



# AGENDA REPORT

## CITY OF SAN CLEMENTE

### CITY COUNCIL MEETING

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San Clemente, California  
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**Meeting Date:** October 3, 2023

Agenda Item: 8C

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**Department:** Community Development

**Prepared By:** Cecilia Gallardo-Daly, Community Development Director

**Subject:**

**CONSIDERATION OF A RESOLUTION APPROVING THE 2022-2023 CONSOLIDATED ANNUAL PERFORMANCE EVALUATION REPORT (CAPER) FOR EXPENDITURE OF COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS**

**Fiscal Impact:**

There is no fiscal impact related to filing the CAPER.

**Summary:**

This is the review and approval of the Fiscal Year 2022-23 CAPER Report, which summarizes the Community Development Block Grant (CDBG) program's expenditures and accomplishments. Each year, the City submits an Annual Action Plan in May and the CAPER in September to satisfy federal grant requirements to continue to receive funding from the Department of Housing and Urban Development (HUD). During the 2022-23 reporting period, the City received \$297,860 in CDBG funds. In addition, \$133,597 in prior year uncommitted funds and \$28,922 in program income (i.e., housing rehabilitation loan repayments) were also available. Additionally, in 2020, the City received \$654,596 in Community Development Block Grant-Coronavirus (CDBG-CV) funds from HUD. These funds were authorized under the CARES Act of 2020. The City has three years to expend 80 percent of CDBG-CV funds and six years to spend 100 percent of grant funds. The City continued to expend CDBG-CV funds during FY 2022-23.

**Background:**

Each year, HUD determines the amount of CDBG funds that the City is entitled to receive based on population, income, and housing needs. To continue receiving CDBG funds, the City Council must approve the CAPER, which summarizes program expenditures and accomplishments for each CDBG-funded activity for the prior year, i.e., the FY 2022-23 reporting period. The City must submit the CAPER to HUD within 90 days after the end of the fiscal year.

The CAPER requires a 15-day notice period to allow the public to submit comments in writing. Residents may also provide comments at the October 3, 2023 City Council meeting. A public meeting is required twice a year to receive Federal CDBG grants. The first meeting is for adopting the Annual Action Plan, typically submitted in May, to use funds during the following fiscal year. Through the Annual Action Plan, the City outlines the projects, activities, and programs it will undertake to meet the goals identified in the City's Consolidated Plan. A second meeting is held at the end of the fiscal year to review the CAPER and evaluate how the funds were spent; this meeting meets the latter requirement.

**Discussion:**

Every five years, the City prepares a Consolidated Plan describing the proposed use of CDBG and other applicable federal program funds. The Consolidated Plan, which was updated and adopted in May 2020, identifies the City’s overall vision and strategy for addressing housing and non-housing needs with CDBG funds. At the end of each year, the City is required to submit to HUD its year-end performance report, the CAPER.

One of the high-priority needs identified in the City’s Consolidated Plan is to provide programs to meet low-and moderate-income San Clemente residents' housing needs. The City has provided loans and grants for Home Rehabilitation since 1994 and continues to do so with CDBG funds. During Fiscal Year 2022-23, six owner-occupied housing units were rehabilitated.

CDBG funds were also utilized to improve the City’s public infrastructure. The 2022-23 Fiscal Year Action Plan provided additional funding to reconstruct sidewalks and ADA-compliant curb ramps on the 100 and 200 blocks of Avenida Cabrillo. This capital improvement project represented approximately 60 percent of CDBG funds spent during the FY 2022-23. The project was initially funded in FY 2019-20; design and engineering were completed in January 2022, and construction began in March 2022. The contractor discovered buried concrete during excavation, delaying the project demolition. Work was suspended in May 2022 due to project supply issues, but resumed in June 2022. The project was completed in June 2023.

CDBG funding is also allocated to support various public service programs. Public service programs benefit the community, families, and individuals by addressing housing, health, and social service needs. During the 2022-23 fiscal year, service providers assisted 4,995 residents through services funded by CDBG. Additionally, CDBG Program Administration funds were allocated to the Fair Housing Foundation and for CDBG program consultants, who help the City administer the grant and the City’s Housing Rehabilitation Program. The CAPER summarizes the following funded programs and identifies how program goals were met.

