

NOTICE AND CALL OF REGULAR MEETING
OF THE COASTAL ANIMAL SERVICES AUTHORITY
JPA BOARD OF DIRECTORS

TO MEMBERS OF THE COASTAL ANIMAL SERVICES AUTHORITY:

NOTICE IS HEREBY GIVEN that a Regular Meeting of the Coastal Animal Services Authority is hereby called to be held on Monday, December 4, 2023 at 7:30 a.m. at the City of San Clemente City Hall, 910 Calle Negocio, San Clemente, CA 92672.

Said Regular Meeting shall be held to consider the following agenda items:

1. See attached list.

Jamey Federico
Chairperson

**Agenda for Coastal Animal Services Authority
Regular Board Meeting
December 4, 2023
7:30 a.m.**

Location:
City of San Clemente, City Hall, Community Conference Room
910 Calle Negocio
San Clemente, CA 92672

AGENDA ITEMS

1. CALL TO ORDER

- Pledge of Allegiance

2. APPROVAL OF MINUTES

- October 2, 2023

3. BUDGET

- Consideration of approving the Payroll Warrants and Registers for the time periods of 7/10/23 - 11/3/23

4. ITEMS FROM THE STAFF

- Resolution 23-02: Holiday Schedule
- Update to Policy #30: ACO Uniforms and Equipment
- Policy #34: Protective Vests
- Shelter Statistics
- Animal Control Report: Vicious Dog Case, Permit Program
- Shelter Operations Update: Community Events, New Dog Trainer

5. ITEMS FROM THE BOARD

6. ITEMS FROM THE CITY

7. ITEMS FROM PPF

- Update from PPF Chairperson

8. ORAL COMMUNICATIONS

- Members of the audience who wish to address the JPA Board on matters within the jurisdiction of the Coastal Animal Services Authority, but not separately listed on the agenda, may do so during the Oral Communications portion of the meeting.

9. ADJOURNMENT

Next Regular JPA Meeting at the San Clemente City Hall, 910 Calle Negocio, Community Conference Room, San Clemente, CA, February 5, 2024 at 7:30 a.m..

Jamey Federico, Chairperson, CASA Board

COASTAL ANIMAL SERVICES AUTHORITY (CASA)

Special Meeting Minutes

October 2, 2023

These minutes reflect the order in which items appeared on the meeting agenda and do not necessarily reflect the order in which items were actually considered.

A Special Meeting of the Coastal Animal Services Authority was called to order by Chair Federico on October 2, 2023 at 7:44 a.m. at San Clemente City Hall, located at 910 Calle Negocio, San Clemente, in the Community Conference Room.

PRESENT

Chair Jamey Federico (via phone conference call)
Board Member Mark Enmeier
Stephanie Cocumelli, Pet Project Foundation
Jake Rahn, City of San Clemente
Johanne Thordahl, City of San Clemente
Melanie Upstone, CASA
Jennifer Stinett, CASA

* * *

PLEDGE OF ALLEGIANCE

1. **CALL TO ORDER**

The CASA Meeting was called to order at 7:44 a.m. with all members present.

2. **Approval of CASA Meeting Minutes**

MOTION BY Enmeier SECOND by Federico CARRIED 2-0, to approve the minutes of the CASA Board Meeting of August 7, 2023

3. **ITEMS FROM THE STAFF**

Resolution 23-01

MOTION by Federico SECOND by Enmeier CARRIED 2-0, to approve Resolution 23-01, changing the JPA Regular Meeting time to 7:30 a.m.

Shelter Operations Update and Statistics

Statistics

Jen reviewed the Shelter statistics, noting that the Board will see a significant rise in the *Calls for Service* numbers. The staff is now tracking all officer patrol calls, whereas prior they were only entering patrols in which they had an interaction with the public or a citation was issued.

Volunteer Program

Staff is looking into ways to expand our volunteer opportunities. The CASA insurance carrier will allow us to have volunteers under the age of 18 at the Shelter. PPF will need to confirm with their insurance carrier if they have the ability to allow under 18 volunteers, however, both CASA and PPF are very interested in pursuing that opportunity.

Recruitment

Customer Service Recruitment application period has closed and HR is scheduling the first interviews.

Staff asked the Board if they are OK with us retaining our current interim Customer Service Representative for a period of approximately two weeks, to help train the new hire?

The Board confirmed that would be OK.

Play Yard Update

Play Yard remodel began on September 11 and is currently ahead of schedule. The first phase was scheduled for completion in mid-December, we should have use of those yards by then, barring any weather delays.

Considering two of the yards under construction are all grass, Jen requested our landscape maintenance to reduce our monthly fee during this time period, and they agreed.

Staff Training

One of our staff members attended a Chameleon Software annual conference. We will be reviewing the topics discussed to see what can be implemented at the Shelter to improve our operations. After a brief review last week when she returned, there are some very helpful items that will make us more efficient at the front desk and with our animal care.

Security Cameras

The Security Camera system at the Shelter will require us to retain data for a period of one year, as it is considered public record. Retention of that much data is very costly. We will need to have further discussions on other possibilities, such as PPF installing and controlling the system. Our attorney said that there have been other agencies that have written a Use Policy that implements an auto-delete after a specified period of time, however, it is a gray area.

In response to the Board's concern about the camera quality, the vendor stated he can work with us and configure the system and the camera types within our budget.

Jamey asked Mark if he is OK with staff getting a second legal opinion regarding the data retention issue?

Mark confirmed that is OK.

Jamey requested Jen reach out to Patrick Munoz at the City of Dana Point.

Jamey states that the purpose of the cameras is building security and not law enforcement.

Animal Control Report

ACO Training

Melanie reviewed some of the free training opportunities that our Officers are taking advantage of through the Humane Society of the United States.

Public Education

We will be putting together a public education program to present at our local elementary schools, surrounding animal handling and dog bite safety.

Stephanie said that PPF is 100% interested in participating in that.

Mark said that our local High School has college and career presentations for the students and that may be interesting to offer information on Animal Control as a career path for those students.

Staff Report: ACO 800 MHz Radios

The purpose of this report is to gauge the Board's interest in staff moving forward with the research and fact-finding, as it relates to obtaining 800MHz radios for our Animal Control Officers in the field.

Mark asked why the Officers would need them?

Melanie states it is for Officer safety. Currently the only communication availability from the Shelter to the Officer, or OCSD to the Officer is via cell phone. If there is a service break the Officers would not be able to be in contact with anybody. The radios would provide a direct line for OCSD, OCFD, and Lifeguards to contact our Officers for calls for service, and especially in a time of Natural Disaster or State of Emergency. The Officers would also be able to call for assistance if they find themselves under threat, from an animal or person, without having to take their attention off of the threat to dial a cellphone.

Jamey said he is not opposed, however, in the past we ran into issues with access to a channel with OCSD. If staff can figure out a way to make the radios valuable to the Agency, then he is not opposed to it, and thinks there can be value to integrating better with OCSD. Something staff needs to consider is will this require a base station at the Shelter, and who will be monitoring it? However, he is not opposed to the expense.

Mark asked if this is common practice amongst other Animal Control agencies, and are they looped in with their Sheriff Departments?

Melanie confirmed it is common practice and they are connected with their local law enforcement agencies.

Mark is also fine with staff moving forward with looking into the system.

4. **ITEMS FROM THE BOARD**

Jamey asked if Dave Peter has been in contact regarding some questions on irrigation in the Play Yards?

Jen confirmed that she met with Dave and put him in contact with our landscape contract manager.

5. **ITEMS FROM THE CITY**

CalPers

Jake reviewed the most recent updates with the CalPers process. There were some inconsistencies in the package we received from CalPers, so with the CASA Attorney's direction, Jake reached out to CalPers to have the package updated before moving forward, and we are awaiting their response.

Staff's recommendation is to wait for the response from CalPers before presenting the Resolution of Intention.

6. **ITEMS FROM PET PROJECT FOUNDATION (PPF)**

Stephanie provided updates from PPF.

The Play Yard project is going well. Mark asked if there would be any type of celebration once completed? Stephanie said it hasn't been discussed yet, but it is a possibility.

The PPF Annual Gala was a great success. The Gala was sold out and PPF raised more funds than we ever have before.

PPF is actively looking at growing our volunteer ranks, particularly in the dog area. We have a team working on training those new volunteers. PPF is also looking at planning an Open House at the Shelter to bring in new faces and interest to volunteerism at the Shelter.

The PPF Board is interested in expanding the Dog Trainer hours at the Shelter. Currently our Dog Trainer is contracted for 100 hours, and with additional dogs coming in and our desire to do more ARM runs, we also think we need more hours of training. PPF is aware that this falls within their scope, but would like to discuss with this Board, pursuing bringing in another trainer at PPF's cost. The Board supports PPF desire to expand the Dog Trainer program.

The contract will mirror the current, in which the contract is with CASA, but Jamey requests Jen reach out to the cities to ensure that is still best practice.

7. **ORAL COMMUNICATIONS**

None

8. **CLOSED SESSION**

Adjourned to Closed Session at 8:16 a.m.

PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Pursuant to Government Code Section 54957

Title: General Manager

9. **ADJOURNMENT**

Meeting Adjourned at 8:23 a.m.. The next Regular JPA Meeting will be held on December 4, 2023 at 7:30 a.m. at San Clemente City Hall, located at 910 Calle Negocio, San Clemente, in the Community Conference Room.

