



AGENDA REPORT

CITY OF SAN CLEMENTE

CITY COUNCIL MEETING

910 Calle Negocio
2nd Floor
San Clemente, California
www.san-clemente.org

Meeting Date: July 17, 2024

Agenda Item: 14A(1)

Submitted By: City Clerk

Prepared By: Laura Campagnolo, City Clerk

Subject:

RESIGNATION OF RICHARD KAY FROM THE BEACHES, PARKS AND RECREATION COMMISSION

Fiscal Impact:

None.

Summary:

On June 18, 2024, the City Council held interviews and made appointments to fill vacancies on all of the City Commissions and Committees. The City received nine applications to fill four vacancies on the Beaches, Parks and Recreation Commission. As part of the interview process, Richard Kay was interviewed by City Council and appointed to the Beaches, Parks and Recreation Commission. Mr. Kay has since resigned from his position on the Beaches, Parks and Recreation Commission.

The Beaches, Parks and Recreation Commission consists of seven members. With the resignation of Mr. Kay, the City Council may determine to make an appointment from a list of eligible applicants that were interviewed on June 18, 2024, or direct the City Clerk to readvertise the vacant position, set an interview date, and interview all applicants.

Should the City Council choose to select a candidate from the recent interviews, the applications are provided as attachments to this administrative report.

Council Options:

- Make an appointment to the Beaches, Parks and Recreation Commission from the list of eligible candidates interviewed on June 18, 2024.
- Direct the City Clerk to advertise for the vacancy on the Beaches, Parks and Recreation Commission and set an interview date to interview applicants.
- Take no action.

Environmental Review/Analysis:

This is not a "project" under the California Environmental Quality Act.

Recommended Actions:

Staff Recommendation

1. Accept the resignation of Richard from the Beaches, Parks and Recreation Commission, with regret.
2. Select an applicant from the June 18, 2024 applicant pool, using the same voting method as was done at the interviews on June 18, 2024.

Attachment:

1. Applications for Beaches, Parks and Recreation Commission candidates from the June 18, 2024 interviews.

Notification:

Beaches, Parks and Recreation Commission applicants.

City of San Clemente, CA: BPR COMMISSION APPLICATION

A new entry to a form/survey has been submitted.

Form Name: Service Application - Beaches, Parks and Recreation Commission
Date & Time: 05/06/2024 11:22 AM
Response #: 4
Submitter ID: 29600

Time to complete: 29 min. , 39 sec.

Survey Details

Page 1

1. Name

Jennifer Elliott

2. How long have you lived in San Clemente?

8 years

3. What is your occupation?

Attorney

4. Please explain why you would like to serve on the Beaches, Parks and Recreation Commission.

I believe in giving back to my city. I am proud to be a San Clemente business owner and homeowner. I appreciate living and working in this beautiful city everyday. I have served our town as a Commissioner of Beaches, Parks, and Recreation for the past two years. Serving on the BPR Commission allows me to work to preserve our Spanish Village by the sea. Our beaches are among the most beautiful on the coast and I am continually impressed by the number of parks we have and how well they are maintained. I wish to continue the work of preserving our beaches and parks so they enhance the lives of all San Clemente residents now and for generations to come.

5. Please explain how your background and experience would contribute to the Beaches, Parks and Recreation Commission.

I have been honored to currently serve on the Beaches, Parks, and Recreation Commission. I know the details of our BPR work plan and I know the history of past beaches and parks projects. I work well with our director, Samantha Wylie and her team. I work well with all of our commission members. I listen to all sides and make decisions based on my experience and beliefs of what I believe is in the best interest of our city. I am a local estate planning attorney who serves on the endowment committee of St. Clement's By The Sea Church. I have contacts and clients who are also big supporters of San Clemente. Through my work, I know local residents and business owners who also love San Clemente and want to leave a legacy by supporting our beaches and parks.

6. Please explain any expertise that you may have in the area of ocean water quality and/or beach environmental stewardship.

