



Permit Guidelines For Patio Covers, Decks and Walls

BI-10

A. PATIO COVER

1. Three (3) Plot/Site Plans showing
 - a. Location of existing residence
 - b. Location of Property Lines
 - c. Location of proposed structure
 - d. Distance from proposed structure to property lines
 - e. Square footage of proposed structure
 - f. Owners Name, Address and or legal description
2. Submit Drawing/detail of your design with complete structural framing plan and connection details and footing information **OR** Use City Handout of Patio Cover
3. Homeowner's Association Approval
 - Plans must be stamped with HOA approval and HOA letter provided before issuance.
 - Home owner's Confirmation Form (BA-1).
4. Fill out Application information
 - Provide Contractor information, State License No. and current City business license **OR** complete Owner/Builder form.
5. Plans that do not require special structural engineering will be checked at the counter by a Plan Checker.

B. DECK

1. Three (3) Plot/Site Plans, etc (see section A)
2. Two (2) sets of structural calculations and plans wet-signed by a licensed civil, structural engineer or architect.
3. Homeowner's Association Approval (see section A)
4. Application information (see section A)

C. RETAINING WALLS/BLOCK WALLS:

1. Three (3) Plot/Site Plans etc. (see section A) plus show elevation (height) and Linear Footage (Length)
2. Retaining wall plans require note stating that field memo from geologist necessary at time of footing inspection.
3. Detailed structural drawing and structural calculations prepared by a licensed professional.
4. Homeowner's Association Approval (see section A)
5. Application information (see section A)
6. Property line walls need adjacent property owner's written consent.