

These minutes were approved at the Public Safety Committee Meeting of 10/22/2024.

**CITY OF SAN CLEMENTE  
MINUTES OF THE REGULAR MEETING OF THE  
PUBLIC SAFETY COMMITTEE  
SEPTEMBER 24, 2024**

**City Hall  
Council Chambers, 2<sup>nd</sup> Floor  
910 Calle Negocio  
San Clemente, CA 92673**

**1. CALL TO ORDER**

Chair Berkuta called the Regular Meeting of the Public Safety Committee of the City of San Clemente to order at 3:00 p.m.

**2. PLEDGE OF ALLEGIANCE**

Member Hazelton led the Pledge of Allegiance.

**3. ROLL CALL**

Committee

Members Present: Chair Nick Berkuta  
Vice Chair Michael Greenwald  
Tom Hazelton  
Captain Jay Christian  
Chief Rod Mellott

Committee

Members Absent: Chief Cheyne Maule  
Mark Rhoden  
Seth Neri

Staff Present: Adam Atamian, Community Development Director  
Trevor Milosch, Park Ranger Supervisor  
Natanya Wilcher, Office Specialist II  
Rachel Perez, Administrative Assistant

**4. SPECIAL ORDERS OF BUSINESS / PRESENTATIONS**

**A. Presentation by San Clemente CERT Team Leaders Susan Fitch and Phil Harris on Community Emergency Response**

Phil Harris and Susan Fitch provided an overview of the Community Emergency Response Team (CERT) and encouraged new members.

In response to Committee questions, Ms. Fitch, Mr. Harris and Rachel Perez, Public Works Administrative Assistant, discussed funding for equipment through the Ocean Festival; City budget; replenishment of stolen equipment; the budget for emergency management; needs; supplies for graduates; and recognition for CERT services to the community.

The Committee members pledged \$300 from personal funds to the CERT program to cover the costs of replacement for a mobile ICS kit.

**5. MINUTES**

**A. Minutes from the Regular Public Safety Committee Meeting of August 27, 2024**

MOTION BY VICE CHAIR GREENWALD, SECOND BY MEMBER HAZELTON, AND CARRIED 3-0-2 (MEMBERS RHODEN AND NERI ABSENT) to approve the minutes.

**6. ORAL AND WRITTEN COMMUNICATION**

None.

**7. REVIEWS AND RECOMMENDATIONS**

**A. Code Compliance Performance Measures FY2024 Q3**

In response to Committee questions, Community Development Director Atamian discussed the numbers as similar to previous years; transition from Code Compliance to Park Rangers; staffing;

**B. Park Rangers Performance Measures FY2024 Q3**

Park Ranger Supervisor Milosch provided an update on the Third Quarter Park Ranger program.

In response to Committee questions, Park Ranger Supervisor Milosch and Community Development Director Atamian explained non-parking violations; certification and training; needed resources; radio system;

**8. NEW BUSINESS**

**A. Consideration of Additional Work Plan Project Name: Park Ranger Program for FY2025**

Chair Berkuta discussed the suggested work plan project.

MOTION BY VICE CHAIR GREENWALD, SECOND BY MEMBER HAZELTON, AND CARRIED 3-0-2 (MEMBERS RHODEN AND NERI ABSENT) to add Park Ranger Program for FY2025 as an additional Work Plan Project.

**9. UNFINISHED BUSINESS**

**A. Public Safety Committee Annual Work Plan FY2023-2024**

**(1) Communications and Disaster Preparedness Project Update**

Community Development Director Atamian discussed the proposed Emergency Management position; future considerations for the development of the Public Safety Department;

**(2) Homelessness and Best Management Practices for Public Safety Personnel Project Update**

None.

**(3) Neighborhood Watch**

Vice Chair Greenwald questioned whether the activities of Ryan Case should be combined with the future Work Plan to assist in his efforts to build more community crime prevention programs.

Community Development Director Atamian suggested using the Neighborhood Watch program to support crime prevention activities.

**(4) Statistical Information and Review**

None.

**(5) Human Trafficking**

None.

**(6) E-Bicycle/Traffic Safety**

Community Development Director Atamian presented a summary of the E-bike Ordinance submitted to Council on August 20, 2024 noting the inadvertent omission of an age restriction for e-bike passengers in Section 10.62.020 Item A.4.

In response to committee questions, Community Development Director Atamian clarified the e-bike age restrictions during hours of darkness.

MOTION BY VICE CHAIR GREENWALD, SECOND BY MEMBER HAZELTON, AND CARRIED 3-0-2 (MEMBERS RHODEN AND NERI ABSENT) to recommend the City Council adopt an ordinance amendment to include an additional passenger restriction to prohibit passengers on e-bikes without an operator either 16 years of age with a valid driver's license, or 18 years of age.

Chair Berkuta discussed bicycle and e-bike safety programs and suggested inclusion of training certification.

### **(7) Technology Review**

Chair Berkuta discussed rebates for security alarm systems.

MOTION BY VICE CHAIR GREENWALD, SECOND BY MEMBER HAZELTON, AND CARRIED 3-0-2 (MEMBERS RHODEN AND NERI ABSENT) to add discussion of public safety rebates for security alarm systems, and security cameras to a future agenda.

### **(8) Review of Urgent Matters**

None.

## **10. REPORTS OF COMMITTEE MEMBERS AND STAFF (Continued)**

### **A. Police Services – Orange County Sheriff's Department Capt. Christian**

Captain Christian reported on recent activity. He discussed use of and potential additions to the FLOCK camera system.

### **B. Fire Services – Orange County Fire Authority, Chief Maule**

None.

### **C. Marine Safety – Marine Safety Division Capt. Mellott**

Chief Mellott provided statistics on visitors, rescues, and staffing.

### **D. Committee Chair**

None.

### **E. Committee members**

None.

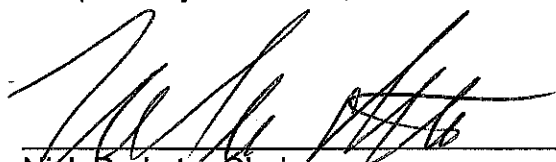
**F. City Staff**

None.

**11. ADJOURNMENT**

MOTION BY CAPTAIN CHRISTIAN, SECOND BY VICE CHAIR GREENWALD, AND CARRIED 3-0-2 (MEMBERS RHODEN AND NERI ABSENT), to adjourn the meeting at 4:45 p.m., in memory of Denise Ware, an eight-year member of the City's 'Retired Senior Volunteer Program (RSVP), to the next Regular Meeting of the Public Safety Committee scheduled to be held on Tuesday, October 22, 2024, at 3:00 p.m. at City Hall in Council Chambers of City Hall at 910 Calle Negocio, San Clemente, California.

Respectfully submitted,

  
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Nick Berkuta, Chair

Attest:

  
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Adam Atamian, Community Development Director