JPA Meeting - Signature List:

PAYROLL CERTIFICATION SHEET: By Pay Period

07/10/23 - 07/23/23	\$ 16,413.27
07/24/23 - 08/06/23	\$ 16,062.70
08/07/23 - 08/20/23	\$ 17,540.99
08/21/23 - 09/03/23	\$ 20,092.74
09/04/23 - 09/17/23	\$ 19,864.81
09/18/23 - 10/01/23	\$ 18,888.94
10/02/23 - 10/15/23	\$ 19,774.55
10/16/23 - 10/29/23	\$ 19,907.02

CERTIFICATION OF WARRANTS: By check Date

07/28/23	\$ 21,528.66
08/11/23	\$ 49,329.87
08/25/23	\$ 36,415.66
09/08/23	\$ 41,736.00
09/22/23	\$ 28,023.46
10/06/23	\$ 46,122.95
10/20/23	\$ 19,376.87
11/03/23	\$ 65,589.99

12/4/23

Meeting to be held on:

11/28/2023

Date Provided To CASA:

COASTAL ANIMAL SERVICES AUTHORITY
PAYROLL CERTIFICATION SHEET

DEPARTMENT PAYROLL AND ATTENDANCE RECORDS ARE
HEREBY CERTIFIED AND CHECKS DELIVERED TO:

PAYROLL OF 7/28/2023
FOR THE PERIOD OF 07/10/23 - 07/23/23

ANIMAL SERVICES ELECTRONIC

PAYROLL APPROVED:


Renee V. Gresh
CITY OF SAN CLEMENTE TREASURER


APPROVED & ORDERED PAID BY THE CASA BOARD
AT THE MEETING HELD ON _____
IN THE AMOUNT OF: \$ 16,413.27

CHAIRPERSON

VICE-CHAIRPERSON

pyChkLst
07/27/2023 9:45AM

Payroll Final Check List
SAN CLEMENTE

07/10/2023 to 07/23/2023 - Type 2 Cycle bi

Bank: cdd - BANK OF THE WEST

Check #	Date	Employee #	Name	Check Amt	Direct Deposit
507655	7/28/2023	3470	BORTHWICK, VIVIAN J	0.00	1,305.54
507656	7/28/2023	4471	DONAHOE, HAILEY	0.00	951.90
507657	7/28/2023	4424	ENDOW, RAYMOND	0.00	1,661.71
507658	7/28/2023	3367	FRIEDMAN, DANA	0.00	2,361.22
507659	7/28/2023	3592	KEPLER, JOHN	0.00	2,287.10
507660	7/28/2023	2568	MORAN, JILL	0.00	2,733.84
507661	7/28/2023	4285	PEREZ, JOHN	0.00	1,744.58
507662	7/28/2023	2711	SKIBICKI, KATHLEEN P	0.00	741.98
507663	7/28/2023	3000	STINETT, JENNIFER M	0.00	2,625.40
Employee Check Totals				0.00	16,413.27
Bank cdd Totals (9 Forms)				0.00	16,413.27
Grand Total				0.00	16,413.27

Next Step: Account Posting (AP)

Pay Period is Open (Locked)

Totals Checks and Direct Deposit (9 Forms)

16,413.27

COASTAL ANIMAL SERVICES AUTHORITY

PAYROLL CERTIFICATION SHEET

DEPARTMENT PAYROLL AND ATTENDANCE RECORDS ARE
HEREBY CERTIFIED AND CHECKS DELIVERED TO:

PAYROLL OF 8/11/2023
FOR THE PERIOD OF 07/24/23 - 08/06/23

ANIMAL SERVICES ELECTRONIC

PAYROLL APPROVED:


CITY OF SAN CLEMENTE TREASURER



APPROVED & ORDERED PAID BY THE CASA BOARD
AT THE MEETING HELD ON _____
IN THE AMOUNT OF: \$ 16,062.70

CHAIRPERSON

VICE-CHAIRPERSON

Payroll Final Check List

SAN CLEMENTE

07/24/2023 to 08/06/2023- Type 1 Cycle bi

Bank: cdd - BANK OF THE WEST

Check #	Date	Employee #	Name	Check Amt	Direct Deposit
507664	8/11/2023	3470	BORTHWICK, VIVIAN J	0.00	1,305.54
507665	8/11/2023	4471	DONAHOE, HAILEY	0.00	850.18
507666	8/11/2023	4424	ENDOW, RAYMOND	0.00	1,397.80
507667	8/11/2023	3367	FRIEDMAN, DANA	0.00	2,361.22
507668	8/11/2023	3592	KEPLER, JOHN	0.00	2,358.05
507669	8/11/2023	2568	MORAN, JILL	0.00	2,710.73
507670	8/11/2023	4285	PEREZ, JOHN	0.00	1,744.58
507671	8/11/2023	2711	SKIBICKI, KATHLEEN P	0.00	709.20
507672	8/11/2023	3000	STINETT, JENNIFER M	0.00	2,625.40

Employee Check Totals 0.00 16,062.70

Bank cdd Totals (9 Forms) 0.00 16,062.70

Grand Total 0.00 16,062.70

Totals Checks and Direct Deposit (9 Forms) 16,062.70

Next Step: Account Posting (AP)
Pay Period is Open (Locked)

COASTAL ANIMAL SERVICES AUTHORITY
PAYROLL CERTIFICATION SHEET

DEPARTMENT PAYROLL AND ATTENDANCE RECORDS ARE
HEREBY CERTIFIED AND CHECKS DELIVERED TO:

PAYROLL OF 8/25/2023
FOR THE PERIOD OF 08/07/23 - 08/20/23

ANIMAL SERVICES ELECTRONIC

PAYROLL APPROVED:


CITY OF SAN CLEMENTE TREASURER


APPROVED & ORDERED PAID BY THE CASA BOARD
AT THE MEETING HELD ON _____
IN THE AMOUNT OF: \$ 17,540.99

CHAIRPERSON _____

VICE-CHAIRPERSON _____

pyChkLst
08/24/2023 9:09AM

Payroll Final Check List
SAN CLEMENTE
08/07/2023 to 08/20/2023 - Type 2 Cycle bi

Bank: cdd - BANK OF THE WEST

Check #	Date	Employee #	Name	Check Amt	Direct Deposit
507673	8/25/2023	3470	BORTHWICK, VIVIAN J	0.00	1,305.54
507674	8/25/2023	4471	DONAHOE, HALEY	0.00	993.17
507675	8/25/2023	4424	ENDOW, RAYMOND	0.00	1,605.49
507676	8/25/2023	3367	FRIEDMAN, DANA	0.00	2,361.22
507677	8/25/2023	3592	KEPLER, JOHN	0.00	2,231.36
507678	8/25/2023	2568	MORAN, JILL	0.00	2,710.73
507679	8/25/2023	4285	PEREZ, JOHN	0.00	1,744.58
507680	8/25/2023	2711	SKIBICKI, KATHLEEN P	0.00	717.48
507681	8/25/2023	3000	STINETT, JENNIFER M	0.00	2,625.40
507682	8/25/2023	3344	WILLIAMS, MELISSA	0.00	1,246.02

Employee Check Totals 0.00 17,540.99

Bank cdd Totals (10 Forms) 0.00 17,540.99

Grand Total 0.00 17,540.99

Totals Checks and Direct Deposit (10 Forms) 17,540.99

Next Step: Account Posting (AP)
Pay Period is Open (Locked)

COASTAL ANIMAL SERVICES AUTHORITY
PAYROLL CERTIFICATION SHEET

DEPARTMENT PAYROLL AND ATTENDANCE RECORDS ARE
HEREBY CERTIFIED AND CHECKS DELIVERED TO:

PAYROLL OF 9/8/2023
FOR THE PERIOD OF 08/21/23 - 09/03/23

ANIMAL SERVICES ELECTRONIC

PAYROLL APPROVED:


CITY OF SAN CLEMENTE TREASURER



APPROVED & ORDERED PAID BY THE CASA BOARD
AT THE MEETING HELD ON _____
IN THE AMOUNT OF: \$ 20,092.74

CHAIRPERSON

VICE-CHAIRPERSON

08/21/2023 to 09/03/2023 - Type 1 Cycle bi

Bank: cdd - BANK OF THE WEST

Check #	Date	Employee #	Name	Check Amt	Direct Deposit
507683	9/8/2023	3470	BORTHWICK, VIVIAN J	0.00	1,305.54
507684	9/8/2023	4471	DONAHOE, HAILEY	0.00	956.49
507685	9/8/2023	4424	ENDOW, RAYMOND	0.00	1,547.48
507686	9/8/2023	3367	FRIEDMAN, DANA	0.00	1,797.75
507687	9/8/2023	3592	KEPLER, JOHN	0.00	2,477.22
507688	9/8/2023	4483	LANGILLE, KRISTINE	0.00	884.38
507689	9/8/2023	2568	MORAN, JILL	0.00	2,710.73
507690	9/8/2023	4285	PEREZ, JOHN	0.00	1,744.58
507691	9/8/2023	2711	SKIBICKI, KATHLEEN P	0.00	470.95
507692	9/8/2023	3000	STINETT, JENNIFER M	0.00	2,625.40
507693	9/8/2023	4485	UPSTONE, MELANIE	0.00	2,370.72
507694	9/8/2023	3344	WILLIAMS, MELISSA	0.00	1,201.50

Employee Check Totals 0.00 20,092.74

Bank cdd Totals (12 Forms) 0.00 20,092.74

Grand Total 0.00 20,092.74

Totals Checks and Direct Deposit (12 Forms) 20,092.74

Next Step: Account Posting (AP)
Pay Period is Open (Locked)

COASTAL ANIMAL SERVICES AUTHORITY
PAYROLL CERTIFICATION SHEET

DEPARTMENT PAYROLL AND ATTENDANCE RECORDS ARE
HEREBY CERTIFIED AND CHECKS DELIVERED TO:

PAYROLL OF 9/22/2023
FOR THE PERIOD OF 09/04/23 - 09/17/23

ANIMAL SERVICES ELECTRONIC

PAYROLL APPROVED:


