10,000. No fees are anticipated on the Marblehead development until the Suncal bankruptcy is settled.

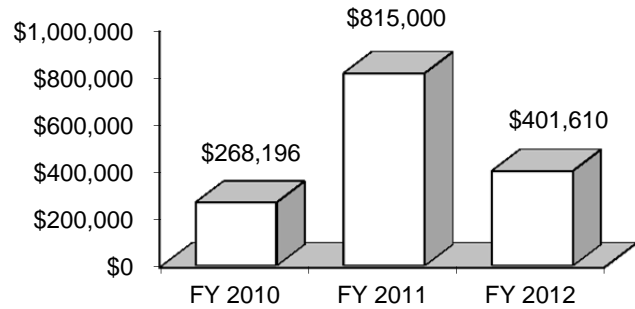


Revenue Assumptions for Major Revenue Sources

Intergovernmental - Grants

This category consists of Federal, State and County grants. A grant from the Federal Dept of Energy for EECBG funds is anticipated in the amount of \$223,500. The City receives grant funding for training and emergency response in case of a nuclear event. All costs are reimbursed and the City anticipates \$178,000 from State Office of Emergency Services (OES).

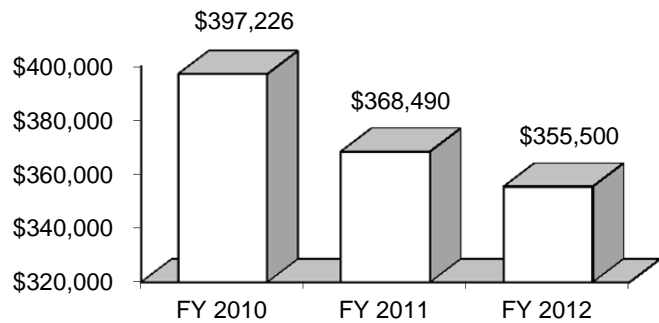
The State mandated cost reimbursement program is partially funded in the State budget.



Intergovernmental - State Subventions

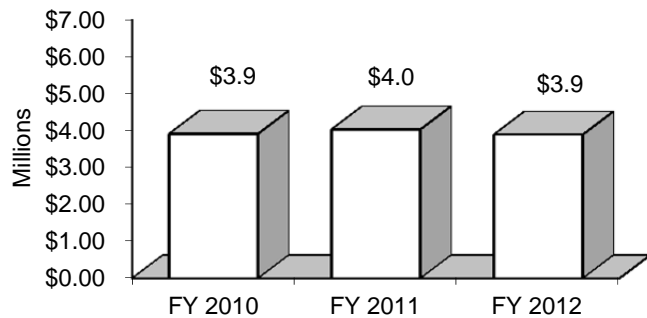
State Subvention revenue includes motor vehicle tax and homeowners exemption subventions. FY 2012 receipts of \$355,500 reflect motor vehicle fees of \$180,000 and \$175,500 from homeowner subvention fees.

Although the State of California has increased the motor vehicle fee, only the State will benefit from the increased amount.



Service Charges

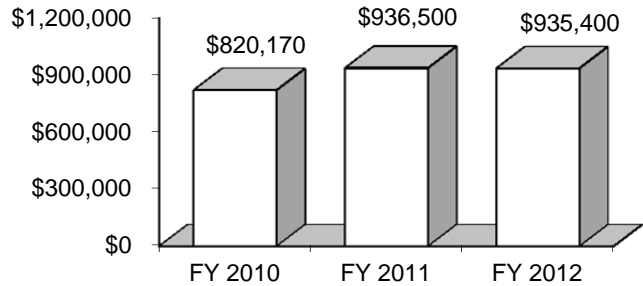
Service Charges consist of development, public safety and recreation charges for services provided to the community. Development service charges are planning, plan check and inspection fees which will decrease due to the slowdown in development. Ambulance services charges are adjusted annually based on rates set by the County Department of Health. Parking meter revenue will increase by \$157,800 due to higher usage and a complete fiscal year at new hourly parking rates. Recreation service charges decrease due to lower class activity.



Revenue Assumptions for Major Revenue Sources

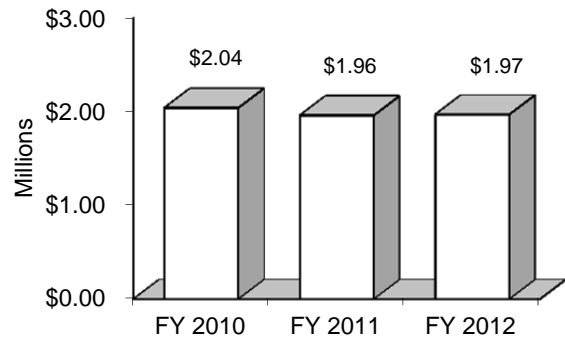
Fines

The fines revenue category is primarily made up of various vehicle, alarm and court fines. The single largest account is parking violation fines, which represents approximately 54% of the revenue in this category and a total of \$508,500 is anticipated for FY 2012. Overall, revenue in this category is anticipated to remain stable at \$935,400.



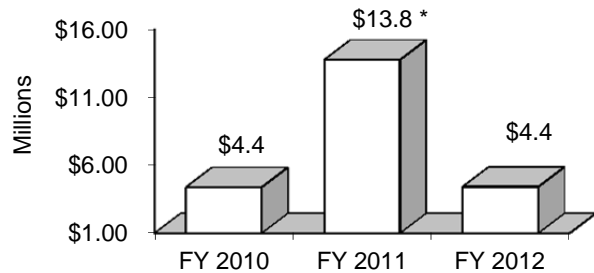
Interest and Rents

The Interest and Rents category consists of investment income, on-going rental income from City-owned properties, communication antenna sites located throughout the City and community recreation facilities. Investment income, which is based upon an average 1.5% rate of return and an average General Fund cash balance of \$20 million, will result in \$397,830 for FY 2012. Communication site leases will increase slightly and facility rentals remain stable for FY 2012. In total, \$1.97 million is anticipated for FY 2012 from interest and rents.



Other Revenues and Financing Sources

These categories include General Fund overhead charges, inter-fund transfers and miscellaneous revenue. In total, \$4.4 million is budgeted for FY 2012. Overhead charges increased \$168,500 and are calculated annually based upon the direct and indirect costs associated with services provided to funds outside of the General Fund. Operational transfers from the Gas Tax, Water and Sewer Funds will be used for street maintenance.



*Includes a one-time transfer from Parks Acquisition fund in the amount of \$9.15 million.

General Fund Expenditure Overview

FY 2011 Adjusted Budget	\$57,398,730
<i>Salary and Benefit Changes</i>	
Salaries, including part time	122,320
Overtime	3,740
Accrued leave pay	7,870
Medical insurance	157,030
Retirement cost (including deferred compensation)	291,390
<i>Operational Increases</i>	
Chemical supplies	28,300
Utilities (Natural gas, electricity, water)	178,880
Fire contract and ambulance program	226,060
Police contract	263,860
Travel and training	20,060
<i>Operational Decreases</i>	
Office supplies	-6,270
Professional services	-36,100
Contractual services	-250,890
<i>Capital Outlay/Studies</i>	
Ole Hanson Beach Club (OHBC) renovation	1,500,000
Bonito Canyon Tennis Court rehabilitation	145,000
T Sreet Overpass rehabilitation	-426,710
General Plan Update	-1,289,890
Safety/Quiet Zone Improvement (design and construction)	-768,000
<i>One-time expenditures</i>	
Legal costs (Marblehead bond)	-160,000
Expenditure of grants	-102,500
Election expenses (Measure A)	-169,500
<i>Transfers and Debt Service Changes</i>	
Negocio transfer	-255,710
General Liability transfer	-1,000,000
Unfunded PERS liability	-4,589,530
<i>Interdepartmental Charges</i>	
Insurance charges	130,760
Central service charges (postage, communications, EDMS, & duplicating)	-26,600
Fleet charges	43,350
Aggregate Change in Other Categories	-150,730
FY 2012 Budget (-11% decrease)	\$51,284,920

General Fund Expenditure Summary

Expenditures	FY 2010	FY 2011	FY 2011	FY 2012	% Bud 11
Description	Actual	Adj Budget	Projected	Approved	To Bud 12
Full-Time Salaries	\$9,031,190	\$9,128,570	\$8,846,470	\$9,226,110	1%
Part-Time Salaries	1,250,738	1,356,270	1,311,850	1,381,050	2%
Overtime	88,118	89,190	66,950	92,930	4%
Benefits	4,827,014	4,886,740	4,698,820	5,362,150	10%
Total Personnel	15,197,060	15,460,770	14,924,090	16,062,240	4%
Office Supplies	135,706	155,900	140,750	154,130	-1%
Other Operating Supplies	427,786	479,600	470,500	542,030	13%
Maintenance Supplies	293,494	340,300	332,050	361,170	6%
Total Supplies	856,986	975,800	943,300	1,057,330	8%
Administrative	188,097	189,230	180,670	197,380	4%
Travel and Training	71,544	84,800	59,600	104,860	24%
Utilities	1,142,769	1,333,020	1,280,460	1,511,900	13%
Maintenance	2,708,933	2,933,910	2,795,820	2,986,410	2%
Internal Services	(1,541,306)	(1,579,020)	(1,247,380)	(1,331,380)	-16%
Fire Contract Services	6,266,742	6,552,430	6,391,620	6,767,490	3%
Ambulance Program	462,396	484,000	475,000	495,000	2%
Police Contract Services	11,539,022	11,549,410	11,246,500	11,813,270	2%
Public Safety	214,818	314,750	254,350	278,590	-11%
Legal Services	977,575	449,250	445,390	280,700	-38%
Rental	43,153	69,900	65,680	62,430	-11%
Animal Control	590,887	618,690	618,690	671,300	9%
Other Contractual Services	904,089	1,171,040	1,069,570	864,510	-26%
Total Contractual Services	23,568,719	24,171,410	23,635,970	24,702,460	2%
Miscellaneous Charges	130,217	508,770	481,890	393,510	-23%
Promotional Charges	110,282	162,720	143,650	152,540	-6%
Recreation Charges	632,856	685,160	576,980	654,210	-5%
Social Service Charges	39,448	45,250	46,000	60,100	33%
Contingency Reserve	-	41,570	40,570	101,000	143%
Total Other Charges	912,803	1,443,470	1,289,090	1,361,360	-6%
Buildings	-	40,000	38,500	-	-100%
Improvements Other Than Bldg.	36,190	885,070	885,070	1,645,000	86%
Equipment	4,954	49,500	49,200	7,000	-86%
Major Maintenance	134,001	784,810	779,700	28,000	-96%
Sidewalk Repair & Improvements	403,534	150,130	150,130	150,000	0%
Major Street Maintenance	511,353	650,010	675,000	550,000	-15%
Slurry Seal	246,759	275,000	250,000	250,000	-9%
Capital Study	59,234	206,670	206,670	-	-100%
One- time Studies/Costs	531,759	1,784,850	1,719,470	373,900	-79%
Total Capital Outlay	1,927,784	4,826,040	4,753,740	3,003,900	-38%
Interdepartmental Charges	3,522,450	3,507,060	3,507,060	3,684,930	5%
Charges to Other Funds	(245,545)	(185,390)	(185,390)	(179,440)	-3%
Total Interdepartmental Charges	3,276,905	3,321,670	3,321,670	3,505,490	6%
Total Interfund Transfers	1,342,128	2,395,570	2,395,570	1,377,670	-42%
Total Debt Service	682,661	4,804,000	4,794,000	214,470	-96%
Total:	\$47,765,046	\$57,398,730	\$56,057,430	\$51,284,920	-11%

General Fund Expenditures By Line Item

Expenditures Description	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Bud 11 To Bud 12
Personnel					
Salaries, Regular Full Time	\$9,031,190	\$9,128,570	\$8,846,470	\$9,226,110	1%
Salaries, Regular Part Time	410,420	416,430	397,010	384,670	-8%
Salaries, Hourly Part Time	840,318	939,840	914,840	996,380	6%
Regular Overtime	2,029	3,030	1,910	3,370	11%
Premium Overtime, Regular	68,366	71,340	57,830	75,640	6%
Premium Overtime, Part-Time	17,723	14,820	7,210	13,920	-6%
Holiday Pay	5,544	4,990	4,320	5,990	20%
Accrued Leave Payoff	138,327	145,290	138,490	153,160	5%
Disability Compensation	21,997	0	6,580	0	0%
Assignment Pay	38,972	44,050	45,120	58,030	32%
Auto Allowance	24,750	25,800	25,800	26,400	2%
Phone Allowance	4,419	5,520	6,600	6,170	12%
Employee Benefits	633	640	640	640	0%
Educational Reimbursement	289	3,000	3,000	20,400	580%
Bilingual Pay	407	520	520	1,040	100%
FICA	530,356	546,350	523,880	538,230	-1%
Medicare	153,118	153,900	149,970	153,820	0%
State Disability Insurance	88,762	94,670	91,990	101,110	7%
A. D. & D. Insurance	1,863	1,940	1,890	2,050	6%
Long Term Disability Insurance	34,655	35,530	33,560	34,950	-2%
State Unemployment Insurance	31,277	31,960	30,410	32,280	1%
Workers' Compensation Insurance	218,730	224,310	204,680	211,670	-6%
Life Insurance	31,422	31,920	30,060	31,440	-2%
Medical Insurance	1,486,491	1,532,510	1,524,270	1,689,540	10%
P.E.R.S. Retirement Premium	151,500	137,660	140,830	154,240	12%
San Clemente Retirement Premium	1,769,228	1,765,270	1,637,300	2,029,930	15%
Deferred Compensation	47,297	50,020	50,150	59,500	19%
Deferred Compensation, Part Time	46,977	50,890	48,760	51,560	1%
Total Personnel	15,197,060	15,460,770	14,924,090	16,062,240	4%
Supplies					
Office Supplies	68,780	79,420	69,420	73,150	-8%
Postage	66,100	75,780	70,630	80,280	6%
Data Processing Supplies	826	700	700	700	0%
Maps and Blueprints	3,000	150	100	150	0%
Horticultural Supplies	48,307	38,000	37,100	40,700	7%
Leadership Supplies	4,914	3,000	3,000	3,000	0%
Medical Supplies	6,212	5,960	5,960	10,860	82%
Chemical Supplies	14,440	16,000	16,000	44,300	177%
Janitorial Supplies	19,639	18,780	18,030	23,030	23%
Photographic Supplies	91	600	250	250	-58%
Protective Supplies	578	2,160	2,160	2,160	0%
Educational Material	771	1,000	1,000	1,010	1%
Books, Codes and Supplement	6,927	20,330	19,460	9,040	-56%
Office Furniture and Equipment	24,234	21,800	21,350	26,850	23%
Small Tools and Equipment	23,683	34,260	27,610	43,620	27%
Clothing and Uniforms	13,949	17,150	16,820	21,400	25%
Service Awards	15,897	16,770	16,250	15,620	-7%
Operating Supplies	289,044	338,840	333,210	368,850	9%

General Fund Expenditures By Line Item

Expenditures Description	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Bud 11 To Bud 12
Street Signs	29,530	30,630	30,630	31,180	2%
Street Materials	100,674	118,050	118,050	118,050	0%
Maintenance Supplies	119,390	136,420	135,570	143,130	5%
Total Supplies	856,986	975,800	943,300	1,057,330	8%
Contractual Services					
Advertising	7,368	16,450	13,450	19,950	21%
Legal Notices	11,703	16,000	16,870	16,000	0%
Printing and Binding	37,584	35,780	30,350	35,430	-1%
Travel and Training	63,356	76,290	53,140	92,100	21%
Required Licensing Certification	2,247	1,490	1,500	5,370	260%
Mileage	5,941	7,020	4,960	7,390	5%
Code Updating Service	8,201	11,000	10,000	11,000	0%
Property Insurance	123,241	110,000	110,000	115,000	5%
OCFA Contractual Facilities Maint	20,365	30,000	15,000	30,000	0%
Telephone	748	3,000	800	3,000	0%
Natural Gas	29,403	24,570	23,790	113,160	361%
Electricity	680,422	747,210	739,230	759,310	2%
Caltrans Electricity	3,508	4,880	4,880	4,950	1%
O.C.C.C. Electricity	203	200	200	200	0%
Water	408,110	522,160	495,560	600,280	15%
Landfill Fees	10	1,000	1,000	1,000	0%
Maintenance of Buildings	120,116	149,570	148,370	164,370	10%
Maintenance of Restrooms	98,132	113,370	113,370	120,440	6%
Maintenance of Improvements	26,571	34,720	34,720	34,720	0%
Maintenance of Beaches	128,525	141,000	130,000	122,000	-13%
Maintenance of Landscaping	1,318,706	1,369,890	1,338,500	1,414,400	3%
Maintenance of Trees	293,105	294,000	294,000	294,000	0%
Beach Cleaning	29,260	29,000	29,000	29,000	0%
Maintenance of Office Equipment	3,509	6,610	5,820	6,820	3%
Maintenance of Auto Equipment	120	520	400	410	-21%
Maintenance of Operating Equipment	21,252	34,100	34,920	31,160	-9%
Maintenance of Computer Software	9,850	10,050	10,230	10,250	2%
Maintenance of Radio Equipment	62,584	20,000	20,000	20,000	0%
Maintenance of Pools	12,606	0	0	0	0%
Maintenance of Other Facilities	313,504	432,450	346,900	423,750	-2%
Graffiti Removal	59,384	69,000	68,000	69,000	0%
Graffiti Administration	23,631	24,000	24,000	24,000	0%
Contracted Custodial Service	75,625	80,630	72,590	97,090	20%
Center Striping/Markings	112,453	125,000	125,000	125,000	0%
Engineering Services	(1,427,651)	(1,332,020)	(1,027,380)	(1,148,380)	-14%
SFR Plan Check	9,950	15,480	15,480	15,480	0%
Planning Services	(89,616)	(240,000)	(180,000)	(180,000)	-25%
Building Services	(24,039)	(7,000)	(40,000)	(3,000)	-57%
Clerical Services	18,481	41,940	35,060	20,400	-51%
Accounting and Auditing	24,456	27,000	25,500	26,000	-4%
Bank Merchant Fees	76,896	110,220	109,800	112,020	2%
Fire Contract Services	6,266,742	6,434,250	6,261,130	6,633,080	3%
OCFA Vehicle Replacement	0	118,180	130,490	134,410	14%
Ambulance Program	434,446	460,000	435,000	455,000	-1%

General Fund Expenditures By Line Item

Expenditures Description	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Bud 11 To Bud 12
Back-up Ambulance Program	27,950	24,000	40,000	40,000	67%
Crossing Guards	89,066	110,000	100,000	110,000	0%
Police Contract Services	11,539,022	11,549,410	11,246,500	11,813,270	2%
Parking Citation Processing	125,752	204,750	154,350	168,590	-18%
Legal Services - Retainer	113,400	113,400	113,400	113,400	0%
Other Legal Services	864,175	335,850	331,990	167,300	-50%
Medical Examinations	9,167	7,230	7,230	7,230	0%
Investigative Services	1,606	800	2,500	2,000	150%
Professional Services	259,200	231,720	199,460	195,620	-16%
Rental of Land	13,985	59,200	53,000	53,000	-10%
Rental of Buildings	10,127	0	0	0	0%
Rental of Equipment	16,277	7,400	9,000	4,900	-34%
Rental of Uniforms	2,764	3,300	3,680	4,530	37%
Animal Control and Shelter	566,530	592,090	592,090	644,710	9%
Landscape Rodent Control	24,357	26,600	26,600	26,590	0%
Contractual Services	481,502	703,470	641,360	452,580	-36%
Development Contractual Services	0	10,000	10,000	10,000	0%
Sidewalk Pressure Wash	22,831	23,180	23,180	23,180	0%
Total Contractual Services	23,568,719	24,171,410	23,635,970	24,702,460	2%
Other Charges					
Court Costs	80	150	1,240	120	-20%
Dues and Subscriptions	84,124	77,740	82,900	85,560	10%
Other Taxes	12,155	13,000	13,000	13,000	0%
Expenditure of Grants	17,000	326,000	326,000	223,500	-31%
Licenses and Permits	1,171	1,400	2,000	2,000	43%
Boards & Commissions Expense	6,028	7,400	5,900	7,300	-1%
Special Meetings and Events	38,831	33,920	33,850	33,740	-1%
Fourth of July Celebration	37,800	37,800	37,800	37,800	0%
City General Special Events	4,988	15,000	6,000	15,000	0%
Election Expenses	1,018	68,000	40,500	50,000	-26%
Recreation Special Event Expenses	72,640	50,160	38,480	47,690	-5%
Recreation Contract Class Instructors	560,216	635,000	538,500	606,520	-4%
Community Relations Expense	1,000	0	0	0	0%
Volunteer Program Expenses	2,293	4,250	4,000	4,250	0%
OCTA Adult Day Transp.	3,000	3,000	3,000	0	-100%
Fran Joswick Riding Center	2,000	0	0	0	0%
RSVP	7,927	8,000	8,000	8,000	0%
Crime Prevention	3,719	3,850	3,850	3,850	0%
Character Counts	4,958	5,650	5,650	5,650	0%
Parent Project	2,485	2,500	2,500	2,500	0%
Downtown Business Assoc Subsidy	0	36,000	36,000	36,000	0%
Tourist & Conv. Bureau Subsidy	27,663	40,000	30,000	30,000	-25%
Assistance League	4,500	5,500	5,500	4,850	-12%
San Clemente H.S. Grad Night	1,000	1,000	1,000	1,000	0%
Marine Unit Support	0	0	0	15,000	100%
Toby's House	0	0	1,000	0	0%

General Fund Expenditures By Line Item

Expenditures Description	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Bud 11 To Bud 12
Fitness Is Fun	2,000	2,000	2,000	2,500	25%
Jamboree Housing Corporation	0	0	0	2,500	100%
Shorecliffs Middle School Program	5,566	9,500	9,500	10,000	5%
Bad Debt Expense	0	1,000	0	0	-100%
Refund of Prior Year Revenues	4,062	4,000	3,950	2,500	-38%
Other Operating Expense	4,579	10,080	6,400	9,530	-5%
Contingency Reserve	0	41,570	40,570	101,000	143%
Total Other Charges	912,803	1,443,470	1,289,090	1,361,360	-6%
Capital Outlay					
Buildings	0	40,000	38,500	0	-100%
Improvements Other Than Bldg.	36,190	885,070	885,070	1,645,000	86%
General Machinery and Equipment	4,954	49,500	49,200	0	-100%
Automotive Equipment	0	0	0	7,000	100%
Major Maintenance/Repairs	134,001	784,810	779,700	28,000	-96%
Sidewalk Repairs	403,534	150,130	150,130	150,000	0%
Major Street Maintenance	511,353	650,010	675,000	550,000	-15%
Slurry Seal	246,759	275,000	250,000	250,000	-9%
Capital Study	59,234	206,670	206,670	0	-100%
One-time Studies/Costs/Training	531,759	1,784,850	1,719,470	373,900	-79%
Total Capital Outlay	1,927,784	4,826,040	4,753,740	3,003,900	-38%
Interdepartment Charges					
Insurance Charges	841,920	763,320	763,320	894,080	17%
Postage Charges	84,620	101,970	101,970	90,580	-11%
Duplicating Charges	76,050	74,330	74,330	78,720	6%
EDMS Charges	31,040	31,030	31,030	37,430	21%
Information Technology Charges	1,032,290	1,019,380	1,019,380	1,040,580	2%
Communications Charges	238,420	313,300	313,300	287,300	-8%
Negocio Rent	87,950	90,270	90,270	89,390	-1%
Fleet Rental Charges	900,590	886,650	886,650	930,000	5%
Capital Equipment Replacement	153,260	150,500	150,500	151,790	1%
Facilities Maintenance Replacement	76,310	76,310	76,310	85,060	11%
Charges to Water Fund	(82,096)	(64,460)	(64,460)	(61,460)	-5%
Charges to Sewer Fund	(82,094)	(64,460)	(64,460)	(61,460)	-5%
Charges to Storm Drain	(81,355)	(49,470)	(49,470)	(49,520)	0%
Charges to Clean Ocean	0	(7,000)	(7,000)	(7,000)	0%
Total Interdepartmental Charges	3,276,905	3,321,670	3,321,670	3,505,490	6%
Interfund Transfers					
Transfer to 2106 Gas Tax Fund	13,800	14,760	14,760	15,790	7%
Transfer To Negocio Debt Svc.	510,000	530,710	530,710	275,000	-48%
Transfer to RDA Capital Projects	0	5,000	5,000	140,400	2708%
Transfer to St. Improvement Fund	692,120	712,880	712,880	734,260	3%
Transfer to Accrued Leave	40,000	80,000	80,000	100,000	25%
Transfer to Facilities Maintenance	0	0	0	60,000	100%
Transfer to General Liability	0	1,000,000	1,000,000	0	-100%
Transfer to Parks Acquisition Fund	35,508	0	0	0	0%
Transfer to Other Funds	50,700	52,220	52,220	52,220	0%
Total Interfund Transfers	1,342,128	2,395,570	2,395,570	1,377,670	-42%

General Fund Expenditures By Line Item

Expenditures Description	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Bud 11 To Bud 12
Debt Service					
Unfunded PERS Liability	682,661	4,804,000	4,794,000	214,470	-96%
Total Debt Service	682,661	4,804,000	4,794,000	214,470	-96%
Total:	\$47,765,046	\$57,398,730	\$56,057,430	\$51,284,920	-11%

General Fund Summary by Department

Description	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Bud 11 To Bud 12
City Council/City Manager /Economic Dev					
City Council	74,996	62,930	58,450	56,600	-10%
Cable Programming	0	38,560	25,420	33,830	-12%
City Manager	540,184	548,040	545,730	581,290	6%
Economic Development	174,254	180,800	150,010	137,270	-24%
Total City Council/City Manager /Economic Dev	\$789,434	\$830,330	\$779,610	\$808,990	-3%
City General					
Social Services	21,620	25,560	25,550	40,450	58%
City General	4,254,457	11,040,860	11,033,060	3,541,930	-68%
Total City General	\$4,276,077	\$11,066,420	\$11,058,610	\$3,582,380	-68%
City Clerk					
Council Related Services	614,354	646,430	636,090	673,230	4%
Elections	2,230	272,190	241,820	56,450	-79%
Total City Clerk	\$616,584	\$918,620	\$877,910	\$729,680	-21%
Finance & Administrative Services (F&AS)					
Fiscal Services	947,053	834,430	817,360	837,590	0%
Utility Billing & Cashering	522,765	751,700	734,830	774,990	3%
Business Licensing	141,460	177,280	174,380	183,650	4%
Financial Planning	179,830	153,370	153,420	151,720	-1%
Human Resources Administration	618,981	510,150	523,780	499,650	-2%
Labor Relations	6,940	5,950	4,950	6,300	6%
Employee Training	5,708	12,700	9,500	7,900	-38%
Finance & Admin. Services Administration	423,471	436,740	433,220	452,690	4%
Cash Management/Treasury	14,848	15,910	15,940	16,270	2%
Total Finance & Administrative Services	\$2,861,056	\$2,898,230	\$2,867,380	\$2,930,760	1%
Police Services					
Police Contract Services	12,181,357	12,220,250	11,861,600	12,465,990	2%
Local Police Services	45,004	51,670	51,670	52,170	1%
Total Police Services	\$12,226,361	\$12,271,920	\$11,913,270	\$12,518,160	2%
Fire Services					
Fire Contract Services	6,769,519	7,080,660	6,895,850	7,306,270	3%
Total Fire Services	\$6,769,519	\$7,080,660	\$6,895,850	\$7,306,270	3%
Community Development					
Building Administration	1,170,064	1,194,910	1,074,730	1,128,000	-6%
Building Inspection	508,220	519,780	505,870	420,870	-19%
Comprehensive Planning	380,517	447,460	393,730	554,570	24%
Current Planning	790,538	947,760	888,930	934,720	-1%
Commission, Boards & Committee Support	38,903	47,680	42,880	44,820	-6%
Planning Administration	210,985	99,000	156,350	169,430	71%
Community Development Administration	326,784	433,000	407,800	449,240	4%
Code Compliance	562,235	536,820	525,360	529,690	-1%
Weed Abatement	120,441	150,900	150,900	150,900	0%
Total Community Development	\$4,108,687	\$4,377,310	\$4,146,550	\$4,382,240	0%

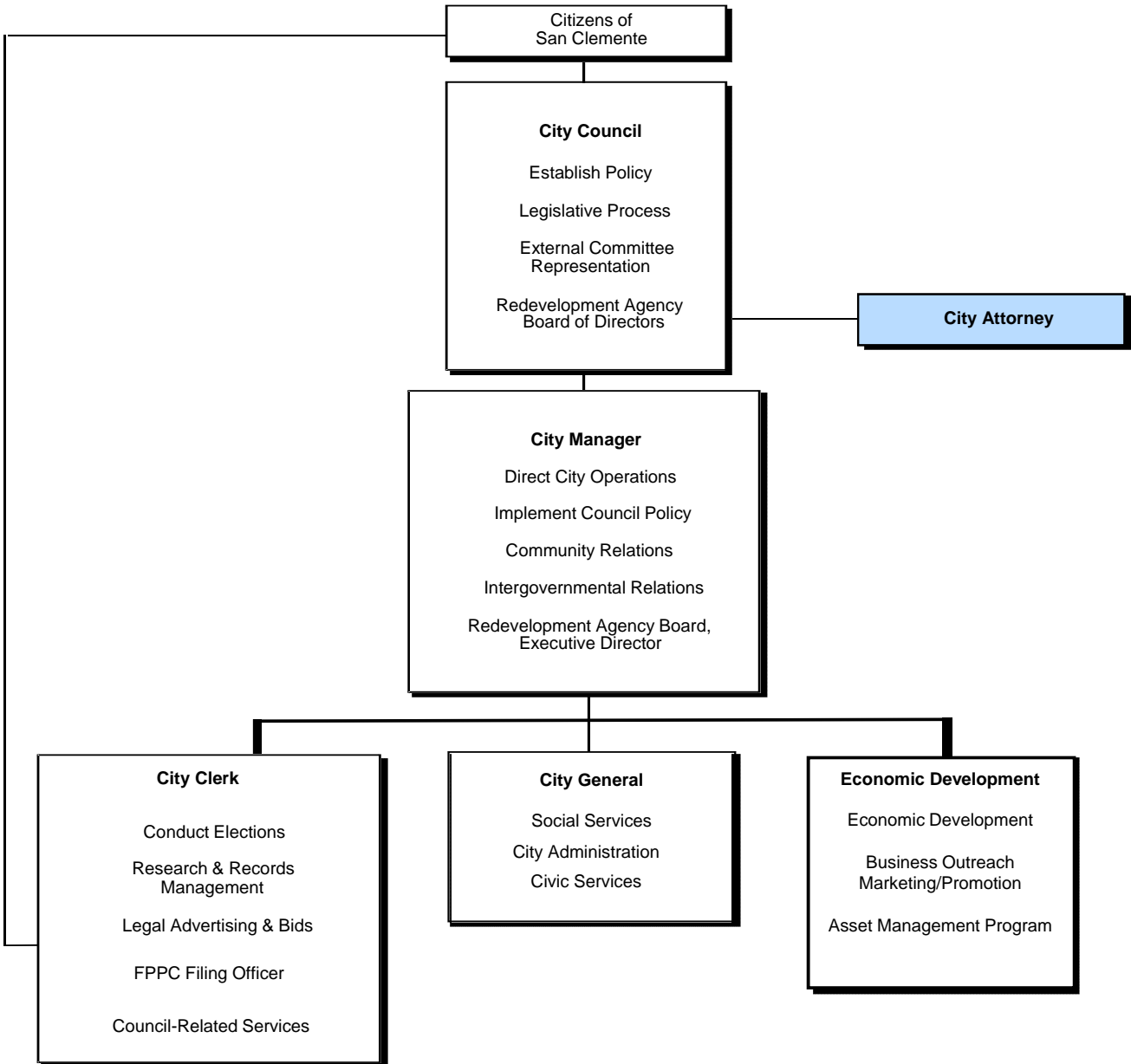
General Fund Summary by Department

Description	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Bud 11 To Bud 12
Public Works					
Engineering Administration	(551,217)	129,230	410,800	(91,920)	-171%
Engineering Inspection	270,243	273,450	274,910	290,100	6%
Traffic	499,606	565,340	524,170	534,430	-5%
Design & General Engineering	1,444,471	1,535,340	1,405,540	1,651,070	8%
Major Street Maintenance	1,161,646	1,075,140	1,075,130	950,000	-12%
Public Works Administration	978,634	466,400	450,800	337,240	-28%
Emergency Planning	198,108	205,650	200,100	258,260	26%
Traffic Signals	575,704	585,740	584,580	617,150	5%
Traffic Maintenance	278,390	301,990	302,300	308,220	2%
Maintenance Services Administration	418,223	390,300	304,840	428,330	10%
Street Maintenance and Repair	777,361	832,090	822,900	828,670	0%
Senior Citizen Facility	0	11,600	0	39,000	236%
Parking Maintenance	204,156	266,210	265,810	220,760	-17%
Facilities Maintenance	612,649	928,390	917,720	849,550	-8%
Street Lighting	421,932	468,290	468,290	469,710	0%
Total Public Works	\$7,289,906	\$8,035,160	\$8,007,890	\$7,690,570	-4%
Beaches, Parks & Recreation (BP&R)					
Beach Club	70,982	66,700	78,200	1,546,130	2218%
Community Center	463,685	428,050	431,400	465,840	9%
Senior Citizen Center	27,618	30,260	27,260	8,030	-73%
Community Services	1,097,419	1,199,960	1,042,480	1,142,430	-5%
Swimming Pool	513,415	524,520	514,140	368,670	-30%
LPVH Field/Aquatics	0	0	0	577,130	100%
Steed Park Operations	86,481	80,550	80,890	94,920	18%
Recreation Programs/Events	502,946	498,310	478,750	528,550	6%
Trail Maintenance	167,039	160,040	148,740	158,700	-1%
LPVH Park Maintenance	0	0	0	211,720	100%
Street Median & Trees	312,221	325,000	314,140	319,100	-2%
Streetscapes	433,734	516,520	467,020	486,380	-6%
Park Maintenance	1,648,639	1,955,030	1,886,090	1,808,970	-7%
Beach Maintenance	435,869	893,370	890,710	379,060	-58%
Parks & Beach Maintenance Administration	1,124,798	1,144,650	1,095,690	1,150,070	0%
Steed Park Maintenance	266,769	274,570	267,500	267,500	-3%
Operations & Rescue	1,206,626	1,298,150	1,282,190	1,294,690	0%
Prevention & Education	66,642	76,390	78,490	86,640	13%
Beaches, Parks & Recreation Administration	310,608	366,600	348,500	356,910	-3%
Parks Development	91,931	81,410	78,170	84,430	4%
Total Beaches, Parks & Recreation	\$8,827,422	\$9,920,080	\$9,510,360	\$11,335,870	14%
Total:	\$47,765,046	\$57,398,730	\$56,057,430	\$51,284,920	-11%

General Government

Department Overview:

General Government consists of City Council, City Manager, City Clerk, Economic Development, and City General. Responsibilities include development of strategic goals and policies, management of City operations, management of City records, administration of City elections and legal compliance with all municipal and State regulations, development and expansion of the City's tax base. Also included are programs not directly assigned to a specific division, such as city administration, animal control and civic services.



Shading indicates contracted services

General Government Department Summary

Department Summary	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Bud 11 To Bud 12
City Council	74,996	101,490	83,870	90,430	-11%
City Manager	540,184	548,040	545,730	581,290	6%
City General	4,276,077	11,066,420	11,058,610	3,582,380	-68%
City Clerk	616,584	918,620	877,910	729,680	-21%
Economic Development	174,254	180,800	150,010	137,270	-24%
Total General Government Budget	\$5,682,095	\$12,815,370	\$12,716,130	\$5,121,050	-60%

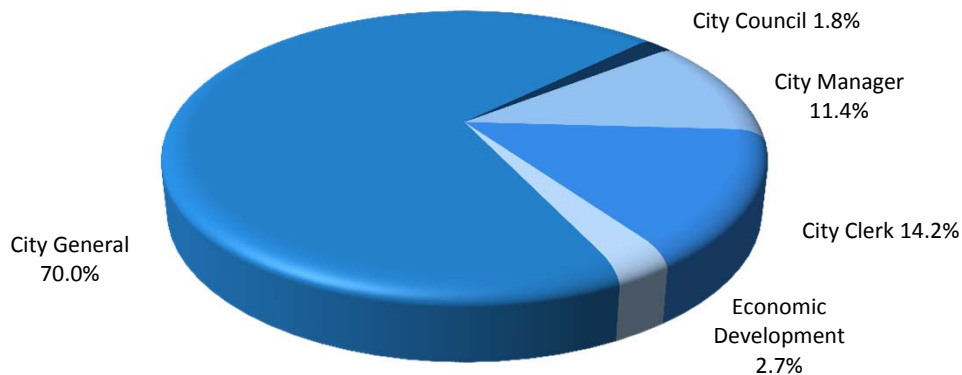
Category Expenditure Summary	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Bud 11 To Bud 12
Personnel	999,951	1,028,160	1,014,270	1,093,990	6%
Supplies	23,378	26,810	20,330	20,380	-24%
Contractual Services	1,028,956	1,058,060	1,026,420	1,044,750	-1%
Other Charges	200,885	337,860	300,630	347,820	3%
Interdepartmental Charges	967,970	890,130	890,130	1,018,070	14%
Transfers and Debt	2,024,789	7,199,570	7,189,570	1,592,140	-78%
Total Operating Budget	5,245,929	10,540,590	10,441,350	5,117,150	-51%
Non-Operating Expenditures	436,166	2,274,780	2,274,780	3,900	-100%
Total General Government Budget	\$5,682,095	\$12,815,370	\$12,716,130	\$5,121,050	-60%

Personnel Summary	7.18	7.18	7.18	7.18
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Accomplishments for FY 2011

- Conducted November 2, 2010 General Municipal Election.
- Conducted March 8, 2011 Special Municipal Election.

General Government Summary



General Government

Legislative Division Summary

Purpose Statement

To establish leadership and provide direction in overseeing the business of the City, while being mindful of the needs, interests and concerns of the citizens in an open and responsive manner.

Legislative Services

- Develop strategic goals and objectives for the City.
- Establish priorities and direction for the City through policy development and the legislative process.
- Adopt and monitor the annual operating and capital improvement budgets.
- Provide input on regional, state and federal matters affecting San Clemente.
- Serve as the Redevelopment Agency's board of directors.

Program Summary	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Bud 11 To Bud 12
City Council	74,996	62,930	58,450	56,600	-10%
Cable Programming	0	38,560	25,420	33,830	-12%
Total City Council Budget	\$74,996	\$101,490	\$83,870	\$90,430	-11%

Category Expenditure Summary	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Bud 11 To Bud 12
Personnel	34,042	58,120	48,150	53,380	-8%
Supplies	1,047	2,650	2,600	3,250	23%
Contractual Services	16,942	25,950	18,650	19,450	-25%
Other Charges	11,755	6,550	6,250	6,550	0%
Interdepartmental Charges	11,210	8,220	8,220	7,800	-5%
Transfers and Debt	0	0	0	0	0%
Total Operating Budget	74,996	101,490	83,870	90,430	-11%
Non-Operating Expenditures	0	0	0	0	0%
Total City Council Budget	\$74,996	\$101,490	\$83,870	\$90,430	-11%

Personnel Summary	0	0	0	0
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(Five Council Members are elected positions)

Significant Changes:

\$5,000 reduction in Professional Services.

General Government

City Manager Department Summary

Purpose Statement

To provide the management systems, oversight, and support necessary to ensure the ongoing efficiency and effectiveness of all City operations.

City Manager Department Services

- Supervise and direct all City departments.
- Present recommendations and information to enable the City Council and the Redevelopment Agency Board to make decisions on matters of policy.
- Coordinate the City’s working relationship with external agencies and organizations.
- Oversee the planning and funding of major City projects
- Interact with the media and provide timely and accurate information.

Program Summary	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Bud 11 To Bud 12
City Manager	540,184	548,040	545,730	581,290	6%
Total City Manager Budget	\$540,184	\$548,040	\$545,730	\$581,290	6%

Category Expenditure Summary	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Bud 11 To Bud 12
Personnel	485,772	487,710	488,650	524,860	8%
Supplies	1,408	2,550	1,600	1,750	-31%
Contractual Services	11,650	17,250	16,100	18,350	6%
Other Charges	10,504	7,840	6,690	5,740	-27%
Interdepartmental Charges	30,850	32,690	32,690	30,590	-6%
Transfers and Debt	0	0	0	0	0%
Total Operating Budget	540,184	548,040	545,730	581,290	6%
Non-Operating Expenditures	0	0	0	0	0%
Total City Manager Budget	\$540,184	\$548,040	\$545,730	\$581,290	6%

Personnel Summary	2.68	2.68	2.68	2.68
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General Government

City General Department Summary

Purpose Statement

To provide a cost center to account for programs and costs not directly assigned to a specific division. These include social programs and administrative costs.

City General Services

- Serve as a cost center for programs not directly assigned to a specific division.
- Provide annual grants to social service programs.
- Provide as needed grants to civic programs.
- Provide a mechanism to transfer General Fund monies to programs or projects outside of the General Fund.

Program Summary	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Bud 11 To Bud 12
Social Services	21,620	25,560	25,550	40,450	58%
City Administration	4,254,457	11,040,860	11,033,060	3,541,930	-68%
Total City General Budget	\$4,276,077	\$11,066,420	\$11,058,610	\$3,582,380	-68%

Category Expenditure Summary	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Bud 11 To Bud 12
Personnel	0	0	0	0	0%
Supplies	10,675	5,500	5,500	5,500	0%
Contractual Services*	824,717	821,310	820,740	873,710	6%
Other Charges	136,840	171,440	174,200	212,830	24%
Interdepartmental Charges	842,890	763,320	763,320	894,300	17%
Transfers and Debt	2,024,789	7,199,570	7,189,570	1,592,140	-78%
Total Operating Budget	3,839,911	8,961,140	8,953,330	3,578,480	-60%
Non-Operating Expenditures	436,166	2,105,280	2,105,280	3,900	-100%
Total City General Budget	\$4,276,077	\$11,066,420	\$11,058,610	\$3,582,380	-68%

Personnel Summary	0	0	0	0
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Significant Changes:

- \$4,589,530 reduction due to payment of Unfunded PERS Liability (related to prior Public Safety service) in FY 2011.
- \$1,289,890 reduction in One-Time Studies due to funding of General Plan Update in FY 2011.
- \$768,000 reduction in Capital Outlay due to funding of Safety/Quiet Zone Improvements in FY 2011.
- \$15,000 increase to provide support for the City's Adopted Marine Unit
- \$130,760 increase Insurance Charges.
- \$52,620 increase in Animal Control and Sheltering, including a contribution for the ADA retrofit.

* Contractual services in FY 2012 includes \$644,710 for the City of San Clemente's contribution level for the Coastal Animal Services Authority operations.

General Government

City Clerk Department Summary

Purpose Statement

To accurately record and carefully preserve and safeguard the legislative history of the City of San Clemente. To maximize timely access to City records and information. To facilitate the democratic electoral process in an impartial manner that conforms with State law.

City Clerk Department Services

- Produce City Council and RDA agendas and packets as well as meeting minutes.
- Ensure legal compliance with all electoral and governmental regulations.
- Conduct regular and special municipal elections and process initiative and referendum petitions.
- Preserve and maintain all City records.

Program Summary	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Bud 11 To Bud 12
Council Related Services	614,354	646,430	636,090	673,230	4%
Elections	2,230	272,190	241,820	56,450	-79%
Total City Clerk Budget	\$616,584	\$918,620	\$877,910	\$729,680	-21%

Category Expenditure Summary	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Bud 11 To Bud 12
Personnel	480,137	482,330	477,470	515,750	7%
Supplies	10,248	14,200	10,600	9,500	-33%
Contractual Services	41,140	90,660	87,240	62,350	-31%
Other Charges	2,039	76,030	47,200	56,700	-25%
Interdepartmental Charges	83,020	85,900	85,900	85,380	-1%
Total Operating Budget	616,584	749,120	708,410	729,680	-3%
Non-Operating Expenditures	0	169,500	169,500	0	-100%
Total City Clerk Budget	\$616,584	\$918,620	\$877,910	\$729,680	-21%

Personnel Summary	4.5	4.5	4.5	4.5
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Significant Changes:

- \$169,500 reduction in One-time Studies/Costs due to funding of March Special Election in FY 2011.
- \$68,000 reduction in Election Expenses due to lack of a regular scheduled election in FY 2012.
- \$16,710 reduction in Contractual Services due to signature verification costs budgeted in FY 2011.

General Government

Economic Development Department Summary

Purpose Statement

To develop and expand the City's tax base, business retention, and economic stability of the local economy. Oversee real estate asset management of City properties.

Economic Development Division Services

- Direct the economic development division activities.
- Actively manage the business retention, tax base expansion and promotion activities of the City.
- Provide real estate asset management and leasing City owned properties.

Program Summary	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Bud 11 To Bud 12
Economic Development	174,254	180,800	150,010	137,270	-24%
Total Economic Development Budget	\$174,254	\$180,800	\$150,010	\$137,270	-24%

Category Expenditure Summary	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Bud 11 To Bud 12
Personnel	0	0	0	0	0%
Supplies	0	1,910	30	380	-80%
Contractual Services	134,507	102,890	83,690	70,890	-31%
Other Charges	39,747	76,000	66,290	66,000	-13%
Total Operating Budget	174,254	180,800	150,010	137,270	-24%
Non-Operating Expenditures	0	0	0	0	0%
Total Economic Development Budget	\$174,254	\$180,800	\$150,010	\$137,270	-24%

Personnel Summary	0	0	0	0
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Significant Changes:

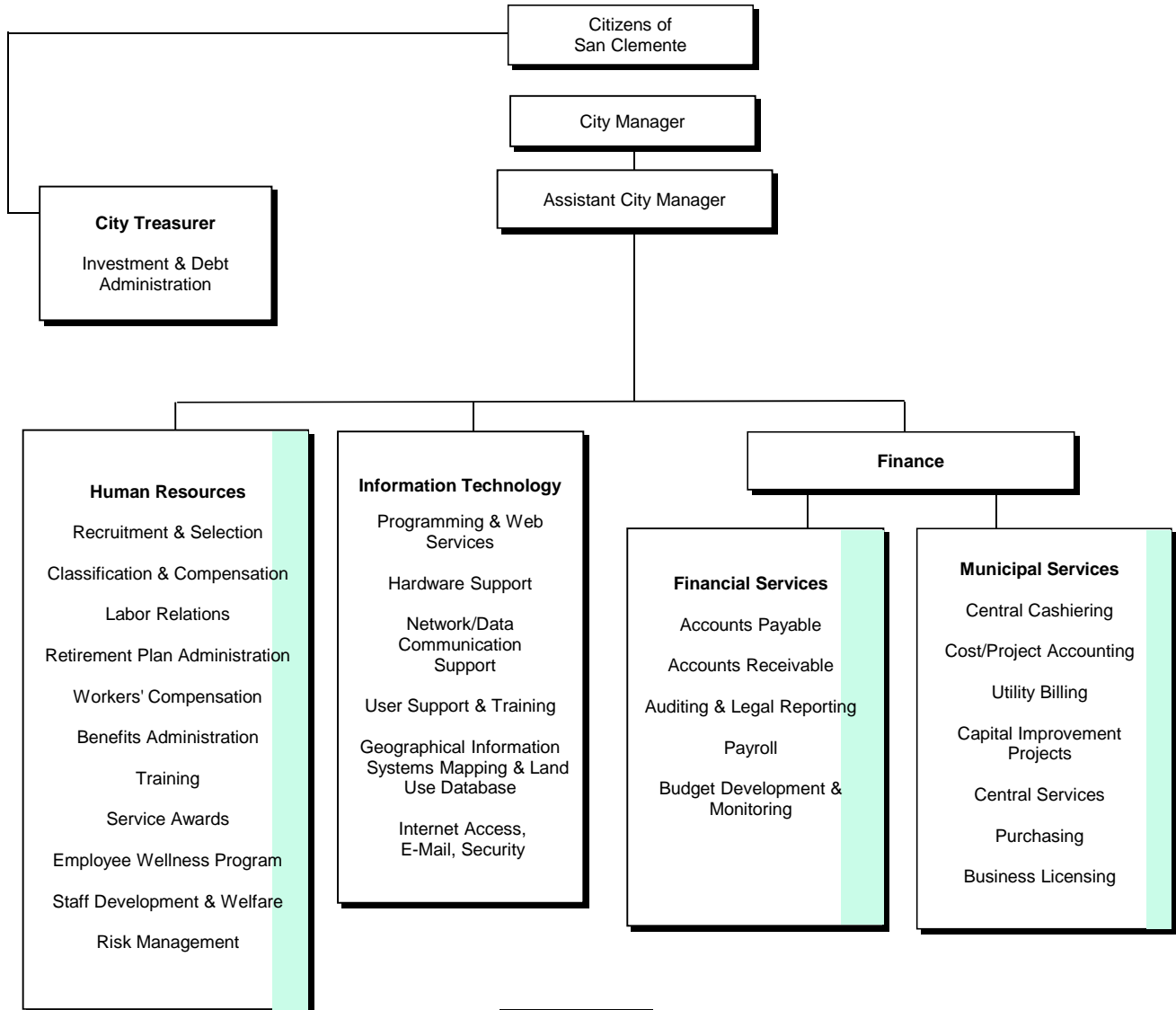
\$28,000 reduction in Professional Services



Finance & Administrative Services

Department Overview:

The Finance & Administrative Services Department consists of the Finance, Information Technology, Human Resources, Risk Management, Purchasing, Budget and City Treasurer functions. The department provides customer service to internal and external clientele, legal and financial accountability to the public, management of City debt and investments, development and monitoring of the budget, labor relations and negotiations, administration of risk management and safety programs, and development of the Long Term Financial Plan.



Finance & Administrative Services

Department Summary

Department Summary	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Bud 11 To Bud 12
F&AS - Administration	438,319	452,650	449,160	468,960	4%
Finance	1,791,108	1,916,780	1,879,990	1,947,950	2%
Human Resources	631,629	528,800	538,230	513,850	-3%
Total F&AS Budget	\$2,861,056	\$2,898,230	\$2,867,380	\$2,930,760	1%

F&AS Expenditure by Category	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	Budget % Change
Personnel	2,140,875	2,068,860	2,094,100	2,151,340	4%
Supplies	96,442	101,880	95,670	106,700	5%
Contractual Services	343,281	370,580	331,400	339,830	-8%
Other Charges	16,198	34,090	23,390	35,810	5%
Interdepartmental Charges	264,260	314,820	314,820	297,080	-6%
Total Operating Budget	2,861,056	2,890,230	2,859,380	2,930,760	1%
Non-Operating Expenditures	0	8,000	8,000	0	-100%
Total F&AS Budget	\$2,861,056	\$2,898,230	\$2,867,380	\$2,930,760	1%

Personnel Summary	20.36	19.61	19.61	19.61
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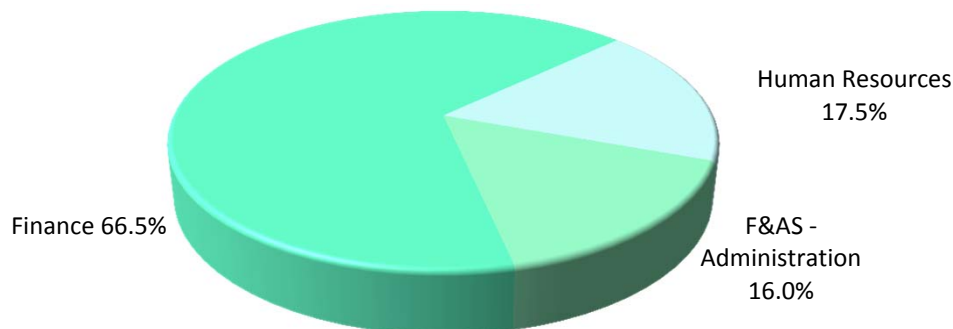
Accomplishments for FY 2011

- Remodeled website using staff/citizen's focus group recommendations.
- Implemented Live Internet Streaming of Council Meetings.
- Enhanced permitting with new permit server, 7 new permit computers and new public display at CDD.
- Revised the service agreement with City's pension provider, saving the City thousands of dollars in administrative and investment costs.
- Prepared an award-winning Popular Annual Financial Report, Comprehensive Annual Financial Report & Budget.
- Vacation Rental Program-increased the number of participating properties from 40 to 65.
- Modified TOT Ordinance to address Vacation Rental Program.

Key Initiatives for FY 2012

- Implement foundation for unified messaging including web conferencing, messaging and presence management.
- Develop a phone/email/messaging action plan for 2013 implementation.
- Begin ADA Transition Plan, based on self-assessment findings and related prioritization.

Finance & Administrative Services Summary



Finance & Administrative Services

Finance & Administrative Services Administration Summary

Purpose Statement

To provide services and to act as a consultant to our departments (internal customers) as well as the citizens of our City (external customers). Additionally, oversight of all financial functions is provided to assure our stakeholders that public funds are expended in accordance with legally established appropriations and fiscal policies.

Finance & Administrative Services Administration Services:

- Direct the finance, administrative, and information technology divisions.
- Develop the annual operating and capital improvement budgets.
- Manage the City's investment portfolio in accordance with State and City ordinances and policies
- Develop annual Long Term Financial Plan.

Program Summary	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Bud 11 To Bud 12
F&AS - Administration	423,471	436,740	433,220	452,690	4%
Treasurer	14,848	15,910	15,940	16,270	2%
Total F&AS - Admin Budget	\$438,319	\$452,650	\$449,160	\$468,960	4%

Expenditure by Category	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Bud 11 To Bud 12
Personnel	393,407	396,380	393,610	412,290	4%
Supplies	1,656	4,300	3,900	4,800	12%
Contractual Services	8,473	15,500	15,180	17,400	12%
Other Charges	6,573	6,480	6,480	7,120	10%
Interdepartmental Charges	28,210	29,990	29,990	27,350	-9%
Total Operating Budget	438,319	452,650	449,160	468,960	4%
Non-Operating Expenditures	0	0	0	0	0%
Total F&AS - Admin Budget	\$438,319	\$452,650	\$449,160	\$468,960	4%

Personnel Summary	2.00	2.00	2.00	2.00	
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Finance & Administrative Services

Finance Division Summary

Purpose Statement

To provide financial oversight, reporting and general accounting services for all City programs; including the preparation of financial reports, cashiering, purchasing, contract administration, utility billing, and business license activities.

Finance Services

- Maintain financial oversight and administration of all City funds and accounts.
- Manage the general accounting functions.
- Regulate and license businesses.
- Manage the billing and collection of the City's utility accounts.
- Prepare and monitor operating and capital budgets.
- Direct the purchasing and contract administration activities.

Program Summary	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Bud 11 To Bud 12
Finance	947,053	834,430	817,360	837,590	0%
Municipal Services	522,765	751,700	734,830	774,990	3%
Business Licensing	141,460	177,280	174,380	183,650	4%
Purchasing	179,830	153,370	153,420	151,720	-1%
Total Finance Budget	\$1,791,108	\$1,916,780	\$1,879,990	\$1,947,950	2%

Expenditure by Category	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Bud 11 To Bud 12
Personnel	1,245,850	1,276,590	1,279,050	1,346,170	5%
Supplies	79,036	82,100	76,700	86,270	5%
Contractual Services	277,147	313,980	280,140	287,980	-8%
Other Charges	5,355	4,580	4,570	5,000	9%
Interdepartmental Charges	183,720	231,530	231,530	222,530	-4%
Total Operating Budget	1,791,108	1,908,780	1,871,990	1,947,950	2%
Non-Operating Expenditures	0	8,000	8,000	0	-100%
Total Finance Budget	\$1,791,108	\$1,916,780	\$1,879,990	\$1,947,950	2%

Personnel Summary	13.36	13.61	13.61	13.61 *
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* Includes 1 frozen position (not funded in FY 2012).

Significant Changes:

- \$8,800 reduction in Legal Services related to Business License activities.
- \$6,260 reduction in Printing and Binding, due to online publishing of financial documents.

Finance & Administrative Services

Human Resources Division Summary

Purpose Statement

To provide Human Resources services to the City departments, employees and the public. This includes administering the functions of recruitment and selection, classification and compensation, employee benefits, labor relations, employee training, workers' compensation, and risk management.

Human Resources Services

- Recruit and retain a qualified work force.
- Management of a City-wide training program using in-house staff and outside subject matter experts.
- Administration of the City's employee benefits programs, including medical, dental, life, disability insurance, and other City retirement and health & welfare programs.
- Administer the risk management programs.

Program Summary - General Fund	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Bud 11 To Bud 12
Human Resources Admin.	618,981	510,150	523,780	499,650	-2%
Labor Relations	6,940	5,950	4,950	6,300	6%
Employee Training	5,708	12,700	9,500	7,900	-38%
Total Human Resources Budget	\$631,629	\$528,800	\$538,230	\$513,850	-3%

Category Expenditure Summary	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Bud 11 To Bud 12
Personnel	501,618	395,890	421,440	392,880	-1%
Supplies	15,750	15,480	15,070	15,630	1%
Contractual Services	57,661	41,100	36,080	34,450	-16%
Other Charges	4,270	23,030	12,340	23,690	3%
Interdepartmental Charges	52,330	53,300	53,300	47,200	-11%
Total Operating Budget	631,629	528,800	538,230	513,850	-3%
Non-Operating Expenditures	0	0	0	0	0%
Total Human Resources Budget	\$631,629	\$528,800	\$538,230	\$513,850	-3%

Personnel Summary	5.00	4.00	4.00	4.00
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Significant Changes:

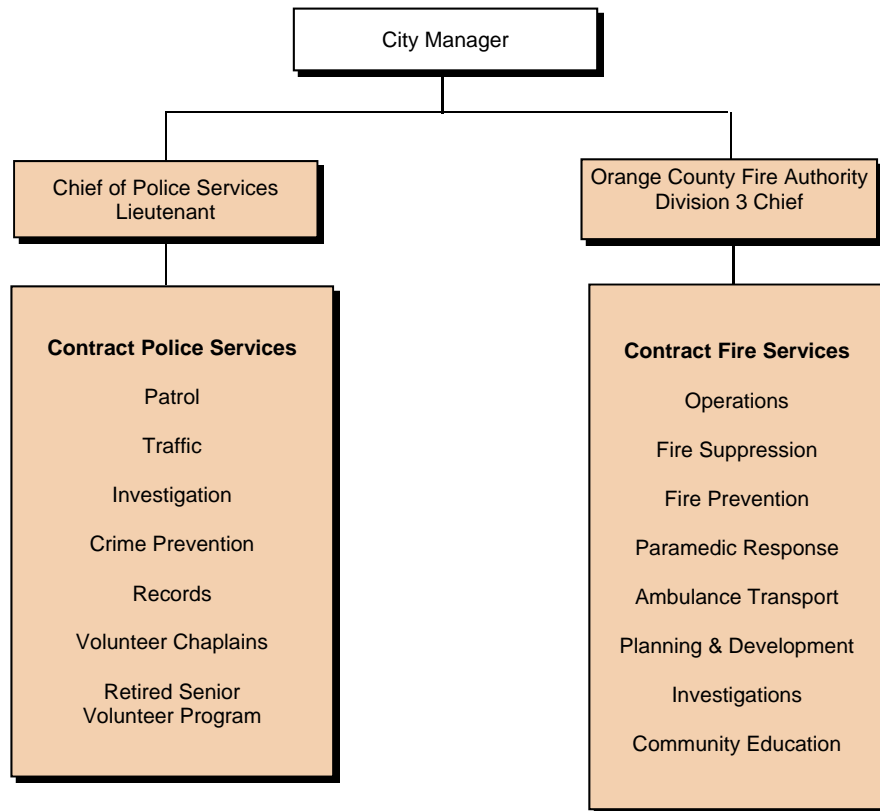
\$4,800 reduction in Professional Services due to a reduction in employee training expenses.



Public Safety

Department Overview:

Public Safety consists of the Police and Fire Services departments. Police Services is contracted through the Orange County Sheriff's Department. Police Services is responsible for providing law enforcement, police investigation, traffic enforcement, crime prevention, forensic services, public information and education services. Fire Services is contracted through the Orange County Fire Authority. Fire Services is responsible for providing fire rescue and protection, fire investigation, hazardous materials response, paramedic and ambulance services, public information and education services.



 Shading indicates contracted services

Public Safety

Department Summary

Department Summary	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Bud 11 To Bud 12
Police	12,226,361	12,271,920	11,913,270	12,518,160	2%
Fire	6,769,519	7,080,660	6,895,850	7,306,270	3%
Total Public Safety	\$18,995,880	\$19,352,580	\$18,809,120	\$19,824,430	2%

Category Expenditure Summary	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Bud 11 To Bud 12
Supplies	21,758	23,100	23,860	23,100	0%
Contractual Services	18,576,055	18,961,570	18,416,190	19,415,330	2%
Other Charges	24,377	27,420	28,580	27,420	0%
Interdepartmental Charges	373,690	340,490	340,490	358,580	5%
Total Operating Budget	18,995,880	19,352,580	18,809,120	19,824,430	2%
Non-Operating Expenditures	0	0	0	0	0%
Total Public Safety Budget	\$18,995,880	\$19,352,580	\$18,809,120	\$19,824,430	2%

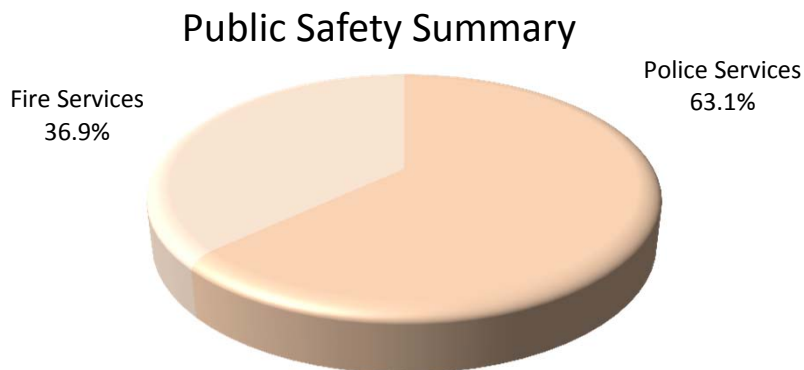
Personnel Summary	100	98	98	98
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Accomplishments for FY 2011

- Conducted multi-company operations exercises with Camp Pendleton Fire Department to improve interoperability.
- Maintained overall customer satisfaction survey ratings above 97% satisfied.
- Provided emergency preparedness instruction for the Community Emergency Response Team (CERT) training course.
- Responded to nearly 4,000 fire and emergency medical responses within the City.
- Recommended for Accreditation by the Commission on Fire Accreditation International.

Key Initiatives for FY 2012

- Implement a community volunteer based smoke alarm program (Install-Inspect-Protect).
- Support the needs of the community through education, prevention and emergency response.
- Maintain a high level of customer satisfaction.
- Implement targeted initiatives of the OCFA Strategic Plan that will directly impact service to the community.
- Continue to strengthen the relationship with the community through numerous partnerships. These include GRIP, Parent Project, Character Counts, and Red Ribbon.
- Maintain emergency response times and improve where feasible.
- Focus on alcohol related issues specifically as it relates to Drunk Driving and underage drinking.



Public Safety

Police Services Summary

Purpose Statement

To provide responsive, professional law enforcement service to all people in San Clemente. These services are contracted through the Orange County Sheriff's Department.

Police Services

- Provide law enforcement services to the public.
- Protect lives and property.
- Initiate and maintain crime prevention programs.
- Investigate and solve crimes.
- Provide educational programs to the public.

Program Summary	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Bud 11 To Bud 12
Police Contract Services	12,181,357	12,220,250	11,861,600	12,465,990	2%
Local Police Services	45,004	51,670	51,670	52,170	1%
Total Police Services Budget	\$12,226,361	\$12,271,920	\$11,913,270	\$12,518,160	2%

Category Expenditure Summary	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Bud 11 To Bud 12
Supplies	21,758	23,100	23,860	23,100	0%
Contractual Services	11,819,346	11,887,960	11,527,390	12,115,660	2%
Other Charges	24,377	27,420	28,580	27,420	0%
Interdepartmental Charges	360,880	333,440	333,440	351,980	6%
Total Operating Budget	12,226,361	12,271,920	11,913,270	12,518,160	2%
Non-Operating Expenditures	0	0	0	0	0%
Total Police Services Budget	\$12,226,361	\$12,271,920	\$11,913,270	\$12,518,160	2%

Personnel Summary	57	55	55	55
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Significant Changes:

The Orange County Sheriff's Department police services contract increases by \$264,000, or 2%, to \$11.8 million in the General Fund.

Public Safety

Fire Services Summary

Purpose Statement

To provide quality safety and emergency service in a timely and efficient manner. These services are contracted through the Orange County Fire Authority.

Fire Services

- Provide safety and emergency services to the public.
- Provide paramedic and ambulance transport services.
- Provide fire investigation services.
- Respond to hazardous materials incidents.
- Provide fire prevention, public information and educational programs.