I serve on the Professional Advisory Committee for the Ocean Institute in Dana Point. The Ocean Institute has ongoing educational programs for children and adults to teach them about the ocean and environmental stewardship. I have been involved in their programming for six years and have attended several events and fundraising programs for children's school field trips. I also enjoy the beach often. I regularly run on our beach trail and spend time at our shoreline. Lately I've enjoyed watching the progress of the sand replenishment project. My law office has served as the main sponsor for the Shamrock Run which was held at the pier in 2022 and 2023 before it moved to Avenida Del Mar this year. I also participate in the 5k events at Ocean Fest. Although we have renewed our Coastal Advisory Committee and they primarily now are concerned with water quality, I do have experience in this area through my service as a BPR Commissioner prior to the reinstatement of the committee.

7. What is your educational background?

	High School/Colleges Attended	Major/Field of Study	Degree?
1	William Howard Taft School of Law	Law	Juris Doctor Degree, 2000
2	California State University San Bernardino	Criminal Justice	Bachelor of Science Degree
3	Mira Costa High School	General studies	High school diploma, 1988

8. Please explain any experience that you have had in community, governmental, charitable or educational affairs.

In addition to my charitable work at St. Clement's by the Sea and educational/charitable work at Ocean Institute, I serve as the Vice Chairwoman of the San Clemente Chamber of Commerce. I regularly attend Chamber of Commerce meetings and events where I get to talk with our local legislators Laurie Davies, Mike Levin, Janet Nguyen, Katrina Foley, and their legislative representatives. I remind them of the importance of our San Clemente beaches and thank them for their legislative support. Through my work on the SC Chamber of Commerce I support local businesses at their ribbon cuttings as well as attend local mixers. I am passionate about shopping local. I serve as President of Beach Cities BNI, a local San Clemente networking organization of 48 business owners. I founded a group of San Clemente attorneys and host bi-monthly meetings where we connect. I have previously served as the President of my local bar association for lawyers so I have many years of experience in leadership.

9. The Beaches, Parks and Recreation Commission meets on the second Tuesday in February, April, June, August, October and December at 6:00 p m. Please explain any challenges, if any, you may have in meeting this commitment.

I have no challenges. I can attend all meetings. I have attended all meetings in my two years on the commission.

10. Please describe your views on the quality of City beaches and parks, including any steps you feel should be taken for improvement.

I believe we have the best parks in Southern California. Our twenty six parks that span San Clemente are impressive. They are well maintained by our city staff. I am proud of the recreational facilities and programs we provide to our residents. The relationship of the City with the Friends of San Clemente is a great example of how we work together to expand our services to residents by leveraging the many service hours of our local volunteers to multiply the resources with fundraising to create fun recreational activities and provide sponsorships to those in need. We have some important issues in our future including keeping sand on our beaches and the consideration of a designated area for dogs on the beach. We also must continue to balance the concerns of the pickleball and skateboarding communities. I always listen attentively with an open mind to all those who appear before me.

11. Please use the space below to explain any other factors about yourself that you would like for the Councilmembers to consider as they review your application.

I love San Clemente. I appreciate our way of life everyday and I want to give back to our community. I am proud to be here continuing to do the work that will maintain and preserve our city's beach and park amenities for generations to come. Continuing to serve on the Beaches, Parks, and Recreation Commission for the City of San Clemente would be my honor.

12. Applying for:

Beaches, Parks & Recreation Commission

13. CONFIDENTIAL The following information will only be used by Staff unless you authorize it to be released to the public.

14. The information provided is true and accurate to the best of my knowledge.

Digital Signature:

First Name	Jennifer	Last Name:	Elliott	Date:	May 6, 2024
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Thank you,
City of San Clemente, CA

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City of San Clemente, CA: BPR COMMISSION APPLICATION

A new entry to a form/survey has been submitted.

Form Name: Service Application - Beaches, Parks and Recreation Commission
Date & Time: 05/31/2024 3:54 PM
Response #: 10
Submitter ID: 29991

Time to complete: 49 min. , 19 sec.

Survey Details

Page 1

1. Name

Linda Hernandez Williams

2. How long have you lived in San Clemente?

7 years

3. What is your occupation?

Business owner

4. Please explain why you would like to serve on the Beaches, Parks and Recreation Commission.

I intend to live in the city for the next 50 years and want to be a part of this important commission that affects every single resident in San Clemente in some way.

