



# AGENDA REPORT

## CITY OF SAN CLEMENTE

### CITY COUNCIL MEETING

910 Calle Negocio  
2nd Floor  
San Clemente, California  
www.san-clemente.org

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**Meeting Date:** October 3, 2023

Agenda Item: 7L

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**Department:** Public Works

**Prepared By** Zak Ponsen, Assistant City Engineer  
Ryan Kim, Senior Civil Engineer

**Subject:**

**CONSIDERATION OF A RESOLUTION TO SUBMIT A GRANT FUNDING APPLICATION TO THE ORANGE COUNTY TRANSPORTATION AUTHORITY FOR THE 2023 ORANGE COUNTY COMPLETE STREETS PROGRAM**

**Fiscal Impact:**

If the City is awarded a grant, the City will be required to match at least 12 percent of the project funds. Precise dollar amounts are unknown at this time due to uncertainty of total project cost and award amounts. The design phase of the proposed sidewalk projects should not exceed \$150,000 total for both and therefore the City's initial cost should not exceed \$18,000. Funding for the City's portion of the projects is available in the City's Street Improvement Fund. Actual project construction costs would be determined during the project design and included with a future Council agenda item, if the City is awarded program grant funds.

Funding for the City's portion of the Downtown Paseo Project is unknown at this time, San Diego Gas & Electric (SDG&E) is developing a cost estimate for undergrounding the above ground power lines.

**Summary:**

Staff is seeking approval of Resolution No. 23-111 by the City Council authorizing the submittal of a grant application for three projects to the Orange County transportation Authority (OCTA). City Council support for the application is required as part of the project application. The following three projects are recommended:

Avenida Calafia Project- The project will consider adding a pedestrian sidewalk on at least one side of the entire street. The project will also consider the addition of adding either a Class 2 or Class 3 shared bike lane. If approved, the tentative schedule for design is in FY24/25 and construction for either FY25/26 or FY26/27.

Camino Capistrano Project - The project will consider adding pedestrian sidewalk on the south side of the street from the east of the intersection of Via Breve to the intersection at Avenida Vaquero. Filling this missing gap of sidewalk will improve pedestrian access on the south side of the street to the nearby trolley and bus stops. If approved, the tentative schedule for design is in FY24/25 and construction for either FY25/26 or FY26/27.

Downtown Paseo Project - This project involves undergrounding the overhead utilities in the alleys surrounding Avenida Del Mar, upgrading and increasing accessibility from the public

parking lots, and upgrades for other pedestrian and bicycle facilities in the area. Staff has initiated conversations with OCTA regarding this project to see if grant funds can be utilized for the undergrounding cost. OCTA staff is researching the concept, but acknowledged that undergrounding may not get support from the Complete Street Project. City staff has been working with SDG&E to get a cost estimate for the underground portion of the project, but it has not been completed at this time. Underground funds from SDG&E contributions were halted a few years ago; therefore, the City would be responsible for the remaining funding to underground the utility lines. Depending upon grant funding eligibility and project costs, this project may not be feasible and will be evaluated as more information becomes available.

**Background:**

In December 2022, the OCTA Board of Directors authorized the use of up to \$55 million for a future Complete Streets call for projects using federal Surface Transportation Block Grant Program (STBG) and Congestion Mitigation Air Quality (CMAQ) funds. The OC Complete Streets Program (OCCSP) was developed in accordance with a new Southern California Association of Governments (SCAG) project selection process for the apportionment of STBG/CMAQ funds.

The OC Complete Streets Program is intended to support local-agency projects in Orange County that further at least one of the following goals of Complete Streets Projects, and have a transportation nexus, such as:

- Contribute to the creation of a complete transportation network for all modes of travel,
- Consider benefits to all road user types including cyclists, pedestrians, and motorists,
- Improve access for residents and visitors,
- Create streets safe for travel by the most vulnerable – children, older adults, and those with disabilities,
- Support complementary health goals by improving the built environment to encourage walking and biking, and
- Incorporate community input.

The call for projects was released by OCTA on August 14, 2023 and the deadline for applications is October 5, 2023.

It is anticipated that OCTA will forward their evaluation of projects to SCAG in January 2024, and that award of projects will be in April 2024.

**Council Options:**

- Adopt Resolution No. 23-111 authorizing the submission of an application for grant funding to the OCTA for the 2023 Orange County Complete Streets Program.

