



AGENDA REPORT

CITY OF SAN CLEMENTE

CITY COUNCIL MEETING

910 Calle Negocio
2nd Floor
San Clemente, California
www.san-clemente.org

Meeting Date: November 19, 2024

Agenda Item: 11D

Submitted By: Public Works

Prepared By: Ryan Kim, Senior Civil Engineer- Traffic
Zak Ponsen, Assistant City Engineer
Dave Rebensdorf, Public Works Director/City Engineer

Subject:

CONSIDERATION OF A RESOLUTION APPROVING PARKING MODIFICATIONS TO CREATE DESIGNATED PASSENGER AND SCHOOL BUS LOADING ZONES FOR LAS PALMAS ELEMENTARY SCHOOL AND FINDING THE PROJECT CATEGORICALLY EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

Fiscal Impact:

There are available funds within the City's operating budget for the costs of painting the curbs and installing new signage (approximately \$3,000 total) from the City Maintenance Department's Street Sign Replacement Program, Project No. 21306.

Summary:

Staff has worked with the Las Palmas Elementary School's Principal to find solutions to on-going complaints of congestion from nearby residents in the Avenida Del Poniente area. The proposed changes aim to establish more parking spaces for school traffic directly in front of the school to ensure the best solution for the school's parking needs.

This report includes a proposal to formally create a 134-foot long 3-minute passenger loading zone on the south side of Avenida Aragon. The 3-minute parking prohibitions will be restricted from 7 A.M. to 3 P.M. only on school days. Additionally, the report recommends converting the existing 130-foot 1-hour parking zone on the west side of Calle Puente into a school bus loading zone from 7 A.M. to 3 P.M. only on school days. City staff, the Planning Commission, and the school Principal anticipate the proposed changes will improve mobility and congestion during peak pick-up and drop off periods.

Background:

Las Palmas Elementary School is located at the southwest corner of Avenida Aragon and Calle Puente. Currently, a 336-foot white curb marks a 3-minute passenger loading zone directly in front of the school on the west side of Calle Puente between Avenida Aragon and Avenida Del Poniente from 7 AM to 3 PM on school days. No changes are recommended for this passenger parking zone. Additionally, a 130-foot 1-hour parking zone exists on the same side of Calle Puente that operates from 7:30 AM to 4:30 PM on weekdays. On the opposite side of the school, there is a loading zone within the small school parking lot at the north corner of Avenida Del Poniente and Calle Oso. Attachment 1 shows the current conditions and parking restrictions.

The school has been facing traffic congestion issues and complaints from nearby residents on Avenida Del Poniente during pick-up and drop-off hours for a few years. To resolve this issue, the School Principal suggested a new loading zone on Avenida Aragon, which has been temporarily implemented on a trial basis since April 2023 with loading zone signs. These signs have been successful during peak hours without receiving any complaints. Furthermore, the Principal has requested to convert the existing 130-ft 1-hour parking zone into a school bus loading zone.

Therefore, staff anticipates that the recommended improvements as shown in Attachment 2 and described below will improve mobility and congestion during peak periods.

1. Convert the current temporary passenger loading zone into a permanent one on the south side of Avenida Aragon up to 134 feet in length; and
2. Convert the current 130-ft 1-hour parking zone into a school bus loading zone marked by yellow curb on the west side of Calle Puente.

The proposed parking modifications were reviewed by the Planning Commission on October 2, 2024. The item was unanimously recommended by the Planning Commission for City Council approval.

Council Options:

- Adopt Resolution No. 24-176, approving the parking modification as shown on Attachment 2, and finding the project categorically exempt from CEQA.
- Adopt Resolution No. 24-176 with modifications.
- Continue the item and direct staff to provide additional information.
- Do not adopt Resolution No. 24-176 and deny the request for parking modifications.

Environmental Review/Analysis:

The Planning Commission and staff are recommending that the City Council determine this action to be categorically exempt from CEQA under Class 1 (Existing Facilities, 14 CCR section 15301(c)) of the State CEQA Guidelines.

Recommended Actions:

Staff Recommendation

Planning Commission and Staff recommend that the City Council approve Resolution No. 24-176, which would take the following actions:

1. Find the project categorically exempt from CEQA under Class 1 (Existing Facilities, 14 CCR section 15301) of the State CEQA Guidelines; and,
2. Approve the parking modifications as illustrated in Attachment 2 as follows:

- a. Convert the current temporary passenger loading zone into a permanent one on the south side of Avenida Aragon up to 134 feet in length; and
- b. Convert the current 130-ft 1-hour parking zone into a school bus loading zone marked by yellow curb on the west side of Calle Puente.

Attachment:

1. Location Map- Existing Parking Restrictions
2. Proposed Measures
3. Resolution No. 24-176

Notification:

Staff hand delivered notices to the residents within 300 feet of the proposed modifications to inform them that the City Council would discuss the subject matter at this meeting.



LEGEND:

-  - ONE-HOUR PARKING, 7:30 AM - 4:30 PM, ON SCHOOL DAYS.
-  - "PASSENGER LOADING ONLY, 7:00 AM - 3:00 PM, SCHOOL DAYS, 3-MINUTE LIMIT" (WHITE CURB)
-  - "NO-PARKING 7:30 AM - 3:30 PM, SCHOOL DAYS ONLY".
-  - EXISTING NO PARKING ANYTIME (RED CURB).