I think my educational, occupational and civic background and experiences gives me some attributes that would be beneficial to the Commission.

5. Please explain how your background and experience would contribute to the Beaches, Parks and Recreation Commission.

As a CPA, I audited and provided business, accounting and computer services to governmental agencies. I am familiar how governmental accounting and the budgeting process work.

Having served on many boards, I know how to run an efficient and effective meeting.

As a resident, I actually use several BPR resources. I walk in parks daily, hike trails and play pickleball weekly. I go to the beach often. I also attend most BPR annual events.

I also communicate with a wide variety of residents on a daily basis through various groups and can bring their thoughts and concerns to the attention of the Commission.

6. Please explain any expertise that you may have in the area of ocean water quality and/or beach environmental stewardship.

None, other than picking up trash that might flow into our storm drains and into our ocean. I educate others as the opportunity presents itself.

7. What is your educational background?

	High School/Colleges Attended	Major/Field of Study	Degree?
1	Chaffey High School	College Prep	High School Diploma
2	CSU San Bernardino	Business - Accounting	BS Bus Admn/Accounting
3	University of Redlands	Business	MBA

8. Please explain any experience that you have had in community, governmental, charitable or educational affairs.

I volunteer in the Community with Police Services, CERT and Casa Romantica.
As a CPA, I audited and provided business, accounting and computer services to governmental agencies. I am familiar how governmental accounting and the budgeting process work.
I have served on many charitable boards during the last 35 years including several terms as board president.

9. The Beaches, Parks and Recreation Commission meets on the second Tuesday in February, April, June, August, October and December at 6:00 p m. Please explain any challenges, if any, you may have in meeting this commitment.

I would prioritize those meeting dates on my calendar.

10. Please describe your views on the quality of City beaches and parks, including any steps you feel should be taken for improvement.

I attended the First Phase Complete for San Clemente Shoreline Sand Replenishment Project today. Certainly, I think we should continue to prioritize sand replenishment and stabilization of our beaches and bluffs.

I have visited several of our parks and trails over the years. All seem well maintained and appreciated by our residents with the exception of the large dog park. My pups were unimpressed. Looking forward to the change in the master plan for Steed Park.

11. Please use the space below to explain any other factors about yourself that you would like for the Councilmembers to consider as they review your application.

I have attended many city council meeting over the years and have been particularly interested in the master plans for each park (and not just how they pertain to pickleball. 😊)
I intend to spend the next 50 years here in San Clemente and want to do my part in building it up.

Page 2

12. Applying for:

Beaches, Parks & Recreation Commission

13. CONFIDENTIAL The following information will only be used by Staff unless you authorize it to be released to the public.

14. The information provided is true and accurate to the best of my knowledge.

Digital Signature:

First Name	Linda	Last Name:	Hernandez Williams	Date:	05/31/2024
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Thank you,
City of San Clemente, CA

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City of San Clemente, CA: BPR COMMISSION APPLICATION

A new entry to a form/survey has been submitted.

Form Name: Service Application - Beaches, Parks and Recreation Commission
Date & Time: 05/30/2024 9:18 PM
Response #: 7
Submitter ID: 29969

Time to complete: 49 min. , 4 sec.

Survey Details

Page 1

1. Name

Douglas Juvinall

2. How long have you lived in San Clemente?

36 years

3. What is your occupation?

Retired and Business Owner

4. Please explain why you would like to serve on the Beaches, Parks and Recreation Commission.

I have lived in San Clemente almost 4 decades, my wife and I have owned homes in San Clemente for 24 years. My wife and I have raised two boys in the San Clemente School System, one of whom just graduated SCHS last year, ran track and played soccer as a Triton, and was recently accepted to Cal Poly San Luis Obispo. My other son is going to be a sophomore at SCHS this year and plays for Triton Football. Both of my sons came up in San Clemente youth sports, whether Club Soccer or Pop Warner to name a few.

Much of my career was spent in San Clemente with the building and inspection of the water and sewer infrastructure in Talega, and the continued maintenance that followed.

