



2:00 p.m. - Special Meeting

Mayor Duncan  
Mayor Pro Tem Knoblock  
Councilmember Cabral  
Councilmember Enmeier  
Councilmember Loeffler

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These minutes reflect the order in which items appeared on the meeting agenda and do not necessarily reflect the order in which items were actually considered.

A Special Meeting of the San Clemente City Council was called to order by Mayor Pro Tem Knoblock on November 9, 2023 at 2:01 p.m. in the San Clemente Community Center, Fireside Room located at 100 Calle Seville, San Clemente.

**PRESENT:** Cabral, Enmeier, Knoblock, Loeffler and Mayor Duncan

**STAFF PRESENT:** Andy Hall, City Manager; Elizabeth Mitchell, City Attorney; Megan Jimenez, Deputy City Clerk

## **BUSINESS MEETING**

### **PLEDGE OF ALLEGIANCE**

Beaches, Parks and Recreation Director Wylie led the Pledge of Allegiance.

### **1. City Council Retreat**

#### **City Council Operations**

Council requested discretion on special presentations, and requested that they be limited to no more than 10 minutes.

Council requested that copies of PowerPoint presentations be available at or prior to the meeting.

Council requested that an analysis of legal costs/spending by year be provided for Council review.

#### **Potential Revenue Generation**

Council discussed the possibility of a vacancy tax and possibilities for addressing nuisance or unsightly properties with a beautification program potentially creating pocket parks or similar community features.

**Strategies to Address Unfunded Pension Liability**

Council requested a presentation on 115 trusts during the budget hearings.

**Community Outreach and Transparency**

Council requested that when the city's website is evaluated that staff consider a mobile site and apps to better serve the community.

**Leases and Uses of Public Buildings and Spaces**

Council requested information concerning Casa Romantica programs and revenue.

Council requested information concerning Ole Hanson Beach Club revenue.

Council requested that they be involved in negotiations and review of City owned leased property/facilities, and that the City negotiate leases at market rate and best use.

Council requested a review of the rental fee for the farmers market on Del Mar.

Council requested that the City Manager investigate ownership regarding a piece of vacant land on Cristianitos and determine the feasibility of a City purchase of the property.

**Housing**

Council was interested in getting additional information to incentivize workforce housing as it relates to impacts on planning and development processes and policies.

**Employee Retention and Succession Planning**

Council requested that the City investigate additional incentives, other than monetary, for staff retention.

**City Council Travel and Other Expenses**

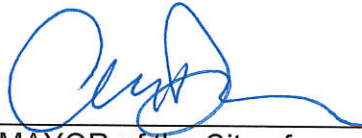
Council requested that travel and expenses be discussed during the next budget cycle.

**2. Adjournment**

Motion by Mayor Pro Tem Knoblock, second by Councilmember Enmeier, CARRIED 5-0, to adjourn at 4:28 p.m. The next Regular Meeting will be held on December 5, 2023. Closed Session will begin at 5:00 p.m. The Business Meeting will commence at 6:00 p.m. The meeting will take place at City Hall Council Chambers, located at 910 Calle Negocio, 2nd Floor, San Clemente.

**AYE:** Cabral, Enmeier, Knoblock, Loeffler and Mayor Duncan

**NOE:** None



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MAYOR of the City of  
San Clemente, California



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CITY CLERK of the City of  
San Clemente, California