

CITY OF SAN CLEMENTE

City Council Minutes

Joint City Council/Redevelopment Agency Board of Directors Meeting April 8, 2000

A Joint Meeting of the San Clemente City Council and San Clemente Redevelopment Agency Board of Directors was called to order on April 8, 2000 at 8:35 a.m. in the Council Chambers, located at 100 Avenida Presidio, San Clemente, California.

**COUNCIL MEMBERS
PRESENT**

BERG*, DAHL, DIEHL, EGGLESTON, MAYOR
RITSCHER

*Left meeting at 11:30 a.m.

**COUNCIL MEMBERS
ABSENT**

NONE

**REDEVELOPMENT
AGENCY MEMBERS
PRESENT**

BERG*, DAHL, DIEHL, EGGLESTON, CHAIRPERSON
RITSCHER

*Left meeting at 11:30 a.m.

**REDEVELOPMENT
AGENCY MEMBERS
ABSENT**

NONE

STAFF PRESENT

Mike Parness, City Manager/RDA Executive Director; Paul Gudgeirsson, Finance and Administrative Services Director; Myrna Erway, City Clerk/RDA Secretary.

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1. **LONG TERM FINANCIAL PLAN**

A. **Information Systems Strategic Plan**

Information Systems Manager Moore narrated a slide presentation entitled "2000 Computer Strategic Plan Update". A hard copy of Mr. Moore's presentation, dated April 8, 2000, is on file with the City Clerk/RDA Secretary.

MOTION BY COUNCILMEMBER/RDA DIRECTOR DIEHL, SECOND BY COUNCILMEMBER/RDA DIRECTOR DAHL, CARRIED 5-0, to:

1. Approve the updated Information Systems Strategic Plan in concept. This directs Staff to implement the plan as presented in the table, but does not approve any additional funding.
2. Approve the implementation of a Disaster Recovery Plan at a cost not to exceed \$16,500 as a part of the FY 2000-01 Information Services budget.
3. Direct Staff to move forward on the development of an interactive web site to improve communication with the public. Information Services will determine an appropriate course of action either to contract some or all of the management of the web site or to develop the web site in-house. Staff will report back to the City Council no later than August 2, 2000.
4. Direct Staff to determine the appropriateness of upgrading the City's computer systems to Microsoft Windows 2000 and/or Microsoft Office 2000 during FY 2000-01. If appropriate, then upgrade the City's systems at a cost not to exceed \$37,000.
5. Approve the implementation of an Internet based GIS system at a cost not to exceed \$17,000. Prioritize the purchase of a topographical layer for the engineering base map for \$10,000 and a digital orthophotography layer (aerial photos) for \$68,000.
6. Approve the upgrade of the City's financial systems to the new InForum Gold product at a cost not to exceed \$50,000.
7. Approve the replacement of forty (40) computers at a cost not to exceed \$55,000.

B. Rail Corridor Safety and Education Panel

Community Development Director Holloway narrated a slide presentation entitled "Railroad Corridor Safety and Education Study". A hard copy of Mr. Holloway's presentation, dated April 6, 2000, is on file with the City Clerk/RDA Secretary.

MOTION BY COUNCILMEMBER/RDA DIRECTOR DIEHL, SECOND BY COUNCILMEMBER/RDA DIRECTOR DAHL, CARRIED 5-0, to:

1. Direct Staff to proceed with all due haste to bring the rail corridor safety project to the construction stage (so as to not lose the \$4.5 million grant opportunity).
2. Direct Staff to investigate any and all means to obtain the 20% match money needed to satisfy the TEA grant project.
3. Direct Staff to prepare a budget request for the \$900,000 (i.e., 20% match money) necessary to ensure that the TEA grant stays in effect, of which \$100,000 will be used to proceed with development of construction/bid documents. This will include hiring a landscape architect to bring all plans together into a bid-ready package. Some additional engineering work will be required.
4. Direct Staff to process a Coastal Development Permit for the subject project through the California Coastal Commission.

C. Coastal Resources Study

Marine Safety Manager Hughes narrated a powerpoint presentation entitled "City of San Clemente Coastal Resource Study". A hard copy of Mr. Hughes' presentation, dated April 7, 2000, is on file with the City Clerk/RDA Secretary.

During the ensuing discussion, Council requested that Staff develop a better definition of the role of the Beach Advisory Board, including clarification of its work program and interplay with other factions in the City organization. City Manager Parness stated that if Council indicates support for the formation of a Beach Advisory Board during the Vital Few Priority workshop, Staff will identify the Board's structure before final adoption of the FY 2000/01 City budget.

No Council action was taken at this time in connection with the Coastal Resources Study. In accordance with Council's direction of February 16, 2000, the recommendations of the Beach Ad Hoc Committee will be considered during the Vital Few Priority workshop on April 12, 2000.

