



AGENDA REPORT

CITY OF SAN CLEMENTE

CITY COUNCIL MEETING

910 Calle Negocio
2nd Floor
San Clemente, California
www.san-clemente.org

Meeting Date: September 17, 2024

Agenda Item: 8A

Submitted By: Community Development

Prepared By: Adam Atamian, Community Development Director

Subject:

CONSIDERATION OF A RESOLUTION APPROVING THE 2023-2024 CONSOLIDATED ANNUAL PERFORMANCE EVALUATION REPORT (CAPER) FOR EXPENDITURE OF COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS

Fiscal Impact:

There is no fiscal impact related to filing the CAPER.

Summary:

This is the review and approval of the Fiscal Year 2023-24 CAPER, which summarizes the City's Community Development Block Grant (CDBG) program's expenditures and accomplishments. Each year, the City submits an Annual Action Plan to the U.S. Department of Housing and Urban Development (HUD) in May and the CAPER in September to satisfy federal grant requirements to continue to receive funding. During the 2023-24 reporting period (July 1, 2023 to June 30, 2024), the City received \$314,259.00 in CDBG funds. In addition, \$81,679 in prior year uncommitted funds and \$45,145.56 in program income (i.e., housing rehabilitation loan repayments) were also available.

Background:

Each year, HUD determines the amount of CDBG funds the City is entitled to receive based on population, household income, and housing needs. To continue receiving CDBG funds, the City Council must approve the CAPER, which summarizes program expenditures and accomplishments for each CDBG-funded activity for the prior year, i.e., the FY 2023-24 reporting period. The City must submit the CAPER to HUD within 90 days after the end of the fiscal year.

The CAPER requires a 15-day comment period to allow the public to submit comments in writing. Residents may also provide comments at the September 17, 2024 City Council meeting. A public meeting is required twice a year to receive Federal CDBG grants. The first meeting is to adopt the Annual Action Plan, which will typically take place in May. The Annual Action Plan identifies the projects and programs the City will undertake during the upcoming fiscal year to meet the goals identified in the City's Consolidated Plan (defined below). A second meeting is held after the end of the fiscal year to review and evaluate how the funds were spent; this City Council meeting meets the latter requirement.

Discussion:

Every five years, the City prepares a Consolidated Plan. The Consolidated Plan is a five-year strategic plan that identifies priority housing and community needs and how CDBG funds will be used to meet these needs. The current Consolidated Plan was adopted in May 2020. At the end

of each fiscal year, the City is required to submit its year-end performance report, the CAPER, to HUD.

FY 2023-24 Accomplishments

Maintaining safe and decent housing for lower-income San Clemente homeowners and renters is a priority need identified in the City's Consolidated Plan. To this end, the City provides loans and grants to eligible households via the Home Rehabilitation Program. The City has funded this program with CDBG funds since 1994. Due to program consultant and staffing changes and a need to update the program to attract interest, the program was put on hold during Fiscal Year 2023-24; therefore, no housing units were rehabilitated. Additionally, CDBG funds were allocated to provide local businesses with a grant (up to \$2,000) to update business signs or building facades. Businesses must be located in CDBG-eligible areas of the City. No grant applications were received during the reporting period.

CDBG funds were also allocated to improve City public facilities. The 2023-24 Fiscal Year Action Plan provided CDBG funding to begin a multi-phased reconstruction of four historical water fountains at Max Berg Park. Restoring the fountains will help preserve and enhance the historic nature of the park and surrounding neighborhood. Phase One of the project includes the preparation of the required National Environmental Policy Act (NEPA) review and, subsequently, the preparation of the design documents. During the reporting period, the City's historic resources consultant reviewed the history of the park and initiated discussions with the California of State Historic Preservation Office (SHPO) regarding the intrinsic historical value of the fountains. This phase of the project carefully analyzes the historical elements of the four water fountains and provides direction on a historically compliant restoration scope of work. Phase 1 work will continue into the 2024-25 reporting period.

CDBG funding was also allocated to support various public service programs. Public service programs benefit the community, families, and individuals by addressing critical social service needs. During the 2023-24 fiscal year, service providers assisted 2,754 residents through services funded by CDBG.

Additionally, CDBG funds were allocated for program administration (CDBG program consultants, who help the City administer the grant and the City's Housing Rehabilitation Program). Table 1 summarizes the programs and activities detailed in the 2023-24 CAPER.

Table 1: CDBG FUNDED PROGRAMS - FY 2023-2024

CDBG PROGRAM	GRANT FUNDED AMOUNT	GOAL	ACTUAL	GRANT FUNDS EXPENDED
Housing Rehabilitation: Housing rehabilitation assistance for owner-occupied & rental housing ¹	\$150,958 (Plus Program Income)	6 Units	0 Units	\$0.00

CDBG PROGRAM	GRANT FUNDED AMOUNT	GOAL	ACTUAL	GRANT FUNDS EXPENDED
Public Improvements: <ul style="list-style-type: none"> • Max Berg Park Water Fountains ² 	\$125,000	1 Project	0 Projects	\$6,554
Business Signs and Façade Improvements: Grants to local small businesses to upgrade business signs or minor façade improvements	\$10,000	5 Businesses	0 Businesses	\$0.00
Public Service Grant Recipients				
<ul style="list-style-type: none"> • Age Well Senior Services: In-home support services for homebound seniors 	\$5,000	30 Individuals	25 Individuals	\$5,000
<ul style="list-style-type: none"> • Boys and Girls Club of South Coast Area: Summer recreation 	\$10,815	100 Individuals	213 Individuals	\$10,815
<ul style="list-style-type: none"> • Camino Health Center: Medical and dental care for uninsured 	\$10,815	2,500 Individuals	2,178 Individuals	\$10,815
<ul style="list-style-type: none"> • Parentis Foundation: Reading support services for elementary-aged students 	\$5,500	22 Individuals	27 Individuals	\$5,500
<ul style="list-style-type: none"> • City of San Clemente - Fun on the Run: After-school recreation programming 	\$10,000	120 Individuals	302 Individuals	\$10,000
<ul style="list-style-type: none"> • Vocational Visions: Employment services for disabled adults 	\$5,000	12 Individuals	9 Individuals	\$3,531
CDBG Administration & Planning: <ul style="list-style-type: none"> • Program oversight • Fair housing counseling 	\$57,850 \$5,000	NA 50 Households	NA 58 Households	\$46,379 \$5,000
TOTAL	\$395,938			\$103,594

1. No loans or grants were approved during the FY 23-24 reporting period due to staffing changes and the reevaluation of the existing program guidelines.
2. Phase 1 of the project was initiated but not completed during the reporting period.

During the fiscal year, the City also receives repayments of past CDBG-funded home rehabilitation loans - \$45,146 in "Revolving Loan" funds. Unspent Revolving Loan funds are carried to the following fiscal year to help fund additional housing rehabilitation loans. Unspent CDBG funds committed to ongoing activities, such as the Max Berg Park project, will be carried into the current fiscal year. Unspent CDBG funds from completed or canceled activities will be reprogrammed in future years for new CDBG-eligible activities.

Finally, the CAPER reports that the City leveraged CDBG funds. During this reporting period, \$293,827 in Permanent Local Housing Allocation (PLHA) funds were used to support activities consistent with the Consolidated Plan goals. These services are for Homeless Outreach Services provided by the City's Community Outreach team.

Council Options:

- Adopt Resolution No. 24-141, which will approve and adopt the 2023-24 Consolidated Annual Performance Evaluation Report (CAPER) for submittal to the U.S. Department of Housing and Urban Development.
- Modify and adopt Resolution No. 24-141.
- Continue the item with direction to staff to provide additional information.
- Do not approve Resolution No. 24-141, which will result in the City being out of compliance with reporting obligations.

Environmental Review/Analysis:

Not a project pursuant to CEQA Guidelines Section 15378 (14 CCR 15378). The approval of the CAPER has no potential for resulting in either a direct or physical change in the environment or a reasonably foreseeable indirect physical change in the environment.

Recommended Actions:

STAFF RECOMMENDS THAT the City Council:

1. Open the public hearing, hear public comment and testimony, and close the public hearing; and
2. Following the public hearing, Adopt Resolution No. 24-141, which will approve and adopt the 2023-24 Consolidated Annual Performance Evaluation Report (CAPER) for submittal to the U.S. Department of Housing and Urban Development.