CITY OF SAN CLEMENTE TREASURER



APPROVED & ORDERED PAID BY THE CASA BOARD
AT THE MEETING HELD ON _____
IN THE AMOUNT OF: \$ 19,864.81

CHAIRPERSON

VICE-CHAIRPERSON

pyChkLst
09/21/2023 9:59AM

Payroll Final Check List
SAN CLEMENTE

09/04/2023 to 09/17/2023 - Type 2 Cycle bi

Bank: cdd - BANK OF THE WEST

Check #	Date	Employee #	Name	Check Amt	Direct Deposit
507695	9/22/2023	3470	BORTHWICK, VIVIAN J	0.00	1,369.87
507696	9/22/2023	4471	DONAHOE, HAILEY	0.00	1,149.93
507697	9/22/2023	4424	ENDOW, RAYMOND	0.00	1,467.29
507698	9/22/2023	3367	FRIEDMAN, DANA	0.00	807.01
507699	9/22/2023	3592	KEPLER, JOHN	0.00	2,477.75
507700	9/22/2023	4483	LANGILLE, KRISTINE	0.00	1,006.74
507701	9/22/2023	2568	MORAN, JILL	0.00	2,754.93
507702	9/22/2023	4285	PEREZ, JOHN	0.00	1,744.58
507703	9/22/2023	2711	SKIBICKI, KATHLEEN P	0.00	889.09
507704	9/22/2023	3000	STINETT, JENNIFER M	0.00	2,625.40
507705	9/22/2023	4485	UPSTONE, MELANIE	0.00	2,370.72
507706	9/22/2023	3344	WILLIAMS, MELISSA	0.00	1,201.50

Employee Check Totals 0.00 19,864.81

Bank cdd Totals (12 Forms) 0.00 19,864.81

Grand Total 0.00 19,864.81

Next Step: Account Posting (AP)
Pay Period is Open (Locked)

Totals Checks and Direct Deposit (12 Forms) 19,864.81

COASTAL ANIMAL SERVICES AUTHORITY
PAYROLL CERTIFICATION SHEET

DEPARTMENT PAYROLL AND ATTENDANCE RECORDS ARE
HEREBY CERTIFIED AND CHECKS DELIVERED TO:

PAYROLL OF 10/6/2023
FOR THE PERIOD OF 09/18/23 - 10/01/23

ANIMAL SERVICES ELECTRONIC

PAYROLL APPROVED:


CITY OF SAN CLEMENTE TREASURER


APPROVED & ORDERED PAID BY THE CASA BOARD
AT THE MEETING HELD ON _____
IN THE AMOUNT OF: \$ 18,888.94

CHAIRPERSON

VICE-CHAIRPERSON

pyChkLst
10/05/2023 9:16AM

Payroll Final Check List
SAN CLEMENTE

09/18/2023 to 10/01/2023- Type 1 Cycle bi

Bank: cdd - BANK OF THE WEST

Check #	Date	Employee #	Name	Check Amt	Direct Deposit
507707	10/6/2023	3470	BORTHWICK, VIVIAN J	0.00	1,305.54
507708	10/6/2023	4471	DONAHOE, HALEY	0.00	1,020.47
507709	10/6/2023	4424	ENDOW, RAYMOND	0.00	1,604.35
507710	10/6/2023	3367	FRIEDMAN, DANA	0.00	129.55
507711	10/6/2023	3592	KEPLER, JOHN	0.00	2,477.22
507712	10/6/2023	4483	LANGILLE, KRISTINE	0.00	857.57
507713	10/6/2023	2568	MORAN, JILL	0.00	2,632.84
507714	10/6/2023	4285	PEREZ, JOHN	0.00	1,744.58
507715	10/6/2023	2711	SKIBICKI, KATHLEEN P	0.00	563.05
507716	10/6/2023	3000	STINETT, JENNIFER M	0.00	2,625.40
507717	10/6/2023	4485	UPSTONE, MELANIE	0.00	2,370.72
507718	10/6/2023	3344	WILLIAMS, MELISSA	0.00	1,557.65

Employee Check Totals 0.00 18,888.94

Bank cdd Totals (12 Forms) 0.00 18,888.94

Grand Total 0.00 18,888.94

Totals Checks and Direct Deposit (12 Forms) 18,888.94

Next Step: Account Posting (AP)
Pay Period is Open (Locked)

COASTAL ANIMAL SERVICES AUTHORITY
PAYROLL CERTIFICATION SHEET

DEPARTMENT PAYROLL AND ATTENDANCE RECORDS ARE
HEREBY CERTIFIED AND CHECKS DELIVERED TO:

PAYROLL OF 10/20/2023
FOR THE PERIOD OF 10/02/23 - 10/15/23

ANIMAL SERVICES ELECTRONIC

PAYROLL APPROVED:


CITY OF SAN CLEMENTE TREASURER


APPROVED & ORDERED PAID BY THE CASA BOARD
AT THE MEETING HELD ON _____
IN THE AMOUNT OF: \$ 19,774.55

CHAIRPERSON

VICE-CHAIRPERSON

pyChkLst
10/19/2023 8:44AM

Payroll Final Check List
SAN CLEMENTE

10/02/2023 to 10/15/2023- Type 2 Cycle bi

Bank: cdd - BANK OF THE WEST

Check #	Date	Employee #	Name	Check Amt	Direct Deposit
507719	10/20/2023	3470	BORTHWICK, VIVIAN J	0.00	1,305.54
507720	10/20/2023	4471	DONAHOE, HAILEY	0.00	979.41
507721	10/20/2023	4424	ENDOW, RAYMOND	0.00	1,552.73
507722	10/20/2023	3367	FRIEDMAN, DANA	0.00	129.55
507723	10/20/2023	3592	KEPLER, JOHN	0.00	2,510.60
507724	10/20/2023	4483	LANGILLE, KRISTINE	0.00	857.56
507725	10/20/2023	2568	MORAN, JILL	0.00	2,718.93
507726	10/20/2023	4285	PEREZ, JOHN	0.00	1,744.58
507727	10/20/2023	2711	SKIBICKI, KATHLEEN P	0.00	1,421.88
507728	10/20/2023	3000	STINETT, JENNIFER M	0.00	2,625.40
507729	10/20/2023	4485	UPSTONE, MELANIE	0.00	2,370.72
507730	10/20/2023	3344	WILLIAMS, MELISSA	0.00	1,557.65

Employee Check Totals 0.00 19,774.55

Bank cdd Totals (12 Forms) 0.00 19,774.55

Grand Total 0.00 19,774.55

Next Step: Account Posting (AP)
Pay Period is Open (Locked)

Totals Checks and Direct Deposit (12 Forms) 19,774.55

COASTAL ANIMAL SERVICES AUTHORITY
PAYROLL CERTIFICATION SHEET

DEPARTMENT PAYROLL AND ATTENDANCE RECORDS ARE
HEREBY CERTIFIED AND CHECKS DELIVERED TO:

PAYROLL OF 11/3/2023
FOR THE PERIOD OF 10/16/23 - 10/29/23

ANIMAL SERVICES ELECTRONIC

PAYROLL APPROVED:


CITY OF SAN CLEMENTE TREASURER 

APPROVED & ORDERED PAID BY THE CASA BOARD
AT THE MEETING HELD ON _____
IN THE AMOUNT OF: \$ 19,907.02

CHAIRPERSON

VICE-CHAIRPERSON

11/02/2023 9:36AM

SAN CLEMENTE

10/16/2023 to 10/29/2023 - Type 1 Cycle bi

Bank: cdd - BANK OF THE WEST

Check #	Date	Employee #	Name	Check Amt	Direct Deposit
507731	11/3/2023	3470	BORTHWICK, VIVIAN J	0.00	1,495.14
507732	11/3/2023	4471	DONAHOE, HAILEY	0.00	1,002.33
507733	11/3/2023	4424	ENDOW, RAYMOND	0.00	1,768.59
507734	11/3/2023	3367	FRIEDMAN, DANA	0.00	129.55
507735	11/3/2023	3592	KEPLER, JOHN	0.00	2,477.22
507736	11/3/2023	4483	LANGILLE, KRISTINE	0.00	862.03
507737	11/3/2023	2568	MORAN, JILL	0.00	2,632.84
507738	11/3/2023	4285	PEREZ, JOHN	0.00	1,733.10
507739	11/3/2023	2711	SKIBICKI, KATHLEEN P	0.00	1,099.14
507740	11/3/2023	3000	STINETT, JENNIFER M	0.00	2,892.06
507741	11/3/2023	4485	UPSTONE, MELANIE	0.00	2,435.44
507742	11/3/2023	3344	WILLIAMS, MELISSA	0.00	1,379.58

Employee Check Totals 19,907.02

Bank cdd Totals (12 Forms) 19,907.02

Grand Total 19,907.02

Totals Checks and Direct Deposit (12 Forms) 19,907.02

Next Step: Account Posting (AP)

Pay Period is Open (Locked)

COASTAL ANIMAL SERVICES AUTHORITY
CERTIFICATION OF WARRANTS

I HEREBY SUBMIT THE ATTACHED WARRANT REGISTER FOR AUDIT AND APPROVAL BY THE CASA BOARD, I HEREBY CERTIFY TO THE ACCURACY OF THE FOREGOING DEMANDS AND THAT FUNDS ARE AVAILABLE FOR PAYMENT THEREOF, PAID BY WARRANTS SIGNED BY LEGALLY DESIGNATED PERSONS IN ACCORDANCE WITH STATE OF CALIFORNIA GOVERNMENT CODE, SECTION-41003.