**Table 1: CDBG FUNDED PROGRAMS - FY 2022-2023**

CDBG PROGRAM	GRANT FUNDED AMOUNT	EXPECTED NUMBER	ACTUAL NUMBER	GRANT FUNDS EXPENDED
<b>Housing Rehabilitation:</b> Housing rehabilitation assistance for owner-occupied & rental housing <sup>1</sup>	\$67,800 (Plus Program Income)	3	6	\$185,054
<b>Public Improvements:</b> • Sidewalk Improvements (Av. Cabrillo) <sup>2</sup>	\$249,412	1	1	\$394,633
<b>Business Signs and Façade Improvements:</b> Grants to local small businesses to upgrade business signs or minor façade improvements	\$10,000	5	1	\$1,967

CDBG PROGRAM	GRANT FUNDED AMOUNT	EXPECTED NUMBER	ACTUAL NUMBER	GRANT FUNDS EXPENDED
<b>Public Services:</b>				
• Age Well Senior Svcs – In-home support services	\$4,520	30	18	\$4,520
• Camino Health Ctr - Medical care for uninsured	\$9,035	2,650	2,448	\$9,035
• Family Assistance Ministries – Food Bank Homelessness Prevention Services	\$9,040	1,941	2,050	\$9,040
• Laura’s House - Domestic Violence Services & Shelter	\$9,040	216	137	\$9,040
• Parentis Foundation	\$4,520	25	26	\$4,520
• City of San Clemente - Fun on the Run	\$8,520	120	316	\$8,520
<b>CDBG Administration &amp; Planning:</b>				
• Program oversight	\$55,505	NA	NA	\$38,111
• Fair Housing Counseling	\$4,065	30	57	\$4,065
<b>TOTAL 2022-23 Grant Funded Amount</b>	<b>\$431,457</b>			<b>\$668,505</b>

1. During the reporting period, \$90,000 was reallocated to Housing Rehabilitation from the Cabrillo Park Project.
2. A total of \$925,018 in CDBG was allocated to the project over four years – a four-year total of \$817,642 was spent on the project. Unspent funds will be reprogrammed.

Typically, some funding is not entirely spent on projects and activities. During the year, the City also receives repayments of past home rehabilitation loans. Unspent funds are carried over to the following fiscal year to help fund additional eligible activities or housing rehabilitation loans.

Additionally, during the FY 2022-23 reporting period, the City continued to implement activities to prevent, prepare for, or respond to local impacts of the COVID-19 pandemic. Under the CARES Act of 2020, HUD allocated the City \$654,596 in CDBG-Coronavirus (CDBG-CV) funds in two funding rounds. In 2020, the City allocated CDBG-CV funds for services that assisted lower-income San Clemente residents at risk of losing housing or utility services due to a COVID-19-related financial impact. Funds were also allocated to provide homeless outreach and engagement services. The latter services were critical to linking the homeless to COVID-19 testing, vaccinations, and other service and housing interventions. During the FY 2022-23 reporting period, 168 homeless individuals were assisted by the City’s Homeless Outreach Team, which CDBG-CV partially funded. Over three years, 1,797 San Clemente residents and 40 businesses have been helped with CDBG-CV funding. Table 2 summarizes expenditures and the number of residents served with CDBG-CV funds during FY 2022-23.

Initially, HUD required that 80 percent of CDBG-CV funds be spent within three years and 100 percent spent within six years; however, in April 2023, HUD issued a notice waiving the three-year/80 percent expenditure threshold. The City expended 100 percent of CDBG-CV funding by June 30, 2023.

**Table 2: CDBG-CV PROGRAM SUMMARY**

FY 2022-23 CDBG-CV PROGRAM (YEAR 3 OF GRANT)	GRANT FUNDED AMOUNT (MULTI-YR. GRANT)	NUMBER ASSISTED FY 22-23	GRANT FUNDS EXPENDED (OVER 3 YRS.)
<b>Public Services:</b> <ul style="list-style-type: none"> <li>City of San Clemente’s Community Outreach Worker – COVID-19 Related Homeless Outreach &amp; Engagement Services</li> </ul>	\$155,677	168	\$155,677
<b>Cumulative CDBG-CV Program</b>			
TOTAL CDBG-CV Funded Amount	\$654,596	1,797 Individuals 40 Businesses	\$654,596

**Council Options:**

- Adopt Resolution No. 23-115, which will approve and adopt the 2022-23 Consolidated Annual Performance Evaluation Report (CAPER) for submittal to the U.S. Department of Housing and Urban Development.
- Modify and adopt Resolution No. 23-115.
- Continue the item with direction to staff to provide additional information.
- Do not approve Resolution No. 23-115, which will result in the City being out of compliance with reporting obligations.