Attachment:

1. Resolution No. 24-141
2. 2023-2024 CAPER

Notification:

San Clemente Times

RESOLUTION NO. 24-141

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN CLEMENTE, CALIFORNIA, APPROVING AND ADOPTING THE 2023-2024 CONSOLIDATED ANNUAL PERFORMANCE EVALUATION REPORT (CAPER) FOR SUBMITTAL TO THE U. S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

WHEREAS, the City received \$314,259 in Community Development Block Grant (CDBG) funds in Fiscal Year 2023-24 from the U.S. Department of Housing and Urban Development (HUD). In addition, the City received \$45,145.56 in program income (i.e., housing rehabilitation loan repayments) and used \$81,579 in prior year uncommitted funds and;

WHEREAS, to continue receiving CDBG funds, the City Council must approve the Consolidated Annual Performance Report (CAPER), which summarizes program expenditures and accomplishments for Fiscal Year 2023-24; and

WHEREAS, the City must submit the CAPER to HUD within 90 days after the end of the fiscal year; and

WHEREAS, the required 15-day notice period to allow the public to submit comments in writing on the CAPER was provided and residents were also given the opportunity to provide comments at the September 17, 2024 City Council meeting; and

WHEREAS, the City Council considered any and all comments submitted by the public on the CAPER.

NOW, THEREFORE, The City Council of the City of San Clemente does hereby resolve as follows:

Section 1. That the above recitations are true and correct and incorporated herein.

Section 2. That the 2023-24 Consolidated Annual Performance Evaluation Report (CAPER) is approved in the form submitted to the City Council on September 17, 2024.

Section 3. That staff is authorized and directed to submit the 2023-24 Consolidated Annual Performance Evaluation Report (CAPER) to the U.S. Department of Housing and Urban Development (HUD).

Section 4. The City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

PASSED AND ADOPTED this _____ day of _____, 2024.

ATTEST:

City Clerk of the City of
San Clemente, California

Mayor of the City of San
Clemente, California

STATE OF CALIFORNIA)
 COUNTY OF ORANGE) §
 CITY OF SAN CLEMENTE)

I, LAURA CAMPAGNOLO, City Clerk of the City of San Clemente, California, do hereby certify that Resolution No. 24-141 was adopted at a regular meeting of the City Council of the City of San Clemente held on the _____ day of _____, 2024, by the following vote:

AYES:

NOES:

ABSENT:

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of San Clemente, California, this _____ day of _____, 2024.

 CITY CLERK of the City of
 San Clemente, California

Approved as to form:

 Elizabeth A. Mitchell, City Attorney



CITY OF SAN CLEMENTE

2023-2024 CONSOLIDATED ANNUAL PERFORMANCE & EVALUATION REPORT

Draft September 6, 2024

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Exhibits

- Exhibit A: PR03: CDBG Activity Summary Report (GPR)
- Exhibit B: PR26: CDBG Financial Summary Reports
- Exhibit C: San Clemente CDBG Target Areas
- Exhibit D: Summary of Fair Housing Impediments and Actions to Address Impediments
- Exhibit E: Public Notice and Summary of Public Comments

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

The City of San Clemente is a recipient of Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development (HUD). CDBG funds may be used for various activities, provided the primary beneficiaries meet HUD's definition of a low- and moderate-income individual. To receive CDBG funds, the City is required to prepare a strategic plan that identifies housing and community needs, prioritizes needs, and identifies programs and goals to address priority needs. This strategic plan is known as the Consolidated Plan. The current Consolidated Plan was approved by the City Council in May 2020 for the five years of Fiscal Year (FY) 2020-21 through FY 2024-25. On an annual basis, the City prepares an expenditure plan (the Annual Action Plan) that lists specific activities the City will carry out with CDBG funds that meet the housing and community needs identified in the Consolidated Plan. At the end of each fiscal year, the City is required to prepare an accomplishment report. This report is the Consolidated Annual Performance and Evaluation Report (CAPER). In addition to comparing planned versus actual accomplishments for the respective fiscal year, the CAPER tracks the City's progress toward meeting the 5-year goals established in the Consolidated Plan.

The 2023-2024 CAPER summarizes the CDBG-funded activities undertaken by the City from July 1, 2023, through June 30, 2024 (FY 2023-24). FY 2023-24 is the fourth year of the five years covered by the current Consolidated Plan. Accomplishment highlights for the year include the following:

- Infrastructure and Facility Improvements: CDBG funding was allocated to refurbish the fountains at Max Berg Park. During the reporting period, a consultant specializing in historic preservation was retained to prepare the required environmental review of the proposed project. Additional funding for construction was allocated to the project during FY 2024-25.
- Housing Rehabilitation: No homeowners were assisted during the reporting period.
- Public Social Services: Approximately 2,750 lower-income San Clemente residents were assisted during the reporting period.
- At-risk of Homelessness: No CDBG funding to support homelessness prevention services (e.g., case management, foodbank) was allocated during FY 2023-24.
- Administration: CDBG funds were used to provide program oversight and coordination and fair housing services to 58 households.
- The Orange County Housing Authority (OCHA) reports that it assisted 139 San Clemente households with rental assistance vouchers or certificates during the reporting period.

Exhibit A provides detailed expenditure and accomplishment information for FY 2023-24 CDBG activities undertaken during the reporting period.

The CARES Act of 2020 allocated \$654,596 in CDBG-Coronavirus (CDBG-CV) funds to San Clemente. The Act required that CDBG-CV funds be used to prevent, prepare for, or respond to local impacts of the Coronavirus pandemic. HUD required that the City spend 80% of CDBG-CV funds in three years and

100% in six years. In April 2023, HUD waived the 80% expenditure requirement. The City utilized all CDBG-CV funds by the conclusion of FY 2022-23 (i.e., June 30, 2023).

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Table 1 lists the goals, categories, funding sources and amounts, goal outcome indicators, and targets/actual outcomes/outputs and percentage completed for the five-year Consolidated Plan period and FY 2023-24 (Year 4 of the Consolidated Plan).

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected 5 Yr. Strategic Plan	Actual 5 Yr. Strategic Plan	Percent Complete 5 Yr.	Expected Program FY 23-24	Actual Program FY 23-24	Percent Complete Program FY 23-24
Economic Opportunities	Non-Housing Community Development	CDBG: \$0	Businesses assisted	Businesses Assisted	10	2	20.00%	6	0	0.00%
Homeless Continuum of Care ¹	Homeless		<i>Public service</i> activities other than Low/Moderate Income Housing Benefit	Persons Assisted	1,065	3,423	321.41%	0	0	0.00%
Homeless Continuum of Care ¹	Homeless	CDBG: \$0	Tenant-based rental assistance / <i>Rapid Rehousing</i>	Persons Assisted	5	0	0.00%	0	0	0.00%
Homeless Continuum of Care ¹	Homeless		Homeless Person <i>Overnight Shelter</i>	Persons Assisted	185	62	33.51%	0	0	0.00%
Homeless Continuum of Care ¹	Homeless		<i>Homelessness Prevention</i>	Persons Assisted	1,250	35	2.80%	0	0	0.00%
Housing Preservation	Affordable Housing	CDBG: \$0	Rental Housing Rehabilitated	Household Housing Unit	2	0	0.00%	0	0	0.00%
Housing Preservation	Affordable Housing	CDBG: \$0	Homeowner Housing Rehabilitated	Household Housing Unit	20	9	45.00%	6	0	0.00%

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected 5 Yr. Strategic Plan	Actual 5 Yr. Strategic Plan	Percent Complete 5 Yr.	Expected Program FY 23-24	Actual Program FY 23-24	Percent Complete Program FY 23-24
Infrastructure and Facility Improvements	Non-Housing Community Development	CDBG: \$6,554	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	7,000	1,810	25.86%	0	0	0.00
Administration and Planning	Administration	CDBG: \$51,379	Other	Other	300	216	72.00%	50	58	116.00%
Public Social Services	Non-Homeless Special Needs Low & Moderate-income Households	CDBG: \$45,661	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	12,500	10,543	84.34%	2,784	2,754	98.92%

1. "Source/Amount" represents the total CDBG funds utilized for all Homeless Continuum of Care activities.

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

As summarized in Table 1, the City used CDBG funds to address the priority needs identified in the Consolidated Plan, including safety net programs for lower-income households:

- Age Well Senior Services provided case management services for homebound San Clemente seniors. Services included assessments and referrals to programs such as Meals on Wheels and homecare services. A total of 25 seniors were assisted during FY 2023-24.
- The Boys and Girls Club utilized CDBG funds to provide reduced-cost summer programming for lower-income youths. A total of 213 youths were assisted during the reporting period.
- Camino Health Center provides reduced-cost medical and pediatric dental care services for lower-income households, including the uninsured and the homeless – 2,178 San Clemente residents were served during FY 2023-24.
- The Fair Housing Foundation (FHF) provides services to overcome impediments to accessing safe and decent housing. The FHF provided outreach, education, and enforcement services for tenants, landlords, and property managers - 58 households were served during FY 2023-24.
- Fun on the Run, a City-sponsored program, provides after-school and summer recreation services for lower-income youth; 302 youths were assisted during the FY 2023-24 reporting period.
- Parentis Foundation provides reading intervention tutoring for elementary-age children. Parentis links local senior volunteer tutors with children who are not reading at grade level. During the FY 2023-24 reporting period, 27 San Clemente youths were assisted.
- Vocational Visions provided job training, placement, and job coaching services for adults with intellectual and developmental disabilities – nine San Clement residents were assisted during the reporting period.

