

These minutes were approved at the Public Safety Committee Meeting of 02/27/2024.

**CITY OF SAN CLEMENTE  
MINUTES OF THE REGULAR MEETING OF THE  
PUBLIC SAFETY COMMITTEE  
JANUARY 23, 2024**

**City Hall  
Community Room, 1<sup>st</sup> Floor  
910 Calle Negocio  
San Clemente, CA 92673**

**1. CALL TO ORDER**

Chair Berkuta called the Regular Meeting of the Public Safety Committee of the City of San Clemente to order at 3:01 p.m.

**2. PLEDGE OF ALLEGIANCE**

Member Walsh led the Pledge of Allegiance.

**3. ROLL CALL**

Committee

Members Present: Chair Nick Berkuta  
Mark Rhoden  
Scotland Roeber  
Gary Walsh (left at 4:51 p.m.)  
Chief Cheyne Maule  
Chief Rod Mellott

Absent: Vice Chair Michael Greenwald  
Captain Jay Christian

Staff Present: Andy Hall, City Manager  
Gena Burns, Assistant City Attorney  
Adam Atamian, Community Development Director  
Danielle Sorahan, Code Compliance Manager  
Natanya Wilcher, Office Specialist II

Special Guests: Bob Campbell and Vishal Raj, Falck Ambulance

**4. SPECIAL ORDERS OF BUSINESS / PRESENTATIONS**

**A. Presentation by Assistant City Attorney Gena Burns on the Brown Act and Rosenberg's Rules of Order**

Assistant City Attorney Burns provided an overview of the Brown Act and Rosenberg's Rules of Parliamentary Procedures.

In response to Committee questions, Assistant City Attorney Burns clarified serial meetings; emailing all committee members; tabling versus continuing motions; and responses on social media.

## **B. The Role of City-Council Appointed Advisory Committees**

City Manager Hall provided information on the role of advisory committees to the City Council and thanked the Committee for its work.

City Manager Hall also indicated that the current City Council was dedicated to increased involvement with the Committees by providing more feedback regarding their Work Plans and potentially assigning a Council member to each Committee to co-ordinate with the Chair.

## **5. MINUTES**

### **A. Minutes from the Regular Public Safety Committee Meeting of November 28, 2023**

MOTION BY MEMBER WALSH, SECOND BY MEMBER RHODEN, AND CARRIED 4-0-1, VICE CHAIR GREENWALD ABSENT, to approve the Minutes.

## **6. ORAL AND WRITTEN COMMUNICATION**

Written correspondence was received from Donna Vidrine regarding the homeless point in time count.

Following Donna Vidrine's letter concerning the homeless point-in-time count, Tom Streeter, Co-Chair of the San Clemente Homelessness Collaborative, noted that after consulting the Human Affairs Committee, it was determined that homelessness issues fell outside their current scope of work, leading him to seek guidance from the Public Safety Committee. Community Development Director Atamian clarified that the Human Affairs Committee is indeed responsible for examining effective strategies for managing homelessness, drawing insights from other cities' practices.

## **REVIEWS AND RECOMMENDATIONS**

### **A. Care Ambulance Performance Measures FY2024 Q1**

Bob Campbell from Falck Ambulance highlighted the necessity for discussions on data provision, noting the contract's expiration in 2027. Chair Berkuta raised

concerns about vague response time requirements and emphasized the importance of data for verifying reports and assessing the contract's effectiveness. Chair Berkuta expressed concern about the nebulous requirement for response times and the need for data to validate the reports and determine the adequacy of the contract.

Vishal Raj of Falck Ambulance clarified that canceled calls were factored into response time calculations. Member Roeber stressed the need for clearer data points and more comprehensive contract details, proposing the exclusion of canceled calls to accurately gauge on-scene response times. He inquired about delays in ambulance patient offloading (APOD). Raj addressed the challenges posed by a hospital closure and the unprecedented number of transports in December 2023, stating that their service does not include inter-agency transfers.

Addressing the Committee's inquiries, Raj discussed analyzing data to assess resource needs, the role of mutual aid, the increase in Code 3 responses, the impact of the COVID-19 pandemic, resource adequacy, ambulance crew levels, and the specifics of contracts with the County and independent cities.

## **B. OCFA Performance Measures FY2024 Q1**

Chief Maule shared insights into the first quarter's activities. When asked by the Committee, he elaborated on the statistics related to plan checks and provided an overview of e-bike accident data for 2023.

Code Compliance Manager Sorahan inquired about obtaining data pertaining to referrals.

### **7. NEW BUSINESS**

None.

### **8. UNFINISHED BUSINESS**

#### **A. Public Safety Committee Annual Work Plan FY2023-2024**

##### **(1) Communications and Disaster Preparedness Project Update**

Chair Berkuta revisited his earlier request for the Public Works Director and City Manager to evaluate the siren/public address system used in Laguna Beach. Chief Mellott elaborated on the existing system at the beach, emphasizing the necessity for speaker enhancements. Additionally, Chair Berkuta shared insights from the recent countywide meeting he participated in.

**(2) Homelessness and Best Management Practices for Public Safety Personnel Project Update**

Member Rhoden stated the County line was still clear of homeless encampments.

City Manager Hall stated the unincorporated parcel near Carl's Jr. on the South end of town is owned by the US Marine Corp.

**(3) Neighborhood Watch**

None.

**(4) Statistical Information and Review**

None.

**(5) Human Trafficking**

Member Rhoden discussed efforts to have a representative from the I-5 Corridor project provide a presentation.

**(6) E-Bicycle/Traffic Safety**

Member Roeber thanked Chief Maule for including e-bike statistics.

**(7) Technology Review**

None.

**Review of Urgent Matters**

None.

**9. REPORTS OF COMMITTEE MEMBERS AND STAFF****A. Police Services – Orange County Sheriff's Department Capt. Christian**

None.

**B. Fire Services – Orange County Fire Authority, Chief Maule**

Chief Maule reported on a recent near-drowning incident. He discussed receipt of the two Fire Hawks and upcoming training. He announced the ongoing Standards of Coverage Study and Orange County ambulance service.

Member Walsh left the meeting at 4:51 p.m.

**C. Marine Safety – Marine Safety Division Chief Mellott**

Chief Mellott reported on safety statistics; recruitments; upcoming surf program registration dates; encampments and trash enclosure repair; the sand replenishment project; and the tower replacement project.

**D. Committee Chair**

Chair Berkuta stated he was still looking for revisions to the crime statistics.

**E. Committee members**

Member Roeber thanked staff and commended those saving the drowning victim.

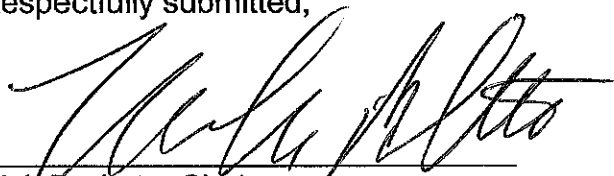
**F. City staff**

Code Compliance Manager Sorahan indicated she and Park Ranger Supervisor Trevor Milosch would be speaking at the Senior Center. She summarized recent meetings and indicated an increase in the Code Compliance case load.

**11. ADJOURNMENT**

Chair Berkuta adjourned the meeting at 5:02 p.m., to the next Regular Meeting of the Public Safety Committee scheduled to be held on Tuesday, February 27, 2024, at 3:00 p.m. at City Hall in the 1<sup>st</sup> Floor Community Room at 910 Calle Negocio, San Clemente, California.

Respectfully submitted,



Nick Berkuta, Chair

Attest:



Danielle Sorahan, Code Compliance Manager