- Modify and adopt Resolution No. 23-111 authorizing the submission of an application for grant funding to the OCTA for the 2023 Orange County Complete Streets Program.
- Continue the Item and direct staff to provide additional information.
- Deny Resolution No. 23-111.

***Environmental Review/Analysis:***

If the grant is awarded, the projects will be designed, evaluated under the California Environmental Quality Act (CEQA) and presented to Council at a later date for approval. It is expected that the projects will qualify for a categorical exemption under Class 1 or 2 of the state CEQA Guidelines. The final CEQA determination will be made before or in connection with the project approval process and future City Council considerations.

***Recommended Actions:***

Staff Recommendation

STAFF RECOMMENDS THAT the City Council adopt Resolution No. 23-111 entitled “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN CLEMENTE, CALIFORNIA, CERTIFYING THAT THE CITY OF SAN CLEMENTE HAS AUTHORIZED THE PROJECT LIST SUBMITTAL FOR FUNDING THROUGH THE ORANGE COUNTY TRANSPORTATION AUTHORITY 2023 COMPLETE STREETS PROGRAM.”

***Attachment:***

1. Resolution No. 23-111
2. Location Map

***Notification:***

None.

RESOLUTION NO. 23-111

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN CLEMENTE, CALIFORNIA, CERTIFYING THAT THE CITY OF SAN CLEMENTE HAS AUTHORIZED THE PROJECT LIST SUBMITTAL FOR FUNDING THROUGH THE ORANGE COUNTY TRANSPORTATION AUTHORITY 2023 COMPLETE STREETS PROGRAM

WHEREAS, the Congestion Mitigation and Air Quality Improvement (CMAQ) Program funding and the Surface Transportation Block Grant (STBG) Program funding is made available through the Infrastructure Investment and Jobs Act (IIJA), or Bipartisan Infrastructure Law signed into law on November 15, 2021; and

WHEREAS, in August 2022, the Federal Highways Administration (FHWA) issued a corrective action plan to the Southern California Association of Governments (SCAG) which required a new project selection process to be developed in compliance with federal program guidelines and regulations for the administration of these federal funds; and

WHEREAS, as part of the new project selection process, OCTA has solicited project nominations and will conduct initial evaluation and prioritization of projects from the County of Orange; and

WHEREAS, OCTA was required to develop application materials and establish processes for Orange County project nominations, consistent with the overall STBG and CMAQ program guidelines and subject to consultation and concurrence by SCAG staff; and

WHEREAS, OCTA will screen and prioritize projects for funding, and all projects will be subject to final eligibility determination and final approval for funding recommendations by SCAG; and

WHEREAS, the City is requesting funding for planning, preliminary design, and construction phases of three potential projects: Avenida Calafia Complete Street, Camino Capistrano Complete Street, and the Downtown Paseo Project Complete Street.

NOW, THEREFORE, the City Council of the City of San Clemente does hereby resolve as follows:

Section 1. That the City Council approves the filing of a grant application for funding for the Avenida Calafia Complete Street, Camino Capistrano Complete Street, and the Downtown Paseo Project Complete Street Projects, under and pursuant to the terms and provisions of the OCTA 2023 Complete Streets Program.

Section 2. That the City Manager and/or Public Works Director/City Engineer is hereby authorized and directed to sign and file, for on behalf of the City of San Clemente, a grant application as well as to take such other and further actions and execute such other documents as are necessary and proper to accomplish the OCTA 2023 Complete Street Program through the design phase.

Section 3. That if the grant award is made by FHWA, OCTA and SCAG, the City commits to providing a minimum of 12% in matching funds for the Project(s).

Section 4. That the City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

PASSED AND ADOPTED this \_\_\_\_\_ day of October, 2023.

ATTEST:

\_\_\_\_\_  
City Clerk of the City of  
San Clemente, California

\_\_\_\_\_  
Mayor of the City of San  
Clemente, California

STATE OF CALIFORNIA     )  
 COUNTY OF ORANGE        ) §  
 CITY OF SAN CLEMENTE    )

I, LAURA CAMPAGNOLO, City Clerk of the City of San Clemente, California, do hereby certify that Resolution No. 23-111 was adopted at a regular meeting of the City Council of the City of San Clemente held on the \_\_\_\_\_ day of October, 2023, by the following vote:

AYES:

NOES:

ABSENT:

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of San Clemente, California, this \_\_\_\_\_ day of October, 2023.

\_\_\_\_\_  
 CITY CLERK of the City of  
 San Clemente, California

Approved as to form:

\_\_\_\_\_  
 Elizabeth A. Mitchell, City Attorney