APPROVED AND ORDERED PAID AT THE BOARD MEETING OF THE AUTHORITY HELD ON

12/4/23

IN THE AMOUNT OF \$21,528.66 dated 07/28/2023

CHAIRPERSON

VICE-CHAIRPERSON



CITY OF SAN CLEMENTE TREASURER



Bank : casa1 BANK OF THE WEST

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
963	7/28/2023	000964	CALPERS 1000000172344	7/14/2023	MEDICAL PREMIUMS	2,913.57	2,913.57
964	7/28/2023	000010	CALIF, STATE OF, EMPLOYMEE	7/28/2023	SDI INS - CASA: PAYMENT	137.93	137.93
965	7/28/2023	004156	CALIF, STATE OF, EMPLOYMEE	7/28/2023	STATE TAX - CASA: PAYMEN	730.97	730.97
966	7/28/2023	001819	FEDERAL WITHHOLDING TAX	7/28/2023	FED TAX - CASA: PAYMENT	2,562.81	2,562.81
55252	7/28/2023	034565	AMAZON BUSINESS 147J-CH37-C6J1 1DYF-MCLC-6M	7/12/2023 6/28/2023	ANIMAL CARE SUPPLIES/DEI MEDICAL SUPPLY ITEMS	149.38 64.98	214.36
55253	7/28/2023	027238	CALPINE ENERGY SOLUTION	7/25/2023	ELECTRICITY A/C #281214	466.19	466.19
55254	7/28/2023	000642	GREAT-WEST TRUST COMPA	7/28/2023	MISC PENSION - CASA: PAY	4,056.35	4,056.35
55255	7/28/2023	004706	HILL'S PET NUTRITION, INC	7/13/2023	DOG/CAT FOOD	619.20	619.20
55256	7/28/2023	009395	HLP, INC	5/1/2023	S/W SUPPORT & MAINT	2,068.80	2,068.80
55257	7/28/2023	003619	MISSION SQUARE-302452	7/28/2023	DEF COMP DEF COMP/ICMA	2,275.00	2,275.00
55258	7/28/2023	034976	MISSION SQUARE-306379	7/28/2023	DEF COMP/ICMA-CASA: PAYM	576.38	576.38
55259	7/28/2023	005586	MORAN, JILL	7/24/2023	PIZZA	21.44	21.44
55260	7/28/2023	003416	NEWCO DISTRIBUTORS INC	7/12/2023	CAT LITTER	1,158.31	1,158.31
55261	7/28/2023	025959	OMNI ENTERPRISE INC	7/19/2023	JUNE 2023 JANITORIAL SERV	1,100.00	1,100.00
55262	7/28/2023	015190	PAYFLEX SYSTEMS, USA	7/28/2023	125 MED SECTION 125 MED-	36.50	36.50
55263	7/28/2023	007028	PICO VETERINARY CLINIC	7/20/2023	WILDLIFE EUTHANASIA	12.50	12.50
55264	7/28/2023	000635	SAN CLEMENTE CITY EMPLO	7/28/2023	DUES SCCEA - CASA: PAYM	56.00	56.00
55265	7/28/2023	000768	SAN CLEMENTE CITY WATER	7/11/2023	DUES SCCEA - CASA: PAYM	847.36	847.36
55266	7/28/2023	001174	SAN DIEGO GAS & ELECTRIC	6/29/2023	5/25-6/27/23 WATER SERVICE	1,161.98	1,161.98
55267	7/28/2023	003204	SOUTHERN CALIF GAS CO, I	6/26/2023	09265871351 GAS SERVICES	461.01	461.01
55268	7/28/2023	029259	VERIZON CONNECT NWF INC	6/15/2023	100000087647 MONTHLY SER	52.00	52.00
Sub total for BANK OF THE WEST:						21,528.66	21,528.66

COASTAL ANIMAL SERVICES AUTHORITY
CERTIFICATION OF WARRANTS

I HEREBY SUBMIT THE ATTACHED WARRANT REGISTER FOR AUDIT AND APPROVAL BY THE CASA BOARD, I HEREBY CERTIFY TO THE ACCURACY OF THE FOREGOING DEMANDS AND THAT FUNDS ARE AVAILABLE FOR PAYMENT THEREOF, PAID BY WARRANTS SIGNED BY LEGALLY DESIGNATED PERSONS IN ACCORDANCE WITH STATE OF CALIFORNIA GOVERNMENT CODE, SECTION-41003.

APPROVED AND ORDERED PAID AT THE BOARD MEETING OF THE AUTHORITY HELD ON

12/4/23

IN THE AMOUNT OF \$49,329.87 dated 08/11/2023

CHAIRPERSON

VICE-CHAIRPERSON


CITY OF SAN CLEMENTE TREASURER



Bank : casa1 BANK OF THE WEST

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
967	8/11/2023	000010	CALIF. STATE OF EMPLOYM	8/11/2023	SDI INS - CASA: PAYMENT	137.61	137.61
968	8/11/2023	004156	CALIF. STATE OF EMPLOYM	8/11/2023	STATE TAX - CASA: PAYMEN	714.97	714.97
969	8/11/2023	001819	FEDERAL WITHOLDING TAX	8/11/2023	FED TAX - CASA: PAYMENT	2,509.60	2,509.60
55269	8/11/2023	009394	AVID IDENTIFICATION SYSTEM	7/25/2023	MICROCHIPS	890.78	890.78
55270	8/11/2023	000642	GREAT-WEST TRUST COMPA	8/11/2023	MISC PENSION - CASA: PAYI	4,056.35	4,056.35
55271	8/11/2023	022370	HANDS ON PAWS	7/31/2023	DOG TRAINER	6,000.00	6,000.00
55272	8/11/2023	028502	KT ENTERPRISES	7/25/2023	07/2023 ADMIN HEARINGS, C	250.00	250.00
55273	8/11/2023	003619	MISSION SQUARE-302452	8/11/2023	DEF COMP DEF COMP/ICMA	2,275.00	2,275.00
55274	8/11/2023	034976	MISSION SQUARE-306379	8/11/2023	DEF COMP/ICMA-CASA: PAYI	546.88	546.88
55275	8/11/2023	035110	NATURE CARE	8/11/2023	CONTRACT MAINTENANCE S	909.00	909.00
55276	8/11/2023	015190	PAYFLEX SYSTEMS, USA	8/11/2023	125 MED SECTION 125 MED-	36.50	36.50
55277	8/11/2023	021715	READYREFRESH BY NESTLE	7/28/2023	ACCT #6701996031 DRINKING	111.73	111.73
55278	8/11/2023	000635	SAN CLEMENTE CITY EMPLO	8/11/2023	DUES SCCEA - CASA: PAYMI	56.00	56.00
55279	8/11/2023	003655	SAN CLEMENTE, CITY OF	8/11/2023	MONTHLY INTERFUND CHAR	27,080.00	27,080.00
55280	8/11/2023	001174	SAN DIEGO GAS & ELECTRIC	7/31/2023	0055908393705 DISTRIBUTIO	1,276.98	1,276.98
55281	8/11/2023	032513	SKYLINE PEST CONTROL	7/31/2023	PEST & RODENT CONTROL	260.00	260.00
55282	8/11/2023	002755	SOUTH COAST DISTRIBUTINC	8/3/2023	CASA CLEANING SUPPLIES	371.90	371.90
55283	8/11/2023	003204	SOUTHERN CALIF GAS CO, I	7/27/2023	09265871351 GAS SERVICES	408.94	408.94
55284	8/11/2023	003050	STERICYCLE, INC	8/11/2023	MEDICAL WASTE DISPOSAL	416.76	416.76
55285	8/11/2023	032104	STILES ANIMAL REMOVAL INC	8/2/2023	JULY 23 ANIMAL DISPOSAL	600.00	600.00
55286	8/11/2023	000976	TURBO DATA, INC	7/31/2023	CITATION PROCESSING	420.87	420.87
Sub total for BANK OF THE WEST:						49,329.87	49,329.87

COASTAL ANIMAL SERVICES AUTHORITY
CERTIFICATION OF WARRANTS

I HEREBY SUBMIT THE ATTACHED WARRANT REGISTER FOR AUDIT AND APPROVAL BY THE CASA BOARD, I HEREBY CERTIFY TO THE ACCURACY OF THE FOREGOING DEMANDS AND THAT FUNDS ARE AVAILABLE FOR PAYMENT THEREOF, PAID BY WARRANTS SIGNED BY LEGALLY DESIGNATED PERSONS IN ACCORDANCE WITH STATE OF CALIFORNIA GOVERNMENT CODE, SECTION-41003.

APPROVED AND ORDERED PAID AT THE BOARD MEETING OF THE AUTHORITY HELD ON

12/4/23

IN THE AMOUNT OF \$36,415.66 dated 08/25/2023

CHAIRPERSON

VICE-CHAIRPERSON

CITY OF SAN CLEMENTE TREASURER

[Handwritten Signature]

[Handwritten Initials]

Bank : casa1 BANK OF THE WEST

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
970	8/25/2023	000964	CALPERS	8/14/2023	MEDICAL PREMIUMS	2,154.94	2,154.94
971	8/25/2023	000010	CALIF. STATE OF. EMPLOYME	8/25/2023	SDI INS - CASA: PAYMENT	137.61	137.61
972	8/25/2023	004156	CALIF. STATE OF. EMPLOYME	8/25/2023	STATE TAX - CASA: PAYMEN	716.94	716.94
973	8/25/2023	001819	FEDERAL WITHHOLDING TAX	8/25/2023	FED TAX - CASA: PAYMENT	2,587.21	2,587.21
55287	8/25/2023	034565	AMAZON BUSINESS	8/17/2023	STOCK FOR MEDICINE CABIN	20.52	
				8/16/2023	ATV HELMET	64.64	
				6/28/2023	CR FOR DUPL PMT 1DYF-MC	-64.98	20.18
55288	8/25/2023	024030	BAY ALARM COMPANY	8/22/2023	9/1-9/30/23 FIRE MONITORING	153.93	
				8/22/2023	9/1-9/30/23 SECURITY MONIT	35.00	188.93
55289	8/25/2023	027424	C B E	8/5/2023	5/5-8/4/23 CONTRACT OVERLA	4.64	4.64
55290	8/25/2023	006740	CALIFORNIA JPIA	5/19/2023	PROPERTY INSURANCE 7/20	1,067.00	1,067.00
55291	8/25/2023	000642	GREAT-WEST TRUST COMPA	8/25/2023	MISC PENSION - CASA: PAYI	4,056.35	4,056.35
55292	8/25/2023	004706	HILL'S PET NUTRITION, INC	7/25/2023	DOG/CAT FOOD	179.94	
				7/26/2023	DOG/CAT FOOD	176.50	
				8/10/2023	DOG/CAT FOOD	92.32	
				8/18/2023	DOG/CAT FOOD	346.91	795.67
55293	8/25/2023	009395	HLP, INC	8/9/2023	LICENSING ANNUAL FEE 202:	3,840.00	
				8/11/2023	JUNE 2023 MO TRANSACTIOI	4.20	3,844.20
55294	8/25/2023	003619	MISSION SQUARE-302452	8/25/2023	DEF COMP DEF COMP/ICMA	2,275.00	2,275.00
55295	8/25/2023	034976	MISSION SQUARE-306379	8/25/2023	DEF COMP/ICMA-CASA: PAYM	666.46	666.46
55296	8/25/2023	015190	PAYFLEX SYSTEMS, USA	8/25/2023	125 MED SECTION 125 MED-	36.50	36.50
55297	8/25/2023	007028	PICO VETERINARY CLINIC	8/11/2023	WILD/LIFE EUTHANASIA	12.50	
				8/14/2023	WILD/LIFE EUTHANASIA	12.50	25.00
55298	8/25/2023	000635	SAN CLEMENTE CITY EMPLO	8/25/2023	DUES SCCEA - CASA: PAYMI	56.00	56.00
55299	8/25/2023	000768	SAN CLEMENTE CITY WATER	8/10/2023	06/27-07/25/23 WATER SERVI	948.20	948.20
55300	8/25/2023	004198	SAN CLEMENTE, CITY OF	6/30/2023	ANNUAL PMT TO COVER CO:	16,834.83	16,834.83
Sub total for BANK OF THE WEST:							36,415.66

COASTAL ANIMAL SERVICES AUTHORITY
CERTIFICATION OF WARRANTS

I HEREBY SUBMIT THE ATTACHED WARRANT REGISTER FOR AUDIT AND APPROVAL BY THE CASA BOARD, I HEREBY CERTIFY TO THE ACCURACY OF THE FOREGOING DEMANDS AND THAT FUNDS ARE AVAILABLE FOR PAYMENT THEREOF, PAID BY WARRANTS SIGNED BY LEGALLY DESIGNATED PERSONS IN ACCORDANCE WITH STATE OF CALIFORNIA GOVERNMENT CODE, SECTION-41003.

