



SAN CLEMENTE PARK RANGER PROGRAM ENHANCEMENTS

Summary of Current Program and Staff
Recommendations for Improvements

San Clemente Park Ranger Division
Trevor Milosch, Park Ranger Supervisor
Miloscht@san-clemente.org

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Executive Summary

The Park Ranger Program in San Clemente has undergone significant changes in recent years, marked by increased authority and responsibilities for park rangers. With these changes, the need for a comprehensive evaluation and improvement plan has become evident. This document outlines the key aspects of the current Park Ranger Program and presents a series of staff recommendations to enhance its effectiveness.

Background

In 2019 City Council amended ordinance No. 1979 to give park rangers, previously park monitors, more authority and the ability to issue citations and make arrests to those who are found in violation of city laws and ordinances that occur in San Clemente parks, beaches, trails, and city facilities, such as near the beach and municipal pier, as well as other buildings, structures, walkways, trails and parking lots. The program was placed under Code Compliance. The move to Code Compliance was done to streamline the City’s efforts in enforcing ordinances in the city as well as increase the capability of the City of San Clemente to deal with nuisance issues stemming from homelessness within the City of San Clemente.

Purpose

Improvements to the Park Ranger Program are needed to increase the capabilities, effectiveness, and safety of park ranger. This document seeks to provide a summary of the program as it currently exists, as well as provide staff recommendations in key areas of the Park Ranger Program. The City of San Clemente City Council has directed the San Clemente Public Safety Committee (PSC) to review and evaluate the Park Ranger Program as to enhancements that can be made to increase the capabilities, effectiveness, and safety of park rangers on patrol. Staff recommends that the PSC study the San Clemente Park Ranger Program paying attention to key areas for improvements noted by staff. This document serves to inform the PSC on the basic facts about the current Park Ranger Program in operation and how it might be enhanced to increase effectiveness, efficiency, and safety in providing for the needs of citizens of the City of San Clemente and visitors to City parks, beaches and trails.

The Current Program

Uniform

The current uniform is issued to each park ranger and consists of a grey polo shirt with the City of San Clemente seal embroidered on the front with the words “PARK RANGER” embroidered underneath and “PARK RANGER” silkscreened on the back in yellow lettering, a green windbreaker jacket with the City of San Clemente seal embroidered on the front with the words “PARK RANGER” embroidered underneath and “Park Ranger” silkscreened on the back in yellow lettering, tan pants or shorts, and a black baseball cap with the City of San Clemente seal embroidered on the front. Staff is encouraged to wear boots adequate for performing their duties and full-time staff is provided with a stipend for boots. Full-time staff are issued hazard florescent yellow rain jackets embroidered with the city seal on the front with

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the words “PARK RANGER” embroidered underneath and “Park Ranger” silkscreened on the back in black lettering. Part-time staff has access to shared hazard florescent yellow rain jackets. Rain jackets are for use in inclement weather. Specific uniform items and costs are noted in Appendix I.

Training

Currently, park rangers receive little training outside of on-the-job training on policies and procedures relating to the duties executed by park rangers. Full-time staff receive PC832 Laws of Arrest training allowing them to make arrests and issue misdemeanor and administrative citations. Select part-time staff also receive PC832 training, however it is not required in their part-time capacity. All staff receives selective training certifications through the Federal Emergency Management Agency (FEMA) e.g., IS-100 Introduction to the Incident Command System, IS- 200 Basic Incident Command System for Initial Response, IS- 242 Introduction to Continuity of Operations, and IS-15 Special Events Contingency Planning for Public Safety Agencies.

Job Duties

Park rangers have multiple duties. Rangers are responsible for patrolling city parks, beaches, trails and city facilities and for the enforcement of city ordinances applicable to these patrol areas. While on patrol rangers meet and interact with park visitors acting as park ambassadors. Rangers coordinate maintenance efforts with other city agencies by reporting damage and graffiti found in city parks. The removal and storage of unattended or abandoned property is coordinated by park rangers. In addition to patrol duties, park rangers are responsible for locking and unlocking a number of park restrooms and park gates. Rangers also assist with city events and ensuring that park rental permits are followed. Park rangers are also responsible for maintaining logs and record relating to the duties assigned.

