



# AGENDA REPORT

## CITY OF SAN CLEMENTE

### CITY COUNCIL MEETING

910 Calle Negocio  
2nd Floor  
San Clemente, California  
[www.san-clemente.org](http://www.san-clemente.org)

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**Meeting Date:** December 5, 2023

Agenda Item: 7L

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**Department:** Community Development

**Prepared By** Nicholas Berkuta, Public Safety Committee Chair  
Danielle Sorahan, Code Compliance Manager

**Subject:**

**CONSIDERATION OF A RESOLUTION APPROVING THE PUBLIC SAFETY COMMITTEE'S FISCAL YEAR 2023-2024 WORK PLAN, AND DETERMINING THAT THE WORK PLAN ACTIVITIES ARE EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT**

**Fiscal Impact:**

No new fiscal impacts are anticipated from the approval of the proposed work plan. The existing budget includes \$3,500 for the Human Trafficking project, carried over from the last fiscal year. Other project costs are covered under the existing City budget as they primarily involve minimal staff work and research.

**Summary:**

Pursuant to City Council direction, the Public Safety Committee is required to develop and submit, for Council approval, an annual work plan with specific goals and objectives for the coming year. Staff recommends the City Council approve the Public Safety Committee's 2023-2024 Work Plan.

**Background:**

The Public Safety Committee was established as a standing committee to act in an advisory capacity to the City Council by reviewing performance measures and making recommendations relating to public safety.

During the Fiscal Year 2022-2023, the Public Safety Committee accomplished a number of significant tasks as part of the Committee's Council-approved work plan. These accomplishments include:

- Reviewed performance measures of the Orange County Sheriff Department, Orange County Fire Authority, Contracted Ambulance Services, and the City's Marine Safety, Park Rangers, and Code Compliance Divisions.
- Investigated the coordination and communication between both internal and external public safety entities related to disaster preparedness.
- Reviewed issues and proposed ordinances related to public safety issues directed by the City Council.
- Reviewed proposed federal, state, and county legislation for adverse effects or impacts on the City's public safety services.

- Drafted a proposal for an Emergency Operation Coordinator position, enhancing the City's disaster preparedness and response capabilities, scheduled for City Council review on December 5, 2023.

Attached is the proposed 2023-2024 Public Safety Committee Work Plan (Attachment 2). In the course of its work in 2023-2024, the Public Safety Committee proposes to maintain the same projects from the 2022-2023 Work Plan projects to address the following issues:

- Communications and Disaster Preparedness
- Homelessness and Best Management Practices for Public Safety Personnel
- Neighborhood Watch
- Statistical Information and Review
- Technology Review
- Human Trafficking
- E-bicycle / Traffic Safety
- Review of Urgent Matters

The proposed projects are continuations of projects currently underway by the Committee, with no significant modifications to the 2022-2023 Work Plan other than the removal of the “Legislation Review” project that was part of the Committee’s previous work plans.

**Council Options:**

- Adopt Resolution No. 23-137 which would approve the FY 2023-2024 Work Plan.
- Modify and adopt Resolution No. 23-137 with changes to the FY 2023-2024 Work Plan.
- Continue the item with direction to provide additional information.
- Do not approve the FY 2023-24 Work Plan.

**Environmental Review/Analysis**

An environmental analysis has been conducted on all items on the Public Safety Committee’s FY 2023-2024 Work Plan and all activities are recommended to be determined to be not to be subject to the California Environmental Quality Act (CEQA), pursuant to CEQA Guidelines Sections 15060 (c)(2) and 15378, because an activity is not subject to CEQA if the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment (14 CCR § 15060) or it does not constitute a “project” according to CEQA (14 CCR § 15378).