APPROVED AND ORDERED PAID AT THE BOARD MEETING OF THE AUTHORITY HELD ON

12/4/23

IN THE AMOUNT OF \$41,736.00 dated 09/08/2023

CHAIRPERSON

VICE-CHAIRPERSON



CITY OF SAN CLEMENTE TREASURER



Bank : casat1 BANK OF THE WEST

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
974	9/8/2023	004156	CALIF, STATE OF, EMPLOYME	9/8/2023	STATE TAX - CASA: PAYMEN	875.28	875.28
975	9/8/2023	000010	CALIF, STATE OF, EMPLOYME	9/8/2023	SDI INS - CASA: PAYMENT	186.71	186.71
976	9/8/2023	001819	FEDERAL WITHOLDING TAX	9/8/2023	FED TAX - CASA: PAYMENT	2,988.91	2,988.91
55301	9/8/2023	034565	AMAZON BUSINESS	8/22/2023	SUPPLIES	153.06	153.06
55302	9/8/2023	003413	C SPECIALTIES, INC	8/31/2023	PET CARRIERS & LITTER TRV	882.87	882.87
55303	9/8/2023	000642	GREAT-WEST TRUST COMPA	9/8/2023	MISC PENSION - CASA: PAY	4,712.90	4,712.90
55304	9/8/2023	003619	MISSION SQUARE-302452	9/8/2023	DEF COMP DEF COMP/ICMA	1,775.00	1,775.00
55305	9/8/2023	034976	MISSION SQUARE-306379	9/8/2023	DEF COMP/ICMA-CASA: PAYM	746.02	746.02
55306	9/8/2023	035110	NATURE CARE	8/22/2023	IRRIGATION REPAIRS	261.96	261.96
55307	9/8/2023	001207	ODP BUSINESS SOLUTIONS	8/14/2023	OFFICE SUPPLIES A/C #8983	141.15	141.15
55308	9/8/2023	025959	OMNI ENTERPRISE INC	8/12/2023	OFFICE SUPPLIES A/C #8983	98.70	98.70
55309	9/8/2023	015190	PAYFLEX SYSTEMS, USA	8/9/2023	JANITORIAL SERVICES	1,100.00	1,100.00
55310	9/8/2023	007028	PICO VETERINARY CLINIC	9/8/2023	125 MED SECTION 125 MED-	36.50	36.50
				8/25/2023	WILDLIFE EUTHANASIA	12.50	12.50
				8/28/2023	WILDLIFE EUTHANASIA	12.50	12.50
				8/23/2023	WILDLIFE EUTHANASIA	12.50	12.50
55311	9/8/2023	021715	READYREFRESH BY NESTLE	8/29/2023	ACCT #6701996031 DRINKING	61.27	61.27
55312	9/8/2023	000635	SAN CLEMENTE CITY EMPLO	9/8/2023	DUES SCCEA - CASA: PAYM	56.00	56.00
55313	9/8/2023	003655	SAN CLEMENTE, CITY OF	9/1/2023	MONTHLY INTER FUND CHAF	27,080.00	27,080.00
55314	9/8/2023	002755	SOUTH COAST DISTRIBUTINC	8/30/2023	CASA CLEANING SUPPLIES	236.34	236.34
55315	9/8/2023	003204	SOUTHERN CALIF GAS CO, I	8/24/2023	09265871351 GAS SERVICES	305.83	305.83
Sub total for BANK OF THE WEST:						41,736.00	41,736.00

COASTAL ANIMAL SERVICES AUTHORITY
CERTIFICATION OF WARRANTS

I HEREBY SUBMIT THE ATTACHED WARRANT REGISTER FOR AUDIT AND APPROVAL BY THE CASA BOARD, I HEREBY CERTIFY TO THE ACCURACY OF THE FOREGOING DEMANDS AND THAT FUNDS ARE AVAILABLE FOR PAYMENT THEREOF, PAID BY WARRANTS SIGNED BY LEGALLY DESIGNATED PERSONS IN ACCORDANCE WITH STATE OF CALIFORNIA GOVERNMENT CODE, SECTION-41003.

APPROVED AND ORDERED PAID AT THE BOARD MEETING OF THE AUTHORITY HELD ON

12/4/23

IN THE AMOUNT OF \$28,023.46 dated 09/22/2023

CHAIRPERSON

VICE-CHAIRPERSON



CITY OF SAN CLEMENTE TREASURER



Bank : casat BANK OF THE WEST

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
977	9/22/2023	004156	CALIF, STATE OF, EMPLOYM	9/22/2023	STATE TAX - CASA: PAYMEN	867.77	867.77
978	9/22/2023	000010	CALIF, STATE OF, EMPLOYM	9/22/2023	SDI INS - CASA: PAYMENT	176.72	176.72
979	9/22/2023	001819	FEDERAL WITHOLDING TAX	9/22/2023	FED TAX - CASA: PAYMENT	2,924.27	2,924.27
55316	9/22/2023	034565	AMAZON BUSINESS	8/30/2023	SUPPLIES	25.85	25.85
55317	9/22/2023	024030	BAY ALARM COMPANY	9/1/2023	10/1-10/31/23 SECURITY MON	35.00	35.00
55318	9/22/2023	027238	CALPINE ENERGY SOLUTION	9/3/2023	10/1-10/31/23 FIRE MONITORI	153.93	153.93
55319	9/22/2023	025854	D & L PACKAGING SUPPLIES	9/7/2023	ELECTRICITY A/C #281214	1,250.97	1,250.97
55320	9/22/2023	000642	GREAT-WEST TRUST COMPA	9/18/2023	RABBIT PAPER	158.39	158.39
55321	9/22/2023	022370	HANDS ON PAWS	9/22/2023	MISC PENSION - CASA: PAY	4,385.68	4,385.68
55322	9/22/2023	004706	HILL'S PET NUTRITION, INC	8/31/2023	DOG TRAINER	5,960.00	5,960.00
55323	9/22/2023	026790	JOHNSON, SHARRON	8/25/2023	DOG/CAT FOOD	549.34	549.34
55324	9/22/2023	020868	KEPLER, JOHN	8/25/2023	DOG/CAT FOOD	274.70	274.70
55325	9/22/2023	007564	LOWE'S COMPANIES, INC.	9/5/2023	DOG/CAT FOOD	265.78	265.78
55326	9/22/2023	003619	MISSION SQUARE-302452	9/5/2023	DOG/CAT FOOD	89.97	89.97
55327	9/22/2023	034976	MISSION SQUARE-306379	8/24/2023	DOG/CAT FOOD	35.34	35.34
55328	9/22/2023	035110	NATURE CARE	8/28/2023	DOG/CAT FOOD	40.00	40.00
55329	9/22/2023	003416	NEWCO DISTRIBUTORS INC	7/21/2023	LICENSE REIMBURSEMENT	15.69	15.69
55330	9/22/2023	025959	OMNI ENTERPRISE INC	9/1/2023	REMB FOR JANITORIAL SUP	12.89	12.89
55331	9/22/2023	015190	PAYFLEX SYSTEMS, USA	8/26/2023	REMB FOR KEYS	95.05	95.05
55332	9/22/2023	007028	PICO VETERINARY CLINIC	9/19/2023	#0333392 SUPPLIES	1,775.00	1,775.00
55333	9/22/2023	000635	SAN CLEMENTE CITY EMPLO	9/22/2023	DEF COMP DEF COMP/ICMA	802.30	802.30
55334	9/22/2023	000768	SAN CLEMENTE CITY WATER	9/22/2023	DEF COMP/ICMA-CASA: PAYM	909.00	909.00
55335	9/22/2023	001174	SAN DIEGO GAS & ELECTRIC	8/30/2023	CAT LITTER	1,158.31	1,158.31
55336	9/22/2023	032513	SKYLINE PEST CONTROL	9/7/2023	AUG 2023 JANITORIAL SERVI	1,100.00	1,100.00
55337	9/22/2023	032104	STILES ANIMAL REMOVAL INC	9/22/2023	125 MED SECTION 125 MED-	36.50	36.50
55338	9/22/2023	000976	TURBO DATA, INC	9/1/2023	WILD LIFE EUTHANASIA	12.50	12.50
				9/14/2023	WILD LIFE EUTHANASIA	12.50	12.50
				9/19/2023	WILD LIFE EUTHANASIA	12.50	12.50
				9/22/2023	DUES SCCEA - CASA: PAYMI	56.00	56.00
				9/8/2023	07/25-8/28/23 WATER SERVIC	1,170.06	1,170.06
				8/29/2023	0055908393705 DISTRIBUTIO	1,267.13	1,267.13
				8/29/2023	PEST & RODENT CONTROL	260.00	260.00
				9/14/2023	AUG 2023 ANIMAL DISPOSAL	750.00	750.00
				8/31/2023	CITATION PROCESSING	560.82	560.82

apChkLst
09/21/2023 2:05:10PM

Final Check List
SAN CLEMENTE

Page: 3

29 checks in this report.