Program Summary	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Bud 11 To Bud 12
Fire Contract Services	6,769,519	7,080,660	6,895,850	7,306,270	3%
Total Fire Services Budget	\$6,769,519	\$7,080,660	\$6,895,850	\$7,306,270	3%

Category Expenditure Summary	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Bud 11 To Bud 12
Supplies	0	0	0	0	0%
Contractual Services	6,756,709	7,073,610	6,888,800	7,299,670	3%
Other Charges	0	0	0	0	0%
Interdepartmental Charges	12,810	7,050	7,050	6,600	-6%
Total Fire Services Budget	\$6,769,519	\$7,080,660	\$6,895,850	\$7,306,270	3%

Personnel Summary	43	43	43	43
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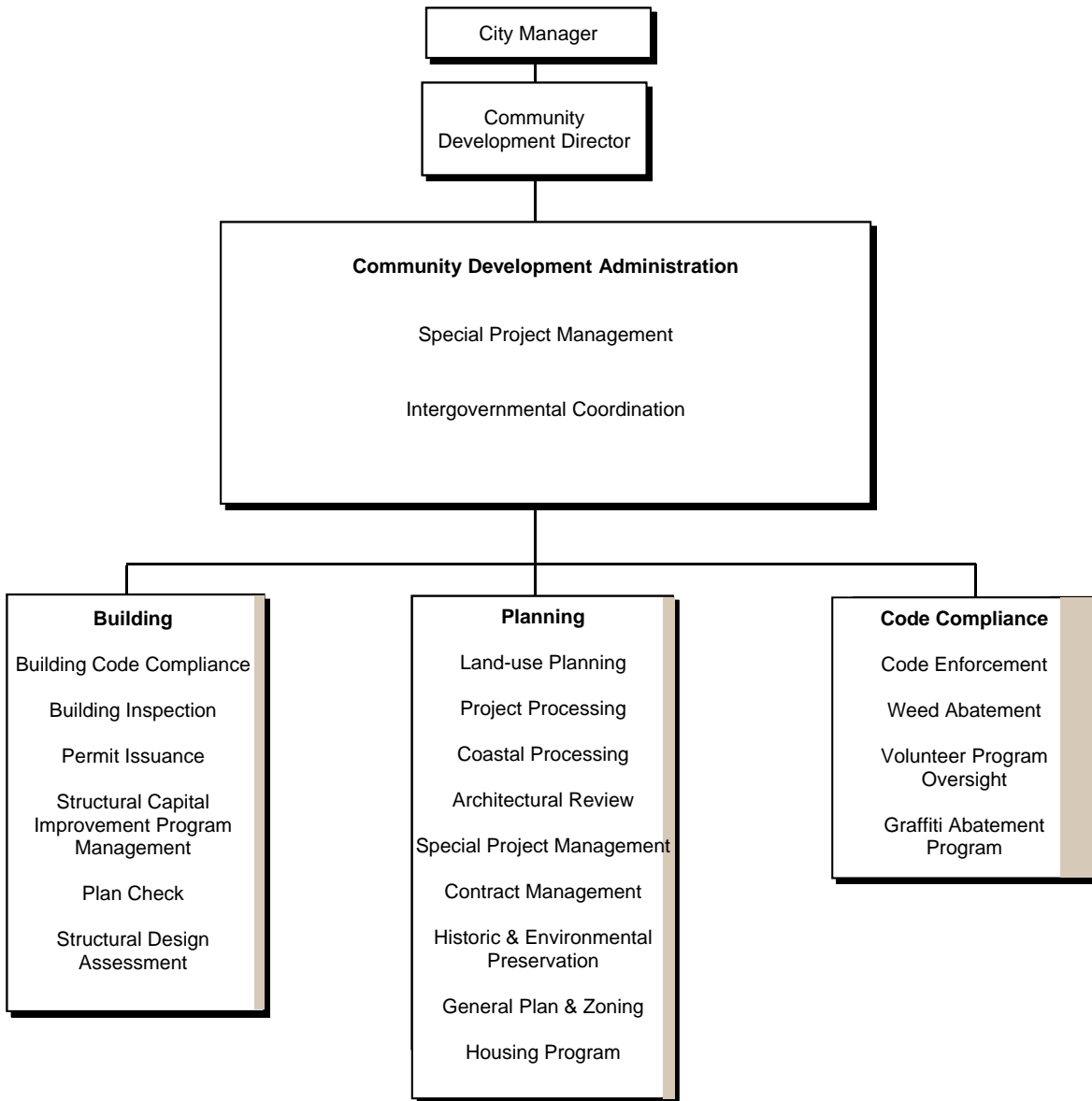
Significant Changes:


The amount budgeted for Orange County Fire Authority fire services contract increases by \$210,000, or 3%, to \$7.3 million which is comprised of the base contract (\$6.6 million), facilities maintenance (\$30,000), vehicle replacement (\$134,000) and ambulance services (\$455,000).

Community Development

Department Overview:

The Community Development Department consists of Community Development Administration, Building, Planning and Code Enforcement divisions. This department is responsible for implementation of San Clemente’s vision and policy as it relates to land development, housing, construction, code enforcement and development of low income housing.



 *Shading indicates contracted services*

Community Development Department Summary

Department Summary	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Bud 11 To Bud 12
Community Development - Admin	326,784	433,000	407,800	449,240	4%
Building	1,678,284	1,714,690	1,580,600	1,548,870	-10%
Planning	1,420,943	1,541,900	1,481,890	1,703,540	10%
Code Compliance	682,676	687,720	676,260	680,590	-1%
Total Community Development Budget	\$4,108,687	\$4,377,310	\$4,146,550	\$4,382,240	0%

Category Expenditure Summary	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Bud 11 To Bud 12
Personnel	3,189,238	3,345,520	3,169,600	3,269,300	-2%
Supplies	20,433	36,280	31,950	21,950	-39%
Contractual Services	365,672	319,360	336,710	336,760	5%
Other Charges	7,111	11,570	14,200	13,010	12%
Interdepartmental Charges	448,420	419,270	419,270	423,220	1%
Total Operating Budget	4,030,874	4,132,000	3,971,730	4,064,240	-2%
Non-Operating Expenditures	77,813	245,310	174,820	318,000	30%
Total Community Development Budget	\$4,108,687	\$4,377,310	\$4,146,550	\$4,382,240	0%

Personnel Summary	33.25	30.25	30.25	30.25
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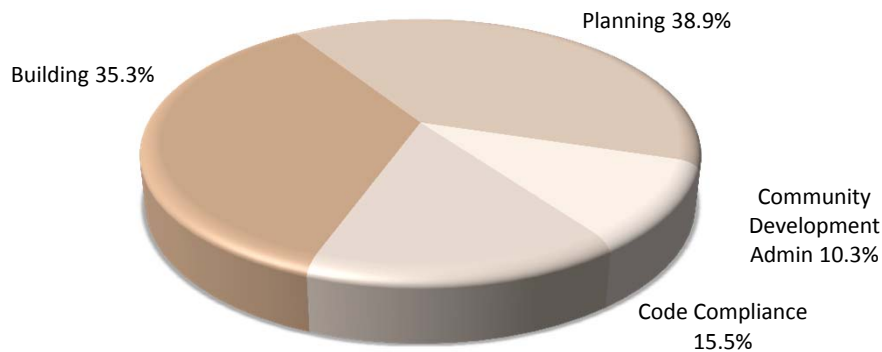
Accomplishments for FY 2011

- The new General Plan process is well underway with Land Use recommendations completed.
- Continued major progress toward establishing a Safety/Quiet Zone along the railroad corridor.
- Provided project management for New Fire Station & Senior Center under construction.
- Adopted New 2010 California Building Codes.
- Implemented numerous Citygate report recommendations.
- Updated the Draft Housing Element to be consistent with State housing law.
- Selected a non-profit firm to develop the Avenida Serra Workforce Housing.

Key Initiatives for FY 2012

- Complete processing the new General Plan.
- Establish a Safety/Quiet Zone using wayside horns.
- Complete the New Fire Station & Senior Center.
- Prepare Bicycle and Pedestrian Master Plan.
- Adopt an updated Landscape Ordinance.
- Process the Serra Affordable Housing Project.

Community Development Summary



Community Development Administration Division Summary

Purpose Statement

To serve as the custodians of San Clemente community development and implement City Council policy related to land development, building codes, construction regulation, code enforcement and regional issues that affect the form and function of San Clemente.

Administration Services

- Direct and supervise operations including land use planning, plan processing, building activities, code enforcement and customer service.
- Negotiate and prepare agreements with property owners for downtown parking sites.
- Administer redevelopment projects and social services programs.

Program Summary	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Bud 11 To Bud 12
Community Development Admin	326,784	433,000	407,800	449,240	4%
Total Community Dev Admin Budget	\$326,784	\$433,000	\$407,800	\$449,240	4%

Category Expenditure Summary	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Bud 11 To Bud 12
Personnel	282,311	302,280	284,430	313,170	4%
Supplies	7,982	7,700	6,270	6,750	-12%
Contractual Services	16,071	66,050	63,920	65,580	-1%
Other Charges	1,000	2,350	3,670	5,170	120%
Interdepartmental Charges	19,420	40,020	40,020	40,570	1%
Total Operating Budget	326,784	418,400	398,310	431,240	3%
Non-Operating Expenditures	0	14,600	9,490	18,000	23%
Total Community Dev Admin Budget	\$326,784	\$433,000	\$407,800	\$449,240	4%

Personnel Summary	3.25	2.75	2.75	2.75
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Significant Changes:

- \$3,650 increase in Printing and Binding for customer feedback cards, helpful hints cards, and quarterly newsletter.
- \$6,200 reduction in Rental of Land for leased public parking in downtown area.
- \$10,000 for Community Development Department Lobby Security Camera System.

Community Development

Building Division Summary

Purpose Statement

To ensure the quality of life of those who live, work and visit the City of San Clemente by protecting life and property through the regulation of construction, use and occupancy of buildings, and by providing customer oriented permit, plan review and inspection services in a responsive, knowledgeable, professional, fair manner with integrity and consistency.

Building Division Services

- Review and process building, mechanical, plumbing and electrical permit applications.
- Perform building plan reviews of residential and commercial buildings to verify compliance with State and City requirements.
- Conduct building, mechanical, plumbing and electrical inspections during construction of residential and commercial buildings in order to verify compliance with State and City requirements.
- Maintain permit records and plans document files.

Program Summary	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Bud 11 To Bud 12
Administration	1,170,064	1,194,910	1,074,730	1,128,000	-6%
Inspection	508,220	519,780	505,870	420,870	-19%
Total Building Budget	\$1,678,284	\$1,714,690	\$1,580,600	\$1,548,870	-10%

Category Expenditure Summary	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Bud 11 To Bud 12
Personnel	1,426,072	1,452,650	1,361,550	1,315,250	-9%
Supplies	6,610	22,980	21,900	10,850	-53%
Contractual Services	34,400	73,190	31,280	56,960	-22%
Other Charges	2,972	3,610	3,610	3,760	4%
Interdepartmental Charges	208,230	162,260	162,260	162,050	0%
Total Operating Budget	1,678,284	1,714,690	1,580,600	1,548,870	-10%
Non-Operating Expenditures	0	0	0	0	0%
Total Building Budget	\$1,678,284	\$1,714,690	\$1,580,600	\$1,548,870	-10%

Personnel Summary	14.00	11.25	11.25	11.25
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Significant Changes:

- \$137,400 reduction in Personnel due to staffing reorganization.
- \$15,000 reduction in contractual plan-check services due to slowdown in construction.
- \$11,830 reduction in Books, Codes, and Supplements.

Community Development

Planning Division Summary

Purpose Statement

To provide guidance and support to help create a high quality of life community that offers opportunities for people to live, work, and play by carrying out the City's vision, goals, and regulations while treating applicants and the general public in a responsive, knowledgeable, professional and fair manner. To improve the quality of life for persons of all economic levels through the provision of decent housing, new housing opportunities, social services, and neighborhood revitalization.

Planning Division Services

- Provide high level of customer service through case management, Unanticipated Service Program, and business liaisons.
- Develop and maintain the City General Plan, Zoning Ordinance, Specific Plans and other relevant policy documents.
- Implement the long-range land use, housing, transportation, urban design, open space, historic, environmental and coastal and hillside development policies.
- Review and process development applications to ensure they meet the City's General Plan, Zoning requirements and community goals.
- Present recommendations and information to the City Council and Planning Commission for policy development.
- Review building plan checks for compliance with the Zoning Ordinance and City conditions of approval.
- Maintain and implement the City's Housing and Social Services Programs.
- Maintain and implement the City's Historic Preservation Program.

Program Summary	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Bud 11 To Bud 12
Comprehensive Planning	380,517	447,460	393,730	554,570	24%
Current Planning	790,538	947,760	888,930	934,720	-1%
Commissions/Boards/Committees	38,903	47,680	42,880	44,820	-6%
Planning Administration	210,985	99,000	156,350	169,430	71%
Total Planning Budget	\$1,420,943	\$1,541,900	\$1,481,890	\$1,703,540	10%

Category Expenditure Summary	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Bud 11 To Bud 12
Personnel	1,107,347	1,259,560	1,212,580	1,292,400	3%
Supplies	3,202	4,500	2,700	3,300	-27%
Contractual Services	90,577	-94,510	-41,550	-37,520	-60%
Other Charges	3,064	5,530	6,720	3,880	-30%
Interdepartmental Charges	138,940	136,110	136,110	141,480	4%
Total Operating Budget	1,343,130	1,311,190	1,316,560	1,403,540	7%
Non-Operating Expenditures	77,813	230,710	165,330	300,000	30%
Total Planning Budget	\$1,420,943	\$1,541,900	\$1,481,890	\$1,703,540	10%

Personnel Summary	11.50	11.75	11.75	11.75	*
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* Includes 1 frozen position (not funded in FY 2012).

Significant Changes:

\$200,000 budgeted in One-time Studies/Costs for Way-Finding Master Sign Program.
\$10,000 for Los Molinos Business District Outreach.

Community Development

Code Compliance Division Summary

Purpose Statement

To preserve and improve the integrity of neighborhood environments and ensure cleaner, healthier and safer quality of life for the community by ensuring compliance with specific City, Housing, Building, and Zoning codes and maintain positive relations by promoting a spirit of cooperation, and encouraging voluntary compliance through reasonable compliance timeframes, education, enforcement and abatement.

Code Compliance Division Services

- Receive community concerns and complaints regarding violations of the Public Nuisance, Uniform Housing, Zoning, Sign, Noise and specific City Codes.
- Investigate and resolve complaints to ensure compliance with applicable City Code requirements.
- Maintain statistical data on each case to ensure compliance and reporting capability.
- Inspect tenant housing complaints.
- Manage and implement the Volunteer Code Compliance program.
- Manage and implement weed abatement and graffiti abatement programs.

Program Summary	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Bud 11 To Bud 12
Code Compliance	562,235	536,820	525,360	529,690	-1%
Weed Abatement	120,441	150,900	150,900	150,900	0%
Total Code Compliance Budget	\$682,676	\$687,720	\$676,260	\$680,590	-1%

Category Expenditure Summary	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Bud 11 To Bud 12
Personnel	373,508	331,030	311,040	348,480	5%
Supplies	2,639	1,100	1,080	1,050	-5%
Contractual Services	224,624	274,630	283,060	251,740	-8%
Other Charges	75	80	200	200	150%
Interdepartmental Charges	81,830	80,880	80,880	79,120	-2%
Total Operating Budget	682,676	687,720	676,260	680,590	-1%
Non-Operating Expenditures	0	0	0	0	0%
Total Code Compliance Budget	\$682,676	\$687,720	\$676,260	\$680,590	-1%

Personnel Summary	4.50	4.50	4.50	4.50 *
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* Includes 2 frozen positions (not funded in FY 2012).

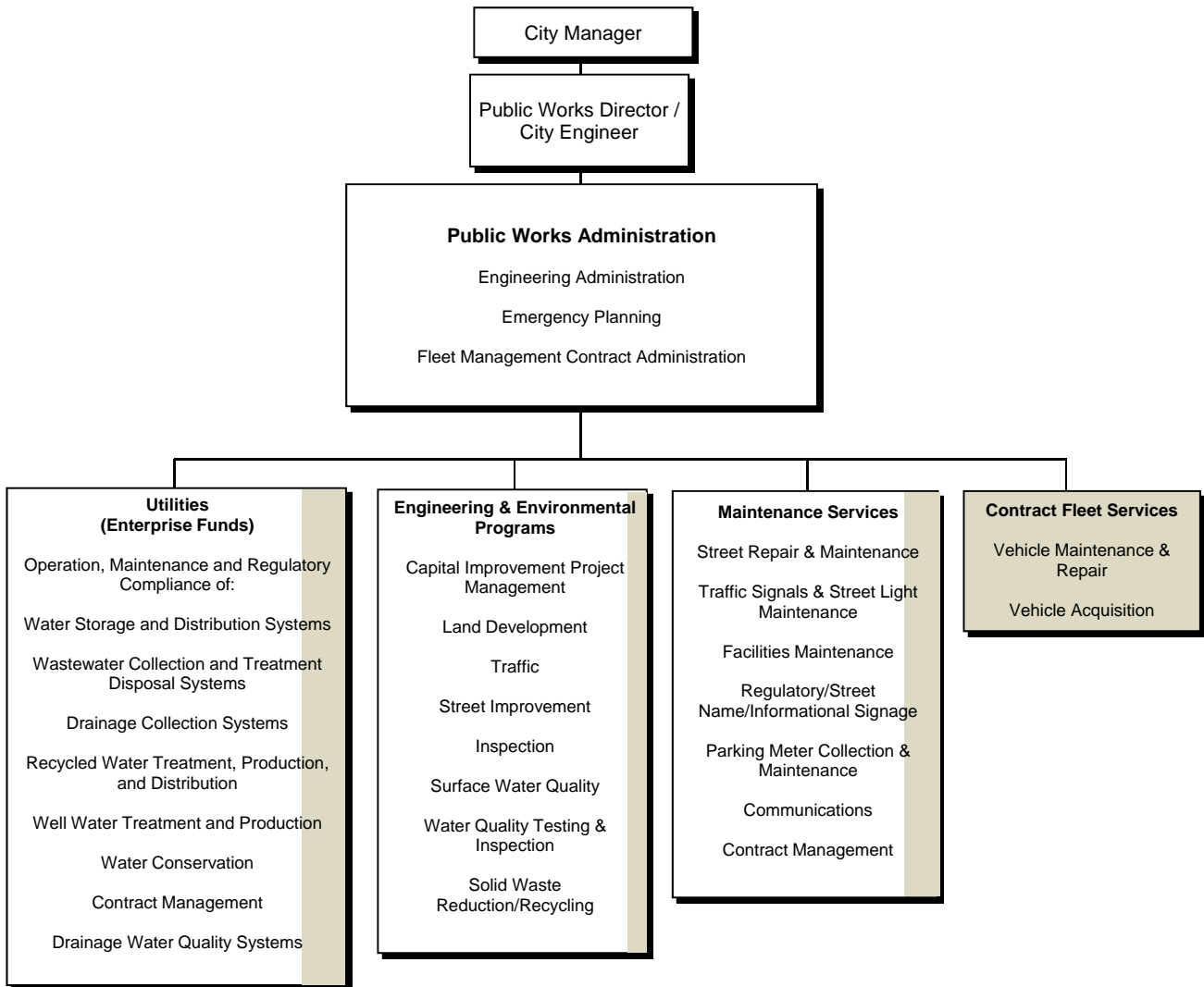
Significant Changes:

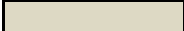
- \$24,200 reduction in Contractual Services due to one-time structural assessment funding in FY 2011.
- \$2,150 increase in hours of part-time Code Enforcement staff.

Public Works

Department Overview:

The Public Works Department consists of the Public Works Administration, Engineering, Public Works Maintenance Services, Utilities and Environmental divisions. The department is responsible for developing, operating and maintaining City infrastructure, providing safe water supplies, providing proper sanitary disposal of waste and improving local water quality.



 Shading indicates contracted services

Public Works Department Summary

Department Summary	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Bud 11 To Bud 12
Public Works Admin.	1,176,742	672,050	650,900	595,500	-11%
Engineering	2,824,749	3,578,500	3,690,550	3,333,680	-7%
Maintenance	3,288,415	3,784,610	3,666,440	3,761,390	-1%
Total Public Works Budget	\$7,289,906	\$8,035,160	\$8,007,890	\$7,690,570	-4%

Category Expenditure Summary	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Bud 11 To Bud 12
Personnel	4,912,890	4,982,110	4,745,240	5,230,420	5%
Supplies	327,227	385,610	376,170	392,490	2%
Contractual Services	-471,315	-19,090	200,500	15,920	-183%
Other Charges	4,879	9,250	8,710	8,700	-6%
Interdepartmental Charges	676,955	744,470	744,470	778,540	5%
Total Operating Budget	5,450,636	6,102,350	6,075,090	6,426,070	5%
Non-Operating Expenditures	1,839,270	1,932,810	1,932,800	1,264,500	-35%
Total Public Works Budget	\$7,289,906	\$8,035,160	\$8,007,890	\$7,690,570	-4%

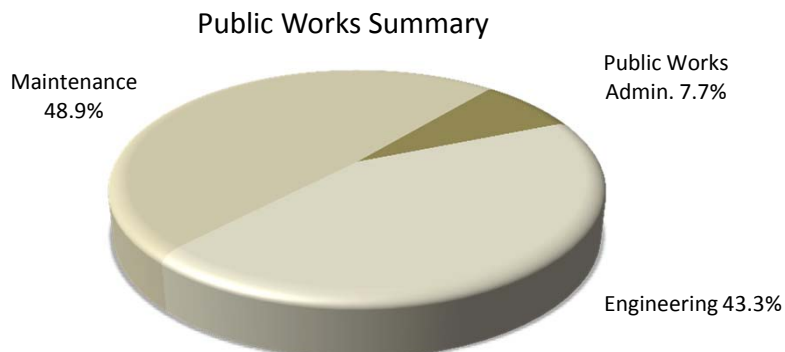
Personnel Summary	42.25	41.85	41.85	41.85
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Accomplishments for FY 2011

- Successfully completed SONGS Ingestion Pathway Exercise.
- Acquired maintenance responsibilities for the Community Center, Ole Hanson Beach Club and Marine Safety buildings.
- Installed new pay stations at the Pier Bowl, Linda Lane and North Beach parking lots.
- Implemented the Pilot Food Waste Recycling Grant Program.
- Completed two mile long Ola Vista Street Rehabilitation, including sidewalks and bicycle lane improvements.
- Completed rehabilitation of five additional streets (1.8 miles).
- Upgraded coordination of traffic signals along the Camino De Los Mares corridor.
- Completed design and construction of intersection and widening improvements at El Camino Real and Pico.
- Completed construction of Upper Chiquita Emergency Storage Regional Reservoir.
- Completed design and finalized loan application for the Recycled Water Expansion.

Key Initiatives for FY 2012

- Participate in 2012 Statewide Golden Guardian Earthquake Exercise.
- Direct structural engineering assessments of selected City Facilities.
- Begin construction of the City's Recycled Water Expansion project.
- Provide direction and staff support for the Street Improvement Program.
- Continue City participation in South Orange County Ocean Desalination Project.
- Develop sidewalk ADA and improvements policy.



Public Works

Administration Division Summary

Purpose Statement

The Public Works Administration provides integrated management of the Engineering, Maintenance, Utilities, and Emergency Planning Divisions to ensure timely, cost effective and efficient delivery of services to all City Departments and the public in accordance with federal, state, and local regulations.

Administration Services

- Direct the Engineering Division of the City.
- Oversees the Maintenance Division, which includes streets, traffic signs, signals, street lights, facilities, public parking lots, meters and street sweeping services.
- Directs the Water, Waste Water and Storm Drain Utility Divisions.
- Develop and implement emergency response operating plans within the Emergency Planning Program.

Program Summary - General Fund	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Bud 11 To Bud 12
Public Works Admin.	978,634	466,400	450,800	337,240	-28%
Emergency Planning	198,108	205,650	200,100	258,260	26%
Total Public Works Admin Budget	\$1,176,742	\$672,050	\$650,900	\$595,500	-11%

Category Expenditure Summary	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Bud 11 To Bud 12
Personnel	376,399	368,230	364,990	446,320	21%
Supplies	11,446	17,400	14,850	20,210	16%
Contractual Services	93,858	28,030	13,010	6,690	-76%
Other Charges	669	1,610	1,270	1,700	6%
Interdepartmental Charges	92,980	96,780	96,780	99,580	3%
Total Operating Budget	575,352	512,050	490,900	574,500	12%
Non-Operating Expenditures	601,390	160,000	160,000	21,000	-87%
Total Public Works Admin Budget	\$1,176,742	\$672,050	\$650,900	\$595,500	-11%

Personnel Summary	2.50	2.50	2.50	2.50
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Significant Changes:

- \$139,000 reduction in Other Legal Services due to \$160,000 in legal costs related to Marblehead in FY 2011.
- \$18,000 reduction in Clerical Expense due to temporary staffing to fill vacant position in FY 2011.
- \$5,920 increase in Supplies due to purchase of employee emergency supplies.
- \$36,540 for Emergency Planning Assistant.

Public Works

Engineering Division Summary

Purpose Statement

To provide professional engineering services for the planning, design, construction, inspection and maintenance of City infrastructure to meet existing and future demands for adequate services, that include transportation, water supply and distribution, sewage collection and treatment, environmental protection, and drainage collection and conveyance.

Engineering Division Services

- Provide engineering design, administration and construction of public works projects.
- Issue permits for grading, construction inspection, and well permits for residential and commercial developments.
- Provide transportation, traffic, and parking services.
- Process development projects and coordinate with Planning and Building divisions for review of development projects.
- Conduct inspections of grading, water, sewer, streets, drainage and City facility projects to ensure conformance with approved plans and specifications.

Program Summary - General Fund	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Bud 11 To Bud 12
Engineering Administration	-551,217	129,230	410,800	-91,920	-171%
Inspection	270,243	273,450	274,910	290,100	6%
Traffic	499,606	565,340	524,170	534,430	-5%
Design & General Engineering	1,444,471	1,535,340	1,405,540	1,651,070	8%
Major Street Maintenance	1,161,646	1,075,140	1,075,130	950,000	-12%
Total Engineering Budget	\$2,824,749	\$3,578,500	\$3,690,550	\$3,333,680	-7%

Category Expenditure Summary	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Bud 11 To Bud 12
Personnel	2,866,463	2,912,840	2,758,920	2,974,410	2%
Supplies	7,589	12,850	12,500	12,640	-2%
Contractual Services	-1,363,938	-1,111,730	-845,400	-1,068,890	-4%
Other Charges	3,785	6,900	6,900	6,260	-9%
Interdepartmental Charges	72,970	149,830	149,830	165,760	11%
Total Operating Budget	1,586,869	1,970,690	2,082,750	2,090,180	6%
Non-Operating Expenditures	1,237,880	1,607,810	1,607,800	1,243,500	-23%
Total Engineering Budget	\$2,824,749	\$3,578,500	\$3,690,550	\$3,333,680	-7%

Personnel Summary	21.50	21.35	21.35	21.35
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Significant Changes:

- \$206,670 reduction in Capital Studies due to funding of Shoreline Feasibility Study in FY 2011.
- \$100,000 reduction in Major Street Maintenance due to carry-over amounts included in FY 2011.
- \$78,860 reduction in Other Contractual Services
- \$183,640 reduction in the recovery of costs related to projects in other funds.
- \$70,000 for Sidewalk Improvement Program Policy development.

Public Works

Maintenance Division Summary

Purpose Statement

To provide proactive and cost effective maintenance support services for the City's facilities and structures to achieve their maximum expected design life and to ensure a safe environment for the public and City employees.

Maintenance Division Services

- Maintain and repair City-owned streets, sidewalks, traffic signals, traffic signs, street striping, parking meters, street lights and unimproved storm drains.
- Maintain City facilities and the City's communications system.
- Manage contract fleet maintenance and street sweeping programs.
- Support Engineering Division (Traffic and Transportation) for the managed flow of traffic through the coordination of traffic signals.
- Support the Street Improvement Program, Major Street Maintenance and Slurry Seal programs.

Program Summary	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Bud 11 To Bud 12
Traffic Signals	575,704	585,740	584,580	617,150	5%
Traffic Maintenance	278,390	301,990	302,300	308,220	2%
Maintenance Services Admin.	418,223	390,300	304,840	428,330	10%
Street Maintenance & Repair	777,361	832,090	822,900	828,670	0%
Senior Center Facility	0	11,600	0	39,000	236%
Parking Maintenance	204,156	266,210	265,810	220,760	-17%
Facilities Maintenance	612,649	928,390	917,720	849,550	-8%
Street Lighting	421,932	468,290	468,290	469,710	0%
Total Public Works Maintenance Budget	\$3,288,415	\$3,784,610	\$3,666,440	\$3,761,390	-1%

Category Expenditure Summary	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Bud 11 To Bud 12
Personnel	1,670,028	1,701,040	1,621,330	1,809,690	6%
Supplies	308,192	355,360	348,820	359,640	1%
Contractual Services	798,765	1,064,610	1,032,890	1,078,120	1%
Other Charges	425	740	540	740	0%
Interdepartmental Charges	511,005	497,860	497,860	513,200	3%
Total Operating Budget	3,288,415	3,619,610	3,501,440	3,761,390	4%
Non-Operating Expenditures	0	165,000	165,000	0	-100%
Total Public Works Maintenance Budget	\$3,288,415	\$3,784,610	\$3,666,440	\$3,761,390	-1%

Personnel Summary	18.25	18.00	18.00	18.00
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Significant Changes:

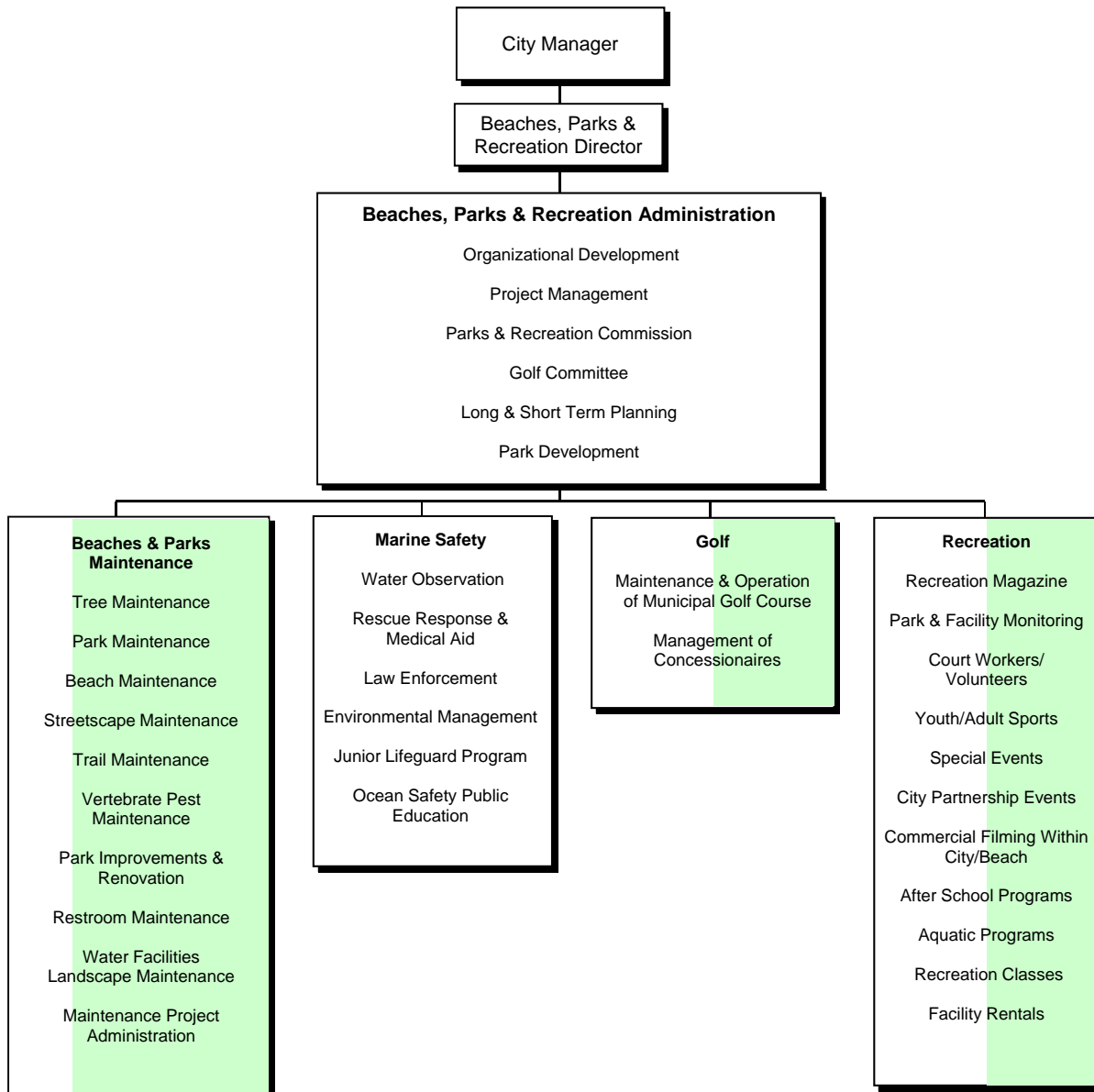
- \$30,000 increase in Maintenance of Buildings, Contracted Custodial, and Other Maintenance Supplies due to anticipated maintenance of the new Senior Center and a building at La Pata/Vista Hermosa Park.
- \$6,240 increase in Electricity due to SDGE 1.5% increase for Traffic Signals and Street Lights.
- \$120,000 reduction in Major Maintenance Improvements due to funding of one-time project in FY 2011.
- \$45,000 reduction in Machinery and Equipment due to funding of new parking pay stations in FY 2011.

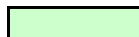


Beaches, Parks & Recreation

Department Overview:

The Beaches, Parks & Recreation Department consists of the Administration, Beaches & Parks Maintenance, Recreation, Marine Safety and Golf divisions. The department operates several key community resources and historic facilities and offers a wide range of enriching programs, services and community special events that contribute to the quality of life in San Clemente. From our famous pier and beaches, to our beautiful inland trails and hillsides, the department strives to serve the community's needs while helping to celebrate and preserve the many truly unique and special qualities that make San Clemente such an outstanding place to live, work and play.



 Shading indicates contracted services

Beaches, Parks & Recreation

Department Summary

Department Summary	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Bud 11 To Bud 12
Beaches, Parks & Rec. Admin.	402,539	448,010	426,670	441,340	-1%
Beaches and Parks Maintenance	4,389,069	5,269,180	5,069,890	4,781,500	-9%
Recreation	2,762,546	2,828,350	2,653,120	4,731,700	67%
Marine Safety	1,273,268	1,374,540	1,360,680	1,381,330	0%
Total Beaches, Parks & Rec. Budget	\$8,827,422	\$9,920,080	\$9,510,360	\$11,335,870	14%

Category Expenditure Summary	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Bud 11 To Bud 12
Personnel	3,954,106	4,036,120	3,900,880	4,317,190	7%
Supplies	367,750	402,120	395,320	492,710	23%
Contractual Services	3,124,677	3,320,930	3,164,750	3,528,870	6%
Other Charges	642,353	697,280	587,580	705,100	1%
Interdepartmental Charges	545,610	612,490	612,490	630,000	3%
Total Operating Budget	\$8,634,496	\$9,068,940	\$8,661,020	\$9,673,870	7%
Non-Operating Expenditures	192,926	851,140	849,340	1,662,000	95%
Total Beaches, Parks & Rec. Budget	\$8,827,422	\$9,920,080	\$9,510,360	\$11,335,870	14%

Personnel Summary	34.50	32.75	32.75	34.75
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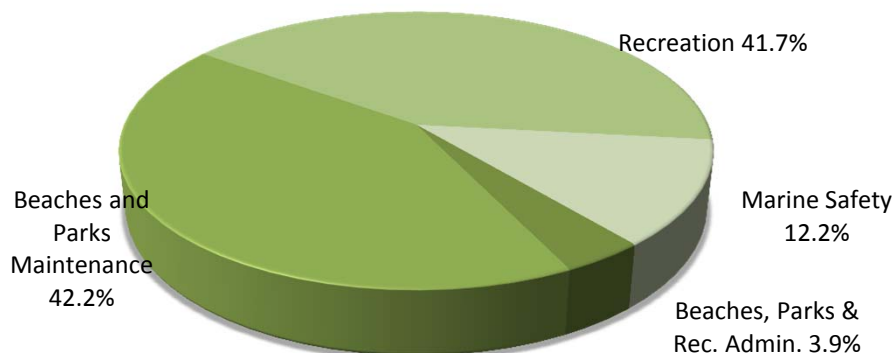
Accomplishments for FY 2011

- Construction of Phase 1B of LPVH Sports Park and Courtney's Sandcastle underway.
- Began construction of the Pier Bowl Lighting and Landscape project.
- Negotiated extensions for all Beach & Park maintenance contracts, resulting in substantial savings without service reductions.
- Awarded the Governor's Challenge Spotlight for Park Programs for the Fun on the Run Mobile Recreation Program.
- Over 1,800 swimmers in distress were physically rescued by lifeguards, 21,000 visitors were proactively warned or advised of dangers by on-duty staff, and over 1,116 medical aids were performed.

Key Initiatives for FY 2012

- Assist with the rehabilitation of the Ole Hanson Beach Club.
- Begin repairs and rehabilitation of base of pier restroom.
- Implement asset management/long term maintenance program.
- Continue the Water Conservation Landscape Plan at the municipal golf course.

Beaches, Parks and Recreation Summary



Beaches, Parks & Recreation

Administration Division Summary

Purpose Statement

To provide support, direction and oversight to Park Development, Beaches and Parks Maintenance, Recreation, Marine Safety and Golf divisions with an emphasis on community needs, environmental conservation, conserving historic facilities, providing enriching programs and special community events, and service to the public in an enjoyable and safe manner. Provides planning, design, capital budgeting, construction management and project implementation of quality recreational facilities in a safe, fiscally responsible, and sustainable manner.

Beaches, Parks & Recreation Administration Services

- Direct the Beaches, Parks and Recreation divisions of the City.
- Provide staff assistance to the Development Management Team, Parks & Recreation Commission and Golf Committee.
- Provide project and construction management on park, trail and beach capital projects.
- Provide professional design and technical support for BP&R and General Fund projects.

Program Summary	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Bud 11 To Bud 12
Beaches, Parks & Rec. Admin.	310,608	366,600	348,500	356,910	-3%
Parks Development	91,931	81,410	78,170	84,430	4%
Total BP&R Administration Budget	\$402,539	\$448,010	\$426,670	\$441,340	-1%

Category Expenditure Summary	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Bud 11 To Bud 12
Personnel	393,420	455,010	438,370	463,530	2%
Supplies	3,417	5,680	4,330	5,850	3%
Contractual Services	-46,117	-67,300	-69,150	-64,250	-5%
Other Charges	3,429	3,650	2,150	3,350	-8%
Interdepartmental Charges	48,390	48,470	48,470	32,860	-32%
Total Operating Budget	\$402,539	\$445,510	\$424,170	\$441,340	-1%
Non-Operating Expenditures	0	2,500	2,500	0	-100%
Total BP&R Administration Budget	\$402,539	\$448,010	\$426,670	\$441,340	-1%

Personnel Summary	4.00	4.00	4.00	4.00 *
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* Includes 1 frozen position (not funded in FY 2012).

Beaches, Parks & Recreation

Beaches & Parks Maintenance Division Summary

Purpose Statement

To maintain and preserve beaches, parks, medians, City maintenance landscapes, the City's urban forest and the pier in an efficient, safe and cost-effective manner.

Beaches & Parks Maintenance Services

- Oversee maintenance for beach, parks, trails, streetscapes, public trees, and the utilities facilities landscape.
- Manage maintenance contractors to ensure compliance with expected service levels.
- Groom and clean sand on City beaches.
- Maintain park playground equipment to safety standards regulated by the Federal Government.

Program Summary	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Bud 11 To Bud 12
Trail Maintenance	167,039	160,040	148,740	158,700	-1%
LPVH Park Maintenance	0	0	0	211,720	100%
Street Median & Trees	312,221	325,000	314,140	319,100	-2%
Streetscapes	433,734	516,520	467,020	486,380	-6%
Park Maintenance	1,648,639	1,955,030	1,886,090	1,808,970	-7%
Beach Maintenance	435,869	893,370	890,710	379,060	-58%
B & P Maintenance Admin.	1,124,798	1,144,650	1,095,690	1,150,070	0%
Steed Park Maintenance	266,769	274,570	267,500	267,500	-3%
Total Beaches & Parks Maint. Budget	\$4,389,069	\$5,269,180	\$5,069,890	\$4,781,500	-9%

Category Expenditure Summary	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Bud 11 To Bud 12
Personnel	851,469	869,470	828,760	901,970	4%
Supplies	236,665	257,600	253,100	273,930	6%
Contractual Services	2,893,543	3,119,420	2,967,140	3,195,540	2%
Other Charges	650	950	950	950	0%
Interdepartmental Charges	218,770	221,960	221,960	254,110	14%
Total Operating Budget	\$4,201,097	\$4,469,400	\$4,271,910	\$4,626,500	4%
Non-Operating Expenditures	187,972	799,780	797,980	155,000	-81%
Total Beaches & Parks Maint. Budget	\$4,389,069	\$5,269,180	\$5,069,890	\$4,781,500	-9%

Personnel Summary	8.75	8.00	8.00	8.00
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Significant Changes:

- Capital Improvements include \$145,000 Bonito Canyon Tennis Court Rehabilitation.
- \$211,720 in Maintenance of La Pata/Vista Hermosa Sports Park.
- \$62,600 increase in Water due to addition of LPVH Sports Park and estimated 12.6% rate increase for 2012.
- \$10,000 for Chain Link Fence at Forster Park Field #6

Beaches, Parks & Recreation

Recreation Division Summary

Purpose Statement

To promote health, wellness, and quality of life through services and programs that strengthen a sense of place and community, promote cultural unity, and facilitate neighborhood and community problem solving.

Recreation Services

- Develop and implement a variety of recreation programs and events for the community.
- Coordinate City services for community partnered events.
- Collaborate with community organizations to acquire funding and resources for programs.
- Provide exceptional customer service to residents.
- Facilitate appropriate use of public facilities and parks through permit process.

Program Summary	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Bud 11 To Bud 12
Beach Club	70,982	66,700	78,200	1,546,130	2218%
Community Center	463,685	428,050	431,400	465,840	9%
Senior Center	27,618	30,260	27,260	8,030	-73%
Community Services	1,097,419	1,199,960	1,042,480	1,142,430	-5%
Swimming Pool	513,415	524,520	514,140	368,670	-30%
LPVH Field/Aquatics	0	0	0	577,130	100%
Steed Park	86,481	80,550	80,890	94,920	18%
Recreation Programs/Events	502,946	498,310	478,750	528,550	6%
Total Recreation Budget	\$2,762,546	\$2,828,350	\$2,653,120	\$4,731,700	67%

Category Expenditure Summary	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Bud 11 To Bud 12
Personnel	1,566,358	1,557,380	1,491,690	1,738,670	12%
Supplies	90,435	96,940	97,340	168,380	74%
Contractual Services	258,519	254,130	252,190	380,790	50%
Other Charges	638,024	691,630	583,630	699,750	1%
Interdepartmental Charges	209,210	228,270	228,270	244,110	7%
Total Operating Budget	\$2,762,546	\$2,828,350	\$2,653,120	\$3,231,700	14%
Non-Operating Expenditures	0	0	0	1,500,000	100%
Total Recreation Budget	\$2,762,546	\$2,828,350	\$2,653,120	\$4,731,700	67%

Personnel Summary	14.50	13.50	13.50	15.50
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Significant Changes:

- Capital Improvements include \$1.5 million for the Ole Hanson Beach Club.
- \$235,000 increase in Personnel for staffing of La Pata/Vista Hermosa Sports Park.
- \$78,900 increase in Supplies related to operation of La Pata/Vista Hermosa Sports Park.
- \$150,510 increase in Contractual Services related to operation of La Pata/Vista Hermosa Sports Park, mostly due to Water, Electricity, and Natural Gas costs.
- \$28,480 reduction in Contract Class Instructors, which represents a reduction in programming due to loss of space during Ole Hanson Beach Club renovation.
- \$22,330 for Facilities Maintenance Specialist for La Pata/Vista Hermosa Sports Park.

Beaches, Parks & Recreation

Marine Safety Division Summary

Purpose Statement

To maximize the safety and well-being of visitors to San Clemente's beach and marine environment through comprehensive public education, preventive measures, and responsive emergency intervention.

Marine Safety Services

- Provide water observation, rescue response, medical aid and law enforcement services.
- Provide instructional water safety programs through the junior lifeguard, school education, community outreach and media programs.

Program Summary	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Bud 11 To Bud 12
Operations Rescue	1,206,626	1,298,150	1,282,190	1,294,690	0%
Prevention and Education	66,642	76,390	78,490	86,640	13%
Total Marine Safety Budget	\$1,273,268	\$1,374,540	\$1,360,680	\$1,381,330	0%

Category Expenditure Summary	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Bud 11 To Bud 12
Personnel	1,142,859	1,154,260	1,142,060	1,213,020	5%
Supplies	37,233	41,900	40,550	44,550	6%
Contractual Services	18,732	14,680	14,570	16,790	14%
Other Charges	250	1,050	850	1,050	0%
Interdepartmental Charges	69,240	113,790	113,790	98,920	-13%
Total Operating Budget	\$1,268,314	\$1,325,680	\$1,311,820	\$1,374,330	4%
Non-Operating Expenditures	4,954	48,860	48,860	7,000	-86%
Total Marine Safety Budget	\$1,273,268	\$1,374,540	\$1,360,680	\$1,381,330	0%

Personnel Summary	7.25	7.25	7.25	7.25
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Significant Change:

\$8,000 for ATV Rescue Vehicle.

Special Revenue Funds are used to account for the proceeds of specific revenue sources that are restricted by law or administrative action to expenditures for specific purposes.

Special Revenue Funds

Street
Improvement
Fund

Gas Tax Fund

Miscellaneous
Grants Fund

Air Quality
Improvement
Fund

Police Grants
Fund

Reserve Fund

The Redevelopment Low and Moderate Income Fund is located in the Redevelopment Agency Funds Section of this Budget.

Street Improvement Fund

042-848

Description: The Street Improvement Fund, a benefit assessment district approved by the City Council on July 19, 1995, was established to provide a designated fund for the rehabilitation of City streets. This assessment district expires in FY 2012.

Funding Source: Revenues are generated from a benefit assessment district, investment earnings, transfers from the Gas Tax Fund and contributions from the City's General Fund. In addition, Water and Sewer projects are coordinated with street improvement projects to minimize surface reconstruction costs. Funding for these projects are transferred in from the applicable Water and Sewer Depreciation Reserves.

Legal Basis: This fund was approved by City Council action on March 15, 1995. Resources in this fund are restricted based on laws and regulations.

Budget Overview: Revenues for FY 2012 include interest earnings of \$64,000 and transfers from other funds of \$1,557,410. Expenditures include capital improvements of \$1.6 million for street projects. Major projects include Calle Aguila, \$310,000 and Vista Montana - Phase II, \$910,000.

Fund Balance: Fund balance will be \$548,730 at the end of FY 2012. The Street Assessment District expires during FY 2012. A proposal to renew the Assessment District will be presented to voters in FY 2012.

Description	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Budget 11 To Budget 12
Beginning Balance	\$4,747,756	\$4,925,900	\$4,925,900	\$1,063,170	-78%
Revenues:					
Street Improvement Assessments	712,643	660,000	663,000	0	-100%
Penalties on Delinquent Taxes	4,663	1,000	3,000	0	-100%
Federal Grants	0	500,000	500,000	0	-100%
Transportation Bond Program (Prop 1B)	600,000	0	0	0	0%
Interest Earnings	163,632	61,470	76,800	64,000	4%
Miscellaneous Income	9,671	0	0	0	0%
Transfer from 2106 Gas Tax Fund	587,410	605,000	605,000	623,150	3%
Transfer from General Fund	692,120	712,880	712,880	734,260	3%
Transfer from Local Drainage Fund	0	30,000	30,000	0	-100%
Transfer from Sewer Depreciation	21,785	165,000	165,000	100,000	-39%
Transfer from Water Depreciation	45,325	100,000	100,000	100,000	0%
Total Revenues	2,837,249	2,835,350	2,855,680	1,621,410	-43%
Expenditures:					
Supplies	8,009	10,300	5,300	10,300	0%
Contractual Services	212,806	460,000	450,000	500,000	9%
Other Charges	2,132	3,000	3,000	0	-100%
Capital Improvements*	2,394,013	6,238,270	6,238,270	1,555,000	-75%
Interdepartmental Charges	0	21,840	21,840	70,550	223%
Interfund Transfers	42,141	0	0	0	0%
Total Expenditures	2,659,101	6,733,410	6,718,410	2,135,850	-68%
Ending Balance	\$4,925,904	\$1,027,840	\$1,063,170	\$548,730	-47%

Street Improvement Fund

*Detail of Capital Improvements:	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Budget 11 To Budget 12
Pavement Mgmt. Syst. Upgrade	0	88,110	88,110	0	-100%
Pavement Core Drilling	0	9,700	9,700	0	-100%
Calle De Los Molinos	0	1,060,000	1,060,000	0	-100%
Calle Valle	0	620,000	620,000	0	-100%
South Ola Vista Phase I	1,500,462	797,090	797,090	0	-100%
Portico Del Sur/Norte	11,313	0	0	0	0%
South Ola Vista Phase II	96,229	1,625,270	1,625,270	0	-100%
Calle Amanecer - Phase I	279,093	25,010	25,010	0	-100%
Calle Guadalajara Rehabilitation	17,215	605,790	605,790	0	-100%
Calle Recodo	52,962	0	0	0	0%
Calle Sombra	43,641	0	0	0	0%
Via Amapola Rehabilitation	12,700	157,300	157,300	0	-100%
Via Bellota Rehabilitation	0	75,000	75,000	0	-100%
Vista Montana - Phase I	370,468	125,000	125,000	0	-100%
Calle Amanecer - Phase II	0	700,000	700,000	0	-100%
Calle Cordillera	0	350,000	350,000	0	-100%
Machinery and Equipment	9,930	0	0	0	0%
Calle Aguila	0	0	0	310,000	100%
Calle Doncella	0	0	0	150,000	100%
Calle Esteban	0	0	0	185,000	100%
Vista Montana - Phase II	0	0	0	910,000	100%
Total Capital Improvements	\$2,394,013	\$6,238,270	\$6,238,270	\$1,555,000	-75%

Gas Tax Fund

012-861

Description: The Gas Tax Fund is utilized for new construction and the reconstructing of City streets and the placement of asphalt concrete overlays of one inch or more in thickness. The fund also provides for the improvement and maintenance of county arterial bikeways and pedestrian walkways.

Funding Source: The main revenue sources for this fund are Gas Tax apportionments (2103, 2105, 2106, 2107, 2107.5), Measure M monies, and Traffic Congestion Relief funds.

Legal Basis: This fund is governed by the California Street & Highways Code. Resources in this fund are restricted.

Budget Overview: Revenues for this fund include Gas taxes, Measure M taxes, Federal grants, and other State program receipts. During FY 2011, the Traffic Congestion Relief revenues were replaced with the 2103 apportionment from the State. The Vera Cruz Rehabilitation project is scheduled for FY 2012. Contractual services decrease due to the "Go Local" Transit study in the amount of \$230,150 being budgeted in FY 2011. Transfers include \$623,150 to the Street Improvement Program and \$484,500 to the General Fund.

Fund Balance: Fund balance will increase to \$2.4 million at the end of FY 2012.

Description	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Budget 11 To Budget 12
Beginning Balance	\$3,593,371	\$4,684,340	\$4,684,340	\$1,873,250	-60%
Revenues:					
Traffic Congestion Relief AB2928	618,908	630,000	0	0	-100%
2103 Motor Vehicle Fuel Tax	0	0	688,210	761,900	100%
2105 Apportionment (Prop. 111)	367,878	360,000	369,910	362,550	1%
2106 Apportionment	234,574	228,000	237,020	232,310	2%
2107 Apportionment	489,568	480,000	492,270	482,480	1%
2107.5 Apportionment	7,500	7,500	7,500	7,500	0%
Measure M Apportionment	568,868	575,000	575,000	739,680	29%
Measure M Grant	0	110,000	110,000	0	-100%
"Go Local" Transit Program	600	230,750	230,750	0	-100%
City Aid Program (Prop 42)	226,085	0	158,460	0	0%
OCTA Senior Transportation	55,178	59,000	59,000	60,000	2%
Transportation Bond Program (Prop. 1B)	401,590	0	0	0	0%
Interest Earnings	132,609	51,470	99,200	69,500	35%
Other Federal Grants	420,354	634,000	634,000	0	-100%
Miscellaneous Revenues	549	0	30,000	0	0%
Transfer from General Fund	13,800	14,760	14,760	15,790	7%
Transfer from Misc Grants Fund	0	150,000	179,830	0	-100%
Total Revenues	3,538,061	3,530,480	3,885,910	2,731,710	-23%
Expenditures:					
Supplies	71	100	100	100	0%
Contractual Services	68,527	499,250	454,150	55,200	-89%
Other Charges	68,749	74,000	74,000	75,000	1%
Capital Improvements*	1,023,678	4,763,800	4,763,800	870,000	-82%
Interfund Charges	134,840	72,740	72,740	54,590	-25%
Transfer to Street Improvement	587,410	605,000	605,000	623,150	3%
Transfer to General Fund	563,819	662,700	674,210	484,500	-27%
Transfer to Misc Grants Fund	0	23,000	23,000	0	-100%
Transfer to Storm Drain Fund	0	30,000	30,000	0	-100%
Total Expenditures	2,447,094	6,730,590	6,697,000	2,162,540	-68%
Ending Balance	\$4,684,338	\$1,484,230	\$1,873,250	\$2,442,420	65%

Gas Tax Fund

*Detail of Capital Improvements:	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Budget 11 To Budget 12
Rail Corridor Pedestrian Trail	24,040	100,000	100,000	0	-100%
North El Camino Real	9,442	0	0	0	0%
Camino De Los Mares	344	0	0	0	0%
P. Desecha Canada/PCH Bridge Rehab.	31,496	230,400	230,400	0	-100%
South El Camino Real II	11	0	0	0	0%
Ave Pico & Calle Industrias Traffic Sig. Upg.	0	285,000	285,000	0	-100%
Camino Del Rio & Ave. La Pata Extension	0	135,770	135,770	0	-100%
Ave de la Estrella/Ave Pres. Traffic Signals	2,652	272,350	272,350	0	-100%
Ave Palizada Sidewalk Improvements	524,184	14,390	14,390	0	-100%
Avenida de la Estrella	272,110	100,000	100,000	0	-100%
Calle Heraldo	8,184	51,820	51,820	0	-100%
Calle Penasco	0	35,000	35,000	0	-100%
Trafalgar Lane	514	0	0	0	0%
Via Blanco	0	15,000	15,000	0	-100%
North Beach Crossing Improvements	13,598	146,400	146,400	0	-100%
Calle Nuevo Reconstruction	12,035	771,970	771,970	0	-100%
Calle Piedras Rehabilitation	5,605	62,400	62,400	0	-100%
Max Berg Plaza Park Sidewalk Improvements	23,017	800,000	800,000	0	-100%
Sarmentoso	0	700,000	700,000	0	-100%
Los Mares/Vaquero Street Reconstruction	0	700,000	700,000	0	-100%
Avenida Pico Rehabilitation	0	293,000	293,000	0	-100%
Software	96,446	50,300	50,300	0	-100%
Vera Cruz Rehabilitation	0	0	0	870,000	100%
Total Capital Improvements	\$1,023,678	\$4,763,800	\$4,763,800	\$870,000	-82%

Miscellaneous Grants Fund

017-990

Description: The Miscellaneous Grants Fund is comprised of Federal Housing and Urban Development Community Development Block Grants (C.D.B.G.) and other grants received by the City for various projects related to community programs and public improvements.

Funding Source: The major source of revenue for this fund is C.D.B.G. monies.

Legal Basis: Resources in this fund are restricted based on the grant agreement.

Budget Overview: Housing rehabilitation for low income households and funding for sidewalk repairs continue to be the major program initiatives funded for FY 2012.

Fund Balance: Fund balance is budgeted to be \$20,660 at the end of FY 2012.

Description	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Budget 11 To Budget 12
Beginning Balance	-\$38,536	-\$70,590	-\$70,590	\$20,410	-129%
Revenues:					
CDBG Home Rehabilitation	72,211	108,990	123,990	75,000	-31%
Public Facilities/Infrastructure Grant	0	226,300	189,940	0	-100%
Sidewalk Program Grant	146,411	179,830	156,830	150,000	-17%
Sidewalk Recovery Grant	85,704	21,300	44,750	0	-100%
Commercial Rehabilitation Grant	22,787	49,260	35,610	25,000	-49%
Public Services Grant	59,000	64,580	64,590	59,000	-9%
CDBG Administration Grant	78,250	86,100	87,570	85,650	-1%
Program Income	9,363	20,000	20,070	20,000	0%
Transfer From 2106 Gas Tax Fund	0	23,000	23,000	0	-100%
Transfer From Other Funds	0	0	0	600	100%
Total Revenues	473,726	779,360	746,350	415,250	-47%
Expenditures:					
Personnel	63,684	62,280	68,130	74,050	19%
Contractual Services	98,795	218,160	130,860	105,500	-52%
Other Charges	51,575	43,200	63,270	59,000	37%
Capital Outlay	260,689	185,580	185,580	150,000	-19%
Interfund Transfers	24,680	201,220	201,220	20,000	-90%
Interfund Charges	6,360	6,290	6,290	6,450	3%
Total Expenditures	505,783	716,730	655,350	415,000	-42%
Ending Balance	-\$70,593	-\$7,960	\$20,410	\$20,660	-360%
Programs:					
C.D.B.G. Housing Rehabilitation					
Contractual Services	72,211	142,660	90,000	75,000	-47%
Other Charges	12,575	0	20,070	20,000	100%
C.D.B.G. Commercial Rehabilitation					
Contractual Services	22,787	49,270	35,610	25,000	-49%
Public Services					
Other Charges	39,000	43,200	43,200	39,000	-10%
Transfer to General Fund	24,680	21,390	21,390	20,000	-6%
City Administration					
Personnel	63,684	62,280	68,130	74,050	19%
Contractual Services	3,797	26,230	5,250	5,500	-79%
Interdepartmental Charges	6,360	6,290	6,290	6,450	3%
Public Facility/Infrastructure					
Ola Vista Sidewalk - Phase I and II	28,575	127,430	127,430	0	-100%
Palizada Sidewalk - Recovery Grant	85,704	44,750	44,750	0	-100%
Capital Outlay - Sidewalks	146,410	13,400	13,400	150,000	1019%
Transfer to Other Funds	0	179,830	179,830	0	-100%
Total Expenditures	\$505,783	\$716,730	\$655,350	\$415,000	-42%

Air Quality Improvement Fund

019-819

Description: The Air Quality Improvement Fund is utilized for programs designed to reduce air pollution from motor vehicles pursuant to either the California Clean Air Act of 1988 and/or the South Coast Air Quality Management District's (AQMD) plan prepared pursuant to Section 40460 of the California Health and Safety Code.

Funding Source: This fund receives revenue from the South Coast Air Quality Management District which levies a fee on motor vehicles registered within the District. Forty percent of the fees collected are distributed to cities in the district that have adopted mobile source air pollution reduction ordinances.

Legal Basis: The fees collected to support this fund are governed by the provisions of Section 44223 of the California Health and Safety Code. The City adopted Ordinance No. 1047 on April 17, 1991. This ordinance requires that the fees received be deposited into a separate Air Quality Improvement Fund, and be used for programs described above. Resources in this fund are restricted.

Budget Overview: Revenues of \$87,100 are budgeted to be received during FY 2012. Expenditures of \$80,000 for traffic calming improvements are budgeted in FY 2012.

Fund Balance: Fund balance will increase to \$126,160 by the end of FY 2012.

Description	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Budget 11 To Budget 12
Beginning Balance	\$233,349	\$311,930	\$311,930	\$119,060	-62%
Revenues:					
Other Federal Grant	0	50,000	50,000	0	-100%
Other County Grants	0	29,000	29,000	0	-100%
Pollution Subventions	77,353	80,000	80,000	80,000	0%
Interest Earnings	7,584	4,320	7,000	7,100	64%
Total Revenues	84,937	163,320	166,000	87,100	-47%
Expenditures:					
Contractual Services	6,353	358,870	358,870	80,000	-78%
Total Expenditures	6,353	358,870	358,870	80,000	-78%
Ending Balance	\$311,933	\$116,380	\$119,060	\$126,160	8%

Police Grants Fund

002-217

Description: The Police Grants Fund was established in 2001 to track various Federal and State grants, donations to the Police Services programs and narcotic forfeiture monies.

Funding Source: This fund receives revenue from Federal grants (Local Law Enforcement Block Grant - LLEBG), State grants (Supplemental Law Enforcement and COPS), donations (Chaplains, Neighborhood Watch, Character Counts) and narcotic forfeitures. The grant monies from Local Law Enforcement and Supplemental Law Enforcement must be used for "front-line" enforcement such as additional personnel or field equipment. These are awarded on an annual basis. The COPS grant is allocated to the City from the State for the purpose of ensuring public safety. Donations are received from the community and local businesses for specific programs presented by the Sheriff's Department. Narcotic forfeiture monies are received from the Federal government for the City's participation in activities that recover cash or assets from convicted drug offenders.

Legal Basis: The fees collected to support this fund are governed by the provisions of the individual grants and are to be used for programs described above. Resources in this fund are restricted.

Budget Overview: A deputy position is partially funded by a state COPS grant of \$100,000. Donations to this fund are used to fund the Crime Prevention, Character Counts, Parent Project and Chaplain programs. Program expenses vary depending on the amount of donations received.

Fund Balance: Fund balance will increase to \$55,810 at the end of FY 2012.

Description	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Budget 11 To Budget 12
Beginning Balance	\$16,791	\$43,440	\$43,440	\$55,610	28%
Revenues:					
Federal & State Grants	135,809	155,590	155,590	100,000	-36%
Interest Earnings	-144	0	290	200	100%
Donations from Private Sources	8,686	0	6,000	0	0%
Total Revenues	144,351	155,590	161,880	100,200	-36%
Expenditures:					
Contractual Services	100,000	100,000	100,000	100,000	0%
Other Charges	17,699	49,710	49,710	0	-100%
Total Expenditures	117,699	149,710	149,710	100,000	-33%
Ending Balance	\$43,443	\$49,320	\$55,610	\$55,810	13%

Reserve Fund

014-810

Description: The Reserve Fund consists of Accrued Leave, Capital Equipment, Park Asset Replacement and Facilities Maintenance Reserves. The Accrued Leave Reserve maintains funds to pay accrued employee benefits for General Fund employees who terminate during the budget year. The level of the reserve is based on an annual projection of employee retirements. The Capital Equipment Replacement Reserve was established to provide for the replacement of existing General Fund fixed assets as equipment or machinery become unserviceable or obsolete. In 2001, the Facilities Maintenance reserve was established to provide for maintenance of City facilities. In 2010, the Park Asset Replacement reserve was established to set aside funds for replacement of park assets.

Funding Source: Transfers from the General Fund are the major source of revenue used to establish these reserves. Replacement costs are charged directly to each user program for purchased capital equipment. The estimated replacement cost is established by factoring the original purchase price by an annual compounded inflation rate and then dividing the replacement cost by the number of years before replacement is scheduled.

Legal Basis: Resources in this fund are committed for the specific purpose the revenues were allocated.

Budget Overview: Based on the Long Term Financial Plan, FY 2012 includes budgeted transfers from the General Fund to the Accrued Leave reserve (\$100,000) and the Facilities Maintenance reserve (\$60,000) and a transfer from the Park Acquisition and Development Fund of \$1.0 million to the Park Asset Reserve. Capital Equipment costs include Traffic Signal Battery Backup systems and Traffic Signal LED replacements capital projects. Facilities Maintenance Reserve costs include projects for the Corporation Yard Building A Rehabilitation and a Facilities Structural Assessment. Playground Equipment replacement and Walkway lighting at San Gorgonio park are funded from the Park Asset Replacement reserve.

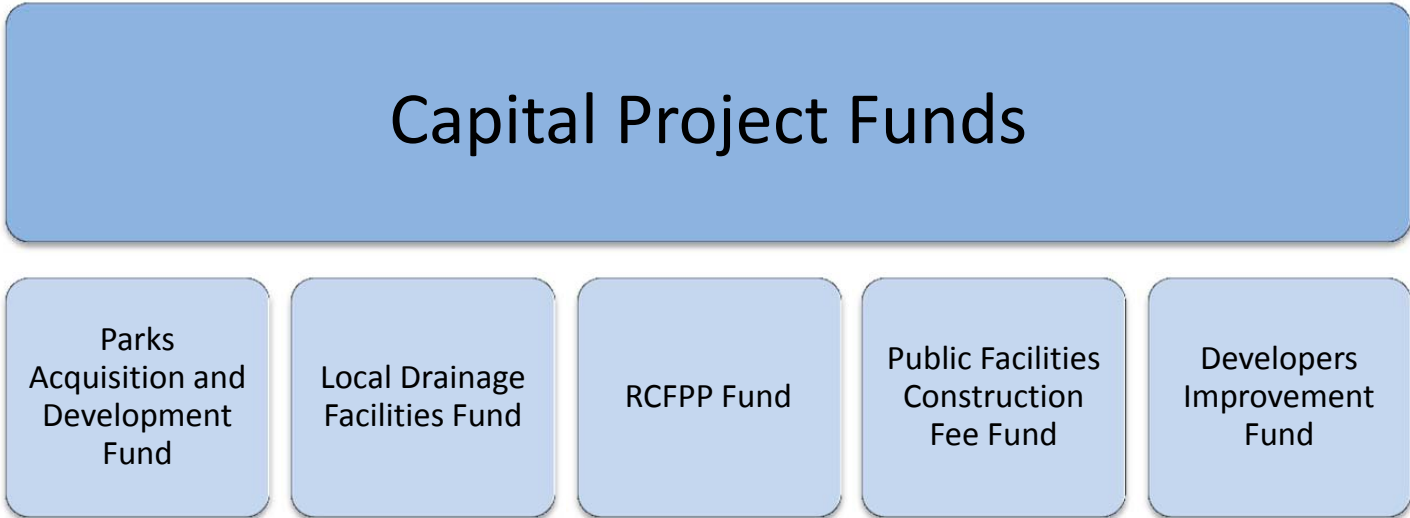
Fund Balance: Fund Balance is budgeted to be \$3.2 million by the end of FY 2012.