**Environmental Review/Analysis:**

Not a project pursuant to CEQA Guidelines Section 15378 (14 CCR 15378). The approval of the CAPER has no potential for resulting in either a direct or physical change in the environment or a reasonably foreseeable indirect physical change in the environment.

**Recommended Action:**

STAFF RECOMMENDS THAT the City Council adopt Resolution No. 23-115, which will approve and adopt the 2022-23 Consolidated Annual Performance Evaluation Report (CAPER) for submittal to the U.S. Department of Housing and Urban Development.

**Attachments:**

1. 2022-2023 CAPER
2. Resolution No. 23-115

**Notification:**

San Clemente Times



# CITY OF SAN CLEMENTE

## 2022-2023 CONSOLIDATED ANNUAL PERFORMANCE & EVALUATION REPORT

Draft September 3, 2023

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## Attachments

- Attachment 1: PR03: CDBG & CDBG-CV Activity Summary Report (GPR) for Program Year 2022
- Attachment 2: PR26: CDBG & CDBG-CV Financial Summary Reports 2022
- Attachment 3: Map of San Clemente CDBG Target Areas
- Attachment 4: Summary of Fair Housing Impediments & Actions to Address Impediments
- Attachment 5: Public Notice & Summary of Public Comments

## CR-05 - Goals and Outcomes

### Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

The City of San Clemente is a recipient of Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development (HUD). CDBG funds may be used for various activities, provided the primary beneficiaries meet HUD's definition of a low- and moderate-income individual. To receive CDBG funds, the City is required to prepare a strategic plan that identifies housing and community needs, prioritizes needs, and identifies programs and goals to address priority needs. This strategic plan is known as the Consolidated Plan. The current Consolidated Plan was approved by the City Council in May 2020 for the five years of Fiscal Year (FY) 2020-21 through FY 2024-25. On an annual basis, the City prepares an expenditure plan (the Annual Action Plan) that lists specific activities the City will carry out with CDBG funds that meet the housing and community needs identified in the Consolidated Plan. At the end of each fiscal year, the City is required to prepare an accomplishment report. This report is the Consolidated Annual Performance and Evaluation Report (CAPER). In addition to comparing planned versus actual accomplishments for the respective fiscal year, the CAPER tracks the City's progress toward meeting the 5-year goals established in the Consolidated Plan.

The 2022-2023 CAPER summarizes the CDBG-funded activities undertaken by the City from July 1, 2022, through June 30, 2023 (FY 2022-23). FY 2022-23 is the third year of the five years covered by the current Consolidated Plan. Accomplishment highlights for the year include the following:

- Infrastructure and Facility Improvements: 4<sup>th</sup> year of funding for sidewalk improvements at the 100 and 200 Block of Avenida Cabrillo between El Camino Real and Calle Seville. Design and engineering were completed in January 2022, and construction began in March 2022. The contractor discovered buried concrete during excavation, delaying the project demo. Work was suspended in May 2022 due to project supply issues but resumed in June 2022. The project was completed in June 2023.
- Housing Rehabilitation: Six homeowners were assisted during the reporting period.
- Public Social Services: Approximately 2,800 lower-income San Clemente residents were assisted during the reporting period.
- At-risk of Homelessness: Over 2,180 individuals were provided financial assistance and support services (e.g., case management, foodbank) to prevent homelessness.
- Administration: CDBG funds were used to provide program oversight and coordination and fair housing services to 57 households
- The Orange County Housing Authority (OCHA) reports that it assisted 130 San Clemente households with a rental assistance voucher or certificate during the reporting period.

Pursuant to the CARES Act of 2020, HUD allocated the City \$654,596 in CDBG-Coronavirus (CDBG-CV) funds. HUD requires that CDBG-CV funds be used to prevent, prepare for, or respond to local impacts of the Coronavirus pandemic. HUD requires that the City spend 80% of CDBG-CV funds in three years and 100% in six years; however, in April 2023, HUD waived the 80% expenditure requirement.