MEETING RECESSED

Council recessed at 10:10 p.m. and reconvened at 10:15 p.m., with all members present.

D. Casa Romantica and Cultural Center Restoration

Community Development Director Holloway narrated a slide presentation entitled “Casa Romantica and Cultural Center Restoration”. A hard copy of Mr. Holloway’s presentation, dated April 6, 2000, is on file with the City Clerk/RDA Secretary.

MOTION BY MAYOR PRO TEM/RDA DIRECTOR EGGLESTON, SECOND BY COUNCILMEMBER/RDA DIRECTOR BERG, CARRIED 5-0, to direct Staff to:

1. Prepare a budget request for \$320,000 in bridge funding: \$108,100 in year one, \$170,776 in year two, and \$40,202 in year three.
2. Negotiate with OCCF concerning the \$334,000 that is needed for the hiring of the architects, landscape architects and structural engineers who will develop the construction bid documents for the Casa Romantica.
3. Apply for grant funding that will be available through the recently approved Proposition 12 Park Bond. Specific categories through which the City will seek funding include the California Heritage Fund as well as the Urban Recreation and Cultural Center Program.

E. Revitalization 2000 Report

Community Development Director Holloway narrated a powerpoint presentation entitled “City of San Clemente Revitalization 2000”. A hard copy of Mr. Holloway’s presentation, dated April 8, 2000, is on file with the City Clerk/RDA Secretary.

John Tengdin, Chair of the Downtown 2000 Committee, commented on the importance of buy-in from the business community in order to form a MainStreet Program; stressed that the Committee is not recommending a duplicate of the MainStreet Program in Encinitas; stated that a review of regulatory issues is paramount to true redevelopment of the downtown area and urged that Council demonstrate the importance of such a review in allocating planning resources.

MOTION BY COUNCILMEMBER/RDA DIRECTOR DIEHL, SECOND BY MAYOR PRO TEM/RDA DIRECTOR EGGLESTON, CARRIED 5-0, to take the following actions, with the understanding that a review of the regulatory issues will be incorporated in next year's work program:

1. If prioritized by the City Council, the primary capital improvement proposal of the final report, enhancements to El Camino Real, should proceed to a community design workshop and subsequently to the commencement of design and engineering drawings during Fiscal Year 2000-2001. Such work would be funded from development agreement proceeds currently on hand.
2. If prioritized by the City Council, the primary management proposal of the final report, exploration of forming a MainStreet Program, should proceed to workshops among the affected stakeholders with funding and staff support to the organization and chartering process should commence during Fiscal Year 2000-2001. This work is proposed to be funded from the General Fund if and when all parties agree that this program should be implemented.
3. For other final report proposals, Staff will seek opportunities for implementation during the course of normal Planning, Economic Development and Public Works activities, or in future year Vital Few proposals as funds are identified.

F. **Land Use Market Study**

Community Development Director Holloway narrated a powerpoint presentation entitled "Land Use Market Study." A hard copy of Mr. Holloway's presentation, dated April 8, 2000, is on file with the City Clerk/RDA Secretary.

No action was taken by the Council or Redevelopment Agency Board of Directors on this item.

G. **Master Plan for City Facilities**

This agenda item was considered later in the meeting. See Page 9 of these minutes for a summary of that discussion.

H. Compensation Analysis

This agenda item was considered later in the meeting. See Page 8 of these minutes for a summary of that discussion.

I. Economic Development Update

Public Works/Economic Development Director Lund narrated a powerpoint presentation entitled "Economic Development Update". A hard copy of Mr. Lund's presentation, dated April 8, 2000, is on file with the City Clerk/RDA Secretary.

MOTION BY COUNCILMEMBER/RDA DIRECTOR DIEHL, SECOND BY COUNCILMEMBER/RDA DIRECTOR DAHL, CARRIED 5-0, to take action as follows:

1. Based upon the recommendations submitted to the City Council by the San Clemente Revitalization 2000 Committee, direct Staff to continue to work closely with the Downtown Business Association, Chamber of Commerce and other stakeholders to implement improvement projects and programs for the Downtown area.
2. Continue to aggressively market and promote the recruitment and attraction of new business firms to the Rancho San Clemente Business Park and Talega Business Park.
3. With respect to older commercial shopping centers, direct Staff to provide appropriate assistance and support for the revitalization of the centers with specific emphasis on Pico Plaza Shopping Center and K-Mart Shopping Center.
4. Continue to provide staff support for the Central Business District Transition Program and the Los Molinos Public/Private Partnership Program.
5. Continue to diligently provide business ombudsman and developer advocacy services with the business community and continue to coordinate resolution and response to complaints and requests for business-related support services.