Staffing Levels

There are currently three levels of park ranger, Park Ranger, Senior Park Ranger, and Park Ranger Supervisor. Park Rangers are part-time employees limited to 30hrs./ week and 1500 hours annually. Senior Park Rangers are full-time benefited employees working a 9/80 schedule. Senior Park Rangers do not have a supervisory capacity. The Park Ranger Supervisor is a full-time benefited position working a 9/80 schedule. The Park Ranger Supervisor reports to the Code Compliance Manager and oversees the Park Ranger Program providing direction and supervision. Currently there is one Park Ranger Supervisor, two Senior Park Rangers, and six Park Rangers. The current part-time staffing budget allows for 130 hours of part-time Park Ranger staff per week. The Staff budget is contained in Appendix II.

Shifts and Coverage

Park rangers are on duty from 4:30am to 1am every day; excluding some holidays, e.g., Thanksgiving Day, Christmas Day, New Year’s Day. Coverage is broken up in three shifts; i.e., Opening Shift: 4:30am-10:30am, Day Shift: 9am-6:30pm, and Closing shift: 6:30pm- 1am. Seven days a week there one ranger on duty for opening shift and one ranger on duty for day shift. Tuesday – Sunday there are 2 rangers on duty for closing shift. On Monday’s there is only one park ranger on duty for closing shift.

Monday		Tuesday - Sunday	
Shift	Number or Rangers on Duty	Shift	Number of Rangers on Duty
Opening	1	Opening	1
Day	1	Day	1
Closing	1	Closing	2

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Vehicles

Park rangers patrol using two Chevy Colorado trucks. The trucks are outfitted with an amber lightbar. One truck is equipped with 4wheel-drive, the other truck is only 2wheel-drive. Both trucks are equipped with standard road tires.

Facilities

Currently, park rangers are located within the Code Compliance office. Park rangers occupy a small office consisting of three workstations and limited space. There is little to no space for storage of equipment.

Software

Park rangers have limited software to assist in their duties and data collection of statistics. Park rangers utilize the Microsoft office suite using applications such as Outlook, Word, and Excel. Patrol logs are done on a paper form that is later scanned to create a digital record and the data on the patrol logs is entered into an Excel sheet to track data.

Equipment

Park rangers are issued a flashlight, a posse box, work gloves, a fob key to access city facilities, and an ID badge with their picture, name, and rank. Keys to city facilities are shared and are located on the vehicle key rings. Park rangers also carry shared cell phones for use on duty.

Each truck carries equipment needed by the park rangers on patrol, e.g., forms and signs, garbage bags for unattended property, a bucket, tape, gloves, a small personal first aid kit, bolt cutters, and a small shovel.

Citations

Currently, park rangers utilize three cite books: a misdemeanor cite book, an administrative cite book, and a parking violation cite book. The administrative cite books list numerous municipal violations commonly encountered by park rangers in city parks, beaches, trails, and city facilities; and have space for violations not prelisted in the administrative cite book. The parking violation cite book is similar in that it lists numerous municipal parking violations commonly encounters in the parking lots associated with city parks, beaches, trails and city facilities; and having space for parking violations not prelisted in the parking violation cite book. The current parking violations of the City of San Clemente Municipal Code do not align with the California Vehicle Code violation. The fee schedule for parking violations does not align with the fee schedule for parking violations adopted by the Orange County Sherriff Department. The misdemeanor cite book is utilized for issuing criminal citations for crimes committed in city parks, beaches, trails, and city facilities.

Staff Recommendations

Uniforms

Uniforms are important for park rangers as a well-designed and maintained uniform creates the appearance of professionalism and assists the park ranger in creating a command presence while executing their duties. Uniforms should be professional in appearance as well as functional to enhance

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the park ranger's ability to perform their duties. There are many styles and configurations of uniform that could be utilized.

Staff recommends the following traditional park ranger uniform: A silver tan button up shirt with San Clemente Park Ranger patches on the sleeves; green pants or shorts, a green jacket with "San Clemente Park Ranger" patches on the sleeves, green a baseball cap with "Ranger" embroidered on the front in yellow lettering, and a black or brown belt. Staff is encouraged to wear boots adequate for performing their duties and full-time staff is provided with a stipend for boots. Full-time staff are issued hazard florescent yellow rain jackets embroidered with the city seal on the front and "Park Ranger" silkscreened on the back in black lettering. Part-time staff has access to shared hazard florescent yellow rain jackets. The rain jackets are for use in inclement weather. The park ranger uniform should also include badges that reflect the authority of park rangers to enforce ordinances in city parks, beaches and trails. A park ranger badge and patch should be created and incorporated in the park ranger uniform to increase the level of professionalism of the uniform.