During the FY 2022-23 reporting period, the City used CDBG-CV funds to provide homeless outreach and engagement services. These services were critical to linking the homeless to COVID-19 testing, vaccinations, and other service and housing interventions. During the FY 2022-23 reporting period, 168 individuals were assisted. The City has used 100% of CDBG-CV funding.

Detailed expenditure and accomplishment information for FY 2022-23 CDBG and CDBG-CV activities undertaken during the reporting period is provided in **Attachment 1**.



**Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)**

Table 1 lists the goals, categories, funding sources and amounts, goal outcome indicators, and targets/actual outcomes/outputs and percentage completed for the five-year Consolidated Plan period and FY 2022-23 (Year 3 of the Consolidated Plan).

**Table 1 - Accomplishments – Program Year & Strategic Plan to Date**

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected 5 Yr. Strategic Plan	Actual 5 Yr. Strategic Plan	Percent Complete 5 Yr.	Expected Program FY 22-23	Actual Program FY 22-23	Percent Complete Program FY 22-23
Administration and Planning	Administration	CDBG: \$42,176	Other	Other	300	158	52.67%	30	57	190.00%
Economic Opportunities	Non-Housing Community Development	CDBG: \$1,967	Businesses assisted	Businesses Assisted	10	2	20.00%	6	1	16.67%
Homeless Continuum of Care <sup>1</sup>	Homeless		<i>Public service</i> activities other than Low/Moderate Income Housing Benefit	Persons Assisted	1,065	3423	321.41%	2098	2153	102.62%
Homeless Continuum of Care <sup>1</sup>	Homeless	CDBG: \$18,080	Homeless Person <i>Overnight Shelter</i>	Persons Assisted	185	62	33.51%	30	22	73.33%
Homeless Continuum of Care <sup>1</sup>	Homeless		<i>Homelessness Prevention</i>	Persons Assisted	1,250	35	2.80%	19	12	63.16%
Housing Preservation	Affordable Housing	CDBG: \$185,054	Homeowner Housing Rehabilitated	Household Housing Unit	20	9	45.00%	3	6	200.00%
Housing Preservation	Affordable Housing	CDBG: \$0	Rental Housing Rehabilitated	Household Housing Unit	2	0	0.00%	0	0	0.00%

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected 5 Yr. Strategic Plan	Actual 5 Yr. Strategic Plan	Percent Complete 5 Yr.	Expected Program FY 22-23	Actual Program FY 22-23	Percent Complete Program FY 22-23
Infrastructure and Facility Improvements	Non-Housing Community Development	CDBG: \$394,633	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	7,000	1,810	25.86%	0	1,810	NA <sup>2</sup>
Public Social Services	Non-Homeless Special Needs Low & Moderate-income Households	CDBG: \$26,595	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	12,500	7,789	62.31%	2,825	2,808	99.40%

1. "Source/Amount" represents the total CDBG funds utilized for all Homeless Continuum of Care activities.
2. The reported accomplishment is for the Cabrillo Av Sidewalk project, initially funded in FY 19-20 (in the prior Consolidated Plan).

**Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.**

As summarized in Table 1, the City used CDBG funds to address the priority needs identified in the Consolidated Plan, including safety net programs for lower-income households:

- Camino Health Center provides reduced-cost medical and pediatric dental care services for lower-income households, including the uninsured and the homeless – 2,448 individuals were served during FY 2022-23.
- Family Assistance Ministries (FAM) provides housing and support services for households at risk of becoming homeless and those already homeless. FAM provided case management and food for 2,050 lower-income San Clemente residents, including 12 individuals who received rent or utility assistance.
- The Fair Housing Foundation (FHF) provides services to overcome impediments to accessing safe and decent housing. The FHF provided outreach, education, and enforcement services for tenants, landlords, and property managers - 57 households were served during FY 2022-23.
- Fun on the Run, a City-sponsored program, provides after-school and summer recreation services for lower-income youth; 316 youths were assisted during the FY 2022-23 reporting period.
- Laura’s House provides various support services for domestic violence victims, including a 24-hour hotline, referrals, safe house planning, and transitional housing – 137 individuals were served during the reporting period, including 22 with transitional housing.
- Parentis Foundation provides reading intervention tutoring for elementary-age children. Parentis links local senior volunteer tutors with children not reading at grade level. A total of 26 San Clemente youths were assisted during the FY 2022-23 reporting period.