Description	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Budget 11 To Budget 12
Beginning Balance:					
Accrued Leave	686,182	658,650	658,650	629,800	-4%
Capital Equipment	1,109,653	1,137,400	1,137,400	942,610	-17%
Facilities Maintenance	1,043,220	1,149,890	1,149,890	909,030	-21%
Park Asset Replacement	0	276,100	276,100	281,320	2%
Total Beginning Balance	\$2,839,055	\$3,222,040	\$3,222,040	\$2,762,760	-14%
Revenues:					
Interest Earnings	82,838	52,000	60,950	65,000	25%
Miscellaneous Income	0	65,000	25,000	0	-100%
Interfund Transfers	316,100	80,000	80,000	1,160,000	1350%
Interfund Charges	229,570	226,810	226,810	236,850	4%
Total Revenues	628,508	423,810	392,760	1,461,850	245%
Expenditures:					
Accrued Leave	87,556	140,000	121,310	140,000	0%
Capital Equipment	157,893	401,410	391,810	400,000	0%
Facilities Maintenance	84	357,630	338,920	325,000	-9%
Park Asset Replacement	0	0	0	150,000	100%
Total Expenditures	245,533	899,040	852,040	1,015,000	13%
Ending Balance:					
Accrued Leave	658,648	609,270	629,800	604,610	-1%
Capital Equipment	1,137,397	969,850	942,610	716,580	-26%
Facilities Maintenance	1,149,885	887,130	909,030	750,480	-15%
Park Asset Replacement	276,100	280,560	281,320	1,137,940	306%
Ending Balance	\$3,222,030	\$2,746,810	\$2,762,760	\$3,209,610	17%
Expenditures by Category:					
Personnel	87,556	140,000	121,310	140,000	0%
Capital Outlay*	157,977	759,040	730,730	875,000	15%
Total	\$245,533	\$899,040	\$852,040	\$1,015,000	13%

Reserve Fund

*Detail of Capital Improvements:	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Budget 11 To Budget 12
<i>Capital Equipment Reserve:</i>					
Computer Equipment	122,061	7,500	7,500	0	-100%
Traffic Signal Cabinets/Electrical Svcs Upg	24,588	9,600	0	0	-100%
Traffic Signal Cabinets Replacement	695	384,310	384,310	0	-100%
Three Traffic Signal Battery Backup Systems	10,549	0	0	0	0%
Traffic Signal Battery Backup Systems	0	0	0	100,000	100%
Traffic Signal LED Replacement	0	0	0	300,000	100%
<i>Facilities Maintenance Reserve:</i>					
OHBC: Restroom Fixture Replacement	0	18,710	0	0	-100%
Ole Hanson Beach Club Rehabilitation	0	150,000	150,000	0	-100%
Community Center - Art Gallery Entry Improv	84	13,920	13,920	0	-100%
Corporation Yard Building A Rehabilitation	0	50,000	50,000	200,000	300%
Community Center Rehabilitation	0	125,000	125,000	0	-100%
Stage Drapery Replacement	0	0	0	15,000	100%
Community Center Auditorium Dividers	0	0	0	20,000	100%
Facilities Structural Assessment	0	0	0	90,000	100%
<i>Park Asset Reserve:</i>					
Playground Equipment Replacements	0	0	0	125,000	100%
San Gorgonio Park Walkway Light Replacement	0	0	0	25,000	100%
Total Capital Improvements	\$157,977	\$759,040	\$730,730	\$875,000	15%

Capital Project Funds account for the purchase or construction of major capital facilities.



The Redevelopment Agency Capital Project Fund is located in the Redevelopment Agency Funds Section of this Budget.

Parks Acquisition and Development Fund

031-862

Description: The Parks Acquisition and Development Fund was established to account for park development fees from all development sources and to control the distribution of funding for required park projects.

Funding Source: The Parks Acquisition and Development Fund is supported by park development fees.

Legal Basis: Revenues allocated to this fund are based on fees regulated by the Quimby Act. The Quimby Act, a California State law, requires developers to dedicate fees or land for public parks at a ratio of 5 acres per 1,000 residents in the new development. The fees collected are based upon the value of an acre of land within the development area. Resources in this fund are restricted.

Budget Overview: Revenues for this fund are derived mostly from development fees and interest on amounts held. No projects are budgeted for 2012. A \$1.0 million transfer from Target proceeds to fund the Park Asset Replacement Reserve is budgeted in 2012 based on the Long Term Financial Plan.

Fund Balance: The fund balance will decrease to \$1.3 million in 2012.

Description	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Budget 11 To Budget 12
Beginning Balance	\$20,297,713	\$20,444,350	\$20,444,350	\$2,014,110	-90%
Revenues:					
Park Fees	15,054	188,600	191,870	34,600	-82%
Interest Earnings	498,388	270,150	320,840	221,000	-18%
Gain/Loss on Disposal	0	13,800,000	13,425,800	0	-100%
Transfer from General Fund	35,508	0	0	0	0%
Total Revenues	548,950	14,258,750	13,938,510	255,600	-98%
Expenditures:					
Capital Improvements*	354,647	23,195,500	23,195,500	0	-100%
Transfer to General Fund	0	9,150,000	9,150,000	0	-100%
Transfer to Other Funds	0	0	0	1,000,000	100%
Interfund Charges	47,670	23,250	23,250	18,830	-19%
Total Expenditures	402,317	32,368,750	32,368,750	1,018,830	-97%
Ending Balance	\$20,444,346	\$2,334,350	\$2,014,110	\$1,250,880	-46%
*Detail of Capital Improvements					
San Geronio Concession/Restroom	0	50,000	50,000	0	-100%
V. Hermosa/La Pata Sports Pk Phase IB	298,143	23,111,470	23,111,470	0	-100%
Courtney's Sand Castle Design	56,504	34,030	34,030	0	-100%
Total Capital Improvements	\$354,647	\$23,195,500	\$23,195,500	\$0	-100%

Local Drainage Facilities Fund

033-841

Description: The Local Drainage Facilities Fund was established in September 1983 to provide for the construction of drainage facilities within development areas. The four separate drainage basin areas within this fund are: Prima Deshecha, Segunda Deshecha, Marblehead Coastal and All Other Areas.

Funding Source: When a final parcel map or final tract map is filed with the City, a drainage fee is collected for deposit into the Local Drainage Facilities Fund. The monies derived from drainage fees are used to offset the cost of designing and constructing planned local drainage facilities designated in the master drainage plan for the City.

Legal Basis: This fund was established by City Ordinance No. 874. Resources in this fund are restricted.

Budget Overview: No capital improvement projects are planned for FY 2012. A \$150,000 transfer to the Storm Drain Depreciation Reserve provides partial funding for the Prima Deshecha Canada Channel Reconstruction.

Fund Balance: Fund balance will decrease to \$3.9 million at the end of FY 2012.

Description	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Budget 11 To Budget 12
Beginning Balance:					
Res. For Prima Deshecha	200,664	204,590	204,590	203,944	0%
Res. For Segunda Deshecha	2,681,561	2,745,710	2,745,710	2,765,773	1%
Res. For Marblehead Coastal	103,379	105,970	105,970	108,044	2%
Res. For Other Areas	869,069	891,460	891,460	925,419	4%
Total Beginning Balance	\$3,854,673	\$3,947,730	\$3,947,730	\$4,003,180	1%
Revenues:					
Drainage Fees	643	16,500	16,510	500	-97%
Interest Earnings	96,462	66,650	77,270	69,500	4%
Total Revenues	97,105	83,150	93,780	70,000	-16%
Expenditures:					
Contractual Services	1,092	4,650	4,650	0	-100%
Interfund Charges	2,960	3,680	3,680	8,050	119%
Interfund Transfers	0	30,000	30,000	150,000	400%
Total Expenditures	4,052	38,330	38,330	158,050	312%
Ending Balance:					
Res. For Prima Deshecha	204,594	203,394	203,944	53,455	-74%
Res. For Segunda Dechecha	2,745,706	2,758,386	2,765,773	2,809,770	2%
Res. For Marblehead Coastal	105,966	107,759	108,044	109,920	2%
Res. For Other Areas	891,460	923,011	925,419	941,985	2%
Total Ending Balance	\$3,947,726	\$3,992,550	\$4,003,180	\$3,915,130	-2%

RCFPP Fund

020-419

Description: On March 15, 1989, the City Council of the City of San Clemente adopted the Regional Circulation Financing and Phasing Program (RCFPP). The RCFPP Fund is used to pay for the cost of installing major roadway systems in the City.

Funding Source: The RCFPP establishes the traffic impact fee schedule to be assessed on all new development on certain benefit zones within the City as well as the County portion of Talega Valley Rolling Hills.

Legal Basis: The RCFPP Fund was established by City Ordinance No. 998. Resources in this fund are restricted for the purpose of the development fees received.

Budget Overview: The RCFPP Fund has no capital improvements budgeted in FY 2012.

Fund Balance: A \$3.0 million balance is projected at the end of FY 2012.

Description	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Budget 11 To Budget 12
Beginning Balance	\$3,535,764	\$4,070,400	\$4,070,400	\$3,027,970	-26%
Revenues:					
Developer Fees	1,340	299,280	284,340	0	-100%
Measure M Grant	641,494	1,000,000	1,000,000	0	-100%
Interest Earnings	103,887	56,210	78,440	61,600	10%
Transfer from Sewer Fund	0	130,700	130,700	0	-100%
Total Revenues	746,721	1,486,190	1,493,480	61,600	-96%
Expenditures:					
Contractual Services	0	40,000	20,000	40,000	0%
Capital Improvements*	194,690	2,636,460	2,505,760	0	-100%
Interfund Charges	17,400	10,150	10,150	12,350	22%
Total Expenditures	212,090	2,686,610	2,535,910	52,350	-98%
Ending Balance	\$4,070,395	\$2,869,980	\$3,027,970	\$3,037,220	6%
*Detail of Capital Improvements:					
Vista Hermosa Interchange	0	104,560	104,560	0	-100%
ECR & Pico Intersection Improvements	194,690	2,531,900	2,401,200	0	-100%
Total Capital Improvements	\$194,690	\$2,636,460	\$2,505,760	\$0	-100%

Public Facilities Construction Fee Fund

030-818

Description: The Public Facilities Construction Fee Fund was established in May 1996 to combine the Public Safety Construction Fund, the In-lieu Parking (Beach Parking Impact Fee) Fund, and the related fees with a third fee - a Civic Center fee. The ordinance establishing this fund was developed to combine the developer fees collected for each of these funds based upon several studies.

Funding Source: The public facilities construction fee applies to new development, and the charge is collected at the time the building permit is issued. This fee was established to provide for future needs in the area of construction of public facilities and yet only charge new developments their fair share of the impacts resulting from this new development.

Legal Basis: This fund was established by City Ordinance No. 1174. Resources in this fund are restricted for the purpose of the development fees received.

Budget Overview: A \$1.2 million capital project for the MO2 Channel Parking Improvements will be funded from the Reserve for In-Lieu Parking.

Fund Balance: Fund balance will end FY 2012 at \$13.5 million. This fund balance includes a \$2.5 million loan outstanding to the Golf Fund. Approximately \$5.1 million (\$3.0 million from the Public Safety Reserve and \$2.1 million from the Civic Center Reserve) is earmarked for the future Civic Center Renovation project.

Description	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Budget 11 To Budget 12
Beginning Balance:					
Res. For 800MHz	195,248	174,650	174,650	151,530	-13%
Res. For In-Lieu Parking	9,539,675	9,682,230	9,682,230	9,374,840	-3%
Res. For Public Safety Const.	7,460,970	6,830,150	6,830,150	3,011,120	-56%
Res. For Civic Center Const.	1,973,225	2,024,390	2,024,390	2,057,610	2%
Total Beginning Balance	\$19,169,118	\$18,711,420	\$18,711,420	\$14,595,100	-22%
Revenues:					
Beach Parking Impact Fees	26,180	37,210	16,050	21,400	-42%
Public Safety Const. Fees	45,481	46,970	67,780	27,040	-42%
Civic Center Const. Fees	15,535	16,170	6,980	9,300	-42%
Interest Earnings	424,659	170,500	280,300	225,700	32%
Transfer from Other Funds	0	60,940	60,940	0	-100%
Total Revenues	511,855	331,790	432,050	283,440	-15%
Expenditures:					
Supplies	0	60,940	60,940	0	-100%
Contractual Services	99,316	85,310	83,250	26,660	-69%
Capital Improvements*	829,559	4,368,000	4,368,000	1,245,000	-71%
Other Charges	175	200	200	200	0%
Interfund Transfers	0	0	0	45,000	100%
Interfund Charges	40,500	35,980	35,980	41,710	16%
Total Expenditures	969,550	4,550,430	4,548,370	1,358,570	-70%
Ending Balance:					
Res. For 800MHz	174,651	148,457	151,530	126,790	-15%
Res. For In-Lieu Parking	9,682,229	9,339,187	9,374,840	8,224,420	-12%
Res. For Public Safety Const.	6,830,154	2,950,223	3,011,120	3,076,110	4%
Res. For Civic Center Const.	2,024,389	2,054,913	2,057,610	2,092,650	2%
Total Ending Balance	\$18,711,423	\$14,492,780	\$14,595,100	\$13,519,970	-7%

Public Facilities Construction Fee Fund

*Detail of Capital Improvements:	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Budget 11 To Budget 12
Downtown Fire Station	825,818	3,976,000	3,976,000	0	-100%
M02 Channel - MHC Parking Lots	0	392,000	392,000	0	-100%
Civic Center	3,741	0	0	0	0%
M02 Channel Parking Improvements	0	0	0	1,200,000	100%
Machinery and Equipment	0	0	0	45,000	100%
Total Capital Improvements	\$829,559	\$4,368,000	\$4,368,000	\$1,245,000	-71%

Developers Improvement Fund

037-867

Description: The Developers Improvement Fund is used to account for the proceeds of settlements from developers and the future costs of maintaining and/or improving the streets or other infrastructure in the related development tracts. The Daon Street Improvement Reserve, established in FY 1987 is to be used for improvements to streets and other infrastructure for tracts 9066 and 9272. The Forster Ranch Improvement Reserve, established in FY 1990, is to be used for improvements to streets and other infrastructure within Forster Ranch. The In-Lieu Affordable Housing Reserve is used to build or rehabilitate affordable housing projects. This fee is collected from developers who opt to pay the fee rather than build affordable housing units required by the City. The Talega Bridge Maintenance Reserve is a fee on each development unit as part of the Talega Master Agreement. This fee is to be used for maintaining, repairing, restoring and replacing the Talega Bridges.

Funding Source: Funding for the Developers Improvement Fund is derived from developer agreements and fees.

Legal Basis: This fund is governed by court-ordered developer settlements and legal contracts. Resources in this fund are restricted based on developer agreements.

Budget Overview: No capital projects are budgeted in FY 2012. Affordable housing activity expenditures are budgeted in the amount of \$25,000 in FY 2012.

Fund Balance: Fund balance increased to \$8.9 million at the end of FY 2012, with \$1.7 million allocated to affordable housing loans.

Description	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Budget 11 To Budget 12
Beginning Balance:					
Restricted for Daon Tract	414,139	424,140	424,140	431,560	2%
Res. For Forster Ranch Lighting	9,313	9,540	9,540	9,710	2%
Res. For Forster Ranch Inpr.	88,686	90,830	90,830	92,420	2%
Res. For Commercial Imp.	3,640,702	3,182,970	3,182,970	2,356,740	-26%
Res. For Talega Bridge Maintenance	398,467	492,360	492,360	585,410	19%
Res. For Storm Drain (Seg. Deshecha)	807,549	827,040	827,040	841,520	2%
Res. For In-Lieu Afford. Housing	4,117,174	4,267,680	4,267,680	2,572,400	-40%
In-Lieu Loans (Affordable Housing)	1,710,653	1,710,650	1,710,650	1,710,650	0%
Total Beginning Balance	\$11,186,683	\$11,005,210	\$11,005,210	\$8,600,410	-22%
Revenues:					
Bridge Maintenance	84,275	85,000	84,430	84,500	-1%
In-Lieu Affordable Housing Fees	50,112	1,246,000	1,246,000	30,000	-98%
Interest Earnings	228,765	106,650	162,730	113,000	6%
Community Enhancement Revenues	103,144	112,000	112,000	112,000	0%
South County Seniors Contribution	0	2,100,000	2,100,000	0	-100%
Miscellaneous Revenue	1,000	0	0	0	0%
Total Revenues	467,296	3,649,650	3,705,160	339,500	-91%
Expenditures:					
Contractual Services	116,598	363,250	363,250	0	-100%
Capital Improvements*	509,630	2,724,000	2,724,000	0	-100%
Other Charges	0	3,016,000	3,016,000	25,000	-99%
Interfund Charges	22,540	6,710	6,710	8,720	30%
Total Expenditures	648,768	6,109,960	6,109,960	33,720	-99%

Developers Improvement Fund

Description	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Budget 11 To Budget 12
Ending Balance:					
Restricted for Daon Tract	424,137	429,007	431,566	438,638	2%
Res. For Forster Ranch Lighting	9,538	9,649	9,707	9,869	2%
Res. For Forster Ranch Inpr.	90,827	91,872	92,420	93,936	2%
Res. For Commercial Imp.	3,182,969	2,337,533	2,356,738	2,498,673	7%
Res. For Talega Bridge Maintenance	492,362	583,010	585,410	679,512	17%
Res. For Storm Drain (Seg. Deshecha)	827,044	836,530	841,520	855,322	2%
Res. For In-Lieu Afford. Housing	4,267,681	2,546,649	2,572,399	2,619,590	3%
In-Lieu Loans (Affordable Housing)	1,710,653	1,710,650	1,710,650	1,710,650	0%
Total Ending Balance	\$11,005,211	\$8,544,900	\$8,600,410	\$8,906,190	4%
*Detail of Capital Improvements:					
Downtown Senior Center	509,630	2,724,000	2,724,000	0	-100%
Total Capital Improvements	\$509,630	\$2,724,000	\$2,724,000	\$0	-100%

Debt Service Funds account for the payment of general long-term debt principal, interest and related costs other than capitalized leases and compensated absences.

Debt Service Fund

Negocio Debt Service Fund

The Redevelopment Agency Debt Service Fund is located in the Redevelopment Agency Funds Section of this Budget.

Negocio Debt Service Fund

006-803

Description: The Negocio Debt Service Fund was established in FY 1994 to account for the accumulation of resources for the payment of principal and interest on the Certificates of Participation issued for the acquisition of the 910 Calle Negocio building.

Funding Source: The major source of revenue for this fund is transfers from the General Fund. Other sources of revenue include lease income and interdepartmental charges.

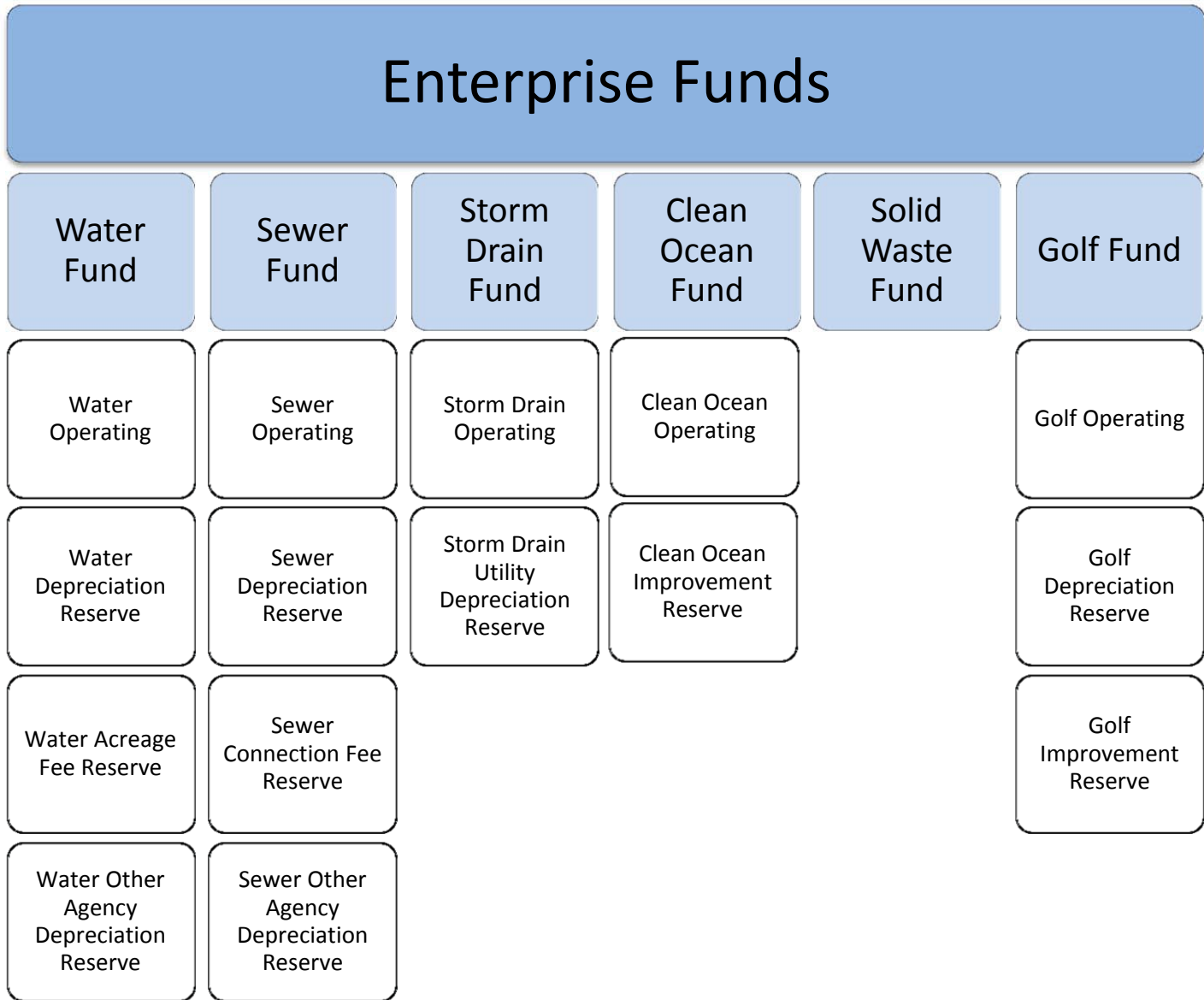
Legal Basis: Resources in this fund are restricted under debt agreements or assigned for Negocio operations.

Budget Overview: Rental charges to General Fund departments occupying the Negocio facility are charged and a transfer of \$275,000 from the General Fund is budgeted to maintain the fund balance. Rental income of \$352,380 is due to the rental a portion of the facility to third parties.

Fund Balance: Fund balance will increase to \$6,870 at the end of FY 2012.

Description	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Budget 11 To Budget 12
Beginning Balance	\$192,157	\$43,080	\$43,080	-\$63,740	-248%
Revenues:					
Interest Earnings	-1,870	1,000	0	0	-100%
Rental Income	19,250	87,200	89,200	352,380	304%
Interfund Charges	97,560	97,250	97,250	97,260	0%
Transfer from General Fund	510,000	530,710	530,710	275,000	-48%
Transfer from Clean Ocean Fund	0	28,680	28,680	0	-100%
Transfer from Other Funds	0	7,170	7,170	0	-100%
Other Revenue	2,451	0	0	0	0%
Total Revenues	627,391	752,010	753,010	724,640	-4%
Expenditures*:					
Contractual Services	434,686	438,330	414,800	294,780	-33%
Capital Improvements	0	98,170	98,170	0	-100%
Debt Service	327,593	326,550	326,250	332,390	2%
Interfund Charges	14,190	20,610	20,610	26,860	30%
Total Expenditures	776,469	883,660	859,830	654,030	-26%
Ending Balance	\$43,079	-\$88,570	-\$63,740	\$6,870	-108%
*Detail of Expenditures					
Contractual Services:					
Maintenance of Buildings	85,356	135,300	142,460	80,440	-41%
Property Insurance	48,160	49,030	43,000	45,500	-7%
Other Contractual	301,170	254,000	229,340	168,840	-34%
Total Contractual Services	434,686	438,330	414,800	294,780	-33%
Capital Outlay:					
Improvements other than Buildings	0	98,170	98,170	0	-100%
Debt Service:					
C.O.P. Principal	115,000	120,000	120,000	135,000	13%
C.O.P. Interest	210,780	202,050	202,050	192,890	-5%
C.O.P. Fiscal Agent Charges	1,813	4,500	4,200	4,500	0%
Total Debt Service	327,593	326,550	326,250	332,390	2%
Interdepartmental Charges	14,190	20,610	20,610	26,860	30%
Total Expenditures	\$776,469	\$883,660	\$859,830	\$654,030	-26%

Enterprise funds are used to account for City operations that are financed and operated in a manner similar to private business enterprises. The intent in using this type of fund is to determine that the costs (expenses, including depreciation) of funding these services to the general public are financed or recovered primarily through user charges.



Water Fund

Water Operating Division Summary

Purpose Statement

To provide adequate supplies of potable and recycled water while meeting health and quality standards of the State Health Department and the Federal Safe Water Drinking Act.

Water Operating Division Services

- Operate, maintain and repair 14 reservoirs, 16 pump stations, and 56 pressure reduction stations.
- Operate and maintain two groundwater wells and a treatment facility capable of producing up to 1,100 acre feet/year.
- Manufacture up to 6.5 acre feet per day of reclaimed water.
- Administer water related capital improvement projects.
- Promote water conservation.

	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	Budget % Change
Beginning Balance:	\$2,607,624	\$840,640	\$840,640	\$23,935	-97%

Revenue Summary

Services Charges	11,570,649	13,983,400	11,671,160	13,519,700	-3%
Other Water Charges	1,661,609	1,935,950	2,062,390	2,175,280	12%
Interest Earnings	56,071	11,961	14,825	699	-94%
Interfund Transfers	82,700	102,820	102,820	1,070,210	941%
Total	\$13,371,029	\$16,034,131	\$13,851,195	\$16,765,889	5%

Program Summary

Water Administration	945,166	1,145,900	1,093,890	1,194,050	4%
Water Production	10,544,383	10,605,090	9,508,440	11,367,710	7%
Transmission/Distribution	2,995,772	3,215,370	2,901,520	2,987,140	-7%
Water Conservation	201,282	235,830	215,730	227,300	-4%
Water Reclamation	451,407	995,410	948,320	962,730	-3%
Total Water	\$15,138,010	\$16,197,600	\$14,667,900	\$16,738,930	3%

Ending Balance:	\$840,643	\$677,171	\$23,935	\$50,894	-92%
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Category Expenditure Summary

Personnel	2,519,274	2,631,420	2,527,990	2,706,510	3%
Supplies	6,711,981	6,974,170	6,314,310	7,934,170	14%
Contractual Services	1,718,087	2,152,960	2,007,540	2,054,120	-5%
Other Charges	3,074,220	3,080,910	2,466,890	2,647,010	-14%
Interdepartmental Charges	1,104,908	1,268,500	1,267,970	1,393,080	10%
Interfund Transfers	4,040	4,040	4,040	4,040	0%
Total Operating Budget	15,132,510	16,112,000	14,588,740	16,738,930	4%
Non-Operating Expenditures	5,500	85,600	79,160	0	-100%
Total Water Budget	\$15,138,010	\$16,197,600	\$14,667,900	\$16,738,930	3%

Personnel Summary	25.25	24.7	24.7	24.75*
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* Includes 0.5 frozen position (not funded in FY 2012).

Significant Changes:

\$1,053,100 increase in Purchased Water, due to a 6.7% price increase from Metropolitan Water District as well as an anticipated increase in consumption.

\$500,000 reduction in Depreciation.

\$106,560 reduction in Electricity, which reflects a 7.5% reduction for second half of 2012.

\$25,000 for Cost of Service / Rate Analysis.

\$20,000 for Utilities Staffing Analysis.

Sewer Fund

Sewer Operating Division Summary

Purpose Statement

Provide maintenance and operation of the City's sewer infrastructure to ensure wastewater service to protect health and safety in compliance with Local, State and Federal regulatory requirements.

Sewer Operating Division Services

- Operate, maintain and repair 178 miles of sewer lines, 12 sewer lift stations, the water reclamation plant and disposal facilities.
- Treat wastewater through a series of physical, biological and chemical treatment processes.
- Manage discharge of treated water through the Land/Ocean Outfall.
- Administer wastewater related capital improvement projects.

	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	Budget % Change
Beginning Balance:	\$862,014	\$383,610	\$383,610	\$42,822	-89%
Revenue Summary					
Services Charges	7,207,324	7,712,240	7,683,420	7,930,130	3%
Other Sewer Charges	70,583	4,000	4,000	4,000	0%
Interest Earnings	22,414	4,892	6,972	1,338	-73%
Interfund Transfers	121,700	134,840	134,840	781,410	480%
Total	\$7,422,021	\$7,855,972	\$7,829,232	\$8,716,878	11%
Program Summary					
Sewer Administration	1,400,693	1,247,610	1,182,900	1,303,190	4%
Treatment	3,449,125	4,149,510	3,939,380	4,162,860	0%
Collection	3,050,609	2,907,240	3,047,740	3,200,430	10%
Total Sewer	\$7,900,427	\$8,304,360	\$8,170,020	\$8,666,480	4%
Ending Balance:	\$383,608	-\$64,778	\$42,822	\$93,220	-244%
Category Expenditure Summary					
Personnel	2,100,906	2,183,700	2,145,890	2,266,230	4%
Supplies	459,641	821,210	798,810	796,210	-3%
Contractual Services	1,622,106	1,893,000	1,572,290	1,671,210	-12%
Other Charges	2,795,334	2,385,220	2,631,800	2,788,350	17%
Interdepartmental Charges	918,400	986,790	986,790	1,133,440	15%
Interfund Transfers	4,040	4,040	4,040	4,040	0%
Total Operating Budget	7,900,427	8,273,960	8,139,620	8,659,480	5%
Non-Operating Expenditures	0	30,400	30,400	7,000	-77%
Total Sewer Budget	\$7,900,427	\$8,304,360	\$8,170,020	\$8,666,480	4%
Personnel Summary	20.00	20.55	20.55	20.50*	

* Includes 0.5 frozen position (not funded in FY 2012).

Significant Changes:

- \$430,000 increase in Depreciation.
- \$105,430 reduction in Electricity, which reflects a 7.5% reduction for second half of 2012.
- \$80,500 reduction in Landfill Fees.
- \$25,000 for Cost of Service / Rate Analysis.
- \$20,000 for Utilities Staffing Analysis.

Storm Drain Fund

Storm Drain Operating Division Summary

Purpose Statement

To provide an uninterrupted storm drainage service that is operated and maintained in compliance with all regulatory requirements mandated under the National Pollution Discharge Elimination Storm water (NPDES) program.

Storm Drain Operating Division Services

- Operate, maintain 62.5 miles of storm drain lines and 1,880 catch basins.
- Manage field crew maintenance activities.
- Inspect and clean drainage collection systems on a routine basis.
- Administer storm drain related capital improvement projects.

	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	Budget % Change
Beginning Balance:	\$1,267,422	\$1,194,140	\$1,194,140	\$986,732	-17%
Revenue Summary					
Services Charges	1,149,957	1,150,500	1,150,500	1,150,500	0%
Other Revenue	1,832	0	0	0	0%
Interest Earnings	35,233	15,532	15,962	22,646	46%
Interfund Transfers	117,980	147,000	147,000	349,700	138%
Total	\$1,305,002	\$1,313,032	\$1,313,462	\$1,522,846	16%
Program Summary					
Storm Drain Administration	288,227	381,020	372,990	424,290	11%
Storm Drain Maintenance	1,090,059	1,151,860	1,147,880	1,260,160	9%
Total Storm Drain	\$1,378,286	\$1,532,880	\$1,520,870	\$1,684,450	10%
Ending Balance:	\$1,194,138	\$974,292	\$986,732	\$825,128	-15%
Category Expenditure Summary					
Personnel	291,118	302,390	299,480	313,230	4%
Supplies	19,974	22,250	22,000	22,100	-1%
Contractual Services	45,593	102,000	93,290	105,550	3%
Other Charges	748,054	726,640	726,500	812,640	12%
Interdepartmental Charges	129,507	235,560	235,560	286,890	22%
Interfund Transfers	144,040	144,040	144,040	144,040	0%
Total Operating Budget	1,378,286	1,532,880	1,520,870	1,684,450	10%
Non-Operating Expenditures	0	0	0	0	0%
Total Storm Drain Budget	\$1,378,286	\$1,532,880	\$1,520,870	\$1,684,450	10%
Personnel Summary	2.75	2.75	2.75	2.75	

Significant Changes:

- \$86,000 increase in Depreciation.
- \$5,950 reduction in Electricity, which reflects a 7.5% reduction for second half of 2012.
- \$10,000 for Utilities Staffing Analysis.

Clean Ocean Fund

Clean Ocean Operating Division Summary

Purpose Statement

To protect and improve local surface water quality by addressing storm water and urban runoff discharges and managing the City's storm water drainage system in compliance with applicable State and Federal regulations.

Clean Ocean Operating Division Services

- Conduct inspections of and provide feedback to commercial and industrial facilities on storm water best management practices.
- Respond to storm water municipal code violations and complaints, educate violators and issue citations if warranted.
- Investigate surface water quality conditions and implement solutions to minimize and mitigate pollutants entering the storm drain system.

Clean Ocean	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	Budget % Change
Beginning Balance:	\$2,551,189	\$2,580,140	\$2,580,140	\$1,639,393	-36%

Revenue Summary

Urban Runoff Fee	1,869,740	1,867,000	1,867,000	1,867,000	0%
Parking Violations	320,471	303,000	299,000	299,000	-1%
Other Revenue	150	0	0	0	0%
Interest Earnings	56,920	36,086	47,393	46,421	29%
Interfund Transfers	12,900	12,420	12,420	3,400	-73%
Total	\$2,260,181	\$2,218,506	\$2,225,813	\$2,215,821	0%

Program Summary

Storm Water Permit Compliance	1,560,425	2,702,750	2,616,870	1,859,900	-31%
Street Cleaning	670,808	580,680	549,690	578,850	0%
Total Clean Ocean Operating	\$2,231,233	\$3,283,430	\$3,166,560	\$2,438,750	-26%

Ending Balance:	\$2,580,137	\$1,515,216	\$1,639,393	\$1,416,464	-7%
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Category Expenditure Summary

Personnel	386,994	391,570	371,310	364,970	-7%
Supplies	49,186	91,650	73,500	60,350	-34%
Contractual Services	559,921	794,910	722,040	843,880	6%
Other Charges	167,872	201,290	195,700	197,340	-2%
Interdepartmental Charges	462,548	401,830	401,830	416,100	4%
Interfund Transfers	603,515	1,389,790	1,389,790	556,110	-60%
Total Operating Budget	2,230,036	3,271,040	3,154,170	2,438,750	-25%
Non-Operating Expenditures	1,197	12,390	12,390	0	-100%
Total Clean Ocean Budget	\$2,231,233	\$3,283,430	\$3,166,560	\$2,438,750	-26%

Personnel Summary	4.00	3.40	3.40	3.40
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Significant Changes:

- \$26,600 reduction in Personnel, primarily due to reassignment of 0.6 of an Office Specialist II position to Engineering.
- \$28,450 reduction in Small Tools and Equipment, due to a one-time purchase budgeted in FY 2011.
- \$30,200 increase in Other Contractual Services.
- \$3,900 for Water Quality Code Enforcement Mobile Field Offices.
- \$3,350 for Environmental Programs Part-time Summer Intern.

Solid Waste Fund

Solid Waste Operating Division Summary

Purpose Statement

To protect and improve the City's local environment by maximizing recycling, and minimizing waste, through effective public education, extensive waste reduction and recycling programs, and compliance with State diversion mandates (AB939).

Solid Waste Operating Division Services

- Implement recycling and other waste reduction programs to comply with State waste diversion (AB939) mandate.
- Provide public education and assistance to residents, businesses and schools to increase recycling and reduce waste.
- Participate in regional solid waste and recycling planning.
- Administer the solid waste and recycling collection service contract.

	FY 2010 Actual	FY 2011 Adjusted	FY 2011 Projected	FY 2012 Approved	Budget % Change
Solid Waste					
Beginning Balance:	\$523,161	\$546,330	\$546,330	\$463,870	-15%
Revenue Summary					
Solid Waste Revenues	322,392	368,930	380,820	128,300	-65%
Total	\$322,392	\$368,930	\$380,820	\$128,300	-65%
Program Summary					
Solid Waste Management	299,220	463,350	463,280	212,890	-54%
Total Solid Waste Operating	\$299,220	\$463,350	\$463,280	\$212,890	-54%
Ending Balance:	\$546,333	\$451,910	\$463,870	\$379,280	-16%
Category Expenditure Summary					
Personnel	93,562	92,760	93,640	99,230	7%
Supplies	14,949	10,750	10,700	10,900	1%
Contractual Services	13,911	24,500	24,000	23,700	-3%
Other Charges	928	2,850	2,450	2,450	-14%
Interdepartmental Charges	27,880	48,310	48,310	76,610	59%
Interfund Transfers	0	7,170	7,170	0	-100%
Total Operating Budget	151,230	186,340	186,270	212,890	14%
Non-Operating Expenditures	147,990	277,010	277,010	0	-100%
Total Solid Waste Budget	\$299,220	\$463,350	\$463,280	\$212,890	-54%
Personnel Summary	1.00	1.00	1.00	1.00	

Significant Changes:

\$252,000 reduction of Expenditure of Grants, due to Food Waste Recycling Program that was funded in FY 2011.

Golf Fund

Golf Operating Division Summary

Purpose Statement

Provide residents and visitors of San Clemente with a well maintained, sustainable, and financially self sufficient golf course for public recreation.

Golf Operating Division Services

- Provide recreational golf opportunities.
- Maintain the golf course at level B during peak season.
- Administer the pro-shop and food and beverage concessions.

	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	Budget % Change
Beginning Balance:	\$98,513	\$22,890	\$22,890	\$23,618	3%

Revenue Summary

Golf Fees	1,921,881	2,020,000	1,900,000	1,995,000	-1%
Registration Fees	101,166	108,000	108,000	108,000	0%
Concessions	235,062	250,000	235,500	240,500	-4%
Other Revenue	9,336	0	1,070	0	0%
Interest Earnings	2,988	383	508	471	23%
Interfund Transfers	33,700	13,820	13,820	17,200	24%
Total	\$2,304,133	\$2,392,203	\$2,258,898	\$2,361,171	-1%

Program Summary

Golf Course Maintenance	2,379,760	2,294,720	2,258,170	2,262,860	-1%
Total Golf	\$2,379,760	\$2,294,720	\$2,258,170	\$2,262,860	-1%

Ending Balance:	\$22,886	\$120,373	\$23,618	\$121,929	1%
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Category Expenditure Summary

Personnel	808,558	806,310	805,310	833,960	3%
Supplies	173,608	170,650	136,150	152,650	-11%
Contractual Services	468,236	439,900	441,850	459,900	5%
Other Charges	329,053	330,000	330,000	330,000	0%
Interdepartmental Charges	322,880	251,860	251,860	317,850	26%
Debt Service	277,425	278,000	278,000	168,500	-39%
Total Operating Budget	2,379,760	2,276,720	2,243,170	2,262,860	-1%
Non-Operating Expenditures	0	18,000	15,000	0	-100%
Total Golf Budget	\$2,379,760	\$2,294,720	\$2,258,170	\$2,262,860	-1%

Personnel Summary	8.50	8.50	8.50	8.50
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Significant Changes:

- \$20,000 reduction in Horticultural Supplies.
- \$18,000 reduction in Machinery and Equipment, due to a one-time purchase of irrigation nozzles in FY 2011.
- \$15,000 increase in Janitorial Supplies, based on cost-sharing agreement with restaurant operator.
- \$11,000 increase in Electricity, based on cost-sharing agreement with restaurant operator.

Water Depreciation Reserve

466

Description: The Water Depreciation Reserve is set up to account for funds set aside for replacement of Water Fund equipment that has reached the end of its useful life and for major repairs to the water system infrastructure. Depreciation is considered a normal operating expense, and funds are received from the general operating account. Depreciation charges are computed by dividing the initial cost of the item by the projected useful life of the item. A Water Asset Model determines depreciation contributions for major repairs to system infrastructure. These processes assure that funds will be available to purchase replacement equipment and rebuild water system infrastructure when equipment or infrastructure is no longer serviceable.

Funding Source: Depreciation on capital assets is the major source of funding for this program.

Legal Basis: This fund was established by City Ordinance No. 874. Resources in this program are assigned.

Budget Overview: Two capital improvement projects are budgeted for FY 2012. Capital improvement projects include \$200,000 for the Calafia Pump Station Surge Tank Rehabilitation and \$200,000 for Vista Cayenta Pressure Reduction Station Rehabilitation. Contractual Services of \$0.9 million includes \$500,000 for City-Wide Cathodic Protection, \$300,000 for Water System Rehabilitation, and \$100,000 for Reservoir no. 9 Site Drainage Improvements. A one-time transfer of \$1.0 million from the Depreciation Reserve to the Operating fund is included in this year's budget.

Net Working Capital Balance: The ending net working capital will decrease to \$5.3 million at the end of FY 2012.

Description	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Budget 11 To Budget 12
Beginning Balance	\$9,218,137	\$10,320,410	\$10,320,410	\$5,742,425	-44%
Additions:					
Depreciation Funded	952,834	1,012,000	1,012,000	1,090,000	8%
Depreciation Asset Model	1,335,000	1,300,000	700,000	800,000	-38%
Interest Earnings	198,214	146,843	181,985	167,420	14%
Transfer from Sewer Fund	0	30,000	30,000	0	-100%
Transfer from Water Acreage	265,000	675,000	675,000	0	-100%
Total Additions	2,751,048	3,163,843	2,598,985	2,057,420	-35%
Deductions:					
Contractual Services	453,137	967,440	953,920	900,000	-7%
Capital Improvements*	935,229	4,882,530	4,863,290	400,000	-92%
Interdepartmental Charges	144,776	102,260	102,260	100,420	-2%
Transfer to General Fund	25,000	25,000	25,000	25,000	0%
Transfer to Water Fund	0	1,000,000	1,000,000	1,000,000	0%
Transfer to Sewer Depreciation	45,313	102,500	102,500	0	-100%
Transfer to Street Improvement	45,325	100,000	100,000	100,000	0%
Transfer to Storm Drain	0	30,000	30,000	0	-100%
Total Deductions	1,648,780	7,209,730	7,176,970	2,525,420	-65%
Ending Balance	\$10,320,405	\$6,274,523	\$5,742,425	\$5,274,425	-16%

Water Depreciation Reserve

*Detail of Capital Improvements:	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Budget 11 To Budget 12
Water System SCADA Implementation	239,675	1,688,910	1,688,910	0	-100%
Calle Real Pump Station Rehabilitation	0	148,350	148,350	0	-100%
Well No. 8	65,786	178,730	178,730	0	-100%
Del Cabo Water Line Replacement	587,454	250,000	250,000	0	-100%
Reservoir 9 & 10 Rehab. Study & Lining	0	96,920	96,920	0	-100%
La Placentia, Calle Campo, Revuelto Ct. Pipe	209	0	0	0	0%
El Levante Pump Station Rehab.	3,319	795,780	795,780	0	-100%
Reservoir 8 Cathodic Protection	0	175,000	175,000	0	-100%
Ave Caballeros Pressure Reducing Station Rehab.	38,786	191,840	172,600	0	-100%
Via Zafiro PRV Rehabilitation	0	175,000	175,000	0	-100%
Reservoir No. 4 Outlet Pipeline Replacement	0	900,000	900,000	0	-100%
Reservoir No. 1 Extension	0	255,000	255,000	0	-100%
Calafia Pump Station Surge Tank Rehabilitation	0	0	0	200,000	100%
Vista Cayenta PRS Rehabilitation	0	0	0	200,000	100%
Machinery & Equipment	0	27,000	27,000	0	-100%
Total Capital Improvements	\$935,229	\$4,882,530	\$4,863,290	\$400,000	-92%

Water Acreage Fee Reserve

467

Description: The Water Acreage Fee Reserve Fund is used to plan, design, inspect and construct telemetry systems, distribution lines, service lines, water takeouts, filtration plants, well fields, impounding reservoirs and chlorination systems.

Funding Source: The Water Acreage Fee Reserve Fund is supported by fees which are assessed for all parcels of land that are developed and are connected to the water system.

Legal Basis: This program was established by City Ordinance No. 874. Resources in this program are restricted.

Budget Overview: The FY 2012 budget includes additional funding of \$25,000 for the Dana Point Desalination Project, bringing the total funding to date for this project to \$685,000.

Net Working Capital Balance: The ending net working capital will be \$824,679 at the end of FY 2012.

Description	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Budget 11 To Budget 12
Beginning Balance	\$8,466,224	\$8,284,800	\$8,284,800	\$844,993	-90%
Additions:					
Water Acreage Fees	4,076	341,600	367,190	1,600	-100%
Interest Earnings	182,046	117,880	146,093	24,636	-79%
Transfer from Depreciation Fund	0	1,000,000	1,000,000	0	-100%
Total Additions	186,122	1,459,480	1,513,283	26,236	-98%
Deductions:					
Contractual Services	63,219	408,780	408,780	25,000	-94%
Capital Improvements*	12,871	7,848,240	7,848,240	0	-100%
Interdepartmental Charges	26,460	21,070	21,070	21,550	2%
Transfer to Other Funds	265,000	675,000	675,000	0	-100%
Total Deductions	367,550	8,953,090	8,953,090	46,550	-99%
Ending Balance	\$8,284,796	\$791,190	\$844,993	\$824,679	4%
*Detail of Capital Improvements:					
Reservoir 10 & 6 Water Line Land	12,871	20,230	20,230	0	-100%
Reservoir 10 & 6 Water Line	0	317,580	317,580	0	-100%
Reeves Pump Station	0	1,433,050	1,433,050	0	-100%
Upper Chiquita Res. Emergency Storage	0	5,748,050	5,748,050	0	-100%
IRWD Interconnections	0	329,330	329,330	0	-100%
Total Capital Improvements	\$12,871	\$7,848,240	\$7,848,240	\$0	-100%

Water Other Agency Depreciation Reserves

468

Description: The Water Other Agency Depreciation Reserves is set up to account for funds set aside for major repairs to the water system infrastructure that is owned, operated, and maintained by Joint Regional Water Supply System (JRWSS) which is a Joint Powers Authority. Depreciation is considered a normal operating expense, and funds are received from the general operating account. This process assures that funds will be available to replace equipment and rebuild water system infrastructure when equipment or infrastructure is no longer serviceable.

Funding Source: Depreciation on capital assets is the major source of funding for this program.

Legal Basis: Resources in this program are assigned.

Budget Overview: Contractual Services includes \$1,275,000 for 2012 JRWSS Agency Projects. JRWSS delivers water to the City and charges the City for its proportional share of capital and maintenance projects to maintain their infrastructure.

Net Working Capital Balance: The ending net working capital will be \$1.9 million at the end of FY 2012.

Description	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Budget 11 To Budget 12
Beginning Balance	\$4,510,235	\$4,009,980	\$4,009,980	\$2,443,707	-39%
Additions:					
Other Agency Depreciation Funded	750,000	700,000	700,000	700,000	0%
Interest Earnings	96,982	57,056	70,707	71,245	25%
Total Additions	846,982	757,056	770,707	771,245	2%
Deductions:					
Contractual Services	1,338,375	2,325,780	2,325,780	1,275,000	-45%
Interdepartmental Charges	8,860	11,200	11,200	18,240	63%
Total Deductions	1,347,235	2,336,980	2,336,980	1,293,240	-45%
Ending Balance	\$4,009,982	\$2,430,056	\$2,443,707	\$1,921,712	-21%

Sewer Depreciation Reserve

476

Description: The Sewer Depreciation Reserve Fund is an account for funds to be set aside for the replacement of equipment that has reached the end of its useful life and for major repairs to the sewer system infrastructure. Depreciation is considered a normal operating expense, and funds are received from the general operating account. Depreciation charges are computed by dividing the initial cost of the item by the projected useful life of the item. A Sewer Asset Model determines depreciation contributions for major repairs to the system infrastructure. These processes assure that funds will be available to purchase replacement equipment and rebuild sewer system infrastructure when equipment or infrastructure is no longer serviceable.

Funding Source: Depreciation on capital assets and interest income are the major sources of funding for this program.

Legal Basis: This fund was established by City Ordinance No. 874. Resources in this program are assigned.

Budget Overview: Contractual Services includes annual maintenance of \$400,000 and \$150,000 for Digester Boiler Flame Pack Replacement. Three Capital improvement projects totaling \$950,000 include an additional \$300,000 for the construction of WRP Solids Handling system, \$500,000 for the Main Pump Station Force Main Cathodic Protection, and \$150,000 for the Aeration Basin Blower Rehabilitation. A one-time transfer of \$700,000 from the Depreciation Reserve to the Operating fund is included in this year's budget.

Net Working Capital Balance: The net working capital will be \$5.2 million at the end of FY 2012.

Description	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Budget 11 To Budget 12
Beginning Balance	\$7,687,980	\$9,536,120	\$9,536,120	\$4,996,708	-48%
Additions:					
Depreciation Funded	2,487,602	2,400,000	2,300,000	2,480,000	3%
Interest Earnings	199,904	121,604	173,308	156,177	28%
Transfer from Sewer Connection Fee	190,000	975,000	975,000	0	-100%
Transfer from Clean Ocean Fund	20,625	125,000	125,000	0	-100%
Transfer from Water Depreciation	45,313	102,500	102,500	0	-100%
Total Additions	2,943,444	3,724,104	3,675,808	2,636,177	-29%
Deductions:					
Contractual Services	514,878	1,650,390	1,650,390	550,000	-67%
Capital Improvements*	337,622	6,022,750	6,022,750	950,000	-84%
Interdepartmental Charges	196,024	161,380	161,380	101,510	-37%
Transfer to General Fund	25,000	25,000	25,000	25,000	0%
Transfer to Street Improvement	21,785	165,000	165,000	100,000	-39%
Transfer to Water Fund	0	30,000	30,000	0	-100%
Transfer to Storm Drain	0	30,000	30,000	0	-100%
Transfer to Sewer Operating	0	0	0	700,000	100%
Transfer to Sewer Connection	0	130,700	130,700	0	-100%
Total Deductions	1,095,309	8,215,220	8,215,220	2,426,510	-70%
Ending Balance	\$9,536,115	\$5,045,004	\$4,996,708	\$5,206,375	3%

Sewer Depreciation Reserve

*Detail of Capital Improvements:	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Budget 11 To Budget 12
Emergency Swr. Land Outfall Repair	0	57,450	57,450	0	-100%
Sewer System SCADA Implementation	169,234	2,191,040	2,191,040	0	-100%
Cypress Shores PS & Pipeline Rehab.	7,350	42,650	42,650	0	-100%
La Pata Pump Station Rehabilitation	3,720	0	0	0	0%
WRP and Maint. Storage Area Const	1,578	245,050	245,050	0	-100%
Los Molinos Pump Station Rehab.	1,293	200,000	200,000	0	-100%
Water & Wastewater Fac. Reg. Assess.	26,791	106,930	106,930	0	-100%
Columbo Lift Station Protection	107,284	50,000	50,000	0	-100%
Los Molinos Pump Station Emerg. Backup	0	700,000	700,000	0	-100%
Main Pump Station Rehabilitation	3,700	746,300	746,300	0	-100%
WRP Solids Handling	16,672	1,683,330	1,683,330	300,000	-82%
Aeration Basin Blower Rehabilitation	0	0	0	150,000	100%
Main PS Force Cathodic Protection	0	0	0	500,000	100%
Total Capital Improvements	\$337,622	\$6,022,750	\$6,022,750	\$950,000	-84%

Sewer Connection Fee Reserve

477

Description: The Sewer Connection Fee Reserve account is used to construct new facilities required to collect, transport and treat the additional sewage generated by new development activity.

Funding Source: This program is funded by charging fees to developers and builders for connecting new facilities to the sewage system. The fee schedule is adjusted on a calendar year basis to allow for projected inflationary trends in new construction of capital projects.

Legal Basis: This program was established by City Ordinance No. 874. Resources in this program are restricted.

Budget Overview: No capital improvement projects are budgeted for 2012.

Net Working Capital Balance: Net working capital will be \$4.3 million at the end of FY 2012.

Description	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Budget 11 To Budget 12
Beginning Balance	\$8,399,050	\$8,375,250	\$8,375,250	\$4,146,841	-50%
Additions:					
Sewer Connection Fees	119,597	453,580	474,370	20,000	-96%
Sewer Permits	840	5,000	750	2,000	-60%
Clean Water Grant (Prop 50)	646,250	3,428,750	3,428,750	0	-100%
Loan Proceeds	0	12,800,000	12,800,000	0	-100%
Other Federal Grant	0	500,000	500,000	0	-100%
Interest Earnings	218,393	106,801	152,211	129,613	21%
Total Additions	985,080	17,294,131	17,356,081	151,613	-99%
Deductions:					
Capital Improvements*	788,120	20,585,430	20,585,430	0	-100%
Interdepartmental Charges	30,760	24,060	24,060	25,790	7%
Transfer to Sewer Depreciation	190,000	975,000	975,000	0	-100%
Total Deductions	1,008,880	21,584,490	21,584,490	25,790	-100%
Ending Balance	\$8,375,250	\$4,084,891	\$4,146,841	\$4,272,664	5%
*Detail of Capital Improvements:					
Water Rec Odor Control Improvement	36,427	159,880	159,880	0	-100%
Marblehead Coastal Recycled Wtr Line	0	350,000	350,000	0	-100%
Recycled Water Expansion	751,693	20,075,550	20,075,550	0	-100%
Total Capital Improvements	\$788,120	\$20,585,430	\$20,585,430	\$0	-100%

Sewer Other Agency Depreciation Reserves

478

Description: The Sewer Other Agency Depreciation Reserve Fund is used to account for funds to be set aside for major repairs to the sewer system infrastructure that is owned, operated and maintained by South Orange County Wastewater Authority (SOCWA). Depreciation is considered a normal operating expense, and funds are received from the general operating account. This process assures that funds will be available to rebuild sewer system infrastructure when infrastructure is no longer serviceable.

Funding Source: Depreciation on capital assets and interest income are the major sources of funding for this program. Depreciation transfers from the Sewer Operating Fund totals \$250,000 for the fiscal year.

Legal Basis: Resources in this program are assigned.

Budget Overview: No capital projects are budgeted for 2012.

Net Working Capital Balance: The ending net working capital will be \$1.6 million at the end of FY 2012.

Description	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Budget 11 To Budget 12
Beginning Balance	\$917,666	\$1,216,530	\$1,216,530	\$1,371,639	13%
Additions:					
Other Agency Depreciation Funded	275,000	275,000	275,000	250,000	-9%
Interest Earnings	23,861	15,513	22,109	42,872	176%
<i>Total Additions</i>	298,861	290,513	297,109	292,872	1%
Deductions:					
Contractual Services	0	142,000	142,000	0	-100%
Interdepartmental Charges	0	0	0	17,540	100%
<i>Total Deductions</i>	0	142,000	142,000	17,540	-88%
Ending Balance	\$1,216,527	\$1,365,043	\$1,371,639	\$1,646,971	21%

Storm Drain Utility Depreciation Reserve

553

Description: The Storm Drain Utility Depreciation Reserve was set up in FY 2002 to account for funds set aside for replacement of Storm Drain Fund equipment that has reached the end of its useful life and for major repairs to the Storm Drain Utility System infrastructure. Depreciation is considered a normal operating expense, and funds are received from the general operating account. Depreciation charges are computed by dividing the initial cost of the item by the projected useful life of the item and then budgeting the required amount. This process assures that funds will be available to purchase replacement equipment and rebuild Storm Drain Utility System infrastructure when equipment or infrastructure is no longer serviceable.

Funding Source: Depreciation on capital assets is a major source of funding for this program. Transfers from the Clean Ocean Operating Fund and the Storm Drain Operating Fund are made to support capital projects relating to water quality improvements.

Legal Basis: Resources in this program are assigned.

Budget Overview: One Capital Improvement project, the \$1.5 million Prima Deshecha Canada Channel Reconstruction, is included in the FY 2012 Capital budget. Storm Drain Rehabilitation of \$300,000 and a \$40,000 Montalvo Canyon Drainage Study are included in contractual services.

Net Working Capital Balance: Ending net working capital will decrease to \$1.5 million at the end of FY 2012.

Description	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Budget 11 To Budget 12
Beginning Balance	\$3,625,259	\$4,364,420	\$4,364,420	\$2,250,668	-48%
Additions:					
Depreciation Funded	747,854	810,000	724,000	810,000	0%
Interest Earnings	100,778	56,768	58,338	51,654	-9%
Transfer from Operating Fund	140,000	140,000	140,000	140,000	0%
Transfer from Clean Ocean Fund	196,000	196,000	196,000	0	-100%
Transfer from Water Fund	0	30,000	30,000	0	-100%
Transfer from Sewer Fund	0	30,000	30,000	0	-100%
Transfer from Gas Tax Fund	0	30,000	30,000	0	-100%
Transfer from Local Drainage Facilities	0	0	0	150,000	100%
Total Additions	1,184,632	1,292,768	1,208,338	1,151,654	-11%
Deductions:					
Contractual Services	49,737	417,570	417,570	340,000	-19%
Capital Improvements*	279,262	2,988,470	2,848,000	1,500,000	-50%
Interdepartmental Charges	116,470	56,520	56,520	45,810	-19%
Total Deductions	445,469	3,462,560	3,322,090	1,885,810	-46%
Ending Balance	\$4,364,422	\$2,194,628	\$2,250,668	\$1,516,512	-31%

Storm Drain Utility Depreciation Reserve

*Detail of Capital Improvements:	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Budget 11 To Budget 12
Plaza La Playa Channel	104,197	795,830	795,830	0	-100%
Los Mares/Vaquero Storm Drain Upgrade	14,053	825,200	825,200	0	-100%
Columbo Storm Drain Extension	16,600	365,380	365,380	0	-100%
762 Acapulco Storm Drain Rehab.	623	0	46,240	0	0%
Acapulco & Cisco Storm Drain Rehab.	78,411	46,270	3,000	0	-100%
Cantilena & Marbella Storm Drain Rehab.	15,281	5,000	115,060	0	-100%
Cristobal Storm Drain Extension	6,318	368,080	368,080	0	-100%
S. Calle Grande Vista Storm Drain Rehab.	24,279	5,000	0	0	-100%
211 & 225 Marquita Storm Drain Rehab	3,760	46,240	0	0	-100%
Acapulco Storm Drain Rehabilitation	4,945	115,060	0	0	-100%
Alameda Lane Drainage System Replace.	2,803	97,200	97,200	0	-100%
Calle Heraldo Storm Drain Rehab.	5,033	34,970	34,970	0	-100%
Prima Deshecha Canada Channel (M01)	2,959	197,040	197,040	1,500,000	661%
Via Ballena Emergency Storm Drain	0	87,200	0	0	-100%
Total Capital Improvements	\$279,262	\$2,988,470	\$2,848,000	\$1,500,000	-50%

Clean Ocean Improvement Reserve

543

Description: Property owners in San Clemente approved the Clean Water Initiative in 2002, to help the City clean up urban runoff that flows from the City's storm drain system into the ocean. The Clean Ocean Initiative was renewed for an additional 6-year period in 2007.

Funding Source: The Clean Ocean Improvement Reserve is supported by transfers from the Clean Ocean Operating Fund, which derives revenue from fees assessed on improved parcels within the City of San Clemente and from Environmental Protection Agency grants.

Legal Basis: Resources in this program are restricted.

Budget Overview: No Capital Improvement projects are budgeted for FY 2012. A \$40,000 transfer is budgeted to provide available working capital.

Net Working Capital Balance: Net working capital will increase to \$57,126 at the end of FY 2012.

Description	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Budget 11 To Budget 12
Beginning Balance	\$55,037	\$87,480	\$87,480	\$27,517	-69%
Additions:					
Interest Earnings	1,228	1,224	1,607	779	-36%
Transfer from Operating Fund	100,000	720,000	720,000	40,000	-94%
Total Additions	101,228	721,224	721,607	40,779	-94%
Deductions:					
Contractual Services	0	350,000	350,000	0	-100%
Capital Improvements*	39,397	385,150	385,150	0	-100%
Interdepartmental Charges	29,390	46,420	46,420	11,170	-76%
Total Deductions	68,787	781,570	781,570	11,170	-99%
Ending Balance	\$87,478	\$27,134	\$27,517	\$57,126	111%
*Detail of Capital Improvements:					
MO2 Urban Runoff Treatment	26,501	12,500	12,500	0	-100%
Linda Lane Runoff Treatment	7,346	372,650	372,650	0	-100%
Marine Safety Sewer Diversion	5,550	0	0	0	0%
Total Capital Improvements	\$39,397	\$385,150	\$385,150	\$0	-100%

Golf Depreciation Reserve

666

Description: The Golf Depreciation Reserve provides for the replacement of equipment, machinery, and buildings that have reached the end of their useful lives. Depreciation is considered a normal operating expense, and funds are received from the general operating accounts. Depreciation charges are computed by dividing the initial cost of the item by its projected useful life. This account assures that funds will be available to purchase replacement equipment and to replace building infrastructure when they are no longer serviceable.

Funding Source: Depreciation on capital assets is the major source of funding for this program which is transferred from the Golf Operating Fund at the end of the fiscal year.

Legal Basis: Resources in this program are assigned.

Budget Overview: Depreciation funding has decreased in the Golf Depreciation Reserve based on the separation of building, machinery and equipment assets from golf course improvement assets in 2011. Equipment replacements in the amount of \$59,500 are planned for 2012.

Net Working Capital Balance: The ending working capital balance will be \$1.6 million at the end of FY 2012.

Description	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Budget 11 To Budget 12
Beginning Balance	\$1,280,624	\$1,628,090	\$1,628,090	\$1,430,273	-12%
Additions:					
Depreciation Funded	324,423	194,000	194,000	194,000	0%
Interest Earnings	38,843	27,185	36,133	28,506	5%
Total Additions	363,266	221,185	230,133	222,506	1%
Deductions:					
Contractual Services	5,674	0	0	0	0%
Capital Improvements*	5,631	115,000	115,000	59,500	-48%
Interfund Charges	4,500	44,950	44,950	31,280	-30%
Interfund Transfers	0	268,000	268,000	0	-100%
Total Deductions	15,805	427,950	427,950	90,780	-79%
Ending Balance	\$1,628,085	\$1,421,325	\$1,430,273	\$1,561,999	10%
*Detail of Capital Improvements:					
Improvements other than Buildings	1,887	0	0	0	0%
Machinery & Equipment	3,744	115,000	115,000	59,500	-48%
Total Capital Outlay	\$5,631	\$115,000	\$115,000	\$59,500	-48%

Golf Capital Improvement Reserve

667

Description: The Golf Capital Improvement Reserve provides for the replacement of golf course improvements, such as irrigation systems, tee box and green renovations, and other improvements on the golf course. Equipment, machinery, and buildings are covered under the Golf Depreciation Reserve and are not a part of this reserve.

Funding Source: Depreciation on capital improvements is the major source of funding for this program which is transferred from the Golf Operating fund at the end of the fiscal year.

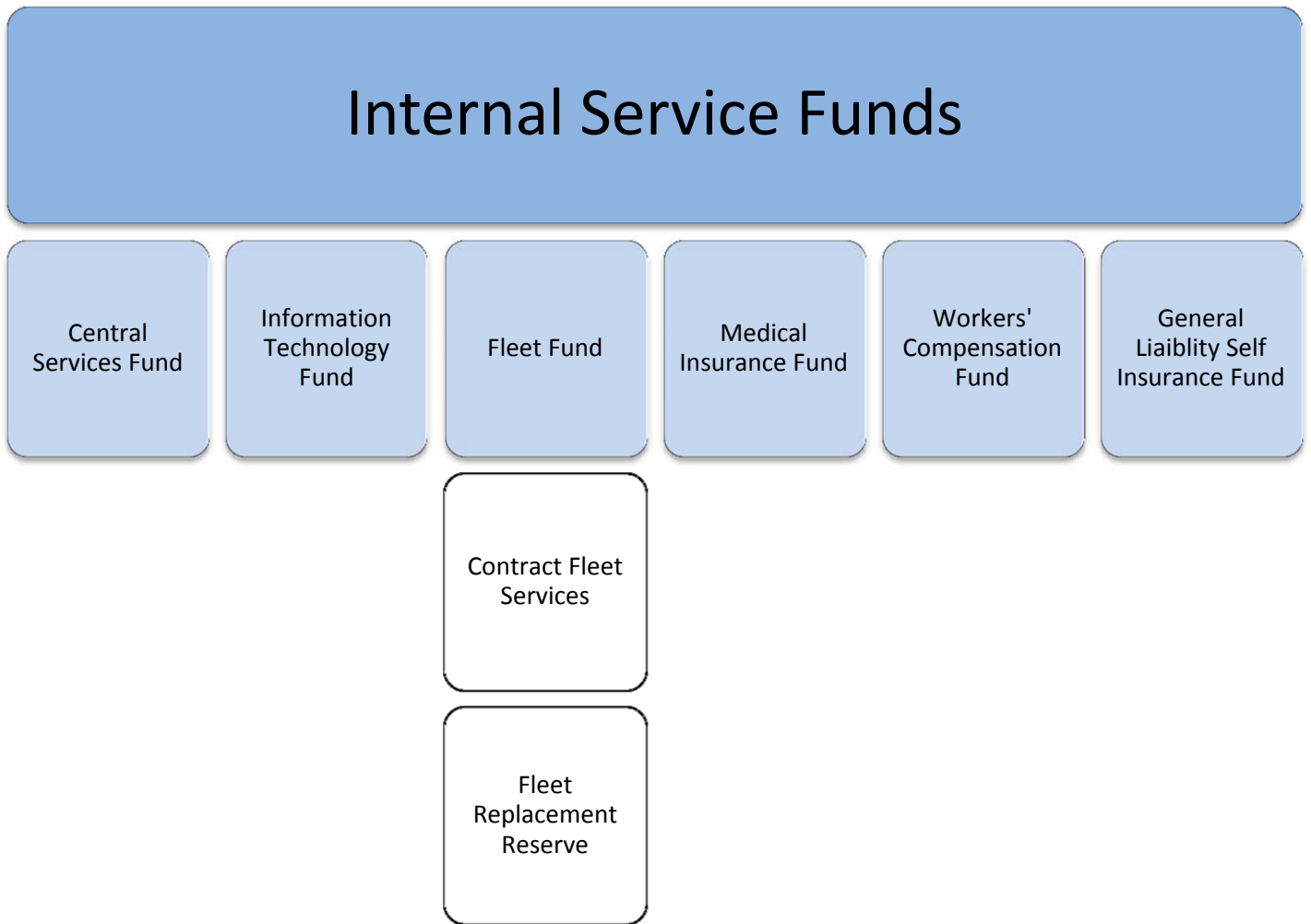
Legal Basis: This program was created by City Resolution No. 30-85 and 02-86. Resources in this program are assigned.