**Councilmember Berg left the meeting at 11:30 a.m.*

J. Street Improvement Program Update

Public Works/Economic Development Director Lund narrated a powerpoint presentation entitled "Street Improvement Program". A hard copy of Mr. Lund's presentation, dated April 8, 2000, is on file with the City Clerk/RDA Secretary.

MOTION BY COUNCILMEMBER/RDA DIRECTOR DIEHL, SECOND BY COUNCILMEMBER/RDA DIRECTOR DAHL, CARRIED 4-0, to:

1. Approve and authorize the allocation of a General Fund contribution of \$530,450 for the coming FY 2000-01.
2. Confirm the City Council's continuing commitment to the fiscal policy requiring General Fund contributions to the program as resources become available.
3. Accelerate street projects in the program in accordance to the availability of funds and the proximity of other street projects.
4. Reconfirm the Major Street Maintenance Program with an annual funding of \$300,000 for the next five (5) years, to provide thin overlays (major maintenance) for streets that are either not scheduled for improvement/rehabilitation or are not scheduled for several years.

MEETING RECESSED

Council and the Redevelopment Agency Board of Directors recessed at 11:55 a.m. and reconvened at 12:40 p.m., with all members present except Councilmembers/RDA Directors Berg and Diehl. Councilmember/RDA Director Diehl returned at 12:45 p.m.

H. Compensation Analysis

Human Resources/Risk Manager Payne, together with Doug Johnson of Johnson and Associates, narrated a powerpoint presentation entitled "Compensation Analysis." A hard copy of the subject presentation, dated April 8, 2000, is on file with the City Clerk/RDA Secretary.

MOTION BY COUNCILMEMBER/RDA DIRECTOR DIEHL, SECOND BY COUNCILMEMBER/RDA DIRECTOR DAHL, CARRIED 4-0, to:

1. Adopt the compensation study as presented by Johnson and Associates.
2. Direct Staff to meet and confer with the San Clemente City Employees' Association to determine the feasibility of adopting the recommendations of the compensation study for general employees. There is one more year remaining on the labor agreement.
3. Direct Staff to meet with the Management Employees, Confidential Employees and Executive Management Employees to discuss the implementation of the compensation study results.
4. Provided that the employees agree, implement the following alternative:
 - 0-4.9% Nearest placement in range
 - 5-9.9% Nearest placement in range plus one step
 - 10-18.9% Nearest placement in range plus two steps
5. Adopt the changes presented by Phase II Systems to the City's retirement plan to make the City's retirement plan comparable to the CalPERS plan.

G. Master Plan for City Facilities

City Manager/RDA Executive Director Parness narrated a powerpoint presentation entitled "Master Plan for City Facilities." A hard copy of Mr. Parness' presentation, dated April 8, 2000, is on file with the City Clerk/RDA Secretary. During the course of his presentation, City Manager Parness recognized the efforts of Mo Tidemanis in preparing the Master Plan for City Facilities.

MOTION BY COUNCILMEMBER/RDA DIRECTOR DIEHL, SECOND BY COUNCILMEMBER/RDA DIRECTOR DAHL, CARRIED 4-0, to:

1. Verify the need for a consolidated Civic Center. Concur with the four alternative sites for the purpose of future review and public process. Direct Staff to develop a process to solicit public input and refine criteria.
2. Establish the future Talega Fire Station site through amendments to the Talega Specific Plan and General Plan appropriately utilizing analyses in the Master Plan for City Facilities (MPCF) report.
3. Seek to identify and/or acquire a relocation site for Fire Station No. 59 utilizing criteria in the MPCF report. Fire Station No. 59 will be relocated no sooner than the Talega Fire Station is operational.
4. Confirm that Fire Station No. 60 will be relocated to a site between Avenida Rosa and Avenida Victoria. The site will be shared with the proposed Senior Citizens Center. The timing of design construction for the two sites should be concurrent. Direct that plans be developed for joint use of the site.
5. Negotiate an operating agreement and financing plan for the development of a Senior Citizens Center with South County Seniors.
6. Work with the Orange County Library Administration to develop a plan to reuse the current Senior Center space to meet future library expansion needs.
7. Direct Staff to amend the Parks and Recreation Master Plan, eliminating special use facilities (Community Center, gymnasium and pool complex) from the future La Pata/Vista Hermosa Park. These facilities will be located within the Forster Ranch Community Park.
8. Update the MPCF report annually and include a fiscal analysis as an element of the Long Term Financial Plan (LTFP).

Action continued on next page

9. Compare actual retail/commercial development and revenue growth with projections.
10. Compare actual expenditure growth with those projected in the financial model.
11. Establish a new fiscal policy, which will establish that the City will delay development of capital facilities until sustainable revenue has been secured to support development, operations and maintenance costs.
12. Consider the level of maintenance at Parque del Mar in the Vital Few Priority process.