The below table summarizes the work plan items and recommended CEQA findings for each item:

<b>ITEM</b>	<b>RECOMMENDED CEQA FINDING</b>
Communications and Disaster Preparedness	Not a project pursuant to CEQA Guidelines Section 15378. (14 CCR § 15378.) The action has no potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment. Each project or program recommended will be

	separately evaluated under CEQA before any approvals.
Homelessness and Best Management Practices for Public Safety Personnel	Not a project pursuant to CEQA Guidelines Section 15378. (14 CCR § 15378.) The action has no potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment.
Neighborhood Watch	Not a project pursuant to CEQA Guidelines Section 15378. (14 CCR § 15378.) The action has no potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment.
Statistical Information and Review	The activity is not subject to CEQA, pursuant to CEQA Guidelines Section 15060(c)(2). (14 CCR § 15060.)
Human Trafficking	Not a project pursuant to CEQA Guidelines Section 15378. (14 CCR § 15378.) The action has no potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment.
E-bicycle / Traffic Safety	Not a project pursuant to CEQA Guidelines Section 15378. (14 CCR § 15378.) The action has no potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment.
Review of Urgent Matters	Not a project pursuant to CEQA Guidelines Section 15378. (14 CCR § 15378.) The action has no potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment. Each project or program recommended will be separately evaluated under CEQA before any approvals.
Technology Review	Not a project pursuant to CEQA

	Guidelines Section 15378. (14 CCR § 15378.) The action has no potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment. Each project or program recommended will be separately evaluated under CEQA before any approvals.
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**Recommended Actions:**

The Public Safety Committee recommends that the City Council approve Resolution No. 23-137 which would:

1. Approve the FY 2023-24 Work Plan as presented by the Public Safety Committee; and
2. Determine that the FY 2023-24 Work Plan Items are exempt from the California Environmental Quality Act (CEQA) pursuant to Guidelines Sections 15060(c)(2) and 15378.

**Attachment:**

1. Resolution No. 23-137
2. Public Safety Committee’s proposed Fiscal Year 2023-2024 Work Plan

**Notification**

None.

ATTACHMENT 1

RESOLUTION NO. 23-137

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN CLEMENTE, CALIFORNIA, APPROVING THE PUBLIC SAFETY COMMITTEE FISCAL YEAR 2023-2024 WORK PLAN, AND DETERMINING THAT THE WORK PLAN ITEMS ARE EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

WHEREAS, the Public Safety Committee was established as a standing committee to act in an advisory capacity to the City Council by reviewing performance measures and making recommendations relating to public safety and;

WHEREAS, the San Clemente Municipal Code § 2.40.020(e) requires that the Public Safety Committee develop an annual work plan with specific goals and objectives for the coming year and submit it to the City Council for approval each year; and

WHEREAS, on October 24, 2023, at their regular meeting, the Public Safety Committee approved the work plan items to be included in its recommended FY 2023-24 Work Plan for presentation to the City Council; and

WHEREAS,

<i>ITEM</i>	<i>CEQA FINDING</i>
Statistical Information and Review	Not a project pursuant to CEQA Guidelines Section 15378. (14 CCR § 15378) The action has no potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment.
Homelessness and Best Management Practices for Public Safety Personnel	Not a project pursuant to CEQA Guidelines Section 15378. (14 CCR § 15378) The action has no potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment.
Neighborhood Watch	Not a project pursuant to CEQA Guidelines Section 15378. (14 CCR § 15378) The action has no potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment.

<p>Communications and Disaster Preparedness</p>	<p>Not a project pursuant to CEQA Guidelines Section 15378. (14 CCR § 15378) The action has no potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment.</p>
<p>Human Trafficking</p>	<p>Not a project pursuant to CEQA Guidelines Section 15378. (14 CCR § 15378) The action has no potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment.</p>
<p>E-bicycle / Traffic Safety</p>	<p>Not a project pursuant to CEQA Guidelines Section 15378. (14 CCR § 15378) The action has no potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment.</p>
<p>Review of Urgent Matters</p>	<p>Not a project pursuant to CEQA Guidelines Section 15378. (14 CCR § 15378) The action has no potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment.</p>
<p>Technology Review</p>	<p>Not a project pursuant to CEQA Guidelines Section 15378. (14 CCR § 15378) The action has no potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment.</p>

NOW, THEREFORE, the City Council of the City of San Clemente does hereby finds, determines and resolves as follows:

Section 1. That the above recitations are true and correct and incorporated herein.