Budget Overview: Annual depreciation funding began in this reserve in 2011 to accumulate replacement funds for golf course improvement assets. No capital improvements are budgeted in FY 2012.

Net Working Capital Balance: The net working capital balance will be \$538,500 at the end of FY 2012.

Description	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Budget 11 To Budget 12
Beginning Balance	\$32,758	\$10,330	\$10,330	\$402,559	3797%
Additions:					
Depreciation Funded	0	132,000	132,000	132,000	0%
Transfer from Golf Depreciation	0	268,000	268,000	0	-100%
Interest Earnings	994	172	229	8,023	4565%
Total Additions	994	400,172	400,229	140,023	-65%
Deductions:					
Interdepartmental Charges	23,420	8,000	8,000	4,070	-49%
Total Deductions	23,420	8,000	8,000	4,070	-49%
Ending Balance	\$10,332	\$402,502	\$402,559	\$538,512	34%

Internal Service Funds are established to finance and account for goods and services provided by one City department to other City departments on a cost reimbursement basis.



Central Services Fund

062-242/812

Description: The Central Services Fund provides duplicating, postage, and communications services for all programs.

Funding Source: Other City programs within funds are charged on a cost reimbursement basis. The cost of an individual copy in duplicating services is based on the total costs accumulated during the prior year. Machine rental, toner, paper, and miscellaneous costs are divided by the number of copies made during the prior year. The charges to each program for postage are compiled daily based upon actual usage. A small additional amount is charged for the maintenance costs of the postage meter. Communication charges are allocated to the using divisions based on the number of phone lines, radios, pagers, cellular phones, and lease phone lines. Imaging Fees, previously recognized in the General Fund, have been transferred to Central Services to offset Electronic Data Management System expenditures.

Legal Basis: Resources in this fund are assigned.

Budget Overview: Charges to other departments amount to \$649,820, a decrease of \$25,220.

Net Working Capital Balance: The ending net working capital balance is \$8,750 at the end of FY 2012.

Expenditures By Category	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Budget 11 To Budget 12
Personnel	173,785	153,340	155,210	162,960	6%
Supplies	50,143	62,650	55,400	58,250	-7%
Contractual Services	501,176	410,300	374,500	351,710	-14%
Capital Outlay	2,575	0	0	0	0%
Interdepartmental Charges	106,780	62,140	62,140	128,310	106%
Debt Service	41,212	43,070	43,070	51,650	20%
Total	\$875,671	\$731,500	\$690,320	\$752,880	3%

Description	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Budget 11 To Budget 12
Beginning Balance	\$220,725	-\$51,850	-\$51,850	\$77,410	-249%
Additions:					
Imaging Fees	34,208	30,000	36,000	31,000	3%
Interest	-2,145	2,420	2,000	1,000	-59%
Charges to Other Departments	567,100	675,040	675,040	649,820	-4%
Interfund Transfers	3,900	106,180	106,180	2,400	-98%
Other Revenues	31	0	360	0	0%
Total Additions	603,094	813,640	819,580	684,220	-16%
Deductions:					
Central Services	363,892	300,710	286,880	330,000	10%
Communications	511,779	430,790	403,440	422,880	-2%
Total Deductions	875,671	731,500	690,320	752,880	3%
Total Ending Balance	-\$51,852	\$30,290	\$77,410	\$8,750	-71%

Information Technology

063-241

Description: The Information Technology Fund is used to account for the costs associated with the City's centralized computer system and to distribute these costs to the departments using the system. Included are costs for hardware, software, computer training and staff support.

Funding Source: Other City programs within funds are charged on a cost reimbursement basis. The cost is determined based on the number of computer units within a department.

Legal Basis: Resources in this fund are assigned.

Budget Overview: Expenses in this fund include the costs to design, install, maintain and support the City's enterprise computer network, including servers, computers, and related networking equipment. Staff in this fund support the network, and provide training and support to other City staff as well as maintaining the City website.

Net Working Capital Balance: Net working capital is anticipated to decrease to \$193,510 at the end of FY 2012.

Expenditures By Category	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Bud 11 To Bud 12
Personnel	667,846	668,340	672,580	697,580	4%
Supplies	6,654	5,750	5,750	5,750	0%
Contractual Services	422,285	564,970	537,300	483,220	-14%
Other Charges	20,829	10,450	10,450	10,450	0%
Capital Outlay	70,909	75,000	75,000	75,000	0%
Interdepartmental Charges	104,250	77,000	77,000	133,130	73%
Total	\$1,292,773	\$1,401,510	\$1,378,080	\$1,405,130	0%

Description	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Bud 11 To Bud 12
Beginning Balance:					
Capital Equipment Reserve	31,000	31,000	31,000	33,500	8%
Net Working Capital	256,747	284,770	284,770	223,150	-22%
Total Beginning Balance	287,747	315,770	315,770	256,650	-19%
Additions:					
Charges to Other Departments	1,286,030	1,296,720	1,296,720	1,314,370	1%
Interest Earnings	9,349	6,930	7,110	7,300	5%
Interfund Transfers	25,420	15,130	15,130	20,320	34%
Total Additions	1,320,799	1,318,780	1,318,960	1,341,990	2%
Deductions:					
Total Deductions	1,292,773	1,401,510	1,378,080	1,405,130	0%
Ending Balance:					
Capital Equipment Reserve	31,000	33,500	33,500	34,540	3%
Net Working Capital	284,773	199,540	223,150	158,970	-20%
Ending Balance	\$315,773	\$233,040	\$256,650	\$193,510	-17%

Fleet Services Fund

065-619

Description: First Vehicle Services (FVS) is responsible for the preventative maintenance and repair for the City's vehicles and equipment. First Vehicle Services is a contracted service provider operating from the City's maintenance facility. First Vehicle Services guarantees vehicle availability, timeliness of performance and emergency road response.

Funding Source: Actual operations and maintenance costs from the prior year are charged to each vehicle through interdepartmental charges.

Legal Basis: Resources in this fund are assigned.

Budget Overview: Fuel costs have remained level with the previous year. Contractual services are increasing due to a one-time maintenance project.

Net Working Capital Balance: Net working capital is anticipated to increase to \$295,905 at the end of FY 2012.

Description	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Budget 11 To Budget 12
Beginning Balance	\$75,795	\$228,390	\$228,390	\$239,988	5%
Additions:					
Charges to Other Departments	1,149,318	1,066,290	1,066,290	1,168,340	10%
Interest Earnings	1,429	4,283	4,548	5,517	29%
Miscellaneous Income	31,043	30,600	27,440	20,000	-35%
Transfer from Other Funds	0	9,500	9,500	0	-100%
Total Additions	1,181,790	1,110,673	1,107,778	1,193,857	7%
Deductions:					
Supplies	400,651	406,600	408,300	443,760	9%
Contractual Services	559,577	592,650	578,530	597,630	1%
Other Charges	0	1,000	0	0	-100%
Interdepartmental Charges	68,970	109,350	109,350	96,550	-12%
Total Deductions	1,029,198	1,109,600	1,096,180	1,137,940	3%
Ending Balance	\$228,387	\$229,463	\$239,988	\$295,905	29%

Fleet Replacement Reserve Fund

065-824

Description: The Fleet Replacement Reserve includes funding set aside for the replacement of vehicles and other rolling stock as they become unserviceable, obsolete, or reach a predetermined service life. When new equipment is purchased, a replacement schedule is established so that funds will be available at the end of the useful life of the equipment. This provides for an orderly funding mechanism for purchasing replacement pieces of equipment.

Funding Source: Replacement costs, along with vehicle operating costs, are charged directly to each user program in all funds. The estimated replacement cost is established by factoring the original purchase price by an annual compounded inflation rate average of 3.0%. The annual replacement charge is then calculated by dividing the replacement cost by the number of years before replacement is scheduled.

Legal Basis: Resources in this program are assigned.

Budget Overview: Capital outlay totals \$490,250 and includes costs of \$360,250 to replace vehicles and equipment and an additional \$130,000 for the Fuel Management Upgrade and Gate Replacement project at the Water Reclamation Plant. The activity of this fund fluctuates based on the replacement schedule of the assets.

Net Working Capital Balance: Net working capital will increase to \$3.4 million at the end of FY 2012.

Description	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Budget 11 To Budget 12
Beginning Balance	\$4,779,509	\$3,655,830	\$3,655,830	\$3,261,482	-11%
Additions:					
Replacement Charges to Depts.	566,932	557,970	557,970	550,390	-1%
Interest Earnings	90,128	68,557	72,802	74,983	9%
Gain/Loss on Disposal of Fixed Assets	211,345	20,000	14,400	0	-100%
Total Additions	868,405	646,527	645,172	625,373	-3%
Deductions:					
Capital Outlay*	1,985,343	406,380	386,380	490,250	21%
Interfund Charges	6,740	29,970	29,970	15,120	-50%
Transfer to General Fund	0	259,230	259,230	0	-100%
Transfer to Golf Fund	0	13,820	13,820	0	-100%
Transfer to Other Funds	0	350,120	350,120	0	-100%
Total Expenditures	1,992,083	1,059,520	1,039,520	505,370	-52%
Ending Balance	\$3,655,831	\$3,242,837	\$3,261,482	\$3,381,485	4%

Fleet Replacement Reserve

*Detail of Capital Outlay:	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Budget 11 To Budget 12
Unit 1119 2010 Ford F350	27,528	0	0	0	0%
Unit 1135 2011 Kenworth Vactor	371,090	0	0	0	0%
Unit 1118 Ford F350	27,528	0	0	0	0%
Unit 1133 2010 Ford F350	36,120	0	0	0	0%
Unit 1134 2011 Kenworth Vactor	371,353	0	0	0	0%
Unit 1131 2010 Ford F350	30,216	0	0	0	0%
Unit 1122 Holland Backhoe Loader	91,655	0	0	0	0%
Unit 1112 Truck Mounted Compressor	12,372	0	0	0	0%
Unit 1123 Kenworth Dump Truck	124,323	0	0	0	0%
Unit 1124 Kenworth Dump Truck	118,530	0	0	0	0%
Unit 1125 Kenworth Dump Truck	118,941	0	0	0	0%
Unit 1126 Travis Trailer	55,617	0	0	0	0%
Unit 1127 Travis Trailer	55,617	0	0	0	0%
Unit 1128 2010 Ford F350	24,332	0	0	0	0%
Unit 1129 2010 Ford F150	19,315	0	0	0	0%
Unit 1130 2010 Ford F350	27,484	0	0	0	0%
Unit 1121 2010 Ford F350	31,965	0	0	0	0%
Unit 1120 Catterpillar Model 430E Backhoe	118,672	0	0	0	0%
Unit 1115 Utilities Light Tower Unit	8,711	0	0	0	0%
Unit 1116 Jeep Wrangler	28,423	0	0	0	0%
Unit 1117 Jeep Wrangler	28,423	0	0	0	0%
Unit 1113 Honda Motorcycle	24,799	0	0	0	0%
Unit 1114 Honda Motorcycle	24,799	0	0	0	0%
Unit 1132 2010 Honda ATV	6,264	0	0	0	0%
Unit 1114 Motorcycle Radio	4,962	0	0	0	0%
Fuel Island Cover	196,304	56,540	56,540	0	-100%
Fleet Maintenance Garage Hoist Removal	0	85,000	65,000	0	-100%
Replace Unit #951	0	93,520	93,520	0	-100%
Replace Unit #1007	0	38,600	38,600	0	-100%
Replace Unit #1008	0	14,700	14,700	0	-100%
Replace Police Motorcycles	0	31,500	31,500	0	-100%
Replace Unit #1062	0	58,070	58,070	0	-100%
1 Ton Utility Truck	0	28,450	28,450	0	-100%
Fuel Management Upgrade & Gate Replacement	0	0	0	130,000	100%
Rehab Vehicle 911 Utility Genterator Trailer	0	0	0	10,000	100%
Replace Unit 934, Pro-patch	0	0	0	141,050	100%
Replace Unit 954, Boom Truck	0	0	0	171,620	100%
Replace Unit 1073, Yamaha Rhino	0	0	0	8,300	100%
Replace Unit 1079, Honda Motorcycle	0	0	0	29,280	100%
Total Capital Outlay	\$1,985,343	\$406,380	\$386,380	\$490,250	21%

Medical Insurance Fund

066-814

Description: The Medical Insurance program is offered to all regular full-time employees and benefited part-time employees. The benefits covered include medical, vision and dental insurance. Health insurance is coordinated through the CalPERS health plans. The fund also includes retiree insurance and COBRA insurance.

Funding Source: Premiums are based on the specific medical insurance program which the employee has selected. The costs of the medical program are accounted for in this fund and charged back to the appropriate program.

Legal Basis: Resources in this fund are assigned.

Budget Overview: Expenses include premium payments for medical, dental and vision plans. The City continues to experience premium increases and costs. Costs are recovered through charges to other funds and employee paid premiums.

Net Working Capital Balance: Net working capital is anticipated to increase to \$7,020 at the end of FY 2012.

Description	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Budget 11 To Budget 12
Beginning Balance	\$103,113	\$9,480	\$9,480	\$5,770	-39%
Additions:					
Prem. Charged to Other Funds	2,324,446	2,433,500	2,508,000	2,713,000	11%
Employee Premiums	178,641	289,700	210,700	300,700	4%
COBRA Premiums	11,048	2,000	13,200	4,570	129%
Retiree Premiums	116,413	108,000	140,000	175,000	62%
Interest Earnings	2,048	550	3,590	5,000	809%
Miscellaneous Income	15,284	6,000	8,800	8,800	47%
Total Additions	2,647,880	2,839,750	2,884,290	3,207,070	13%
Deductions:					
Claims Paid	217,575	212,310	239,500	250,000	18%
Premiums Paid	2,454,877	2,590,850	2,560,270	2,863,910	11%
Claims Administration	37,076	37,600	40,230	42,380	13%
Other Charges	6,421	4,200	3,200	3,200	-24%
Contractual Services	1,358	7,400	6,700	2,400	-68%
Interfund Charges	24,210	38,100	38,100	43,930	15%
Total Deductions	2,741,517	2,890,460	2,888,000	3,205,820	11%
Ending Balance	\$9,476	-\$41,230	\$5,770	\$7,020	-117%

Workers' Compensation Fund

067-815

Description: The City is self-insured for Workers' Compensation; however, the City receives an excess insurance supplement from CSAC Excess Insurance Authority. The City continues to use the manual rates approved by the California Department of Insurance to charge the various departments. Through the City's payroll system, premiums for this coverage are charged back to the various departments and operating funds are included in the employees' compensation package. Costs linked to running the program, such as providing a third-party claims administrator, are also shared using the same methodology.

Funding Source: The major source of funding for this program is the premiums charged to other funds.

Legal Basis: Resources in this fund are assigned.

Budget Overview: Revenue is anticipated to go down due to a lower premium charged to other funds. In addition, a refund to contributing funds in the amount of \$300,000 is being done through a one-time interfund transfer in FY 2012.

Net Working Capital Balance: The ending working capital for FY 2012 will be \$1.7 million. This includes \$900,000 or three times the Self-insurance retention of \$300,000 based on the City's fiscal policy and \$0.8 million for remaining "tail" claims from the City's self-insurance program prior to 1995.

Description	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Budget 11 To Budget 12
Beginning Balance	\$2,508,139	\$2,117,410	\$2,117,410	\$2,077,010	-2%
Additions:					
Prem. Charged to Other Funds	408,037	382,500	382,500	372,000	-3%
Insurance Reimbursements	22,729	0	0	0	0%
Interest Earnings	45,792	35,880	40,800	36,000	0%
Other Revenue	0	0	1,430	0	0%
Total Additions	476,558	418,380	424,730	408,000	-2%
Deductions:					
Supplies	6,878	5,000	5,000	5,000	0%
Contractual Services	2,656	12,150	17,450	7,000	-42%
Other Charges	319,925	415,000	402,550	426,000	3%
Interfund Charges	37,830	40,130	40,130	13,660	-66%
Interfund Transfers	500,000	0	0	300,000	100%
Total Deductions	867,289	472,280	465,130	751,660	59%
Ending Balance	\$2,117,408	\$2,063,510	\$2,077,010	\$1,733,350	-16%

General Liability Self Insurance Fund

068-816

Description: In order to control the costs of subsidence claims and continue to purchase liability and property insurance, the City in fiscal year 2005 entered into a joint powers agreement through the California Joint Powers Insurance Authority, (CJPIA), with 122 other agencies to purchase excess layers of protection. Under this program, the City will see substantial reduction of expenses related to subsidence claims, as this coverage will be provided through CJPIA. The City will continue to control costs through a combination of self-insurance and purchased insurance, while maintaining comprehensive coverage.

Funding Source: In addition to premium charges, claims adjustments, legal services and pool administration are necessary to maintain this program. Each of the operating funds is charged an amount in approximate relation to the frequency and severity of claims which have been incurred. These amounts are transferred to the General Liability Self-Insurance Fund to pay for excess premiums. Insurance reimbursements represent excess premium refunds which are treated as one-time revenues, and are therefore not budgeted.

Legal Basis: This fund is governed by Resolution No. 67-78 and 18-80. Resources in this fund are restricted.

Budget Overview: Employer premiums charged to other funds have increased by 33% in total from the prior year. This increase is due to excess insurance premiums and claims activity which fluctuate from year to year. Capital outlay decreases due to the completion of a storm related project.

Net Working Capital Balance: Ending net working capital is \$315,180; including \$90,000 restricted for claims.

Description	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Budget 11 To Budget 12
Total Beginning Balance	\$2,576,081	\$817,380	\$817,380	\$737,430	-10% 0%
Additions:					
Employer Premiums	1,300,000	1,200,000	1,200,000	1,600,000	33%
Interest Earnings	-6,210	21,100	7,630	7,800	-63%
Transfer from the General Fund	0	1,000,000	1,000,000	0	-100%
Transfer from Other Funds	42,441	0	0	200	100%
Miscellaneous Revenues	0	0	900	0	0%
Total Additions	1,336,231	2,221,100	2,208,530	1,608,000	-28%
Deductions:					
Personnel	92,727	96,810	100,490	116,480	20%
Supplies	777	1,550	1,250	1,000	-35%
Contractual Services	414,065	423,770	403,670	365,740	-14%
Other Charges	2,184,800	1,747,420	1,694,000	1,499,450	-14%
Capital Outlay	340,459	31,540	31,540	0	-100%
Interfund Charges	62,100	57,530	57,530	47,580	-17%
Total Deductions	3,094,928	2,358,620	2,288,480	2,030,250	-14%
Total Ending Balance	\$817,384	\$679,860	\$737,430	\$315,180	-54%



The **Redevelopment Agency (RDA) funds** account for activities to prevent the spread of blight and eliminate deterioration, while encouraging economic development and public use in the project area. The Redevelopment Agency is a component unit of the City.

Redevelopment Agency Funds

Low and Moderate
Income Housing Special
Revenue Fund

Redevelopment Agency
Debt Service Fund

Redevelopment Agency
Capital Projects Fund

RDA Low and Moderate Income Housing Fund

085-809

Description: The Redevelopment Agency Low and Moderate Income Housing Fund is used to account for projects that are designed to increase or improve low and moderate income housing, as required by section 33334.2 of the State's Health and Safety Code.

Funding Source: Revenues for these projects are derived from the 20% set aside property tax increment revenues transferred from the RDA Debt Service Fund.

Legal Basis: This fund is governed by the California Health and Safety Code. Resources in this fund are restricted based on State law.

Budget Overview: The FY 2012 other charges includes grants to the Gilchrist House (\$30,000), Homeless Prevention (\$4,000), Illumination Foundation (\$3,500), and Henderson House (\$10,600). A Housing Specialist oversees the activity in this fund. Other charges are reduced due to a lower affordable housing activity.

Fund Balance: Fund balance will end FY 2012 at \$2.4 million, with \$1.2 available to be allocated to low and moderate income housing projects.

Description	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Budget 11 To Budget 12
Beginning Balance:					
Low/Moderate Income Housing Loans	1,206,346	1,206,350	1,206,350	1,206,350	-4%
Res. For Low Income Housing	1,430,268	668,250	668,250	847,630	-4%
Total Beginning Balance:	\$2,636,614	\$1,874,600	\$1,874,600	\$2,053,980	-4%
Revenues:					
Other Revenue	0	0	1,000	0	0%
Interest Earnings	49,572	35,410	26,810	20,000	-44%
Transfer from Debt Service Fund	495,518	494,000	470,000	480,000	-3%
Transfer from Other Funds	1,500	0	0	900	100%
Total Revenues	546,590	529,410	497,810	500,900	-5%
Expenditures:					
Personnel	128,778	194,770	63,210	36,210	-81%
Supplies	757	700	250	700	0%
Contractual Services	40,910	19,900	14,750	19,950	0%
Other Charges	1,105,104	153,250	152,400	68,250	-55%
Interfund Charges	33,060	87,820	87,820	42,880	-51%
Total Expenditures	1,308,609	456,440	318,430	167,990	-63%
Ending Balance:					
Low/Moderate Income Housing Loans	1,206,346	1,206,350	1,206,350	1,206,350	0%
Res. For Low Income Housing	668,249	741,220	847,630	1,180,540	59%
Total Ending Balance	\$1,874,595	\$1,947,570	\$2,053,980	\$2,386,890	23%

RDA Debt Service Fund

087-805

Description: The San Clemente Redevelopment Project Area was formed in April 1975. The boundaries of the project area coincide with the boundaries of the Pier Bowl Specific Plan, and are as follows: the Pacific Ocean to the west, Linda Lane park to the north, Encino Lane, Avenida Palizada, Avenida Del Mar and Coronado Lane to the east and Cazador Lane to the south. Some of the public amenities in the project area include, Casa Romantica, the municipal parking lot, Parque Del Mar, Linda Lane Park and the Municipal Pier. The primary purpose of the project area is to prevent the spread of blight and eliminate deterioration within the project area. Consistent with this goal is the encouragement of economic development and public usage within the project area.

Funding Source: The major source of revenue in this fund is property taxes collected from the project area.

Legal Basis: The fund is governed by City Ordinance No. 642. Resources in this fund are restricted based on State law.

Budget Overview: Revenues are generated from property taxes in the Redevelopment Agency area and will remain at \$2.3 million. Debt service consists of principal and interest to the General Fund for a consolidation loan made in FY 2003, repayments based on a cooperative agreement with the City and passthroughs due to other agencies. The Low and Moderate income Housing Fund transfer is budgeted at \$480,000.

Fund Balance: Fund balances will be \$17,630 at the end of FY 2012.

Description	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Budget 11 To Budget 12
Beginning Balance	\$2,610,453	\$851,650	\$851,650	\$110,960	-87%
Revenues:					
Tax Increment	2,456,975	2,290,840	2,284,420	2,305,800	1%
Homeowners Exemption	4,655	5,000	4,000	4,000	-20%
Interest Earnings	31,336	51,820	24,190	19,500	-62%
Loan Proceeds	15,888	18,990	15,890	15,990	-16%
Total Revenues	2,508,854	2,366,650	2,328,500	2,345,290	-1%
Expenditures:					
Interdepartmental Charges	12,430	13,020	13,020	20,290	56%
Transfer to Low & Mod. Housing	495,518	494,000	470,000	480,000	-3%
Other Charges	874,962	180,000	181,340	1,500	-99%
Debt Service*	2,884,747	2,430,830	2,404,830	1,936,830	-20%
Total Expenditures	4,267,657	3,117,850	3,069,190	2,438,620	-22%
Ending Balance	\$851,650	\$100,450	\$110,960	\$17,630	-82%
*Detail of Debt Service:					
General Fund Loan Interest	66,700	60,850	60,850	54,830	-10%
General Fund Principal	203,130	208,980	208,980	215,000	3%
Rpmt. Of Other Fund Advance	2,436,917	1,910,000	1,910,000	1,420,000	-26%
RDA County Passthrough Expense	178,000	251,000	225,000	247,000	-2%
Total Debt Service	\$2,884,747	\$2,430,830	\$2,404,830	\$1,936,830	-20%

RDA Capital Projects Fund

086-865

Description: The Redevelopment Agency Capital Projects Fund is used to account for the proceeds of notes, advances and other forms of indebtedness, and the expenditures of these funds for improvement, reconstruction and redevelopment projects within the boundaries of the San Clemente Redevelopment Agency. The Capital Projects Fund includes operation and overhead costs, contractual services and capital improvement projects.

Funding Source: Advances, transfers from other funds, and interest comprise the revenue for this fund.

Legal Basis: City Ordinance No. 642 governs this fund. Resources in this fund are restricted based on State law.

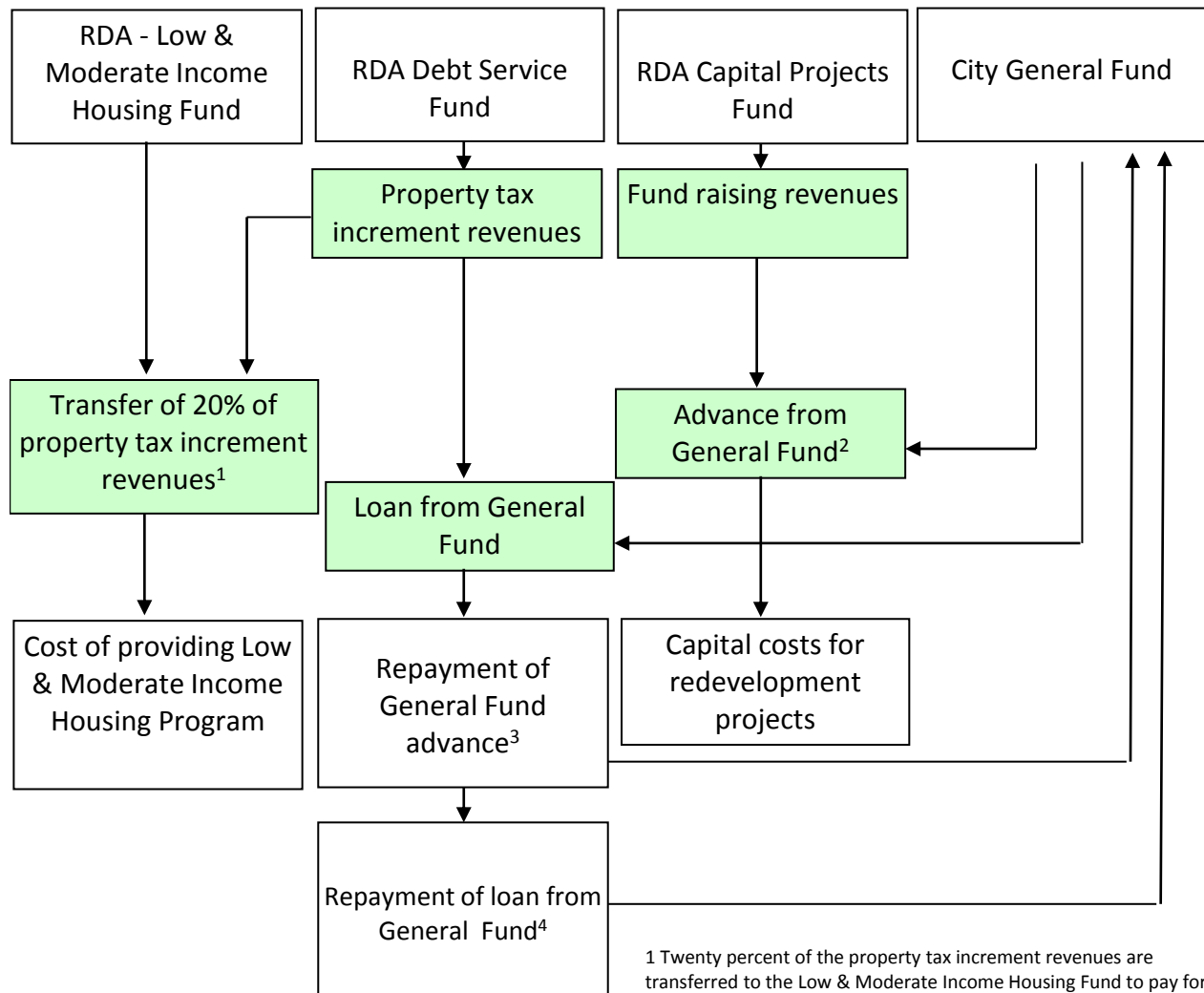
Budget Overview: An advance in the amount of \$1.4 million is budgeted to fund the redevelopment agency activities. FY 2012 expenditures include contractual service amounts of \$30,000 for maintenance and \$80,000 for exterior painting of Casa Romantica. Three capital projects, a \$500,000 Marine Safety Sheet Pile Replacement project, \$300,000 for the Base of the Pier Restroom Rehabilitation, and \$80,000 for the design of Pier Bowl Street Improvements are included in the 2012 budget. One or more of the planned capital projects may be delayed due to funding considerations.

Fund Balance: Without additional funding, the Fund balance will be a deficit of \$205,910. This deficit may be recovered through future tax increment.

Description	FY 2010 Actual	FY 2011 Adj Budget	FY 2011 Projected	FY 2012 Approved	% Budget 11 To Budget 12
Beginning Balance	\$360,470	\$77,260	\$77,260	-\$625,700	-910%
Revenues:					
Interest Earnings	5,132	4,520	8,120	7,050	56%
Miscellaneous Income	7,005	0	54,640	0	0%
Transfer from General Fund	0	5,000	5,000	140,400	2708%
Advance from General Fund	2,436,917	1,910,000	1,910,000	1,420,000	-26%
Total Revenues	2,449,054	1,919,520	1,977,760	1,567,450	-18%
Expenditures:					
Contractual Services	135,581	2,150,940	2,108,570	186,040	-91%
Capital Improvements*	2,538,306	423,350	379,190	880,000	108%
Interfund Transfers	0	134,000	134,000	0	-100%
Interdepartmental Charges	58,380	58,960	58,960	81,620	38%
Total Expenditures	2,732,267	2,767,250	2,680,720	1,147,660	-59%
Ending Balance	\$77,257	-\$770,470	-\$625,700	-\$205,910	-73%
*Detail of Capital Improvements:					
Pier Structural Construction	2,452,167	0	0	0	0%
Pier Crossing Improvements	13,599	86,400	84,900	0	-100%
Pier Bowl Handicapped Parking	3,671	42,660	0	0	-100%
Pier Bowl/Beach Trail Way-Finding Signs	0	75,000	75,000	0	-100%
Trafalgar Canyon Bridge Rehab.	0	20,000	20,000	0	-100%
Pier Bowl Nuisance Water Discharge	705	99,290	99,290	0	-100%
Linda Lane Trail Lighting Enhancements	0	100,000	100,000	0	-100%
Base of Pier Restrooms Rehabilitation	0	0	0	300,000	100%
Pier Bowl Street Improvements	0	0	0	80,000	100%
Replacement of Marine Safety Sheet Piles	0	0	0	500,000	100%
Machinery and Equipment	68,164	0	0	0	0%
Total Capital Improvements	\$2,538,306	\$423,350	\$379,190	\$880,000	108%

Flow of Redevelopment Agency Funds

The Redevelopment Agency relies heavily on property tax increment revenues to fund its programs. The property tax increment revenues are first recorded in the Debt Service Fund. Then, twenty percent of the property tax increment revenues are allocated to the Low and Moderate Income Housing Fund to cover the costs of that program. The City's General Fund advances funding to the Capital Projects Fund to cover the capital costs of redevelopment projects. The Debt Service Fund is also repaying an interfund loan from the City's General Fund, which consolidated two existing interfund loans from the Sewer Depreciation and General Liability Funds and lowered the interest rate from 5.7% to 2.9%. The Debt Service Fund began the repayment of the loan from the City's General Fund in FY 2004. Below is a graphical depiction of the basic flow of revenues and expenditures in the Redevelopment Agency Funds.



Revenues
 Expenditures

- 1 Twenty percent of the property tax increment revenues are transferred to the Low & Moderate Income Housing Fund to pay for program costs.
- 2 The General Fund advances the monies to the RDA Capital Projects Fund to cover capital costs of projects.
- 3 The RDA Debt Service Fund repays the General Fund for the monies advanced to the RDA Capital Projects Fund.
- 4 The RDA Debt Service Fund repayment to the General Fund began in FY 2004.



Capital Improvement Program

Introduction

The Capital Improvement Program (CIP) section of the Annual Budget document is intended to provide the reader with a summary of the major capital projects for FY 2012. The City's Capital Improvement Program is divided into six major categories:

- Drainage
- Parks and Medians
- Sewer
- Street
- Water
- Facilities and Other Improvements

This section provides a summary of the CIP process, master plans, six year project plans presented by the six major categories for easy reference, and an overview of *Carry Forward Projects* (projects appropriated by Council in previous fiscal years which are reappropriated into FY 2012). In addition, an easy-reference map allows the reader to identify the location of major new projects in FY 2012.

Individual project sheets outlining the project description, project location (including maps), projected cost, operation and maintenance costs and funding sources are included in this section and are organized based on the major categories listed previously.

Master Plans

The City utilizes "master plans" to guide the development and maintenance of existing infrastructure, as well as future capital improvements. The plans provide a foundation for the development of goals and priorities for capital improvement projects. The list of master plans includes:

- City General Plan
- Master Plan for City Facilities
- Park & Recreation Master Plan
- Regional Circulation Financing and Phasing Program (RCFPP)
- Street Improvement Program
- Water Master Plan
- Drainage Master Plan
- Wastewater (Sewer) Master Plan
- Water and Sewer Asset Management Plan
- Recycled Water Master Plan
- Urban Runoff Management Plan
- Other Specific Plans (e.g. Pier Bowl Specific Plan)

These master plans demonstrate the City's commitment to long-range capital improvement programming by focusing attention on the current and future needs of the community, while balancing the community's needs with its available fiscal resources.

CIP Process

The long-term Capital Improvement Program includes projects that have a value of \$25,000 or more with a minimum useful life of 5 years at a fixed location. Equipment, operating and maintenance costs are identified and will be included in future operating budgets.

Capital Improvement Program

The Capital Improvement Program Committee, consisting of members from all City departments, annually prepares and updates a six-year capital improvement plan. Projects are reviewed by the CIP Committee to ensure that the City's priorities are addressed and that staffing levels and funds are adequate to complete the projects. Capital Improvement Program projects are addressed based on the following four categories:

- **Replacement**
Existing improvements that are deteriorated and need to be replaced and/or upgraded to continue to provide service and to meet current codes and regulations.
- **Expansion**
New improvements that are growth-related and funded through development fees. These improvements are identified in master plans and/or agreements, and funding sources are in place.
- **Growth**
New improvements based on projected development. These projects are "development dependent", and the funding source is through future development fees and/or financing by developers.
- **Economic Vitality and Diversity**
This includes construction of improvements for promotion of economic vitality and diversity and to eliminate and prevent the spread of blight and deterioration in the City.

FY 2012 Capital Improvement Projects

The total budget for the City's Capital Improvements in FY 2012 is \$10.1 million. There are 25 Capital Improvement Projects included in the program for FY 2012. The chart below summarizes the FY 2012 new CIP program by project amount (in millions), number, and type:

Category	Dollars (in millions)	Number of projects
Drainage	\$ 1.5	1
Parks & Medians	0.3	3
Sewer	0.9	3
Streets	3.1	9
Water	0.4	2
Facilities and Other Improvements	3.9	7
FY 2012 Capital Improvement Projects	\$ 10.1	25

The individual projects by category and fund are listed on the New Capital Improvements Projects – Summary by Category and the New Capital Improvements Projects – Summary by Fund schedules. A six year capital plan is presented. However, only the first year of projects are funded and approved with the additional years presented for planning purposes only. The Street projects (\$3.1 million) are primarily based on the Street Master Plan and the Street Improvement Program. Water (\$0.4 million), Sewer (\$0.9 million) and Drainage (\$1.5 million) projects are based on their respective master plans or to meet regulatory requirements. In addition, the Parks and Medians (\$0.3 million), and Facilities and Other Improvements (\$3.9 million) are based on the City Facilities Master Plan or additional Council identified needs.

Funding for the projects is outlined in the New Capital Improvement Projects – Revenue Summary. The Sidewalk Improvements/CDBG project is dependent upon the receipt of a Federal grant in FY 2012. Other projects are funded through existing revenues in the General, capital project, special revenue or depreciation reserve funds.

Capital Improvement Program

Maintenance and Other Projects

These projects include normal maintenance, studies or small contractual projects. The details of these projects are listed in the schedules of Maintenance and Other Projects – Summary by Category and the Maintenance and Other Projects – Summary by Fund. The City will spend \$5.0 million on 22 maintenance and other contractual projects which consist of \$0.3 million in Drainage, \$0.7 million in Sewer, \$1.3 million in Street, \$2.3 million in Water and \$0.4 million in Facilities and Other Improvements. No projects are scheduled for the Parks & Medians category in 2012.

Category	Dollars (in millions)	Number of projects
Drainage	\$ 0.3	2
Parks & Medians	0.0	0
Sewer	0.7	3
Streets	1.3	7
Water	2.3	6
Facilities and Other Improvements	0.4	4
FY 2011 Maintenance and Other Projects	\$ 5.0	22

Funding sources for these projects are outlined on the Maintenance and Other Projects – Revenue Summary.

Significant Capital Projects and Operating Impacts

Three significant projects completed during the year that were non-routine in nature were:

- Pier Repair and Lighting Improvements
- Ola Vista Rehabilitation – Phase I and Phase II
- T-Street Overpass Rehabilitation

The increases in the annual maintenance costs on the above projects are minor due to these being replacements of existing capital assets. Significant projects that are carried forward and new projects that will require significant future annual maintenance costs include:

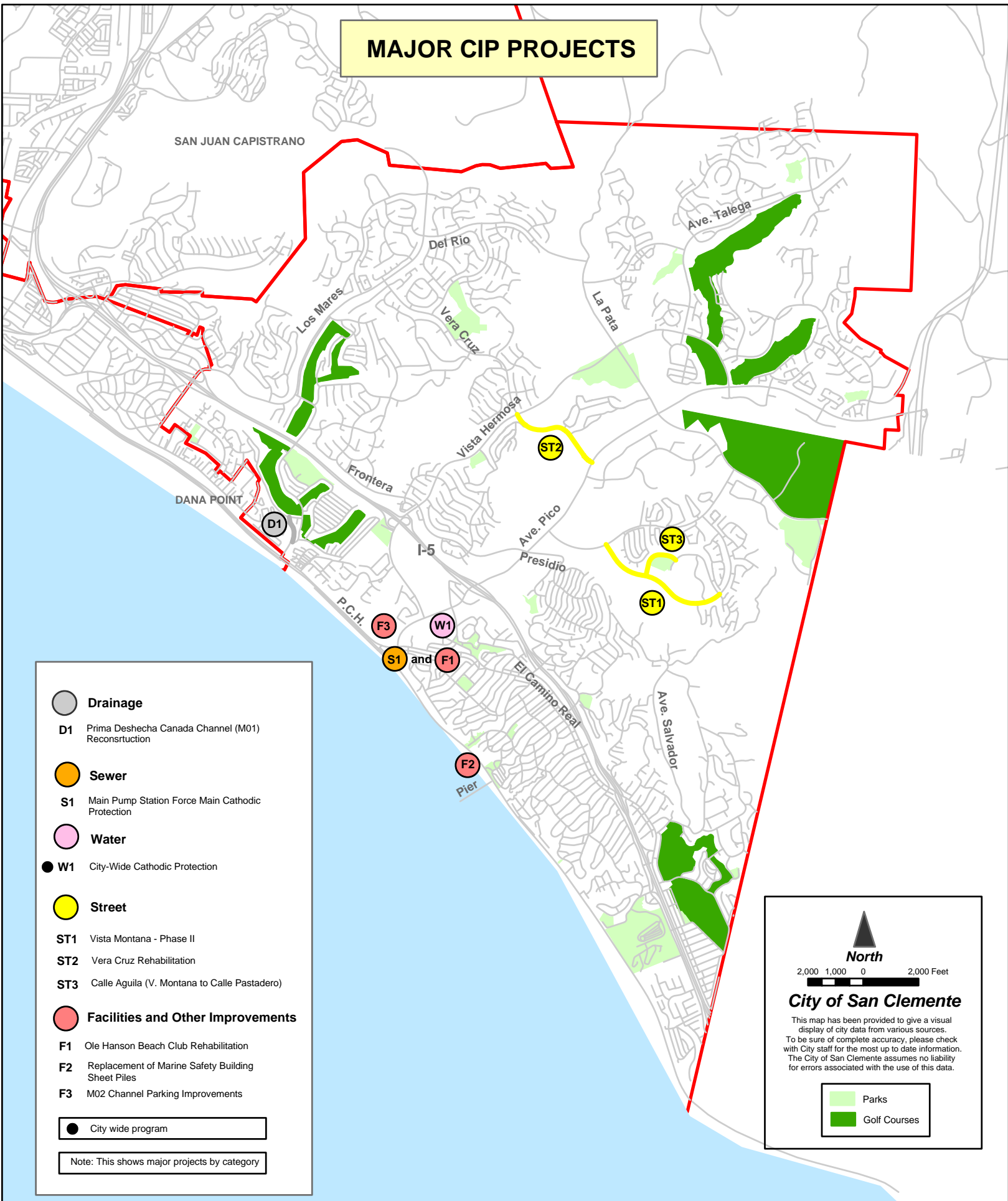
- La Pata/Vista Hermosa Sports Park Phase IB (anticipated revenue - \$0.4 million, annual maintenance costs - \$1.0 million)
- Ole Hanson Beach Club Rehabilitation (annual maintenance costs to be determined)
- Downtown Fire Station (annual maintenance costs - \$50,000)
- Downtown Senior Center (annual maintenance costs - \$50,000)
- Recycled Water Expansion (net annual maintenance costs - \$45,000)
- Upper Chiquita Reservoir Emergency Storage (annual maintenance costs – \$20,000)

The project detail sheets show projected future operating costs by year and the related funding source.

Carry Forward Projects

Carry Forward Projects are CIP projects approved in prior fiscal years which are brought forward into the new fiscal year budget. There are 102 projects totaling \$70.4 million being carried forward into FY 2012. The project name, approved project budget, project costs to date and the FY 2012 Carry Forward amounts are listed in the Carry Forward Projects schedule.

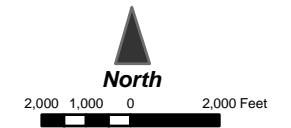
MAJOR CIP PROJECTS



- Drainage**
- D1 Prima Deshecha Canada Channel (M01) Reconstruction
- Sewer**
- S1 Main Pump Station Force Main Cathodic Protection
- Water**
- W1 City-Wide Cathodic Protection
- Street**
- ST1 Vista Montana - Phase II
- ST2 Vera Cruz Rehabilitation
- ST3 Calle Aguila (V. Montana to Calle Pastadero)
- Facilities and Other Improvements**
- F1 Ole Hanson Beach Club Rehabilitation
- F2 Replacement of Marine Safety Building Sheet Piles
- F3 M02 Channel Parking Improvements

● City wide program

Note: This shows major projects by category



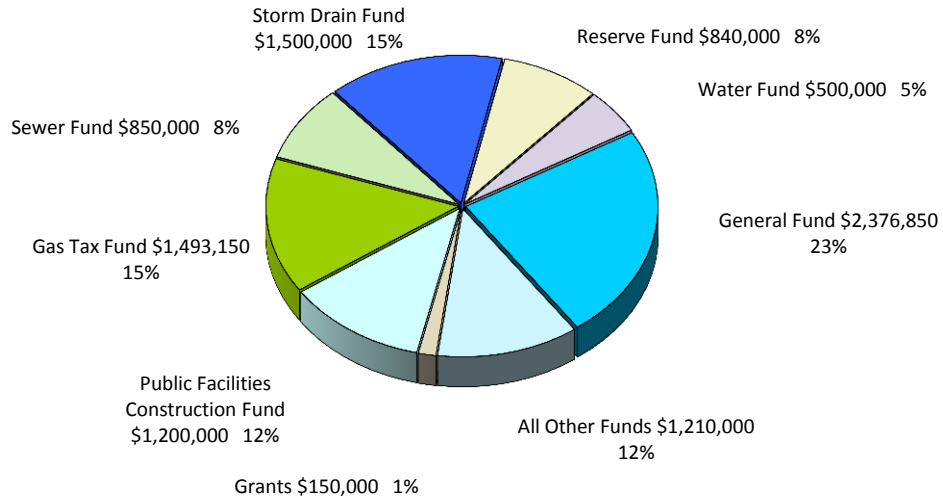
City of San Clemente

This map has been provided to give a visual display of city data from various sources. To be sure of complete accuracy, please check with City staff for the most up to date information. The City of San Clemente assumes no liability for errors associated with the use of this data.

- Parks
- Golf Courses

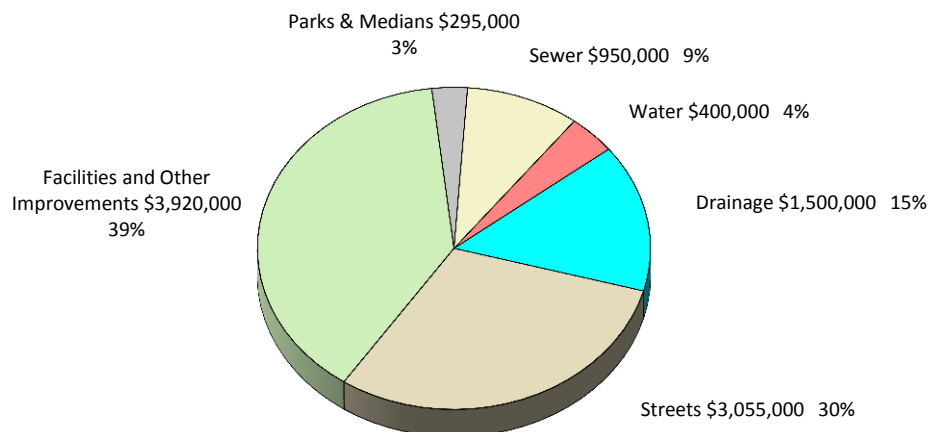
New Capital Improvement Projects - Graphs

Capital Improvement Projects Revenue Summary FY 2012



Total Capital Improvement Revenue Summary - \$10,120,000

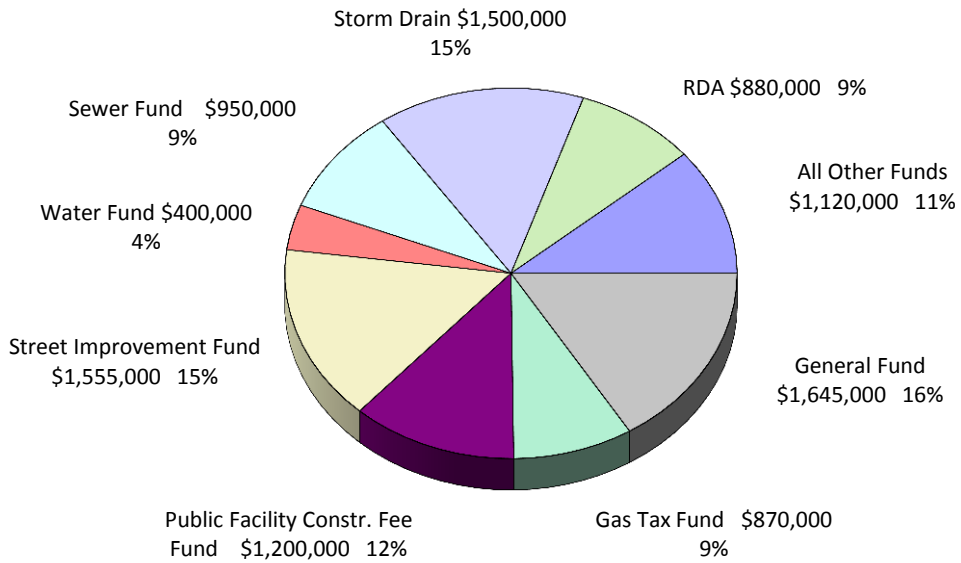
Capital Improvement Projects Expenditure by Category Summary FY 2012



Total Capital Improvement Expenditure Summary - \$10,120,000

New Capital Improvement Projects - Graphs

Capital Improvement Projects Expenditure By Fund Summary FY 2012



Total Capital Improvement Expenditure Summary - \$10,120,000

New Capital Improvement Projects

Summary by Category

Description	6 Yr. Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Drainage							
1304 Calle Toledo, Place Riprap	30,000	0	30,000	0	0	0	0
Alameda Lane Drainage System Replacement	80,000	0	0	80,000	0	0	0
Ave Magdalena- R&R 9' of 18" CMP	30,000	0	30,000	0	0	0	0
Del Cerro	1,759,000	0	0	0	0	1,759,000	0
M02 reach "E" natural channel slope protection	500,000	0	0	500,000	0	0	0
M0203 SC High School Storm Drain Improvements	800,000	0	800,000	0	0	0	0
M0208 Amanecer	350,000	0	0	0	350,000	0	0
Plaza La Playa - R&R ex. 24" RCP 160'	200,000	0	0	0	0	200,000	0
Prima Deshecha Canada Channel (MO1)Reconstruction	1,500,000	1,500,000	0	0	0	0	0
Recycled Water Retrofit of City Parks & Medians	200,000	0	60,000	60,000	40,000	40,000	0
Riviera Culvert Undercrossing	1,500,000	0	0	200,000	1,300,000	0	0
Santa Margarita - R&R 450' of 10" CMP on GC	70,000	0	70,000	0	0	0	0
W. Escalones Storm Drain	580,000	0	110,000	470,000	0	0	0
	7,599,000	1,500,000	1,100,000	1,310,000	1,690,000	1,999,000	0
Beaches, Parks & Medians							
Avenida Del Mar Tree & Irrigation Replacement	313,000	0	0	63,000	250,000	0	0
Bonito Canyon Park Rehabilitation	1,000,000	0	0	0	0	0	1,000,000
Bonito Canyon Tennis Court Rehabilitation	145,000	145,000	0	0	0	0	0
Playground Equipment Replacements	786,000	125,000	125,000	128,000	132,000	136,000	140,000
Riviera Stair Rehabilitation	55,000	0	55,000	0	0	0	0
San Gorgonio Park Walkway Light Replacements	25,000	25,000	0	0	0	0	0
San Luis Rey Park Upgrades: ADA Access & Basketball Courts	50,000	0	50,000	0	0	0	0
Steed Park Lighting Improvements	1,000,000	0	0	1,000,000	0	0	0
	3,374,000	295,000	230,000	1,191,000	382,000	136,000	1,140,000
Sewer							
Aeration Basin Blower Rehabilitation	550,000	150,000	400,000	0	0	0	0
Cypress Shores PS Force Main Slip Line	250,000	0	0	250,000	0	0	0
Digester Structural Rehabilitation	1,200,000	0	0	0	0	200,000	1,000,000
Frontera Pump Station Force Main Slip Line	250,000	0	0	0	250,000	0	0
La Pata Recycled Water Force Main Slip Line	250,000	0	0	0	250,000	0	0
Main PS Force Main Cathodic Protection	500,000	500,000	0	0	0	0	0
Sewer Facilities Generator Replacements (AQMD)	400,000	0	100,000	100,000	100,000	100,000	0
WRP Digesters Mechanical Rehabilitation	300,000	0	300,000	0	0	0	0
WRP Solids Handling	300,000	300,000	0	0	0	0	0
	4,000,000	950,000	800,000	350,000	600,000	300,000	1,000,000
Streets							
Ave Carmelo	160,000	0	0	0	0	0	160,000
Ave Puente Rehabilitation - (Palizada to Del Poniente)	441,000	0	0	441,000	0	0	0
Ave Santa Inez	133,000	0	0	0	0	0	133,000
Ave Vaquero Rehabilitation - (Cascadita to Via San Gor.)	825,000	0	0	0	825,000	0	0
Calle Aguila (V. Montana to C. Pastadero)	310,000	310,000	0	0	0	0	0
Calle Amable	86,000	0	0	0	0	86,000	0
Calle Amanecer & Ave Pico	1,000,000	0	0	1,000,000	0	0	0
Calle Bonanza - (Los Mares to Cab. Del Norte)	304,000	0	0	304,000	0	0	0
Calle Brisa	86,000	0	0	0	0	86,000	0
Calle Campana & Calle Canasta Rehabilitation	260,000	0	0	0	0	0	260,000
Calle Chueca & Via Chueca Rehabilitation	231,000	0	231,000	0	0	0	0
Calle Contena	92,000	0	0	0	0	92,000	0
Calle Doncella	150,000	150,000	0	0	0	0	0
Calle Dulce	83,000	0	0	0	0	83,000	0
Calle Esteban	185,000	185,000	0	0	0	0	0
Calle Frontera - (Facita to Pico)	500,000	0	0	500,000	0	0	0
Calle Frontera - (Facita to Vista Hermosa)	555,000	0	0	555,000	0	0	0
Calle Gaucho Rehabilitation - (Frontera to cul-de-sac)	207,000	0	207,000	0	0	0	0
Calle Gaucho Rehabilitation - (Guadalajara to Frontera)	427,000	0	427,000	0	0	0	0
Camino Del Rio & Camino De Los Mares	250,000	0	250,000	0	0	0	0
Camino Del Rio & Sarmentoso	250,000	0	250,000	0	0	0	0
Cerrito Cielo & Arriba Linda Rehabilitation	223,000	0	0	0	223,000	0	0
Encino Lane & Arenoso Lane	235,000	0	0	0	0	0	235,000
Intersection Improvements at Ave. La Pata & Ave Pico	750,000	0	750,000	0	0	0	0
Intersection Improvements at PCH & Camino Capistrano	500,000	0	0	500,000	0	0	0
La Pata - (Pico to Calle Extremo)	1,392,000	0	1,392,000	0	0	0	0
Linda Lane	235,000	0	0	0	0	0	235,000
Los Mares - (Ave. Vaquero to Calle Nuevo)	738,000	0	0	738,000	0	0	0
Pier Bowl Street Improvements	695,000	80,000	615,000	0	0	0	0
S. El Camino Real Parkway Renovation/Upgrade	450,000	0	50,000	400,000	0	0	0

New Capital Improvement Projects

Summary by Category

Description	6 Yr. Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
San Pablo Rehabilitation - (Acapulco to end)	837,000	0	837,000	0	0	0	0
Sidewalk Improvements/CDBG	150,000	150,000	0	0	0	0	0
Traffic Signal Battery Backup Systems	100,000	100,000	0	0	0	0	0
Traffic Signal LED Replacement	500,000	300,000	200,000	0	0	0	0
Vera Cruz Rehabilitation - (Vista Hermosa to Ave. Pico)	870,000	870,000	0	0	0	0	0
Via Delfin Rehabilitation - (San Pablo to cul-de-sac)	153,000	0	0	0	0	153,000	0
Via Ensueno Reconstruction - (San Pablo to end)	235,000	0	0	0	235,000	0	0
Vista Cayenta Rehabilitation - (Valinda to Buena Suerte)	136,000	0	0	136,000	0	0	0
Vista Montana - Phase II	910,000	910,000	0	0	0	0	0
Vista Valinda Rehabilitation - (Ave Salvador to cul-de-sac)	250,000	0	0	0	250,000	0	0
	15,894,000	3,055,000	5,209,000	4,574,000	1,533,000	500,000	1,023,000
Water							
Bahia Pump Station Rehabilitation	200,000	0	0	0	200,000	0	0
Calafia Pump Station Surge Tank Rehabilitation	200,000	200,000	0	0	0	0	0
Calle Escuelita Pump Station Modifications (Hermosa)	225,000	0	50,000	175,000	0	0	0
Calle Lobina Connection	200,000	0	0	0	200,000	0	0
Del Cerro Pressure Reduction Station Rehabilitation	200,000	0	200,000	0	0	0	0
El Camino Real Pipe Connection	220,000	0	0	0	0	40,000	180,000
Golf Course Reclaimed Water Reserv. Relining	350,000	0	0	350,000	0	0	0
La Pata, Esmarca, Patricia Check Valves	300,000	0	0	0	0	300,000	0
Palisades Reservoir Altitude Valve	200,000	0	0	0	0	0	200,000
Paradiso Pressure Reduction Station Rehabilitation	200,000	0	0	200,000	0	0	0
Reservoir 8 (Acapulco) Pump Station Rehabilitation	150,000	0	0	0	0	0	150,000
Reservoir Improvement Projects	1,500,000	0	0	0	500,000	500,000	500,000
Reservoir No. 1 Expansion	2,500,000	0	0	2,500,000	0	0	0
Reservoir No. 12 Rehabilitation	550,000	0	0	0	100,000	450,000	0
Reservoir No.6 Removal	100,000	0	0	0	0	100,000	0
San Pablo South Pressure Reduction Station Rehabilitation	200,000	0	0	0	200,000	0	0
Vista Cayenta Pressure Reduction Station Rehabilitation	200,000	200,000	0	0	0	0	0
	7,495,000	400,000	250,000	3,225,000	1,200,000	1,390,000	1,030,000
Facilities and Other Improvements							
Animal Shelter Rehabilitation	140,000	0	40,000	100,000	0	0	0
Base of Pier Restrooms Rehabilitation	300,000	300,000	0	0	0	0	0
Beach Trail Improvement at Corto Lane	150,000	0	150,000	0	0	0	0
Boca Del Canon Beach Restroom Replacement	460,000	0	0	0	100,000	360,000	0
Casa Romantica Parking Lot Surfacing	350,000	0	350,000	0	0	0	0
Civic Center Improvements	12,900,000	0	0	0	0	0	12,900,000
Community Center Termite, Exterior Painting and Re-roofing	150,000	0	150,000	0	0	0	0
Corp of Engineers Beach Replenishment	3,900,000	0	3,900,000	0	0	0	0
Corporation Yard Building A Rehabilitation	200,000	200,000	0	0	0	0	0
Corto Lane Beach Restrooms Replacement	460,000	0	0	100,000	360,000	0	0
End of Pier Restrooms Replacement	460,000	0	0	0	100,000	360,000	0
Facilities Structural Assessment	90,000	90,000	0	0	0	0	0
Fuel Management Upgrade & Gate Replacement at WRP	130,000	130,000	0	0	0	0	0
MO2 Channel Parking Improvements	1,200,000	1,200,000	0	0	0	0	0
New Linda Lane Park Restrooms	500,000	0	0	0	0	500,000	0
North Beach Restroom Replacement	460,000	0	100,000	360,000	0	0	0
Ole Hanson Beach Club Rehabilitation	1,500,000	1,500,000	0	0	0	0	0
Picnic Area on North side of Pier	250,000	0	0	0	250,000	0	0
Pier Bowl Nuisance Water Discharge Drain System	600,000	0	600,000	0	0	0	0
Pier Structural Construction	1,000,000	0	0	0	0	1,000,000	0
Raised Seating Area at End of Pier	100,000	0	0	0	0	100,000	0
Replacement of Marine Safety Building Sheet Piles	500,000	500,000	0	0	0	0	0
Shade Structures by Pier	75,000	0	0	75,000	0	0	0
Surf Walk of Fame	150,000	0	0	0	0	150,000	0
Trafalgar Canyon Bridge Rehabilitation	350,000	0	100,000	250,000	0	0	0
T-Street Beach Restroom Replacement	460,000	0	0	100,000	360,000	0	0
T-Street Restroom/ADA Access Improvements	250,000	0	0	0	0	150,000	100,000
Vista Bahia Restroom/Concession Bldg Rebuild	300,000	0	0	0	50,000	250,000	0
	27,385,000	3,920,000	5,390,000	985,000	1,220,000	2,870,000	13,000,000
Total CIP	65,747,000	10,120,000	12,979,000	11,635,000	6,625,000	7,195,000	17,193,000

* Shading indicates presented projects.

Maintenance and Other Projects

Summary by Category

Description	6 Yr. Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Drainage							
Montalvo Canyon Drainage Study	40,000	40,000	0	0	0	0	0
Storm Drain Rehabilitation	1,300,000	300,000	200,000	200,000	200,000	200,000	200,000
	1,340,000	340,000	200,000	200,000	200,000	200,000	200,000
Beaches, Parks & Medians							
Corto Beach Access Rebuild	380,000	0	0	0	80,000	300,000	0
El Portal Beach Access Rehabilitation	380,000	0	80,000	300,000	0	0	0
Lifeguard Towers	50,000	0	50,000	0	0	0	0
Park Facilities ADA Assessment	60,000	0	60,000	0	0	0	0
Parks & Recreation Master Plan Update	125,000	0	75,000	50,000	0	0	0
San Luis Rey Park: Tennis Fence Repairs	105,000	0	0	0	105,000	0	0
San Luis Rey; Tennis Lighting Replacement	75,000	0	0	75,000	0	0	0
Subterranean Trash Receptacles	43,600	0	8,200	8,400	8,700	9,000	9,300
T-Street Overpass Rehabilitation	100,000	0	0	0	0	100,000	0
Vista Bahia Sports Lighting Replacements	180,000	0	0	0	30,000	150,000	0
	1,498,600	0	273,200	433,400	223,700	559,000	9,300
Sewer							
Digester #2 Cleaning, Residual Disposal & Inspection	230,000	0	230,000	0	0	0	0
Digester Boiler Flame Pack Replacement	150,000	150,000	0	0	0	0	0
Progressive Cavity Pump Replacements	500,000	0	500,000	0	0	0	0
Sewer System Rehabilitation	2,000,000	400,000	400,000	300,000	300,000	300,000	300,000
Sewer System Replacement	600,000	100,000	100,000	100,000	100,000	100,000	100,000
South T-Street Beach Restroom Building/Sewer Renovation	110,000	0	0	110,000	0	0	0
T-Street Beach Concession Building/Sewer Renovation	140,000	0	0	140,000	0	0	0
WRP Building Painting & Maintenance	200,000	0	0	200,000	0	0	0
	3,930,000	650,000	1,230,000	850,000	400,000	400,000	400,000
Streets							
Major Street Maintenance Program	3,300,000	550,000	550,000	550,000	550,000	550,000	550,000
Sidewalk Repair & Improvements	900,000	150,000	150,000	150,000	150,000	150,000	150,000
Slurry Seal	1,500,000	250,000	250,000	250,000	250,000	250,000	250,000
Street Improvement Design	1,200,000	200,000	200,000	200,000	200,000	200,000	200,000
Street Improvement Program - Engineer's Report	50,000	50,000	0	0	0	0	0
Street Improvement Program - Renewal Election	50,000	50,000	0	0	0	0	0
Traffic Calming Program	480,000	80,000	80,000	80,000	80,000	80,000	80,000
	7,480,000	1,330,000	1,230,000	1,230,000	1,230,000	1,230,000	1,230,000
Water							
City-Wide Cathodic Protection	500,000	500,000	0	0	0	0	0
Dana Point Ocean Water Desalination Project	25,000	25,000	0	0	0	0	0
JRWSS Agency Projects	7,327,000	1,275,000	2,542,000	1,766,000	1,654,000	90,000	0
Reservoir No. 9 Site Drainage Improvements	100,000	100,000	0	0	0	0	0
Water Plant Chemical Treatment Replacement	100,000	0	100,000	0	0	0	0
Water System Rehabilitation	1,800,000	300,000	300,000	300,000	300,000	300,000	300,000
Water System Replacement	600,000	100,000	100,000	100,000	100,000	100,000	100,000
	10,452,000	2,300,000	3,042,000	2,166,000	2,054,000	490,000	400,000

Maintenance and Other Projects

Summary by Category

Description	6 Yr. Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Facilities and Other Improvements							
Alternative Fuel Station Study	70,000	0	70,000	0	0	0	0
Casa Romantica Building Maintenance	180,000	30,000	30,000	30,000	30,000	30,000	30,000
Casa Romantica Exterior Painting	80,000	80,000	0	0	0	0	0
Comprehensive General Plan Update (Labor)	100,000	100,000	0	0	0	0	0
Pier Bowl Christmas Decorations	50,000	0	50,000	0	0	0	0
Pier Bowl Holiday Decorations	50,000	0	0	0	0	0	50,000
Pier Bowl Restroom Rehab	300,000	0	0	0	0	300,000	0
Pier Bowl Specific Plan	50,000	0	0	50,000	0	0	0
Pier Structural Assessment	260,000	0	30,000	0	200,000	0	30,000
Pier Zero Tower Rebuild	70,000	0	0	70,000	0	0	0
Wayfinding Master Sign Program	1,375,000	200,000	235,000	235,000	235,000	235,000	235,000
	2,585,000	410,000	415,000	385,000	465,000	565,000	345,000
Total Maintenance & Other Projects	27,285,600	5,030,000	6,390,200	5,264,400	4,572,700	3,444,000	2,584,300

* Shading indicates presented projects.