The City offers housing rehabilitation assistance to qualified homeowners and rental property owners. The programs aim to preserve and improve the City’s existing housing stock. Improvements typically include installing new energy-efficient windows, termite treatment, new water heaters, and other housing health and safety improvements. No homeowners were assisted during the reporting period due to program staff transitions and to consider modifications to the current program. As previously reported, OCHA provided rental assistance to 139 San Clemente renter households.

As previously reported, CDBG funding was allocated to refurbish the fountains at Max Berg Park. During the reporting period, a consultant specializing in historic preservation was retained to prepare the required environmental review of the proposed project. Additional funding for construction was allocated to the project during FY 2024-25.

Accomplishments for the FY 2023-24 CDBG program are summarized in **Exhibit A**.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

Table 2 – Table of assistance to racial and ethnic populations by source of funds

	CDBG
White	2,366
Black or African American	13
Asian	53
American Indian or American Native	84
Native Hawaiian or Other Pacific Islander	8
Other *	230
Total	2,754
Hispanic	1,411
Not Hispanic	1,343

* By default, Table 2 excludes 230 multi-racial program beneficiaries in IDIS.

Narrative

According to the U.S. Census Bureau, most San Clemente residents are racially White – 77.1% (2022 *American Community Survey 5-Year Estimates*). This data source also reports that 17.1% of the City’s population is Hispanic/Latino – the City’s largest minority population.

Based on Table 2, approximately 86% of program participants are White; 51% are reported to be ethnically Hispanic/Latino. A closer look at the accomplishment data from individual activities provides additional insight. A significant percentage of safety net program participants, such as medical care and youth recreation services, are from lower-income Hispanic/Latino households.

Accomplishment data provided by CDBG sub-recipients also indicates that over 78% of program beneficiaries are from extremely low-income households (i.e., a household with income less than 30% of the County median income). While data from the Consolidated Plan indicates no one San Clemente minority population is disproportionately experiencing a housing cost burden (i.e., households paying more than 30% of monthly income for housing), data from Table 2 and sub-recipients indicates that, in general, lower-income San Clemente households may be economically unstable and seek services to help to stabilize their economic situation.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Table 3 - Resources Made Available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	CDBG	\$395,938	\$103,594

Narrative

According to the City’s 2023-24 Annual Action Plan, the City anticipated utilizing \$395,938 in CDBG program resources comprised of its 2023 CDBG Annual Allocation of \$314,259, plus \$81,679 in Prior Year Funds. The City did not anticipate receiving CDBG Program Income funds during the reporting period (i.e., Revolving Loan funds generated by the repayment of prior CDBG-funded housing rehabilitation loans). During the reporting period, the City received its 2023 CDBG grant of \$314,259 and had access to \$81,679 in Prior Year funds. Additionally, the City received \$45,146 in program income. As identified in Table 3, the City spent \$103,594 in CDBG funds during the reporting period.

In 2020, the City received \$654,596 in CDBG-CV funding in two rounds. Cumulatively, the City spent all CDBG-CV funds by the end of FY 2022-23. A detailed summary of CDBG and CDBG-CV expenditures is provided in **Exhibit B (PR26: Financial Summary Reports)**.

Identify the geographic distribution and location of investments

Table 4 – Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
CDBG Census Tracts	32	6	Census Tract Block Groups identified by HUD as eligible for CDBG-funded activities
Citywide	68	94	Citywide program or activity

Narrative

Table 4 indicates that most CDBG expenditures during the 2023-24 reporting period were used citywide. A small amount was spent within the City’s CDBG-eligible area (Max Berg Park). A list of the City’s CDBG-eligible areas is provided in **Exhibit C**.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

The City of San Clemente made an effort to leverage CDBG funds to the greatest extent possible. During the reporting period, \$293,827 in other funds were used to support activities consistent with Consolidated Plan goals:

- Homeless Outreach Services: \$293,827 – Permanent Local Housing Allocation (PLHA)

There is no requirement to match the CDBG program.

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

Table 5 – Number of Households

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	6	0
Number of Special-Needs households to be provided affordable housing units	0	0
Total	6	0

Table 6 – Number of Households Supported

	One-Year Goal	Actual
Number of households supported through rental assistance	0	0
Number of households supported through the production of new units	0	0
Number of households supported through the rehab of existing units	6	0
Number of households supported through the acquisition of existing units	0	0
Total	6	0

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

The City did not meet planned housing rehabilitation program goals for the 2023-24 reporting period. The 2023-2024 Annual Action Plan set a one-year goal to rehabilitate six owner-occupied housing units. No homeowners were assisted during the reporting period due to program staff changes and to consider modifications to the current program to improve efficiencies.

Discuss how these outcomes will impact future annual action plans.

During the FY 2016-17 report period, the City undertook a comprehensive re-writing of its housing rehabilitation program. While the revised program policies and procedures were necessary to ensure program participant eligibility and proper underwriting (to protect the public's investment), some program streamlining remained necessary. During the FY 2023-24 reporting period, the City placed a hold on the program. The primary reason was program staff changes, including the retirement of the City's housing rehabilitation consultant. The retirement allowed City staff to assess the program's

effectiveness and efficiency. The City anticipates the program will be revised during FY 2024-25, with the goal to increase program efficiencies and to attract additional program participation.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Table 7 – Number of Households Served

Number of Households Served	CDBG Actual	HOME Actual *
Extremely Low-income	0	0
Low-income	0	0
Moderate-income	0	0
Total	0	0

* The City is not a participating jurisdiction in the HOME program.

Narrative Information

Table 7 typically provides information regarding the households that received housing rehabilitation assistance during FY 2023-24. As previously noted, no homeowners were assisted during the reporting period. As previously reported, OCHA provided 139 lower-income San Clemente households with rental assistance during the 2023-24 reporting period.

The City is not a recipient of HOME funds.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

No CDBG funds were allocated during the 2023-24 reporting period for homeless outreach; however, the City used PLHA funds to provide street outreach services for persons experiencing homelessness. During the 2023-24 reporting period, the City's Homeless Outreach staff assisted 276 homeless individuals. The Orange County Sheriff and regional homeless service providers such as Family Assistance Ministries (FAM) have also established outreach programs that engage homeless families. These efforts align with the regional Continuum of Care and its outreach and assessment strategy.

Addressing the emergency shelter and transitional housing needs of homeless persons

During the 2023-24 reporting period, no CDBG funds were allocated for emergency shelter or transitional housing.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The City's homeless strategy, as delineated in the Consolidated Plan, calls for providing safety net services that help prevent individuals and families from becoming homeless. To this end, during the 2023-24 reporting period, CDBG funds were allocated to safety net programs that assisted lower-income San Clemente households in maintaining shelter and meeting basic needs. Examples of safety net programs include reduced-cost medical and dental services and free or reduced-cost childcare services. OCHA reports providing rental assistance to six disabled homeless households with Continuum of Care Permanent Supportive Housing Certificates. Five formerly homeless veterans received Veterans Affairs Supportive Housing (VASH) housing vouchers, and 14 households received Emergency Housing Vouchers to address a COVID-19 impact.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

During the 2023-24 reporting period, no CDBG funding was allocated to fund permanent housing activities for homeless persons. However, as reported above, OCHA provided ten homeless households with Continuum of Care Permanent Supportive Housing Certificates, five homeless veterans received Veterans Affairs Supportive Housing (VASH), and 14 San Clemente households received Emergency Housing Vouchers to address a COVID-19 impact.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

The City of San Clemente does not own or manage public housing.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

Not applicable

Actions taken to provide assistance to troubled PHAs

Not applicable

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

The 2023-2024 Annual Action Plan indicates that the City would address barriers to affordable housing by considering the following actions:

- **Housing Resources:** Inclusionary Housing in-lieu fees may be available to help nonprofit agencies purchase land or existing housing units to create long-term affordable housing opportunities.
- **Environmental Review:** City staff is available to assist property owners and developers in navigating environmental review regulations to help reduce holding costs associated with the time needed to comply with environmental reviews.
- **Planning and Development Fees:** The City typically does not offer fee waivers; however, the City Council can approve a waiver, offer deferred or reduced fees, or supplement fees with public funds for affordable housing projects.
- **Permit and Processing Procedures:** For an affordable housing project, City staff is available to interact with project sponsors to help determine project feasibility and guide a developer through the entitlement process.
- **Land Use Controls:** In general, land use controls are necessary to protect public health, safety, and welfare and maintain the quality of life. The City has implemented reasonable controls that are appropriate for the community.
- **Tax Policies:** There is no local tax.