Grand Total All Checks: 28,023.46

COASTAL ANIMAL SERVICES AUTHORITY
CERTIFICATION OF WARRANTS

I HEREBY SUBMIT THE ATTACHED WARRANT REGISTER
FOR AUDIT AND APPROVAL BY THE CASA BOARD,
I HEREBY CERTIFY TO THE ACCURACY OF THE FOREGOING
DEMANDS AND THAT FUNDS ARE AVAILABLE FOR PAYMENT
THEREOF, PAID BY WARRANTS SIGNED BY LEGALLY
DESIGNATED PERSONS IN ACCORDANCE WITH STATE OF
CALIFORNIA GOVERNMENT CODE, SECTION-41003.

APPROVED AND ORDERED PAID AT THE BOARD
MEETING OF THE AUTHORITY HELD ON

12/4/23

IN THE AMOUNT OF \$46,122.95 dated 10/06/2023

CHAIRPERSON

VICE-CHAIRPERSON

CITY OF SAN CLEMENTE TREASURER



Bank : casat1 BANK OF THE WEST

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
980	10/6/2023	000964	CALPERS				
			1000000172934	9/14/2023	MEDICAL PREMIUMS	6,735.94	6,735.94
981	10/6/2023	000010	CALIF. STATE OF. EMPLOYM	10/6/2023	SDI INS - CASA: PAYMENT	167.22	167.22
982	10/6/2023	004156	CALIF. STATE OF. EMPLOYM	10/6/2023	STATE TAX - CASA: PAYMEN	844.64	844.64
983	10/6/2023	001819	FEDERAL WITHHOLDING TAX	10/6/2023	FED TAX - CASA: PAYMENT	2,811.89	2,811.89
55342	10/6/2023	035862	DIETZ, LAURIE	9/26/2023	LICENSE REIMBURSEMENT	40.00	40.00
55343	10/6/2023	000642	GREAT-WEST TRUST COMPA	10/6/2023	MISC PENSION - CASA: PAY	4,138.50	4,138.50
55344	10/6/2023	003619	MISSION SQUARE-302452	10/6/2023	DEF COMP DEF COMP/ICMA	1,775.00	1,775.00
55345	10/6/2023	034976	MISSION SQUARE-306379	10/6/2023	DEF COMP/ICMA-CASA: PAYM	794.52	794.52
55346	10/6/2023	001207	ODP BUSINESS SOLUTIONS	9/14/2023	OFFICE SUPPLIES A/C #8983	122.09	122.09
			1331615455001	9/20/2023	OFFICE SUPPLIES A/C #8983	82.09	82.09
			332373338001	9/14/2023	OFFICE SUPPLIES A/C #8983	12.41	12.41
			331629292001	9/14/2023	OFFICE SUPPLIES A/C #8983	6.45	6.45
			331629290001	10/6/2023	125 MED SECTION 125 MED-	36.50	36.50
55347	10/6/2023	015190	PAYFLEX SYSTEMS, USA	9/27/2023	WILD LIFE EUTHANASIA	12.50	12.50
55348	10/6/2023	007028	PICO VETERINARY CLINIC	9/22/2023	ACCT #6701996031 DRINKING	67.28	67.28
55349	10/6/2023	021715	READYREFRESH BY NESTLE	10/6/2023	DUES SCCEA - CASA: PAYMI	56.00	56.00
55350	10/6/2023	000635	SAN CLEMENTE CITY EMPLO	10/1/2023	MONTHLY INTERFUND CHAR	27,080.00	27,080.00
55351	10/6/2023	003655	SAN CLEMENTE, CITY OF	9/19/2023	PEST & RODENT CONTROL	260.00	260.00
55352	10/6/2023	032513	SKYLINE PEST CONTROL	9/20/2023	CASA CLEANING SUPPLIES	156.83	156.83
55353	10/6/2023	002755	SOUTH COAST DISTRIBUTINC	9/26/2023	09265871351 GAS SERVICES	318.94	318.94
55354	10/6/2023	003204	SOUTHERN CALIF GAS CO, I	10/5/2023	REIMB FOR UNIFORM	500.15	500.15
55355	10/6/2023	035876	UPSTONE, MELANIE	7/17/2023	100000087647 MONTHLY SER	52.00	52.00
55356	10/6/2023	029259	VERIZON CONNECT NWF INC	8/15/2023	100000087647 MONTHLY SER	52.00	52.00
			346000048042				

Sub total for BANK OF THE WEST: 46,122.95

**COASTAL ANIMAL SERVICES AUTHORITY
CERTIFICATION OF WARRANTS**

I HEREBY SUBMIT THE ATTACHED WARRANT REGISTER FOR AUDIT AND APPROVAL BY THE CASA BOARD, I HEREBY CERTIFY TO THE ACCURACY OF THE FOREGOING DEMANDS AND THAT FUNDS ARE AVAILABLE FOR PAYMENT THEREOF, PAID BY WARRANTS SIGNED BY LEGALLY DESIGNATED PERSONS IN ACCORDANCE WITH STATE OF CALIFORNIA GOVERNMENT CODE, SECTION-41003.

APPROVED AND ORDERED PAID AT THE BOARD MEETING OF THE AUTHORITY HELD ON

12/14/23

IN THE AMOUNT OF \$19,376.87 dated 10/20/2023

CHAIRPERSON

VICE-CHAIRPERSON

CITY OF SAN CLEMENTE TREASURER

Rick D. Garcia

Ju

Bank : casat1 BANK OF THE WEST

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
984	10/20/2023	004156	CALIF, STATE OF, EMPLOYMEEBen2534533	10/20/2023	STATE TAX - CASA: PAYMEN	875.18	875.18
985	10/20/2023	000010	CALIF, STATE OF, EMPLOYMEEBen2534535	10/20/2023	SDI INS - CASA: PAYMENT	168.87	168.87
986	10/20/2023	001819	FEDERAL WITHOLDING TAX Ben2534531	10/20/2023	FED TAX - CASA: PAYMENT	2,953.41	2,953.41
55357	10/20/2023	000642	GREAT-WEST TRUST COMPA Ben2534521	10/20/2023	MISC PENSION - CASA: PAYI	4,138.50	4,138.50
55358	10/20/2023	022370	HANDS ON PAWS INV-0275	9/30/2023	DOG TRAINER	6,000.00	6,000.00
55359	10/20/2023	014126	HARBOR POINTE AIR CONDIT47224	10/2/2023	CONTRACTED MAINTENANC	317.34	317.34
55360	10/20/2023	004706	HILL'S PET NUTRITION, INC 246646293	9/20/2023	DOG/CAT FOOD	93.51	
				10/2/2023	DOG/CAT FOOD	92.32	
				10/2/2023	DOG/CAT FOOD	35.34	221.17
55361	10/20/2023	028502	KT ENTERPRISES 630	10/2/2023	ADMIN HEARINGS/CD TRANS	250.00	250.00
55362	10/20/2023	003619	MISSION SQUARE-302452 Ben2534525	10/20/2023	DEF COMP DEF COMP/ICMA	1,775.00	1,775.00
55363	10/20/2023	034976	MISSION SQUARE-306379 Ben2534527	10/20/2023	DEF COMP/ICMA-CASA: PAYM	864.70	864.70
55364	10/20/2023	035110	NATURE CARE 24156	10/1/2023	CONTRACT MAINT SERVICES	779.00	779.00
55365	10/20/2023	001207	ODP BUSINESS SOLUTIONS L332372552001	9/20/2023	OFFICE SUPPLIES A/C #8983	15.61	15.61
55366	10/20/2023	015190	PAYFLEX SYSTEMS, USA Ben2534529	10/20/2023	125 MED SECTION 125 MED-	36.50	36.50
55367	10/20/2023	007028	PICO VETERINARY CLINIC 249551	10/3/2023	WILDLIFE EUTHANASIA	12.50	
				10/3/2023	WILDLIFE EUTHANASIA	12.50	25.00
55368	10/20/2023	000635	SAN CLEMENTE CITY EMPLO Ben2534523	10/20/2023	DUES SCCEA - CASA: PAYM	56.00	56.00
55369	10/20/2023	032104	STILES ANIMAL REMOVAL INC3745	10/3/2023	SEPT 2023 ANIMAL DISPOSAL	600.00	600.00
55370	10/20/2023	033001	VIATRON SYSTEMS INC PJ8950-06	9/28/2023	CASAAP DOCUMENTS	300.59	300.59

Sub total for BANK OF THE WEST: 19,376.87

COASTAL ANIMAL SERVICES AUTHORITY
CERTIFICATION OF WARRANTS

I HEREBY SUBMIT THE ATTACHED WARRANT REGISTER FOR AUDIT AND APPROVAL BY THE CASA BOARD, I HEREBY CERTIFY TO THE ACCURACY OF THE FOREGOING DEMANDS AND THAT FUNDS ARE AVAILABLE FOR PAYMENT THEREOF, PAID BY WARRANTS SIGNED BY LEGALLY DESIGNATED PERSONS IN ACCORDANCE WITH STATE OF CALIFORNIA GOVERNMENT CODE, SECTION-41003.