New Capital Improvement Projects

Summary by Fund

Description	6 Yr. Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
General Fund							
Avenida Del Mar Tree & Irrigation Replacement	313,000	0	0	63,000	250,000	0	0
Boca Del Canon Beach Restroom Replacement	460,000	0	0	0	100,000	360,000	0
Bonito Canyon Park Rehabilitation	1,000,000	0	0	0	0	0	1,000,000
Bonito Canyon Tennis Court Rehabilitation	145,000	145,000	0	0	0	0	0
Corp of Engineers Beach Replenishment	3,900,000	0	3,900,000	0	0	0	0
North Beach Restroom Replacement	460,000	0	100,000	360,000	0	0	0
Ole Hanson Beach Club Rehabilitation	1,500,000	1,500,000	0	0	0	0	0
Recycled Water Retrofit of City Parks & Medians	200,000	0	60,000	60,000	40,000	40,000	0
Riviera Stair Rehabilitation	55,000	0	55,000	0	0	0	0
S. El Camino Real Parkway Renovation/Upgrade	450,000	0	50,000	400,000	0	0	0
San Luis Rey Park Upgrades: ADA Access & Basketball Courts	50,000	0	50,000	0	0	0	0
Steed Park Lighting Improvements	1,000,000	0	0	1,000,000	0	0	0
T-Street Beach Restroom Replacement	460,000	0	0	100,000	360,000	0	0
Vista Bahia Restroom/Concession Bldg Rebuild	300,000	0	0	0	50,000	250,000	0
	10,293,000	1,645,000	4,215,000	1,983,000	800,000	650,000	1,000,000
Gas Tax Fund							
Ave Carmelo	160,000	0	0	0	0	0	160,000
Ave Puente Rehabilitation - (Palizada to Del Poniente)	441,000	0	0	441,000	0	0	0
Ave Santa Inez	133,000	0	0	0	0	0	133,000
Ave Vaquero Rehabilitation - (Cascadita to Via San Gorgonio)	825,000	0	0	0	825,000	0	0
Calle Amable	86,000	0	0	0	0	86,000	0
Calle Bonanza - (Los Mares to Cab. Del Norte)	304,000	0	0	304,000	0	0	0
Calle Brisa	86,000	0	0	0	0	86,000	0
Calle Campana & Calle Canasta Rehabilitation	260,000	0	0	0	0	0	260,000
Calle Chueca & Via Chueca Rehabilitation	231,000	0	231,000	0	0	0	0
Calle Contena	92,000	0	0	0	0	92,000	0
Calle Dulce	83,000	0	0	0	0	83,000	0
Calle Gaucho Rehabilitation - (Frontera to cul-de-sac)	207,000	0	207,000	0	0	0	0
Calle Gaucho Rehabilitation - (Guadalajara to Frontera)	427,000	0	427,000	0	0	0	0
Camino Del Rio & Camino De Los Mares	250,000	0	250,000	0	0	0	0
Camino Del Rio & Sarmentoso	250,000	0	250,000	0	0	0	0
Cerrito Cielo & Arriba Linda Rehabilitation	223,000	0	0	0	223,000	0	0
Encino Lane & Arenoso Lane	235,000	0	0	0	0	0	235,000
La Pata - (Pico to Calle Extremo)	1,392,000	0	1,392,000	0	0	0	0
Linda Lane	235,000	0	0	0	0	0	235,000
Los Mares - (Ave. Vaquero to Calle Nuevo)	738,000	0	0	738,000	0	0	0
Vera Cruz Rehabilitation - (Vista Hermosa to Ave. Pico)	870,000	870,000	0	0	0	0	0
Via Delfin Rehabilitation - (San Pablo to cul-de-sac)	153,000	0	0	0	0	153,000	0
Via Ensueno Reconstruction - (San Pablo to end)	235,000	0	0	0	235,000	0	0
Vista Cayenta Rehabilitation - (Valinda to Buena Suerte)	136,000	0	0	136,000	0	0	0
Vista Valinda Rehabilitation - (Ave Salvador to cul-de-sac)	250,000	0	0	0	250,000	0	0
	8,302,000	870,000	2,757,000	1,619,000	1,533,000	500,000	1,023,000
Reserve Fund							
Animal Shelter Rehabilitation	140,000	0	40,000	100,000	0	0	0
Community Center Termite, Exterior Painting and Re-roofing	150,000	0	150,000	0	0	0	0
Corporation Yard Building A Rehabilitation	200,000	200,000	0	0	0	0	0
Facilities Structural Assessment	90,000	90,000	0	0	0	0	0
Playground Equipment Replacements	786,000	125,000	125,000	128,000	132,000	136,000	140,000
San Gorgonio Park Walkway Light Replacements	25,000	25,000	0	0	0	0	0
Traffic Signal Battery Backup Systems	100,000	100,000	0	0	0	0	0
Traffic Signal LED Replacement	500,000	300,000	200,000	0	0	0	0
	1,991,000	840,000	515,000	228,000	132,000	136,000	140,000
Miscellaneous Grants Fund							
Sidewalk Improvements/CDBG	150,000	150,000	0	0	0	0	0
	150,000	150,000	0	0	0	0	0

New Capital Improvement Projects

Summary by Fund

Description	6 Yr. Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
RCFPP Fund							
Calle Amanecer & Ave Pico	1,000,000	0	0	1,000,000	0	0	0
Intersection Improvements At Ave. La Pata & Ave Pico	750,000	0	750,000	0	0	0	0
Intersection Improvements At PCH & Camino Capistrano	500,000	0	0	500,000	0	0	0
	2,250,000	0	750,000	1,500,000	0	0	0
Public Facility Const Fund							
MO2 Channel Parking Improvements	1,200,000	1,200,000	0	0	0	0	0
Civic Center Improvements	12,900,000	0	0	0	0	0	12,900,000
	14,100,000	1,200,000	0	0	0	0	12,900,000
Local Drainage Facilities							
Del Cerro	1,759,000	0	0	0	0	1,759,000	0
M02 reach "E" natural channel slope protection	500,000	0	0	500,000	0	0	0
M0203 SC High School Storm Drain Improvements	800,000	0	800,000	0	0	0	0
M0208 Amanecer	350,000	0	0	0	350,000	0	0
	3,409,000	0	800,000	500,000	350,000	1,759,000	0
Street Improvement Fund							
Calle Aguila (V. Montana to C. Pastadero)	310,000	310,000	0	0	0	0	0
Calle Doncella	150,000	150,000	0	0	0	0	0
Calle Esteban	185,000	185,000	0	0	0	0	0
Calle Frontera - (Facita to Pico)	500,000	0	0	500,000	0	0	0
Calle Frontera - (Facita to Vista Hermosa)	555,000	0	0	555,000	0	0	0
San Pablo Rehab - (Acapulco to end)	837,000	0	837,000	0	0	0	0
Vista Montana - Phase II	910,000	910,000	0	0	0	0	0
	3,447,000	1,555,000	837,000	1,055,000	0	0	0
Water Depreciation Reserve							
Bahia Pump Station Rehabilitation	200,000	0	0	0	200,000	0	0
Calafia Pump Station Surge Tank Rehabilitation	200,000	200,000	0	0	0	0	0
Del Cerro Pressure Reduction Station Rehabilitation	200,000	0	200,000	0	0	0	0
El Camino Real Pipe Connection	220,000	0	0	0	0	40,000	180,000
La Pata, Esmarca, Patricia Check Valves	300,000	0	0	0	0	300,000	0
Palisades Reservoir Altitude Valve	200,000	0	0	0	0	0	200,000
Paradiso Pressure Reduction Station Rehabilitation	200,000	0	0	200,000	0	0	0
Reservoir 8 (Acapulco) Pump Station Rehabilitation	150,000	0	0	0	0	0	150,000
Reservoir Improvement Projects	1,500,000	0	0	0	500,000	500,000	500,000
Reservoir No. 1 Expansion	2,500,000	0	0	2,500,000	0	0	0
Reservoir No. 12 Rehabilitation	550,000	0	0	0	100,000	450,000	0
Reservoir No.6 Removal	100,000	0	0	0	0	100,000	0
San Pablo South Pressure Reduction Station Rehabilitation	200,000	0	0	0	200,000	0	0
Vista Cayenta Pressure Reduction Station Rehabilitation	200,000	200,000	0	0	0	0	0
	6,720,000	400,000	200,000	2,700,000	1,000,000	1,390,000	1,030,000
Water Acreage Fee Reserve							
Calle Escuelita Pump Station Modifications (Hermosa)	225,000	0	50,000	175,000	0	0	0
Calle Lobina Connection	200,000	0	0	0	200,000	0	0
	425,000	0	50,000	175,000	200,000	0	0

New Capital Improvement Projects

Summary by Fund

Description	6 Yr. Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Sewer Depreciation Reserve							
Aeration Basin Blower Rehabilitation	550,000	150,000	400,000	0	0	0	0
Cypress Shores PS Force Main Slip Line	250,000	0	0	250,000	0	0	0
Digester Structural Rehabilitation	1,200,000	0	0	0	0	200,000	1,000,000
Frontera Pump Station Force Main Slip Line	250,000	0	0	0	250,000	0	0
La Pata Recycled Water Force Main Slip Line	250,000	0	0	0	250,000	0	0
Main PS Force Main Cathodic Protection	500,000	500,000	0	0	0	0	0
Sewer Facilities Generator Replacements (AQMD)	400,000	0	100,000	100,000	100,000	100,000	0
WRP Digesters Mechanical Rehabilitation	300,000	0	300,000	0	0	0	0
WRP Solids Handling	300,000	300,000	0	0	0	0	0
	4,000,000	950,000	800,000	350,000	600,000	300,000	1,000,000
Golf Fund							
Golf Course Reclaimed Water Reserv. Relining	350,000	0	0	350,000	0	0	0
	350,000	0	0	350,000	0	0	0
Storm Drain Utility Depreciation Reserve							
1304 Calle Toledo, Place Riprap	30,000	0	30,000	0	0	0	0
Ave Magdalena- R&R 9' of 18" CMP	30,000	0	30,000	0	0	0	0
Plaza La Playa - R&R ex. 24" RCP 160'	200,000	0	0	0	0	200,000	0
Prima Deshecha Canada Channel (MO1)Reconstruction	1,500,000	1,500,000	0	0	0	0	0
Riviera Culvert Undercrossing	1,500,000	0	0	200,000	1,300,000	0	0
Santa Margarita - R&R 450' of 10" CMP on GC	70,000	0	70,000	0	0	0	0
W. Escalones Storm Drain	580,000	0	110,000	470,000	0	0	0
	3,910,000	1,500,000	240,000	670,000	1,300,000	200,000	0
Fleet Replacement							
Fuel Management Upgrade & Gate Replacement at WRP	130,000	130,000	0	0	0	0	0
	130,000	130,000	0	0	0	0	0
RDA Capital Projects Fund							
Alameda Lane Drainage System Replacement	80,000	0	0	80,000	0	0	0
Base of Pier Restrooms Rehabilitation	300,000	300,000	0	0	0	0	0
Beach Trail Improvement at Corto Lane	150,000	0	150,000	0	0	0	0
Casa Romantica Parking Lot Surfacing	350,000	0	350,000	0	0	0	0
End of Pier Restrooms Replacement	460,000	0	0	0	100,000	360,000	0
Corto Lane Beach Restrooms Replacement	460,000	0	0	100,000	360,000	0	0
New Linda Lane Park Restrooms	500,000	0	0	0	0	500,000	0
Picnic Area on North side of Pier	250,000	0	0	0	250,000	0	0
Pier Bowl Nuisance Water Discharge Drain System	600,000	0	600,000	0	0	0	0
Pier Bowl Street Improvements	695,000	80,000	615,000	0	0	0	0
Pier Structural Construction	1,000,000	0	0	0	0	1,000,000	0
Raised Seating Area at End of Pier	100,000	0	0	0	0	100,000	0
Replacement of Marine Safety Building Sheet Piles	500,000	500,000	0	0	0	0	0
Shade Structures by Pier	75,000	0	0	75,000	0	0	0
Surf Walk of Fame	150,000	0	0	0	0	150,000	0
Trafalgar Canyon Bridge Rehabilitation	350,000	0	100,000	250,000	0	0	0
T-Street Restroom/ADA Access Improvements	250,000	0	0	0	0	150,000	100,000
	6,270,000	880,000	1,815,000	505,000	710,000	2,260,000	100,000
Total CIP	65,747,000	10,120,000	12,979,000	11,635,000	6,625,000	7,195,000	17,193,000

* Shading indicates presented projects.

Maintenance and Other Projects

Summary by Fund

Description	6 Yr. Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
General Fund							
Comprehensive General Plan Update(Labor)	100,000	100,000	0	0	0	0	0
El Portal Beach Access Rehabilitation	380,000	0	80,000	300,000	0	0	0
Lifeguard Towers	50,000	0	50,000	0	0	0	0
Major Street Maintenance Program	3,300,000	550,000	550,000	550,000	550,000	550,000	550,000
Park Facilities ADA Assessment	60,000	0	60,000	0	0	0	0
Parks & Recreation Master Plan Update	125,000	0	75,000	50,000	0	0	0
San Luis Rey Park: Tennis Fence Repairs	105,000	0	0	0	105,000	0	0
San Luis Rey; Tennis Lighting Replacement	75,000	0	0	75,000	0	0	0
Sidewalk Repair & Improvements	900,000	150,000	150,000	150,000	150,000	150,000	150,000
Slurry Seal	1,500,000	250,000	250,000	250,000	250,000	250,000	250,000
Street Improvement Program - Renewal Election	50,000	50,000	0	0	0	0	0
South T-Street Beach Restroom Building/Sewer Renovation	110,000	0	0	110,000	0	0	0
Subterranean Trash Receptacles	43,600	0	8,200	8,400	8,700	9,000	9,300
T-Street Beach Concession Building/Sewer Renovation	140,000	0	0	140,000	0	0	0
T-Street Overpass Rehabilitation	100,000	0	0	0	0	100,000	0
Vista Bahia Sports Lighting Replacements	180,000	0	0	0	30,000	150,000	0
Wayfinding Master Sign Program	1,375,000	200,000	235,000	235,000	235,000	235,000	235,000
	8,593,600	1,300,000	1,458,200	1,868,400	1,328,700	1,444,000	1,194,300
Air Quality Fund							
Alternative Fuel Station Study	70,000	0	70,000	0	0	0	0
Traffic Calming Program	480,000	80,000	80,000	80,000	80,000	80,000	80,000
	550,000	80,000	150,000	80,000	80,000	80,000	80,000
Street Improvement Fund							
Sewer System Replacement	600,000	100,000	100,000	100,000	100,000	100,000	100,000
Street Improvement Design	1,200,000	200,000	200,000	200,000	200,000	200,000	200,000
Street Improvement Program - Engineer's Report	50,000	50,000	0	0	0	0	0
Water System Replacement	600,000	100,000	100,000	100,000	100,000	100,000	100,000
	2,450,000	450,000	400,000	400,000	400,000	400,000	400,000
Water Depreciation Reserve							
City-Wide Cathodic Protection	500,000	500,000	0	0	0	0	0
Reservoir No. 9 Site Drainage Improvements	100,000	100,000	0	0	0	0	0
Water Plant Chemical Treatment Replacement	100,000	0	100,000	0	0	0	0
Water System Rehabilitation	1,800,000	300,000	300,000	300,000	300,000	300,000	300,000
	2,500,000	900,000	400,000	300,000	300,000	300,000	300,000
Water Acreage Fee Reserve							
Dana Point Ocean Water Desalination Project	25,000	25,000	0	0	0	0	0
	25,000	25,000	0	0	0	0	0
Water Other Agency Reserve Fund							
JWRSS Agency Projects	7,327,000	1,275,000	2,542,000	1,766,000	1,654,000	90,000	0
	7,327,000	1,275,000	2,542,000	1,766,000	1,654,000	90,000	0
Sewer Depreciation Reserve							
Digester #2 Cleaning, Residual Disposal & Inspection	230,000	0	230,000	0	0	0	0
Digester Boiler Flame Pack Replacement	150,000	150,000	0	0	0	0	0
Progressive Cavity Pump Replacements	500,000	0	500,000	0	0	0	0
Sewer System Rehabilitation	2,000,000	400,000	400,000	300,000	300,000	300,000	300,000
WRP Building Painting & Maintenance	200,000	0	0	200,000	0	0	0
	3,080,000	550,000	1,130,000	500,000	300,000	300,000	300,000
Storm Drain Utility Fund							
Montalvo Canyon Drainage Study	40,000	40,000	0	0	0	0	0
Storm Drain Rehabilitation	1,300,000	300,000	200,000	200,000	200,000	200,000	200,000
	1,340,000	340,000	200,000	200,000	200,000	200,000	200,000
RDA Capital Projects Fund							
Casa Romantica Building Maintenance	180,000	30,000	30,000	30,000	30,000	30,000	30,000
Casa Romantica Exterior Painting	80,000	80,000	0	0	0	0	0
Corto Beach Access Rebuild	380,000	0	0	0	80,000	300,000	0

Maintenance and Other Projects

Summary by Fund

Description	6 Yr. Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Pier Bowl Christmas Decorations	50,000	0	50,000	0	0	0	0
Pier Bowl Holiday Decorations	50,000	0	0	0	0	0	50,000
Pier Bowl Restroom Rehab	300,000	0	0	0	0	300,000	0
Pier Bowl Specific Plan	50,000	0	0	50,000	0	0	0
Pier Structural Assessment	260,000	0	30,000	0	200,000	0	30,000
Pier Zero Tower Rebuild	70,000	0	0	70,000	0	0	0
	1,420,000	110,000	110,000	150,000	310,000	630,000	110,000
Total Maintenance & Other Projects	27,285,600	5,030,000	6,390,200	5,264,400	4,572,700	3,444,000	2,584,300

* Shading indicates presented projects.

New Capital Improvement Projects

Revenue Summary

Description	6 Yr. Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
General Fund	11,024,850	2,376,850	4,215,000	1,983,000	800,000	650,000	1,000,000
Other Funds							
Clean Ocean Fund	0	0	0	0	0	0	0
Reserve Fund	1,991,000	840,000	515,000	228,000	132,000	136,000	140,000
Gas Tax Fund	8,925,150	1,493,150	2,757,000	1,619,000	1,533,000	500,000	1,023,000
Golf Capital Improvement Reserve	350,000	0	0	350,000	0	0	0
Local Drainage Facilities Fund	3,409,000	0	800,000	500,000	350,000	1,759,000	0
Public Facilities Construction Fee Fund	14,100,000	1,200,000					12,900,000
RCFPP Fund	2,250,000	0	750,000	1,500,000	0	0	0
Feet Maintenance Fund	130,000	130,000	0	0	0	0	0
RDA Fund	6,270,000	880,000	1,815,000	505,000	710,000	2,260,000	100,000
Sewer Depreciation Reserve	3,900,000	850,000	800,000	350,000	600,000	300,000	1,000,000
Storm Drain Deprec. Reserve Fund	3,910,000	1,500,000	240,000	670,000	1,300,000	200,000	0
Street Improvement Fund	2,092,000	200,000	837,000	1,055,000	0	0	0
Water Acreage Fee Reserve	425,000	0	50,000	175,000	200,000	0	0
Water Depreciation Reserve	6,820,000	500,000	200,000	2,700,000	1,000,000	1,390,000	1,030,000
Total Other Funds	54,572,150	7,593,150	8,764,000	9,652,000	5,825,000	6,545,000	16,193,000
Grants							
CDBG Grant	150,000	150,000	0	0	0	0	0
Total Grants	150,000	150,000	0	0	0	0	0
Debt Proceeds							
Total Debt Proceeds	0	0	0	0	0	0	0
Total Funding	65,747,000	10,120,000	12,979,000	11,635,000	6,625,000	7,195,000	17,193,000

Maintenance and Other Projects

Revenue Summary

Description	6 Yr. Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
General Fund	8,468,600	1,175,000	1,458,200	1,868,400	1,328,700	1,444,000	1,194,300
Other Funds							
Fleet Replacement Fund	0	0	0	0	0	0	0
Air Quality Management Fund	550,000	80,000	150,000	80,000	80,000	80,000	80,000
Public Facility Construction Fee Fund	0	0	0	0	0	0	0
RDA Fund	1,495,000	185,000	110,000	150,000	310,000	630,000	110,000
Sewer Depreciation Reserve	3,205,000	675,000	1,130,000	500,000	300,000	300,000	300,000
Sewer Other Agency Reserve	0	0	0	0	0	0	0
Street Improvement Fund	2,250,000	250,000	400,000	400,000	400,000	400,000	400,000
Storm Drain Deprec. Reserve Fund	1,340,000	340,000	200,000	200,000	200,000	200,000	200,000
Water Acercage Fee Reserve	25,000	25,000	0	0	0	0	0
Water Depreciation Reserve	2,625,000	1,025,000	400,000	300,000	300,000	300,000	300,000
Water Other Agency Reserve	7,327,000	1,275,000	2,542,000	1,766,000	1,654,000	90,000	0
Total Other Funds	18,817,000	3,855,000	4,932,000	3,396,000	3,244,000	2,000,000	1,390,000
Grants							
Total Grants	0	0	0	0	0	0	0
Total Funding	27,285,600	5,030,000	6,390,200	5,264,400	4,572,700	3,444,000	2,584,300

Capital Improvement Program

Drainage

Drainage Master Plan

The Drainage master plan was originally developed in 1982. The master plan was developed to:

- Evaluate existing facilities and conditions
- Identify and integrate future drainage facilities required for development in the City
- Determine the cost of future facilities and improvements to existing facilities
- Determine funding mechanisms for new construction and improvements

The original report identified deficiencies in existing drainage facilities amounting to \$1.2 million (in 1982 dollars) and new construction for the development of undeveloped land amounting to \$23.3 million (in 1982 dollars).

The City's 1993 Long Term Financial Plan identified \$2.5 million in unfunded storm drain repair and replacement projects with no funding source in place to address the needs. Therefore, the Storm Drain fund and fee was established to meet the identified needs. In addition to the Storm Drain fee the Clean Water Initiative was approved in 2002 by property owners which funded the Urban Runoff Management Fee Program. The Clean Water initiative was renewed in 2007. This program was established to help the City prevent urban runoff that flows from the City's storm drain system into the ocean.

Drainage Funds

The following funds account for drainage activities and capital improvements:

- Storm Drain Enterprise Fund
- Clean Ocean Enterprise Fund

Drainage Projects

The FY 2012 budget includes 1 capital improvement project for \$1.5 million and 2 maintenance projects in the amount of \$340,000.

Capital improvement projects in FY 2012 are:

- Prima Deshecha Canada Channel (MO1) Reconstruction

Maintenance and other projects in FY 2012 are:

- Montalvo Canyon Drainage Study
- Storm Drain Rehabilitation

Individual project sheets for both capital improvement projects and maintenance projects are on the following pages.

Developer Improvements

All storm drain improvements within the Marblehead Coastal and Talega project sites will be completed by the developers. Future maintenance in these areas will be funded from storm drain fees collected from the new property owners.

Funding Sources

Drainage capital projects are primarily funded through multiple funding sources, including transfers from the Storm Drain and Clean Ocean Operating funds, annual depreciation transfers to Depreciation Reserves, and capital grants. Individual project sheets identify the primary source of funding for each project and the operating impact.

The City does not anticipate a lack of funding in the near future, but has determined the following alternatives may be used to finance projects:

- Issuance of debt (bond, notes, advances from other funds)
- Rate increases or additional fees
- Other grant funding sources
- Funding from an alternative City fund
- Reallocation of funds from existing projects

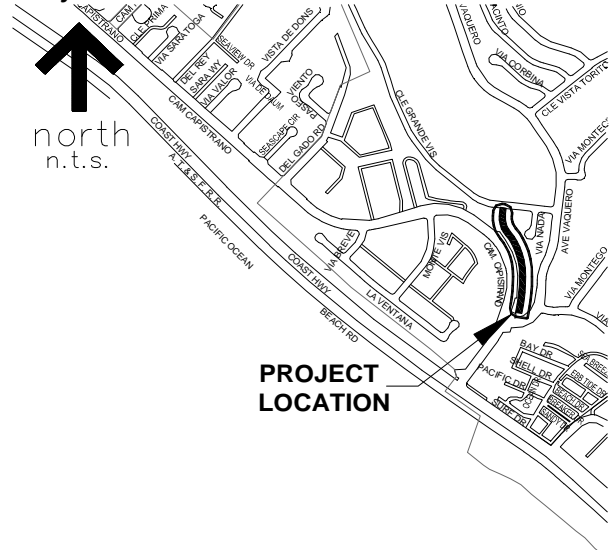
Prima Deshecha Canada Channel (M01) Reconstruction

Capital Project - Drainage

Project Description:

Prima Deshecha Canada Channel (M01) between Calle Grande Vista and Avenida Vaquero, is a concrete trapezoidal channel that was constructed in the late 1960s and is in need of rehabilitation. This reach of M01 is considered a major regional flood control facility and has a tributary drainage area of about 3,770 acres. The proposed improvements will provide 100-year flood protection in accordance with the current standards and regulations. In FY 2010, the design was budgeted for \$200,000.

Project Location:



- Project Management:** Engineering Division
Supporting Division: None
Type of Project: Replacement and new construction
Impact on Operating Budget: None

Project Cost	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	1,500,000	1,500,000					
Total Construction	1,500,000	1,500,000					

Operation & Maintenance Costs	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	1,500,000	1,500,000					

Funding Source	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Storm Drain Dep. Reserve	1,350,000	1,350,000					
Local Drainage Facilities	150,000	150,000					
Total Funding	1,500,000	1,500,000					

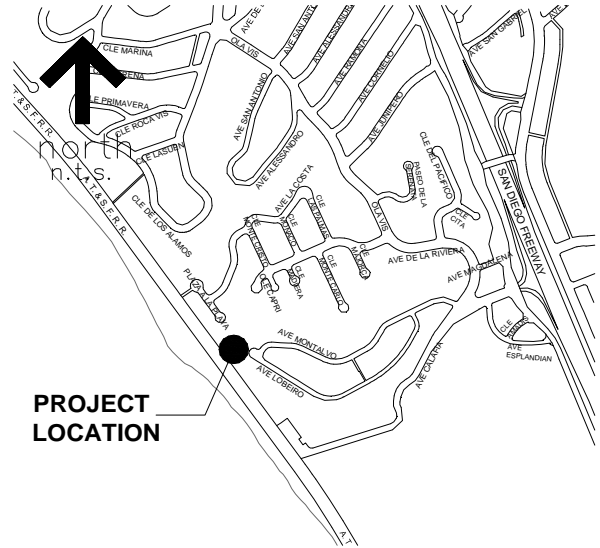
Montalvo Canyon Drainage Study

Maintenance and Other Project - Storm Drain

Project Description:

A drainage study is needed to perform hydrology and hydraulic calculations for the reach of Montalvo Canyon natural waterway in the proximity of the ocean outlet.

Project Location:



Project Management: Engineering Division
Supporting Division: None
Type of Project: Study
Impact on Operating Budget: None

Project Cost	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Construction Costs							
Land Acquisition							
Preliminary Engineering	40,000	40,000					
Construction Costs							
Total Construction	40,000	40,000					

Operation & Maintenance Costs	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	40,000	40,000					

Funding Source	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Storm Drain Dep. Reserve	40,000	40,000					
Total Funding	40,000	40,000					

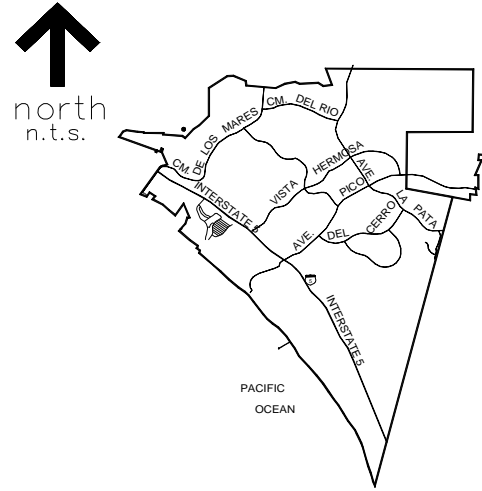
Storm Drain Rehabilitation

Maintenance and Other Project - Drainage

Project Description:

Storm drain pipelines and catch basins throughout the City will be replaced or repaired to increase service life. The locations and rehabilitation are determined by the City's Utilities staff based on underground video. Funding is also used for unanticipated storm drain repairs or minor failures that occur after a winter rain event.

Project Location:



Project Management: Utilities Division
Supporting Division: Engineering Division
Type of Project: Rehabilitation
Impact on Operating Budget: None

Project Cost	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	1,300,000	300,000	200,000	200,000	200,000	200,000	200,000
Total Construction	1,300,000	300,000	200,000	200,000	200,000	200,000	200,000

Operation & Maintenance Costs	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	1,300,000	300,000	200,000	200,000	200,000	200,000	200,000

Funding Source	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Storm Drain Dep. Reserve	1,300,000	300,000	200,000	200,000	200,000	200,000	200,000
Total Funding	1,300,000	300,000	200,000	200,000	200,000	200,000	200,000

Capital Improvement Program

Parks and Medians

Parks & Recreation Master Plan

In 1988, the City developed a Parks and Recreation master plan. The plan was designed to address open space requirements and the development of park amenities which are consistent with the elements defined in the City's General Plan. The updated Parks and Recreation master plan was approved by the City Council in June 1999.

Parks and Median Funds

The following funds account for park and median activities and capital improvements:

- General Fund
- Gas Tax Fund
- Redevelopment Agency and Other Funds
- Parks Acquisition and Development Fund

Parks & Recreation Facility Improvements

The FY 2012 budget includes 3 capital improvement projects for a total of \$295,000.

Capital improvement projects are listed below:

- Bonito Canyon Tennis Court Rehabilitation
- Playground Equipment Replacements
- San Geronio Park Walkway Light Replacements

Individual project sheets for capital improvement projects are on the following pages.

Developer Improvements

The Parks and Recreation master plan designates park sites or open space within the development areas of Marblehead Coastal and Talega planned communities. Construction of the parks has been addressed within the individual developer agreements. Upon completion, the City will be responsible for operating and maintenance costs.

There are four new parks, median & trail related developer improvement projects which have been put on hold as a result of the bankruptcy filing by SunCal, the Marblehead developer.

- Marblehead Coastal Sports Park (construction started)
- Marblehead Coastal Parks (construction started)

- Marblehead Coastal Trails (construction started)
- Marblehead Medians (construction started)

Funding Sources

Parks and median capital projects are funded through multiple funding sources, including transfers from the General fund and the Parks Acquisition and Development fund, grant funding, and developer contributions and deposits.

The City does not anticipate a lack of funding in the near future, but has determined the following alternatives may be used to finance projects:

- Issuance of debt (bond, notes, advances from other funds)
- Additional development fees
- Other grant funding sources
- Contributions from other City funds
- Reallocation of funds from existing projects
- Sale of surplus property

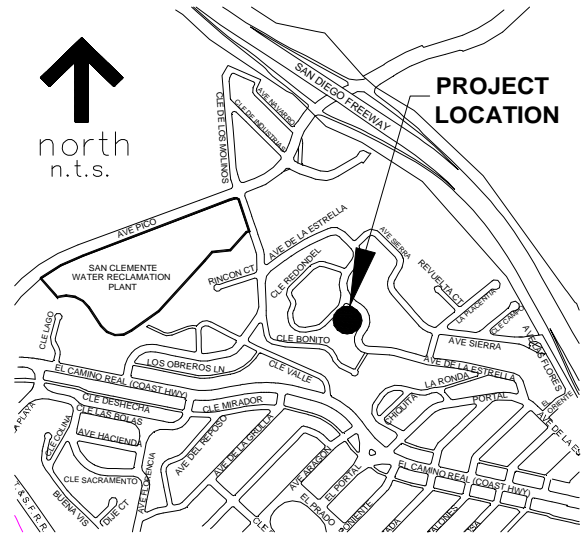
Bonito Canyon Tennis Court Rehabilitation

Capital Project - Parks & Median

Project Description:

The Bonito Canyon Park Tennis Courts were installed in 1976. The southern court has recently exhibited severe cracking and spalling. It is unplayable and closed. The northern court is now showing similar deterioration. The most cost effective repair entails grinding the existing surfaces, replacing corroded steel reinforcement and pouring new slabs over the existing base.

Project Location:



Project Management: Beaches, Parks and Recreation
Supporting Division: Engineering Division
Type of Project: Rehabilitation
Impact on Operating Budget: None

Project Cost	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Construction Costs							
Land Acquisition							
Preliminary Engineering	10,000	10,000					
Construction Costs	135,000	135,000					
Total Construction	145,000	145,000					

Operation & Maintenance Costs	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	145,000	145,000					

Funding Source	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
General Fund	145,000	145,000					
Total Funding	145,000	145,000					

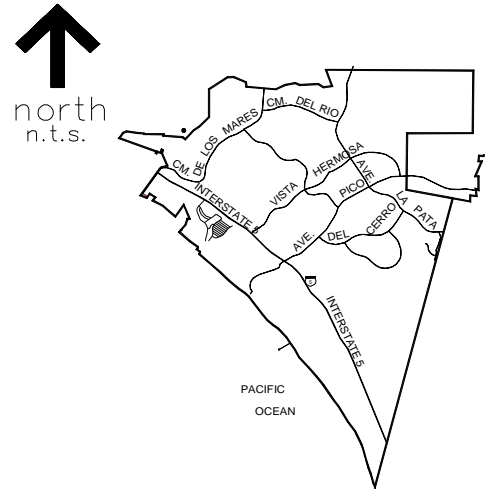
Playground Equipment Replacements

Capital Project - Parks & Median

Project Description:

This project will identify and prioritize which playgrounds need equipment replacement or rehabilitation. An in-kind replacement of equipment and surfacing is proposed which does not include an upgrade to universally accessible design criteria, although this option will be explored on a case by case basis in the design phase of each project. Initial locations identified include San Gorgonio Park, Max Berg Plaza Park and Rancho San Clemente Park. Based upon an initial assessment, the highest priority playground will be improved in the first year of the program.

Project Location:



Project Management: Beaches, Parks and Recreation
Supporting Division: None
Type of Project: Replacement and new construction
Impact on Operating Budget: None

Project Cost	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Construction Costs							
Land Acquisition							
Preliminary Engineering	60,000	10,000	10,000	10,000	10,000	10,000	10,000
Construction Costs	726,000	115,000	115,000	118,000	122,000	126,000	130,000
Total Construction	786,000	125,000	125,000	128,000	132,000	136,000	140,000

Operation & Maintenance Costs	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	786,000	125,000	125,000	128,000	132,000	136,000	140,000

Funding Source	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Park Asset Replacement Rsrv.	786,000	125,000	125,000	128,000	132,000	136,000	140,000
Total Funding	786,000	125,000	125,000	128,000	132,000	136,000	140,000

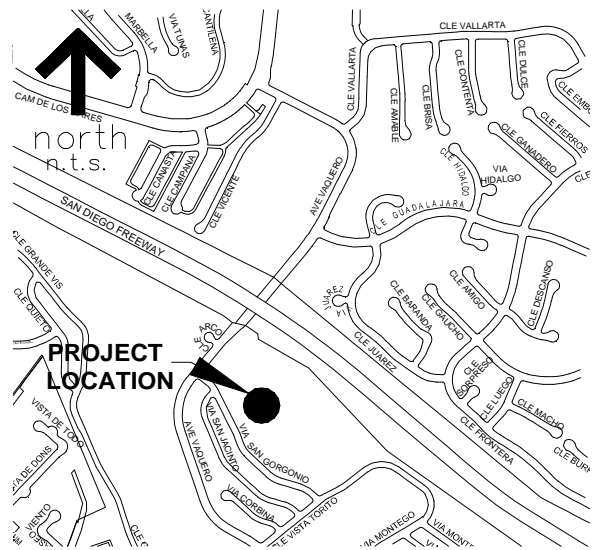
San Gorgonio Park Walkway Light Replacements

Capital Project - Parks & Median

Project Description:

This project will replace the balance of older remaining walkway lights with new, more energy efficient lights. The lights will provide better illumination on the ground and reduce the amount of spill light. There was insufficient funding to replace all of the remaining lights in the previous year's project.

Project Location:



Project Management: Beaches, Parks and Recreation
Supporting Division: Maintenance Services Division
Type of Project: Rehabilitation
Impact on Operating Budget: None

Project Cost	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	25,000	25,000					
Total Construction	25,000	25,000					

Operation & Maintenance Costs	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	25,000	25,000					

Funding Source	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Park Asset Replacement Rsrv.	25,000	25,000					
Total Funding	25,000	25,000					

Capital Improvement Program

Sewer

Wastewater (Sewer) Master Plan

The City's Wastewater (Sewer) master plan was completed in 1982. The original master plan provided:

- Analysis of the condition and capacity of the existing wastewater system
- Collection and treatment system improvements or system deficiencies
- System improvements necessary to provide service to future development sites such as Forster Ranch, Rancho San Clemente, Marblehead Coastal and Talega Valley

The master plan was updated in September 1995 to include changes in the City of San Clemente General Plan adopted in 1993. Also, in 2006 the City completed a Sewer Asset Management Study that projects capital costs and funding needs over the next 20 years. This study determined the required funding that is needed for long term replacement and rehabilitation of wastewater infrastructure.

The major components of the Wastewater system include:

- Gravity and trunk sewers
- Force mains
- Pump stations
- Water Reclamation Plant (WRP)

Sewer Fund

The following enterprise funds accounts for sewer activities and capital improvements:

- Sewer Operating Fund
- Sewer Depreciation Reserve Fund
- Sewer Connection Fee Reserve Fund
- Sewer Other Agency Reserve Fund

Wastewater Improvements

The FY 2012 budget includes 3 capital improvement projects for a total of \$950,000 and 3 maintenance projects in the amount of \$650,000.

Capital improvement projects are listed below:

- Aeration Basin Blower Rehabilitation
- Main PS Force Main Cathodic Protection
- WRP Solids Handling

Maintenance and other projects in FY 2012 are:

- Digester Boiler Flame Pack Replacement
- Sewer System Rehabilitation
- Sewer System Replacement

Individual project sheets for both capital improvement projects and maintenance projects are on the following pages.

Developer Improvements

Sewer infrastructure within the Marblehead Coastal development will be constructed by the developer. Future maintenance and replacement of infrastructure in this area will be funded from sewer service charges collected from new utility users.

Funding Sources

Funding for these improvements will be from Sewer Depreciation Reserve. The Sewer Depreciation Reserve consists of funds set aside from the Sewer Operating Fund to pay for replacement equipment or to rebuild existing sewer system infrastructure.

The City does not anticipate a lack of funding in the near future, but has determined the following alternatives may be used to finance projects:

- Issuance of debt (bond, notes, advances from other funds)
- Rate increases
- Additional connection charges
- Other grant funding sources
- Funding from an alternative City fund
- Reallocation of funds from existing projects

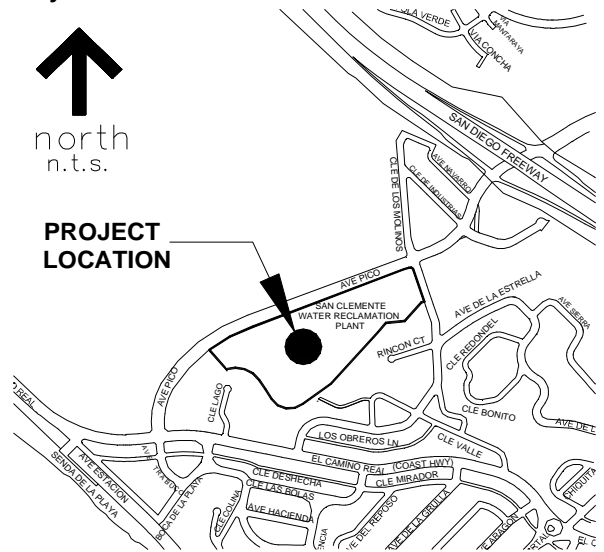
Aeration Basin Blower Replacement

Capital Project - Sewer

Project Description:

The aeration basins blowers are large air compressors which provide oxygen to the bacteria used to breakdown wastewater. The blowers are the highest energy demanding components of the Water Reclamation Plant. The existing blowers are over 20 years old and inefficient by current standards. New variable speed technology blowers will be installed to replace equipment that has met its useful life.

Project Location:



Project Management: Engineering Division
Supporting Division: Utilities Division
Type of Project: Replacement and rehabilitation of existing utilities
Impact on Operating Budget: Net Reduction of \$50,000/year in energy savings beginning in FY 2014.

Project Cost	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Construction Costs							
Land Acquisition							
Preliminary Engineering	150,000	150,000					
Construction Costs	400,000		400,000				
Total Construction	550,000	150,000	400,000				

Operation & Maintenance Costs	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Staff							
Operations	(200,000)			(50,000)	(50,000)	(50,000)	(50,000)
Maintenance & Repair							
Total O & M Cost	(200,000)			(50,000)	(50,000)	(50,000)	(50,000)
Total Project Cost	350,000	150,000	400,000	(50,000)	(50,000)	(50,000)	(50,000)

Funding Source	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Sewer Deprec. Reserve	550,000	150,000	400,000				
Total Funding	550,000	150,000	400,000				

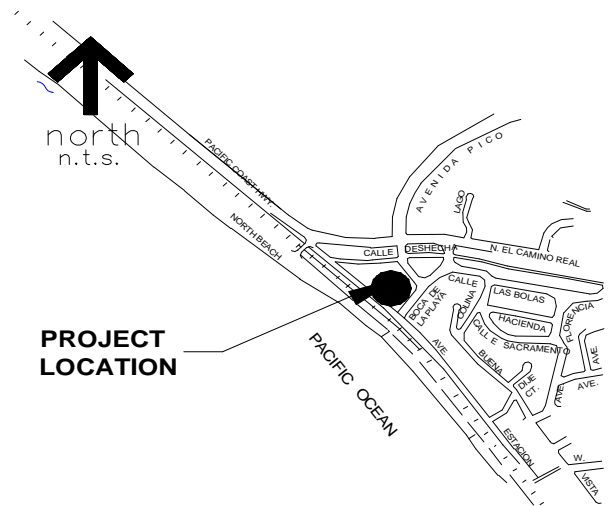
Main Pump Station Force Main Cathodic Protection

Capital Project - Sewer

Project Description:

Main Pump Station conveys three quarters of the wastewater generated in the City to the Water Reclamation Plant. The force main that connects the pump station to the reclamation plant is made of a ferrous material and subject to corrosion. An evaluation which considers quantity and age of underground utilities and corrosivity of soils is underway to design improvements to mitigate corrosion and prolong system life. Construction of improvements is anticipated in FY 2012.

Project Location:



Project Management: Engineering Division
Supporting Division: None
Type of Project: Rehabilitation
Impact on Operating Budget: None

Project Cost	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	500,000	500,000					
Total Construction	500,000	500,000					

Operation & Maintenance Costs	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	500,000	500,000					

Funding Source	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Sewer Deprec. Reserve	500,000	500,000					
Total Funding	500,000	500,000					

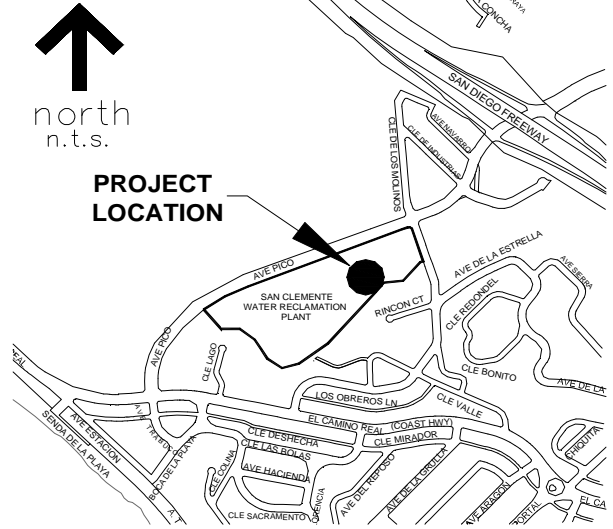
WRP Solids Handling

Capital Project - Sewer

Project Description:

Solids handling is an integral part of the treatment process at the Water Reclamation Plant. The process involves thickening and dewatering of digested sludge to reduce the volume of sludge transported offsite for disposal. The belt filter presses and electrical components are over twenty years old and have reached the end of their useful life. Maintaining the equipment has become increasingly difficult because the manufacturer no longer makes certain replacement parts. The upgraded system will include new technology that will reduce current sludge volume by approximately 30% thereby lowering sludge hauling costs.

Project Location:



- Project Management:** Engineering Division
- Supporting Division:** Utilities Division
- Type of Project:** Replacement and rehabilitation of existing utilities
- Impact on Operating Budget:** None at this time. Operations & maintenance costs reductions will be determined during the design phase of the project.

Project Cost	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	300,000	300,000					
Total Construction	300,000	300,000					

Operation & Maintenance Costs	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	300,000	300,000					

Funding Source	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Sewer Deprec. Reserve	300,000	300,000					
Total Funding	300,000	300,000					

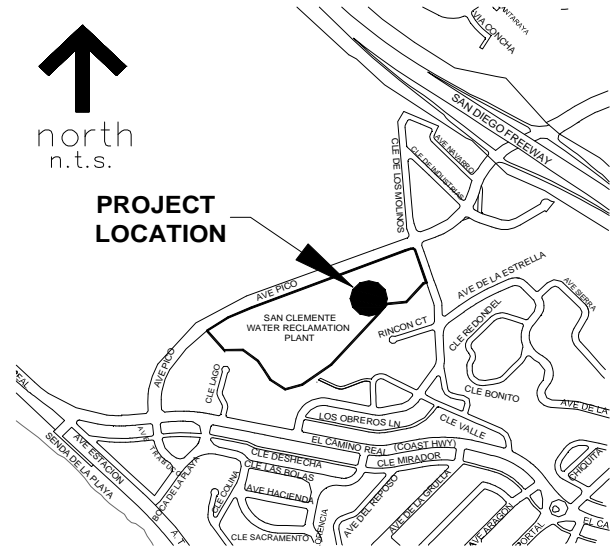
Digester Boiler Flame Pack Replacement

Maintenance and Other Project - Sewer

Project Description:

The anaerobic digesters at the Water Reclamation Plant are used to decompose waste activated sludge. The digester flame pack provides the ignition to the boilers used to maintain the optimum temperature in the digester to cultivate bacteria used to decompose the sludge. The flame packs are over 20 years old and need replacement to protect against digester failure.

Project Location:



Project Management: Utilities Division
Supporting Division: Engineering Division
Type of Project: Maintenance upgrades
Impact on Operating Budget: None

Project Cost	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	150,000	150,000					
Total Construction	150,000	150,000					

Operation & Maintenance Costs	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	150,000	150,000					

Funding Source	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Sewer Deprec. Reserve	150,000	150,000					
Total Funding	150,000	150,000					

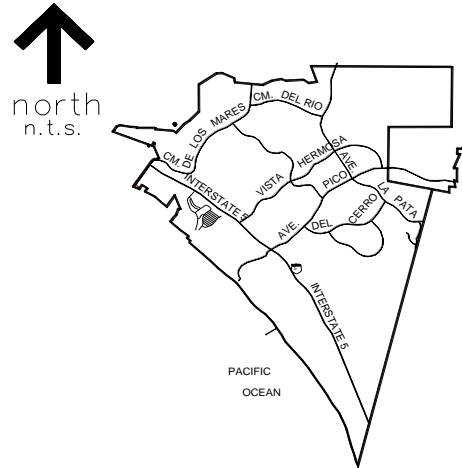
Sewer System Rehabilitation

Maintenance and Other Project - Sewer

Project Description:

Sewer lines and manholes throughout the City will be lined or replaced to increase service life and to prevent sewer leaks. The locations are determined by the City's Utilities staff underground video of pipelines or inspection of manholes. In addition, minor modifications to pump stations valves, motors, pumps and pipelines will be completed to improve the overall sewer system. Funding will provide approximately \$200,000 for sewer pipe lining, \$150,000 for scheduled preventative maintenance and \$50,000 for unscheduled emergency maintenance.

Project Location:



Project Management: Utilities & Engineering Division
Supporting Division: None
Type of Project: Replacement and rehabilitation of existing utilities
Impact on Operating Budget: None

Project Cost	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	2,000,000	400,000	400,000	300,000	300,000	300,000	300,000
Total Construction	2,000,000	400,000	400,000	300,000	300,000	300,000	300,000

Operation & Maintenance Costs	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	2,000,000	400,000	400,000	300,000	300,000	300,000	300,000

Funding Source	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Sewer Deprec. Reserve	2,000,000	400,000	400,000	300,000	300,000	300,000	300,000
Total Funding	2,000,000	400,000	400,000	300,000	300,000	300,000	300,000

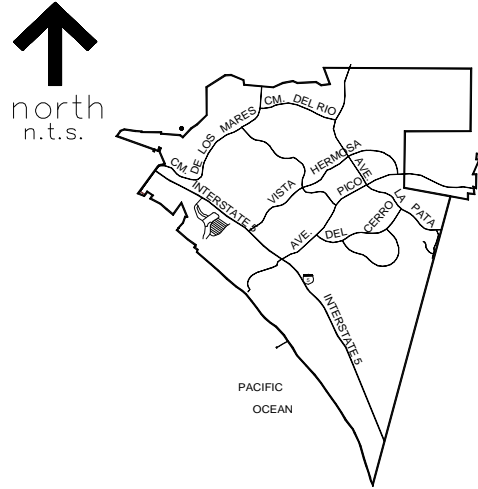
Sewer System Replacement

Maintenance and Other Project - Sewer

Project Description:

Sewer lines and manholes will be replaced in conjunction with the Street Improvement Program. City Utilities staff will determine the locations through the use of video inspection prior to the design of street replacement overlay. Coordinating sewer replacement prior to street paving will minimize the need for sewer related construction in a recently paved street.

Project Location:



Project Management: Engineering Division
Supporting Division: Utilities Division
Type of Project: Replacement and rehabilitation of existing utilities
Impact on Operating Budget: None

Project Cost	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	600,000	100,000	100,000	100,000	100,000	100,000	100,000
Total Construction	600,000	100,000	100,000	100,000	100,000	100,000	100,000

Operation & Maintenance Costs	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	600,000	100,000	100,000	100,000	100,000	100,000	100,000

Funding Source	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Sewer Deprec. Reserve	600,000	100,000	100,000	100,000	100,000	100,000	100,000
Total Funding	600,000	100,000	100,000	100,000	100,000	100,000	100,000

Capital Improvement Program

Street

Street Master Plan

A section of the City's General Plan, the Growth Management Element, established policies and standards for the street circulation system. Specific standards were established to ensure that new development did not degrade or impact the circulation system. The City also established a Regional Circulation Financing and Phasing Program (RCFPP) to ensure that funds would be available to make improvements when necessary to implement the circulation standards.

In addition, as a part of the 1995 Long Term Financial Plan process, the City established a Street Improvement Program to address street deterioration throughout the City. An aggressive program to restore 60 miles, or one-half of the City's street system, over 18 years was implemented. This program is funded from an annual homeowner assessment based on type of street (public or private) and parcel type and transfers from the General Fund, Gas Tax Fund, Water Depreciation Reserve and Sewer Depreciation Reserve.

The Street Improvement Program sunsets in 2012. The City is preparing Engineer's Reports to support a program renewal which is subject to voter approval.

Street Funds

The following funds account for street activities and capital improvements:

- General Fund
- Gas Tax Fund
- Regional Circulation Financing and Phasing Program (RCFPP) Fund
- Street Improvement Fund
- Reserve Fund

Street Improvements

The FY 2012 budget includes 9 capital improvement projects for \$3.1 million and 7 maintenance projects in the amount of \$1.3 million.

Capital improvement projects are listed below:

- Calle Aguila (Vista Montana to Calle Pastadero)
- Calle Doncella

- Calle Esteban
- Pier Bowl Street Improvements
- Sidewalk Improvements/CDBG
- Traffic Signal Battery Backup Systems
- Traffic Signal LED Replacement
- Vera Cruz Rehabilitation - (Vista Hermosa to Avenida Pico)
- Vista Montana - Phase II

Maintenance and other projects in FY 2012 are:

- Major Street Maintenance Program
- Sidewalk Repair & Improvements
- Slurry Seal
- Street Improvement Design
- Street Improvement Program - Engineer's Report
- Street Improvement Program - Renewal Election
- Traffic Calming Program

Individual project sheets for both capital improvement projects and maintenance projects are on the following pages.

Developer Improvements

Included in the developer agreements for Marblehead Coastal and Talega are provisions for the construction of the major arterial, collector and residential streets included within the project areas. The majority of residential streets within the development projects will be private streets.

Funding Sources

Street capital projects are primarily funded through multiple funding sources, including transfers from the General fund, Gas Tax funds, special assessments, grant funding, and developer contributions.

The City does not anticipate a lack of funding in the near future, but has determined the following alternatives may be used to finance projects:

- Issuance of debt (bond, notes, advances from other funds)
- Additional development fees
- Other grant funding sources
- Increased contributions from other City funds
- Reallocation of funds from existing projects

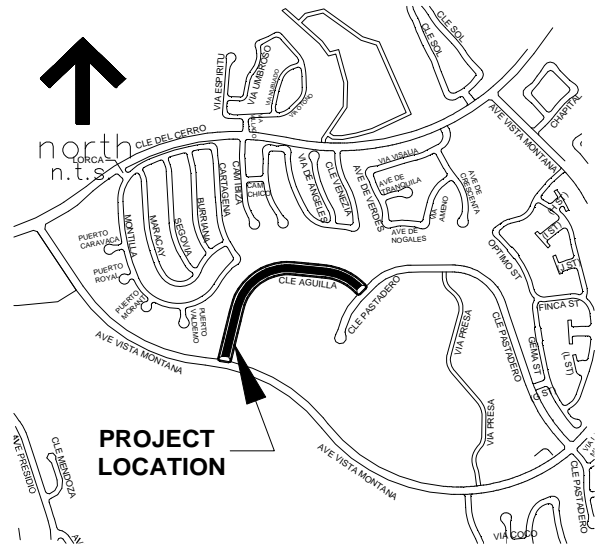
Calle Aguila

Capital Project - Street

Project Description:

This project consists of rehabilitating Calle Aguila from Vista Montana to Calle Pastadero. Deteriorated and deficient curb, gutter, access ramps and pavement areas will be reconstructed as needed. Pavement will be cold milled as necessary to make grade. The entire road width will be overlaid with 2-inches of rubberized asphalt.

Project Location:



Project Management: Engineering Division
Supporting Division: Utilities Division
Type of Project: Rehabilitation of street pavement section
Impact on Operating Budget: None

Project Cost	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	310,000	310,000					
Total Construction	310,000	310,000					

Operation & Maintenance Costs	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	310,000	310,000					

Funding Source	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Street Improv. Fund	310,000	310,000					
Total Funding	310,000	310,000					

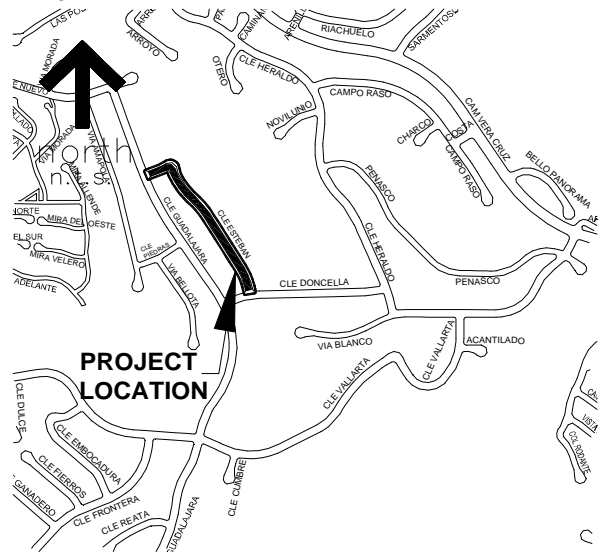
Calle Esteban

Capital Project - Street

Project Description:

This project consists of rehabilitating Calle Esteban. Deteriorated and deficient curb, gutter, access ramps and pavement areas will be reconstructed as needed. Pavement will be cold milled as necessary to make grade. The entire road width will be overlaid with 2-inches of rubberized asphalt.

Project Location:



Project Management: Engineering Division
Supporting Division: Utilities Division
Type of Project: Rehabilitation of street pavement section
Impact on Operating Budget: None

Project Cost	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	185,000	185,000					
Total Construction	185,000	185,000					

Operation & Maintenance Costs	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	185,000	185,000					

Funding Source	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Street Improv. Fund	185,000	185,000					
Total Funding	185,000	185,000					

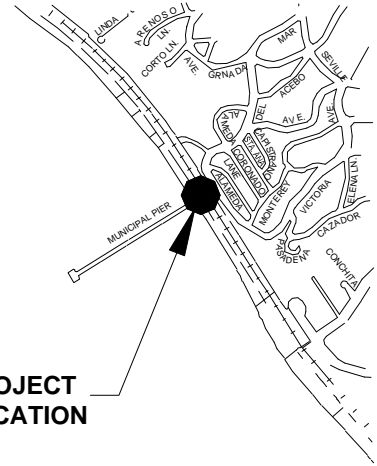
Pier Bowl Street Improvements

Capital Project - Street

Project Description:

This project consists of rehabilitating various Pier Bowl streets. Deteriorated and deficient curb, gutter, access ramps and pavement areas will be reconstructed as needed. The entire road widths will be overlaid with 2-inches of rubberized asphalt. The project will be coordinated with storm drain improvements in the Pier Bowl area.

Project Location:



Project Management: Engineering Division
Supporting Division: Maintenance Division
Type of Project: Rehabilitation
Impact on Operating Budget: None

Project Cost	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Construction Costs							
Land Acquisition							
Preliminary Engineering	80,000	80,000					
Construction Costs	615,000		615,000				
Total Construction	695,000	80,000	615,000				

Operation & Maintenance Costs	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	695,000	80,000	615,000				

Funding Source	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
RDA Fund	695,000	80,000	615,000				
Total Funding	695,000	80,000	615,000				

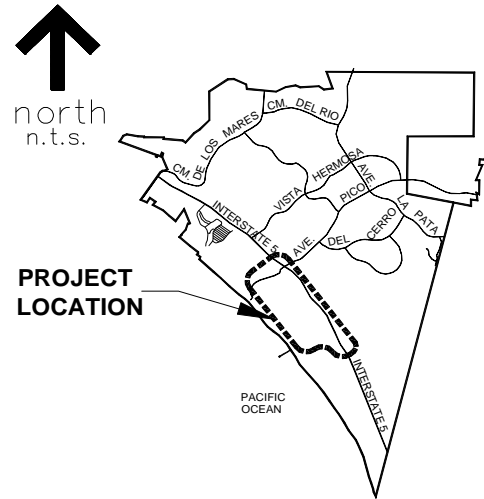
Sidewalk Improvements / CDBG

Capital Project - Street

Project Description:

The CDBG Sidewalk Improvements Program was developed to install missing sidewalk sections within the CDBG target area. Public hearings will be held to determine public interest for specific locations.

Project Location:



Project Management: Engineering Division
Supporting Division: Planning Division
Type of Project: New Construction
Impact on Operating Budget: None

Project Cost	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	150,000	150,000					
Total Construction	150,000	150,000					

Operation & Maintenance Costs	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	150,000	150,000					

Funding Source	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
CDBG Grant	150,000	150,000					
Total Funding	150,000	150,000					

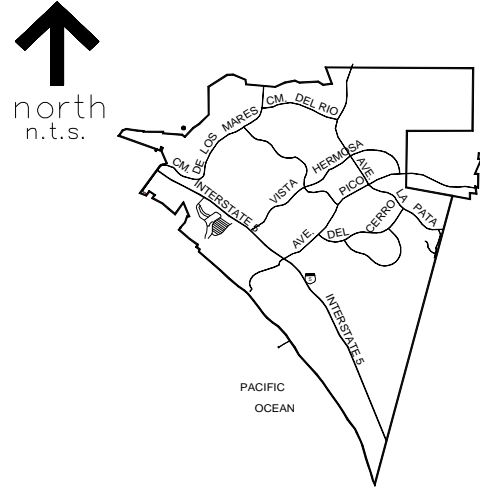
Traffic Signal Battery Backup Systems

Capital Project - Street

Project Description:

This project includes replacing 5 antiquated and unreliable traffic signal battery backup systems. The intersection locations are: 1) El Camino Real and Del Mar; 2) El Camino Real and Los Molinos; 3) Ave. Pico and Los Molinos; 4) Ave. Pico and High School Entrance; 5) Calle Amanacer and Calle Negocio. These battery backup systems provide temporary power to traffic signals during power outages.

Project Location:



Project Management: Engineering Division
Supporting Division: Maintenance Division
Type of Project: Rehabilitation
Impact on Operating Budget: None

Project Cost	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	100,000	100,000					
Total Construction	100,000	100,000					

Operation & Maintenance Costs	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	100,000	100,000					

Funding Source	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Facilities Maint. Reserve	100,000	100,000					
Total Funding	100,000	100,000					

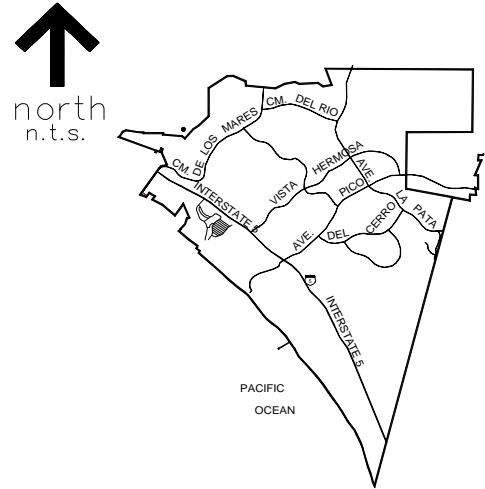
Traffic Signal LED Replacement

Capital Project - Street

Project Description:

This multi-year project will replace failing LED traffic signal lights that have reached the end of their design life. It will also upgrade traffic signals that currently use conventional incandescent lamps with LED replacements. LEDs are much more energy efficient and require less maintenance.

Project Location:



Project Management: Engineering Division
Supporting Division: Maintenance Division
Type of Project: Rehabilitation
Impact on Operating Budget: None

Project Cost	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	500,000	300,000	200,000				
Total Construction	500,000	300,000	200,000				

Operation & Maintenance Costs	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	500,000	300,000	200,000				

Funding Source	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Facilities Maint. Reserve	500,000	300,000	200,000				
Total Funding	500,000	300,000	200,000				

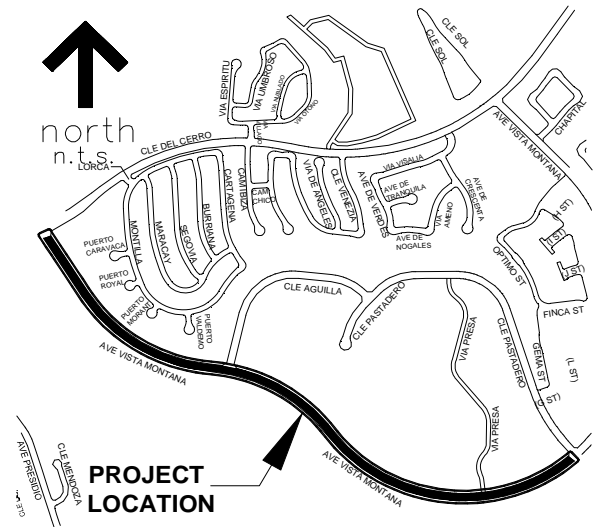
Vista Montana - Phase II

Capital Project - Street

Project Description:

This project consists of rehabilitating Vista Montana from lower Calle Del Cerro to Calle Pastadero. Deteriorated and deficient curb, gutter, access ramps and pavement areas will be reconstructed as needed. Pavement will be cold milled as necessary to make grade. The entire road width will be overlaid with 2-inches of rubberized asphalt.

Project Location:



Project Management: Engineering Division
Supporting Division: Utilities Division
Type of Project: Rehabilitation of street pavement section
Impact on Operating Budget: None

Project Cost	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	910,000	910,000					
Total Construction	910,000	910,000					

Operation & Maintenance Costs	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	910,000	910,000					

Funding Source	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Street Improv. Fund	910,000	910,000					
Total Funding	910,000	910,000					

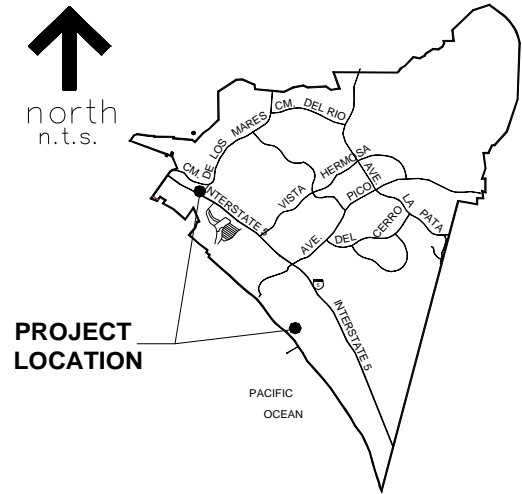
Major Street Maintenance Program

Maintenance and Other Project - Street

Project Description:

The Engineering Division has managed the Major Maintenance Program since FY 2000. Streets proposed for FY 2012 include Arenoso Lane, Encino Lane, Calle Canasta and Calle Campana. Other streets will be included depending on the remaining fund balance.