One affordable housing development project that accessed these policies was initiated during the reporting period. The Memorial Care Senior Housing & Medical Office project will contain 250 units - 20 units for very low-income senior households. The project received a density bonus and modified development standards for height and number of stories. The project remains in the planning phase.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The City recognizes that special needs populations face challenges due to low income and their unique conditions (e.g., a disability). These factors make such individuals more likely to become homeless and often require housing and supportive services. The City considers supportive services and housing for special needs populations a priority. Supportive services are also considered a high priority in the Continuum of Care of Orange County. During FY 2023-24, the City-funded public service agencies provided a social safety net to help at-risk households. Services included access to reduced health care for lower-income San Clemente residents. Other special needs services funded during the reporting period include employment training and placement services for disabled adults.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

The Residential Lead-Based Paint (LBP) Hazard Reduction Act of 1992 changed the federal approach to addressing LBP by emphasizing preventing childhood lead poisoning through housing-based approaches. In response, the City includes lead-based paint hazard reduction as an eligible activity in its housing rehabilitation programs.

All application packets for the City's housing rehabilitation program include a notice to educate residents about the health dangers of lead and encourage screening of children for elevated blood-lead levels. All existing units are screened for lead-based paint before using federal funds. Housing units identified as having lead-based paint hazards are treated so the lead-based paint hazards are abated per federal requirements. The City's housing rehabilitation program is also designed to ensure safe work practices, as dictated by HUD, are implemented to address lead-paint hazards. As previously reported, no housing units were rehabilitated with CDBG funds during FY 2023-24.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

According to the U.S. Census Bureau, approximately 5.6% of San Clemente residents have incomes below the poverty level. This figure includes approximately 5.5% of City residents aged 65 and older and 2.4% of children under 18.^[1] The Consolidated Plan and Annual Action Plan indicate that the City will support social services and housing activities for households below the poverty line in recognition that income enhancement services can help to increase household stability.

Recognizing that poverty-level households may need assistance, the City funded several activities to assist lower-income residents. For example, Camino Health Center, which provides reduced-cost medical and dental services for lower-income San Clemente residents, reports that approximately 91% of the program's FY 2023-24 beneficiaries have extremely low incomes. Age Well reports that 72% of the San Clemente seniors it served had extremely low incomes; Vocational Visions reports that 100% of the disabled San Clemente clients it served also had extremely low incomes. It is evident from this data that CDBG resources were critical resources in the community and assisted many individuals living in or near poverty.

[1.] POVERTY STATUS IN THE PAST 12 MONTHS, 2022 American Community Survey 5-Year Estimates, S1701.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

During FY 2023-24, the City continued efforts to eliminate institutional gaps and coordinate programs within the community and regionally. For example, the City partnered with local nonprofits to deliver public services. City departments also worked together to evaluate projects funded in whole or in part with CDBG funds that address priority needs. The City assisted OCHA by participating in the Cities Advisory Committee – a quarterly meeting of cities and OCHA to discuss federal rental housing assistance and regional housing issues. On a regional basis, the City supported the Orange County Continuum of Care (CoC) as it prepared the County's CoC Homeless Assistance grant application for HUD consideration.

The City also supports the CoC's efforts to develop the County's plan to end chronic homelessness and the regional discharge plan.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

As indicated above, the City participated in regional coordination of services by participating in the quarterly Cities Advisory Committee held by OCHA to discuss federal rental housing assistance issues and as a contributor to the Orange County CoC Forum. Furthermore, through its CDBG and PLHA-funded programs, the City has coordinated the delivery of social services to the community that address various needs. The City has also established relationships with residential for-profit and nonprofit developers that may be prepared to respond to local affordable housing development opportunities.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

Consolidated Plan regulations require CDBG recipients to (1) examine and attempt to alleviate housing discrimination within their jurisdiction; (2) promote fair housing choice for all persons; (3) provide opportunities for all persons to reside in any given housing development, regardless of race, color, religion, sex, disability, familial status, or national origin; (4) promote housing that is accessible to and usable by persons with disabilities; and (5) comply with the non-discrimination requirements of the Fair Housing Act. HUD encourages jurisdictions to consult with one another and initiate metropolitan-wide fair housing planning. The **Analysis of Impediments to Fair Housing Choice (AI)** is the primary document for this purpose.

During the FY 2020-21 reporting period, the City participated as one of 20 jurisdictions in preparing the Orange County 2020-2024 Analysis of Impediments to Fair Housing (OC-AI). The OC-AI identified various actions that can be implemented over five years to address regional and local barriers to fair housing. The City contracts with the Fair Housing Foundation to provide fair housing outreach, education, and enforcement services and help the City address the impediments to fair housing identified in the OC-AI. A summary of AI-related actions is provided in **Exhibit D**.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The City's monitoring program has been designed to provide program staff with information to verify the accuracy of data supplied by sub-recipients, ensure that sub-recipients are carrying out individual activities as described in their contracts, and ensure that sub-recipients use appropriate accounting and record-keeping methods to manage CDBG funds. CDBG program policies help ensure sub-recipients receive training regarding CDBG grant management, CDBG program goals, and subrecipient obligations. For FY 2023-24, this training was held in October 2023.

On-site monitoring of sub-recipients is conducted biennially unless program or administrative issues are identified or the grant recipient is new to CDBG. The City last conducted on-site monitoring during the FY 2021-22 reporting period. FY 2023-24 monitoring is scheduled for FY 2024-25.

During the reporting period, program staff worked closely with City departments to ensure CDBG program regulations and other federal requirements were implemented. City departments and public service grant sub-recipients submit quarterly accomplishment reports. Subrecipients are also required to provide documentation to support CDBG reimbursement requests. Program staff conducts a desk monitoring of this information to ensure CDBG program compliance.

The City also made every effort to comply with CDBG and Consolidated Plan regulations. The City's Citizen Participation Plan ensures that community input is considered before undertaking a substantial amendment or submitting an annual update to HUD. It also provides residents the opportunity to review and comment on annual performance. Construction, professional service, and subrecipient agreements have been prepared to ensure compliance with applicable federal regulations. Additionally, the City has implemented an open procurement process that encourages bidding from minority and women-owned businesses.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

To encourage resident participation in the City's CDBG program, the City published a notice in the *San Clemente Times* on August 29, 2024, announcing a 15-day public comment period and public hearing for the 2023-24 CAPER. The CAPER was available for public review on the City's website (<https://www.san-clemente.org/departments-services/housing-and-social-services>). An additional opportunity for public comments was availed at the September 17, 2024, San Clemente City Council meeting. A copy of this notice and a summary of written comments are provided in **Exhibit E**.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction’s program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

No Consolidated Plan or action plans were amended during the reporting period.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

Not applicable

CR-58 – Section 3

Identify the number of individuals assisted and the types of assistance provided

Table 8 – Total Labor Hours

Total Labor Hours	CDBG	HOME	ESG	HOPWA	HTF
Total Number of Activities	NA	NA	NA	NA	NA
Total Labor Hours					
Total Section 3 Worker Hours					
Total Targeted Section 3 Worker Hours					

Table 9 – Qualitative Efforts - Number of Activities by Program

Qualitative Efforts - Number of Activities by Program	CDBG	HOME	ESG	HOPWA	HTF
Outreach efforts to generate job applicants who are Public Housing Targeted Workers					
Outreach efforts to generate job applicants who are Other Funding Targeted Workers.					
Direct, on-the job training (including apprenticeships).					
Indirect training such as arranging for, contracting for, or paying tuition for, off-site training.					
Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching).					
Outreach efforts to identify and secure bids from Section 3 business concerns.					
Technical assistance to help Section 3 business concerns understand and bid on contracts.					
Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns.					
Provided or connected residents with assistance in seeking employment including: drafting resumes, preparing for interviews, finding job opportunities, connecting residents to job placement services.					
Held one or more job fairs.					
Provided or connected residents with supportive services that can provide direct services or referrals.					
Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation.					
Assisted residents with finding child care.					
Assisted residents to apply for, or attend community college or a four year educational institution.					
Assisted residents to apply for, or attend vocational/technical training.					
Assisted residents to obtain financial literacy training and/or coaching.					
Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns.					
Provided or connected residents with training on computer use or online technologies.					
Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses.					
Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act.					
Other.					

Narrative

The City did not undertake any activity that triggered Section 3 reporting during FY 2023-24.



PGM Year: 2023
Project: 0001 - Single-Family Housing Rehabilitation Program
IDIS Activity: 176 - Single-Family Housing Rehabilitation Program
Status: Canceled 9/6/2024 8:51:29 PM
Location: 1030 Calle Negocio San Clemente, CA 92673-6203
Objective: Provide decent affordable housing
Outcome: Affordability
Matrix Code: Rehab; Single-Unit Residential (14A) **National Objective:** LMH

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 09/25/2023

Description:

CDBG funds (2023 funds plus program income received during the year) for homeowner housing rehabilitation loans or grants to address housingbuilding code deficiencies and deferred property improvements

Financing

No data returned for this view. This might be because the applied filter excludes all data.

