

**CITY OF SAN CLEMENTE
MINUTES OF THE REGULAR MEETING OF THE
HUMAN AFFAIRS COMMITTEE
JANUARY 9, 2024**

1. CALL TO ORDER/ROLL CALL

Chair Edone called the Regular Meeting of the City of San Clemente Human Affairs Committee to order on January 9, 2024, at 3:31 p.m. The meeting was held at San Clemente City Hall, First Floor Community Room located at 910 Calle Negocio, San Clemente, California.

Committee

Members Present: Chair Lisa Edone, Vice Chair Rosemary Salas, and Members Stuart Anderson, Cord Bauer, Tyler Boden, and Dick Veale

Members Absent: Member Jill Schachter

Guests: Tom Streeter, Resident

Staff Present: Adam Atamian, Community Development Director
Janet Batchelor, Management Analyst II
Tamara Tatich, Office Specialist

2. PLEDGE OF ALLEGIENCE

The Pledge was led by Member Boden.

3. APPROVAL OF MINUTES

A. Approve Minutes from the December 12, 2023 Regular Meeting of the Human Affairs Committee.

MOTION BY MEMBER ANDERSON, SECONDED BY VICE CHAIR SALAS AND CARRIED 6-0, MEMBER SCHACHTER ABSENT, to approve the minutes from the December 12, 2023 Regular Meeting of the Human Affairs Committee, as submitted.

4. SPECIAL OR PUBLIC PRESENTATION

None.

5. UNFINISHED BUSINESS AND UPDATES

A. Human Affairs Committee Work Plan FY 2023-24 Updates

Project: - Community Resource Fair

Work group: Chair Edone, Member Schachter, Member Anderson.

Chair Edone discussed the need to contact the service providers; work on the banner; and review the Lake Forest Resource Directory as a reference.

Chair Edone requested assistance with the street banner. Community Development Director Atamian discussed the City's bidding process.

Project: – Update Resource Registry on City Website

Work group: Chair Edone, Member Schachter, Member Anderson.

Chair Edone discussed adding the service providers contact information to the proposed website registry.

Project: - Mentorship Program

Work group: Member Boden, Vice Chair Salas, Member Bauer.

Member Boden discussed the goal of bringing community stakeholders working on workforce development together, with the first meeting of the Workforce Development Steering Committee meeting at 1:30 p.m. on January 31, 2024. He mentioned the first Rising Stars Breakfast on March 25, 2024.

Project: - Every 15 Minutes DUI Simulation

Work group: Vice Chair Salas, Chair Edone, and Member Anderson.

Vice Chair Salas discussed the upcoming meeting and proposed location. The Commission suggested the possibility of including an e-bike in the simulation.

Vice Chair Salas stated the event would be held on March 6 and 7, 2024.

Community Development Director Atamian stated closure of a public street would require the Public Works Department and full closure of Avenida Pico might be difficult and recommended that Public Works staff attend the upcoming coordination meeting.

Project: - SCHS Humanitarian Award

Work group: Vice Chair Salas, Member Schachter, and Member Boden.

Vice Chair Salas stated she and Member Boden met with Paula Kohl who was previously on the HAC Committee and familiar with the Student Humanitarian

Award process. Flyers will be disseminated to High School Juniors during January 2024, with awards presented at the City Council Meeting in May 2024.

Project: - Reach Out to Residents - AI Questionnaire for the Community

Work group: Member Bauer, Member Anderson.

Member Bauer expressed frustration during review of the questions. He explained the types of questions proposed to be a tool for the City Council. In response to Community Development Director Atamian, Member Bauer discussed the use of Chat GBT and proposed survey template.

Community Development Director Atamian suggested contacting the Councilmembers individually to determine the questions they would like included in the survey.

Chair Edone suggested avoiding issues that were already being addressed and keeping the questions broad.

Member Bauer requested the Committee provide suggested questions. The Committee suggested bringing back the Chat GBT response and the Committee could discuss the results.

Community Development Director Atamian stated the survey could be put out on the City's website and social media, along with a press release. Member Bauer suggested an advertisement in the newspaper with a QR code.

Project: - Dorothy Visser Senior Center Improvements

Work Group: Member Veale and Member Schachter.

Member Veale stated the chairs have been cleaned and the painting will occur in March 2024.

Project: – Community Development Block Grants

Work group: Vice Chair Salas, Member Anderson.

Management Analyst Batchelor informed the committee that the Notice of Funding Available (NOFA) is open. The public service grant applications are due on January 23, 2024. A press release was sent out and the applications can be located on the City's website. The Budget Committee meeting is tentatively scheduled to meet on February 15, 2024.

Project: - Character Counts Program

Work group: Member Boden, Member Schachter, and Member Anderson.

Member Boden provided an update on his contacts with schools and the District.

Project - Overall Homelessness Strategy/Solutions for Change
Work group: Member Anderson, Member Bauer, Member Veale.

Member Anderson discussed a recent meeting with City Manager Hall, and Councilmembers Enmeier and Loffler.

Member Veale discussed limitations on reaching out to other cities and the need to research via websites.

Member Anderson discussed efforts to find out the landowner of the area between San Clemente, San Juan and Mission Viejo. Chair Edone stated the County had indicated there was no available land.

The Committee discussed and Community Development Director Atamian confirmed services provided by Be Well and Care Corp.

Chair Edone requested the Committee provide her with updates on their work group projects, which she will present to the City Council.

6. NEW BUSINESS

None.

7. ORAL AND WRITTEN COMMUNICATION

None.

8. COMMUNICATIONS FROM COMMITTEE MEMBERS AND STAFF

MOTION BY VICE CHAIR SALAS, SECONDED BY MEMBER ANDERSON AND CARRIED 6-0, MEMBER SCHACHTER ABSENT, to approve Chair Edone to attend the Coffee Chat at the Senior Center on February 9, 2024, to promote the Resource Fair.

Chair Edone announced the resignation of Member Jill Schachter and suggested leaving the seat vacant for the remainder of her term.

MOTION BY CHAIR EDONE, SECONDED BY MEMBER VEALE AND CARRIED 5-0-1, MEMBER BODEN ABSTAINING AND MEMBER SCHACHTER ABSENT, to recommend to Council that the Committee remain at six members for the duration of Member Schachter's term that expires June 2024.

ADJOURNMENT

CHAIR EDONE ADJOURNED THE MEETING AT 4:50 P.M. TO THE REGULAR HUMAN AFFAIRS COMMITTEE MEETING TO BE HELD ON FEBRUARY 13, 2024, AT 3:30 P.M. AT SAN CLEMENTE CITY HALL, FIRST FLOOR COMMUNITY ROOM, LOCATED AT 910 CALLE NEGOCIO, SAN CLEMENTE, CALIFORNIA.

Respectfully submitted,

Lisa Edone, Chair

Attest: _____
Janet Batchelor, Management Analyst

DRAFT