Section 2. That an environmental analysis has been conducted on all items on the Public Safety Committee’s FY 2023-2024 Work Plan and the items have been determined to either be (a) not a project pursuant to CEQA Guidelines Section 15378 (14 CCR §

15378), because the action has no potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment, or (b) not subject to the California Environmental Quality Act (CEQA), pursuant to Guidelines Section 15060(c)(2), because an activity is not subject to CEQA if the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment (14 CCR § 15060) as follows:

<b>ITEM</b>	<b>CEQA FINDING</b>
Communications and Disaster Preparedness	Not a project pursuant to CEQA Guidelines Section 15378. (14 CCR § 15378.) The action has no potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment. Each project or program recommended will be separately evaluated under CEQA before any approvals.
Homelessness and Best Management Practices for Public Safety Personnel	Not a project pursuant to CEQA Guidelines Section 15378. (14 CCR § 15378.) The action has no potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment.
Neighborhood Watch	Not a project pursuant to CEQA Guidelines Section 15378. (14 CCR § 15378.) The action has no potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment.
Statistical Information and Review	The activity is not subject to CEQA, pursuant to CEQA Guidelines Section 15060(c)(2). (14 CCR § 15060.)
Human Trafficking	Not a project pursuant to CEQA Guidelines Section 15378. (14 CCR § 15378.) The action has no potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment.
E-bicycle / Traffic Safety	Not a project pursuant to CEQA Guidelines Section 15378. (14 CCR § 15378.) The action has no potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment.
Review of Urgent Matters	Not a project pursuant to CEQA Guidelines Section 15378. (14 CCR §

	<p>15378.) The action has no potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment. Each project or program recommended will be separately evaluated under CEQA before any approvals.</p>
<p>Technology Review</p>	<p>Not a project pursuant to CEQA Guidelines Section 15378. (14 CCR § 15378.) The action has no potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment. Each project or program recommended will be separately evaluated under CEQA before any approvals.</p>

Section 3. The Public Safety Committee’s FY 2023-24 Work Plan shall consist of all items presented to the City Council as incorporated and included in Attachment 2 to the Agenda Report, dated December 5, 2023 and titled, “Consideration of a Resolution Approving the Public Safety Committee’s Fiscal Year 2023-2024 Work Plan, and Determining that the Work Plan Activities Are Exempt from the California Environmental Quality Act.”

Section 4. In addition to the items listed on the FY 2023-24 Work Plan, the Committee may review all additional items directed for further consideration of the Committee by vote of the City Council.

Section 4. The City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

PASSED AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

ATTEST:

\_\_\_\_\_  
 City Clerk of the City of  
 San Clemente, California

\_\_\_\_\_  
 Mayor of the City of San  
 Clemente, California



STATE OF CALIFORNIA     )  
 COUNTY OF ORANGE     ) §  
 CITY OF SAN CLEMENTE    )

I, LAURA CAMPAGNOLO, City Clerk of the City of San Clemente, California, do hereby certify that Resolution No. 23-137 was adopted at a regular meeting of the City Council of the City of San Clemente held on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, by the following vote:

AYES:

NOES:

ABSENT:

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of San Clemente, California, this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
 CITY CLERK of the City of  
 San Clemente, California

Approved as to form:

\_\_\_\_\_  
 Elizabeth A. Mitchell, City Attorney

# ANNUAL WORK PLAN

## FY 2023/24

**COMMISSION/COMMITTEE NAME:** Public Safety Committee

*Please be concise in responding to the below questions. Additional forms may be attached, if needed.*