Proposed Accomplishments

Housing Units : 6

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0



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Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	0	0
Female-headed Households:	0							0

Income Category:	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

Years	Accomplishment Narrative	# Benefiting
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2023	No loans or grants were approved during the FY 23-24 reporting period due to city staffing changes. The City also evaluated the program guidelines in light of the lack of program interest. Expenditures relate to costs associated with ongoing loan portfolio monitoring and loan servicing. Also some related program admin costs. Because an accomplishment is necessary to complete an activity, RL draw downs totaling \$10,223.00 have been canceled and returned to the City's RL fund and will be drawn as Program Admin (#184). An unspent balance of \$158,419.18 will be reprogrammed (\$150,958 - 2022, \$8,048.00 - 2023 \$, plus \$7,461.18 in RL \$). The Activity is canceled.	
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PGM Year: 2023
Project: 0002 - Age Well Senior Services
IDIS Activity: 177 - Age Well Senior Services
Status: Completed 6/30/2024 12:00:00 AM
Location: 910 Calle Negocio San Clemente, CA 92673-6268
Objective: Create suitable living environments
Outcome: Availability/accessibility
Matrix Code: Senior Services (05A) **National Objective:** LMC

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 09/25/2023

Description:

A variety of services for homebound seniors, including in-home support services, meals-on-wheels, and case management

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2023	B23MC060599	\$5,000.00	\$5,000.00	\$5,000.00
Total	Total			\$5,000.00	\$5,000.00	\$5,000.00

Proposed Accomplishments

People (General) : 30

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	24	9
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	1	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	25	9



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Female-headed Households: 0 0 0

Income Category:	Owner	Renter	Total	Person
Extremely Low	0	0	0	18
Low Mod	0	0	0	4
Moderate	0	0	0	3
Non Low Moderate	0	0	0	0
Total	0	0	0	25
Percent Low/Mod				100.0%

Annual Accomplishments

Years **Accomplishment Narrative** **# Benefiting**

2023 CDBG funds to support services for San Clemente seniors. A total of 25 San Clemente seniors were assisted during the FY 23-24 report period.
 The Activity is complete.



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PGM Year: 2023
Project: 0004 - Boys and Girls Club of the South Coast Area
IDIS Activity: 178 - Boys and Girls Club of the South Coast Area
Status: Completed 6/30/2024 12:00:00 AM
Location: 1304 Calle Valle San Clemente, CA 92672-3838
Objective: Create suitable living environments
Outcome: Affordability
Matrix Code: Youth Services (05D) **National Objective:** LMC

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 09/25/2023

Description:

CDBG funding will offset Summer Camp program operating costs so the B&G Club can provide free or reduced-cost program access for at-risk lower-income children

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2023	B23MC060599	\$10,815.00	\$10,815.00	\$10,815.00
Total	Total			\$10,815.00	\$10,815.00	\$10,815.00

Proposed Accomplishments

People (General) : 100

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	110	0
Black/African American:	0	0	0	0	0	0	5	0
Asian:	0	0	0	0	0	0	6	0
American Indian/Alaskan Native:	0	0	0	0	0	0	59	59
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	33	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	213	59



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Female-headed Households: 0 0 0

Income Category:	Owner	Renter	Total	Person
Extremely Low	0	0	0	38
Low Mod	0	0	0	55
Moderate	0	0	0	31
Non Low Moderate	0	0	0	89
Total	0	0	0	213
Percent Low/Mod				58.2%

Annual Accomplishments

Years	Accomplishment Narrative	# Benefiting
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2023 CDBG funds to support Summer youth recreation and enrichment program. A total of 213 youths were assisted during the FY 23-24 reporting period. The Activity is complete.



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PGM Year: 2023
Project: 0003 - Camino Health Center
IDIS Activity: 179 - Camino Health Center
Status: Completed 6/30/2024 12:00:00 AM
Location: 1031 Avenida Pico Ste 104 San Clemente, CA 92673-6355
Objective: Create suitable living environments
Outcome: Availability/accessibility
Matrix Code: Health Services (05M) **National Objective:** LMC

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 09/25/2023

Description:

Primary medical care and pediatric dental services at a reduced cost for lower-income persons and indigents

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2023	B23MC060599	\$10,815.00	\$10,815.00	\$10,815.00
Total	Total			\$10,815.00	\$10,815.00	\$10,815.00

Proposed Accomplishments

People (General) : 2,500

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	1,918	1,094
Black/African American:	0	0	0	0	0	0	7	0
Asian:	0	0	0	0	0	0	46	2
American Indian/Alaskan Native:	0	0	0	0	0	0	13	7
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	7	2
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	187	61
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	2,178	1,166



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Female-headed Households: 0 0 0

Income Category:	Owner	Renter	Total	Person
Extremely Low	0	0	0	1,982
Low Mod	0	0	0	104
Moderate	0	0	0	38
Non Low Moderate	0	0	0	54
Total	0	0	0	2,178
Percent Low/Mod				97.5%

Annual Accomplishments

Years	Accomplishment Narrative	# Benefiting
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2023	CDBG funds to support primary medical care and pediatric dental services at a reduced cost for lower-income persons and indigents. A total of 2,178 San Clemente residents were assisted during the FY 23-24 report period. The Activity is complete.	
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PGM Year: 2023
Project: 0005 - Fun On The Run (City of San Clemente)
IDIS Activity: 180 - Fun On The Run
Status: Completed 6/30/2024 12:00:00 AM
Location: 910 Calle Negocio San Clemente, CA 92673-6268
Objective: Create suitable living environments
Outcome: Availability/accessibility
Matrix Code: Youth Services (05D) **National Objective:** LMC

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 09/25/2023

Description:

After-school recreation and homework assistance program with a focus on low- and moderate-income children

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2023	B23MC060599	\$10,000.00	\$10,000.00	\$10,000.00
Total	Total			\$10,000.00	\$10,000.00	\$10,000.00

Proposed Accomplishments

People (General) : 120

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	293	154
Black/African American:	0	0	0	0	0	0	1	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	4	4
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	4	4
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	302	162



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Female-headed Households: 0 0 0

Income Category:	Owner	Renter	Total	Person
Extremely Low	0	0	0	97
Low Mod	0	0	0	97
Moderate	0	0	0	103
Non Low Moderate	0	0	0	5
Total	0	0	0	302
Percent Low/Mod				98.3%

Annual Accomplishments	Years	Accomplishment Narrative	# Benefiting
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2023		CDBG funds to support after-school and summer recreation programs for lower-income youths. A total of 302 lower-income youths were assisted during the FY 23-24 reporting period. The Activity is complete.	
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PGM Year: 2023
Project: 0006 - Parentis Health Foundation
IDIS Activity: 181 - Parentis Health Foundation
Status: Completed 6/30/2024 12:00:00 AM
Location: 1304 Calle Valle San Clemente, CA 92672-3838
Objective: Create suitable living environments
Outcome: Availability/accessibility
Matrix Code: Youth Services (05D) **National Objective:** LMC

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 09/25/2023

Description:

Intensive one-on-one reading support for students that do not read at grade level - tutoring is provided by trained older adult volunteers for an entire school year

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2023	B23MC060599	\$5,500.00	\$5,500.00	\$5,500.00
Total	Total			\$5,500.00	\$5,500.00	\$5,500.00

Proposed Accomplishments

People (General) : 25

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	12	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	12	12
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	1	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	2	1
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	27	13



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Female-headed Households: 0 0 0

Income Category:	Owner	Renter	Total	Person
Extremely Low	0	0	0	11
Low Mod	0	0	0	3
Moderate	0	0	0	8
Non Low Moderate	0	0	0	5
Total	0	0	0	27
Percent Low/Mod				81.5%

Annual Accomplishments

Years **Accomplishment Narrative** **# Benefiting**

2023 CDBG funds to support one-on-one reading support for elementary school-age students that do not read at grade level - tutoring is provided by trained older adult volunteers. A total of 27 youths were assisted during the FY 23-24 reporting period. The Activity is complete.



