



# AGENDA REPORT

## CITY OF SAN CLEMENTE

### CITY COUNCIL MEETING

910 Calle Negocio  
2nd Floor  
San Clemente, California  
www.san-clemente.org

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**Meeting Date:** April 16, 2024

Agenda Item: 10Q

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**Submitted By:** City Manager

**Prepared By:** Courtney Farrell, Executive Analyst

**Subject:**

**CONSIDERATION OF COUNCILMEMBER TRAVEL AND TRAINING EXPENSES**

**Fiscal Impact:**

Up to \$550 related to the Mayor's attendance at the Senate Transportation Subcommittee on LOSSAN Rail Corridor Resiliency.

**Summary:**

In accordance with City Council Policy 1201-8, Attachment 1 details anticipated expenses related to travel and training for a City Councilmember.

**Background:**

City Council Policy 1201-8 was adopted by the City Council to ensure the full body of the City Council is aware of travel or training expenses. The policy indicates that any travel or training expense in excess of \$250 will be placed on the consent calendar for consideration by the City Council. The full cost breakdown for the travel request is provided as Attachment 1 of this Administrative Report.

Travel and training expenses will be related to Mayor Cabral attending the informational hearing of the Senate Transportation Subcommittee on LOSSAN Rail Corridor Resiliency in Sacramento, CA on April 29, 2024. The Subcommittee will receive updates from local agencies on the recent track closure in San Clemente and hear from leadership at both the California State Transportation and Natural Resources Agencies.

**Council Options:**

- Authorize travel and training expenses detailed in Attachment 1
- Request additional information.
- Deny the request for travel and training

**Environmental Review/Analysis:**

Not a "project" under the California Environmental Quality Act.

***Recommended Actions:***

Staff Recommendation

Authorize an expenditure of up to \$500 related Mayor Cabral's attendance at The Senate Transportation Subcommittee on LOSSAN Rail Corridor Resiliency in Sacramento, California.

***Attachment:***

1. Itemized travel for Mayor Cabral

***Notification:***

None.

## Itemized Travel and Training Expenses

Councilmember	Victor Cabral
Training/Conference	The Senate Transportation Subcommittee on LOSSAN Rail Corridor Resiliency
Date(s)	April 29, 2024
Location	Sacramento, CA

Flight Expense	\$500
Mileage Expense	\$0
Hotel Expense	\$0
Ground Transportation	\$50
Incidentals	\$0
Total	Not to Exceed \$550