I would like to serve on Beaches, Parks, and Recreation Commission because I am passionate about the health and well being of this town, specifically the outdoor recreation areas that affect not only this generation but the many generations to follow. I feel my work experience is a great fit for the Beaches, Parks, and Recreation Commission.

5. Please explain how your background and experience would contribute to the Beaches, Parks and Recreation Commission.

The majority of my career was with Santa Margarita Water District, a "public non-profit" water district in South Orange County.

The Water District specialized in the distribution of potable water, reclaimed water, and the collection and treatment of sewer which included the community of Talega. I was an inspector who oversaw numerous water main pipeline installations, the development and building of water pump stations, sewer collection stations, and special projects as well.

Through experience I developed a great understanding of City and Water District budgets, timelines, contractor payments, BMP's (Best Management Practices) which included minimizing job site run off, and public and employee safety to name a few. I understand the demands, scheduling, goals, and most importantly delivering the most cost efficient and beneficial service to not only the residents of the City, but the City of San Clemente as well.

This experience will contribute to the City of San Clemente and the Beaches, Parks, and Recreation Commission as well as the community.

I understand that working as a team will always produce the best result.

6. Please explain any expertise that you may have in the area of ocean water quality and/or beach environmental stewardship.

First and foremost San Clemente is a Coastal Community. One of the greatest threats to our oceans is contaminated run-off. I was the inspector for the Lake Mission Viejo Advanced Purified Water treatment facility. I was on this job from the ground breaking to the cutting of the ribbon on opening day. With the construction of an Advanced Purified Water treatment facility, Lake Mission Viejo became the first recreational lake in California to use Advanced Treated water for refill. This new system saved more than 100 million gallons annually of drinking water for other uses. It is unmeasurable the amount of run-off this plant captures from going into the ocean.

I was also an inspector on the "Gobernador Basin" project in Coto de Caza.

The Cañada Gobernadora Multipurpose Basin project ("Gobernadora Basin") is located within an unincorporated portion of southeastern Orange County, just south of the community of Coto de Caza. The basin captures and naturally treats urban runoff and storm flows, and uses the urban return flows to help meet irrigation demands in the nearby community. Again, unmeasurable the run-off captured and treated that does not make its way to the ocean.

These projects are great examples of my experience and the affects they have on ocean water quality.

7. What is your educational background?

	High School/Colleges Attended	Major/Field of Study	Degree?
1	Santiago Canyon College	Water Science	Certifications
2	Cal State Long Beach	Business	Not answered
3	Cal State San Marcos	Business	Not answered

8. Please explain any experience that you have had in community, governmental, charitable or educational affairs.

I have nearly two decades with a public non-profit governmental agency. Our responsibility as employees was to be public servants, understanding and working with the needs of the community as well as the best interest of the agency.

I immensely enjoyed working not only for the agency but also with the public. It was incredibly rewarding and I look to bring this experience and passion to the Beaches, Parks, and Recreation Commission for the City of San Clemente.

9. The Beaches, Parks and Recreation Commission meets on the second Tuesday in February, April, June, August, October and December at 6:00 p m. Please explain any challenges, if any, you may have in meeting this commitment.

No challenges.

10. Please describe your views on the quality of City beaches and parks, including any steps you feel should be taken for improvement.

We have some of the most beautiful beaches on the coast of California, loved by not only the residents but also the many who travel and visit to enjoy the beautiful beaches and parks of this city.

As far as improvement, I feel there is a balance between keeping what is tried and true and what works versus understanding and meeting the needs of a constantly evolving and growing community.

11. Please use the space below to explain any other factors about yourself that you would like for the Councilmembers to consider as they review your application.

Twenty five years ago I was given the nickname "El Mayor of San Clemente". My friends and colleagues appointed that nickname to me due to my "passion for San Clemente".

My email is sanclementemayor@yahoo.com

My license plate is El Mayr.