The City offered housing rehabilitation assistance to qualified homeowners and rental property owners. The programs aim to preserve and improve the City’s existing housing stock. Improvements typically include installing new energy-efficient windows, termite treatment, new water heaters, and other housing health and safety improvements. During the reporting period, housing rehabilitation assistance was provided to six homeowners. As previously reported, OCHA provided rental assistance to 130 San Clemente renter households. Accomplishments for the CDBG grant are summarized in **Attachment 1**.

City Public Works staff completed sidewalk improvement to the 100 and 200 blocks of Avenida Cabrillo. The project was initially funded in FY 2019-20. Design and engineering were completed in January 2022, and construction began in March 2022. The contractor discovered buried concrete during excavation, delaying the project demo. Work was suspended in May 2022 due to project supply issues but resumed in June 2022. The project was completed in June 2023.

With respect to CDBG-CV funding, the City utilized \$63,558 to support homeless outreach and referral services - 168 individuals were assisted with CDBG-CV funds during the reporting period. Accomplishments for the CDBG-CV grant are summarized in **Attachment 1**.

## CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

Table 2 – Table of assistance to racial and ethnic populations by source of funds

	CDBG	CDBG-CV
White	4,233	158
Black or African American	90	7
Asian	95	1
American Indian or American Native	30	0
Native Hawaiian or Other Pacific Islander	30	1
Other *	517	1
<b>Total</b>	<b>4,995</b>	<b>168</b>
Hispanic	2,569	26
Not Hispanic	2,426	142

\* By default, Table 2 excludes 147 multi-racial program beneficiaries in IDIS. IDIS also excludes CDBG-CV program beneficiaries

### Narrative

According to the U.S. Census Bureau, most San Clemente residents are racially White – 79.5% (2021 *American Community Survey 5-Year Estimates*). This data source also reports that 16.4% of the City’s population is Hispanic/Latino – the City’s largest minority population.

Based on Table 2, approximately 85% of program participants are White; 51% are reported to be ethnically Hispanic/Latino. A closer look at the accomplishment data from individual activities provides additional insight. A significant percentage of safety net program participants, such as medical care and youth recreation services, are lower-income Hispanic/Latino households. Accomplishment data provided by CDBG sub-recipients also indicates that over 89% of program beneficiaries are from extremely low-income households (i.e., a household with income less than 30% of the County median income). While data from the Consolidated Plan indicates no one San Clemente minority population is disproportionately experiencing a housing cost burden (i.e., households paying more than 30% of monthly income for housing), data from Table 2 and sub-recipients indicates that, in general, lower-income households may be economically unstable and seek services to help to stabilize their economic situation.

Performance data for CDBG-CV-funded activities are similar to data from CDBG-funded activities. Approximately 94% of assisted residents are White, and 15.5% are Hispanic/Latino. Overall, 100.00% of assisted residents are extremely low-income.

## CR-15 - Resources and Investments 91.520(a)

### Identify the resources made available

**Table 3 - Resources Made Available**

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	CDBG	\$431,457	\$668,505
CDBG	CDBG-CV*	\$654,596	\$654,596

\* Figures represent three-year cumulative "Available" and "Expended" funds.

### Narrative

According to the City's 2022-23 Annual Action Plan, the City anticipated utilizing \$431,457 in CDBG program resources comprised of its 2022 CDBG Annual Allocation of \$297,860, plus \$133,597 in Prior Year Funds. The City did not anticipate receiving CDBG Program Income funds during the reporting period (i.e., Revolving Loan funds generated by the repayment of prior CDBG-funded housing rehabilitation loans). During the reporting period, the City received its 2022 CDBG grant of \$297,860 and had access to \$133,597 in Prior Year funds. Additionally, the City received \$28,922 in program income. As identified in Table 3, the City spent \$668,505 in CDBG funds during the reporting period.

In 2020, the City received \$654,596 in CDBG-CV funding in two rounds. The City expended \$63,558 in CDBG-CV funds during the FY 2022-23 reporting period. Cumulatively, the City has spent all CDBG-CV funds. A detailed summary of CDBG and CDBG-CV expenditures is provided in **Attachment 2 (PR26: Financial Summary Reports)**.