<b>Project Name:</b> Communications And Disaster Preparedness
<b>Purpose, Goals and Deliverables of Project:</b> Purpose: The coordination and communication between both internal and external public safety entities, often occurring on a more-than-hourly basis, is one of the most vital elements for the timely delivery of public safety services to our community. Being able to effectively and timely communicate with these agencies is vital to maintaining a safe community, and even more so during an emergency or disaster. For a successful coordination and communications program to operate, it should be properly designed, maintained and exercised.
<b>Goals:</b> <ol style="list-style-type: none"><li>1) To identify the various governmental and private agencies that provide essential public safety-related services to the members of our community.</li><li>2) To determine the lines and types of communications that link these agencies together in dealing with everyday situations, as well as emergencies such as natural and man-made disasters.</li><li>3) To explore and investigate potential alternate methods/ organizational designs to improve coordination efforts and communications between and among the City's various public safety services, and with the public.</li><li>4) To review industry-wide best practices and procedural duties deployed in Emergency Management Offices, and ensure the City's program incorporates those practices, when feasible.</li></ol>
<b>Deliverables:</b> At the conclusion of this project, the Public Safety Committee will report its findings, with recommendations, to the City Council for further action.
<b>Estimated Project Cost. If cost is involved, is it included in the adopted City budget?</b> Project cost anticipated to be less than \$1000, consisting of staff time to compile information. This cost is included in the adopted City budget, as its staff-costs consist of work and research staff would typically provide to the City in other forms.
<b>Project Timeline (Anticipated Start and End Dates):</b> October 2023 to September 2024
<b>Resources Needed (including Staff hours):</b> Minimal staff time needed to collect City department/agency information.
<b>Is this a new project or unfinished project from the prior fiscal year?</b> Unfinished project from previous year.

**Project Name:** Homelessness and Best Management Practices for Public Safety Personnel

**Purpose, Goals and Deliverables of Project:**

Purpose: The issue of homelessness continues to be one of the greatest challenges facing municipal public safety agencies within San Clemente and outside its jurisdiction. This Committee will identify issues as they relate specifically to the established responsibilities of San Clemente's Public Safety entities, including identifying impacts from potential modifications to established responsibilities or new proposed responsibilities which are likely to result in significant operational changes. Additionally, the Committee will coordinate with the OCS, City Code Compliance and Park Rangers, and the City's Community Outreach staff, in order to identify any factors that could be addressed in order to maintain and improve public safety in San Clemente.

**Goals:**

The Committee will identify strategies to improve the effectiveness of our Public Safety personnel's ability to:

- 1) Address the needs of the Homeless as they pertain to contacts with Public Safety personnel.
- 2) Identify Laws, Policies and Programs to ensure the City of San Clemente's Public Safety personnel are operating within accepted protocols.
- 3) Ensure that the safety and welfare of the public right of ways are strictly maintained.

**Deliverables:** At the conclusion of this project, the Public Safety Committee will report its findings, with recommendations, to the City Council for further action.

**Estimated Project Cost. If cost is involved, is it included in the adopted City budget?** Project cost anticipated to be less than \$1000, consisting of staff time to compile information. This cost is included in the adopted City budget, as its staff-costs consist of work and research staff would typically provide to the City in other forms.

**Project Timeline (Anticipated Start and End Dates):** October 2023 to September 2024

**Resources Needed (including Staff hours):** Assistance from the OCS, San Clemente Code Compliance, San Clemente Park Rangers, San Clemente City Attorney, and San Clemente City Prosecutor. Representatives from City Net and FAM, and potentially OCHCA's Homeless Outreach Division. Staff time needed to collect pertinent information for the Committee's review is anticipated to be minimal.

**Is this a new project or unfinished project from the prior fiscal year?** Unfinished project from previous year.

**Project Name:** Neighborhood Watch

**Purpose, Goals and Deliverables of Project:**

Purpose: To develop an effective and efficient neighborhood watch program that will provide organizational structure throughout the City.

**Goals:**

- 1) Assist OCS's public affairs department to develop a neighborhood watch video to be used by watch groups during inaugural meetings.
- 2) Increase the number of block captains with the goal of expanding citywide.

**Deliverables:** This project will culminate in the establishment of a Neighborhood Watch program, available to all portions of the City which chooses to take part in the program.

**Estimated Project Cost. If cost is involved, is it included in the adopted City budget?** Project cost anticipated to be less than \$15,000, consisting of staff time to assist in the development of the program. This cost is not included in the adopted City budget, as its staff-cost consists of work and research City staff is not currently charged with. Costs include printing of flyers and related material to advertise the program.

**Project Timeline (Anticipated Start and End Dates):** October 2023 to September 2024.

**Resources Needed (including Staff hours):** Assistance from OCS, Code Compliance Division, IT Division, and Public Works Department. Cost of staff time to assist is an estimated 4-6 hours per week.