City of San Clemente

Engineering Division
 910 Calle Negocio
 San Clemente, CA 92673

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LOCATION MAP

**LAS PALMAS ELEMENTARY SCHOOL
 EXISTING PARKING RESTRICTIONS &
 LOADING ZONES**



- LEGEND:**
- PROPOSED PASSENGER LOADING ZONE, 7:00 AM - 3:00 PM, SCHOOL DAYS, 3-MINUTE LIMIT (WHITE CURB)
 - PROPOSED CONVERSION OF EXISTING ONE-HOUR PARKING TO "SCHOOL BUS ONLY, 7:00 AM - 3:00 PM, SCHOOL DAYS" (YELLOW CURB)
 - EXISTING WHITE CURB "PASSENGER LOADING ONLY, 7:00 AM - 3:00 PM, SCHOOL DAYS, 3-MINUTE LIMIT"
 - EXISTING PARKING RESTRICTION "NO-PARKING 7:30 AM - 3:30 PM, SCHOOL DAYS ONLY".
 - EXISTING NO PARKING ANYTIME (RED CURB).



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LOCATION MAP

**LAS PALMAS ELEMENTARY SCHOOL
 PROPOSED PASSENGER & SCHOOL BUS
 LOADING ZONES**

RESOLUTION NO. 24-176

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN CLEMENTE, CALIFORNIA, AMENDING MASTER TRAFFIC RESOLUTION NO. 1846, MODIFYING 'RESTRICTED PARKING AREAS' ON AVENIDA ARAGON & CALLE PUENTE, AND FINDING THE PROJECT CATEGORICALLY EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) UNDER CLASS 1 (EXISTING FACILITIES, 14 CCR SECTION 15301) OF THE STATE CEQA GUIDELINES

WHEREAS, the City has received a request for to modify existing parking conditions around Las Palmas Elementary School; and

WHEREAS, the City has performed a field review and evaluated existing parking conditions on Avenida Aragon & Calle Puente and the City desires to improve the school traffic circulation in the area; and

WHEREAS, the City of San Clemente Planning Commission ("Planning Commission"), at its regular meeting of October 2, 2024 made a recommendation to the City of San Clemente City Council ("City Council") to approve the parking restrictions at the locations listed below; and

WHEREAS, the City Council has considered the information provided by City staff and any information provided by the public at or before the November 19, 2024 City Council meeting, and implement the parking restrictions, which are warranted and are in the public's best interest.

NOW, THEREFORE, the City Council of the City of San Clemente does hereby find, determine and resolve as follows:

Section 1. That the above recitals are true and correct and incorporated herein fully as findings.

Section 2. That based on the record as a whole, the project is categorically exempt from the California Environmental Quality Act (CEQA) under Class 1 (Existing Facilities, 14 CCR section 15301) of the State CEQA Guidelines because it consists of minor alteration of existing public structures, facilities or topographical features, involving negligible or no expansion of existing or former use and there is no possibility of a direct or foreseeably indirect effect on the environment.

Section 3. That the Master Traffic Resolution No. 1846, Section 28, entitled "Restricted Parking Areas", is hereby amended by adding subsection:

28.p-8b Puente, Calle, west side, from its intersection with Avenida Aragon, in a southerly direction for a distance of 130 feet, parking shall be limited to school bus loading and unloading of passengers only, between the hours of

7:00 a.m. and 3:00 p.m. on school days.

Section 4. That the Master Traffic Resolution No. 1846, Section 28, entitled “Restricted Parking Areas”, is hereby amended by modifying the following subsections:

28.a-1 Aragon, Avenida, south side, from a point 15 feet west of the fire hydrant located on the southwest corner of Avenida Aragon and Calle Puente for a distance of 134 feet westerly, parking shall be limited to three minutes for loading and unloading of passengers only, between the hours of 7:00 a.m. and 3:00 p.m. on school days.

28.p-9a Puente, Calle, west side, from a point 130 feet south side of the curb return at Avenida Aragon to the stop limit line at Avenida Del Poniente, parking shall be limited to three minutes for loading and unloading of passengers only, between the hours of 7:00 a.m. and 3:00 p.m. on school days.

Section 5. That the City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

PASSED AND ADOPTED this _____ day of November 19, 2024.

ATTEST:

City Clerk of the City of
San Clemente, California

Mayor of the City of
San Clemente, California

STATE OF CALIFORNIA)
COUNTY OF ORANGE) §
CITY OF SAN CLEMENTE)

I, LAURA CAMPAGNOLO, City Clerk of the City of San Clemente, California, do hereby certify that Resolution No. 24-176 was adopted at a regular meeting of the City Council of the City of San Clemente held on the _____ day of November 19, 2024, by the following vote:

AYES:

NOES:

ABSENT:

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of San Clemente, California, this _____ day of November 19, 2024.

CITY CLERK of the City of
San Clemente, California

Approved as to form:

Elizabeth A. Mitchell, City Attorney