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PGM Year: 2023
Project: 0007 - Vocational Visions
IDIS Activity: 182 - Vocational Visions
Status: Completed 6/30/2024 12:00:00 AM
Location: 26041 Pala Mission Viejo, CA 92691-2705
Objective: Create economic opportunities
Outcome: Availability/accessibility
Matrix Code: Services for Persons with Disabilities (05B)
National Objective: LMC

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 09/25/2023

Description:

Job preparation and job-seeking support services and on-the-job coaching for adults with developmental disabilities

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2023	B23MC060599	\$3,531.00	\$3,531.00	\$3,531.00
Total	Total			\$3,531.00	\$3,531.00	\$3,531.00

Proposed Accomplishments

People (General) : 12

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	9	2
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	9	2



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Female-headed Households: 0 0 0

Income Category:

Income Category	Owner	Renter	Total	Person
Extremely Low	0	0	0	9
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	9
Percent Low/Mod				100.0%

Annual Accomplishments

Years Accomplishment Narrative

2023 CDBG funds are allocated to support employment counseling, placement, and job coaching services for adults with intellectual and developmental disabilities. A total of 9 San Clemente residents were assisted during the FY 23-24 report period. The Activity is complete. An unspent balance of \$1,469.50 (2023 funds) will be reprogrammed.

Benefitting



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Other multi-racial:	0	0	0	0
Asian/Pacific Islander:	0	0	0	0
Hispanic:	0	0	0	0
Total:	0	0	0	0

Female-headed Households:

0

Income Category:

	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.



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PGM Year: 2023
Project: 0009 - CDBG Program Administration
IDIS Activity: 184 - CDBG Program Administration
Status: Open
Location: ,
Objective:
Outcome:
Matrix Code: General Program Administration (21A) **National Objective:**

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 09/25/2023

Description:

Program oversight and coordination, including management of public service grants, housing rehabilitation programs, and preparation of required applications and reports

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2023	B23MC060599	\$57,850.00	\$46,379.00	\$46,379.00
Total	Total			\$57,850.00	\$46,379.00	\$46,379.00

Proposed Accomplishments

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	0	0

Female-headed Households:

0

Exhibit A

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Income Category:

	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.



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PGM Year: 2023
Project: 0010 - Max Berg Park Improvements Year 2
IDIS Activity: 185 - Max Berg Park Improvements (Phase 1)
Status: Open
Location: 1100 Calle Puente San Clemente, CA 92672-5019
Objective: Create suitable living environments
Outcome: Availability/accessibility
Matrix Code: Parks, Recreational Facilities (03F) **National Objective:** LMA

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 09/25/2023

Description:

Max Berg Park Fountain Refurbishment Project - Phase 1 will cover costs associated with historic preservation consulting and design of proposed park improvements (restoration of four fountains that contribute to the historic nature of the park)

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2021	B21MC060599	\$73,240.08	\$6,554.00	\$6,554.00
		2023	B23MC060599	\$51,759.92	\$0.00	\$0.00
Total	Total			\$125,000.00	\$6,554.00	\$6,554.00

Proposed Accomplishments

Public Facilities : 1
 Total Population in Service Area: 4,090
 Census Tract Percent Low / Mod: 71.27

Annual Accomplishments

Years	Accomplishment Narrative	# Benefiting
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2023	CDBG funds allocated to refurbish Max Berg Park Fountain. Phase 1 of the project will cover costs associated the preparation of the project's NEPA review (including historic preservation consultation) and the preparation of the design of proposed park improvements, i.e., the restoration of four fountains that contribute to the historic nature of the park. During the FY 23-24 reporting period, consultants have started a search of records and preparing initial documents for CA-SHPO to review. It is anticipated that the NEPA review for the project will be completed by December 2024.	
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PGM Year:	2023
Project:	0011 - Business Sign and Facade Improvement Grants
IDIS Activity:	186 - Business Sign and Facade Improvement Grants
Status:	Canceled 6/30/2024 12:00:00 AM
Location:	910 Calle Negocio San Clemente, CA 92673-6268
Objective:	Create suitable living environments
Outcome:	Sustainability
Matrix Code:	Other Commercial/Industrial Improvements (17D)
National Objective:	LMA

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 09/25/2023

Description:

Grants to business owners to update or upgrade business signs and/or other minor building facades improvements. No applications were received during the FY 23-24 reporting period. The activity will be canceled. Unspent funds (\$10,000 - 2023 \$) will be reprogrammed.

Financing

No data returned for this view. This might be because the applied filter excludes all data.

Proposed Accomplishments

Businesses : 5
 Total Population in Service Area: 1,520
 Census Tract Percent Low / Mod: 62.17

Annual Accomplishments

Years	Accomplishment Narrative	# Benefiting
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2023	Grants to business owners to update or upgrade business signs and/or other minor building facades improvements. No applications were received during the FY 23-24 reporting period. The Activity will be canceled. Unspent funds (\$10,000 - 2023 \$) will be reprogrammed.	
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Total Funded Amount:	\$233,511.00
Total Drawn Thru Program Year:	\$103,594.00
Total Drawn In Program Year:	\$103,594.00



PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	216,144.08
02 ENTITLEMENT GRANT	314,259.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	45,145.56
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	575,548.64

PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	52,215.00
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	52,215.00
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	51,379.00
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	103,594.00
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	471,954.64

PART III: LOWMOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	52,215.00
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	52,215.00
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: PY: PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	45,661.00
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	45,661.00
32 ENTITLEMENT GRANT	314,259.00
33 PRIOR YEAR PROGRAM INCOME	28,922.00
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	343,181.00
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	13.31%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	51,379.00
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	51,379.00
42 ENTITLEMENT GRANT	314,259.00
43 CURRENT YEAR PROGRAM INCOME	45,145.56
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	359,404.56
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	14.30%



LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

No data returned for this view. This might be because the applied filter excludes all data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

No data returned for this view. This might be because the applied filter excludes all data.

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2023	10	185	6885380	Max Berg Park Improvements (Phase 1)	03F	LMA	\$5,210.00
2023	10	185	6895297	Max Berg Park Improvements (Phase 1)	03F	LMA	\$824.00
2023	10	185	6930465	Max Berg Park Improvements (Phase 1)	03F	LMA	\$520.00
					03F	Matrix Code	\$6,554.00
2023	2	177	6848180	Age Well Senior Services	05A	LMC	\$1,250.00
2023	2	177	6885380	Age Well Senior Services	05A	LMC	\$1,250.00
2023	2	177	6895297	Age Well Senior Services	05A	LMC	\$1,250.00
2023	2	177	6930465	Age Well Senior Services	05A	LMC	\$1,250.00
					05A	Matrix Code	\$5,000.00
2023	7	182	6848180	Vocational Visions	05B	LMC	\$640.00
2023	7	182	6885380	Vocational Visions	05B	LMC	\$200.00
2023	7	182	6895297	Vocational Visions	05B	LMC	\$1,271.00
2023	7	182	6930465	Vocational Visions	05B	LMC	\$1,420.00
					05B	Matrix Code	\$3,531.00
2023	4	178	6848180	Boys and Girls Club of the South Coast Area	05D	LMC	\$10,815.00
2023	5	180	6848180	Fun On The Run	05D	LMC	\$2,673.00
2023	5	180	6895297	Fun On The Run	05D	LMC	\$7,156.00
2023	5	180	6930465	Fun On The Run	05D	LMC	\$171.00
2023	6	181	6885380	Parentis Health Foundation	05D	LMC	\$2,730.00
2023	6	181	6895297	Parentis Health Foundation	05D	LMC	\$2,380.00
2023	6	181	6930465	Parentis Health Foundation	05D	LMC	\$390.00
					05D	Matrix Code	\$26,315.00
2023	3	179	6848180	Camino Health Center	05M	LMC	\$2,704.00
2023	3	179	6885380	Camino Health Center	05M	LMC	\$2,704.00
2023	3	179	6895297	Camino Health Center	05M	LMC	\$2,704.00
2023	3	179	6930465	Camino Health Center	05M	LMC	\$2,703.00
					05M	Matrix Code	\$10,815.00
Total							\$52,215.00

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity to prevent, prepare for, and respond to Coronavirus	Activity Name	Grant Number	Fund Type	Matrix Code	National Objective	Drawn Amount
2023	2	177	6848180	No	Age Well Senior Services	B23MC060599	EN	05A	LMC	\$1,250.00
2023	2	177	6885380	No	Age Well Senior Services	B23MC060599	EN	05A	LMC	\$1,250.00
2023	2	177	6895297	No	Age Well Senior Services	B23MC060599	EN	05A	LMC	\$1,250.00
2023	2	177	6930465	No	Age Well Senior Services	B23MC060599	EN	05A	LMC	\$1,250.00
								05A	Matrix Code	\$5,000.00
2023	7	182	6848180	No	Vocational Visions	B23MC060599	EN	05B	LMC	\$640.00
2023	7	182	6885380	No	Vocational Visions	B23MC060599	EN	05B	LMC	\$200.00
2023	7	182	6895297	No	Vocational Visions	B23MC060599	EN	05B	LMC	\$1,271.00
2023	7	182	6930465	No	Vocational Visions	B23MC060599	EN	05B	LMC	\$1,420.00
								05B	Matrix Code	\$3,531.00
2023	4	178	6848180	No	Boys and Girls Club of the South Coast Area	B23MC060599	EN	05D	LMC	\$10,815.00
2023	5	180	6848180	No	Fun On The Run	B23MC060599	EN	05D	LMC	\$2,673.00
2023	5	180	6895297	No	Fun On The Run	B23MC060599	EN	05D	LMC	\$7,156.00



