

**CITY OF SAN CLEMENTE
MINUTES OF THE REGULAR MEETING OF THE
HUMAN AFFAIRS COMMITTEE
OCTOBER 8, 2024**

1. CALL TO ORDER/ROLL CALL

Chair Edone called the Regular Meeting of the City of San Clemente Human Affairs Committee to order on September 10, 2024, at 3:34 p.m. The meeting was held at San Clemente City Hall, First Floor Community Room located at 910 Calle Negocio, San Clemente, California.

Committee

Members Present: Chair Lisa Edone, Vice Chair Rosemary Salas, and Members Stuart Anderson, Cord Bauer, Michelle Brooks and Dick Veale

Members Absent: Member Tyler Boden

Guests: None

Staff Present: Adam Atamian, Community Development Director
Meredith Scott, Community Development Coordinator

2. PLEDGE OF ALLEGIENCE

The Pledge was led by **Member Anderson**.

3. APPROVAL OF MINUTES

A. Approve Minutes from the July 9, 2024 Regular Meeting of the Human Affairs Committee.

MOTION BY MEMBER ANDERSON, SECONDED BY VICE CHAIR SALAS, AND CARRIED 6-0, MEMBER BODEN ABSENT, to approve the minutes from the September 10, 2024 Meeting of the Human Affairs Committee.

4. SPECIAL OR PUBLIC PRESENTATION

None.

5. **UNFINISHED BUSINESS AND UPDATES**

A. **Revision to SAFE Fee Supplement for Underprivileged School Volunteers**

Review and discussion by Director Atamian and the Committee to re-word the Work Plan's purpose, goals and deliverables to broaden the pool of potential recipients. Work Plan title will be Fee Supplement for Underprivileged Volunteers. In future years, the program may be supplemented by the City's CDBG Social Services Grant Program.

MOTION BY MEMBER VEALE, SECONDED BY MEMBER BAUER, AND CARRIED 6-0, MEMBER BODEN ABSENT

B. **Review of Work Plan and Committee Member assignments**

- San Clemente High School Career Panel cancelled by San Clemente High School
- On the Junior Leadership Work Plan, replace Chair Edone with Member Boden
- Discussion on outreach and social media engagement for Community Development Block Grants.
- Replace Member Brooks with Member Anderson on Every 8 minutes
- Community Resource Fair combined with Budget Open House. Tentative date will be in April of 2025
- Member Veale added to Fee Supplement Work Plan

C. **Approve 2024-2025 Human Affairs Committee Work Plan**

Project: - Fee Supplement for Underprivileged Volunteers

Work group: Chair Edone, Vice Chair Salas, Member Veale

Project: - Update Resource Registry on City Website

Work group: Member Bauer, Member Anderson, Chair Edone

Project: - Junior Leadership for High School Students

Work group: Member Brooks, Vice Chair Salas and Member Boden

Project: SCHS Humanitarian Award and Support

Work group: Vice Chair Salas, Member Boden and Chair Edone

Project: Community Development Block Grants (CDBG)

Work group: Chair Edone, Vice Chair Salas, Member Anderson

Project: Community Resource Fair with Budget Open House

Work group: Chair Edone, Member Anderson and Member Veale

Project: Homeless Update with Community Outreach Workers and Quarterly Review of Community Outreach Performance Measures

Work group: Member Anderson

Project: Every 8 Minutes E-Bike Education Program

Work group: Vice Chair Salas, Member Brooks and Member Bauer

MOTION BY MEMBER BROOKS, SECONDED BY VICE CHAIR SALAS, AND CARRIED 6-0, MEMBER BODEN ABSENT

6. NEW BUSINESS

None.

7. ORAL AND WRITTEN COMMUNICATION

None.

8. COMMUNICATIONS FROM COMMITTEE MEMBERS AND STAFF

Director Atamian reminded Committee Members to use of the Waiver of Absences from Human Affairs Committee Meetings when absent from meetings.

ADJOURNMENT

CHAIR EDONE ADJOURNED THE MEETING AT 4:30 P.M. TO THE REGULAR HUMAN AFFAIRS COMMITTEE MEETING TO BE HELD ON NOVEMBER 12, 2024, AT 3:30 P.M. AT SAN CLEMENTE CITY HALL, FIRST FLOOR COMMUNITY ROOM, LOCATED AT 910 CALLE NEGOCIO, SAN CLEMENTE, CALIFORNIA.

Respectfully submitted,

Lisa Edone, Chair

Attest: _____
Meredith Scott, Community Development Coordinator