Staff also recommends a "Class A" Uniform for full-time staff to be used for special events, ceremonies, or going before City Council. This uniform would consist of the following: A long sleeved silver tan button up shirt with "San Clemente Park Ranger" patches on the sleeves, a green tie, green dress uniform style pants, black boots, a black belt, a green lke jacket, and a tan straw campaign hat. Specific uniform items and costs are noted in Appendix I.

Training

The current training schedule for park rangers is lacking and additional trainings and certifications are required to increase the capabilities, effectiveness, and safety of park rangers.

Rangers should continue the current on-the-job training on policies and procedures relating to park ranger duties. Full-time staff should continue to receive PC832 Laws of Arrest training to allow them make arrests and issues misdemeanor and administrative citations. Part-time staff should be eligible to receive PC832 training after completing six months of employments as a park ranger. Staff should also continue to receive select training certifications offered by FEMA.

Additional trainings and certifications that would improve the capabilities, effectiveness, and safety of park rangers are as follows:

- CPR, AED, and First Aid for First Responders
- Blood Borne Pathogen training
- Narcan/Naloxone Training
- Drug exposure training
- Mental Health First Aid
- Training for use of protective equipment, e.g., pepper spray and taser
- Defensive Tactics training
- De-escalation training

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- Search and Rescue training
- Fire watch, prevention and mitigation training
- Communication training for radio operations
- Vehicle training for operation in off road conditions, e.g., driving on sand and trails

This is not an exhaustive list of trainings that would be applicable for park rangers.

Job Duties

Current job duties such as patrolling City parks, beaches and trails, the enforcement of city ordinances, acting as park ambassadors to the public, coordinating maintenance in city parks, beaches, and trails, and the coordination of unattended property removal and storage should remain with the park rangers. Additional duties should be increased to reflect the additional training that park rangers would receive.

Additional duties would include, but not limited to: providing first aid and CPR in a first responder capacity in city parks, beaches, and trails, and coordinating search and rescue operations in parks and trails while assisting Marine Safety with search and rescue operations on the beaches. Park ambassadorship activities should be expanded, such as the coordinating and leading of nature walks and hikes, to enhance park visitor experience and enjoyment of the City of San Clemente's outdoor recreational space. Park rangers should also take on fire watch, prevention and mitigation activities to assist in the protection of city parks, beaches, trails, city facilities, and natural resources.

Staffing Levels

Staffing levels are not sufficient for improving coverage and increasing park ranger presence in the City of San Clemente's parks, beaches, and trails. Staffing levels of the Park Ranger Program should be expanded.

Shifts and Coverage

With an increase of staffing levels additional coverage in the City of San Clemente parks, beaches, and trails is possible. The San Clemente Park Rangers should be on duty 365 day a year including all holidays to provide continuous coverage in city parks, beaches, and trails. Increased staffing and improved coverage would allow for park rangers to be more responsive in addressing issues in city parks, beaches, and trails increasing the level of safety for citizens and visitors.

Vehicles

As vehicle are integral to the success of park rangers in the course of their duties, improvement in the vehicles utilized by park rangers and an increase of the number of vehicles used is needed. The number of trucks utilized by park rangers should be increased to a minimum of four trucks. All trucks utilized by park rangers should come equipped with 4wheel-drive and all terrain tires. In addition to the amber lightbars on park ranger trucks, spot lights and alley/take-down lights are needed. Vehicle should be equipped with a PA system to allow rangers to address large or hostile crowds from the safety of their vehicle. Trucks should also be equipped with tool boxes to carry equipment. Additional "Park Ranger" badging should be placed on vehicles to increase visibility and assist in creating a command presence.

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In addition to 23 parks and 2 miles of beach, San Clemente has 25.9 miles of hiking trails. Currently, park rangers do not have the capabilities to patrol the extensive trail system. ATVs or UTVs could be utilized to allow park rangers to access remote areas of hiking trail as well as patrol the beaches effectively.

Facilities

The current space allocated to the Park Ranger Program is at capacity. Growth of the program would require the allocation of a dedicated Park Ranger Office. The Park Ranger Office should include office space for the Park Ranger Supervisor, shared office space for Senior Park Rangers, shared office space for Park Rangers, a dispatch office, and space for equipment storage.

Software

Park rangers should continue to utilize software available through the Microsoft Office Suite as they are valuable tools. However, increasing the level and sophistication of software available to Park Rangers would add in the capture and accuracy of data pertaining to the daily duties of Park Rangers.