APPROVED AND ORDERED PAID AT THE BOARD MEETING OF THE AUTHORITY HELD ON

12/4/23

IN THE AMOUNT OF \$65,589.99 dated 11/03/2023

CHAIRPERSON

VICE-CHAIRPERSON

CITY OF SAN CLEMENTE TREASURER



Bank : casat1 BANK OF THE WEST

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
987	11/3/2023	000964	CALPERS	10/16/2023	MEDICAL PREMIUMS	4,445.44	4,445.44
988	11/3/2023	004156	CALIF, STATE OF, EMPLOYM	11/3/2023	STATE TAX - CASA: PAYMEN	927.59	927.59
989	11/3/2023	000010	CALIF, STATE OF, EMPLOYM	11/3/2023	SDI INS - CASA: PAYMENT	174.13	174.13
990	11/3/2023	001819	FEDERAL WITHOLDING TAX	11/3/2023	FED TAX - CASA: PAYMENT	3,038.75	3,038.75
55371	11/3/2023	024030	BAY ALARM COMPANY	10/4/2023	11/1-11/30/23 FIRE MONITORI	153.93	
				10/1/2023	11/1-11/30/23 SECURITY MON	35.00	188.93
55372	11/3/2023	021281	BORTHWICK, VIVIAN	10/24/2023	BALTIMORE CONFERENCE	1,011.30	1,011.30
55373	11/3/2023	035241	BURKE, WILLIAMS & SORENS	10/5/2023	CASA- REVIEW EMAILS & PH	477.00	
				10/5/2023	CASA- CALPERS	427.00	904.00
55374	11/3/2023	027238	CALPINE ENERGY SOLUTION	10/16/2023	ELECTRICITY A/C #281214	608.58	608.58
55375	11/3/2023	000642	GREAT-WEST TRUST COMPA	11/3/2023	MISC PENSION - CASA: PAY	4,252.08	4,252.08
55376	11/3/2023	009395	HLP, INC	10/12/2023	AUG 2023 MO TRANSACTION	5.25	5.25
55377	11/3/2023	028502	KT ENTERPRISES	10/25/2023	ADMIN HEARING/CD TRANSF	460.00	460.00
55378	11/3/2023	003619	MISSION SQUARE-302452	11/3/2023	DEF COMP DEF COMP/ICMA	1,786.48	1,786.48
55379	11/3/2023	034976	MISSION SQUARE-306379	11/3/2023	DEF COMP/ICMA-CASA: PAY	839.80	839.80
55380	11/3/2023	003416	NEWCO DISTRIBUTORS INC	10/16/2023	CAT LITTER	1,158.31	1,158.31
55381	11/3/2023	025959	OMNI ENTERPRISE INC	10/5/2023	JANITORIAL SERVICES	1,100.00	
				10/9/2023	EXTRA JANITORIAL SERVICE	175.00	1,275.00
55382	11/3/2023	015190	PAYFLEX SYSTEMS, USA	11/3/2023	125 MED SECTION 125 MED-	36.50	36.50
55383	11/3/2023	001977	PET PROJECT FOUNDATION	6/30/2023	PPF - ACCT BAL AS OF 06/30/	5,855.00	
				9/30/2023	PPF - ACCT BAL AS OF 09/30/	3,644.00	9,500.00
				9/30/2023	KENNEL FEES - ACCT BAL AS	2,205.00	11,705.00
				6/30/2023	KENNEL FEES - ACCT BAL AS	1,725.00	13,429.00
55384	11/3/2023	035958	PETERSEN, BROCK	3/31/2023	SPAY/NEUTER DEPOSIT REIN	50.00	50.00
55385	11/3/2023	007028	PICO VETERINARY CLINIC	10/10/2023	WILD LIFE EUTHANASIA	12.50	
				10/12/2023	WILD LIFE EUTHANASIA	12.50	24.50
				10/16/2023	WILD LIFE EUTHANASIA	12.50	37.50
55386	11/3/2023	021715	READYREFRESH BY NESTLE	10/20/2023	ACCT #6701996031 DRINKING	67.28	67.28
55387	11/3/2023	000635	SAN CLEMENTE CITY EMPLO	11/3/2023	DUES SCCEA - CASA: PAYM	56.00	56.00
55388	11/3/2023	000768	SAN CLEMENTE CITY WATER	10/10/2023	08/28-09/23/23 WATER SERVI	635.50	635.50
55389	11/3/2023	003655	SAN CLEMENTE, CITY OF	11/1/2023	MONTHLY INTERFUND CHAR	27,080.00	27,080.00
55390	11/3/2023	001174	SAN DIEGO GAS & ELECTRIC	9/29/2023	0055908393705 DISTRIBUTIO	1,335.81	1,335.81
55391	11/3/2023	032513	SKYLINE PEST CONTROL	10/18/2023	PEST & RODENT CONTROL	260.00	260.00

28 checks in this report.

Grand Total All Checks: 65,589.99

RESOLUTION NO. 23-02

A RESOLUTION OF THE CASA BOARD ESTABLISHING
THE HOLIDAY CALENDAR FOR DECEMBER 2023-DECEMBER 2024

THE CASA BOARD OF DIRECTORS HEREBY RESOLVES:

The following is the Holiday Schedule for December 2023 through December 2024, as established in the MOU agreement July 2022-June 2025. On these days, the Shelter will be closed and only emergency services will be provided.

Christmas Eve	Sunday	December 24, 2023
Christmas Day	Monday	December 25
Day After Christmas	Tuesday	December 26**
New Year's Eve	Sunday	December 31
New Year's Day	Monday	January 1, 2024
Martin Luther King Jr. Day	Monday	January 15
President's Day	Monday	February 19
Easter	Sunday	March 31*
Memorial Day	Monday	May 27
Independence Day	Thursday	July 4
Labor Day	Monday	September 2
Thanksgiving Day	Thursday	November 28
Day After Thanksgiving	Friday	November 29
Christmas Eve	Tuesday	December 24
Christmas Day	Wednesday	December 25
Day After Christmas	Thursday	December 26**
New Year's Eve	Tuesday	December 31

*Easter Sunday is not a paid Holiday. Employees may take unpaid leave, or use vacation, comp-time or administrative leave in accordance with labor agreements.

**Veteran's Day to be observed the Day after Christmas.

Any resolution in conflict with this resolution is hereby rescinded.

PASSED AND ADOPTED by the CASA Board at a Regular Meeting held on the 4th day of December, 2023.

Chair, CASA Board

ATTEST:

General Manager, CASA

I, Jennifer Stinett, Secretary of the Coastal Animal Services Authority, do hereby certify that Resolution No. 23-02 was adopted at a Regular Meeting of the Board of Directors of the Coastal Animal Services Authority held on the 4th day of December, 2023, by the following vote:

AYES: ____
Noes: ____
Absent: ____

Secretary, CASA



Coastal Animal Services Authority Policy and Procedure

Subject: Animal Control Officer Uniforms and Equipment	Index: Animal Control Number: 30
Effective Date: 12-04-2023	Prepared By: Jennifer Stinett
Supersedes: 3-01-2007	Approved By:

PURPOSE

To standardize the duty uniform officers must wear when on duty and to establish a list of approved equipment an officer may carry on their person in the field.

POLICY

CASA Animal Control Officers are required to wear a standardized uniform while performing enforcement duties in the field. If they are on special assignment or attending training they may wear appropriate civilian attire. If they are responding to testify in court they may wear their uniform, suit or appropriate business attire.

CASA Animal Control Officers will be provided \$240.00 per year in order to maintain their uniform or purchase and or replace worn equipment. An annual boot allowance of \$250.00 will also be provided.

Officers must come to work with clean uniform and equipment, cleanly groomed.

Article 1: UNIFORM SPECIFICATIONS

1. Uniform Shirt – Approved polo shirt, black in color.
 - a. Badging to the upper right chest area that clearly displays last name.
 - b. Badging to the back that clearly displays the words *Animal Control*.
 - c. CASA logo/badge logo printed on upper left chest area.
2. Department Issued Ballistics Vest/Body Armor
 - a. Assigned personnel shall affix badging to the upper right chest area of their outer vest that clearly displays their last name.

- b. Assigned personnel shall affix their assigned Animal Services Officer badge to the upper left chest area of their outer vest.
 - c. Assigned personnel shall affix badging to the back of their outer vest that clearly displays the words *Animal Control*.
3. Uniform Pants - Green class "B" uniform pant, may be cargo "BDU" style or regular straight leg patrol pant.
4. Belt
 - a. Duty Belt - Leather, 4-row stitch, nickel buckle
 - b. Trouser Belt -Black, leather, nickel buckle
5. Uniform Shoes/Boots - Black leather, or black nylon and leather combination shoes or boots as to the personal preference of the officer.
6. Animal Control Officer Badge - The badge is to be displayed at all times while on duty, whether on the uniform shirt or outer vest.

Article 2: APPROVED PERSONNEL EQUIPMENT LIST

1. Handcuffs - Officers may carry handcuffs provided they have received 832 PC Laws of Arrest training covering laws of arrest and use of force.
2. Pepper Spray - Officers may carry pepper spray provided they have had training in the Animal Control Basic Academy, 832 PC laws of Arrest Course, or other approved training to the satisfaction of the General Manager.
3. ASP Expandable Baton - Officers may carry the ASP expandable baton provided they have received PC 832 Laws of Arrest training covering laws of arrest and use of force, including but not limited to the use of the baton and liability issues.
4. Cell-Phone – Each Officer will be issued a cell phone via San Clemente’s IT Department. The Officer is to carry this phone during their routine shifts and while taking on-call shifts. Officers can request the department purchase a protective case if they desire. Officers are to report to their Supervisor or San Clemente IT Department if they are experiencing any service issues with the phone, so it can be determined if a replacement is necessary.
5. 800 mHz Radio – If available, one radio will be designated for each Animal Control vehicle. The Officer is to have access to this radio while performing field duties, whether hands-free while operating the vehicle, or attached to their uniform when they are outside of the vehicle.



Coastal Animal Services Authority Policy and Procedure

Subject: Animal Control Officer Protective Body Armor	Index: Animal Control Number: 34
Effective Date: 12-04-2023	Prepared By: Jennifer Stinett
Supersedes:	Approved By:

PURPOSE

To provide the Coastal Animal Services Authority field personnel (Animal Control Officers) with guidelines and procedures for the proper use and care of protective body armor.

POLICY

It is the policy of the Coastal Animal Services Authority to help ensure the safety of our field personnel through the use of body armor (protective vests) in combination with prescribed safety procedures.

While body armor provides a significant level of protection, it is not a substitute for the observance of appropriate safety procedures and the exercise of good judgement in identifying, mitigating, and avoiding potentially unsafe situations.

