

**CITY OF SAN CLEMENTE
MINUTES OF THE REGULAR MEETING OF THE
HUMAN AFFAIRS COMMITTEE
NOVEMBER 14, 2023**

1. CALL TO ORDER/ROLL CALL

Chair Edone called the Regular Meeting of the City of San Clemente Human Affairs Committee to order on November 14, 2023, at 3:33 p.m. The meeting was held at San Clemente City Hall, First Floor Community Room located at 910 Calle Negocio, San Clemente, California.

Committee

Members Present: Chair Lisa Edone, Vice Chair Rosemary Salas, and Members Stuart Anderson, Cord Bauer, Tyler Boden, and Dick Veale

Members Absent: Member Jill Schachter

Guests: Donna Vidrine, resident and co-leader of San Clemente Homeless Collaborative

Staff Present: Janet Batchelor, Management Analyst II
Tamara Tatich, Office Specialist

2. PLEDGE OF ALLEGIENCE

The Pledge was led by Member Anderson.

3. APPROVAL OF MINUTES

A. Approve Minutes from the September 12, 2023 Regular Meeting of the Human Affairs Committee.

MOTION BY MEMBER BODEN, SECONDED BY VICE CHAIR SALAS AND CARRIED 6-0, MEMBER SCHACHTER ABSENT, to approve the minutes from the October 24, 2023 Special Meeting of the Human Affairs Committee as submitted.

4. SPECIAL OR PUBLIC PRESENTATION

None.

5. UNFINISHED BUSINESS AND UPDATES

A. Human Affairs Committee Work Plan FY 2023-24

Project: - Community Resource Fair

Work group: Chair Edone, Member Schachter, Member Anderson.

Chair Edone asked staff to investigate potential dates in March 2024 for the Resource Fair.

Project: – Update Resource Registry on City Website

Work group: Chair Edone, Member Schachter, Member Anderson.

Chair Edone stated the registry would be updated once the providers attending the Community Resource Fair are identified.

Project: - Mentorship Program

Work group: Member Boden, Vice Chair Salas, Member Bauer.

Member Boden stated the Chamber of Commerce is developing its workforce development committee which will begin meeting in 2024. The HAC Mentorship Program work group members are invited to attend.

Project: - Every 15 Minutes DUI Simulation

Work group: Vice Chair Salas, Chair Edone, and Member Anderson.

Vice Chair Salas stated the grant was received and she would be meeting with San Clemente High School on next steps.

Project: - SCHS Humanitarian Award

Work group: Vice Chair Salas, Member Schachter, and Member Boden.

Vice Chair Salas stated she was preparing a flyer to disseminate to Junior teachers at the High School.

Member Boden stated he would set up a meeting with Paula Kohl, the former Chair of the HAC committee.

Chair Edone suggested information be presented at assemblies and AP classes.

Project: - Reach out to Residents - AI Questionnaire for the Community

Work group: Member Bauer.

Member Bauer and Office Specialist Tatich presented sample questions; proof of concept; and questions submitted by the Committee. The Commission discussed

options for emailing out the survey; use of the emails; ongoing surveys; and use of surveys by other departments.

Project: - Dorothy Visser Senior Center improvements

Work Group: Member Veale and Member Schachter.

Member Veale anticipated the work would be done in January 2024.

Chair Edone asked if the Senior Center was accepting donations for the holidays.

Member Boden stated the High School Interact Club was doing a letter writing campaign for seniors for the holidays.

Project: – Community Development Block Grants

Work group: Vice Chair Salas, Member Anderson.

To be scheduled in February.

Project: - Character Counts Program

Work group: Member Boden, Member Schachter, and Member Anderson.

Member Boden stated he and Member Anderson met and contacted some of the public elementary schools that responded that they already had their own method of promoting positive character traits. He discussed materials available for purchase by the School District.

Member Anderson stated Marblehead responded that they had a monthly recognition program.

Project - Overall Homelessness Strategy/Solutions for Change

Work group: Member Anderson, Member Bauer, Member Boden.

Chair Edone discussed the Council direction to investigate best practices. She stated she was cautioned to avoid negotiations or potential partnerships with other cities.

Member Veale stated they were assessing best practices.

Chair Edone reiterated that the Committee had been asked to gather information on best practices and to investigate the Be Well program.

Chair Edone suggested the Committee determine specific questions to ask each city.

The Committee determined the following questions will be asked to other cities:

- Do you have an outreach person/program? Roles?
- Do you have a shelter? Or access to shelter beds?
- Do you offer Project Room Key?
- How do you handle mental health crisis?
- How do you handle drug abuse crisis?
- Do homeless have access to addiction recovery programs?
- Do homeless have access to health care?
- Do they use Homeward Bound?
- Do they provide rental and gas assistance?
- Do you have programs to prevent homelessness?
- What food pantries are available?
- Are there opportunities to obtain clothing?
- Do you have inclement weather programs?
- Have you worked with Care Corp? What does that look/feel like?
- Homeless demographics?
- County's role in process?

6. NEW BUSINESS

A. 2024 Human Affairs Meeting Calendar

Office Specialist Tatich provided corrections to the calendar.

MOTION BY MEMBER ANDERSON, SECONDED BY MEMBER BODEN AND CARRIED 6-0, MEMBER SCHACHTER ABSENT, to approve the 2024 Human Affairs Meeting Calendar correcting April 16 to April 9, August 6 to August 13, and adding September 10.

7. ORAL AND WRITTEN COMMUNICATION

Donna Vidrine, Resident and Co-Leader of the San Clemente Homeless Collaborate, stated the Collaborative met to discuss upcoming inclement weather and proposed a cold weather respite program for San Clemente. She stated she had asked the Council last year and intended to ask again but hoped for Committee support.

MOTION BY MEMBER VEALE, SECONDED BY MEMBER ANDERSON, to recommend the City Council establish a Cold Weather Respite Program.

Member Boden suggested researching the program prior to making a recommendation to the Council.

MOTION WITHDRAWN BY MEMBER VEALE.

8. COMMUNICATIONS FROM COMMITTEE MEMBERS AND STAFF

Member Veale discussed the State and County grant funded project to convert a motel in Anaheim to young adult affordable housing. He stated the sale of motels in San Clemente could be used as possible housing opportunities.

Member Boden announced the ongoing Toy Drive for the Chamber event.

ADJOURNMENT

CHAIR EDONE ADJOURNED THE MEETING AT 5:01 P.M. TO THE REGULAR HUMAN AFFAIRS COMMITTEE MEETING TO BE HELD ON DECEMBER 12, 2023, AT 3:30 P.M. AT SAN CLEMENTE CITY HALL, FIRST FLOOR COMMUNITY ROOM, LOCATED AT 910 CALLE NEGOCIO, SAN CLEMENTE, CALIFORNIA.

Respectfully submitted,

Lisa Edone, Chair

Attest: _____
Janet Batchelor, Management Analyst II