Software, such as Watchtower, public safety software offered by Motorola Solutions, or the Public Safety Suite offer by Central Square, should be adopted by park rangers to track data digitally and to create patrol logs and incident reports. This would increase the quantity and quality of data collected in real time.

Equipment

Equipment utilized by park rangers should allow rangers to effectively perform their duties. Rangers should continue to be issued a flashlight, a posse box, work gloves, a fob key to access city facilities, and an ID badge with their picture, name, and rank. Keys to city facilities should continue to be shared and kept on the vehicle key rings. Shared duty cell phones should continue to be carried and utilized by park rangers on duty. The work gloves issued to Park Rangers should be upgraded to work gloves that are puncture resistant to needles.

Additional equipment is needed to increase the capacity and effectiveness of park rangers. Due to the enforcement nature of the duties of park rangers, protective equipment, e.g., pepper spray, taser and a protective vest rated for stab and slashes, should be provided.

Trucks should continue to be outfitted with forms and signs, garbage bags for unattended property, bucket, tape, gloves, and bolt cutters. Additional equipment to be carried in park ranger trucks should include: a first aid kit appropriately stocked for first responders, an AED, and a full-sized shovel.

Effective communication is necessary for the coordination of enforcement effort. 800mhz radios should be utilized by park rangers. The use of radios will streamline communication and the effectiveness of rangers in coordinating enforcement efforts in city parks, beaches, and trails as well as increase safety for rangers in the course of their duties.

Citations

With the addition of more rangers capable of issuing citations it seems prudent to review the City of San Clemente Municipal Code as it pertains to city parks, beaches, trails, and city facilities. The City of San Clemente Municipal Code, the citation books utilized by park rangers, and signage in and around city parks, beaches, trails and city facilities should be in alignment. The City of San Clemente Municipal Code

should also be reviewed to ensure that sections of the municipal code used by park rangers are enforceable and any necessary additions or revisions be presented to City Council.

The City of San Clemente should align the municipal code sections pertaining parking violations to the California Vehicle Code as well as adopting the parking violation fee schedule utilized by the Orange County Sherriff Department. Park Ranger Program Evaluation Options

Park Ranger Program Evaluation Plan

A comprehensive examination of the Park Ranger Program, including the exploration of potential improvements, is essential to ensure that the program evolves appropriately and that any proposed changes are effectively implemented. This document serves as a starting point for discussion and does not represent the proposed modifications nor a complete study of the current program and potential enhancements.

As part of the Park Ranger Program review, it is suggested that the Public Safety Committee (PSC) explore the following key questions:

- What tools, training, and resources are currently lacking for San Clemente Park Rangers?
- How can San Clemente Park Rangers better align with the community's needs?
- What industry best practices are applicable to Park Ranger Programs?
- What specific enhancements should be considered for the San Clemente Park Ranger Program?
- What are the associated costs of implementing various enhancements?

The PSC can evaluate the Park Ranger program through various means, including:

- Reviewing all manuals, handbooks, and policies relevant to the Park Ranger Program.
- Examining the Municipal Code as it pertains to parks, beaches, and trails.
- Conducting ride-a longs with park rangers during opening shifts, day shifts, and closing shifts, on both weekdays and weekends, to gain a firsthand understanding of their duties and the challenges they encounter.
- Conducting interviews with park ranger staff at all levels to gain insight into their needs, opinions, and challenges related to the current state of the Park Ranger Program and its future.

Furthermore, it is advisable for the PSC to explore other Park Ranger Programs to identify industry best practices. Recognizing these best practices will aid the PSC in formulating recommendations for enhancing the current program in San Clemente. The process of enhancing the San Clemente Park Ranger Program may not follow a linear path, as improvements in different areas can be implemented while other aspects are still under examination.

Conclusion

This document serves as a valuable resource for the San Clemente Public Safety Committee (PSC) as they embark on a comprehensive review of the Park Ranger Program. The primary goal of this review is to assess the program's current status, pinpoint areas for improvement, and ultimately provide recommendations that will enhance its capabilities and effectiveness in ensuring the safety and well-being of our community members, visitors, and park rangers in our city's parks, beaches, and trails.




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We trust that the Public Safety Committee will take this review seriously and dedicate the necessary resources and expertise to carry out this evaluation effectively. The findings and recommendations that result will play a pivotal role in improving the Park Ranger Program and contributing to the overall safety and quality of life for residents and visitors in the City of San Clemente.





We look forward to the PSC's active involvement in this process and anticipate that the outcomes of this evaluation will lead to positive changes that benefit our community. Thank you for your attention to this critical matter, and we are confident that your efforts will help shape the future of the Park Ranger Program in our city.

