

**CITY OF SAN CLEMENTE  
MINUTES OF THE REGULAR MEETING  
OF THE ZONING ADMINISTRATOR  
AUGUST 17, 2023**

**San Clemente City Hall  
First Floor Community Room  
910 Calle Negocio  
San Clemente, California 92673**

**1. CALL TO ORDER**

Zoning Administrator Gallardo-Daly called the Regular Meeting of the City of San Clemente Zoning Administrator to order on August 17, 2023 at 3:00 p.m. The meeting was held in the First Floor Community Room of City Hall, 910 Calle Negocio, and San Clemente, California.

Staff Present: Cecilia Gallardo-Daly, Zoning Administrator  
John Ciampa, Contract Planner  
Tamara Tatich, Office Specialist

**2. MINUTES**

**A. Receive and file Minutes from the Zoning Administrator Regular Meeting of July 30, 2023.**

**3. ORAL AND WRITTEN COMMUNICATION**

None

**4. PUBLIC HEARING**

**A. CITY ANTENNA PERMIT 23-103, DISH Wireless Facility, 2916 Via San Gorgonio**

A request to install antennas and equipment on an existing ball field light standard and in an existing equipment enclosure in the San Gorgonio City Park at 2916 Via Gorgonio.

Staff recommends that the project be found categorically exempt from the California Environmental Quality Act under Section 15301 of the CEQA Guidelines (14 CCR§ 15301, Class 1e: Existing Facilities) and Section 15303 of the CEQA Guidelines (14 CCR§ 15303, Class 3: New Construction or Conversion of Small Structures).

Contract Planner John Ciampa summarized the staff report.

ZA Gallardo-Daly stated the report was very thorough and the exhibits were helpful. ZA Gallardo-Daly asked staff to confirm compliance to a Condition of Approval that requires equipment to be removed if the facility is to be decommissioned, at which time Peter Blied with Plancom and applicant on behalf of DISH Wireless stated that decommissioned equipment would be removed from the site.

ZA Gallardo-Daly asked staff if any additional correspondence from the public was received, of which there was none.

Mr. Blied had nothing further to add to the staff report.

ZA Gallardo-Daly asked the applicant if there was a need to install a cover over the equipment. Mr. Blied responded that in some locations a security lid is needed due to vandalism, and that one may be installed if there is a need.

ZA Gallardo-Daly opened the public hearing. There being no comments, ZA Gallardo-Daly closed the public hearing.

ZA Gallardo-Daly stated that she read the report, visited the location, went through the Conditions of Approval and the plans in detail, and can make the findings for a City Antenna Permit.

ZA Gallardo-Daly stated that the project complies with the height limitations of the zone. The light pole mounted equipment will be below the light standard and approximately of the height of the previous equipment.

ZA Gallardo-Daly stated that the proposed project does not interfere with the transmission or reception of other signals, according to the technical evidence provided by the applicant. The facility operates on its own frequency that should not affect the City's Supervisory Control and Data Acquisition radio system or any other transmission or reception equipment.

ZA Gallardo-Daly stated that the proposed project does not create adverse visual impacts to the surrounding area or the City at large. The wireless equipment on the light standard will be flush mounted and painted to match the color of the light standard. The supporting equipment will be contained within an existing enclosure with no modifications proposed to the exterior of the building.

ZA Gallardo-Daly stated that the proposed project is consistent with the pre-approved design concepts for City properties identified in the

City of San Clemente Wireless Master Plan. The Design Review Subcommittee identified a project design that the applicant has incorporated into the design that is before the Zoning Administrator today for approval.

Based on the information in the staff report and subject to the required Findings and Conditions of Approval, ZA Gallardo-Daly determined the project Categorical Exempt from the California Environmental Quality Act (CEQA) under Section 15301 of the CEQA Guidelines (14 CCR§ 15301, Class 1e: Existing Facilities) and Section 15303 of the CEQA Guidelines (14 CCR§ 15303, Class 3: New Construction or Conversion of Small Structures).

**Action:** The Zoning Administrator adopted Resolution ZA23-014, City Antenna Permit 23-103, DISH Wireless Facility, located at 2916 Via San Geronio - subject to the Conditions of Approval.

5. **NEW BUSINESS**

None

6. **OLD BUSINESS**

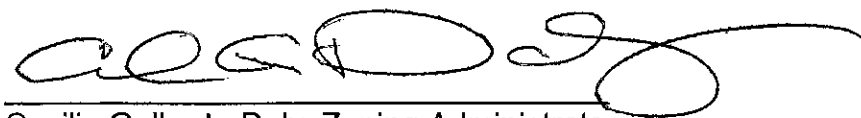
None

7. **ADJOURNMENT**

The meeting adjourned at 3:09 p.m. to the Regular Meeting of the Zoning Administrator, which will be held Thursday, September 21, 2023 at 3:00 p.m. at Community Development Department, City Hall, First Floor Community Room, located at 910 Calle Negocio, San Clemente, California.

Respectfully submitted,

SAN CLEMENTE ZONING ADMINISTRATOR



Cecilia Gallardo-Daly, Zoning Administrator