

**MINUTES OF THE
REGULAR STUDY SESSION
OF THE CITY OF SAN CLEMENTE
PLANNING COMMISSION
March 6, 2024 @ 5:00 p.m.
San Clemente City Hall Council Chambers
910 Calle Negocio, San Clemente, CA 92673
Teleconference via www.san-clemente.org**

CALL TO ORDER

Chair Cosgrove called the Study Session of the Planning Commission of the City of San Clemente to order at 5:14 p.m. The meeting was offered in person at The City of San Clemente City Hall Council Chambers, 910 Calle Negocio, San Clemente, California, and also via live stream from the City's YouTube Channel.

ROLL CALL

Commissioners Present: Barton Crandell, Scott McKhann, Karen Prescott-Loeffler; Chair pro tem Gary P. McCaughan, M.D., Chair Cameron Cosgrove

Commissioners Absent: Brent Davis, Vice Chair M. Steven Camp

Staff Present: Jonathan Lightfoot, City Planner
Adam Atamian, Community Development Director
Gena Burns, Deputy City Attorney

ITEM:

A. Housing Element Implementation Program – Objective Design Standards

Jonathan Lightfoot, City Planner, narrated a PowerPoint Presentation entitled, "Housing Element Implementation Program, Planning Commission Study Session," dated March 6, 2024. A copy of the Presentation is on file in Planning Division. He reviewed the proposed Housing Overlay; outlined the purpose and goals of the Housing Action Plan, including its Objective Design Standards; provided next steps in the process.

Comments/Suggestions:

- Requested information about the survey that was conducted early in the process of establishing objective design standards. Staff indicated that the survey was posted on the City's website and highlighted in the SC Times. Staff indicated that they would verify the number of participants and provide that information to the Commission.

- Confirmed the City’s number of required housing units will be met, but not exceeded, with the Housing Element as proposed.

ADJOURNMENT

IT WAS MOVED BY CHAIR COSGROVE, SECONDED BY COMMISSIONER MCKHANN AND UNANIMOUSLY CARRIED TO ADJOURN THE STUDY SESSION AT 5:48 P.M. UNTIL ITS NEXT REGULARLY SCHEDULED MEETING ON MARCH 20, 2024, AT 5:00 P.M.

Respectfully submitted,

Cameron Cosgrove, Chair

Attest:

Jonathan Lightfoot, City Planner

DRAFT