### Identify the geographic distribution and location of investments

**Table 4 – Identify the geographic distribution and location of investments**

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
CDBG Census Tracts	58	59	Census Tract Block Groups identified by HUD as eligible for CDBG-funded activities
Citywide	42	41	Citywide program or activity

### Narrative

Table 4 indicates that most CDBG expenditures during the 2022-23 reporting period were used in CDBG-eligible neighborhoods. All CDBG-CV funds were spent citywide. A list of the City's CDBG-eligible areas is provided in **Attachment 3**.

## Leveraging

**Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.**

The City of San Clemente made an effort to leverage CDBG funds to the greatest extent possible. During the reporting period, \$120,300 in other funds were used to support activities consistent with Consolidated Plan goals:

- Cabrillo Av Sidewalk Improvements: \$90,200 - Street Improvement Fund
- Community Service Grants: \$30,000 - American Recovery Plan Act

There is no match requirement for the CDBG program.

## CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

Table 5 – Number of Households

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	3	6
Number of Special-Needs households to be provided affordable housing units	0	0
<b>Total</b>	<b>3</b>	<b>6</b>

Table 6 – Number of Households Supported

	One-Year Goal	Actual
Number of households supported through rental assistance	0	0
Number of households supported through the production of new units	0	0
Number of households supported through the rehab of existing units	3	6
Number of households supported through the acquisition of existing units	0	0
<b>Total</b>	<b>3</b>	<b>6</b>

### Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

The City exceeded planned housing rehabilitation program goals for the 2022-23 reporting period. The 2022-2023 Annual Action Plan set a one-year goal to rehabilitate three owner-occupied housing units. During the reporting period, program staff assisted with rehabilitating six owner-occupied units.

### Discuss how these outcomes will impact future annual action plans.

During the FY 2016-17 report period, the City undertook a comprehensive re-writing of its housing rehabilitation program. The revised program policies and procedures were necessary to ensure program participant eligibility and proper underwriting (to protect the public's investment), and to increase program participation. Program staff prepared new program information materials for dissemination in target neighborhoods, and program funding was increased. The result has been an unprecedented number of program applicants and the City expects this trend to continue.

**Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.**

**Table 7 – Number of Households Served**

<b>Number of Households Served</b>	<b>CDBG Actual</b>	<b>HOME Actual *</b>
Extremely Low-income	3	0
Low-income	3	0
Moderate-income	0	0
<b>Total</b>	<b>6</b>	<b>0</b>

\* The City is not a participating jurisdiction in the HOME program.

**Narrative Information**

Table 7 provides information regarding the households that received housing rehabilitation assistance during FY 2022-23. As previously reported, OCHA provided 130 lower-income San Clemente households with rental assistance during the 2022-23 reporting period.

The City is not a recipient of HOME funds.



## **CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)**

**Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:**

### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

No CDBG funds were allocated during the 2022-23 reporting period for homeless outreach; however, the City used CDBG-CV funds to provide street outreach services for persons experiencing homelessness. During the 2022-23 reporting period, the City's Homeless Outreach staff assisted 168 homeless individuals. Street outreach and engagement services were enhanced to provide COVID-19-related information, referrals, and assistance (e.g., COVID-19 testing, vaccination, and housing referrals). The Orange County Sheriff and regional homeless service providers such as Family Assistance Ministries (FAM) have also established outreach programs that engage homeless families. These efforts align with the regional Continuum of Care and its outreach and assessment strategy.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

During the 2022-23 reporting period, the City allocated CDBG funds to Laura's House to provide emergency shelter, transitional housing, and support services for victims of domestic violence. Laura's House provided transitional shelter to 22 individuals during the reporting period.

### **Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

The City's homeless strategy delineated in the Consolidated Plan calls for providing safety net services that help prevent individuals and families from becoming homeless. To this end, during the 2022-23 reporting period, CDBG funds were allocated to programs that assisted lower-income San Clemente households in maintaining shelter and meeting basic needs. Family Assistance Ministries (FAM) used CDBG funds to assist 12 lower-income San Clemente residents with financial assistance to prevent eviction or utility shut-offs. FAM also provided case management and food bank services to 2,038 lower-income San Clemente residents. OCHA reports providing rental assistance to nine disabled homeless households with Continuum of Care Permanent Supportive Housing Certificates. Four formerly homeless veterans received Veterans Affairs Supportive Housing (VASH) housing vouchers, and eight households received Emergency Housing Vouchers to address a COVID-19 impact.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

During the 2022-23 reporting period, no CDBG funding was allocated to fund permanent housing activities for homeless persons. However, as reported above, OCHA provided nine homeless households with Continuum of Care Permanent Supportive Housing Certificates, four homeless veterans received Veterans Affairs Supportive Housing (VASH), and eight San Clemente households received Emergency Housing Vouchers to address a COVID-19 impact.