Project Location:



Project Management: Engineering Division
Supporting Division: Maintenance Division
Type of Project: Rehabilitation of street pavement section
Impact on Operating Budget: None

Project Cost	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	3,300,000	550,000	550,000	550,000	550,000	550,000	550,000
Total Construction	3,300,000	550,000	550,000	550,000	550,000	550,000	550,000

Operation & Maintenance Costs	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	3,300,000	550,000	550,000	550,000	550,000	550,000	550,000

Funding Source	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
General Fund	3,000,000	500,000	500,000	500,000	500,000	500,000	500,000
Water Deprec. Reserve	150,000	25,000	25,000	25,000	25,000	25,000	25,000
Sewer Deprec. Reserve	150,000	25,000	25,000	25,000	25,000	25,000	25,000
Total Funding	3,300,000	550,000	550,000	550,000	550,000	550,000	550,000

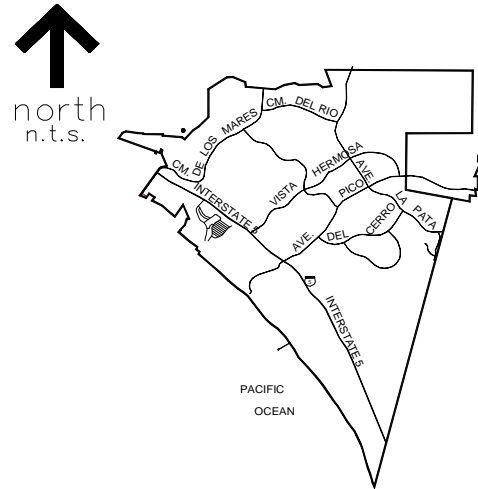
Sidewalk Repair and Improvements

Maintenance and Other Project - Street

Project Description:

The Sidewalk Repair Program was established to repair deficient sidewalks and remove trip hazards throughout the City. The locations of deficient sidewalks to be repaired and/or replaced are prioritized according to the extent of the vertical displacements. The program also administers a cost sharing feature with the property owners as described in Resolution 03-04.

Project Location:



Project Management: Engineering Division
Supporting Division: None
Type of Project: Rehabilitation
Impact on Operating Budget: None

Project Cost	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	900,000	150,000	150,000	150,000	150,000	150,000	150,000
Total Construction	900,000	150,000	150,000	150,000	150,000	150,000	150,000

Operation & Maintenance Costs	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	900,000	150,000	150,000	150,000	150,000	150,000	150,000

Funding Source	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
General Fund	900,000	150,000	150,000	150,000	150,000	150,000	150,000
Total Funding	900,000	150,000	150,000	150,000	150,000	150,000	150,000

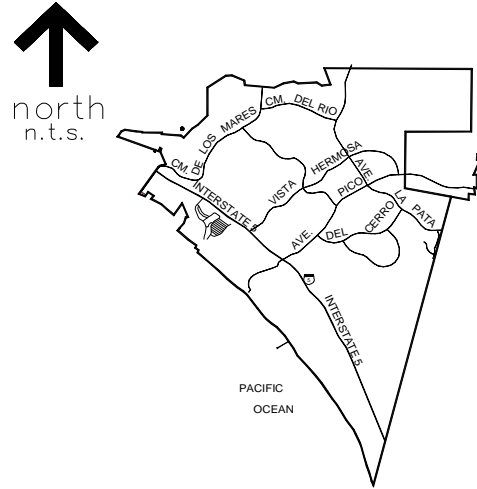
Slurry Seal

Maintenance and Other Project - Street

Project Description:

The City allocates \$250,000 annually to provide slurry seal to the City streets identified with the highest need as determined by staff. The annual Slurry Seal Program extends the life of the existing City streets and delays the need for rehabilitation or reconstruction. All public streets are typically slurry sealed on a 7 to 10 year cycle as funding permits.

Project Location:



Project Management: Engineering Division
Supporting Division: Maintenance Division
Type of Project: Rehabilitation
Impact on Operating Budget: None

Project Cost	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	1,500,000	250,000	250,000	250,000	250,000	250,000	250,000
Total Construction	1,500,000	250,000	250,000	250,000	250,000	250,000	250,000

Operation & Maintenance Costs	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	1,500,000	250,000	250,000	250,000	250,000	250,000	250,000

Funding Source	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
General Fund	1,500,000	250,000	250,000	250,000	250,000	250,000	250,000
Total Funding	1,500,000	250,000	250,000	250,000	250,000	250,000	250,000

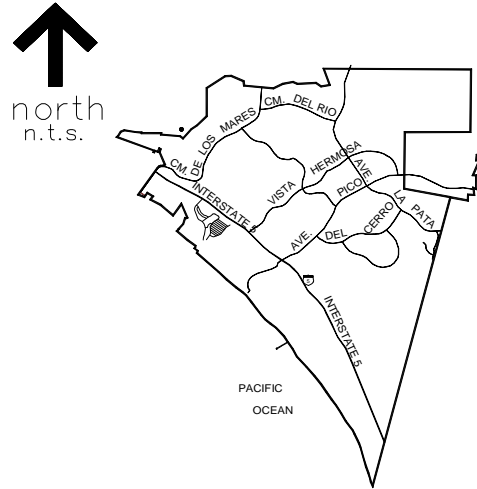
Street Improvement Design

Maintenance and Other Project - Street

Project Description:

The City spends \$200,000 annually to design street improvements scheduled for construction in the following fiscal year.

Project Location:



Project Management: Engineering Division
Supporting Division: Maintenance Division
Type of Project: Rehabilitation
Impact on Operating Budget: None

Project Cost	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Construction Costs							
Land Acquisition							
Preliminary Engineering	1,200,000	200,000	200,000	200,000	200,000	200,000	200,000
Construction Costs							
Total Construction	1,200,000	200,000	200,000	200,000	200,000	200,000	200,000

Operation & Maintenance Costs	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	1,200,000	200,000	200,000	200,000	200,000	200,000	200,000

Funding Source	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Street Improv. Fund	1,200,000	200,000	200,000	200,000	200,000	200,000	200,000
Total Funding	1,200,000	200,000	200,000	200,000	200,000	200,000	200,000

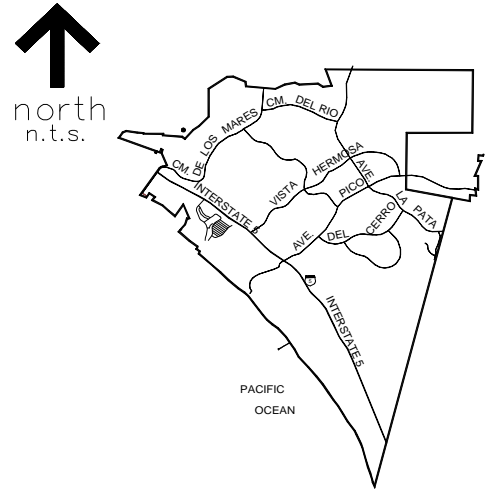
Street Improvement Program - Engineer's Report

Maintenance and Other Project - Street

Project Description:

This project consists of preparing an Engineer's report to establish a new Street Improvement Program (SIP). City Council adopted the SIP in July 1995. Since then about 60 miles or one-half of the City's street network has been restored. The SIP was funded with a combination of Gas Tax, General Fund and Street Assessment District funds. In 2011, the Street Assessment District component of the funding plan expires. Renewing the Street Assessment District will require an Engineer's Report in accordance with Proposition 218.

Project Location:



Project Management: Engineering Division
Supporting Division: None
Type of Project: Analysis and report
Impact on Operating Budget: None

Project Cost	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Construction Costs							
Land Acquisition							
Preliminary Engineering	50,000	50,000					
Construction Costs							
Total Construction	50,000	50,000					

Operation & Maintenance Costs	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	50,000	50,000					

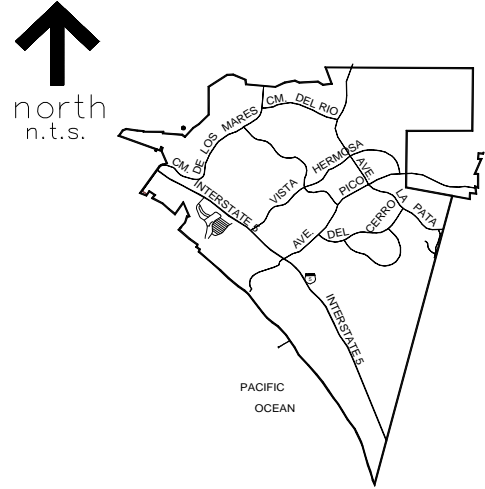
Funding Source	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Street Improv. Fund	50,000	50,000					
Total Funding	50,000	50,000					

Street Improvement Program - Assessment District Renewal Election Maintenance and Other Project - Street

Project Description:

City Council adopted the Street Improvement Program (SIP) in July 1995. Since then about 60 miles or one-half of the City's street network has been restored. The SIP was funded with a combination of Gas Tax, General Fund and Street Assessment District funds. In 2011, the Street Assessment District funding plan expires. Renewing the Street Assessment District will require a vote of property owners in accordance with Proposition 218. This project will fund the election cost which is estimated to be \$50,000.

Project Location:



Project Management: Engineering Division
Supporting Division: None
Type of Project: Analysis and report
Impact on Operating Budget: None

Project Cost	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Construction Costs							
Land Acquisition							
Preliminary Engineering	50,000	50,000					
Construction Costs							
Total Construction	50,000	50,000					

Operation & Maintenance Costs	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	50,000	50,000					

Funding Source	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
General Fund	50,000	50,000					
Total Funding	50,000	50,000					

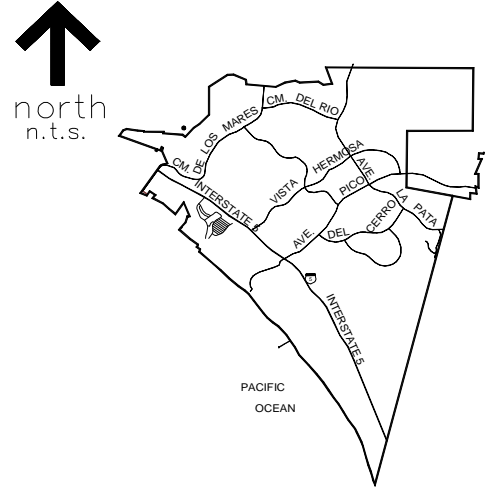
Traffic Calming Program

Maintenance and Other Project - Street

Project Description:

The Traffic Calming Program enhances safety on the streets and reduces the negative effects of motor vehicles while maintaining acceptable traffic flow. Traffic Calming measures include purchasing new equipment and installation of physical traffic improvements on City streets.

Project Location:



Project Management: Engineering Division
Supporting Division: Maintenance Division
Type of Project: New Equipment
Impact on Operating Budget: None

Project Cost	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	480,000	80,000	80,000	80,000	80,000	80,000	80,000
Total Construction	480,000	80,000	80,000	80,000	80,000	80,000	80,000

Operation & Maintenance Costs	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	480,000	80,000	80,000	80,000	80,000	80,000	80,000

Funding Source	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Air Quality Mgmt. Fund	480,000	80,000	80,000	80,000	80,000	80,000	80,000
Total Funding	480,000	80,000	80,000	80,000	80,000	80,000	80,000

Capital Improvement Program

Water

Water Master Plan

The City's Water master plan was originally developed in 1982, and updated in 1994, 1999, 2001 and 2006. The master plan provides the following:

- Review of existing facilities and conditions
- Review of service delivery methods and capacity of the coordinated efforts of the regional water supply system from Municipal Water District of Orange County and Metropolitan Water District
- Determination of the existing and ultimate water systems capacity
- Determination of the cost of future facilities and improvements to existing facilities
- Operational deficiencies in the water distribution system
- Funding sources available for improvements to existing facilities and construction of new facilities

The master plan is essential to the City because most of the City's water supply is purchased from Metropolitan Water District and imported through the Joint Transmission Main and Water Importation Pipeline. The City's water needs are supplemented by ground water pumped from 2 City owned wells.

Additionally, in 2006 the City completed a Water Asset Management Study that projects capital costs and funding needs over the next 20 years. The purpose of the study was to determine required funding for long term replacement and rehabilitation of the water infrastructure.

Major components of the Water system include:

- Reservoirs
- Water Distribution Lines
- Pump Stations
- Pressure Reducing Stations

Water Fund

The following enterprise funds account for water activities and capital improvements:

- Water Operating Fund
- Water Depreciation Reserve Fund
- Water Acreage Fee Reserve Fund
- Water Other Agency Reserve Fund

Water Improvements

The FY 2012 budget includes 2 capital improvement projects for a total of \$400,000 and 6 maintenance projects in the amount of \$2.3 million.

Capital improvement projects are listed as follows:

- Calafia Pump Station Surge Tank Rehabilitation
- Vista Cayenta Pressure Reduction Station Rehabilitation

Maintenance and other projects in FY 2012 are:

- City-Wide Cathodic Protection
- Dana Point Ocean Water Desalination Project
- JRWSS Agency Projects
- Reservoir No. 9 Site Drainage Improvements
- Water System Rehabilitation
- Water System Replacement

Individual project sheets for both capital improvement projects and maintenance projects are on the following pages.

Developer Improvements

All water related infrastructure within the Marblehead Coastal development will be constructed by the developer. Future maintenance and replacement of infrastructure in these areas will be funded from water service charges collected from new utility users.

Funding Sources

Funding for these improvements will be from the Water Fund Depreciation Reserve, the Water Acreage Fee Reserve, and the Water

Capital Improvement Program

Water

Other Agency Reserve. The Water Depreciation Reserve consists of funds set aside from the Water Operating Fund to pay for replacement equipment, or to rebuild existing water system infrastructure. The Water Other Agency Fund is used to set aside funds for repair and replacement of JRWSS assets. The Water Acreage Fee Reserve is supported by fees assessed on all parcels of land that are developed and connected to the water system. This assures that development driven infrastructure improvements are fully funded by the developers.

The City does not anticipate a lack of funding in the near future, but has determined the following alternatives may be used to finance projects:

- Additional issuance of debt (bond, notes, advances from other funds)
- Rate increases
- Additional acreage development fees
- Other grant funding sources
- Funding from an alternative City fund
- Reallocation of funds from existing projects

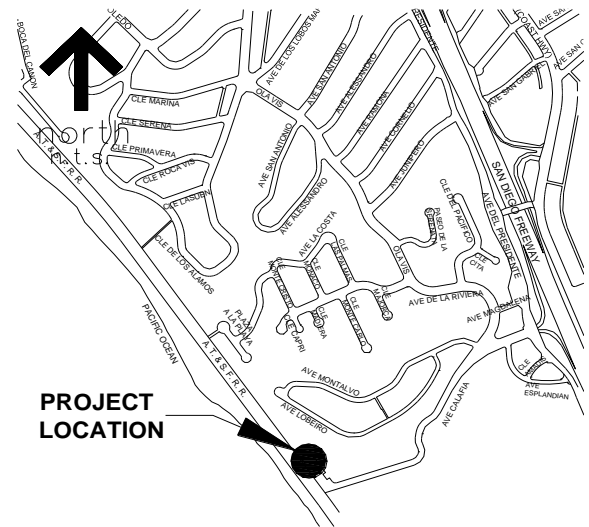
Calafia Pump Station Surge Tank Rehabilitation

Capital Project - Water

Project Description:

The Calafia Pump Station provides recycled water to the City's municipal golf course for irrigation purposes. The surge tank at the pump station relieves pressure in the force main caused by the on/off cycle of the pumps. The surge tank is deteriorating due to its age and exposure to the marine environment. The project will evaluate options for either surge tank replacement or installation of pressure relief valves to mitigate pressure surges in the force main.

Project Location:



Project Management: Engineering Division
Supporting Division: Utilities Division
Type of Project: Rehabilitation
Impact on Operating Budget: None

Project Cost	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Construction Costs							
Land Acquisition							
Preliminary Engineering	40,000	40,000					
Construction Costs	160,000	160,000					
Total Construction	200,000	200,000					

Operation & Maintenance Costs	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	200,000	200,000					

Funding Source	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Water Deprec. Reserve	200,000	200,000					
Total Funding	200,000	200,000					

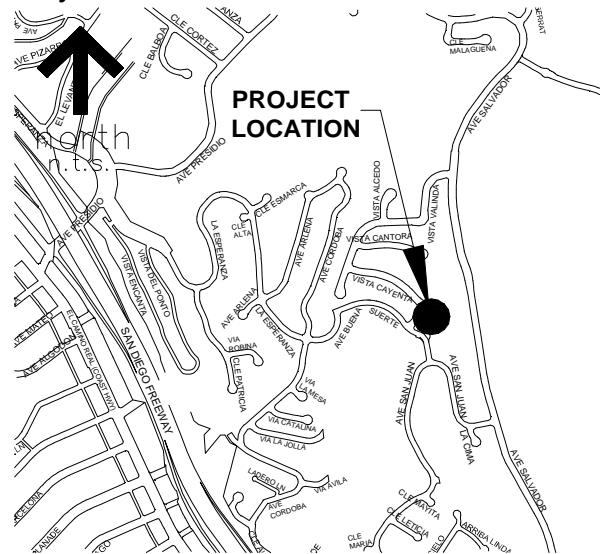
Vista Cayenta Pressure Reducing Station Rehabilitation

Capital Project - Water

Project Description:

The pressure reducing station on Via Cayenta has deteriorated and is near the end of its useful life. Critical components of the system have become obsolete making repairs difficult to complete. Design and construction are scheduled for FY 2012.

Project Location:



Project Management: Engineering Division
Supporting Division: Utilities Division
Type of Project: Replacement and rehabilitation of existing utilities
Impact on Operating Budget: None

Project Cost	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	200,000	200,000					
Total Construction	200,000	200,000					

Operation & Maintenance Costs	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	200,000	200,000					

Funding Source	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Water Deprec. Reserve	200,000	200,000					
Total Funding	200,000	200,000					

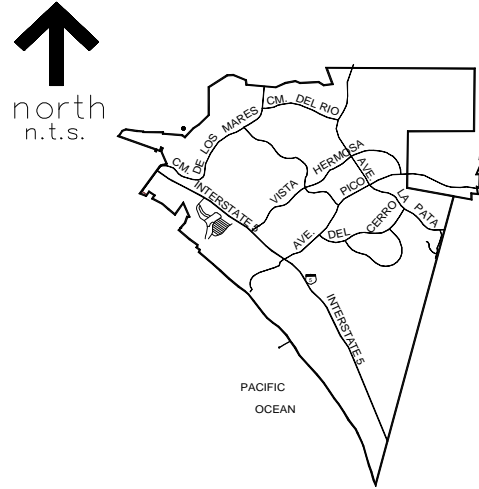
City-Wide Cathodic Protection

Maintenance and Other Project - Water

Project Description:

The City has an extensive network of pipelines to deliver potable water to its customers. A large number of those pipes are ferrous and subject to corrosion. An evaluation which considers quantity and age of underground steel utilities and corrosivity of soils is underway to design improvements to mitigate corrosion and prolong system life. Construction of improvements is anticipated in FY 2012.

Project Location:



Project Management: Engineering Division
Supporting Division: None
Type of Project: Rehabilitation
Impact on Operating Budget: None

Project Cost	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	500,000	500,000					
Total Construction	500,000	500,000					

Operation & Maintenance Costs	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	500,000	500,000					

Funding Source	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Water Deprec. Reserve	500,000	500,000					
Total Funding	500,000	500,000					

Dana Point Ocean Water Desalination Project

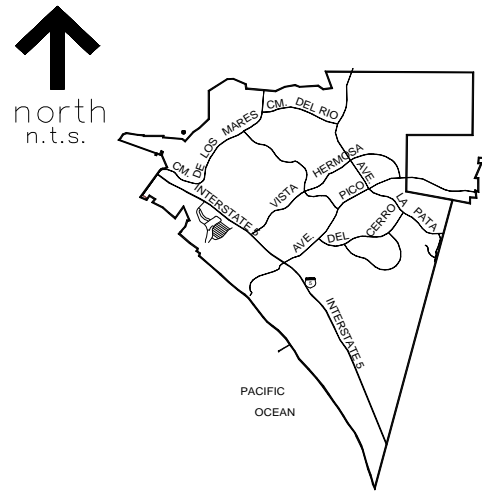
Maintenance and Other Project - Water

Project Description:

The City is participating in a pilot desalination plant to analyze the potential development of a future 15 million gallon per day plant. The pilot plant will be operated for approximately 18 months and data gathered will assist with filter design and effects on San Juan Basin groundwater and water quality. The Municipal Water District of Orange County is administering the project and the City is participating with the City of San Juan Capistrano, City of Laguna Beach, Moulton Niguel Water District and South Coast Water District. The City's share for the project cost is \$685,000 of which \$660,000 was previously budgeted. FY 2012 funds are proposed to cover project administration costs.

Project Management: Engineering Division
Supporting Division: None
Type of Project: Preliminary engineering
Impact on Operating Budget: None

Project Location:



Project Cost	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Construction Costs							
Land Acquisition							
Preliminary Engineering	25,000	25,000					
Construction Costs							
Total Construction	25,000	25,000					

Operation & Maintenance Costs	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	25,000	25,000					

Funding Source	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Water Acreage Fee Res.	25,000	25,000					
Total Funding	25,000	25,000					

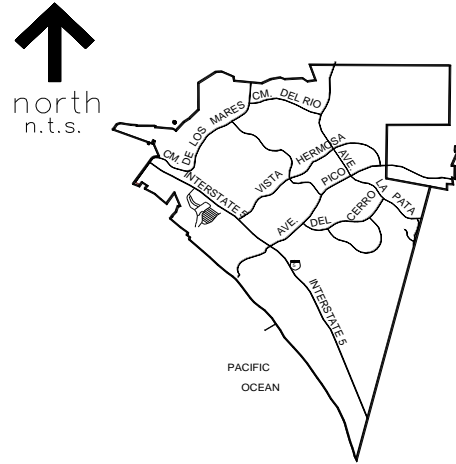
JRWSS Agency Projects

Maintenance and Other Project - Water

Project Description:

The City along with other member agencies of the Joint Regional Water Supply System (JRWSS) are funding capital projects for shared assets as required in the operating agreements for the importation pipelines known as the Joint and Local Transmission Mains along with 2 regional reservoirs. JRWSS has identified capital needs in FY 2012 which include: Asset Management Plan, valve replacements, 60-inch pipeline relocation in Lake Forest, Cathodic Protection Improvements, Vault Improvements and internal pipeline inspections.

Project Location:



Project Management: JRWSS
Supporting Division: Engineering and Utilities Div.
Type of Project: Replacement and rehabilitation of existing utilities
Impact on Operating Budget: None

Project Cost	Six Year						FY 2017
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	
Construction Costs							
Land Acquisition							
Preliminary Engineering	980,000	250,000	400,000	200,000	100,000	30,000	
Construction Costs	6,347,000	1,025,000	2,142,000	1,566,000	1,554,000	60,000	
Total Construction	7,327,000	1,275,000	2,542,000	1,766,000	1,654,000	90,000	

Operation & Maintenance Costs	Six Year						FY 2017
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	
Staff Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	7,327,000	1,275,000	2,542,000	1,766,000	1,654,000	90,000	

Funding Source	Six Year						FY 2017
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	
Water Other Agency	7,327,000	1,275,000	2,542,000	1,766,000	1,654,000	90,000	
Total Funding	7,327,000	1,275,000	2,542,000	1,766,000	1,654,000	90,000	

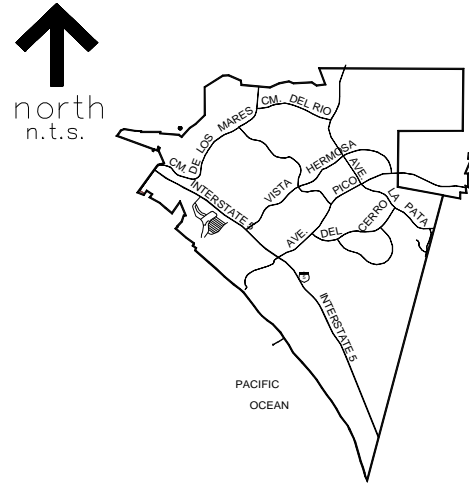
Water System Rehabilitation

Maintenance and Other Project - Water

Project Description:

Existing water distribution systems valves, services, main lines, pumps and electrical equipment will be replaced as part of annual maintenance or on an as needed basis. Funding will provide approximately \$200,000 for scheduled preventative maintenance and \$100,000 for unscheduled emergency maintenance.

Project Location:



Project Management: Utilities Division
Supporting Division: Engineering Division
Type of Project: Replacement and rehabilitation of existing utilities
Impact on Operating Budget: None

Project Cost	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	1,800,000	300,000	300,000	300,000	300,000	300,000	300,000
Total Construction	1,800,000	300,000	300,000	300,000	300,000	300,000	300,000

Operation & Maintenance Costs	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	1,800,000	300,000	300,000	300,000	300,000	300,000	300,000

Funding Source	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Water Deprec. Reserve	1,800,000	300,000	300,000	300,000	300,000	300,000	300,000
Total Funding	1,800,000	300,000	300,000	300,000	300,000	300,000	300,000

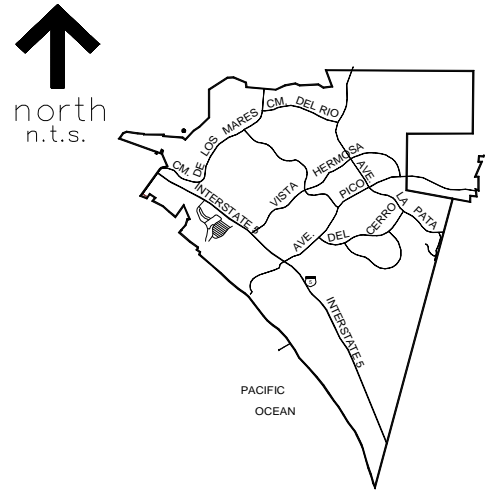
Water System Replacement

Maintenance and Other Project - Water

Project Description:

Water lines, fire hydrants and water services will be replaced in conjunction with the Street Improvement Program. City Utilities staff will determine the locations through leak detection equipment, visual inspection and potholing prior to the design of street replacement overlay. Coordinating water replacement prior to street paving will minimize the need for water related construction in a recently paved street.

Project Location:



Project Management: Engineering Division
Supporting Division: Utilities Division
Type of Project: Replacement and rehabilitation of existing utilities
Impact on Operating Budget: None

Project Cost	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	600,000	100,000	100,000	100,000	100,000	100,000	100,000
Total Construction	600,000	100,000	100,000	100,000	100,000	100,000	100,000

Operation & Maintenance Costs	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	600,000	100,000	100,000	100,000	100,000	100,000	100,000

Funding Source	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Water Deprec. Reserve	600,000	100,000	100,000	100,000	100,000	100,000	100,000
Total Funding	600,000	100,000	100,000	100,000	100,000	100,000	100,000

Capital Improvement Program

Facilities and Other Improvements

City Facilities Master Plan

In 2000, the City developed a master plan for City Facilities. The plan was designed to address the City's needs for new City Facilities in relationship to the estimated construction costs and available funding sources.

Also included in this section is the San Clemente Redevelopment Agency which was established in 1975. The project area consists of 68 acres extending from the Pacific Ocean on the west, Linda Lane Park to the north, Encino Lane, Avenida Palizada, Avenida Del Mar and Coronado Lane to the east and Cazador Lane to the south.

Facilities and Other Improvement Funds

The following funds account for City facilities and other capital improvements:

- General Fund
- Public Facilities Construction Fee Fund
- Developers Improvement Fund
- Reserve Fund – Facilities Maintenance and Capital Equipment
- Redevelopment Agency Funds
- Fleet Maintenance Reserve Fund

Other Facility Improvements

The FY 2012 budget includes 7 capital improvement projects for a total of \$3.9 million and 4 maintenance projects in the amount of \$410,000.

Capital improvement projects are listed below:

- Base of Pier Restrooms Rehabilitation
- Corporation Yard Building A Rehabilitation
- Facilities Structural Assessment
- Fuel Management Upgrade & Gate Replacement at WRP
- MO2 Channel Parking Improvements
- Ole Hanson Beach Club Rehabilitation
- Replacement of Marine Safety Building Sheet Piles

Maintenance and other projects in FY 2012 are:

- Casa Romantica Building Maintenance
- Casa Romantica Exterior Painting
- Comprehensive General Plan Update (Labor)
- Wayfinding Master Sign Program

Individual project sheets for both capital improvement projects and maintenance projects are on the following pages.

Funding Sources

Facility and other improvement capital projects are primarily funded through multiple funding sources, including transfers from the General, the Redevelopment Agency, and the Reserve funds and grants.

The City does not anticipate a lack of funding in the near future, but has determined the following alternatives may be used to finance projects:

- Issuance of debt (bond, notes, advances from other funds)
- Additional charges to departments to fund additional reserves
- Other grant funding sources
- Reallocation of funds from existing projects

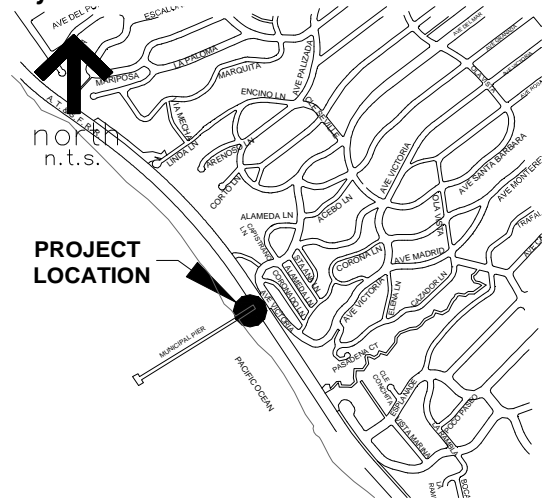
Base of Pier Restroom Rehabilitation

Capital Project - Facilities and Other Improvement

Project Description:

The City beach restrooms have deteriorated and are in need of rehabilitation. The beach restrooms serve approximately two million users per year and are vital to the quality of life of both residents and visitors alike. This project is the first phase of beach restroom improvements. Funding will be used to provide necessary upgrades to the restroom at the base of the municipal pier. The second phase of the project will provide restroom improvements to all beach restrooms over a multi-year period beginning in FY 2013.

Project Location:



Project Management: Beaches, Parks and Recreation
Supporting Division: None
Type of Project: Rehabilitation
Impact on Operating Budget: None

Project Cost	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Construction Costs							
Land Acquisition							
Preliminary Engineering	70,000	70,000					
Construction Costs	230,000	230,000					
Total Construction	300,000	300,000					

Operation & Maintenance Costs	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	300,000	300,000					

Funding Source	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
RDA	159,600	159,600					
General Fund	140,400	140,400					
Total Funding	300,000	300,000					

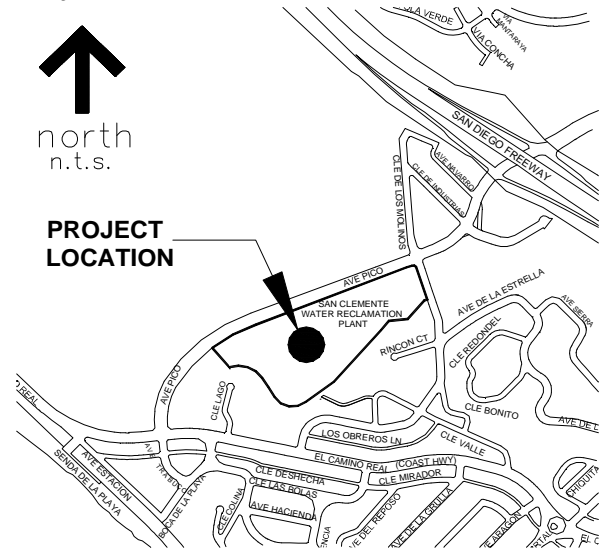
Corporation Yard Building A Rehabilitation

Capital Project - Facilities and Other Improvement

Project Description:

The City completed a Building Evaluation and Structural Assessment of Building A in the Corporation Yard. The assessment report for Building A recommends structural upgrades, including seismic retrofitting of the roof joists, to ensure building integrity and extend the useful life of the structure. A consultant was hired in FY 2011 to prepare plans and specifications for construction.

Project Location:



Project Management: Maintenance Division
Supporting Division: Engineering Division
Type of Project: Rehabilitation
Impact on Operating Budget: None

Project Cost	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	200,000	200,000					
Total Construction	200,000	200,000					

Operation & Maintenance Costs	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	200,000	200,000					

Funding Source	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Facilities Maint. Reserve	200,000	200,000					
Total Funding	200,000	200,000					

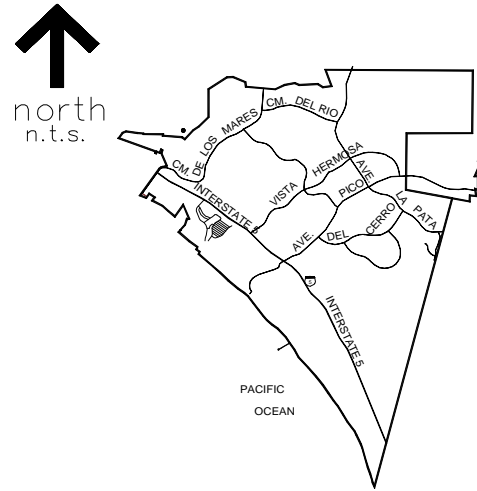
Facilities Structural Assessment

Capital Project - Facilities and Other Improvement

Project Description:

A consultant will be hired to continue performing structural assessments of City owned facilities for preparation of a technical report containing short and long term rehabilitation needs. Plumbing, mechanical and electrical aspects of these facilities will also be reviewed. Upon the recommendations provided by the consultant, staff will budget the improvements into the six year CIP budget. Facilities to be assessed include Steed Park, North Beach and T-Street Beach Concessions, City Hall, Corporation Yard Facilities.

Project Location:



Project Management: Maintenance Division
Supporting Division: Engineering Division
Type of Project: Analysis and report
Impact on Operating Budget: None

Project Cost	Six Year						FY 2017
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	
Construction Costs							
Land Acquisition							
Preliminary Engineering	90,000	90,000					
Construction Costs							
Total Construction	90,000	90,000					

Operation & Maintenance Costs	Six Year						FY 2017
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	90,000	90,000					

Funding Source	Six Year						FY 2017
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	
Facilities Maint. Reserve	90,000	90,000					
Total Funding	90,000	90,000					

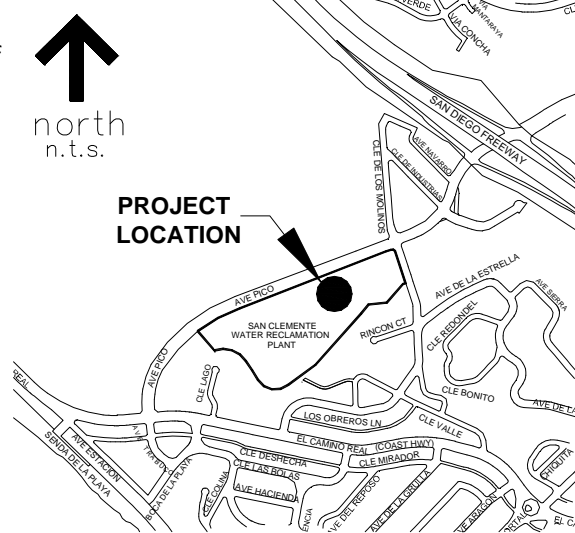
Fuel Management Upgrade & Gate Replacement at WRP

Capital Project - Facilities and Other Improvement

Project Description:

The existing fuel management system and fuel dispensers of the aboveground fuel island located in the Corporation Yard are unreliable and need to be upgraded to current industry standards. The automated entrance gates located at both entrances to the WRP are also beyond their useful life and are in need of upgrades. The gates and fuel management system are in continuous operation and are vital to regular and emergency City services.

Project Location:



Project Management: Maintenance Division
Supporting Division: None
Type of Project: Replacement and new construction
Impact on Operating Budget: None

Project Cost	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	130,000	130,000					
Total Construction	130,000	130,000					

Operation & Maintenance Costs	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	130,000	130,000					

Funding Source	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Fleet Maint. Fund	130,000	130,000					
Total Funding	130,000	130,000					

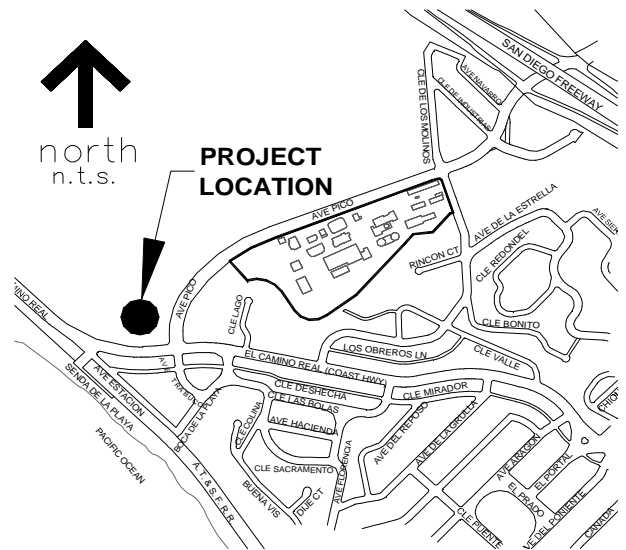
MO2 Channel Parking Improvements

Capital Project - Facilities and Other Improvement

Project Description:

Based on the North Beach Master Plan and an arrangement with the historic Casino building, the City is obligated to construct 85 parking spaces. 70 parking spaces will be constructed on the covered portion of the MO2 flood control channel and 19 parking spaces at the adjacent Marblehead Coastal lot that was dedicated to the City.

Project Location:



Project Management: Engineering Division
Supporting Division: None
Type of Project: New Construction
Impact on Operating Budget: Maintenance is estimated at \$18,500 per year.

Project Cost	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	1,200,000	1,200,000					
Total Construction	1,200,000	1,200,000					

Operation & Maintenance Costs	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Staff							
Operations							
Maintenance & Repair	106,000		18,500	18,500	18,500	18,500	32,000
Total O & M Cost	106,000		18,500	18,500	18,500	18,500	32,000
Total Project Cost	1,306,000	1,200,000	18,500	18,500	18,500	18,500	32,000

Funding Source	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Public Facility Const Fund	1,200,000	1,200,000					
General Fund	106,000		18,500	18,500	18,500	18,500	32,000
Total Funding	1,306,000	1,200,000	18,500	18,500	18,500	18,500	32,000

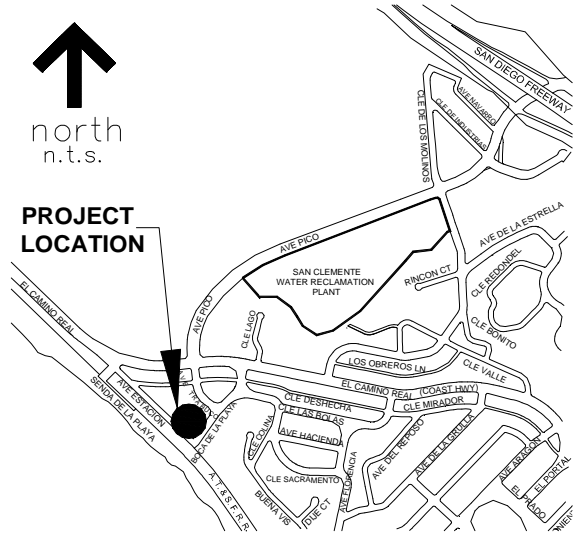
Ole Hanson Beach Club Rehabilitation

Capital Project - Facilities and Other Improvement

Project Description:

The Ole Hanson Beach Club is deteriorating due to its age and exposure to the marine environment. The project will provide for upgrades and rehabilitation of the building systems and pool facilities. Due to the Beach Club's listing on the Federal historic register, a historic architect will evaluate the upgrade possibilities prior to the preparation of plans and specifications for permitting and construction. Construction and closure of the facility will be coordinated with the opening of La Pata Vista Hermosa Sports Park.

Project Location:



Project Management: Maintenance Division
Supporting Division: Beaches, Parks and Recreation
Type of Project: Rehabilitation
Impact on Operating Budget: Impact to revenue due to facility closure during construction.

Project Cost	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Construction Costs							
Land Acquisition							
Preliminary Engineering	1,500,000	1,500,000					
Construction Costs							
Total Construction	1,500,000	1,500,000					

Operation & Maintenance Costs	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	1,500,000	1,500,000					

Funding Source	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
General Fund	1,500,000	1,500,000					
Total Funding	1,500,000	1,500,000					

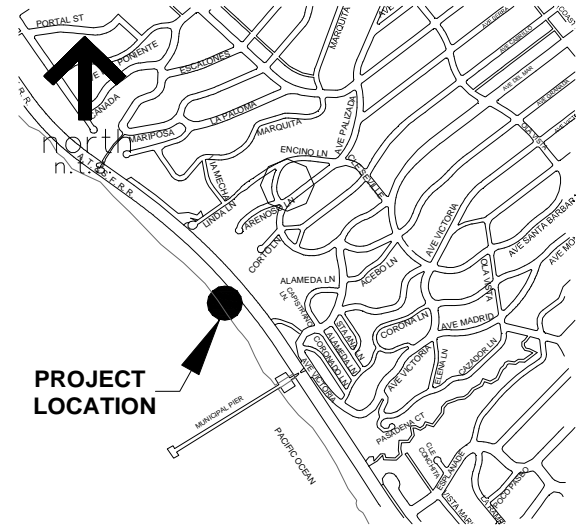
Replacement of Marine Safety Building Sheet Piles

Capital Project - Facilities and Other Improvement

Project Description:

The protective sheet piles located on the seaward side of the Marine Safety Building were installed in 1998. The intent for the sheet piles was to protect the structure from wave damage. In 2004, a project was proposed to add additional sheet piles and install a concrete cap between the sheet pile wall and the building, but the project was not funded due to the Army Corp of Engineers sand replenishment study. Over the last seven years, the existing sheet piles continue to deteriorate increasing the risk of sheet pile failure in heavy surf. Plans have been completed.

Project Location:



Project Management: Engineering Division
Supporting Division: Beaches, Parks and Recreation
Type of Project: Preventative maintenance and new construction
Impact on Operating Budget: None

Project Cost	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	500,000	500,000					
Total Construction	500,000	500,000					

Operation & Maintenance Costs	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	500,000	500,000					

Funding Source	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
RDA	500,000	500,000					
Total Funding	500,000	500,000					

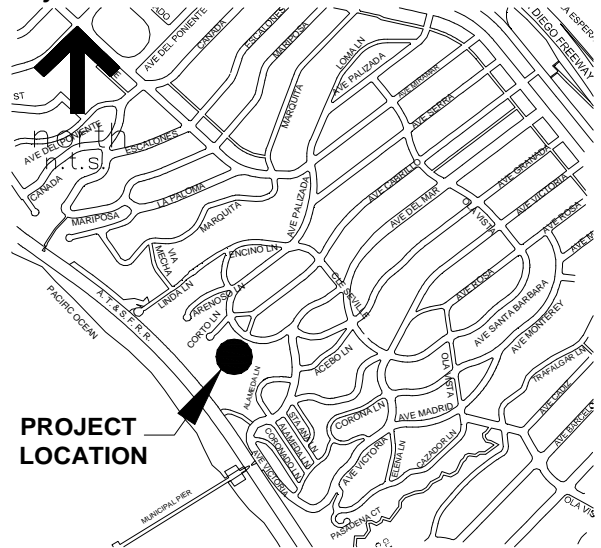
Casa Romantica Building Maintenance

Maintenance and Other Project - Facility and Other Improvement

Project Description:

This project provides for maintenance and reimbursement obligations for the Casa Romantica building per the amended lease with the Casa Romantica Cultural Center dated July 1, 2008.

Project Location:



Project Management: Maintenance Division
Supporting Division: None
Type of Project: Maintenance renovation
Impact on Operating Budget: None

Project Cost	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs							
Total Construction							

Operation & Maintenance Costs	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Staff							
Operations							
Maintenance & Repair	180,000	30,000	30,000	30,000	30,000	30,000	30,000
Total O & M Cost	180,000	30,000	30,000	30,000	30,000	30,000	30,000
Total Project Cost	180,000	30,000	30,000	30,000	30,000	30,000	30,000

Funding Source	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
RDA Fund	180,000	30,000	30,000	30,000	30,000	30,000	30,000
Total Funding	180,000	30,000	30,000	30,000	30,000	30,000	30,000

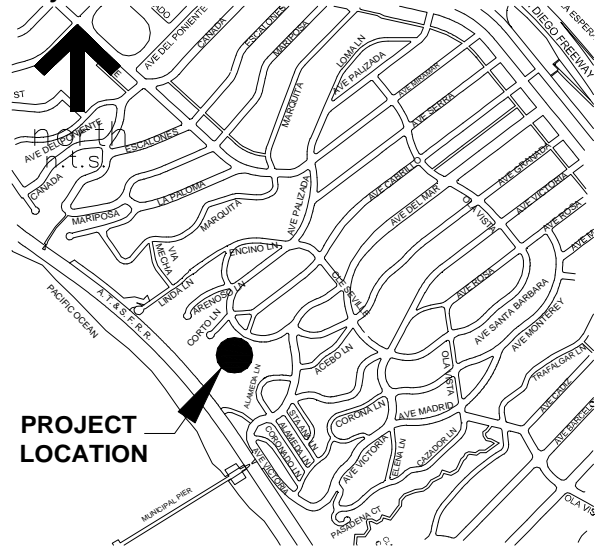
Casa Romantica Exterior Painting

Maintenance and Other Project - Facility and Other Improvement

Project Description:

Per the lease agreement with the Casa Romantica Cultural Center, the City is obligated to paint the exterior of the Casa Romantica facility prior to April 2012. This preserves the cultural and historical value of the facility.

Project Location:



Project Management: Maintenance Division
Supporting Division: None
Type of Project: Maintenance renovation
Impact on Operating Budget: None

Project Cost	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs							
Total Construction							

Operation & Maintenance Costs	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Staff							
Operations							
Maintenance & Repair	80,000	80,000					
Total O & M Cost	80,000	80,000					
Total Project Cost	80,000	80,000					

Funding Source	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
RD Fund	80,000	80,000					
Total Funding	80,000	80,000					

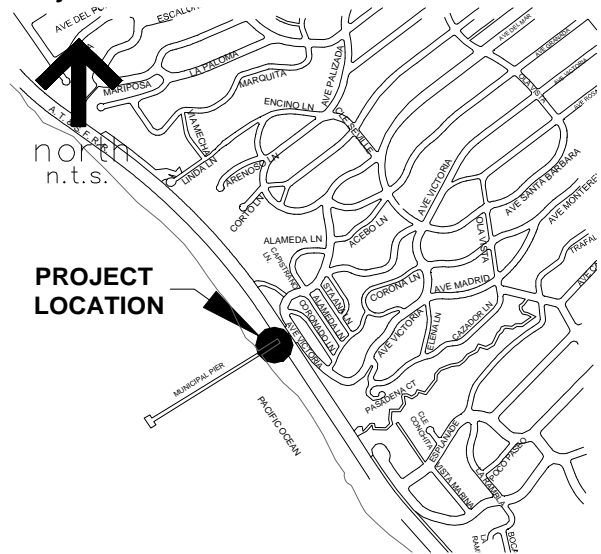
Wayfinding Master Sign Program

Maintenance and Other Project - Facility and Other Improvement

Project Description:

This program consists of replacing approximately 400 municipal signs with recently adopted municipal sign design guidelines that reflect the City's "Spanish Village by the Sea" character. Implementation will be divided into phases over a six year period.

Project Location:



Project Management: Planning Division
Supporting Division: Engineering Division
Type of Project: New Construction
Impact on Operating Budget: None

Project Cost	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Construction Costs							
Land Acquisition							
Preliminary Engineering							
Construction Costs	1,375,000	200,000	235,000	235,000	235,000	235,000	235,000
Total Construction	1,375,000	200,000	235,000	235,000	235,000	235,000	235,000

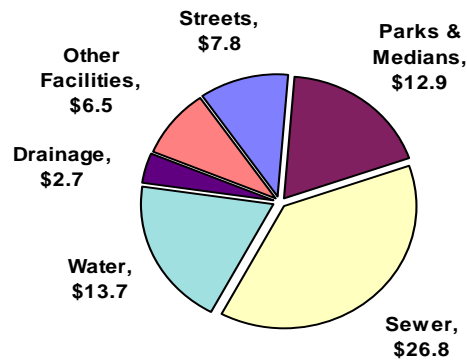
Operation & Maintenance Costs	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Staff							
Operations							
Maintenance & Repair							
Total O & M Cost							
Total Project Cost	1,375,000	200,000	235,000	235,000	235,000	235,000	235,000

Funding Source	Six Year						
	Total	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
General Fund	1,300,000	125,000	235,000	235,000	235,000	235,000	235,000
RDA Fund	75,000	75,000					
Total Funding	1,375,000	200,000	235,000	235,000	235,000	235,000	235,000

Carry Forward Projects

Carry Forward Projects are Capital Improvement Program (CIP) projects approved in prior fiscal years which have been brought forward into the new fiscal year budget. There are 102 projects totaling \$70.4 million being carried forward into FY 2012. Carry Forward Projects include 12 Drainage projects, 15 Sewer projects, 18 Water projects, 30 Street projects, 10 Parks & Medians projects, and 17 Facilities and Other Improvement projects.

Carry Forward Projects are listed below with the total approved project budget (before any FY 2012 funding), the project costs to date, and the amount to be carried forward to FY 2012.



Total - \$70.4

In Dollars (\$)

Description	In Dollars (\$)		
	Approved Project Budget	Project Costs to Date	FY 2012 Carry Forward
Drainage			
211 & 225 Marquita Storm Drain Rehabilitation	50,000	6,689	43,311
Acapulco Storm Drain Lines Rehabilitation	120,000	16,557	103,443
Alameda Lane Drainage System Replacement	100,000	17,000	83,000
Calle Heraldo Storm Drain Rehab	40,000	6,185	33,815
Cristobal Storm Drain Extension to T-St. Canyon	380,000	12,558	367,442
Linda Lane Runoff Treatment	379,996	16,319	363,677
Los Mares at Vaquero Infrastructure Protection	120,000	2,430	117,570
Los Mares/Vaquero Storm Drain Upgrade	850,000	107,206	742,794
Pier Bowl Nuisance Water Discharge Drain System	100,000	706	99,294
Plaza La Playa Channel	1,079,870	501,728	578,142
Prima Deshecha Canada Channel (MO1) Recon	200,000	19,487	180,513
South Calle Grande Vista Storm Drain Rehabilitation	40,109	32,476	7,633
	3,459,975	739,341	2,720,634
Sewer			
Computerized Maint & Mgmt System (CMMS)	50,000	4,835	45,165
Los Molinos Pump Station Emergency Backup	700,000	-	700,000
Los Molinos Pump Station Rehabilitation	201,350	1,350	200,000
Main PS Pump Efficiency Study & Electrical Upgrade	250,000	48,566	201,434
Main Pump Station	750,000	5,254	744,746
Main Pump Station Force Main Inspection	90,000	18,916	71,084
Marblehead Coastal Recycled Water Line Reimbursement	350,000	-	350,000
Ocean Outfall Junction Repairs	142,000	23,925	118,075
Recycled Water Expansion	22,200,717	2,392,413	19,808,304
Sewer Line Support at Trfalgar Canyon	150,000	-	150,000
Sewer System SCADA Implementation	2,901,419	808,314	2,093,105
Water Reclamation Odor Control Improvements	406,499	268,771	137,728
WRP Chlorinator Replacement	520,000	-	520,000
WRP Solids Handling	1,700,000	83,356	1,616,644
WRP West Driveway Wall Sight Dist Adjustment	75,000	12,380	62,620
	30,486,985	3,668,080	26,818,905

Carry Forward Projects

Description	Approved	Project	
	Project Budget	Costs to Date	FY 2012 Carry Forward
Water			
Calle Real Pump Station Rehabilitation	150,000	1,653	148,347
Cathodic Protection System Evaluation	120,000	6,599	113,401
EI Elevante Pump Station Rehabilitation	800,000	32,268	767,732
IRWD Interconnection	1,899,999	1,570,674	329,325
JRWSS Agency Projects	2,251,127	1,034,003	1,217,124
JRWSS Via Canon Easement Relocation	1,150,000	45,611	1,104,389
Reeves Pump Station	1,525,000	91,949	1,433,051
Reservior No 4 Outlet Pipline Replacement	900,000	109,246	790,754
Reservior No. 1 Expansion	255,000	73,706	181,294
Reservoir 10 & 6 Water Line	100,000	80,482	19,518
Reservoir 10 & 6 Water Line	325,000	7,414	317,586
Reservoir 8 Cathodic Protection	175,000	546	174,454
Reservoir 9 & 10 Rehab Study & Lining	100,000	3,082	96,918
Upper Chiquita Reservoir Emergency Storage	5,750,000	1,950	5,748,050
Via Zafiro Pressure Reduction Station Rehabilitation	192,570	28,177	164,393
Water System SCADA Implementation	2,700,000	1,822,876	877,124
Well # 7 Replacement Study	80,000	32,543	47,457
Well No. 8	1,750,000	1,598,446	151,554
	20,223,696	6,541,225	13,682,471
Street			
Ave De La Estrella/Ave Presidio Traffic Signal	341,500	7,201	334,299
Avenida Pico & Calle Industrias Traffic Signal	285,000	-	285,000
Avenida Pico Rehabilitation	293,000	211,768	81,232
Calle Amanecer - Phase I	304,098	279,093	25,005
Calle Amanecer - Phase II	700,000	597	699,403
Calle Cordillera	350,000	-	350,000
Calle De Los Molinos	1,087,070	29,627	1,057,443
Calle Guadalajara Rehabilitation	623,000	307,324	315,676
Calle Heraldo	473,020	421,205	51,815
Calle Nuevo Reconstruction	784,000	241,272	542,728
Calle Penasco	204,541	169,541	35,000
Calle Piedras Rehabilitation	68,000	65,341	2,659
Calle Recodo	210,000	52,962	157,038
Calle Sombra	275,000	43,641	231,359
Calle Valle	628,390	11,235	617,155
Camino Del Rio & La Pata Extensions	149,997	14,227	135,770
ECR & Ave Pico Intersection Improvements	2,851,458	2,538,797	312,661
Los Mares/Vaquero Street Recon (MO2)	700,000	-	700,000
M02 Channel - MHC Parking Lots	392,000	10,022	381,978
Major Street Maintenance	525,000	385,241	139,759
North Beach Crossing Improvements	159,998	31,482	128,516
Pavement Management System	99,000	47,023	51,977
Pier Bowl Handicapped Parking	46,331	3,671	42,660
Pier Bowl/Beach Trail Way-Finding Signs	75,000	-	75,000
Prima Deshecha Canada/PCH Bridge Rehab	300,000	148,321	151,679
Sarmentoso	700,000	26,723	673,277
Sidewalk Improvements/CDBG	156,000	132,981	23,019
Via Amapola Rehabilitation	170,000	151,118	18,882
Via Bellota Rehabilitation	75,000	-	75,000
Vista Montana - Phase I	495,468	384,794	110,674
	13,521,871	5,715,207	7,806,664

Carry Forward Projects

Description	Approved Project Budget	Project Costs to Date	FY 2012 Carry Forward
Parks & Medians			
Bathroom Door Project - Beaches	20,500	-	20,500
Bathroom Door Project - Parks	41,000	60	40,940
Beach Palapa & Picnic Cover Renovations	65,000	27,101	37,899
Coastal Trail T Street Overpass Rehab	457,710	394,647	63,063
Courtney's Sand Castle	90,535	68,806	21,729
Linda Lane - Trail Lighting Enhancements	100,000	-	100,000
Max Berg Plaza Park Sidewalk Improvements	823,017	74,540	748,477
Playground Rubberized Surface Replacement	80,000	53,399	26,601
San Gorgonio Park Restroom & Sports Bldg	84,869	34,865	50,004
Vista Hermosa / La Pata Sports Park Phase 1B	24,280,150	12,551,332	11,728,818
	26,042,781	13,204,750	12,838,031
Facilities & Other Improvements			
Bellota Landslide Repair	692,910	663,719	29,191
Casa Romantica Maintenance	120,000	79,259	40,741
Community Center - Art Gallery Entry Improvements	14,000	4,084	9,916
Community Center Rehabilitation	125,000	-	125,000
Corporate Yard Building A Rehabilitation	50,000	-	50,000
Downtown Fire Station	5,228,839	2,943,887	2,284,952
Garage Hoist Removal	85,000	3,750	81,250
Ole Hanson Beach Club Re-roof	150,000	-	150,000
Parque Del Mar Turf Renovation	79,634	54,635	24,999
Pier Bowl Improvements	75,000	36,830	38,170
Pier Bowl Lighting Replacements	1,834,998	1,098,815	736,183
Pier Crossing Improvements	100,000	25,617	74,383
Safety/Quiet Zone Improvement - Design & Construction	768,000	-	768,000
Senior Center Relocation/Construction	3,594,053	1,815,630	1,778,423
Trafalgar Canyon Bridge Rehabilitation	20,000	6,517	13,483
Traffic Signal Cabinets Replacement	385,000	116,717	268,283
Traffic Signal System Hardware and Software	150,000	99,708	50,292
	13,472,434	6,949,168	6,523,266
Total	107,207,742	36,817,771	70,389,971



Fiscal Policy

Core Values of Financial Sustainability

Financial stability – The City will create financial stability to provide the community with a consistent and adequate level of public services. The City will take a long-term approach to its finances by developing and maintaining long-term plans, carefully weighing the cost and benefits of development opportunities and adhering to sound debt, reserve and investment policies.

Quality of life and local economic vitality – The City will provide effective and efficient services to ensure a safe and healthy atmosphere for its residents, businesses and visitors, while preserving and enhancing its unique cultural and environmental attributes.

Accountability and Financial Planning – The City will institute financial planning that ensures City services are provided at the best value and that the services are in alignment with the needs and wants of the community.

Environmental and economic sustainability – The City’s financial strategy will support continued investment in the renovation and maintenance of physical infrastructure/facilities and in policies and programs that support a clean and healthy natural environment.

Transparency and engagement – The City will be accountable for producing value for the community by producing planning and report mechanisms that make it clear how the City plans to use its resources to achieve the community vision. The City is committed to engaging the public as a partner in formulating plans and delivering services.

Fiscal Policy Statement	Status	Comments
Operating Budget Policies		
The City will adopt a balanced budget by June 30 of each year.	✓	
An annual base operating budget will be developed by verifying or conservatively projecting revenues and expenditures for the current and forthcoming fiscal year.	✓	
Current revenues will be sufficient to support current operating expenditures and a budgeted positive operating position will be maintained.	✓	
The City will annually review the General Fund operating position to determine if funds are available to operate and maintain future capital facilities. If funding is not available for operations and maintenance costs, the City will delay construction of the new facilities.	✓	

Fiscal Policy

Fiscal Policy Statement	Status	Comments
Revenue Policies		
The City will try to maintain a diversified and stable revenue system to shelter it from short-term fluctuations in any one revenue source.	✓	
The City will estimate its annual revenues by an objective, analytical process utilizing trend, judgmental, and statistical analysis as appropriate	✓	
All City Council-established General Fund User fees will be reviewed and adjusted annually as part of the budget process by each City department and the analysis with recommended changes will be provided to the City Council. The basis for adjustment will be the cost of providing services, inflationary impacts, or other budgetary factors as appropriate. User fees will be established to recover the full cost of services provided, except when the City Council determines that a subsidy from the General Fund is in the public interest.	✓	
One-time operating, capital and reserve revenues will be used for one-time expenditures only. One-time resources, such as proceeds from asset sales, debt refinancing, one-time grants, revenue spikes, budget savings and similar nonrecurring revenue shall not be used for current or new on-going operating expenses. Appropriate uses of one-time resources include establishing and rebuilding the Emergency Reserve and the Operating Reserve, early retirement of debt, capital expenditures and other nonrecurring expenditures. Exceptions to the use of one-time revenue for new operating expenditures must be formally adopted by Council action and may only offset operating expenditures for a limited time period of less than five fiscal years.	✓	
The City will annually identify developer fees and permit charges received from “non-recurring” services performed in the processing of new development and use those funds to meet peak workload requirements.	✓	
Expenditure Policies		
The purchase of new or replacement capital equipment with a value of \$5,000 or more and with a minimum useful life of two years will require budget approval.	✓	
The City will annually project its equipment replacement and maintenance needs for the next five years and will update this projection each year. A maintenance and replacement schedule will be developed and followed.	✓	

Fiscal Policy

Fiscal Policy Statement	Status	Comments
Utility Rates and Fees Policies		
The City will set fees and user charges for each utility fund at a level that fully supports the total direct and indirect cost of the activity. Indirect costs include the cost of annual depreciation of capital assets and overhead charges.	✓	Annual review completed. Water rates increased 12.6%. Sewer rates increased 6.0%.
Utility rates will be established for each of the next five years and this rate projection will be updated annually.	✓	
Capital Improvement Budget Policies		
The City will make all capital improvements in accordance with an adopted capital improvement program and will include an annual six-year plan for capital improvements (CIP design, development, implementation, and operating and maintenance costs.) The first year of the six-year plan must be fully funded in the adopted budget. Projects that are not fully funded must be removed or delayed until adequate funding exists for design, construction, operating and maintenance.	✓	25 new Capital projects = \$10.1 million
Capital Improvement projects must project operating and maintenance costs for the five-year forecast period to ensure that future year budgets maintain a positive operating position.	✓	
The Park Acquisition & Development Fund and other special development impact funds may only be used to fund facilities included in the Master Plan for City Facilities.	✓	
Short-Term Debt Policies		
The City may use short-term debt to cover temporary or emergency cash flow shortages. All short-term borrowing will be subject to Council approval by ordinance or resolution.	✓	
The City may issue interfund loans to meet short-term cash flow needs. Short-term is defined as a period of one year or less. Interfund loans will be permitted only if a specific source of repayment is identified within the "borrowing" fund. Excess funds must be available and the use of these funds will not impact the "lending" fund's current operations. The prevailing interest rate, as established by the City Treasurer, will be paid to the lending fund. Short-term interfund loans require Council approval.	✓	The Golf fund will renew a \$2.5 million loan from the In-lieu Parking Fund for an additional year.

Fiscal Policy

Fiscal Policy Statement	Status	Comments
Long-Term Debt Policies		
The City will confine long-term borrowing to capital improvements that cannot be funded from current revenues.	✓	
The City may issue long-term interfund loans to fund capital improvements. Interfund loans will be permitted only if a specific source of repayment is identified within the “borrowing” fund. Excess funds must be available and the use of these funds will not impact the “lending” fund’s long-term operations. Long-term interfund loans will be fully amortized (principal and interest included in payment). The prevailing interest rate and duration of the loan will be established by the City Treasurer. Principal and interest will be paid to the lending fund. Long-term interfund loans require Council approval. Long-term interfund loans will be disclosed in the City’s annual Operating Budget.	✓	
The City will establish and maintain a Debt Policy	✓	
Fund Balance and Reserve Policies		
The City will maintain emergency reserve equal to 9% of operating expenditures of the General Fund. The primary purpose of this reserve is to protect the City’s essential service programs and funding requirements during periods of economic downturn (defined as a recession lasting two or more years), or other unanticipated or emergency expenditures that could not be reasonably foreseen during preparation of the budget.	✓	Emergency Reserve=\$4.4 million, or 9% of General Fund operating expenditures.
The City will maintain an emergency reserve equal to 8% of operating expenses for Enterprise Funds. The primary purpose of these reserves is to protect the Funds during periods of economic downturn, other unanticipated expenses, or emergency expenses that could not be reasonably foreseen during preparation of the budget.	--	Emergency Reserve=8% of Fund operating expenses: Water \$51,000 Sewer \$93,000 Storm Drain \$99,000 Solid Waste \$15,000 Golf \$121,000
The City will maintain \$10 million as a Sustainability fund balance in the General Fund. This fund balance will provide for economic and financial stability. Sustainability fund balance can be used only by formal action of City Council for specific purposes such as providing consistent and adequate level of services, provide for future capital needs, or provide for asset replacement.	✓	Sustainability fund balance = \$10 million
The City will establish an account to accumulate funds to be used for payment of accrued employee benefits for terminated employees. The level of this reserve will be maintained at a level at least equal to projected costs for employees who are eligible for retirement.	✓	Accrued Leave Reserve = \$605,000

Fiscal Policy

Fiscal Policy Statement	Status	Comments
<p>The City will establish a Capital Equipment Replacement Reserve and a Facilities Maintenance Capital Asset Reserve for the accumulation of funds for the replacement of worn and obsolete equipment other than vehicles and for costs associated with the maintenance of all City facilities. These reserves will be maintained at a level at least equal to the projected five-year capital asset replacement and maintenance costs.</p>	✓	<p>Capital Equipment Reserve = \$717,000 Facilities Maintenance Reserve = \$750,000</p>
<p>The City will establish Water, Sewer, Storm Drain and Golf depreciation reserves for costs associated with the major maintenance and capital improvement costs included in the Enterprise Funds. The minimum reserve level shall be at a level equal to the projected three-year capital and major maintenance costs.</p>	--	<p>Water Depreciation Reserve = \$5.3 million Sewer Depreciation Reserve = \$5.2 million Storm Drain Depreciation Reserve = \$1.5 million Golf Depreciation Reserve = \$ 1.6 million</p>
<p>The City will establish a Golf Course Improvement reserve for costs associated with capital improvements budgeted in the Golf Course Fund. The reserve will be maintained at a level at least equal to the projected three year costs.</p>	✓	<p>Golf Course Improvement reserve = \$538,000</p>
<p>The City will establish a Park Asset Replacement Reserve with a target balance of \$1.2 million for replacement of park assets in the future. The reserve balance will be reviewed annually and funded through one-time revenues or undesignated General Fund balance transfers, when available.</p>	--	<p>Park Asset Replacement Reserve = \$1,138,000</p>
<p>Self-insurance reserves will be maintained at a level which, together with purchased insurance policies, adequately protects the City. The City will maintain a reserve of three times its self insurance retention for those claims covered by the insurance pool (of which the City is a member). In addition, the City will perform an annual analysis of past claims not covered by the insurance pool, and reserve an appropriate amount to pay for uncovered claims.</p>	✓	<p>General Liability Reserve = \$315,000 Workers Compensation Reserve = \$1,733,000</p>
<p>The City will establish a Fleet Replacement Reserve for costs associated with the replacement of vehicles and other rolling stock (such as trailers, compressors or other equipment on wheels) as they become unserviceable, obsolete or reach a predetermined service life. The reserve will be maintained at a level at least equal to the projected five-year fleet replacement costs.</p>	✓	<p>Fleet Replacement Reserve = \$3.4 million</p>
<p>Investment Policies</p>		
<p>The City Treasurer will annually submit an investment policy to the City Council for review and adoption.</p>	✓	

Fiscal Policy

Fiscal Policy Statement	Status	Comments
Accounting, Auditing & Financial Reporting Policies		
The City's accounting and financial reporting systems will be maintained in conformance with generally accepted accounting principles and standards of the government Accounting Standards Board.	✓	
An annual audit will be performed by an independent public accounting firm with the subsequent issue of an official Comprehensive Annual Financial Report, including an audit opinion.	✓	
A fixed asset system will be maintained to identify all City assets, their condition, historical cost, replacement value, and useful life.	✓	A Fixed asset inventory is maintained as part of GASB34
Quarterly financial, capital improvement program and investment reports will be submitted to the City Council and will be made available to the public.	✓	
An annual revenue manual will be prepared after the close of the fiscal year. The manual will provide information on the revenue source, legal authorization, timing of receipts and historical collection over the last five year period. Fee schedules or calculations will also be provided.	✓	
Full and continuing disclosure will be provided in the general financial statements and bond representations.	✓	
A good credit rating in the financial community will be maintained.	✓	Standard & Poor's = AAA
Establish and maintain a formal compensation plan for all employee salary or wage ranges.	✓	
Long Term Financial Policies		
Annually prepare a five year forecast that maintains the current level of services, including known changes that will occur during the forecast period. If the forecast does not depict a positive operating position in all five-years of the forecast, the City will strive to balance the operating budget for all years included in the five-year financial forecast.	✓	
Annually evaluate trends from a budget-to-actual perspective and from a historical year-to-year perspective to identify areas where resources have been over allocated. This would improve the accuracy of revenue and expenditure forecast by eliminating the impact of recurring historical variances.	✓	
Legend:		
✓	Budget complies with Fiscal Policy Standard	
--	Fiscal Policy Standard is not met in Budget	

Appropriations Limit

Appropriations Limit

State Proposition 4, commonly known as the Gann Initiative, was approved by California Voters in November 1979. Proposition 4 created Article XIII B of the California State Constitution, which places limits on the amount of revenue that can be spent by government agencies. This is referred to as the Gann Appropriation Limit or Gann Limit.