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Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity to prevent, prepare for, and respond to Coronavirus	Activity Name	Grant Number	Fund Type	Matrix Code	National Objective	Drawn Amount	
2023	5	180	6930465	No	Fun On The Run	B23MC060599	EN	05D	LMC	\$171.00	
2023	6	181	6885380	No	Parentis Health Foundation	B23MC060599	EN	05D	LMC	\$2,730.00	
2023	6	181	6895297	No	Parentis Health Foundation	B23MC060599	EN	05D	LMC	\$2,380.00	
2023	6	181	6930465	No	Parentis Health Foundation	B23MC060599	EN	05D	LMC	\$390.00	
									05D	Matrix Code	\$26,315.00
2023	3	179	6848180	No	Camino Health Center	B23MC060599	EN	05M	LMC	\$2,704.00	
2023	3	179	6885380	No	Camino Health Center	B23MC060599	EN	05M	LMC	\$2,704.00	
2023	3	179	6895297	No	Camino Health Center	B23MC060599	EN	05M	LMC	\$2,704.00	
2023	3	179	6930465	No	Camino Health Center	B23MC060599	EN	05M	LMC	\$2,703.00	
									05M	Matrix Code	\$10,815.00
				No	Activity to prevent, prepare for, and respond to Coronavirus						\$45,661.00
Total										\$45,661.00	

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount	
2023	9	184	6848180	CDBG Program Administration	21A		\$9,238.00	
2023	9	184	6885380	CDBG Program Administration	21A		\$9,475.00	
2023	9	184	6895297	CDBG Program Administration	21A		\$11,670.00	
2023	9	184	6930465	CDBG Program Administration	21A		\$5,773.00	
2023	9	184	6939773	CDBG Program Administration	21A		\$10,223.00	
						21A	Matrix Code	\$46,379.00
2023	8	183	6848180	Fair Housing Foundation	21D		\$1,428.00	
2023	8	183	6885380	Fair Housing Foundation	21D		\$1,269.00	
2023	8	183	6895297	Fair Housing Foundation	21D		\$1,204.00	
2023	8	183	6930465	Fair Housing Foundation	21D		\$1,099.00	
						21D	Matrix Code	\$5,000.00
Total								\$51,379.00



PART I: SUMMARY OF CDBG-CV RESOURCES

01 CDBG-CV GRANT	654,596.00
02 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
03 FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
04 TOTAL CDBG-CV FUNDS AWARDED	654,596.00

PART II: SUMMARY OF CDBG-CV EXPENDITURES

05 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	628,871.00
06 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	25,725.00
07 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
08 TOTAL EXPENDITURES (SUM, LINES 05 - 07)	654,596.00
09 UNEXPENDED BALANCE (LINE 04 - LINE8)	0.00

PART III: LOWMOD BENEFIT FOR THE CDBG-CV GRANT

10 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
11 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
12 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	628,871.00
13 TOTAL LOW/MOD CREDIT (SUM, LINES 10 - 12)	628,871.00
14 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 05)	628,871.00
15 PERCENT LOW/MOD CREDIT (LINE 13/LINE 14)	100.00%

PART IV: PUBLIC SERVICE (PS) CALCULATIONS

16 DISBURSED IN IDIS FOR PUBLIC SERVICES	335,871.00
17 CDBG-CV GRANT	654,596.00
18 PERCENT OF FUNDS DISBURSED FOR PS ACTIVITIES (LINE 16/LINE 17)	51.31%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

19 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	25,725.00
20 CDBG-CV GRANT	654,596.00
21 PERCENT OF FUNDS DISBURSED FOR PA ACTIVITIES (LINE 19/LINE 20)	3.93%



LINE 10 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 10

No data returned for this view. This might be because the applied filter excludes all data.

LINE 11 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 11

No data returned for this view. This might be because the applied filter excludes all data.

LINE 12 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 12

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount	
2020	8	151	6447667	CV-Age Well Senior Services	05A	LMC	\$10,000.00	
			6480669	CV-Age Well Senior Services	05A	LMC	\$10,000.00	
			6535737	CV-Age Well Senior Services	05A	LMC	\$20,000.00	
		152		6480669	CV-Camino Health Center	05M	LMC	\$15,003.00
				6535737	CV-Camino Health Center	05M	LMC	\$18,535.00
				6447667	CV-City Net	03T	LMC	\$46,478.00
	9	153		6480669	CV-City Net	03T	LMC	\$20,178.00
				6480669	CV-Family Assistance Ministries	05W	LMC	\$16,510.00
		154		6535737	CV-Family Assistance Ministries	05W	LMC	\$5,245.00
				6626742	CV-Family Assistance Ministries	05W	LMC	\$18,245.00
		157		6535737	CV-Homelessness Mobile Street Outreach Services	03T	LMC	\$7,093.00
				6594230	CV-Homelessness Mobile Street Outreach Services	03T	LMC	\$47,695.00
				6626742	CV-Homelessness Mobile Street Outreach Services	03T	LMC	\$19,501.00
				6667282	CV-Homelessness Mobile Street Outreach Services	03T	LMC	\$17,830.00
				6715038	CV-Homelessness Mobile Street Outreach Services	03T	LMC	\$32,548.00
				6796456	CV-Homelessness Mobile Street Outreach Services	03T	LMC	\$31,010.00
	11	156	6535737	CDBG-CV - Small Business Grants	18A	LMJ	\$293,000.00	
	Total							\$628,871.00

LINE 16 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 16

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount	
2020	8	151	6447667	CV-Age Well Senior Services	05A	LMC	\$10,000.00	
			6480669	CV-Age Well Senior Services	05A	LMC	\$10,000.00	
			6535737	CV-Age Well Senior Services	05A	LMC	\$20,000.00	
		152		6480669	CV-Camino Health Center	05M	LMC	\$15,003.00
				6535737	CV-Camino Health Center	05M	LMC	\$18,535.00
				6447667	CV-City Net	03T	LMC	\$46,478.00
	9	153		6480669	CV-City Net	03T	LMC	\$20,178.00
				6480669	CV-Family Assistance Ministries	05W	LMC	\$16,510.00
		154		6535737	CV-Family Assistance Ministries	05W	LMC	\$5,245.00
				6626742	CV-Family Assistance Ministries	05W	LMC	\$18,245.00
		157		6535737	CV-Homelessness Mobile Street Outreach Services	03T	LMC	\$7,093.00
				6594230	CV-Homelessness Mobile Street Outreach Services	03T	LMC	\$47,695.00
	6626742			CV-Homelessness Mobile Street Outreach Services	03T	LMC	\$19,501.00	
				6667282	CV-Homelessness Mobile Street Outreach Services	03T	LMC	\$17,830.00



Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2020	9	157	6715038	CV-Homelessness Mobile Street Outreach Services	03T	LMC	\$32,548.00
			6796456	CV-Homelessness Mobile Street Outreach Services	03T	LMC	\$31,010.00
Total							\$335,871.00

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2020	10	155	6480669	CDBG-CV Administration	21A		\$16,084.00
			6535737	CDBG-CV Administration	21A		\$7,136.00
			6594230	CDBG-CV Administration	21A		\$813.00
			6626742	CDBG-CV Administration	21A		\$1,140.00
			6667282	CDBG-CV Administration	21A		\$552.00
Total							\$25,725.00

CDBG-ELIGIBLE CENSUS TRACTS BLOCK GROUPS 2022

CITY	CENSUS TRACT	BLOCK GROUP	LOW/MOD RESIDENTS	LOW/MOD UNIVERS	PERCENT LOW/MOD
San Clemente	042108	2	505	645	78.29%
San Clemente	042108	5	905	1,165	77.68%
San Clemente	042107	2	1,970	2,570	76.65%
San Clemente	042107	1	1,120	1,560	71.79%
San Clemente	042109	1	1,240	1,905	65.09%
San Clemente	042111	2	720	1,130	63.72%
San Clemente	042103	4	1,005	1,610	62.42%
San Clemente	042108	4	945	1,520	62.17%
San Clemente	042113	3	655	1,085	60.37%
San Clemente	042108	3	615	1,120	54.91%
San Clemente	042109	3	450	835	53.89%