CASA will provide protective body armor to eligible personnel. Field operations personnel include those employees assigned to enforcement-related duties/tasks outside of the Animal Shelter that could potentially place them in hazardous situations. CASA's policy is to provide eligible employees with protective body armor and encourage them to wear it at all times while on duty, however, the wearing of the body armor is not mandatory.

CASA recognizes that some employees may have physical conditions restricting their ability to wear protective body armor.

Article 1: Issuance and Replacement of Body Armor

1. Eligible personnel shall be issued department-approved protective body armor. Eligibility requirements include: successful completion of Field Training Program and employment probationary period.
2. Assigned personnel shall be measured and fitted with body armor through the purchasing company to ensure proper fit and effectiveness.
3. Body armor that is worn or damaged shall be replaced by CASA. Body armor will be replaced in accordance with the guidelines and protocols established by the manufacturer and the National

Institute of Justice.

4. Body armor that has reached the end of its warranty period should be replaced in accordance with established guidelines and protocols.
5. Body armor that must be replaced due to misuse or abuse by the employee shall be paid for by the employee.
6. All body armor issued must comply with protective and related requirements prescribed under current standards of the National Institute of Justice.
7. Assigned personnel shall only wear department-approved body armor.
8. Assigned personnel shall have the option to decline wearing protective body armor.

Article 2: Identification

1. Assigned personnel shall affix badging to the upper right chest area of their outer vest that clearly displays their last name.
2. Assigned personnel shall affix their assigned Animal Services Officer badge to the upper left chest area of their outer vest.
3. Assigned personnel shall affix badging to the back of their outer vest that clearly displays the words *Animal Control*.

Article 3: Use and Care of the Equipment

1. Field personnel are required to wear their protective body armor during their shift while engaged in field operations, unless the employee signed the waiver, *opting-out* of its use.
2. Management shall be responsible for ensuring that body armor is worn appropriately and maintained as required by this policy through routine observation and periodic inspections. Annual inspections of body armor shall also be conducted for fit, cleanliness, and signs of damage, abuse, and wear.
3. Employees will be held accountable for the proper maintenance of this important piece of equipment. Employees are responsible for the proper storage, maintenance, and care of their body armor in accordance with department policy. Animal Control personnel shall routinely inspect their own protective body armor for signs of damage and for general cleanliness. As dirt and perspiration may erode personal body armor, each employee shall be responsible for cleaning his/her body armor in accordance with the manufacturer's instructions.
4. Employees are responsible for reporting damage or excessive wear to the armor to their Supervisor or Manager.

Article 4: Training

Field Supervisor will provide direction on proper fit and care of vest.

Accompanying document Use of Body Armor While On Duty Waiver to be signed by all eligible employees.



Use of Body Armor While on Duty Waiver

I _____ **elect / do not elect** to wear body armor while
(Print or Type Employee Name) (Circle one)
performing my duties as an Animal Services Officer/Reserve Animal Services Officer with
CASA.

Elect to Participate:

I have reviewed CASA's Policy on the Use of Body Armor While on Duty and understand the risks and benefits of participation while performing my duties as an Animal Services Officer with CASA.

I have reviewed and understand the National Institute of Justice page on Body Armor.
(reference: <https://nij.ojp.gov/topics/articles/overview-body-armor>)

I understand that it is my responsibility to routinely inspect my assigned personal body armor for signs of damage and for general cleanliness. Animal Services Officers are responsible for reporting damage or excessive wear to the ballistic panels or cover to their Supervisor and the Animal Services Manager. I understand by signing this form and agreeing to participate by using the body armor provided by CASA, I am releasing CASA from all liability if an incident should occur where this device may or may not have prevented injury or death.

Employee Signature

Date

Do Not Elect to Participate:

I have read, and understand the CASA's Policy on the Use of Body Armor While on Duty and understand the risks and benefits of participation.

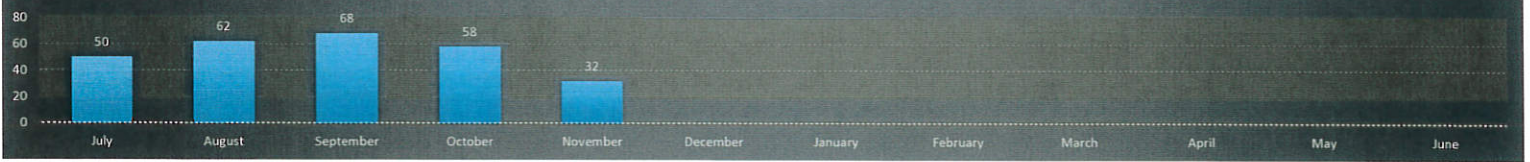
Based on my understanding of the CASA's Policy on the Use of Body Armor While on Duty, I do not wish to participate at this time. I understand that I may choose to participate at any time and that I am responsible for initiating such a request. Animal Services Officers requesting not to be issued body armor must sign this form releasing CASA from all liability if an incident should occur where this device may or may not have prevented injury or death.

Employee Signature

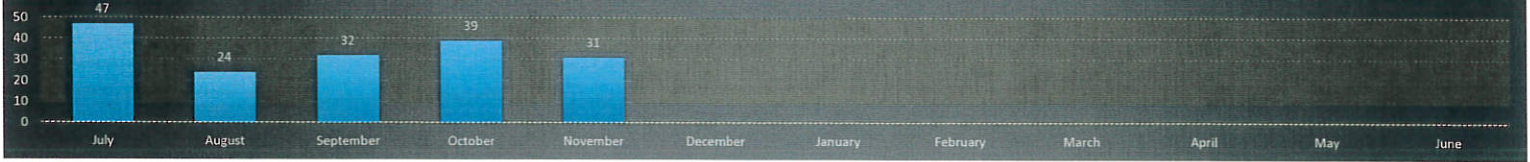
Date

Fiscal Year 23-24

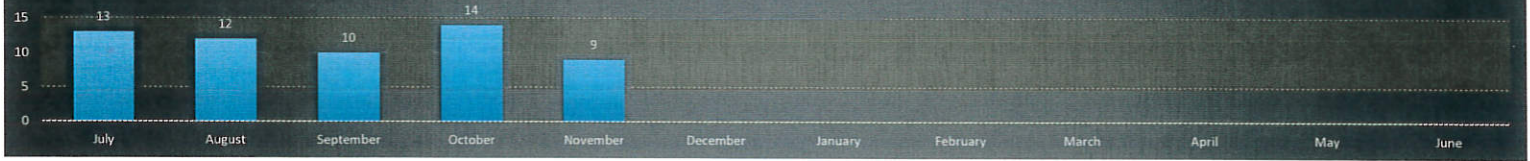
Intakes Domestic



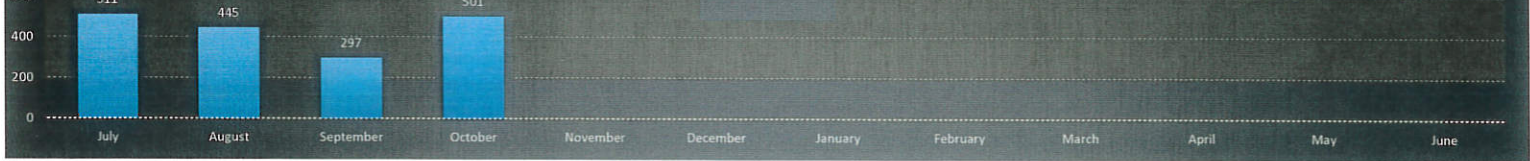
Adoptions



Return to Owner



Licenses



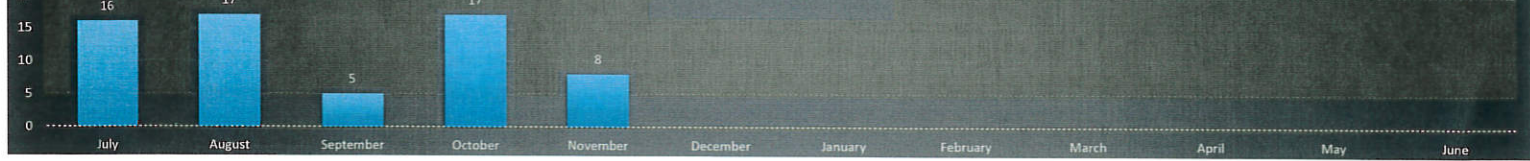
Intakes Wild



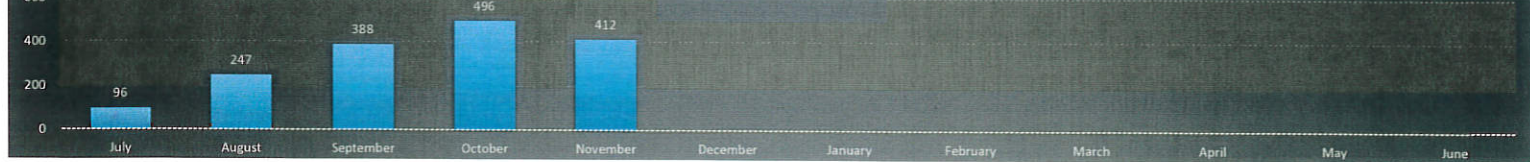
Wildlife Outcomes



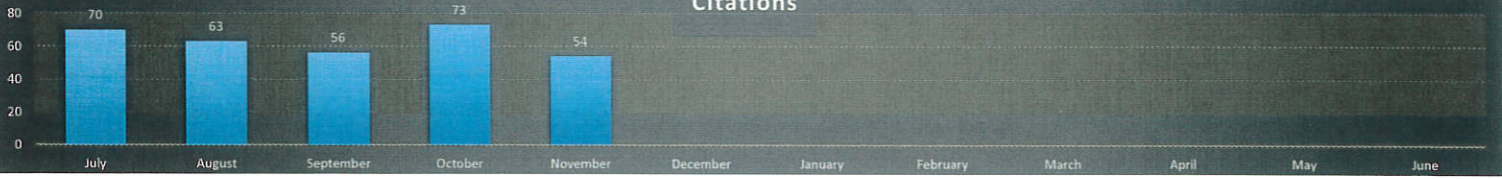
Barking Dog Calls



Calls for Service



Citations



Fines Collected