I attach this info because I am truly passionate about this beautiful city and community. I have raised my family here and hope to grow old/older in San Clemente. It would be an honor to be a team member of San Clemente Beaches, Parks, and

Recreation Commission, assist City Council in an advisory role, and provide planning, evaluation, and feedback as it pertains to the Beaches, Parks, and Recreation Commission.
Thank you for your consideration.
Douglas Juvinall

Page 2

12. Applying for:

Beaches, Parks & Recreation Commission

13. CONFIDENTIAL The following information will only be used by Staff unless you authorize it to be released to the public.

14. The information provided is true and accurate to the best of my knowledge.

Digital Signature:

First Name	Douglas	Last Name:	Juvinall	Date:	5/30/2024
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Thank you,
City of San Clemente, CA

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City of San Clemente, CA: BPR COMMISSION APPLICATION

A new entry to a form/survey has been submitted.

Form Name: Service Application - Beaches, Parks and Recreation Commission
Date & Time: 05/31/2024 4:46 PM
Response #: 11
Submitter ID: 29995

Time to complete: 4 min. , 43 sec.

Survey Details

Page 1

1. Name

Teddy Kahn

2. How long have you lived in San Clemente?

4 years

3. What is your occupation?

Small business owner

4. Please explain why you would like to serve on the Beaches, Parks and Recreation Commission.

Our pristine beaches, well-maintained parks, and vibrant recreational spaces are essential to our city's charm and quality of life. I would be honored to serve on the Beaches, Parks and Recreation Commission to contribute my skills and experience to thoughtful, community-centered decisions that keep San Clemente a great place for both locals and tourists for generations to come.

5. Please explain how your background and experience would contribute to the Beaches, Parks and Recreation Commission.

I am a local small business owner in the surf industry and a homeowner in North Beach, San Clemente. My company, DirtBag Supply Co., is based in San Clemente. We are a supplier of surf accessories to two local surf shops and we sponsor two local athletes. As a small business owner I have become skilled at maximizing outcomes regardless of budget size. And as a homeowner in North Beach, I have witnessed the area's improvement over the last 4 years. I believe that North Beach has incredible potential that has yet to be realized and I look forward to bringing local knowledge of the area to the Commission.

6. Please explain any expertise that you may have in the area of ocean water quality and/or beach environmental stewardship.

For the past two years I have served as the regional coordinator for Surfrider's Blue Water Task Force. I am deeply familiar with EPA standards for water quality, water quality monitoring, and laboratory procedures. I oversee a team of volunteers

who monitor the water quality at various beaches throughout southern Orange County and provide this information to the public. I look forward to contributing my knowledge of water quality to the Commission.

7. What is your educational background?

	High School/Colleges Attended	Major/Field of Study	Degree?
1	Blair Academy	N/A	High School Diploma
2	Claremont McKenna College	Philosophy & Public Affairs	Bachelor of Arts
3	Not answered	Not answered	Not answered

8. Please explain any experience that you have had in community, governmental, charitable or educational affairs.

I am a member of the local organization Bring Back Our Beaches, which advocates for sand replenishment as a long term solution to preserving San Clemente's beaches and protecting the railroad. I have attended and spoken at meetings with the OCTA to express the community's opposition to bringing more rip rap and hard armoring to San Clemente.

I am also a member of the North Beach Community Association, which advocates for improving the quality of life in North Beach. I am passionate about preserving San Clemente's charm.

9. The Beaches, Parks and Recreation Commission meets on the second Tuesday in February, April, June, August, October and December at 6:00 p m. Please explain any challenges, if any, you may have in meeting this commitment.

I will commit fully to this role.

10. Please describe your views on the quality of City beaches and parks, including any steps you feel should be taken for improvement.

San Clemente is famous for the quality of its beaches and parks. There are also numerous recreational programming opportunities for locals (My fiancé and I have enjoyed taking dance classes at the community center). I believe the quality of our beaches, parks, and recreational programming is self evident.

However, there is always room for improvement. One area of improvement would be to repaint and beautify the T Street pedestrian bridge. With its famous surf break, ample beach space, fire pits, snack bar, and proximity to the Pier Bowl and train station, T Street is arguably the premier beach in San Clemente. Unfortunately, the bridge is showing signs of deterioration. The caged fencing is rusted and the the paint on the bridge is worn down. The state of the bridge is a stain on an otherwise beautiful and culturally significant area.