A subsequent related State initiative, Proposition 111, was approved by the State's voters in June 1990. This legislation provided new adjustment formulas to make the Gann Limit more responsive to local growth issues and to address concerns regarding the accountability of local governments in adopting their limits. Prior to each fiscal year, city councils must adopt by resolution the Gann Appropriation Limit for the city for the upcoming year. In addition, cities are required to conduct a review of their limits during annual financial audits.

The appropriations limitation imposed by Propositions 4 and 111 creates a restriction on the amount of revenue that can be appropriated in any fiscal year. The limit is based on actual appropriations during the 1978-79 fiscal year and is increased each year using population and inflation growth factors. Only revenues that are classified as "proceeds of taxes" are subject to the limit. The use of "non-tax proceeds" (user fees, rental income, franchise fees, Gas Tax revenue) is not restricted.

During any fiscal year, a city may not appropriate any proceeds of taxes it receives in excess of its established limit. Excess funds received in any given year may be carried into the subsequent year for use if the city is below its limit for that year. Any excess funds remaining after the second year would be required to be returned to local taxpayers by reducing tax rates or fees. As an alternative, a majority of the voters may approve an "override" to increase the city's appropriation limits.

The Gann Limit had little impact in the early 1980s as a result of the high rate of inflation during that period. Because the appropriations limit for most cities increased faster than actual revenue growth, cities were generally below their limits. This trend changed during the mid-1980s, as exemplified by the State of California's \$1.1 billion refund to taxpayers in 1987 when it collected revenues in excess of its Limit. The Limit also served as the major barrier to increasing taxes on gasoline in the late 1980s. In recent years, the trend has reversed again for most cities. As the rate of revenue growth slows and the growth factors, especially population, increase at a steady rate, most cities, including San Clemente, are experiencing comfortable gaps between their appropriations limits and their actual appropriations.

Appropriations Limit

FY 2012 Appropriations Limit Computation

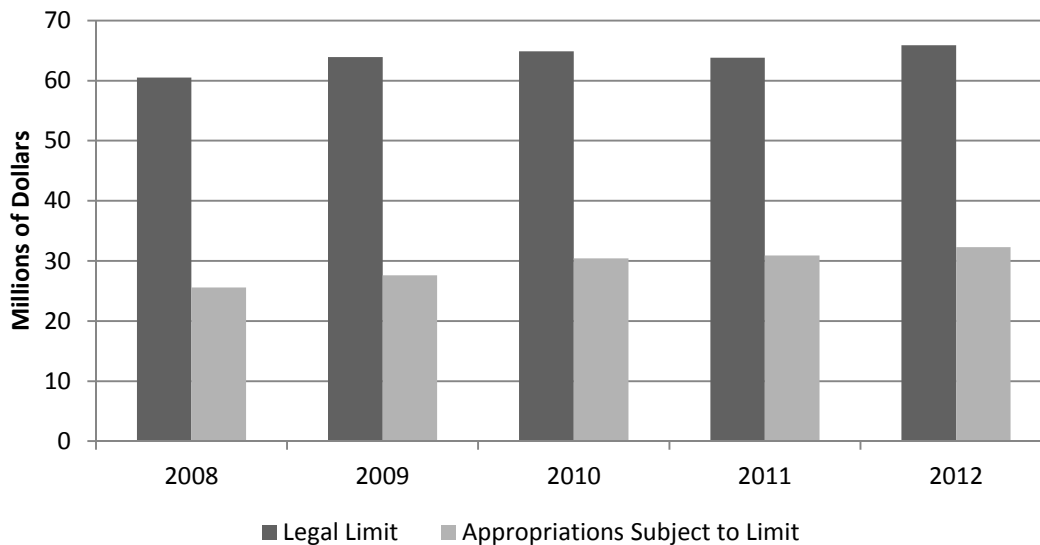
I. FY 2011 Appropriations Limit:

FY 2011 Limit		\$ 63,821,770
Annual Adjustment Factors:		
Per Capita Personal income change	2.51%	1.0251
Population increase for County	0.70%	1.0039
Total adjustment factor (1.0251 x 1.0070)		1.0323
FY 2012 Limit		65,883,213

II. Appropriations Subject to Limit and Appropriations Margin

Proceeds of Taxes		\$ 33,622,644
Less Exclusions:		None
Appropriations Subject to Limit		33,622,644
Appropriations Margin		\$ 32,260,569

Appropriations Limit FY 2008 through 2012



Debt Summary

Debt Summary

The debt summary section of the budget is intended to provide an overview of the City's debt capacity and provide a listing of outstanding debt, including bond repayment schedules.

The City of San Clemente does not expect to incur additional indebtedness for general government operations over the next five years. All capital improvements will be paid on a pay-as-you-go basis (utilizing fund balances) and through the use of developer fees. Council policies have been established to ensure that debt payments are made in a timely manner.

Fiscal and Debt Policies

The City Council adopted Fiscal Policy provides guidance pertaining to the issuance of both short-term and long-term debt. As indicated in the policy, the City prefers to use special assessment, revenue, or other self supporting bonds instead of general obligation bonds. Additionally, the City is required to confine long-term borrowing to capital improvements that cannot be funded from current revenues.

The City has also adopted a Debt Policy that established the parameters for issuing and managing debt issued by the City and component units. The policy provides guidance to the City Council so as not to exceed acceptable levels of indebtedness and risk; directs staff on objectives to be achieved, both before bonds are sold and for the ongoing management of the debt program; facilitates the debt issuance process by making important decisions ahead of time; and promotes objectivity in decision making and limits the role of political influence.

Bond Ratings

The City of San Clemente's current bond rating from Standard & Poor's = AAA.

Debt Capacity

The City has a legal debt limitation not to exceed 3.75% of the total assessed valuation of taxable property within City boundaries. As indicated by the table, the City's legal debt margin is \$466 million.

Computation of Legal Debt Margin for Fiscal Year Ending June 30, 2012	
Total assessed value	\$12,430,204,040
Debt Limit (3.75% of total assessed value)	\$466,132,651

*General Obligation Bonds
Outstanding June 30, 2012* None

Outstanding Debt

The following is a summary of City debt:

A total of \$3.795 million in Certificates of Participation (COP's) were issued in June 1993 to finance the purchase of a commercial building for use by the City's Public Works and Community Development departments. Of this amount, \$1.24 million was tax-exempt and \$2.555 million was taxable debt. Transfers from General Fund and charges to departments are used to repay debt service principal and interest.

Debt Outstanding Certificates of Participation				
General Government Debt	Date Issued	Amount Issued	Amount Outstanding 6/30/11	Amount Outstanding 6/30/12
Certificates of Participation	6/93	\$3,795,000	\$2,490,000	\$2,355,000

Debt Summary

Debt Outstanding Golf Operating Fund

In June 2007, the Golf Operating Fund executed an Interfund Loan Agreement in the amount of \$2,500,000 with the Public Facilities Construction Fee Fund for interim financing to fund the construction of a new Golf Course Clubhouse. The Golf Course Clubhouse project, totaling \$5.3 million, was funded from existing Golf Course Improvement Reserve fund balances and the balance of the proceeds from this loan. The loan, which matures annually, currently bears an interest rate of 0.52%, based on the Local Agency Investment Fund (LAIF) interest rate in effect on July 1, 2010. Interest payments are made on June 30th and the loan principal is renewed for an additional year, maturing on following June 30th.

The Golf Operating Fund intended to execute a fully-amortized, 30 year loan to repay the Interfund Loan and \$984,000 advanced by the General Fund to the Golf Operating Fund between FY 2003 and FY 2006.

Golf Operating Fund Debt	Original Date Issued	Amount Issued	Amount Outstanding 6/30/10	Amount Outstanding 6/30/11
Loan from Public Facilities Construction Fee Fund	6/07	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000

Market conditions since 2007 have prevented the execution of a 30 year loan under terms approved by the City Council. The Golf Course Operating Fund has renewed the Interfund Loan Agreement with the Public Facilities Construction Fee Fund annually, and will continue to do so until market conditions allow for external financing or fiscal year 2013, at which time the City anticipates executing a fully-amortized, 15 year loan.

As indicated previously, the General Fund advanced \$984,000 to the Golf Operating Fund. The advances were made as follows; \$282,000 in FY 2003, \$192,000 in FY 2004, \$310,000 in FY 2005 and \$200,000 in FY 2006. The advances were made for general operating purposes and are not related to the Golf Course Clubhouse project. The Golf Fund repaid \$144,000 in 2008, \$203,000 in 2009, \$290,000 in 2010, and \$263,000 in 2011 reducing the outstanding balance of the General Fund advance to \$121,000. This amount is budgeted for repayment in 2012 and the General Fund advance will be fully repaid.

Debt Outstanding Redevelopment Agency

In July 1998, the RDA refinanced outstanding debt that was used to purchase the Casa Romantica historical site. Additionally, financing was included for two major capital projects and to fund operating deficits in the RDA. The total financing amounted to \$3,849,000. The first borrowing was in the form of an interfund loan from the Sewer Depreciation Reserve. The loan had been structured with payments due on June 30 each year, an annual interest rate of 5.7% and a term of 20 years. The second debt was an interfund loan from the General Liability Self-Insurance Fund in the amount of \$550,000. Payments were due June 30 each year with a term of 10 years and an interest rate of 5.7%.

Redevelopment Agency Debt	Date Issued	Amount Issued	Amount Outstanding 6/30/11	Amount Outstanding 6/30/12
Loan from General Fund	7/02	\$3,420,690	\$1,903,762	\$1,688,758

In July, 2002 both of the existing interfund loans were consolidated and repaid with a new interfund loan from the General Fund. The new loan amounted to \$3,420,690. The loan is structured with payments due on June 30 each year, an annual interest rate of 2.9% and a term of 16 years. Debt service principal and interest is budgeted in the RDA Debt Service Fund and is paid from RDA property taxes which are projected to be available in future years to meet the repayment schedule.

Debt Summary

Debt Repayment Schedules

This section provides repayment schedules for City, and RDA debt issues.

Negocio Certificates of Participation			
Year	Interest	Principal	Outstanding
			\$3,795,000
1993-94	\$288,540	\$40,000	3,755,000
1994-95	286,140	45,000	3,710,000
1995-96	283,215	45,000	3,665,000
1996-97	280,240	45,000	3,620,000
1997-98	277,215	50,000	3,570,000
1998-99	273,705	50,000	3,520,000
1999-00	270,135	60,000	3,460,000
2000-01	265,860	60,000	3,400,000
2001-02	261,560	65,000	3,335,000
2002-03	256,810	70,000	3,265,000
2003-04	251,610	75,000	3,190,000
2004-05	246,015	80,000	3,110,000
2005-06	239,995	85,000	3,025,000
2006-07	233,550	95,000	2,930,000
2007-08	226,385	100,000	2,830,000
2008-09	218,795	105,000	2,725,000
2009-10	210,780	115,000	2,610,000
2010-11	202,045	120,000	2,490,000
2011-12	192,885	135,000	2,355,000
2012-13	182,580	140,000	2,215,000
2013-14	171,850	155,000	2,060,000
2014-15	159,975	170,000	1,890,000
2015-16	146,900	180,000	1,710,000
2016-17	132,975	195,000	1,515,000
2017-18	117,900	205,000	1,310,000
2018-19	101,975	225,000	1,085,000
2019-20	84,475	240,000	845,000
2020-21	65,825	260,000	585,000
2021-22	45,600	280,000	305,000
2022-23	23,800	305,000	-0-
	\$5,999,335	\$3,795,000	

Advance from General Fund to RDA			
Date	Interest	Principal	Outstanding
2002-03			\$3,420,690
2003-04	\$98,516	\$171,316	3,249,374
2004-05	93,582	176,250	3,073,124
2005-06	88,506	181,326	2,891,798
2006-07	83,284	186,548	2,705,250
2007-08	77,911	191,921	2,513,329
2008-09	72,384	197,448	2,315,881
2009-10	66,697	203,134	2,112,747
2010-11	60,847	208,985	1,903,762
2011-12	54,828	215,004	1,688,758
2012-13	48,636	221,196	1,467,562
2013-14	42,266	227,566	1,239,996
2014-15	35,712	234,120	1,005,876
2015-16	28,969	240,863	765,013
2016-17	22,032	247,799	517,214
2017-18	14,896	254,936	262,278
2018-19	7,554	262,278	-0-
	\$896,620	\$3,420,690	

Debt Summary

Assessment District Description

The information below provides a general description of the *Assessment Districts* and the related debt and the debt outstanding. These obligations are *not* direct obligations of the City, and the data is provided for informational purposes only.

Street Overlay and Replacement District 95-1, issued in September, 1996 in the original amount of \$6,929,940 to finance the rehabilitation of streets within the City of San Clemente.

Assessment District Debt	Date Issued	Amount Issued	Amount Outstanding 6/30/11	Amount Outstanding 6/30/12
Street Improvement Bonds	9/96	\$ 6,929,940	\$ 625,000	\$ 0
Improvement & Sewer Refinancing	7/07	\$ 14,235,000	\$ 13,405,000	\$ 13,015,000

Re-Assessment District No. 98-1, issued in July, 2007 in the amount of \$14,235,000 to redeem the remaining outstanding prior bonds issued under the *Improvement and*

Underground Utility District	9/99	\$ 1,150,000	\$ 585,000	\$ 530,000
Community Facilities District	12/99	\$ 5,755,000	\$ 5,190,000	\$ 5,095,000

Sewer Refinancing District 98-1, issued in June, 1999 in the amount of \$15,355,000 and used to finance public improvements within the Forster Ranch development and to defease a portion of the Series A and B Bonds, originally issued to construct the City's wastewater treatment plant.

Underground Utility Assessment District 99-1, issued in September, 1999 in the amount of \$1,150,000 to finance the construction and acquisition of underground electrical and communication facilities within the district.

Community Facilities District 99-1, issued in December, 1999 in the original amount of \$5,755,000 to finance construction of various public improvements within the district, commonly referred to as Plaza Pacifica.

Performance Measures

Performance measures are designed to determine accountability, improve service quality, allocate resources and evaluate departmental performance in meeting San Clemente’s Mission Statement. In this section, performance measures are presented by the City’s major departments and reflect operations of all City funds.

A summary by department of the performance measures to the Mission Statement focus is summarized in the table below. Performance measures assess workloads, efficiency and effectiveness in meeting the needs of the citizens of San Clemente.

DEPARTMENTS

General Government encompasses the City Manager, City Clerk, and Economic Development. Performance measures focus on providing information to citizens, citizen interaction and general oversight to ensure ongoing efficiency and effectiveness.

Finance and Administrative Services is comprised of Treasury, Finance, Human Resources, Risk Management, and Information Technology functions. Performance measures focus on financial accountability, workforce activity, risk services and technology demands to allow City activities to function.

Public Safety includes Police and Fire contracted services. Performance measures in this area address the timeliness and service levels related to ongoing public safety as well as public preventative and education services.

Community Development consists of Building, Planning, and Code Enforcement divisions. Performance measures address the implementation of the City’s vision through land development, housing, construction and code enforcement activities.

Public Works includes Engineering, Maintenance, as well as, Water, Sewer, Storm Drain, Clean Ocean and Solid Waste services. Performance measures address the development, operations and maintenance of City infrastructure, providing safe water supplies and sanitary disposal of waste, and improving local water quality.

Beaches, Parks & Recreation includes Administration, Recreation, Parks Maintenance, Marine Safety, and Golf Course services. Performance measures address the preservation and oversight of City beaches, parks and facilities, special community events, and the offering of recreation activities to meet the community needs while maintaining the City’s character.

Mission Statement Focus

Safe/Healthy Atmosphere	Responsible Growth & Preservation	Long-Term Stability	Balanced Community
✓	✓	✓	✓
		✓	
✓			
✓	✓		✓
✓	✓	✓	
✓	✓		✓

Detailed performance measures are presented this section by Department.

Performance Measures

General Government

Performance Measures	2010 Actual	2011 Projected	2012 Budget
<u>City Manager</u>			
Efficiency:			
Percent of customer service requests or complaints resolved or informed of Budget action within 10 days*	95.0%	98.0%	98.0%
* Annual measurement			
<u>City Clerk</u>			
Workload Outputs:			
Number of Regular City Council minutes prepared within 21 days of meeting	21	10	23
Number of City Council Agendas/Packets posted 7 days prior to meeting	23	23	23
Number of formal public records requests	172	200	200
Effectiveness:			
Percent of Regular Council Minutes produced within 21 days	79.2%	43.0%	100.0%
Percentage of Agendas/Packets provided at least 7 days prior to the meeting	100.0%	100.0%	100.0%
Percentage of public records requests responded to within 10 days	100.0%	100.0%	100.0%

Performance Measures

Finance & Administrative Services

Performance Measures	2010 Actual	2011 Projected	2012 Budget
<u>Finance & Administrative Services Administration</u>			
Efficiency:			
Percentage of quarterly reports completed within the end of the month after the financial close of the quarter.	100.0%	100.0%	100.0%
Rate of return on investments compared to the City benchmark (City rate/Benchmark rate)	-0.01%/3.5%	2.20%/3.5%	1.50%/1.5%
Effectiveness:			
Percent of actual General Fund revenues to projections*	98.8%	98.0%	98.0%
Percentage of City operating funds in balance*	100.0%	100.0%	100.0%
Percentage of adopted fiscal policies in compliance*	100.0%	98.0%	98.0%
* Annual measurement.			
<u>Finance Division</u>			
Workload Outputs:			
Number of accounting transactions processed	27,628	27,300	28,900
Number of TOT audits performed per year	0	4	4
Number of utility bills generated per year	215,546	215,000	218,000
Number of business licenses issued	5,167	5,100	5,100
Efficiency:			
Average cost to process accounting transactions	\$34.28	\$31.00	\$31.00
Average cost to generate a utility bill	\$2.43	\$3.15	\$3.20
Average cost to generate a business license	\$27.38	\$38.00	\$38.50
Effectiveness:			
Percentage of total annual TOT revenue audited	0.0%	50.0%	50.0%
Percentage accuracy of financial transactions within established accuracy rates	100.0%	99.0%	98.0%
Percentage of receivables written off	0.33%	0.30%	0.15%
Percentage of receivables over 60 days old	35.3%	21.0%	15.0%

Performance Measures

Finance & Administrative Services

Performance Measures	2010 Actual	2011 Projected	2012 Budget
<u>Human Resources</u>			
Workload Outputs:			
Number of recruitments opened	16	35	35
Number of liability claims filed	49	40	49
Number of workers' compensation claims filed	21	26	22
Number of benefited part-time and full-time employees processed through initial benefit enrollment	5	15	15
Number of employees completing a HR customer satisfaction survey	0	100	100
Efficiency:			
Average cost per liability claim settled	\$2,384	\$3,500	\$3,700
Average amount paid on a workers' compensation claim	\$7,006	\$1,100	\$1,250
Effectiveness:			
Percent of total number of liability claims filed that settled	29.5%	25.0%	29.0%
Percent change in the number of work comp claims filed	-25.0%	24.0%	-15.0%
Percent of benefited part-time and full-time employees processed through benefit enrollment within 7 days of	37.5%	90.0%	95.0%
Percent of employees giving and overall satisfaction rating of "Excellent"	0.0%	80.0%	85.0%
<u>Information Technology</u>			
Workload Outputs:			
Number of workstation computers administered	241	241	241
Number of server computers administered	22	24	24
Efficiency:			
Percentage of time that servers are operational (server uptime)	99.5%	98.0%	99.9%
Percentage of time that workstations are operational (workstation uptime)	99.0%	98.0%	99.9%
Percentage of total time that network communications equipment is operational (network communications)	99.9%	99.9%	99.9%
Percent of requests for computer services resolved within 3 working days	100.0%	98.0%	100.0%

Performance Measures

Public Safety

Performance Measures	2010 Actual	2011 Projected	2012 Budget
<u>Contract Police Services</u>			
Workload Outputs:			
Number of total calls for service	26,233	25,868	28,000
Number of emergency calls received (Priority 1)	269	264	300
Number of traffic collision reports	404	144	350
Number of Part 1 crimes committed per 1,000 population	0.98	1.08	1.15
Efficiency:			
Average response time from dispatch to on-scene emergency calls	5:65	4:46	5:00
Average response time from receipt of call to on-scene emergency calls	New	6:04	6:00
Percentage of preventative patrol time - day shift (6:00 a.m. to 6:00 p.m.)	43.7%	36.7%	40.0%
Percentage of preventative patrol time - day shift (10:00 a.m. to 8:00 p.m.)	34.6%	36.2%	40.0%
Percentage of preventative patrol time - night shift (6:00 p.m. to 6:00 a.m.)	38.4%	38.5%	40.0%
Percentage of preventative patrol time - night shift (5:00 p.m. to 3:00 a.m.)	42.9%	40.3%	40.0%
Effectiveness:			
Percentage of emergency calls responded to in 5 minutes or less	93.6%	95.3%	95.0%
Percentage change in Part I crimes from prior year current year	-10.6%	-7.5%	1.0%
<u>Contract Fire Services</u>			
Workload Outputs:			
Number of emergency calls	2,778	2719	3,000
Number of new construction fire inspections performed	363	344	500
Number of fire inspections performed	1137	775	1000
Number of fire plan checks completed	328	304	500
Efficiency:			
Average response time for emergency calls	5:51	5:52	7:00
Effectiveness:			
Percentage of calls with response time within 7 minutes	75.8%	76.0%	85.0%
Percentage of technical on-site inspections scheduled within 24 hours	100.0%	100.0%	90.0%
Percentage of all plan checks completed within adopted turn around time goals based on plan types	100.0%	100.0%	90.0%
Percentage of 5 day turn around plan checks completed within goal	100.0%	100.0%	90.0%
Percentage of 10 day turn around plan checks completed within goal	100.0%	100.0%	90.0%

Performance Measures

Community Development

Performance Measures	2010 Actual	2011 Projected	2012 Budget
<u>Building</u>			
Workload Outputs:			
Number of building permits issued	3,005	3,000	3,000
Number of Plan Reviews performed	2649	2,500	2,500
Number of building inspections completed	14,001	14,500	14,000
Number of customers served at Building counter	4,891	4,700	4,700
Efficiency:			
Number of Plan Reviews performed per Plan Check staff	883	1,000	1,000
Number of inspection conducted per inspector	4,115	4,150	4,000
Number of customers served per Permit Tech	2,446	2,350	2,350
Effectiveness:			
Percentage of new projects: First review completed within 15 work days	96.3%	98.0%	98.0%
Percentage plan review rechecks: Reviewed within 10 work days	90.9%	98.0%	95.0%
Percentage response to the public at the counter in 10 minutes	75.4%	78.0%	80.0%
<u>Planning</u>			
Workload Outputs:			
Number of discretionary applications completed	90	80	80
Number of zoning plan checks completed	518	400	400
Number of people assisted at counter/over phone	8,792	8,000	8,000
Number of training sessions to maintain Certified Local Government status	9	10	10
Number of training sessions attended by PC	7	14	14
Efficiency:			
Number of people assisted at counter/phone per FTE	22	15.0	15.0
Number of Plan checks completed/FTE/Week	2.4	2.0	2.0
Number of applications completed/FTE/Week	5	4.0	4.0

Performance Measures

Community Development

Performance Measures	2010 Actual	2011 Projected	2012 Budget
<u>Planning (continued)</u>			
Effectiveness:			
Percentage of FTE's time funded by Developer Deposit and fixed fees	21.1%	20.0%	20.0%
Percentage of initial plan reviews completed within 15 days	86.0%	95.0%	95.0%
Percentage of plan rechecks: reviewed within 10 days	86.0%	95.0%	95.0%
Percent of Zoning Administrator applications completed within 7 weeks	100.0%	98.0%	98.0%
Percent of Planning Commission applications completed within 18 weeks	100.0%	98.0%	98.0%
Percent of City Council applications completed within 22 weeks	100.0%	98.0%	98.0%
Percent of calls returned within one business day	98.2%	95.0%	95.0%
Percent of counter served within 10 minutes	70.0%	75.0%	75.0%
Percent of counter served within 20 minutes	91.0%	95.0%	95.0%
<u>Code Compliance</u>			
Workload Outputs:			
Number of new cases	2217	2282	2220
Number of lots cleared by Weed Abatement	37	40	50
Number of graffiti cases	655	484	600
Number of weekend cases	590	788	800
Efficiency:			
Cost of weed abatement per lot	\$458	\$610	\$750
Cost of graffiti removal per case	\$244	\$126	\$159
Effectiveness:			
Percent of graffiti cases closed within 6 hours	86.1%	88.7%	86.0%
Percentage of cases acknowledged within 2 days	93.7%	91.5%	90.0%
Percentage of cases resolved within 10 work days	64.9%	65.3%	60.0%
Percentage of weekend cases closed within 10 days	91.0%	95.2%	94.5%

Performance Measures

Community Development

Performance Measures	2010 Actual	2011 Projected	2012 Budget
<u>Housing Administration</u>			
Workload Outputs:			
Number of Home Rehab loans provided to property owners	8	3	6
Number of businesses receiving commercial facade grants	17	3	8
Number of non-profits receiving Social Program grants	14	14	15
Effectiveness:			
Percentage of Home Rehab & commercial grants expended	60.5%	43.0%	85.0%
Percentage General fund social program grants expended	67.3%	50.0%	100.0%
Percentage of RDA Affordable Housing budgeted funds expended	21.3%	50.0%	100.0%

Performance Measures

Public Works

Performance Measures	2010 Actual	2011 Projected	2012 Budget
<u>Engineering</u>			
Workload Outputs:			
Number of permits issued	498	330	330
Number of inspections stops conducted	10,387	2,500	2,500
Number of projects submitted for 1st plan check	53	40	40
Number of projects submitted for additional plan checks	49	80	80
Number of research projects conducted	208	360	550
Number of miles of streets designed	3.97	3.00	3.00
Number of miles of streets constructed	3.50	3.00	3.00
Number of traffic citizens complaints received	120	120	120
Efficiency:			
Time spent per first plan review (average hours)	4.29	6.00	6.00
Time spent per additional plan review (average hours)	3.80	4.00	4.00
Time spent per research project	3.54	3.00	3.00
Design cost less than 15% of the projected costs	86.3%	90.0%	85.0%
Final project costs within budget	100.0%	90.0%	85.0%
Percent of response to citizen complaints within 45 days	82.2%	85.0%	80.0%
Effectiveness:			
Percent of project reviews completed in 15 days (1st plan check)	100.0%	90.0%	90.0%
Percent of project reviews completed in 10 days (add'l plan check)	100.0%	85.0%	90.0%
Percent of research projects completed in 10 days	99.5%	95.0%	95.0%
Percent of projected street design completed	114.0%	100.0%	85.0%
Percent of street miles completed	71.0%	80.0%	85.0%
Percent of traffic complaints resolved	71.7%	80.0%	80.0%
<u>Maintenance</u>			
Workload Outputs:			
Number of potholes repaired	598	500	500
Number of signs repaired or replaced	1,895	1,800	1,800
Number of work orders received/completed by Facilities Maintenance Section	1,810	2,000	2,000
Number of street light/traffic signal repairs	919	800	800
Number of USA responses (Underground Service Alerts)	880	600	600

Performance Measures

Public Works

Performance Measures	2010 Actual	2011 Projected	2012 Budget
<u>Maintenance (continued)</u>			
Efficiency:			
Average sq. ft. of pothole repairs provided per day of service	419.1	420.0	450
Average # of signs maintained per hour of service provided	4.1	4.5	4.5
Average # of facilities maintenance work orders completed per day of service	8.2	10.0	10.0
Average # of USA completed per day of service	3.9	2.7	3.0
Average number of streetlight/traffic signal repairs per day	4.1	3.8	4.0
Effectiveness:			
Percentage of pothole service requests repaired within 3 working days	100.0%	100.0%	100.0%
Percentage of signage repair requests responded to and completed within 3 working days	100.0%	100.0%	100.0%
Percentage of facilities maintenance work orders responded to in 3 working days	99.2%	100.0%	100.0%
Percentage of street light / traffic signal service Requests completed within 3 working days	98.5%	100.0%	100.0%
Percentage of USA service requests completed within 3 working days	100.0%	100.0%	100.0%
<u>Water</u>			
Workload Outputs:			
Number of maintenance procedures at reservoirs, pump stations, valves, hydrants and operating equipment	3,640	3,600	3,600
Number of miles of planned leak detection on water pipeline	164.6	162	160
Number of samples taken to test compliance	8,676	8,300	8,600
Number of emergency calls for service	1,104	1,300	1,100
Efficiency:			
Percentage of maintenance procedures completed on time	93.3%	95.0%	94.0%
Percentage of system water loss	2.6%	3.9%	4.0%
Effectiveness:			
Percentage of leaks repaired within 48 hours	95.2%	95.0%	95.0%
Percentage of monitoring samples in full compliance	100.0%	100.0%	100.0%
Percentage of emergency calls responded within 15 minutes during working hours	100.0%	100.0%	100.0%
Percentage of emergency calls responded within 30 minutes during non-working hours	98.7%	100.0%	100.0%

Performance Measures

Public Works

Performance Measures	2010 Actual	2011 Projected	2012 Budget
<u>Sewer</u>			
Workload Outputs:			
Number of maintenance procedures at treatment plant, pump stations and recycled water facilities	3,910	3,900	4,000
Number of samples taken to test compliance	11,753	14,000	14,000
Number of miles of planned video inspections on sewer collection system	36.3	26	30
Number of miles of planned cleaning procedures on sewer collection system	230.7	194	180
Number of emergency calls for service	268	318	300.0
Efficiency:			
Percentage of maintenance procedures completed on time	93.1%	95.0%	94.0%
Percentage of monitoring samples in full compliance	100.0%	100.0%	100.0%
Percentage of sewer collection system cleaned annually	33.0%	100.0%	100.0%
Percentage of sewer collection system inspected annually	5.2%	15.2%	20.0%
Effectiveness:			
Percentage of emergency calls responded within 15 minutes during working hours	100.0%	100.0%	100.0%
Percentage of emergency calls responded within 30 minutes during non-working hours	100.0%	100.0%	100.0%
<u>Storm Drain</u>			
Workload Outputs:			
Number of miles of storm drain pipelines cleaned	3.15	2.50	3.00
Number of miles of storm drain video inspection	5.20	2.00	3.00
Number of catch basins cleaned/inspected/stenciled	293	1,200	1,200
Number of emergency calls for service	17.0	25.0	30.0
Efficiency:			
Percentage of storm drain pipelines cleaned annually	5.0%	4.0%	4.5%
Percentage of storm drain system inspected annually	8.4%	8.0%	8.0%
Percentage of catch basins cleaned/inspected annually	15.6%	60.0%	64.0%
Effectiveness:			
Number of emergency calls/percentage of time responding within 15 minutes during working hours	100.0%	100.0%	100.0%
Number of emergency calls/percentage of time responding within 30 minutes during non-working hours	100.0%	100.0%	100.0%

Performance Measures

Public Works

Performance Measures	2010 Actual	2011 Projected	2012 Budget
<u>Clean Ocean</u>			
Workload Outputs:			
Number of facilities inspected for storm water compliance	268	140	140
Number of water quality enforcement actions issued	244	200	200
Number of local outreach impressions per year	4,879,586	5,000,000	5,000,000
Efficiency:			
Number of facility inspections per FTE (1 FTE)	268	140	140
Number of water quality enforcement actions issued per FTE (2 FTE)	122	100	100
Number of public outreach "impressions" per capita	71	73	73
<i>** "impressions" refers to the estimated number of individuals receiving education</i>			
<u>Solid Waste</u>			
Workload Outputs:			
Total tons of residential waste diverted from landfill	17,531	17,542	18,000
Total tons of commercial waste diverted from landfill	8,371	8,994	14,500
Total tons of construction & demolition waste diverted from landfill	4,883	8,504	2,200
Efficiency:			
Solid waste program cost per ton diverted	\$4.88	\$6.59	\$4.61
Effectiveness:			
Total percent of residential waste diversion from landfill	45.2%	45.0%	52.0%
Total percent of commercial waste diversion from landfill	37.2%	40.1%	52.0%
Total percent of construction and demolition waste diversion from landfill	78.2%	82.6%	55.0%
Total percent of overall diversion from landfill	45.7%	47.9%	53.0%
<i>* Solid Waste performance measures are based on waste diversion controlled by CR&R</i>			

Performance Measures

Public Works

Performance Measures	2010 Actual	2011 Projected	2012 Budget
<u>Contract Fleet Maintenance</u>			
Workload Outputs:			
Total number of vehicles maintained	145	146	146
Number of work orders completed	795	700	750
Number of preventative maintenance services completed	314	269	300
Number of repeat work orders needed	2	2	2
Effectiveness:			
Percentage of fleet available per month	98.9%	97.5%	95.0%
Percentage of reworks relative to total work orders	0.2%	0.3%	0.0%
Percentage of preventative maintenance services completed within 1 day	100.0%	100.0%	90.0%

Performance Measures

Beaches, Parks & Recreation

Performance Measures	2010 Actual	2011 Projected	2012 Budget
<u>Beaches, Parks & Recreation Administration</u>			
Workload Outputs:			
Number of development plans reviewed	1	5	5
Number of active park CIP projects	14	15	16
Number of completed park CIP projects	1	1	4
Number of CIP project change orders that required City Council approval	-	0	0
Efficiency:			
Hours spent reviewing each set of development plans	49	50	50
Effectiveness:			
Percentage of development plans reviewed within 2 weeks	100.0%	100.0%	100.0%
Percentage of park CIP projects completed within budget as established at time of contract award	25.0%	100.0%	100.0%
<u>Parks & Beach Maintenance</u>			
Workload Outputs:			
Maintain industry standard ratio of 50 acres of landscape monitored per inspector - 276 acres	69.3	79.3	76.6
Trim 2,000 trees annually to ensure a 7 year cycle	2,350	2,000	2,000
Resolve 90% of all service requests within 10 days	89.1%	85.0%	85.0%
Efficiency:			
Ratio of acres of landscapes monitored per contract inspector	138%	148.0%	143.0
Effectiveness:			
Percentage of trees trimmed to maintain an average 7-year trimming cycle	117.2%	100.0%	100.0%
Maintain parks at established levels measured on a scale of A-F: <i>A-excellent, B- above average, C- average, D-low level, F-minimum level per the 1999 Parks & Rec. Master Plan.</i>			
Maintenance level of beaches (target level = C)	C	C+	C+
Maintenance level of parks (target level = C)	C	C	C
Maintenance level of park sports fields (target level = B)	B	B+	B+
Maintenance level of streetscapes (target level = C)	C	C+	C+

Performance Measures

Beaches, Parks & Recreation

Performance Measures	2010 Actual	2011 Projected	2012 Budget
<u>Recreation</u>			
Workload Outputs:			
Number of aquatic enrollments	4,377	4,000	5,000
Number of other registrations	14,511	13,000	12,000
Number of classes/programs offered	725	700	350
Number of attendees at special events	105,450	120,000	120,000
Number of rentals at Community Center	158	168	160
Number of rentals at Beach Club	83	94	40
Number of partnered community events	37	37	37
Efficiency:			
Percent of registrations taken on-line	32.1%	34.3%	35.0%
Percentage of total expenditures recovered by revenues	61.7%	79.7%	56.0%
Effectiveness:			
Percentage customer satisfaction response of satisfactory or above for recreation and leisure classes/facility rentals*	96.2%	97.3%	100.0%
Percent of classes/programs cancelled	16.1%	15.9%	15.0%
Number of customer requested refunds for classes/programs	441	400	300
* Annual measurement			
<u>Marine Safety</u>			
Workload Outputs:			
Number of beach visitors (estimate)	2,626,300	2,400,000	2,800,000
Number of swimmer rescues	4,401	1,800	4,500
Number of preventative actions via public education/warnings	41,637	21,000	30,000
Number of people reached through public education programs	13,301	15,000	20,000
Number of drownings with lifeguards on duty	1	0	0
Efficiency:			
Visitors per lifeguard (8 hour shift)	893	835	750
Rescues per lifeguard FTE (2080 hours)	197	161	200
Effectiveness:			
Percentage of swimmer rescues without a drowning	99.9%	100.0%	100.0%
Percentage of swimmer rescues compared to preventative actions	7.4%	8.0%	10.0%
Percent of City elementary schools reached through public education*	70.0%	70.0%	70.0%
* Annual measurement			

Performance Measures

Beaches. Parks & Recreation

Performance Measures	2010 Actual	2011 Projected	2012 Budget
<u>Golf Operating</u>			
Workload Outputs:			
Number of golf rounds played - projected	91,834	93,000	95,000
Number of golf course acres maintained	133	133	133
Total revenue generated by the Golf Course	\$2,640,039	\$2,250,000	\$2,240,000
Efficiency:			
Course utilization (rounds played/available tee times*)	99.9%	99.0%	100.0%
Cost per round	\$23.14	\$24.36	\$23.84
Percentage cost of recovery	124.2%	100.0%	100.0%
Effectiveness:			
Number of complaints per 1,000 rounds	3.3	3.0	3.0
Maintenance quality of golf course retained at a level B May through October	100.0%	100.0%	100.0%
Maintenance quality of golf course retained at a level C November through April	100.0%	100.0%	100.0%

Staffing

FY 2012 Staffing Changes:

Requests for position changes, new positions, and reclassifications are considered during the budgetary process. The following staffing changes in FY 2012 will allow departments to most effectively and efficiently provide City services. (Note: FTE = Full-Time Equivalent.)

Beaches, Parks and Recreation – Recreation

Add one Recreation Specialist position (1 FTE), one Pool Facilities Specialist position (0.75 FTE), and increase one ¾-time Recreation Coordinator position to full-time (0.25 FTE), to assist in the operations of the La Pata/Vista Hermosa sports complex and aquatics center.

Public Works - Maintenance

Eliminate the Facility Maintenance Specialist classification and establish a Facility Maintenance Specialist I/II classification that is flexibly staffed where the I is the entry journey-level classification and the II is the advanced journey-level classification. Reclassify one of the Facility Maintenance Specialist positions (1 FTE) to Facility Maintenance Specialist I and reclassify the other Facility Maintenance Specialist position (1 FTE) to Facility Maintenance Specialist II.

Finance and Administrative Services - Business License

Reclassify the Customer Service Specialist II to Business License Specialist (1 FTE), in recognition of the specialized, technical expertise that is needed to respond to business license needs.

Public Works - Utilities

Re-grade three Utilities Operations Supervisor positions (3 FTEs), in recognition of the additional duties and added independence that each position has assumed with the vacancy of the Utilities Manager position.

Vacant Positions

The City currently has six vacant positions that appear in the staffing chart, but they have not been funded for FY 2012.

- Management Analyst II (BPR)
- Senior Management Analyst (Utilities)
- Business Relations Officer
- Senior Code Compliance Officer
- Code Compliance Officer
- Associate Planner

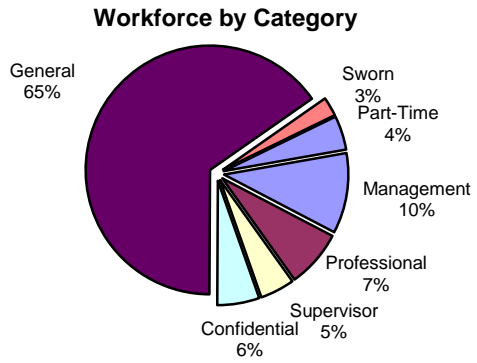
Positions Eliminated During FY 2011

- Recreation Coordinator
- Building Inspector II (Limited-Term)
- Plans Examiner
- Office Specialist II (Engineering)
- Maintenance Worker II
- Permit Technician

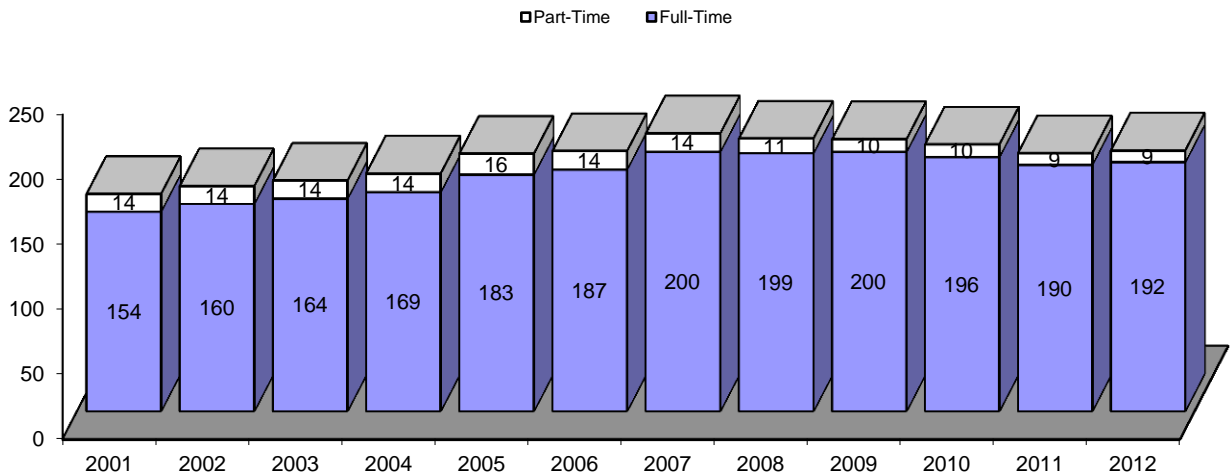
Staffing

FY 2012 Staffing Changes

	Change
Recreation	
Recreation Coordinator	0.25
Recreation Specialist	1.00
Pool Facilities Specialist	0.75
Maintenance	
Facilities Maintenance Specialist	-2.00
Facilities Maintenance Specialist I	1.00
Facilities Maintenance Specialist II	1.00
Business License	
Customer Service Specialist II	-1.00
Business License Specialist	1.00
Net FTE Adjustment	2.00



Historical FTE Comparison



Staffing Chart

	Status	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012
City Manager						
City Manager	M	1.00	1.00	1.00	1.00	1.00
Executive Assistant	C	1.00	1.00	1.00	1.00	1.00
Department Assistant	G	0.50	0.00	0.00	0.00	0.00
Assistant to the City Manager (PT)	PT	0.68	0.68	0.68	0.68	0.68
Total Full Time		2.50	2.00	2.00	2.00	2.00
Total Part Time		0.68	0.68	0.68	0.68	0.68
Total City Manager		3.18	2.68	2.68	2.68	2.68
Finance & Admin. Services						
Assistant City Manager/FAS Director	M	1.00	1.00	1.00	1.00	1.00
Purchasing/Budget Officer	P	1.00	0.00	0.00	0.00	0.00
Senior Administrative Assistant	C	1.00	1.00	1.00	1.00	1.00
Total Full Time		3.00	2.00	2.00	2.00	2.00
Total Finance & Admin. Services		3.00	2.00	2.00	2.00	2.00
City Clerk						
City Clerk/Executive Analyst	M	1.00	1.00	1.00	1.00	1.00
Deputy City Clerk	C	1.00	1.00	1.00	1.00	1.00
Records Management Coordinator	G	1.00	1.00	1.00	1.00	1.00
Department Assistant	G	1.00	0.00	0.00	0.00	0.00
Office Specialist II	G	0.00	1.00	1.00	1.00	1.00
Office Specialist (PT)	PT	0.50	0.00	0.00	0.00	0.00
Office Specialist I (PT)	PT	0.00	0.50	0.50	0.50	0.50
Total Full Time		4.00	4.00	4.00	4.00	4.00
Total Part Time		0.50	0.50	0.50	0.50	0.50
Total City Clerk		4.50	4.50	4.50	4.50	4.50
Financial Services						
Financial Services Manager	M	0.00	0.00	0.00	1.00	1.00
Accounting Supervisor	SP	1.00	1.00	1.00	0.00	0.00
Senior Accountant	G	0.00	1.00	1.00	1.00	1.00
Accountant II	G	1.00	0.00	0.00	0.00	0.00
Senior Accounting Specialist	C	1.00	1.00	1.00	1.00	1.00
Accounting Specialist I	G	2.00	2.00	2.00	2.00	2.00
Total Full Time		5.00	5.00	5.00	5.00	5.00
Total Financial Services		5.00	5.00	5.00	5.00	5.00
Municipal Services						
Municipal Services Manager	M	0.00	0.00	0.00	1.00	1.00
Finance Manager	M	1.00	1.00	1.00	0.00	0.00
Central Services Officer	P	0.00	1.00	1.00	1.00	1.00
Central Services Assistant	G	0.00	0.25	0.25	0.50	0.50
Customer Service Coordinator	G	1.00	0.00	0.00	0.00	0.00
Customer Service Specialist I	G	1.00	0.00	0.00	0.00	0.00
Customer Service Specialist II	G	2.11	1.00	1.00	1.00	0.00
Business License Specialist	G	0.00	0.00	0.00	0.00	1.00
Utility Billing Coordinator	G	0.00	1.00	1.00	1.00	1.00
Sr Utility Billing Specialist	G	0.00	0.00	1.00	1.00	1.00
Utility Billing Specialist II	G	0.00	3.11	2.11	2.11	2.11
Business Relations Officer	G	0.00	1.00	1.00	1.00	1.00
Total Full Time		5.11	8.36	8.36	8.61	8.61
Total Municipal Services		5.11	8.36	8.36	8.61	8.61

M = Manager P = Professional SP = Supervisor C = Confidential G = General S = Sworn PT = Benefited Part Time

Staffing Chart

	Status	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012
Central Services						
Central Services Assistant	G	0.00	0.75	0.75	0.50	0.50
Department Assistant	G	0.50	0.00	0.00	0.00	0.00
Total Full Time		0.50	0.75	0.75	0.50	0.50
Total Central Services		0.50	0.75	0.75	0.50	0.50
General Liability						
Risk Technician II	G	1.00	0.00	0.00	0.00	0.00
Risk Management Analyst	G	0.00	1.00	1.00	0.00	0.00
Human Resources Analyst I	C	0.00	0.00	0.00	1.00	0.00
Human Resources Analyst II	C	0.00	0.00	0.00	0.00	1.00
Total Full Time		1.00	1.00	1.00	1.00	1.00
Total Part Time		0.00	0.00	0.00	0.00	0.00
Total General Liability		1.00	1.00	1.00	1.00	1.00
Information Technology						
Information Systems Manager	M	1.00	1.00	1.00	1.00	1.00
Information Systems Analyst	C	1.00	1.00	1.00	1.00	1.00
Information Systems Specialist	G	1.00	1.00	1.00	1.00	2.00
Information Systems Technician	G	1.00	1.00	1.00	1.00	0.00
GIS Specialist	G	1.00	0.00	0.00	0.00	0.00
GIS Coordinator	G	0.00	1.00	1.00	1.00	1.00
Total Full Time		5.00	5.00	5.00	5.00	5.00
Total Part Time		0.00	0.00	0.00	0.00	0.00
Total Information Technology		5.00	5.00	5.00	5.00	5.00
Human Resources						
Human Resources Manager	M	1.00	1.00	1.00	1.00	1.00
Management Analyst I	C	1.00	0.00	0.00	0.00	0.00
Benefits Analyst	C	0.00	1.00	1.00	0.00	0.00
Human Resources Analyst II	C	1.00	1.00	1.00	2.00	2.00
Human Resources Analyst II (Limited Term)	C	0.00	1.00	1.00	0.00	0.00
Human Resources Assistant	C	1.00	1.00	1.00	1.00	1.00
Total Full Time		4.00	5.00	5.00	4.00	4.00
Total Human Resources		4.00	5.00	5.00	4.00	4.00
Engineering						
City Engineer	M	1.00	0.00	0.00	0.00	0.00
Assistant City Engineer	M	0.00	2.00	2.00	2.00	2.00
City Traffic Engineer	SP	0.00	1.00	1.00	1.00	1.00
Associate Civil Engineer	P	3.00	3.00	1.00	1.00	1.00
Assistant Engineer	G	4.00	4.00	4.00	4.00	4.00
Sr. Public Works Inspector	G	1.00	0.00	0.00	0.00	0.00
Sr. Construction Inspector	G	0.00	1.00	1.00	1.00	1.00
Sr. Engineering Technician	G	2.00	2.00	3.00	3.00	3.00
Engineering Technician	G	1.00	1.00	0.00	0.00	0.00
Principal Civil Engineer	SP	4.00	2.00	2.00	1.00	1.00
Senior Civil Engineer	P	2.00	3.00	3.00	4.00	4.00
Public Works Inspector	G	1.00	0.00	0.00	0.00	0.00
Construction Inspector	G	0.00	1.00	1.00	1.00	1.00
Management Analyst II	G	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	G	1.00	1.00	1.00	1.00	1.00
Office Specialist II	G	0.00	2.00	1.00	0.60	0.60

M = Manager P = Professional SP = Supervisor C = Confidential G = General S = Sworn PT = Benefited Part Time

Staffing Chart

	Status	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012
Department Assistant	G	2.00	0.00	0.00	0.00	0.00
Information Systems Technician	G	0.00	0.00	0.00	0.25	0.25
Department Assistant (PT)	PT	0.50	0.00	0.00	0.00	0.00
Office Specialist II (PT)	PT	0.00	0.50	0.50	0.50	0.50
Total Full Time		23.00	24.00	21.00	20.85	20.85
Total Part Time		0.50	0.50	0.50	0.50	0.50
Total Engineering		23.50	24.50	21.50	21.35	21.35
Building						
Building Official	M	1.00	1.00	1.00	1.00	1.00
Senior Building Inspector	G	1.00	1.00	1.00	1.00	1.00
Plans Examiner	G	1.00	1.00	1.00	1.00	1.00
Sr. Plan Check Engineer	P	1.00	1.00	1.00	1.00	1.00
Plan Check Engineer	P	1.00	1.00	1.00	0.00	0.00
Building Inspector II (Limited Term)	G	2.00	2.00	1.00	0.00	0.00
Building Inspector II	G	2.00	2.00	2.00	2.00	2.00
Senior Permit Technician	G	1.00	1.00	1.00	1.00	1.00
Permit Technician	G	2.00	2.00	2.00	1.00	1.00
Administrative Assistant	G	1.00	1.00	1.00	1.00	1.00
Information Systems Technician	G	0.00	1.00	1.00	0.25	0.25
Community Development Specialist	G	0.00	0.00	0.00	1.00	1.00
Computer Applications Coordinator	G	1.00	0.00	0.00	0.00	0.00
Customer Service Specialist II	G	1.00	1.00	1.00	1.00	1.00
Total Full Time		15.00	15.00	14.00	11.25	11.25
Total Building		15.00	15.00	14.00	11.25	11.25
Code Compliance						
Code Compliance Manager	M	1.00	1.00	1.00	1.00	1.00
Senior Code Compliance Officer	G	1.00	1.00	1.00	1.00	1.00
Code Compliance Officer	G	1.00	2.00	2.00	2.00	2.00
Business Relations Officer	G	1.00	0.00	0.00	0.00	0.00
Customer Service Specialist II	G	1.00	0.00	0.00	0.00	0.00
Code Compliance Technician	G	1.00	0.00	0.00	0.00	0.00
Department Assistant (PT)	PT	0.50	0.00	0.00	0.00	0.00
Office Specialist II (PT)	PT	0.00	0.50	0.50	0.50	0.50
Total Full Time		6.00	4.00	4.00	4.00	4.00
Total Part Time		0.50	0.50	0.50	0.50	0.50
Total Code Compliance		6.50	4.50	4.50	4.50	4.50
Planning						
City Planner	M	1.00	1.00	1.00	1.00	1.00
Principal Planner	M	2.00	2.00	2.00	1.00	1.00
Senior Planner - Limited Term	P	0.00	0.00	0.00	1.00	1.00
Associate Planner	P	4.00	5.00	5.00	5.00	5.00
Assistant Planner	G	2.00	1.00	1.00	1.00	1.00
Administrative Assistant	G	1.00	1.00	1.00	1.00	1.00
Department Assistant	G	1.00	0.00	0.00	0.00	0.00
Office Specialist II	G	0.00	1.00	1.00	1.00	1.00
Information Systems Technician	G	0.00	0.00	0.00	0.25	0.25
Office Specialist (PT)	PT	0.50	0.00	0.00	0.00	0.00
Office Specialist I (PT)	PT	0.00	0.50	0.50	0.50	0.50
Total Full Time		11.00	11.00	11.00	11.25	11.25
Total Part Time		0.50	0.50	0.50	0.50	0.50
Total Planning		11.50	11.50	11.50	11.75	11.75

M = Manager P = Professional SP = Supervisor C = Confidential G = General S = Sworn PT = Benefited Part Time

Staffing Chart

	Status	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012
Community Development Admin.						
Community Development Director	M	1.00	1.00	1.00	1.00	1.00
Senior Housing Coordinator	P	1.00	1.00	1.00	0.00	0.00
Administrative Assistant	C	0.50	0.50	0.50	0.50	0.50
Information Systems Technician	G	0.00	0.00	0.00	0.25	0.25
Housing Specialist	G	0.00	0.75	0.75	1.00	1.00
Total Full Time		2.50	2.50	2.50	2.75	2.75
Total CD Administration		2.50	3.25	3.25	2.75	2.75
Water						
Utilities Manager	M	0.45	0.45	0.45	0.45	0.45
Administrative Assistant	G	1.00	1.00	1.00	1.00	1.00
Senior Plant Operator	G	1.00	0.00	0.00	0.00	0.00
Lead Operator	G	0.00	3.00	3.25	3.25	3.25
Chief Operator	SP	1.00	1.00	1.20	1.20	1.20
Utilities Operations Supervisor	SP	1.50	1.50	1.45	1.45	1.45
Plant Operator II	G	2.00	2.00	1.40	1.40	1.40
Plant Operator I	G	0.00	0.00	0.15	0.15	0.15
Electrical Instrumentation Technician IV	G	0.50	0.00	0.00	0.00	0.00
Lead Electrical Instrumentation Technician	G	0.00	0.50	0.40	0.40	0.40
Electrical Instrumentation Technician II	G	0.50	0.50	0.40	0.40	0.40
Electrical Instrumentation Technician I	G	0.00	0.00	0.40	0.40	0.40
Utilities Mechanic II	G	0.66	1.06	0.40	0.40	0.40
Utilities Mechanic I	G	0.00	0.00	0.80	0.80	0.80
Utilities Mechanic OIT	G	0.00	0.00	0.45	0.40	0.45
Utilities Chief Mechanic	G	0.00	0.00	0.40	0.40	0.40
Maintenance Leadworker	G	1.00	1.00	1.00	1.00	1.00
Maintenance Worker II	G	1.00	1.00	0.00	0.00	0.00
Distribution Operator OIT	G	0.00	0.00	1.00	1.00	1.00
Utility Customer Service Representative	G	0.00	1.00	1.00	1.00	1.00
Distribution/Collection Systems Operator I	G	6.00	5.00	1.00	3.00	3.00
Distribution/Collection Systems Operator II	G	2.00	2.00	6.00	4.00	4.00
Senior Dist/Coll Systems Operator	G	2.00	0.00	0.00	0.00	0.00
Management Analyst II	G	1.00	0.00	0.00	0.00	0.00
Principal Management Analyst	G	1.00	0.00	0.00	0.00	0.00
Senior Management Analyst	G	0.00	1.00	1.50	1.00	1.00
Water Resources/Conservation Mgmt Analyst	G	0.00	1.00	1.00	1.00	1.00
Laboratory Supervisor	G	0.00	0.00	0.30	0.30	0.30
Laboratory Technician I	G	0.00	0.00	0.30	0.30	0.30
Total Full Time		22.61	23.01	25.25	24.70	24.75
Total Water		22.61	23.01	25.25	24.70	24.75
Sewer						
Utilities Manager	M	0.45	0.45	0.45	0.45	0.45
Utility Operations Supervisor	SP	1.50	1.50	1.40	1.40	1.40
Senior Plant Operator	G	2.00	0.00	0.00	0.00	0.00
Lead Operator	G	0.00	2.50	2.15	2.15	2.15
Chief Operator	SP	1.00	1.00	0.80	1.80	1.80
Plant Operator II	G	4.00	3.00	2.50	2.50	2.50
Plant Operator I	G	0.00	0.00	0.85	0.85	0.85
Electrical Instrumentation Technician IV	G	0.50	0.00	0.00	0.00	0.00
Lead Electrical Instrumentation Technician	G	0.00	0.50	0.60	0.60	0.60
Electrical Instrumentation Technician II	G	0.50	0.50	0.60	0.60	0.60

M = Manager P = Professional SP = Supervisor C = Confidential G = General S = Sworn PT = Benefited Part Time

Staffing Chart

	Status	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012
Electrical Instrumentation Technician I	G	1.00	1.00	0.45	0.45	0.45
Utilities Mechanic II	G	1.34	1.94	0.60	0.60	0.60
Utilities Mechanic I	G	1.00	1.00	1.05	1.05	1.05
Utilities Chief Mechanic	G	0.00	0.00	0.60	0.60	0.60
Utilities Mechanic OIT	G	0.00	0.00	0.55	0.60	0.55
Maintenance Worker II	G	1.00	1.00	0.00	0.00	0.00
Distribution/Collection Systems Operator I	G	3.00	3.00	2.10	2.10	2.10
Distribution/Collection Systems Operator II	G	1.00	1.00	1.40	0.40	0.40
Senior Dist/Coll Systems Operator	G	0.50	0.00	0.00	0.00	0.00
Laboratory Technician I	G	1.00	1.00	0.70	0.70	0.70
Principal Management Analyst	G	1.00	0.50	0.00	0.00	0.00
Senior Management Analyst	G	0.00	0.50	0.50	1.00	1.00
Pre-Treatment Compliance Inspector	G	1.00	1.00	1.00	1.00	1.00
Water Quality Chemist	G	1.00	0.00	0.00	0.00	0.00
Laboratory Supervisor	G	0.00	1.00	0.70	0.70	0.70
Department Assistant	G	1.00	0.00	0.00	0.00	0.00
Office Specialist II	G	0.00	1.00	1.00	1.00	1.00
Total Full Time		23.79	23.39	20.00	20.55	20.50
Total Sewer		23.79	23.39	20.00	20.55	20.50
Environmental Services Operating						
Water Quality Code Compliance Inspector	G	2.00	2.00	2.00	2.00	2.00
Management Analyst II	G	1.00	1.00	1.00	1.00	1.00
Street Sweeper Operator	G	2.00	0.00	0.00	0.00	0.00
Office Specialist II	G	0.00	1.00	1.00	0.40	0.40
Department Assistant	G	1.00	0.00	0.00	0.00	0.00
Administrative Intern I (PT)	PT	1.00	0.00	0.00	0.00	0.00
Total Part Time		1.00	0.00	0.00	0.00	0.00
Total Full Time		6.00	4.00	4.00	3.40	3.40
Total Environmental Services Operating		7.00	4.00	4.00	3.40	3.40
Storm Drain Utility						
Utilities Manager	M	0.10	0.10	0.10	0.10	0.10
Utility Operations Supervisor	SP	0.00	0.00	0.15	0.15	0.15
Senior Distribution/Collection Systems Operator	G	0.50	0.00	0.00	0.00	0.00
Lead Operator	G	0.00	0.50	0.60	0.60	0.60
Plant Operator II	G	0.00	0.00	0.10	0.10	0.10
Electrical Instrumentation Technician I	G	0.00	0.00	0.15	0.15	0.15
Utilities Mechanic I	G	0.00	0.00	0.15	0.15	0.15
Distribution/Collection System Operator I	G	0.00	0.00	0.90	0.90	0.90
Distribution/Collection Systems Operator II	G	1.00	1.00	0.60	0.60	0.60
Total Full Time		1.60	1.60	2.75	2.75	2.75
Total Storm Drain Utility		1.60	1.60	2.75	2.75	2.75
Public Works Administration						
Public Works Director/City Engineer	M	0.00	1.00	1.00	1.00	1.00
Public Works/Economic Dev. Director	M	1.00	0.00	0.00	0.00	0.00
Emergency Planning Officer	P	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	C	0.50	0.50	0.50	0.50	0.50
Total Full Time		2.50	2.50	2.50	2.50	2.50
Total Public Works Administration		2.50	2.50	2.50	2.50	2.50

M = Manager P = Professional SP = Supervisor C = Confidential G = General S = Sworn PT = Benefited Part Time

Staffing Chart

	Status	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012
Maintenance Services						
Maintenance Services Manager	M	1.00	1.00	1.00	1.00	1.00
Maintenance Operations Supervisor	SP	1.00	1.00	1.00	1.00	1.00
Facilities Maintenance Coordinator	G	1.00	1.00	1.00	1.00	1.00
Sr. Facilities Maint. Specialist	G	1.00	1.00	1.00	1.00	1.00
Facilities Maintenance Specialist	G	1.00	1.00	1.00	2.00	0.00
Facilities Maintenance Specialist I	G	0.00	0.00	0.00	0.00	1.00
Facilities Maintenance Specialist II	G	0.00	0.00	0.00	0.00	1.00
Maintenance Leadworker	G	1.00	1.00	1.00	1.00	1.00
Master Electrician	G	1.00	1.00	1.00	1.00	1.00
Electrician II	G	1.00	1.00	1.00	1.00	2.00
Electrician I	G	1.00	1.00	1.00	1.00	0.00
Parking Meter Technician	G	1.00	1.00	1.00	1.00	1.00
Maintenance Worker II	G	3.00	3.00	4.00	3.00	3.00
Maintenance Worker I	G	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	G	1.25	1.25	1.25	1.00	1.00
Sr. Communications Technician	G	1.00	1.00	1.00	1.00	1.00
Contract Maintenance Coordinator	G	1.00	1.00	1.00	1.00	1.00
Total Full Time		17.25	17.25	18.25	18.00	18.00
Total Maintenance Services		17.25	17.25	18.25	18.00	18.00
Solid Waste Management						
Environmental Services Coordinator	G	1.00	1.00	1.00	1.00	1.00
Total Full Time		1.00	1.00	1.00	1.00	1.00
Total Solid Waste Management		1.00	1.00	1.00	1.00	1.00
Beaches, Parks & Rec Admin						
Beaches, Parks and Recreation Director	M	1.00	1.00	1.00	1.00	1.00
Senior Park Planner	P	1.00	0.00	0.00	0.00	0.00
Landscape Architect	P	0.00	1.00	1.00	1.00	1.00
Management Analyst I	G	1.00	0.00	0.00	0.00	0.00
Management Analyst II	G	0.00	1.00	1.00	1.00	1.00
Administrative Assistant	C	1.00	1.00	1.00	1.00	1.00
Total Full Time		4.00	4.00	4.00	4.00	4.00
Total Beaches, Parks & Rec Admin		4.00	4.00	4.00	4.00	4.00
Recreation						
Recreation Manager	M	1.00	1.00	1.00	1.00	1.00
Recreation Supervisor	G	2.00	2.00	2.00	2.00	2.00
Recreation Coordinator	G	3.00	3.00	3.00	2.00	3.00
Recreation Specialist	G	1.00	1.00	1.00	1.00	2.00
Rec Facilities Coordinator	G	1.00	1.00	1.00	1.00	1.00
Sr. Customer Service Specialist	G	1.00	1.00	1.00	1.00	1.00
Customer Service Specialist II	G	1.00	2.00	2.00	2.00	2.00
Recreation Coordinator (PT)	PT	0.75	0.75	0.75	0.75	0.00
Recreation Specialist (PT)	PT	2.00	2.00	2.00	2.00	2.00
Customer Service Specialist II (PT)	PT	1.25	0.00	0.00	0.00	0.00
Pool Facilities Maintenance Worker (PT)	PT	0.00	0.00	0.00	0.00	0.75
Recreation Facilities Specialist (PT)	PT	0.75	0.75	0.75	0.75	0.75
Total Full Time		10.00	11.00	11.00	10.00	12.00
Total Part Time		4.75	3.50	3.50	3.50	3.50
Total Recreation		14.75	14.50	14.50	13.50	15.50

M = Manager P = Professional SP = Supervisor C = Confidential G = General S = Sworn PT = Benefited Part Time

Staffing Chart

	Status	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012
Beaches & Parks Maintenance						
Beaches & Parks Maint. Manager	M	1.00	1.00	1.00	1.00	1.00
Senior Inspector	G	1.00	1.00	0.00	0.00	0.00
Maintenance Worker/Inspector	G	3.00	0.00	0.00	0.00	0.00
Maintenance Contract Inspector	G	0.00	3.00	3.00	3.00	3.00
Beaches & Parks Inspector Coordinator	G	0.00	0.00	1.00	1.00	1.00
Facilities Maintenance Coordinator	G	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	G	0.75	0.75	0.75	1.00	1.00
Maintenance Worker I	G	2.00	2.00	2.00	1.00	1.00
Total Full Time		8.75	8.75	8.75	8.00	8.00
Total Beaches & Parks Maintenance		8.75	8.75	8.75	8.00	8.00
Marine Safety						
Marine Safety Chief	S	1.00	1.00	1.00	1.00	1.00
Marine Safety Lieutenant	S	1.00	1.00	1.00	1.00	1.00
Marine Safety Officer	S	3.00	3.00	3.00	3.00	3.00
Department Assistant (PT)	PT	0.75	0.00	0.00	0.00	0.00
Office Specialist II (PT)	PT	0.00	0.75	0.75	0.75	0.75
Lifeguard Supervisor/Seasonal (PT)	PT	1.50	0.00	0.00	0.00	0.00
Ocean Lifeguard Supervisor (PT)	PT	0.00	1.50	1.50	1.50	1.50
Total Full Time		5.00	5.00	5.00	5.00	5.00
Total Part Time		2.25	2.25	2.25	2.25	2.25
Total Marine Safety		7.25	7.25	7.25	7.25	7.25
Golf Course						
Golf Course Manager	M	1.00	1.00	1.00	1.00	1.00
Golf Course Maint. Supervisor	SP	1.00	1.00	0.00	0.00	0.00
Maintenance Leadworker	G	1.00	1.00	1.00	1.00	1.00
Golf Course Mechanic	G	1.00	1.00	1.00	1.00	1.00
Golf Course Maint. Worker	G	5.00	5.00	5.00	5.00	5.00
Department Assistant (PT)	PT	0.50	0.00	0.00	0.00	0.00
Office Specialist II (PT)	PT	0.00	0.50	0.50	0.50	0.50
Total Full Time		9.00	9.00	8.00	8.00	8.00
Total Part Time		0.50	0.50	0.50	0.50	0.50
Total Golf Course		9.50	9.50	8.50	8.50	8.50
Grand Total Full Time		199.11	200.11	196.11	190.11	192.11
Grand Total Part Time (FTE)*		11.18	9.68	9.68	8.93	8.93
Total		210.29	209.79	205.79	199.04	201.04

*Includes only Benefited Part-time positions. FTE's for hourly, non-benefited Part-time staff are not included in the Staffing Chart.

