



Orange County Fire Authority Community Risk Reduction INFORMATIONAL BULLETIN 01-14

How to Have a Successful Architectural Plan Check

The following information is intended to help you have a successful plan check experience.

Sequence of Plans

It is imperative to submit your plans in the following order:

1. Advance Planning (including city or county approvals)
2. CUP/Parcel/Tentative Tract Map Review
3. Fire Master Plan
4. Architectural Plan

Note: Not all plans listed above are required on all projects, so please view the appropriate flowchart for your project at <http://www.ocfa.org/uploads/pdf/flowchart.pdf>

Check that All Egress Systems Are Correct

Common errors on plans include:

- Incorrect Door Swing
- Insufficient Egress Width
- Exceeding Travel Distance
- Separation of Exit Doors
- Convergence of Separate Egress Paths

Note: For further assistance, please refer to OCFA's guideline for *Architectural Review* at <http://www.ocfa.org/uploads/pdf/guidee04.pdf> and *Utilization of Special Egress-Control Devices* at <http://www.ocfa.org/uploads/pdf/guidee01.pdf>

Use the Correct Occupancy Classification

Ensure that your architectural plan uses the correct occupancy classification per the California Building Code (Chapter 3).

Note: You can access the *California Building Code* (see part 2, Chapter 3) through the California Building Standards Commission website at www.bsc.ca.gov