

**CITY OF SAN CLEMENTE
MINUTES OF THE REGULAR MEETING OF THE
HUMAN AFFAIRS COMMITTEE
SEPTEMBER 12, 2023**

1. CALL TO ORDER/ROLL CALL

Chair Edone called the Regular Meeting of the City of San Clemente Human Affairs Committee to order on September 12, 2023, at 3:32 p.m. The meeting was held at San Clemente City Hall, First Floor Community Room located at 910 Calle Negocio, San Clemente, California.

Committee

Members Present: Chair Lisa Edone, Vice Chair Rosemary Salas, and Members Cord Bauer, Tyler Boden, and Dick Veale

Members Absent: Members Stuart Anderson and Jill Schachter

Guests: Resident Donna Vidrine and City Councilmember Rick Loeffler

Staff Present: Janet Batchelor, Management Analyst II and Tamara Tatich, Office Specialist

2. PLEDGE OF ALLEGIENCE

The Pledge was led by Member Veale.

3. APPROVAL OF MINUTES

A. Approve Minutes from the August 8, 2023 Adjourned Meeting of the Human Affairs Committee.

MOTION BY VICE CHAIR SALAS, SECONDED BY MEMBER VEALE AND CARRIED 5-0, MEMBERS ANDERSON AND SCHACHTER ABSENT, to approve the minutes from the August 8, 2023 Adjourned Meeting of the Human Affairs Committee as submitted.

4. SPECIAL OR PUBLIC PRESENTATION

A. Update on District Elections: Laura Campagnolo, City Clerk

City Clerk Campagnolo discussed the transition from at large to district elections including ballot measure history; demand for district elections; resolution of intention; and process including public outreach, preparation of maps, and next steps.

Donna Vidrine invited City Clerk Campagnolo to address the attendees at Coffee Chat at the Senior Center on September 15, 2023.

5. UNFINISHED BUSINESS AND UPDATES

A. Human Affairs Committee Work Plan FY 2023-24

Chair Edone explained the process and encouraged the Members to attend the City Council meeting when the Committee's Work Plan will be considered or approval.

Proposed Project 1 - Community Resource Fair/Update Resource Registry on city website

Work group: Chair Edone, Member Schachter, Member Anderson.

Member Boden discussed the possibility of a presentation style event to allow dialogue between the community and service providers.

Chair Edone discussed her desire for the Community Resource Fair to be separate from a homeless event.

Member Bauer discussed the need to clearly advertise the event.

Chair Edone estimated the project to cost \$3,500 and will require appropriately thirty hours of staff support.

Chair Edone explained the update the resource registry on the City's website project, and estimated the project cost to be \$2,500 for a digital version with appropriately twenty hours IT staff time.

Member Boden discussed the prior pamphlet outlining resources.

The Committee voted unanimously to include the project in the work plan.

Proposed Projects 2 and 2a– Overall Homeless Strategy & Solutions for Change
Work group: Member Anderson, Member Bauer, Member Boden.

The Committee voted unanimously to remove the proposed projects from the work plan.

Proposed Project 3 - Mentorship Program for High School Students

Work group: Member Boden, Vice Chair Salas, Member Bauer.

Member Boden suggested the opportunity to work with the Chamber and other stakeholders and inclusion of a Rising Star Breakfast. He estimated no need for staff time.

The Committee voted unanimously to include the project in the work plan.

Proposed Project 4 - Every 15 Minutes DUI Simulation

Work group: Vice Chair Salas, Chair Edone, and Member Anderson.

Vice Chair Salas discussed the need for the High School to apply for the CHP grant.

The Committee voted unanimously to include the project in the work plan.

Proposed Project 5 - SCHS Humanitarian Award

Work group: Vice Chair Salas, Member Schachter, and Member Boden.

Vice Chair Salas discussed the need to obtain greater participation and to encourage Councilmember Enmeier's assistance.

The Committee anticipated a \$400 cost for award plaques.

The Committee voted unanimously to select up to three students for the award and to include the project in the work plan.

Proposed Project 6 - AI Questionnaire for the Community-Reach out to Residents.

Work group: Member Bauer.

Member Bauer explained his vision to obtain feedback from the public utilizing Artificial Intelligence (AI).

Chair Edone suggested using the tool when the City Council directs the Committee to obtain information.

Councilmember Loeffler suggested offering the idea to City Council as a possible program to receive information from the public.

Member Bauer anticipated 1-2 hours of staff time, with no fiscal impact.

The Committee voted unanimously to include the project in the work plan.

Proposed Project 7 - Dorothy Visser Senior Center improvements

Work Group: Member Veale and Member Schachter.

Member Veale discussed the need for upgrades at the senior center. The projects will include painting the interior of the senior center, and power cleaning chairs. The total project cost is estimated to be \$1,000.

The Committee voted unanimously to include the project in the work plan.

Proposed Project 8 – Community Development Block Grants

Work group: Vice Chair Salas, Member Anderson.

The Committee voted unanimously to include the project in the work plan.

Proposed Project 9 - Character Counts Program

Work group: Member Boden, Member Schachter, and Member Anderson.

The Committee voted unanimously to include the project in the work plan.

6. NEW BUSINESS

None.

7. ORAL AND WRITTEN COMMUNICATION

Donna Vidrine suggested the Rotary Club participate in the senior center improvements projects. She announced the upcoming Kiwanis Fundraiser. She discussed the Safe Parking program and the need to plan for shelter beds for homeless during inclement weather.

8. COMMUNICATIONS FROM COMMITTEE MEMBERS AND STAFF

Member Boden stated September was designated as Service Club Month.

ADJOURNMENT

CHAIR EDONE ADJOURNED THE MEETING AT 5:04 P.M. TO THE REGULAR HUMAN AFFAIRS COMMITTEE MEETING TO BE HELD ON OCTOBER 10, 2023, AT 3:30 P.M. AT SAN CLEMENTE CITY HALL, FIRST FLOOR COMMUNITY ROOM, LOCATED AT 910 CALLE NEGOCIO, SAN CLEMENTE, CALIFORNIA.

Respectfully submitted,

Lisa Edone, Chair

Attest: _____
Janet Batchelor, Management Analyst