

**CITY OF SAN CLEMENTE  
MINUTES OF THE SPECIAL MEETING OF THE  
HUMAN AFFAIRS COMMITTEE  
OCTOBER 24, 2023**

**1. CALL TO ORDER/ROLL CALL**

Vice Chair Salas called the Special Meeting of the City of San Clemente Human Affairs Committee to order on October 24, 2023, at 3:31 p.m. The meeting was held at San Clemente City Hall, First Floor Community Room located at 910 Calle Negocio, San Clemente, California.

Committee

Members Present: Chair Lisa Edone (arrived at 3:44 p.m.), Vice Chair Rosemary Salas, and Members Stuart Anderson, Cord Bauer, Tyler Boden, and Dick Veale

Members Absent: Member Jill Schachter

Guests: Resident Jenifer "Jiffy" Massey

Staff Present: Janet Batchelor, Management Analyst II  
Tamara Tatich, Office Specialist

**2. PLEDGE OF ALLEGIENCE**

The Pledge was led by Member Veale.

**3. APPROVAL OF MINUTES**

A. Approve Minutes from the September 12, 2023 Regular Meeting of the Human Affairs Committee.

MOTION BY MEMBER VEALE, SECONDED BY MEMBER BODEN AND CARRIED 5-0-2, CHAIR EDONE AND MEMBER SCHACHTER ABSENT, to approve the minutes from the September 12, 2023 Regular Meeting of the Human Affairs Committee as submitted.

**4. SPECIAL OR PUBLIC PRESENTATION**

None.

## 5. **UNFINISHED BUSINESS AND UPDATES**

### A. **Human Affairs Committee Work Plan FY 2023-24**

The Work Plan was approved by Council at their October 17, 2023 meeting with the direction to add a project to research best practices or programs other cities are utilizing to address homelessness including mental health, drug rehabilitation and any available regional solutions.

**Project: - Community Resource Fair**

Work group: Chair Edone, Member Schachter, Member Anderson.

Chair Edone stated the Subcommittee would work with staff on determining a date and contacting resources.

**Project: - Update Resource Registry on city website**

Work group: Chair Edone, Member Schachter, Member Anderson.

Chair Edone indicated the registry would follow the Resource Fair.

**Project: - Mentorship Program**

Work group: Member Boden, Vice Chair Salas, Member Bauer.

Member Boden discussed the meeting with the Chamber and compilation of a stakeholder group to work with the high school to promote workforce development opportunities. He discussed the City of Vista Rising Stars Breakfast and potential implementation in March 2024. He stated the ultimate goal was a mentorship program. He discussed the Boys and Girls Club of Central Orange Coast program and the difference between mentorship and internship.

**Project: - Every 15 Minutes DUI Simulation**

Work group: Vice Chair Salas, Chair Edone, and Member Anderson.

Vice Chair Salas stated the grant application has been submitted.

**Project: - SCHS Humanitarian Award**

Work group: Vice Chair Salas, Member Schachter, and Member Boden.

Vice Chair Salas discussed the plan for disseminating information to the school during November or December. The award will be presented in the Spring.

**Project: - Reach out to Residents - AI Questionnaire for the Community**

Work group: Member Bauer.

Member Bauer stated he was waiting for Council approval prior to moving forward on the project.

The Committee discussed opportunities to reach out to residents including questionnaires and the need to obtain residents' emails. Member Bauer asked the Committee to collectively think of items the residents would like to know about. Member Anderson volunteer to be part of the work group.

**Project: - Dorothy Visser Senior Center improvements**

Work group: Member Veale and Member Schachter.

Member Veale stated the funding for the outside painting of the Senior Center is included in the City's budget. He asked staff to remove "not" from the work plan item. He updated the number of chairs to be cleaned from 40 to 100, and has already received a bid. The project will be scheduled in January 2024. He also discussed the need for volunteers to paint.

The group will update the Committee with the date of the projects at the next HAC meeting.

**Project: - Community Development Block Grants**

Work group: Vice Chair Salas, Member Anderson.

Vice Chair Salas updated the Committee that the project will take place Spring 2024.

**Project: - Character Counts Program**

Work group: Member Boden, Member Schachter, and Member Anderson.

Member Boden discussed his involvement in "Principal for the Day."

**Project: - Solutions to Address Homelessness**

Work group: Member Anderson, Member Bauer, Member Boden

The Committee discussed Council direction of the project. The workgroup will investigate best practices other cities are using and provide a complete report to Council.

The work group will schedule a meeting with the City's Community Outreach Workers.

Member Veale requested the opportunity to work on the project. Member Boden offered his seat to Member Veale.

Chair Edone requested that each work group provide an update of their project status and if assistance is needed at each committee meeting. The committee also agreed that Chair Edone and Vice Chair Salas will provide quarterly updates to the Council on the progress of the projects in the work plan.

**6. NEW BUSINESS**

None.

**7. ORAL AND WRITTEN COMMUNICATION**

Jenifer “Jiffy” Massey commended the Committee on its work.

**8. COMMUNICATIONS FROM COMMITTEE MEMBERS AND STAFF**

Member Veale discussed Red Ribbon Week.

**ADJOURNMENT**

CHAIR EDONE ADJOURNED THE MEETING AT 4:30 P.M. TO THE REGULAR HUMAN AFFAIRS COMMITTEE MEETING TO BE HELD ON NOVEMBER 14, 2023, AT 3:30 P.M. AT SAN CLEMENTE CITY HALL, FIRST FLOOR COMMUNITY ROOM, LOCATED AT 910 CALLE NEGOCIO, SAN CLEMENTE, CALIFORNIA.

Respectfully submitted,

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Lisa Edone, Chair

Attest: \_\_\_\_\_  
Janet Batchelor, Management Analyst