I am particularly interested in joining the Fundraising subcommittee to assist the commission in funding a potential T Street Bridge beautification.

11. Please use the space below to explain any other factors about yourself that you would like for the Councilmembers to consider as they review your application.

I would be honored to serve San Clemente through the Beaches, Parks and Recreation Commission.

Page 2

12. Applying for:

Beaches, Parks & Recreation Commission

13. CONFIDENTIAL The following information will only be used by Staff unless you authorize it to be released to the public.

14. The information provided is true and accurate to the best of my knowledge.

Digital Signature:

First Name

Teddy

Last Name:

Kahn

Date:

5/31/24

Thank you,
City of San Clemente, CA

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City of San Clemente, CA: BPR COMMISSION APPLICATION

A new entry to a form/survey has been submitted.

Form Name: Service Application - Beaches, Parks and Recreation Commission
Date & Time: 05/30/2024 3:58 AM
Response #: 5
Submitter ID: 29947

Time to complete: 40 min. , 36 sec.

Survey Details

Page 1

1. Name

Teri Rousseau

2. How long have you lived in San Clemente?

14 years

3. What is your occupation?

Medical sales

4. Please explain why you would like to serve on the Beaches, Parks and Recreation Commission.

I have served on the Beaches, Parks and Recreation Commission for three years. During that time I served as Chair for two years and established a "Funding and Foundations" subcommittee to augment fund raising for special projects. I feel it is important to give back to the community and town I love!

5. Please explain how your background and experience would contribute to the Beaches, Parks and Recreation Commission.

I've have extensive experience working for city and county Parks and Recreation Departments in SoCal and now three years experience as a commissioner in San Clemente.

6. Please explain any expertise that you may have in the area of ocean water quality and/or beach environmental stewardship.

I took marine biology and ecology classes as part of my biology degree and have reviewed all water quality reports and recommended beach restoration reports for the past three years before the Coastal Committee was reformed. I have read up on the sand replenishment project as well.

7. What is your educational background?

	High School/Colleges Attended	Major/Field of Study	Degree?
1	Rim of the World HS-Lake Arrowhead	Not answered	Not answered
2	Pitzer College- Claremont	Not answered	Not answered
3	Not answered	Not answered	Not answered

8. Please explain any experience that you have had in community, governmental, charitable or educational affairs.

I have served on the Beaches, Parks and Recreation Commission for three years. During that time I served as Chair for two years and established a "Funding and Foundations" subcommittee to augment fund raising for special projects. I have served on the Board of Directors for Friends of San Clemente Beaches Parks and Recreation for two years,

9. The Beaches, Parks and Recreation Commission meets on the second Tuesday in February, April, June, August, October and December at 6:00 p m. Please explain any challenges, if any, you may have in meeting this commitment.

I have no challenges with this schedule and had 100% attendance during my last year on BPRC.

10. Please describe your views on the quality of City beaches and parks, including any steps you feel should be taken for improvement.

Outdoor activities and events are at the heart of what makes San Clemente so special. Our parks, beaches and recreational activities offer our residents a variety of options to be healthy and stay connected to the community. I have enjoyed working to keep playgrounds safe and updated. I would like to continue to help the city maximize it's outdoor resources and activities offerings!

11. Please use the space below to explain any other factors about yourself that you would like for the Councilmembers to consider as they review your application.

I moved to San Clemente because of its unique laid back "Village by the Sea" vibe. I love all of San Clemente's festivals, celebrations and activities. I am an avid user of the beach trail and love attending the summer concert series, I think it is so important to make sure our youth have access to safe parks and great activities that make growing up in San Clemente so special. I would be so honored to be selected to stay involved in BP&R as a commissioner!

Page 2

12. Applying for:

Beaches, Parks & Recreation Commission

13. CONFIDENTIAL The following information will only be used by Staff unless you authorize it to be released to the public.

14. The information provided is true and accurate to the best of my knowledge.

Digital Signature:

First Name Teri **Last Name:** Rousseau **Date:** May 30,2024

Thank you,
City of San Clemente, CA

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