M = Manager P = Professional SP = Supervisor C = Confidential G = General S = Sworn PT = Benefited Part Time

Contract Staffing Chart

	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012
Fire Contract					
Battalion Chief*	3.00	3.00	3.00	3.00	3.00
Administrative Division Captain*	1.00	1.00	1.00	1.00	1.00
Fire Captains	6.00	6.00	6.00	6.00	6.00
Fire Paramedic Captains	3.00	3.00	3.00	3.00	3.00
Fire Engineers	6.00	6.00	6.00	6.00	6.00
Paramedic Engineers	3.00	3.00	3.00	3.00	3.00
Paramedic Firefighters	9.00	9.00	9.00	9.00	9.00
Firefighters	6.00	6.00	6.00	6.00	6.00
Emergency Transport Technicians**	6.00	6.00	6.00	6.00	6.00
Total Fire Contract	43.00	43.00	43.00	43.00	43.00
Police Contract					
Lieutenant	1.00	1.00	1.00	1.00	1.00
Patrol Sergeant	4.00	4.00	4.00	4.00	4.00
Administrative Sergeant	1.00	1.00	1.00	1.00	1.00
Investigator: Aliso Viejo	3.00	3.00	3.00	3.00	3.00
Deputy: Aliso Viejo (DET)	1.00	1.00	1.00	1.00	1.00
Deputy/Patrol	28.00	29.00	29.00	29.00	29.00
Deputy/School Resource	1.00	1.00	1.00	1.00	1.00
Deputy/Motorcycle	4.00	4.00	4.00	4.00	4.00
Community Services Officer	5.00	5.00	5.00	5.00	5.00
Investigative Assistant	1.00	1.00	1.00	0.00	0.00
Crime Prevention Specialist	2.00	2.00	2.00	2.00	2.00
Staff Assistant	1.00	1.00	1.00	1.00	1.00
Office Specialist	4.00	4.00	4.00	3.00	3.00
Total Police Contract	56.00	57.00	57.00	55.00	55.00
Animal Services Contract					
General Manager	1.00	1.00	1.00	1.00	1.00
Animal Services Officer	2.00	2.00	2.00	2.00	2.00
Kennel Attendant	2.75	2.75	2.75	2.75	2.75
Animal Services Supervisor	1.50	1.50	1.50	1.50	1.50
Office Specialist	0.75	0.75	0.75	0.00	0.00
Reserve Animal Services Officer	0.50	0.50	0.50	0.50	0.00
Customer Service Specialist II	0.50	0.50	0.50	0.50	1.00
Total Animal Services Contract	9.00	9.00	9.00	8.25	8.25
Fleet Contract					
General Manager	1.00	1.00	1.00	1.00	1.00
Technician II	3.00	3.00	3.00	2.00	2.00
Office Clerk	0.75	0.75	0.75	0.75	0.75
Total Fleet Contract	4.75	4.75	4.75	3.75	3.75

*Shared between 5 agencies

** There are 4 auxiliary ETTs also

FTE's for hourly, non-benefited part-time staff are not included in this chart.

Glossary

AB939:

In 1989, Assembly Bill 939, known as the Integrated Waste Management Act, was passed because of the increase in waste stream and the decrease in landfill capacity. Mandates a reduction of waste being disposed: jurisdictions were required to meet diversion goals of 25% by 1995 and 50% by the year 2000. AB 939 also established an integrated framework for program implementation, solid waste planning, and solid waste facility and landfill compliance.

AB2928:

A State of California Assembly Bill entitled "Traffic Congestion Relief Act" that provides funding for the street and highway pavement maintenance, rehabilitation and reconstruction of necessary associated facilities.

Accounting System:

The set of records and procedures which are used to record, classify, and report information on the financial status and operations of the City.

Accrual Basis Accounting:

Under this accounting method, transactions are recognized when they occur, regardless of the timing of related cash receipts and disbursements. All proprietary and fiduciary funds are accounted for using the accrual basis of accounting.

AHRP (Arterial Highway Rehabilitation Program):

County of Orange grant funding distributed to cities for street rehabilitation and for projects related to increasing street capacity.

Air Quality Improvement Fund:

The Air Quality Improvement Fund is used to account for revenues and expenditures relating to the reduction of vehicle pollution.

Appropriation:

An authorization made by the City Council which permits officials to incur obligations against and to make expenditures of governmental resources. Appropriations are typically granted for a one-year period.

Appropriation Ordinance:

The official legal document approved by the City Council authorizing city officials to obligate and expend resources.

Assessed Valuation:

The estimated value of real and personal property used by the Orange County Assessor as the basis for levying property taxes.

Balanced Budget:

A balanced budget is one in which total expenditures equal total revenue. An entity has a budget surplus if expenditures are less than revenues. It has a budget deficit if expenditures are greater than revenues.

Bond (Debt Instrument):

A written promise to pay a specified sum of money at a specified future date, at a specified interest rate. Bonds are typically used to finance capital facilities.

Bond Rating:

The City has an "issuer bond rating" of AAA awarded by the rating firm of Standard & Poor's. An obligation rated "AAA" is the highest rating assigned by Standard & Poor's. This means that the City's capacity to meet its financial commitment on the debt obligation is extremely strong.

Budget:

A financial plan, including proposed expenditures and estimated revenues, for a period in the future.

Budget Document:

The official financial spending and resource plan submitted by the City Manager and adopted by the City Council explaining the approved budget to the public and City Council.

Budget Message:

A written explanation by the City Manager on the approved budget. The budget message explains principal budget and policy issues and presents an overview of the City Manager's budget recommendations.

Budget Overview:

This section provides an overview of the changes adopted in the budget. Additionally, the significant impacts of budgetary changes are outlined along with dollar amounts (Increase/Decrease).

CalPERS:

Public Employees Retirement System provided for Public Safety personnel by the State of California.

Capital Assets:

Assets of significant value and having a useful life of several years. Capital assets are also called fixed assets.

Capital Improvements:

Buildings, structures, or attachments to land such as sidewalks, trees, drives, tunnels, drains and sewers.

Capital Improvement Program (CIP):

A plan, over a period of six years, setting forth each capital project; the amount to be expended in each year; and the method of financing capital expenditures.

Capital Projects Fund:

In governmental accounting, this is a fund that accounts for financial resources to be used for the acquisition or construction of capital facilities. The total cost of a capital project is accumulated in a single expenditure account which accumulates until the project is completed, at which time the fund ceases to exist.

Glossary

Capital Outlay:

Expenditures which result in the acquisition of or additions to fixed assets. Examples include land, buildings, machinery and equipment, and construction projects.

CDBG (Community Development Block Grant):

Federal grant funds distributed from the U.S. Department of Housing and Urban Development (HUD). The City primarily uses these funds for housing rehabilitation, public improvements, and local social programs.

Carry Forward Projects:

Capital improvement projects approved in prior fiscal years which have been brought forward into the new fiscal year budget.

Central Services Fund:

The Central Services Fund is used to account for the cost of providing central mail, reprographic services and for the operating costs of routine and emergency communications for all City Departments.

California Joint Powers Insurance Authority (CJPIA):

This is a public-entity risk pool comprised of a cooperative group of governmental agencies joined together to finance the exposure of liability and workers' compensation risks. The City is self-insured for both liability and workers' compensation insurance. CJPIA provides coverage for liability claims in excess of \$50,000.

Citizens Options for Public Safety (COPS) Grant:

The City has included \$100,000 in the Police Grant Fund in anticipation of California legislative approval of the annual appropriation to counties and cities for public safety. The grants are distributed based on population. The funds are restricted to "front-line" law enforcement efforts and will be used to partially fund a deputy position.

Clean Ocean Fund:

This fund, created in January of 2003, accounts for activities associated with improving surface water quality and for complying with Federal and State mandated storm water/urban runoff discharge issues. The average residential fee of \$5.02 per month and \$43.90 per undeveloped acre per month are billed as part of the City's utility billing services.

Clean Ocean Improvement Reserve:

The Clean Ocean Improvement Reserve provides for capital improvements necessary to comply with the requirements of the State of California clean ocean water quality program.

Coastal Advisory Committee (CAC):

A City Council appointed committee to make recommendations on coastal zone policies and to serve as an advocate on coastal related issues.

Coastal Animal Services Authority (CASA):

The Joint Powers Agency (JPA) which provides animal control and shelter for the cities of San Clemente and Dana Point.

COBRA:

Congress passed the landmark Consolidated Omnibus Budget Reconciliation Act (COBRA) health benefit provisions in 1986. The law amends the Employee Retirement Income Security Act (ERISA), the Internal Revenue Code and the Public Health Service Act to provide continuation of group health coverage that otherwise would be terminated.

COLA:

Cost of Living Allowance.

Comprehensive Annual Financial Report (CAFR):

The official financial report of the City. It includes an audit opinion as well as basic financial statements and supporting schedules necessary to demonstrate compliance with finance-related legal and contractual provisions.

Constant Dollars:

A measure of the cost of goods or services with the effects of inflation removed.

Contingency:

A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.

Contingent Liabilities:

Items which may become liabilities of the City but are undetermined at a given date, such as pending lawsuits, unsettled disputed claims, unfilled purchase orders, and uncompleted contracts.

Contract Services:

Services provided to the City from the private sector or other public agencies.

Contributed Capital:

Resources which are externally restricted for the acquisition or construction of capital assets. This category includes, but is not limited to, capital grants, residual equity transfers in and contributions from developers.

Cost Allocation:

A fair and equitable methodology for identifying and distributing direct and indirect costs, from a service provider to the service consumer. In the City's case, the general fund is the service provider, while the external funds are the service consumer.

Debt Service:

Payment of interest and repayment of principal to holders of the City's debt instruments.

Glossary

Debt Service Fund:

A fund established to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

Decision Package:

A standardized format whereby departments may request budgetary consideration for new programs, positions, capital equipment, and reclassification.

Deficit:

The excess of liabilities over assets.

Department of Justice Grant (DOJ):

Grants approved as part of the 2009 Economic Stimulus package. The grants will assist in local efforts to prevent or reduce crime and violence.

Depreciation:

Cost recorded based on an assets estimated useful life due to a decrease in value based on wear and tear, decay and general decline in value.

Developer Fees and Permits:

Fees that are charged for specific Community Development services.

Developers Improvement Fund:

The Developers Improvement Fund is used to account for the proceeds of settlements from developers and the future costs of maintaining and/or improving the streets or other infrastructure in the related development tracts.

Electronic Document Management System (EDMS):

The City implemented a two-year project in 2000 to convert the City's current and future records from paper to electronic storage. The Electronic Document Management System (EDMS) provides a program that allows retrieval of stored documents by staff and the public. Within the Central Services Fund, funding is appropriated for the on-going conversion of documents to the system. Divisions are allocated EDMS charges through interdepartmental charges, one year in arrears, for the scanning of documents.

Encumbrance:

An amount of money committed for the payment of goods and services not yet received or paid for.

Enterprise Fund:

In governmental accounting, a fund that provides goods or services to the public for a fee that makes the entity self-supporting. It basically follows GAAP as does a commercial enterprise.

EPA Grant:

The Environmental Protection Agency (EPA) grant funding is dispersed by the EPA to the City via project-specific grants for

the planning and implementation of urban runoff water quality improvement initiatives. Under terms of these grants, the City is required to provide matching funds for 45% of the project cost.

eSan Clemente:

The City's Information Technology Action Plan consists of several initiatives designed to expand communication with the residents of San Clemente and to expand on-line services.

Expenditures:

Where accounts are kept on the accrual or modified accrual basis of accounting, expenditures are recognized when goods are received or services rendered.

Facilities Maintenance Reserve:

The Facilities Maintenance Reserve provides a funding source for maintenance of City facilities. Facilities maintenance expenditures include costs such as flooring replacement, roof replacement, interior and exterior painting, HVAC replacement and parking lot seal coat/stripping for all City facilities, plus the compressor, speed drive and boiler for the City pool.

FEMA:

Federal Emergency Management Agency.

FHWA (Federal Highway Administration):

A governmental agency responsible for administration of Federal grant programs for streets and highways.

Fiduciary Funds:

Funds used to report assets held in a trustee or agency capacity for others.

Fiscal Year:

A 12-month period to which the annual operating budget applies and at the end of which the City determines its financial position and results of its operations. San Clemente's fiscal year runs from July 1 - June 30.

Five-Year Financial Forecast:

Estimates of future revenues and expenditures to help predict the future financial condition of the community. The Five Year Financial Forecast is included in the City's annual Long Term Financial Plan.

Fixed Assets:

Assets which are intended to be held or used for a long term, such as land, buildings, improvements other than buildings, machinery and equipment.

Fleet Maintenance Fund:

The Fleet Maintenance Fund is used to account for the operation, maintenance and replacement of City owned vehicles and equipment.

Glossary

Fleet Replacement Reserve:

The Fleet Replacement Reserve accounts for funds set aside for replacement of Fleet vehicles and equipment.

FLSA (Fair Labor Standards Act):

The Fair Labor Standards Act sets minimum wage, overtime pay, equal pay and Child Labor Standards for private and public sector employees. Enforcement of the FLSA is assigned to the Department of Labor, Wage and Hour Division.

Full Time Equivalents (FTE):

The amount of time a position has been budgeted for in terms of the amount of time a regular, full-time employee normally works in a year. For example, a full-time employee (1 FTE) is paid for 2,080 hours per year, while a .5 FTE would work 1,040 hours per year.

Fund:

An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves and equities.

Fund Accounting:

System used by nonprofit organizations, particularly governments. Since there is no profit motive, accountability is measured instead of profitability. The main purpose is stewardship of financial resources received and expended in compliance with legal requirements.

Fund Balance:

The excess of fund assets and resources over fund liabilities is defined as Fund Equity. A portion of Fund Equity may be reserved or designated; the remainder is available for appropriation, and is referred to as the Fund Balance.

Fund Equity:

The excess of fund assets and resources over fund liabilities. A portion of the equity of a governmental fund may be reserved or designated; the remainder is referred to as fund balance.

Gas Tax Fund:

The Gas Tax Fund is used to account for revenues and expenditures apportioned under the Streets and Highways Code of the State of California. Expenditures may be made for any street related purpose in the City's system of streets, County bikeways and pedestrian walkways.

General Employee:

Administrative and clerical support, maintenance workers, skilled trade and craft workers.

General Fund:

In governmental accounting, the fund used to account for all assets and liabilities of a nonprofit entity, except those particularly assigned for other purposes in another more specialized fund. It is the primary operating fund of the City of San Clemente.

General Government:

City Manager, City Council, City Clerk, and Economic Development Divisions.

General Liability Self-Insurance Fund:

The General Liability Self-Insurance Fund is used to provide the City with liability and property insurance. Coverage is provided through the City's participation in a joint powers agreement through the CJPIA.

General Obligation Bonds:

Bonds for which the full faith and credit of the City is pledged for payment.

General Plan:

Document which incorporates the strategic vision of the community into guiding principals for land use, urban design, housing, mobility, economic development, public health and safety, environmental resources, utilities, recreation and historic and cultural resources.

Generally Accepted Accounting Principles (GAAP):

Uniform minimum standards for financial accounting and reporting. They govern the form and content of the basic financial statements of the City.

"Go Local" Transit Program:

Proposed trolley line linking Dana Point, San Juan Capistrano, and San Clemente. The line will coordinate resources between the three Citites and the Orange County Transportation Authority.

Golf Course Capital Improvement Reserve:

The Golf Course Capital Improvement Reserve provides for capital improvements to the existing golf course.

Golf Course Fund:

The Gold Course Fund is used to account for the operation, maintenance and replacement of assets associated with the City-owned 18-hole golf course.

Golf Depreciation Reserve:

The Golf Depreciation Reserve accounts for funds set aside for replacement or major repairs of Golf Fund equipment or facilities.

Government Accounting Standards Board (GASB):

An organization created to provide comparability and consistency between different government agencies. GASB issues statements regarding various accounting issues and provides guidelines on how accounting transactions should be recorded.

Glossary

GASB Statement No. 34:

GASB 34 requires state and local governments to produce financial statements on an accrual basis, in much the same manner as private sector businesses. The objective is to enhance the understandability and usefulness of the financial reports of state and local governments to the public, legislative and oversight bodies, and investors and creditors.

GASB 45:

GASB 45 requires the measurement and recognition criteria for other Post Employment Benefits (OPEB) for reporting purposes. The objective is to recognize the cost of benefits, provide information on related liabilities and provide information for assessing fiscal health for future periods.

GASB 54:

GASB 54 is intended to improve the usefulness of the amount reported in fund balance by providing a more structured classification. It also clarifies the definition of existing governmental fund types.

Governmental Fund:

Governmental Funds are a self-balance set of accounts whose primary sources are taxes, intergovernmental revenues, and other nonexchange revenues.

Homeowners Exempt Subvention:

Supplemental homeowner's property tax used for public utilities.

HUD:

US Department of Housing and Urban Development.

Improvements:

Buildings, structures, or attachments to land such as sidewalks, trees, drives, tunnels, drains and sewers.

Information Technology Fund:

The Information Technology Fund is used to account for the costs associated with the City's centralized computer system and to distribute these costs to the departments using the system on a pro rata basis. Included are costs for hardware and software maintenance and development, computer training and staff support.

Interdepartmental/Interfund Transfers:

Flows of assets (such as cash or goods) without equivalent flows of assets in return and without a requirement for repayment.

Interest and Rentals:

Revenue derived from the use of property or money.

Interfund Payments:

Expenditures made to other City funds for services rendered.

Interfund Transfers:

Revenues earned for services provided to other City funds.

Intergovernmental Revenue:

Revenue received from other governmental agencies and municipalities, such as grants from the State or Federal government.

Intergovernmental Services:

Purchases from other governments of those specialized services typically performed by local governments.

Internal Service Fund:

Funds used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City.

Joint Regional Water Supply System (JRWSS):

A joint powers authority that owns, operates and maintains the water system infrastructure.

Lease-Purchase Agreements:

Contractual agreements which are termed "leases", but which in substance amount to purchase contracts.

Levy:

(Verb) To impose taxes, special assessments or service charges for the support of governmental activities.

(Noun) The total amount of taxes, special assessments or service charges imposed by Orange County levying property taxes.

Licenses and Permits:

Revenues earned by the issuance of licenses or permits levied in accordance with the benefits conferred by the license or permit.

Local Drainage Facilities Fund:

The Local Drainage Facilities Fund is used to account for drainage fees collected to defray the cost of designing and constructing local drainage facilities and the expenditures for those purposes.

Long-Term External Debt:

Debt borrowed from a source outside the City with a maturity of more than one year after the date of issuance.

Long-Term Financial Plan (LTFP):

A plan which identifies fiscal issues and opportunities, establishes fiscal policies and goals, examines fiscal trends, produces a financial forecast, and provides for feasible solutions.

Maintenance:

Expenditures made to keep an asset in proper condition or to keep an asset in working order to operate within its original capacity.

Major Fund:

Funds in which revenues, expenditures, assets or liabilities are at least 10% of corresponding totals for all governmental or enterprise funds, and at least 5% of the aggregate amount for all governmental and enterprise funds for the same item.

Glossary

Managerial:

Department Heads, Division Managers and Major Program Leaders.

Measure M:

A local initiative that increased sales taxes by one-half percent approved by Orange County Voters in 1990, which provides funding for transportation improvements.

Measure M GMA (Growth Management Area):

The Growth Management Area is one of the programs established by the Orange County Transportation Authority for the purpose of allocating Measure M grant funding. Under this program, the County is divided into eleven GMA's that compete for these funds. The cities of San Clemente, Dana Point, and San Juan Capistrano make up one of the GMA's.

Medical Insurance Fund:

The Medical Insurance Fund accounts for expenditures for medical benefits offered to all regular full-time employees.

Miscellaneous Grants Fund:

The Miscellaneous Grants Fund is used to account for federal grants received from the Department of Housing and Urban Development (HUD). The grants are to be used for the development of a viable community by providing decent housing, a suitable living environment and expanding economic opportunities, principally for persons of low and moderate income.

Modified Accrual Basis:

Under this accounting method, revenues are recognized when they become both measurable and available to finance expenditures of the current period. Expenditures for the most part are recognized when the related fund liability is incurred except for prepayments, accumulated employee leave and long-term debt. All governmental funds are accounted for using the modified accrual basis of accounting.

Negocio Debt Service Fund:

The Negocio Debt Service Fund is used to account for the accumulation of funds for the payment of interest and principal on Certificates of Participation (COP). Proceeds from the COP were used for the purchase of the building located at 910 Negocio, San Clemente. Debt service is financed by revenues generated from the lease of the building.

Net Working Capital:

Net Working Capital is a common accounting formula used for financial analysis. It is defined as current assets minus current liabilities. Usually simply called working capital.

NPDES (National Pollution Discharge Elimination System):

Permit system established by the U. S. Environmental Protection Agency to regulate discharge of treated sewage, storm water and urban runoff.

Object:

An expenditure classification which refers to the type of item purchased or the service obtained. Examples include personnel, supplies, and contract services.

OCTA:

Orange County Transit Authority.

OES:

Office of Emergency Services.

Operating Budget:

The operating budget is the primary means by which most of the financing of acquisition, spending and service delivery activities of a government are controlled. The use of annual operating budgets is required by law.

Operating Funds:

Funds which are utilized to account for the day-to-day activities of the fund. Examples of this type of fund would be Water Operating, Sewer Operating, Central Services and the General Fund.

Operating Transfer:

Routine or recurring transfer of assets between funds.

Other Charges:

Expenditures that do not fit in other categories, such as insurance premiums and claims, and service/social program expenditures.

Other (than pensions) Post Employment Benefits (OPEB):

Other Post Employment Benefits refer to benefits other than pensions paid by the employer for retired employees. This refers to retiree medical, dental, prescription drug, vision, life insurance, group legal and long-term care benefits.

Other Revenues:

Revenues from sources other than those specifically identified that are too immaterial in amount to justify the creation of new revenue account line items.

Overhead Charges:

General Fund Overhead (Cost Allocation Program) charges are the recapturing of the cost of services provided to the other funds from the General Fund. These costs would include Personnel, Finance, Payroll, Accounts Payable, Accounts Receivable, City Clerk, and general administration, utilities, maintenance, etc.

Parimutuel Taxes:

"Parimutuel" is a system of betting on races in which the winning bettors share the total amount bet minus a percentage to the operators. The tax is collected by registered racetracks (collectors) and remitted to the City.

Glossary

Parks Acquisition and Development Fund:

The Parks Acquisition and Development Fund is used to account for the revenues received from developer fees and the expenditures for the acquisition, construction, improvement or renovation of City owned parks.

Park Asset Replacement Reserve:

The City Council has established a Park Asset Replacement Reserve with a target balance of \$1.2 million for the replacement of park assets.

Performance Measure:

Represents the objectives of each City department along with a target date for achieving the objective.

Performance Results:

A summary of major accomplishments and objectives that were met during the fiscal year.

Personnel:

Salaries paid to City employees. Included are items such as regular full time, regular part time, premium overtime and special duty pay.

Personnel Benefits:

Those benefits paid by the City as conditions of employment. Examples include insurance and retirement benefits.

Police Grants Fund:

The Police Grants Fund is used to account for revenues and expenditures relating to police grants.

Professional:

Technical experts, analysts, professional engineers and planners.

Program:

Organizational units directed to attain specific purposes or objectives.

Projected Surplus/Deficit:

The projected surplus/deficit is the net of forecasted receipts and forecasted disbursements. A surplus is the result of receipts exceeding disbursements, and a deficit is the result of disbursements exceeding receipts.

Proposition 1B - Transportation Bond Program:

The Highway Safety, Traffic Reduction, Air Quality, and Port Security Bond Act approved by the voters in 2006. The bill authorizes grants for the purpose of improving highway safety, traffic reduction, air quality, and port security.

Proposition 13:

Limits the local property tax rate to a maximum of 1% of a property's assessed market value, rolled back assessments to 1975 values, and unless a property was sold, capped the increase

in assessed values at 2%. New taxes, such as a parcel tax, must be approved by two-thirds of local voters.

Proposition 42:

Transportation Funding Plan that requires, effective July 1, 2008, existing revenues resulting from state sales and use taxes be used for public transit and mass transportation; city and county street and road repairs and improvements; and state highway improvements. Imposes the requirement for a two-thirds of the Legislature to suspend or modify the percentage allocation of the revenues.

Proposition 50:

Proposition 50, the Water Security, Clean Drinking Water, Coastal and Beach Protection Act was approved by the voters in 2002. The bill authorizes grants and loans for the purpose of protecting drinking water from intentional contamination.

Proposition 57:

Proposition 57, the Governor's Economic Recovery Bond bill, was approved by the voters in March 2004. This bill authorized the State to sell \$15 billion of deficit financing bonds to put the budget back in balance. Proposition 57 includes a proposed "triple flip" which essentially swaps one-quarter percent of the local sales tax for an equal amount of "in-lieu" sales tax.

Proposition 58:

Passed in March 2004, this proposition changed the State Constitution and mandates the passage of a balanced budget. If the Legislature and Governor do not pass a balanced budget by July 1, the appropriation level from the previous year's budget will remain in effect. Constitutional changes were enacted upon which set up a special reserve account that would reach \$8 billion or 5% of the General Fund. This legislation also restricts the use of certain types of borrowing to cover state deficits.

Proposition 218:

A statewide initiative passed by the voters of California on November 5, 1996. The initiative provided voters with the right to vote on new taxes. The passage of Proposition 218 also eliminated the City's Lighting & Landscape assessment district because assessments considered "general benefits" such as beach maintenance could not be assessed to property owners.

Proprietary Fund:

Proprietary Funds are a self-balance set of accounts that focus on determination of operating income and whose primary revenue sources are user charges to achieve cost recovery.

Public Facilities Construction Fund:

The Public Facilities Construction Fund is used to account for developer fees collected at the time a building permit is issued to provide for future public facilities necessitated by new development and expenditures for construction of beach parking facilities, public safety buildings or equipment and public facilities.

Glossary

Purpose Statement:

This provides a general description of the primary purpose of a department or division.

Quimby Act:

The Quimby Act was first established in 1965 by the California legislature. It provides provisions in the Subdivision Map Act for the dedication of fees and/or parkland. California State law requires developers to dedicate fees or land for public parks at a ratio of 5 acres per 1,000 residents in the new development.

RCFPP:

See Regional Circulation Financing and Phasing Program.

RDA:

Redevelopment Agency.

Redevelopment:

The planning, development, clearance, reconstruction, or rehabilitation, or any combination of these, of all or part of a survey area, and the provision of such residential, commercial, industrial, public, or other structures or spaces as may be appropriate or necessary in the interest of the general welfare, including recreational and other facilities incidental or appurtenant to them.

Redevelopment Agency Capital Projects Fund:

The Redevelopment Agency Capital Projects Fund is used to account for the proceeds of notes, advances and other forms of indebtedness, and the expenditure of these funds for improvement, reconstruction and redevelopment projects within the specified boundaries of the San Clemente Redevelopment Agency.

Redevelopment Agency Debt Service Fund:

The Redevelopment Agency Debt Service Fund is used to account for the accumulation of funds for the payment of interest and principal on advances from the City of San Clemente and other long-term debt. Debt service is financed through property tax revenues.

Redevelopment Agency Low and Moderate Income Housing Fund:

The Redevelopment Agency Low and Moderate Income Housing Fund is used to account for the 20% set aside property tax increment revenues and the associated expenditures to be used for increasing or improving low and moderate income housing, as required by Section 33334.2 of the Health and Safety Code.

Regional Circulation Financing and Phasing Program (RCFPP) Fund:

The Regional Circulation Financing and Phasing Program Fund is used to account for the revenues received from developer traffic impact fees and the expenditures for roadway improvements to accommodate new development.

Reserve:

An account used to indicate that a portion of fund equity is legally restricted for a specific purpose.

Reserve Fund:

The Reserve Fund is used to account for funds set aside for capital equipment replacement, facilities maintenance and accrued employee benefits for retired, terminated or former employees funded from the General Fund.

Resources:

Total dollars available for appropriations including estimated revenues, fund transfers and beginning fund balances.

Retained Vehicle:

A vehicle in the City's fleet that is still in operation, but is held past the scheduled date of replacement. The Retained vehicles do not have monies set aside for replacement.

Revenue Bonds:

Bonds issued pledging future revenues, usually water or sewer charges to cover debt payments.

Safety/Quiet Zone:

A designated section or railroad including one or more consecutive public grade crossings in which trains are prohibited from sounding their horns.

SCADA:

Supervisory Control and Data Acquisition System.

SCCEA:

San Clemente City Employee Association represents the City union employees.

Service Charges:

Charges for specific services rendered.

Service Description:

A description of the services or functions provided by each department or division.

Sewer Connection Fee Reserve:

The Sewer Connection Fee Reserve is used to construct new facilities required to collect, transport and treat the additional sewage generated by new development.

Sewer Depreciation Reserve:

The Sewer Depreciation Reserve accounts for funds set aside for replacement or major repairs of Sewer Fund equipment or sewer system infrastructure.

Sewer Fund:

The Sewer Fund is used to account for the activities associated with the collection and treatment of wastewater by the City.

Glossary

Solid Waste Management Fund:

The Solid Waste Management Fund is used to account for the activities associated with the collection, recycling, and disposal of residential and commercial solid waste within the City.

SONGS:

San Onofre Nuclear Generating Station.

South Coast Air Quality Management District (AQMD):

AQMD is the air pollution control agency for all of Orange County and the urban portions of Los Angeles, Riverside and San Bernardino counties.

South Orange County Wastewater Authority (SOCWA):

Created on July 1, 2001 as a Joint Powers Authority with no taxing authority to plan for, acquire, construct, maintain, repair, manage, operate and control facilities for the collection, transmission, treatment and disposal of wastewater, the reclamation and use of wastewater for beneficial purposes, and the production, transmission, storage and distribution of non-domestic water.

Special Assessment Bonds:

Bonds payable from the proceeds of special assessments.

Special Revenue Fund:

In governmental accounting, fund used to account for the proceeds of special revenue sources (other than special assessments, expendable trusts, or for major capital projects) that are legally restricted to expenditure for specified purposes.

State Revolving Fund (SRF):

State program provides low-cost financing to public agencies for a wide variety of infrastructure projects.

Storm Drain Depreciation Reserve:

The Storm Drain Depreciation Reserve accounts for funds set aside for replacement or major repairs of the Storm Drain Utility Fund equipment or storm drain system infrastructure.

Storm Drain Utility Fund:

The Storm Drain Utility Fund is used to account for the activities associated with the operation and maintenance of the City's storm water collection system.

Strategic Priorities:

The key issues facing the City which are prioritized annually by the City Council. These priorities are then utilized to develop workplans within the adopted budget prepared by City staff.

Street Improvement Fund:

The Street Improvement Fund is used to account for revenues and expenditures related to the rehabilitation of City streets.

Subsidence Claims:

Claims pending against the City's General Liability Self-insurance Fund for land movement.

Subventions:

Revenues collected by the State which are allocated to the City on a formula basis. For example, motor vehicle and gasoline taxes.

Supervisory:

Division and major program supervisors.

Supplemental Appropriation:

An appropriation approved by the Council after the initial budget is adopted.

Supplies:

An expenditure classification for articles and commodities purchased for consumption or resale. Examples include office and operating supplies, fuel, power, water, gas, inventory or resale items and small tools and equipment.

Sustainability Action Plan:

A plan to facilitate a coordinated approach from implementing sustainable practices and technologies.

Sustainability Reserve:

A \$10 million General Fund reserve to provide for economic and financial stability. The reserve may only be used by formal action of City Council.

Sworn:

Full-time Lifeguard and safety personnel. Fire & Police personnel are included within Police & Fire contracts with the County of Orange.

Taxes:

Compulsory charges levied by the City, County & State for the purpose of financing services performed for the common benefit.

TEA (Transportation Enhancement Activities):

A federal grant funding distributed to cities for transportation enhancements.

TOT (Transient Occupancy Tax):

Pursuant to the California State Revenue and Taxation Code Section 7280, a tax levied on any person occupying a hotel or motel room or rental property for less than 30 consecutive calendar days. The City's levy is 10% of the rent charged to the occupant.

Transportation Bond Program:

Proposition 1B provides that a percentage of proceeds of State bonds be used to fund the mobility, safety, and air quality improvements of Street and highway maintenance, rehabilitation, reconstruction, or storm damage repair conducted by cities.

Glossary

Triple Flip:

The “triple flip” swaps one-quarter of the City’s local sales taxes to secure \$15 billion in deficit financing bonds approved through the passage of Proposition 57 (flip #1). The State intends to replace this revenue with Educational Revenue Augmentation Fund (ERAF) property tax money that was taken from cities and counties in the early ‘90’s (flip #2). Using ERAF money to backfill the sales tax taken from cities will increase the States obligation to fund schools from *other* general fund resources (flip #3). Another impact of the triple flip upon the City will be cash flow. Sales tax, which is received monthly, will be reduced by 25% and will be “backfilled” with property tax, which will be received bi-annually in January and May.

Urban Runoff Management Plan (URMP):

A plan to identify and implement programs that will reduce or eliminate polluted discharges and improve local water quality. The plan consists of three main components; structural treatment projects, dry weather monitoring/illegal discharge detection and elimination and public education. The URMP is managed through the Clean Ocean Fund.

Vehicle License Fees (VLF):

An annual fee on the ownership of a registered vehicle in California paid to the Department of Motor Vehicles (DMV). The state retains authority over both the amount of revenues that are collected and the method of their distribution to local governments and the Legislature holds the authority to alter the level of VLF revenues.

Water Acreage Fee Reserve:

The Water Acreage Fee Reserve is used to account for fees assessed to developers on all parcels of land developed and connected to the City’s water system. Expenditures from this fund are made to plan, design, inspect and construct new water system infrastructure and equipment.

Water Depreciation Reserve:

The Water Depreciation Reserve accounts for funds set aside for replacement or major repairs of Water Fund equipment or water system infrastructure.

Water Fund:

The Water Fund is used to account for the activities associated with the purchase, treatment, distribution and transmission of water by the City and its users.

Workers’ Compensation Fund:

The Workers’ Compensation Fund accounts for the cost to provide Workers’ Compensation insurance coverage to all City employees in compliance with State of California requirements.

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Fee Schedule

All user fees are reviewed and adjusted annually as a part of the budget process by each City department. The basis for adjustment will be the cost of providing services, inflationary impacts or other budgetary factors as appropriate. User fees will be established to recover the full cost of services provided, except when the City Council determines that a subsidy from the General Fund is in the public interest. Some fees are set by the State of California and cannot be changed unless amended by the State. Other fees can not be changed unless a majority of the property owners approved the change by a simple majority.

	Ordinance, Resolution or Municipal Code	Last Adjusted	Last Reviewed	2012 Fee
Administrative Citation				
1st Violation	1193	1997	fee set by	\$100.00
2nd Violation	1193	1997	Ca.Gov.Code	\$200.00
Additional Violations	1193	1997	Section 25132	\$500.00
Alarm Fees				
3rd False Alarm in FY	10-032	2010	2010	\$85.00
Additional Violations	10-032	2010	2010	\$85.00
System Permit per year	04-104	2004	2010	\$40.00
Monitoring Service & Permit per Year	04-104	2004	2010	\$240.00
Ambulance Service Charges				
BLS - Resident	08-082	2008	2010	471.75*
BLS - Non-Resident	08-082	2008	2010	671.75*
ALS - Resident	08-082	2008	2010	827.50*
ALS - Non-Resident	08-082	2008	2010	1,027.50*
*plus supplies and mileage				
mileage (per mile or fraction thereof)	08-082	2008	2010	\$15.50/mi
Residential subscription - per year	08-082	2008	2010	\$40.00
Business subscription - per year	08-082	2008	2010	\$170.00
Backflow Testing Admin Fee				
per occurrence	10-048	2010	2010	\$95.00
Beach Parking Impact Fee				
per Residential Dwelling Unit	15.52.010	2011	2011	\$1,070.81
Building Permits				
Fees based on estimated construction valuation. Valuation adjusted annually based on changes in the Construction Cost Index from Engineering News Record.	08-080	2011	2011	
Building Plan Check Fees				
65% of the Building Permit Fee	08-080	2011	2011	

	Ordinance, Resolution or Municipal Code	Last Adjusted	Last Reviewed	2012 Fee
Business License				
Varying application fee and taxes based on a flat rate or percentage of gross receipts depending on business.	1055	1991	2011	
Civic Center Const Fund Fee				
per Residential Dwelling Unit	15.52.010	2011	2011	\$465.45
Commercial Filming Charge				
Processing fee	1144	1994	2011	\$10.00
Processing plus Yearly Fee- Still	1144	1994	2011	\$50-\$95
Processing plus Daily Fee- Motion	1144	1994	2011	\$50.00
Application Fee	1144	1994	2011	\$50.00
Still Photography - Daily Location Fee	1144	1994	2011	\$100.00
Motion Photography - Daily Location	1144	1994	2011	\$200.00
Construction Inspection Fees				
Based on estimated cost of improvements				
First \$25,000	652	2008	2010	3.50%
Next \$75,000	652	2008	2010	3.00%
Any Cost over \$100,000	652	2008	2010	2.50%
Documents, Instruments, Reports				
Parcel Maps - four lots or less	08-081	2011	2011	\$689.00
Small Tract Maps - thirty lost or less	08-081	2011	2011	\$1,473.00
Large Tract Maps - thirty-one lots or more	08-081	2011	2011	\$3,435.00
Residential development	08-081	2011	2011	\$101.00
Commercial, Industrial, Multi-Residential	08-081	2011	2011	\$297.00
Plans, maps & oversized sheets	08-081	2008	2010	\$2.55/sheet
sheets up to 8.5" X 14"	08-081	2008	2010	\$0.62/sheet
Photo copy fees - additional pages	08-081	2008	2010	\$0.20/page
Oversize Reproduction Fee	08-081	2008	2010	\$4.00 plus \$0.35/page
City Budget				\$30.00
DVD Recordings, each	08-081	2008	2010	\$5.00
Tape Recordings, each	08-081	2008	2010	\$10.00
Electrical Permits				
Electrical Permit Issuance Fee	08-080	2010	2010	\$35.00
Single Family Dwelling estimate	08-080	2010	2010	\$558.00
Actual fees based on square footage Additional items charged issuance fee, meter, sub-panels, 220V outlets, exterior lights, motors				

	Ordinance, Resolution or Municipal Code	Last Adjusted	Last Reviewed	2012 Fee
Encroachment Permits				
Street Encroachment Permits - Excavations, Fills and Obstructions				
Sidewalk - First 50 sq ft	08-081	2011	2011	\$226.00
Each Additional 50 sq ft on the same lot	08-081	2011	2011	\$25.00
Curb/Gutter - First 60 linear feet	08-081	2011	2011	\$251.00
Each additional 60 linear feet	08-081	2011	2011	\$25.00
Driveway Approach	08-081	2011	2011	\$251.00
Combo - more than 1 sidewalk, curb/gutter driveway	08-081	2011	2011	\$226.00
Each additional 10 lf of construction after the first 10 lf on the same lot	08-081	2011	2011	\$25.00
Curb Core Only	08-081	2011	2011	\$121.00
Sewer/Water lateral excavation - First trench	08-081	2011	2011	\$427.00
Each additional trench	08-081	2011	2011	\$156.00
Other Street Excavation - First 20 sq ft	08-081	2011	2011	\$272.00
Each additional 20 sq ft	08-081	2011	2011	\$25.00
Encroachment Permit for Displaced Sidewalk Inspection when property owner complies with City "Notice to Repair" or voluntary repairs.	08-081	2011	2011	No Fee
*Note: A \$500.00 Minimum cash deposit or other amount determined by the City Engineer for bonding purposes is required. For larger projects, the City Engineer may determine that project performance bonds and labor and material bonds are required in the amount of 100% of the approved construction cost estimate (Resolution No. 01-024)				
Administrative Encroachment Permits				
Private Improvements - walls, steps, awnings	08-081	2011	2011	\$372.00
Appeal to City Council	08-081	2011	2011	\$201.00
Dumpster - Application with dumpster fee	08-081	2011	2011	\$60.00
Environmental Impact Reports				
Initial deposit will be collected depending upon the size of the project - Actual Cost	08-081	2008	2010	
Golf Fees				
Residents with Resident Discount Card:				
M-F		2008	2011	\$18.00*
M-F, Twilight		2008	2011	\$15.00*
Senior, M-F		2008	2011	\$17.00*
Senior, M-F, Twilight		2008	2011	\$13.00*
Sa/Su/Holidays		2008	2011	\$25.00*
Sa/Su/Holidays, Twilight		2008	2011	\$19.00*
Non Residents:				
M-F		2008	2011	\$33.00*
M-F, Twilight		2008	2011	\$25.00*
Senior, M-F		2008	2011	\$28.00*
Senior, M-F, Twilight		2008	2011	\$21.00*
Sa/Su/Holidays		2008	2011	\$41.00*
Sa/Su/Holidays, Twilight		2008	2011	\$31.00*
Juniors with Card				
1/2 Price of accompanying adult		2008	2011	
Twilight		2008	2011	\$8.00*
*rate adjustment pending Golf Committee & City Council Approval				
Resident Discount Card per year	08-003	2009	2009	\$50.00
Resident Private Cart Registration Fee/yr	08-003	2010	2010	\$325.00

	Ordinance, Resolution or Municipal Code	Last Adjusted	Last Reviewed	2012 Fee
Grading Permits				
Volume of earth to be moved:				
Less than 50 c.y.	08-081	2010	2010	\$327.00/lot
51-1,000 c.y.	08-081	2010	2010	\$578.00
1,001-10,000 c.y.	08-081	2010	2010	\$578.00 for first 1000 c.y. \$57.00 for each additional 1,000 c.y. \$1,094.00 first 10,000 c.y.
10,001-100,000 c.y.	08-081	2010	2010	\$453.00 for each additional 10,000 c.y.
More that 100,000 c.y.	08-081	2010	2010	\$5,177.00 first 100,000 c.y. \$454.00 for each additional 10,000 c.y.
Home Occupation Permits				
Business License for business operated from a residential home, not commercial location	1055	1991	2011	\$35.00
Hydrant Meter Fees				
Meter Fees				
Initial Deposit on Meter	1282	2003	2010	\$825.00
Set-up Fee	10-048	2010	2010	\$125.00
Rental Fee per Day	1282	2003	2010	\$3.00
Meter Water Sales				
Actual usage per unit, billed monthly	1511	2010	2010	\$2.83
Improvement Plan Check Fee				
Actual Cost, Initial minimum deposit of \$5,000.00 is required.	08-081	2011	2011	
Junior Lifeguard Sessions				
Residents per Session	08-019	2008	2008	\$135.00
Non-Residents per Session	08-019	2008	2008	\$150.00
Mechanical Permits				
Issuance Fee	08-080	2008	2011	\$35.00
Additional Fees for each individual fixture as outlined in the Building Divisions Mechanical Fee Schedule				
Estimated Fee for Single Family Dwelling	08-080	2008	2011	\$209.00

	Ordinance, Resolution or Municipal Code	Last Adjusted	Last Reviewed	2012 Fee
Miscellaneous Charges for Police Services				
Duplicating Charges - First page	08-081	2008	2008	\$2.00
Duplicating Charges - additional pages	08-081	2008	2008	\$0.20/page
Fingerprint services - 2 duplicate cards	00-53	2000	2010	\$10.00
Visa Letter Service	00-53	2000	2010	\$25.00
Non-Sufficient Funds Check Fee				
per occurrence	10-048	2010	2010	\$20.00
Parks and Recreation Fees				
Facility Rental - Community Center - M-TH & Sunday				
Auditorium (4000 sq ft)	09-059	2009	2009	\$300.00/hr
Ole Hanson Fireside Room & Kitchen (1200 sq ft)	09-059	2009	2009	\$100.00/hr
Kitchen (based on availability)	09-059	2009	2009	\$150.00
Multi-Purpose Room (900 sq ft)	09-059	2009	2009	\$75.00/hr
Lower Multi-Purpose (900 sq ft - Dance)	09-059	2009	2009	\$75.00/hr
Grounds	09-059	2009	2009	\$50.00/hr
Facility Rental - Community Center -Friday & Saturday				
Auditorium (4000 sq ft)-2 Hour min	09-059	2009	2009	\$300.00/hr
Ole Hanson Fireside Room & Kitchen (1200 sq ft)	09-059	2009	2009	\$150.00/hr
Multi-Purpose Room (900 sq ft)	09-059	2009	2009	\$100.00/hr
Lower Multi-Purpose (900 sq ft - Dance)	09-059	2009	2009	\$100.00/hr
Grounds	09-059	2009	2009	\$50.00/hr
Facility Rental - Senior Center - No food or drinks permitted				
Multi-Purpose Room #1 & #2 (1,500 sq ft)	09-059	2009	2009	\$100.00/hr
Craft Room (460 sq ft)	09-059	2009	2009	\$50.00/hr
Facility Rental - Beach Club				
Ocean View Terrace - Mon-Thurs	09-059	2009	2009	\$250.00/Hour
Multi-Purpose - Monday-Thurs	09-059	2009	2009	\$75.00/hour
Kitchen - Mon-Thurs	09-059	2009	2009	\$100.00
Grounds - Monday-Thurs	09-059	2009	2009	\$50.00/hour
Entire Facility - Friday -9 hours	09-059	2009	2009	\$4,000.00
Entire Facility - Saturday - 9 hours	09-059	2009	2009	\$4,500.00
Entire Facility - Sunday - 9 hours	09-059	2009	2009	\$3,000.00
Facility Rental - Pool				
Lap & Teaching Pool - Resident	09-059	2009	2009	\$75.00/hour
Lap & Teaching Pool - Non-Resident	09-059	2009	2009	\$95.00/Hour
Lap Pool Lane-Resident	09-059	2009	2009	\$15.00/hour
Lap Pool Lane-Non-Resident	09-059	2009	2009	\$25.00/hour
Pool Fees				
Pool Use per visit-Resident	09-059	2009	2009	\$4.00
Pool Use per visit-Non-Resident	09-059	2009	2009	\$5.00
Pool Use - 30 visit pass-Resident	09-059	2009	2009	\$55.00
Pool Use - 30 visit pass-Non-Resident	09-059	2009	2009	\$70.00
Pool Use - 30 visit pass-Resident Youth or Senior	09-059	2009	2009	\$40.00
Pool Use - Resident Annual Pass	09-059	2009	2009	\$200.00
Pool Use - Non-Resident Annual Pass	09-059	2009	2009	\$250.00
Pool Use - Senior Resident Annual Pass	09-059	2009	2009	\$150.00

	Ordinance, Resolution or Municipal Code	Last Adjusted	Last Reviewed	2012 Fee
Park Fee				
In-fill Development per dwelling unit	16.36.070	1975	1975	\$400.00
New Development - 0-6.5 acres	16.36.070	1975	1975	\$6,823.00
New Development - 6.6-15.5 acres	16.36.070	1975	1975	\$5,180.00
New Development - 15.6-25.5 acres	16.36.070	1975	1975	\$5,927.00
New Development - 25.6 acres and up	16.36.070	1975	1975	\$5,080.00
Parking Fees				
Parking Meters				
per 10 minutes	10-049	2010	2010	\$0.25
per hour	10-049	2010	2010	\$1.50
Parking Permits				
Residents, 12 Consecutive Months	97-21	1997	2010	\$50.00
Non-Residents, 12 Consecutive Months	10-049	2010	2010	\$100.00
Lobeiro & Montalvo resident pass, cal. Yr	97-21	1997	1997	\$10.00
Parking Violations				
Standard	1485	2010	2010	\$48.00-\$63.00
Handicap Violation	1485	2010	fee set by State	\$333.00
Planning Fees				
Plan Check Fees				
Commercial	08-081	2008	2008	\$410.00
Residential (1 unit)	08-081	2008	2008	\$100.00
Residential (2-4 units)	08-081	2008	2008	\$100.00 first \$25.00 for each additional
Simple, Over the Counter (pool, spa, deck)	08-081	2008	2008	\$50.00
Covenants, Conditions, & Restrictions Review				
	08-081	2010	2010	\$3,000.00 deposit
Field Check - Planning				
per hour-2 hour min.	08-081	2008	2008	\$50.00
In-Lieu Affordable Housing Fee				
Either the annual analysis of costs or 1% of the building permit value, whichever is greater.	1034	2010	2011	
Interpretation of Planning/ Zoning Decision - Written				
	08-081	2010	2011	\$1,152.44
Planning Research Charge				
per hour	08-081	2008	2008	\$50.00
Sound Amplification Permit				
	08-081	2008	2008	\$20.00
Plumbing Permits				
Issuance Fee	08-080	2010	2011	\$35.00
Additional fees calculated on a per fixture basis, estimated fee for Single Family Dwelling	08-080	2010	2011	\$698.00

	Ordinance, Resolution or Municipal Code	Last Adjusted	Last Reviewed	2012 Fee
Public Safety Const Fee				
Each Residential Unit	15.52.010	2011	2011	\$1,352.11
Per 1,000 sq. feet for each commercial unit	15.52.010	2011	2011	\$336.95
Sewer Service Charges				
Changes in Modification of Connection Fee				
per gallon	1186	2011	2011	\$9.01
Sewer Base Fee				
Monthly Fixed fee by Meter Size				
5/8", 3/4" & 1"		2011	2011	\$20.80
1 1/2"		2011	2011	\$68.61
2"		2011	2011	\$110.19
2 1/2"		2011	2011	\$228.71
3"		2011	2011	\$228.71
4"		2011	2011	\$353.45
5"		2011	2011	\$522.90
6"		2011	2011	\$692.34
Sewer Commodity Fee				
Single Family, multi-family, mobile home per unit		2011	2011	\$1.27
Religious Establishment per unit		2011	2011	\$1.73
School per unit		2011	2011	\$1.73
Low Strength Commercial per unit		2011	2011	\$1.73
Medium Strength Commercial per unit		2011	2011	\$2.26
Commercial/Residential		2011	2011	\$2.29
Medium/High Strength Commercial per unit		2011	2011	\$4.00
High Strength Commercial per unit		2011	2011	\$5.57
Sewer Connection Fee				
Fee Area A - per dwelling unit	874	2011	2011	\$15,464.00
Fee Area B - per dwelling unit	874	2011	2011	\$19,723.00
Commercial and Industrial per acre	874	2011	2011	\$61,944.00
Fee Area A :Hotel, Motel, Mobile Homes				
per dwelling unit	874	2011	2011	\$15,464.00
each subsequent unit	874	2011	2011	\$13,138.00
Fee Area B: Hotel, Motel, Mobile Homes				
per dwelling unit	874	2011	2011	\$19,723.00
each subsequent unit	874	2011	2011	\$11,685.00
Single Family Residential Plan Check Fee				
Geotechnical Review	08-081	2011	2011	\$1,509.00
Grading Review	08-081	2011	2011	\$1,398.00
Retaining Walls	08-081	2011	2011	\$966.00
Shoring	08-081	2011	2011	\$483.00
Each additional plan check beyond three	08-081	2011	2011	\$267.00

	Ordinance, Resolution or Municipal Code	Last Adjusted	Last Reviewed	2012 Fee
Special Beach Events Fee				
Lifeguard Assistance - 1st Day	93-010	1993	2010	\$400.00
2nd Day	93-010	1993	2010	\$250.00
each additional day	93-010	1993	2010	\$150.00
Without Lifeguard Assistance -For Profit				
1st Day	93-010	1993	2010	\$150.00
each additional day	93-010	1993	2010	\$100.00
Without Lifeguard Assistance - Non-Profit				
1st Day	93-010	1993	2010	\$30.00
each additional day	93-010	1993	2010	\$10.00
Storm Drain Service Charges				
Single Family Homes month per unit	1120	1993	1993	\$2.96
Multi-Family Homes month per unit	1120	1993	1993	\$2.37
Non-residential Properties / month per acre or fraction thereof	1120	1993	1993	\$29.60
Vacant lots < 2 acres /month per parcel	1120	1993	1993	\$1.48
	1120	1993	1993	\$1.48 + 0.296 per additional prorated acre
Vacant Lots > 2 acres / month per parcel				
Traffic Model Fee				
				\$250.00 + \$25.00 per unit
Residential (maximum \$4,000.00)	89-34	1989	1989	\$250.00 + 0.05/sq. ft.
Non-Residential (maximum \$5,250.00)	89-34	1989	1989	
Traffic Review Fee				
Actual cost of the service	08-081	2008	2011	
Transportation Permits				
Single Trip Fee	08-081	2008	2011	\$16.00
Annual Trip Fee	08-081	2008	2011	\$90.00
Urban Runoff Management Fee				
Public Streets:				
Single Family Homes/ month per unit	1273	2007	2007	\$5.02
Multi-family Homes/ month per unit	1273	2007	2007	\$4.01
Non-residential /month per acre or fraction	1273	2007	2007	\$50.20
Over 2 acre Undeveloped or Graded	1273	2007	2007	\$2.51 + 0.50 per acre
Private Streets				
Single Family Homes/ month per unit	1273	2007	2007	\$4.39
Multi-family Homes/ month per unit	1273	2007	2007	\$3.51
Non-residential /month per acre or fraction	1273	2007	2007	\$43.90
Over 2 acre Undeveloped or Graded	1273	2007	2007	\$2.20 + 0.44 per acre

	Ordinance, Resolution or Municipal Code	Last Adjusted	Last Reviewed	2012 Fee
Water Service Charges				
Fixed Water Service Charge				
Monthly Fixed Charge by Meter Size:				
5/8", 3/4" and 1"		2011	2011	\$12.30
1 1/2"		2011	2011	\$27.63
2"		2011	2011	\$41.28
2 1/2"		2011	2011	\$67.24
3"		2011	2011	\$80.23
4"		2011	2011	\$121.21
5"		2011	2011	\$199.48
6"		2011	2011	\$232.59
Irrigation				
Potable				
Tier 1 - Winter (0-0.0714 units per 100 sq.ft. of irrigated land).		2011	2011	\$2.40
-Summer (0-0.143 units per 100 sq.ft. of irrigated land).				
Tier 2 - Winter (0.0715-0.143 units per 100 sq.ft. of irrigated land).		2011	2011	\$3.59
-Summer (0.144-0.357 units per 100 sq.ft. of irrigated land).				
Tier 3 - Winter (over 0.143 units per 100 sq.ft. of irrigated land).		2011	2011	\$8.35
-Summer(over 0.357 units per 100 sq.ft. of irrigated land).				
Non-Potable				
per unit		2011	2011	\$2.87
Large Lot Classification Application Fee				
per application	10-048	2010	2010	\$35.00
Metered Water Sales				
Price is per Unit				
Single-Family 0-7000 sq. ft.				
Tier 1 - Winter (0-9 units per month)				
-Summer(0-13 units per month)		2011	2011	\$2.40
Tier 2 - Winter (10-15 units per month)				
-Summer (14-21 units per month)		2011	2011	\$3.59
Tier 3 - Winter (16+ units per months)				
-Summer (22+ units per month)		2011	2011	\$8.35
Single-Family >7,000 sq. ft.				
Tier 1 - Winter (0-11 units per month)				
-Summer(0-17 units per month)		2011	2011	\$2.40
Tier 2 - Winter (12-17 units per month)				
-Summer (18-31 units per month)		2011	2011	\$3.59
Tier 3 - Winter (18+ units per months)				
-Summer (32+ units per month)		2011	2011	\$8.35

	Ordinance, Resolution or Municipal Code	Last Adjusted	Last Reviewed	2012 Fee
Water Service Charges Cont.				
Multi-Family Residential per dwelling				
Master - Metered (Per each dwelling unit)				
Tier 1 - Winter (0-6 units per month)				
-Summer(0-6 units per month)		2011	2011	\$2.40
Tier 2 - Winter (7-9 units per month)				
-Summer (7-10 units per month)		2011	2011	\$3.59
Tier 3 - Winter (10+ units per months)				
-Summer (11+ units per month)		2011	2011	\$8.35
Individual - Metered				
Tier 1 - Winter (0-6 units per month)				
-Summer(0-6 units per month)		2011	2011	\$2.40
Tier 2 - Winter (7-9 units per month)				
-Summer (7-11 units per month)		2011	2011	\$3.59
Tier 3 - Winter (10+ units per months)				
-Summer (12+ units per month)		2011	2011	\$8.35
Commercial				
Per unit		2011	2011	\$3.19
Meter Installation Fee				
1" Meter	10-048	2010	2010	\$185.00*
1.5" Meter	10-048	2010	2010	\$265.00*
2" Meter	10-048	2010	2010	\$265.00*
*plus parts and materials				
Meter Service Installation				
1" Meter	10-048	2010	2010	\$2,400.00
1.5" Meter	10-048	2010	2010	\$2,400.00
2" Meter	10-048	2010	2010	\$2,400.00
Water Acreage Fee				
Existing developed areas per acre	87-078	1987	1987	\$2,388.00
Residential, undeveloped, per dwelling unit	87-078	1987	1987	\$3,156.00
Commercial/Industrial, undeveloped, /acre	87-078	1987	1987	\$10,500.00
Water Posting Fee				
Each Posting	1219	1999	1999	\$25.00
Water Service Upgrade				
1" Meter	10-048	2010	2010	\$1,860.00
1.5" Meter	10-048	2010	2010	\$1,860.00
2" Meter	10-048	2010	2010	\$1,860.00
Water Turn-on/Reconnection Fee				
First Occurrence	10-048	2010	2010	\$55.00
Second Occurrence	10-048	2010	2010	\$80.00
Three or more occurrences	10-048	2010	2010	\$110.00 + \$120.00 deposit

Demographic and Statistical Information

Date of Incorporation February 28, 1928
 Form of Government.....Council-Manager
 Type of Government.....General Law
 LocationOn the California Coast, Midway
 Between Los Angeles and San Diego
 Land Area18.45 sq. miles
 Elevation..... 800' (Maximum); 250' (Average)
 Annual Rainfall (4/19/11).....18.64
 Annual Days of Sunshine (4/19/11)..... 279
 Sister Cities San Clemente del Tuyu, Argentina
 Isla San Andres, Columbia & Balcarce, Buenos Aires, Argentina
 Employees (full-time equiv.) 192
 Employees (part-time equiv.) 9
 City Bond Rating Standard & Poor's AAA
 Rank in Population as of 4/11 (California)..... 132
 Rank in Population as of 4/11 (Orange County) 16
 Total Population (Official 3-11)63,522
 Number of Registered Voters (as of 4/1/11)41,332
 Assessed Val.(Update as of 4/11)\$12,189,518,096
 Total Housing Units25,966
 % Homeowner Occupied 64%
 Residential Vacancy Rate 7.9%
 Median Age.....39.7
 Persons/Household.....2.65
 Median Family Income\$87,200
 Median Home Value.....\$605,500
 % High School Grad or Higher..... 90%
 % Population Below Poverty Status..... 6%
 Unemployment Rate - San Clemente (as of 3-11)..... 7.4%
 Unemployment Rate - Orange County (as of 3-11) 9.1%

Number of Licenses and Permits Issued:

Engineering Permits (as of 4-17-11)2317
 City Licensed Business (as of 4-17-11).....5,169
 Special Events (Annually)..... 35
 Dog Licenses (as of 3-11)4,952
 Annual Animal License Fees\$116,853

Animal License Fee:	Not Altered	Altered
Dog Licenses	\$30	\$15
Senior Discount Fee	\$15	\$ 8

Water Utility:

Total Water Customers17,217
 Basic Service Charge: \$10.92/mo.
 Miles of Water Main206.4

Sewer Utility:

Total Sewer Customers16,551
 Miles of Gravity Sewer174.6
 Miles of Force Main..... 3.7
 Basic Service Charge \$19.62/mo.
 Total Storm Drains62.5 mi

Streets (Center Line Miles):

Arterial Streets 22.84 mi.
 Collector Streets..... 38 mi.
 Residential/Local Streets..... 75 mi.
 Alleyways 2.98 mi.
 Total Streets 134. mi.
 Signalized Intersections 74 locations

Solid Waste Management Program

Automated Residential Refuse & Recyclable
 Materials (3@67 gal containers) \$17.65/mo.
 Materials (3@35 gal. containers) \$16.14/mo.
 Commercial Refuse Collection (3 yd bin) \$136.09/mo.

Fire Protection (Orange County Fire Authority):

Sworn Fire Fighting Personnel 33
 Civilian Personnel 6
 Total Fire Personnel 39
 Number of Fire Stations 3
 Number of Fire Inspections (FY 10-11)..... 696
 Number of Fire Permits Issued (FY 10-11) 123

Incident Statistics FY 2010-11:

Fire Calls 49
 EMS/Rescues Calls 2084
 Hazardous Condition/Standby 50
 Service Calls..... 269
 False Alarms..... 166
 Good Intent Calls 422
 Over Pressure/Rupture 4
 Natural Disasters 8
 Other/Misc. 5
 Total Calls 3,057

Police Protection (Orange County Sheriff's Department):

Commissioned Police Personnel 44
 Non-Commissioned Personnel 11
 Total Police Personnel..... 55

Beaches, Parks and Recreation:

Beach Acreage 20
 Miles of Beach 4.7
 Park Acreage 133.37
 Number of Parks..... 19
 Golf Course Acreage 133
 Number of Golf Courses 1
 Number of Recreation Buildings 3
 Square Footage of Buildings 27,700
 Number of Swimming Pools 1

Services Provided by Other Agencies:

Animal Control & ShelterCoastal Animal Services Authority
 Library ServicesCounty of Orange
 Public Transportation ... Orange County Transportation Authority
 Trash Removal CR&R
 School District..... Capistrano Unified School District
 Social ServicesCounty of Orange

City Song....."On the Beach at San Clemente"
 "Sweet San Clemente"

City Flower Bougainvillea
 City Tree Coral Tree
 City Slogan..... "Spanish Village by the Sea"