Fiscal Policy

MOTION BY COUNCILMEMBER/RDA DIRECTOR DIEHL, SECOND BY COUNCILMEMBER/RDA DIRECTOR DAHL, CARRIED 4-0, to modify the City's Fiscal Policy to include the following Policy Statement:

“The purchase of new or replacement capital equipment with a value of \$1,000 or more and with a minimum useful life of five years will require budget approval.”

2. **ORAL COMMUNICATIONS**

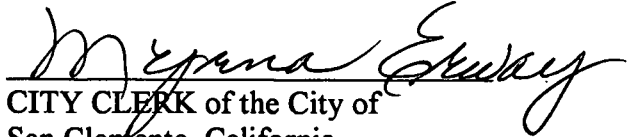
None.

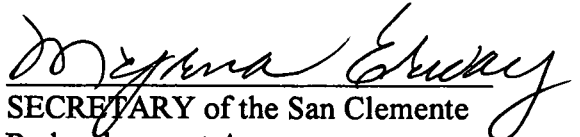
3. **ADJOURNMENT**

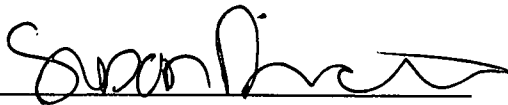
MOTION BY COUNCILMEMBER/RDA DIRECTOR DIEHL, SECOND BY MAYOR PRO TEM/RDA DIRECTOR EGGLESTON, CARRIED 4-0, to adjourn at 2:35 p.m. to a Joint Council/Redevelopment Agency Board of Directors Meeting to be held on Wednesday, April 12, 2000 at 6:30 p.m. in the Ole Hanson Room of the Community Center, located at 100 N. Seville, San Clemente, for the purpose of considering the Vital Few Priorities.

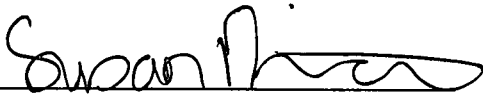
The next Regular Council Meeting will be held on Wednesday, April 19, 2000 in the Council Chambers, located at 100 Avenida Presidio, San Clemente, California. Closed Session items will be discussed at 6:00 p.m. The General Session will begin at 7:00 p.m.

The next Regular Redevelopment Agency Board of Directors Meeting will be held on Wednesday, May 3, 2000 in the Council Chambers, located at 100 Avenida Presidio, San Clemente, California. Closed Session items will be discussed at 6:00 p.m. The General Session will begin at 7:00 p.m.


CITY CLERK of the City of
San Clemente, California


SECRETARY of the San Clemente
Redevelopment Agency


MAYOR of the City of
San Clemente, California


CHAIRPERSON of the San Clemente
Redevelopment Agency

CITY OF SAN CLEMENTE
AFFIDAVIT OF POSTING ORDER
OF ADJOURNMENT OF MEETING

STATE OF CALIFORNIA)
COUNTY OF ORANGE) SS.
CITY OF SAN CLEMENTE)

I, MYRNA ERWAY, declare as follows:

That I am the City Clerk of the City of San Clemente; that at a Joint Council/Redevelopment Agency Board of Directors Meeting held on April 8, 2000, said meeting was adjourned to the time and place specified in the Notice of Adjournment attached hereto; and that on April 8, 2000 at the hour of 3:00 p.m., a copy of said order was posted at a conspicuous place near the door at which said meeting was held.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on April 8, 2000 at San Clemente, California.



MYRNA ERWAY
City Clerk

NOTICE OF ADJOURNMENT

EXCERPT FROM THE MINUTES OF THE CITY COUNCIL

MEETING OF APRIL 8, 2000

A Joint Council/Redevelopment Agency Board of Directors meeting was held in the Council Chambers, located at 100 Avenida Presidio, San Clemente on April 8, 2000.

ROLL CALL PRESENT: BERG, DAHL, DIEHL, EGGLESTON, MAYOR RITSCHER

ROLL CALL ABSENT: NONE

Adjournment

Council adjourned to a Joint Council/Redevelopment Agency Board of Directors Meeting to be held on Wednesday, April 12, 2000 at 6:30 p.m. in the Ole Hanson Room of the Community Center, located at 100 N. Seville, San Clemente, for the purpose of considering the Vital Few Priorities.

The next Regular Council Meeting will be held on Wednesday, April 19, 2000 in the Council Chambers, located at 100 Avenida Presidio, San Clemente, California. Closed Session items will be discussed at 6:00 p.m. The General Session will begin at 7:00 p.m.


MYRNA ERWAY
City Clerk