



**AGENDA FOR THE REGULAR MEETING  
OF THE ZONING ADMINISTRATOR FOR THE  
CITY OF SAN CLEMENTE**

**Thursday, November 7, 2024 - 3:00 p.m.**

**San Clemente City Hall  
First Floor Community Room  
910 Calle Negocio  
San Clemente, California 92673**

**MISSION STATEMENT**

*The City of San Clemente, in partnership with the community we serve,  
will foster a tradition dedicated to:*

*Maintaining a safe, healthy atmosphere in which to live, work and play;*

*Guiding development to ensure responsible growth while preserving and  
enhancing our village character, unique environment and natural amenities;*

*Providing for the City's long-term stability through promotion  
of economic vitality and diversity;*

*Resulting in a balanced community committed to protecting  
what is valued today while meeting tomorrow's needs.*

*CALIFORNIA ENVIRONMENTAL QUALITY ACT: The California Environmental Quality Act ("CEQA") is the state law that requires the City to evaluate and document the potential environmental consequences of discretionary decisions. (See, California Public Resources Code Sections 21000-21189.3; and the "CEQA Guidelines" at California Code of Regulations Title 14, Division 6, Chapter 3, Sections 15000-15387). For each item that requires a CEQA determination by the Zoning Administrator, there is a reference to that determination on this agenda, and more information regarding the CEQA analysis is included in the documents that accompany this agenda. To the extent that City staff determines that particular items are not subject to CEQA, there will be no indication of a CEQA action on this agenda.*

*Pursuant to the Americans with Disabilities Act, persons with a disability who require a disability-related modification or accommodation in order to participate in a meeting, including auxiliary aids or services, may request such a modification from the Community Development Department at (949)361-6100. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to the meeting.*

*Written material distributed to the Zoning Administrator after the original agenda packet was distributed is available for public inspection in the Community Development Department, located at 910 Calle Negocio, San Clemente, CA during normal business hours.*

**1. CALL TO ORDER****2. MINUTES****A. [Receive and file Minutes for the October 17, 2024 Regular Zoning Administrator Meeting.](#)****3. ORAL AND WRITTEN COMMUNICATION**

Members of the audience may address the Zoning Administrator on any item within the jurisdiction of the Zoning Administrator that is not on the Zoning Administrator agenda. If you wish to speak, please approach the podium and, if you desire, state your name and/or city of residence for the record and make your presentation. Please limit your presentations to three (3) minutes.

**4. PUBLIC HEARING – Time limitation for applicants: 10 minutes.  
All other speakers: 3 minutes.**

The Public Hearing process includes a staff presentation, a presentation by the applicant not to exceed ten (10) minutes, and public testimony not to exceed three (3) minutes per speaker. Following closure of the Public Hearing, the Zoning Administrator will respond to questions raised during the hearing, discuss the issues, and act upon the matter by motion.

**A. [Public Hearing Permit \(PHP\) 24-474 Abbott Residence, 1817 Calle De Los Alamos](#)**

A request for the Zoning Administrator to approve Development Permit (DP) 24-205 for a 27 sq. ft. first floor addition and exterior enhancements at 1817 Calle De Los Alamos that is a neighboring property to a historical structure.

The Zoning Administrator will also consider whether the project is categorically exempt from CEQA pursuant to State CEQA Guidelines §15301.e (Class 1.e: Existing Facilities) and §15303 (Class 3: New Construction or Conversion of Small Structures).

**B. [Public Hearing Permit \(PHP\) 24-518, 2024 December PPA Tour, 111 Avenida Vista Montana](#)**

A request for the Zoning Administrator to approve Temporary Use Permit (TUP) 24-517 to allow a pickleball tournament at the Life Time Fitness facility from December 4-8, 2024.

The Zoning Administrator will also consider whether the project is categorically exempt from CEQA pursuant to State CEQA Guidelines §15304 (Class 4.e: Minor Alterations to Land).

**5. NEW BUSINESS**

None.

**6. OLD BUSINESS**

None.

**7. ADJOURNMENT**

The next Regular Meeting of the Zoning Administrator will be held at 3:00 p.m. on Thursday, November 21, 2024 at the Community Development Department, First Floor Community Room, located at 910 Calle Negocio, San Clemente, California.