City of San Clemente Analysis of Impediments to Fair Housing Summary

PROPOSED AI GOALS AND STRATEGIES		FY 2023-2024 ACCOMPLISHMENTS	
<p>1) In collaboration with the OCHA:</p> <ul style="list-style-type: none"> a) Attend quarterly Orange County Housing Authority (OCHA) Housing Advisory Committee to enhance the exchange of information regarding the availability, procedures, and policies related to the Housing Assistance Voucher program and regional housing issues. b) Support OCHA's affirmative fair marketing plan and de-concentration policies by providing five-year and annual PHA plan certifications. c) In coordination with OCHA and fair housing services provider, conduct landlord education campaign to educate property owners about State law prohibiting discrimination based on household income. 	<ul style="list-style-type: none"> a) City staff will attend online meetings. b) The City provided the PHA Plan certifications to OCHA staff upon request. c) California law expanded "source of income" protections to individuals who use housing rent assistance (e.g., Housing Choice Voucher) effective January 2020. The Fair Housing Foundation (FHF) is prepared to receive and address these types of complaints. FHF received 0 allegations from San Clemente residents during the FY 23-24 reporting period related to the source of income. 		
<p>2) Through the City's fair housing contractor:</p> <ul style="list-style-type: none"> a) Provide fair housing education and information to apartment managers and homeowner associations on why denial of reasonable modifications/accommodations is unlawful. b) Conduct multi-faceted fair housing outreach to tenants, landlords, property owners, realtors, and property management companies. Methods of outreach may include workshops, informational booths, presentations to community groups, and distribution of multi-lingual fair housing literature. c) Provide general fair housing counseling and referral services to address tenant-landlord issues, investigate allegations of fair housing discrimination, and take appropriate actions to conciliate cases or refer to appropriate authorities. d) Include testing/audits within the scope of work with fair housing provider. 	<ul style="list-style-type: none"> a) The FHF received 0 inquiry regarding reasonable accommodation from a San Clemente resident during the reporting period. b) The FHF held or participated in 4 fair housing presentations and community meetings. It also conducted 1 Fair Housing workshop. All activities were available to San Clemente residents, landlords, and property managers. Additionally, the FHF distributed over 2,300 pieces of fair housing literature throughout San Clemente during the reporting period. c) The FHF assisted 58 unduplicated San Clemente households by addressing various housing issues, disputes, and inquiries. The primary issues addressed during the reporting period included habitability, notices, and rent increases. Most cases were resolved through education and counseling. During the reporting period, the FHF received 9 allegations of fair housing law violations from San Clemente residents – 6 allegations were related to physical disability, 1 pertaining to familial status, 1 regarding gender, and 1 related to sexual orientation. All allegations were resolved through counseling. 		

City of San Clemente Analysis of Impediments to Fair Housing Summary

PROPOSED AI GOALS AND STRATEGIES	FY 2023-2024 ACCOMPLISHMENTS
<p>e) Regularly consult with the City's fair housing contractor on potential strategies for affirmatively furthering fair housing on an ongoing basis.</p>	<p>d) FHF conducts its audits based on the most common protected classes. During FY 23-24, audits focused on national origin and limited English proficiency discrimination – no audits were conducted in San Clemente.</p> <p>e) On an annual basis, City staff discuss fair housing programming strategies regarding education and enforcement activity with the FHF.</p>
<p>3) Support local eviction prevention strategies to reduce the number of homeless individuals and families (homelessness prevention services).</p>	<ul style="list-style-type: none"> ▪ The City did <u>not</u> use CDBG funds to support services to prevent the loss of housing during FY 23-24.
<p>4) Prepare a new Housing Element that is compliant with all current State laws and is certified by the California Department of Housing and Community Development (HCD).</p>	<ul style="list-style-type: none"> ▪ The City Council adopted the Housing Element on September 20, 2022, and HCD certified it on October 12, 2022.
<p>5) Update zoning ordinance to comply with current State law.</p>	<ul style="list-style-type: none"> ▪ The City revised its Accessory Dwelling Unit (ADU) code to comply with current State law in FY 21-22.
<p>6) Offer a variety of housing opportunities to enhance mobility among residents of all races and ethnicities by facilitating affordable housing throughout the community through 1) flexible development standards; 2) density bonuses; and 3) other zoning tools</p>	<ul style="list-style-type: none"> ▪ The City provides affordable housing project incentives for income-eligible households. The City reviews projects according to density bonus regulations, implements the Affordable Housing Overlay Zone that allows affordable housing projects in nonresidential zones and sites in the Housing Element inventory, implements the Inclusionary Housing Program, and explores HCD's website to identify a funding source for affordable housing, and meets annually with housing organizations. ▪ In FY 22-23, the City approved the development of 250 units, including 20 units for very low-income residents. The project benefitted from a density bonus. No new activity to report during FY 23-24.
<p>7) Review the type and effectiveness of current affordable housing development incentives and amend/augment as may be necessary to increase the production of affordable housing units.</p>	<ul style="list-style-type: none"> ▪ The City completed the evaluation and update of its Inclusionary Housing Program, establishing a new streamlined methodology to determine inclusionary in-lieu fees and preferences for the in-lieu fees and allocation during FY 20-21. No new activity to report during FY 23-24. ▪ The City updated the Housing Element and implementation programs for the 2021-2029 cycle that include ongoing evaluation of incentives that may increase the production of affordable during FY 21-22. No new activity to report during FY 23-24.

NOTICE OF PUBLIC COMMENT PERIOD AND PUBLIC MEETING

NOTICE IS HEREBY GIVEN THAT A PUBLIC MEETING WILL BE HELD BY THE CITY COUNCIL OF THE CITY OF SAN CLEMENTE, CALIFORNIA ON THE PROPOSED SUBMISSION OF THE 2023-2024 CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT AND COMMENCEMENT OF THE FIFTEEN (15) DAY COMMENT PERIOD 8/30/2024 – 9/13/2024

Community Development Block Grant – the Consolidated Annual Performance Report for 2023-2024

NOTICE IS HEREBY GIVEN that the City of San Clemente City Council will hold a public meeting and a public comment period regarding the 2023-2024 Consolidated Annual Performance and Evaluation Report (CAPER) for the Community Development Block Grant (CDBG).

The City of San Clemente is a recipient of Community Development Block Grant (CDBG) funds, awarded to the City by the U. S. Department of Housing and Urban Development (HUD). In order to receive CDBG funds, the City is required to prepare a multi-year strategic plan known as the Consolidated Plan. At the beginning of each year, the City also prepares a one-year expenditure plan outlining the planned use of CDBG funds. At the conclusion of the fiscal year, the City must prepare a year-end performance report known as the Consolidated Annual Performance and Evaluation Report (CAPER). The 2023-2024 CAPER covers the period of July 1, 2023, through June 30, 2024, and provides a summary of activities undertaken with CDBG funds during the reporting period.

Notice is hereby given that an initial environmental assessment for the above item was processed and completed in accordance with the California Environmental Quality Act (CEQA). Staff determined that the above item is not a project pursuant to State CEQA Guidelines, section 15378 (b) (2) and (4).

15-Day Public Comment Period

In compliance with program regulations, the draft CAPER must be available for a 15-day public review and comment period. Accordingly, the 15-day public comment period will begin August 30, 2024, and will end at noon, September 13, 2024. The draft report will be available for public inspection during regular business hours at City Hall, located at 910 Calle Negocio, and the City’s website at <https://www.san-clemente.org/departments-services/housing-and-social-services>. Written comments should be directed to Andy Flores, Management Analyst, at floresa@san-clemente.org or (949) 361-6165 on or before noon on September 13, 2023.

2023-24 CAPER Public Meeting

A public meeting is scheduled before the City Council of the City of San Clemente on September 17, 2024, at 6:00 p.m., regarding the 2023-2024 Consolidated Annual Performance and Evaluation Report (CAPER) for the Community Development Block Grant (CDBG). If you challenge this item in court, you may be limited to raising only those issues you or someone else raised at the public meeting described in this notice, or in written correspondence delivered to the City of San Clemente at, or prior to, the public meeting.

To allow staff adequate time to confirm software compatibility, individuals wishing to utilize electronic visual aids to supplement their oral presentations at the meeting, must submit the electronic files to the City Clerk by no later than 12:00 p.m. on the day of the meeting. Only compatible electronic formats will be permitted to be used on City audio/visual computer equipment. Staff makes no guarantee that such material will be compatible but will use its best efforts to accommodate the request.

NOTICE IS FURTHER GIVEN that in addition to the comment period, interested parties will be afforded an opportunity to provide comments on the 2023-2024 CAPER at the City of San Clemente City Council meeting on **September 17, 2024, at 6:00 p.m.** in the Council Chambers, located at 910 Calle Negocio, 2nd Floor, San Clemente, CA. All interested persons are invited to attend said meeting, or to submit written communication, to express their opinion for or against the 2023-2024 CAPER.

Laura Campagnolo
City Clerk

SUMMARY OF PUBLIC COMMENTS

15-DAY COMMENT PERIOD

TBD

SEPTEMBER 17, 2024, CITY COUNCIL MEETING

TBD