Appendix I Park Ranger Uniforms

Current Park Ranger Uniform




Park Ranger Duty Uniform				
Item	Color	Specific item	Cost of Item	Picture
Shirt	Grey	https://www.companycasuals.com/JCtees/b.jsp?id=6598243&prodimage=imglib/catl/2015/f22/ST650_greyconcrete_model_front_032014.jpg&swatch=Grey+Concrete City Seal embroidered on front. "Park Ranger" silkscreened on Back in yellow lettering.	\$36.77	
Pant	Khaki	https://lapolicegear.com/basic-operator-pant-elastic.html	\$54.99	
Shorts	Khaki	https://lapolicegear.com/lapg-operator-short.html	\$39.99	

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Jacket	Green	https://www.sportekusa.com/p/3339ForestGrn#?doScrollToGrid=true City seal embroidered on front. "Park Ranger" silkscreened on back in yellow lettering	\$40.84	
boots	Brown, tan, or black	Nonspecific. Example: https://www.511tactical.com/evo-2-0-8-ar-670-1-boot.html	\$160.00	
Hat	Black	https://www.compnycasuals.com/JCtees/b.jsp?id=15422982&parentId=12028518	≈\$ 30.81	
Rain Jacket	High-Vis yellow	https://www.rrind.com/products/ansi-certified-outerwear/	\$110.00	

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Proposed Park Ranger Uniforms





Park Ranger Duty Uniform				
Item	Color	Specific item	Cost of Item	Picture
Shirt	Silver Tan	https://www.511tactical.com/mens-pdu-short-sleeve-twill-class-b-shirt.html Patches on Sleeves	\$65.00	
Pant	Green	https://www.511tactical.com/stryke-pant.html	\$82.00	
Shorts	Green	https://www.511tactical.com/stryke-shorts.html	\$80.00	

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Jacket	Green	https://www.511tactical.com/fast-tac-174-duty-jacket.html Patches on sleeves	\$80.00	
Belt	Brown or Black	Leather belt, no specific Example: https://www.511tactical.com/arc-leather-belt-1-12-wide.html	\$55.00	
boots	Brown, tan, or black	Non specific. Example: https://www.511tactical.com/evo-2-0-8-ar-670-1-boot.html	\$160.00	

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Hat	Green	<p>Ball Cap, Says "RANGER" on front in yellow lettering.</p> <p>Example: https://www.logosoftwear.com/builder/?product_id=9018&new_user=1&cart=logosoftwear.com&frmDom=www.logosoftwear.com&sortby=&stitch_effect_eligible=1</p>	≈\$ 24.99	
Vest	Green	<p>https://safelife-defense.com/shop/tactical-uniform-style-multi-threat-vest-level-iiia/</p> <p>"Park Ranger" back patch.</p>	\$589.00	

Park Ranger Class A Uniform				
Item	Color	Specific item	Cost of Item	Picture
Shirt	Silver Tan	https://www.galls.com/5-11-tactical-men-s-patrol-duty-uniform-pdu-long-sleeve-a-class-twill-shirt?PMWTNO=0000000002180&PM SRCH= Patches on Sleeves	\$65.99 - \$75.99	
Pant	Green	https://www.galls.com/flying-cross-men-s-polyester-wool-trousers-w-flex-waistband?PMWTNO=000000000002315&PMSRCH=	\$91.99 - \$142.99	
Tie	Green	https://www.galls.com/galls-clip-on-tie?PMWTNO=0000000003204&PMSRCH=	\$7.99 - \$11.19	
Jacket	Green	zippered front Ike Jacket patches on Sleeves	\$249.99	


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Belt	Black	https://www.galls.com/galls-economy-leather-1-5-inch-garrison-belt?PMWTNO=000000002322&PMRCH=	\$14.99 - \$24.09	
boots	Black	Non-Specific Example: https://www.galls.com/5-11-tactical-a-t-a-c-2-0-8-inch-side-zip-duty-boot?PMWTNO=000000002081&PMRCH=	\$120.99	
Hat	Tan	https://www.galls.com/galls-straw-triple-brim-campaign-hat?PMWTNO=000000003213&PMRCH=	\$143.99	

Proposed Park Ranger Badges

Park Ranger Example Badges				
Item	Color	Specific item	Cost of Item	Picture
Badge example 1	Gold	Eagle Shield	\$96.50	
Badge example 2	gold	Star	\$115.00	