**Is this a new project or unfinished project from the prior fiscal year?** Unfinished project from previous year.

**Project Name:** Statistical Information and Review

**Purpose, Goals and Deliverables of Project:**

Purpose: The gathering and analyzing of statistics related to public safety incidents is essential to initiate successful strategies in how the City deploys its Police, Fire, Care Ambulance Service, Marine Safety, Park Rangers, and Code Compliance personnel and related resources. Another important component of this information gathering is its dissemination to the general public. An accurate understanding of the public safety issues affecting particular neighborhoods provides the public with a better sense of clarity and ownership in regards to public safety issues in their community.

**Goals:**

- 1) Gather, collate, and evaluate data pertaining to citizen requests for service from Police, Fire, Contracted Ambulance Service, Marine Services, Park Rangers, and public safety-related Code Compliance within the City of San Clemente.
- 2) Gather, collate, and evaluate statistics pertaining to crime (reported crimes and arrests), traffic enforcement and collision reports, Fire Department responses, reports of San Clemente Municipal Code (SCMC) violations and enforcement actions by Code Compliance personnel, when public safety related.
- 3) Investigate the best method(s) for making the aforementioned data available to the public, with special attention paid to user-friendly options, such as those built upon a web-based platform, to encourage its use and acceptance by a high proportion of San Clemente's population.
- 4) Review the City current performance measures regarding OCSD, OCFA, contracted Ambulance Services, Marine Safety, Park Rangers, and Code Compliance. Determine if additional or alternative measures are appropriate and whether comparative benchmarks for public safety personnel performance should be revised or established to better facilitate a method of measuring their efficiency, while also providing comparative evaluations of the City's services measured against similarly situated municipalities.
- 5) As an on-going component of this project, the Public Safety Committee will review quarterly performance measures submitted by the various groups that comprise the City's Public Safety services.
- 6) Review and analyze the cost/performance of contracted ambulance service, and compare to the cost/performance of the services that would be provided by the OCFA in order to ascertain the feasibility of contracting OCFA for city ambulance services.

**Deliverables:** At the conclusion of this project, the Public Safety Committee will report its findings, with recommendations, to the City Council for further action. The Committee will also provide recommendations arising from the review of public safety performance measures, if anon quarterly basis to the City Council

**Estimated Project Cost. If cost is involved, is it included in the adopted City budget?**

Project cost anticipated to be less than \$1000, consisting of staff time to compile information. This cost is included in the adopted City budget, as its staff-cost consists of work and research staff would typically provide to the City in other forms.

**Project Timeline (Anticipated Start and End Dates):** October 2023 to September 2024 for items 1-3, and 6, on-going for items 4 and 5.

**Resources Needed (including Staff hours):**

OCSD Crime Analyst, OCFA Analytical Unit, Marine Safety, San Clemente City Code Enforcement and City of San Clemente Information and Technology Staff. Staff time needed to collate the statistical data received is anticipated to be minimal.

**Is this a new project or unfinished project from the prior fiscal year?** From previous year, on-going.

<b>Project Name:</b> Human Trafficking
<b>Purpose, Goals and Deliverables of Project:</b> Purpose: To identify and address flash points, locations and local sources of human trafficking activity to reduce or eliminate human trafficking in the City of San Clemente. The most prevalent examples of human trafficking are inveigled, coerced and/or forced labor and/or sex work.  Goals: To efficiently coordinate with the OCSD Special Investigations Unit, the Orange County Human Trafficking Task Force and established Human Trafficking Non-Governmental Organizations (NGOs) to reduce and combat human trafficking in the City of San Clemente and to educate local businesses and residents of the signs of ills associated with human trafficking.  Deliverables of Project: Work with the government entities listed above and NGOs to <ol style="list-style-type: none"> <li>1) Initiate outreach with businesses in a position to identify and thwart potential human trafficking (hotels, motels, fast food, convenience/liquor stores, gas stations, etc.) and</li> <li>2) Conduct outreach and education with schools in the City of San Clemente.</li> </ol>
<b>Estimated Project Cost. If cost is involved, is it included in the adopted City budget?</b> Project cost anticipated to be approximately \$3,500 consisting of: 1) cost of Priority II business-recognition awards, 2) honoraria (fees paid to victims of human trafficking for guest speaking at Public Safety Committee-hosted events), and 3) staff time to compile information. This cost is not included in the adopted City budget, as its staff-costs consist of work and research staff would typically provide to the City in other forms.
<b>Project Timeline (Anticipated Start and End Dates):</b> October 2023 to September 2024.
<b>Resources Needed (including Staff hours):</b> Minimal staff time needed to collect City department/agency information.
<b>Is this a new project or unfinished project from the prior fiscal year?</b> From previous year, on-going.

