



Orange County Fire Authority Community Risk Reduction INFORMATIONAL BULLETIN 02-14

How to Have a Successful Construction Inspection

The following information is intended to help you have a successful plan check experience.

Be Ready for the Inspection

Please have all your work and materials ready to go when our inspector arrives; pretest as needed.

OCFA Stamped Approved Plans Onsite

In order for OCFA to conduct an inspection, the **wet-stamped plans** must be readily available on site.

Scheduled Inspection Timeframe

Please provide a phone number(s) at the time of inspection scheduling where a person can be reached in the event the inspector is unable to locate you or your site representative.

Our inspectors do many inspections each day and are on a tight schedule so please be onsite at your scheduled time; our inspectors are unable to wait at a site. If you are not onsite when the inspector arrives you will fail the inspection and will need to re-schedule.

If for any reason you are not going to be available, or ready, you must cancel the inspection by 1:00 PM the business day before the inspection.

Complete Your Installation According to the Approved Plans

Adhering to the approved plan means having a successful inspection.