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<p>Badge example 3</p>	<p>Gold</p>	<p>Oval shield</p>	<p>\$121.50</p>	 <p>The badge is an oval shield shape. At the top, a banner reads "CITY OF SAN CLEMENTE". In the center is the Great Seal of the State of California, featuring a grizzly bear and a miner, with the text "THE GREAT SEAL OF THE STATE OF CALIFORNIA" around it. Below the seal, another banner reads "PARK RANGER". The shield is flanked by laurel wreaths.</p>
<p>Badge example 4</p>	<p>Gold</p>	<p>Star in circle</p>	<p>\$157.50</p>	 <p>The badge features a five-pointed star centered within a circular border. The outer ring of the circle contains the text "CITY OF SAN CLEMENTE" at the top and "PARK RANGER" at the bottom. Inside the star, there is a smaller banner that reads "PARK RANGER" at the top and "SUPERVISOR" at the bottom. In the center of the star is the Great Seal of the State of California, with the text "THE GREAT SEAL OF THE STATE OF CALIFORNIA" around it.</p>

Appendix II: Park Ranger Program Budget

Community Development Code Compliance Division Summary

Purpose Statement

To maintain a safe, healthy environment for our residents and visitors to live, work and play through assuring compliance with the City's land use, environmental and construction codes. In achieving this mission, the Code Compliance Division contributes to the long term stability of the City by protecting its economic vitality and diversity resulting in a vibrant, balanced community capable of addressing today's needs and planning for tomorrow's challenges. The Division will assure compliance by encouraging voluntary compliance and sanctioning code violators who do not comply willingly.

Code Compliance Division Services

- Receive community concerns and complaints regarding violations of the City's Municipal Code (SCMC) and other adopted provisions related to public nuisances, zoning and land-use violations, short-term lodging, signs, commercial operations, noise, new construction and maintenance, and other various regulations.
- Investigate and resolve complaints to ensure compliance with applicable SCMC requirements.
- Address complaints, and investigate concerns or noncompliance with City-issued permits, licenses, or other approvals.
- Review proposed projects through the Development Management process to mitigate potential code enforcement issues by providing comments to applicants and applying discretionary project conditions.
- Work as liaisons with the City's various divisions and property owners to provide the education, resources, and contacts available to maintain properties in compliance with the SCMC.
- Maintain statistical data on each case to ensure compliance and reporting capability.
- Inspect tenant housing complaints for substandard conditions and illegal dwelling units.
- Manage and implement the City's annual Weed Abatement Program.
- Manage and implement the Volunteer Code Compliance program.
- Patrol public-parking areas and assist with the enforcement of violations.
- Ensure compliance with the City's public camping and beach curfew-related regulations.
- Work with the City Attorney's and Prosecutor's offices to assist in City litigation related to municipal code violations.
- Utilize Geographic Assignment Areas and Educational Outreach Programs to proactively reduce future violations.

Program Summary	FY 2021-22 Actual	FY 2022-23 Adj Budget	FY 2022-23 Projected	FY 2023-24 Budget	% Bud 22-23 To Bud 23-24
Code Compliance	893,278	1,264,620	1,125,780	1,289,840	2%
Weed Abatement	153,610	160,000	160,000	160,000	0%
Park Ranger	169,357	273,660	224,070	357,580	31%
Total Code Compliance Budget	\$1,216,245	\$1,698,280	\$1,509,850	\$1,807,420	6%

Category Expenditure Summary	FY 2021-22 Actual	FY 2022-23 Adj Budget	FY 2022-23 Projected	FY 2023-24 Budget	% Bud 22-23 To Bud 23-24
Personnel	731,968	1,009,040	820,610	1,162,640	15%
Supplies	2,909	16,930	16,930	17,180	1%
Contractual Services	335,455	507,200	507,200	432,560	-15%
Other Charges	1,713	2,490	2,490	2,720	9%
Interdepartmental Charges	144,200	162,620	162,620	192,320	18%
Total Program Budget	1,216,245	1,698,280	1,509,850	1,807,420	6%
Capital/Capital Studies	0	0	0	0	0%
Total Code Compliance Budget	\$1,216,245	\$1,698,280	\$1,509,850	\$1,807,420	6%

Personnel Summary*	8.00	8.00	8.00	10.00
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* Excludes Community Outreach Workers funded through other funds.

Significant Changes:

Personnel costs increase \$153,600 related to the staffing increases for Park Rangers, including 2 full-time positions.
Contractual services decrease \$74,640 based on a one-time cost in FY 2022-23 for a license plate reader system.