<b>Project Name:</b> E-Bicycle / Traffic Safety
<b>Purpose, Goals and Deliverables of Project:</b> In recent years, both the OCSD and OCFA have reported a significant increase in the regional number of accidents, injuries, and fatalities involving the bicycles. In an effort to address these issues the Committee will compile bicycle traffic data as it becomes available. The Committee will coordinate with the OCSD, OCFA, and the City's Park Ranger Division in order to identify any measures the City could take to help mitigate these occurrences. The committee will forward any recommendations for review to the City Council.
<b>Estimated Project Cost. If cost is involved, is it included in the adopted City budget?</b> Project cost anticipated to be less than \$1000, consisting of staff time to compile information. This cost is included in the adopted City budget, as its staff-costs consist of work and research staff would typically provide to the City in other forms.
<b>Project Timeline (Anticipated Start and End Dates):</b> October 2023 to September 2024.
<b>Resources Needed (including Staff hours):</b> Minimal staff time needed to collect City department/agency information.
<b>Is this a new project or unfinished project from the prior fiscal year?</b> From previous year, on-going.

**Project Name:** Technology Review

**Purpose, Goals and Deliverables of Project:**

**Purpose:** To identify and review new and existing tools of technology in an effort to obtain effective enhancements to our community's public safety efforts.

**Goals:** Through the identification and evaluation of new technologies, we believe more efficient, cost-effective ways to enhance the delivery of public safety services can be utilized.

**Deliverables:** The Public Safety Committee will present to the City Council recommended technology enhancements which demonstrably increase the effectiveness of our public safety services, with a specific focus on those technologies most capable of seamlessly integrating into existing operations.

**Estimated Project Cost. If cost is involved, is it included in the adopted City budget?** Project cost anticipated to be less than \$1000, consisting of staff time to compile information. This cost is included in the adopted City budget, as its staff-cost consists of work and research staff would typically provide to the City in other forms.

**Project Timeline (Anticipated Start and End Dates):** October 2023 to September 2024.

**Resources Needed (including Staff hours):** Input and recommendations by OCSD, OCFA, Marine Safety, Code Compliance, Park Rangers, and Information Technology Staff. Staff time needed to collect pertinent information for the Committee's review is anticipated to be minimal.

**Is this a new project or unfinished project from the prior fiscal year?** From previous year, on-going.

<p><b>Project Name:</b> Review of Urgent Matters</p>
<p><b>Purpose, Goals and Deliverables of Project:</b></p> <p>Purpose: Reviewing of urgent public-safety matters that may arise from time to time, which are outside of the Committee's other Council-Approved Work Plan projects.</p> <p>Goals: Address unanticipated issues of a crucial or urgent need in a timely fashion to ensure the effective and efficient provision of public safety services and the maintenance of the public's safety.</p> <p>Deliverables: The committee may evaluate and investigate the situation and determine whether a memorandum to City Council is necessary.</p>
<p><b>Estimated Project Cost. If cost is involved, is it included in the adopted City budget?</b> Project cost anticipated to be less than \$1000, consisting of staff time to compile information. This cost is included in the adopted City budget, as its staff-costs consist of work and research staff would typically provide to the City in other forms.</p>
<p><b>Project Timeline (Anticipated Start and End Dates):</b> October 2023 to September 2024.</p>
<p><b>Resources Needed (including Staff hours):</b> Minimal staff time needed to collect City department/agency information.</p>
<p><b>Is this a new project or unfinished project from the prior fiscal year?</b> From previous year, on-going.</p>