**CR-30 - Public Housing 91.220(h); 91.320(j)**

**Actions taken to address the needs of public housing**

The City of San Clemente does not own or manage public housing.

**Actions taken to encourage public housing residents to become more involved in management and participate in homeownership**

Not applicable

**Actions taken to provide assistance to troubled PHAs**

Not applicable

## **CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)**

**Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)**

The 2022-2023 Annual Action Plan indicates that the City would address barriers to affordable housing by considering the following actions:

- **Housing Resources:** Inclusionary Housing in-lieu fees are available to help nonprofit agencies purchase land or existing housing units to create long-term affordable housing opportunities.
- **Environmental Review:** City staff is available to assist property owners and developers in navigating environmental review regulations to help reduce holding costs associated with the time needed to comply with environmental reviews.
- **Planning and Development Fees:** The City typically does not offer fee waivers; however, the City Council can approve a waiver, offer deferred or reduced fees, or supplement fees with public funds for affordable housing projects.
- **Permit and Processing Procedures:** For an affordable housing project, City staff is available to interact with project sponsors to help determine project feasibility and guide a developer through the entitlement process.
- **Land Use Controls:** In general, land use controls are necessary to protect public health, safety, and welfare and maintain the quality of life. The City has implemented reasonable controls that are appropriate for the community.
- **Tax Policies:** There is no local tax.

One affordable housing development project was initiated during the reporting period that accessed these policies. The Memorial Care Senior Housing & Medical Office project will contain 250 units - 20 units for very low-income senior households. The project received a density bonus and modified development standards for height and number of stories.

## **Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)**

The City recognizes that special needs populations face challenges due to low income and their unique conditions (e.g., a disability). These factors make such individuals more likely to become homeless and often require housing and supportive services. The City considers supportive services and housing for special needs populations a priority. Supportive services are also considered a high priority in the Continuum of Care of Orange County. During FY 2022-23, the City-funded public service agencies provided a social safety net to help at-risk households. Services included access to reduced health care for lower-income San Clemente residents. Other special needs services funded during the reporting period include counseling and safe housing for domestic violence victims. These services became increasingly crucial during the reporting period in response to the social and financial impacts of the COVID-19 virus on San Clemente residents.

### **Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)**

The Residential Lead-Based Paint (LBP) Hazard Reduction Act of 1992 changed the federal approach to addressing LBP by emphasizing preventing childhood lead poisoning through housing-based approaches. In response, the City includes lead-based paint hazard reduction as an eligible activity in its housing rehabilitation programs.

All application packets for the City's housing rehabilitation program include a notice to educate residents about the health dangers of lead and encourage screening of children for elevated blood-lead levels. All existing units are screened for lead-based paint before using federal funds. Housing units identified as having lead-based paint hazards are treated so the lead-based paint hazards are abated per federal requirements. The City's housing rehabilitation program is also designed to ensure safe work practices, as dictated by HUD, are implemented to address lead-paint hazards. One housing unit rehabilitated during FY 2022-23 was constructed after 1978; therefore, it is exempt from lead-based paint hazards compliance. The other units rehabilitated during the reporting period were exempt from Lead-based paint compliance.

### **Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)**

According to the U.S. Census Bureau, approximately 5.3% of San Clemente residents have incomes below the poverty level. This figure includes approximately 4.6% of City residents aged 65 and older and 2.7% of children under 18.<sup>[1]</sup> The Consolidated Plan and Annual Action Plan indicate that the City will support social services and housing activities for households below the poverty line in recognition that income enhancement services can help to increase household stability.

Recognizing that poverty-level households may need assistance, the City funded several activities to assist lower-income residents. For example, Camino Health Center, which provides reduced-cost medical and pediatric dental services for lower-income San Clemente residents, reports that approximately 83% of the program's FY 2022-23 beneficiaries have extremely low incomes. As previously reported, approximately 95% of households assisted by Family Assistance Ministries with food, rent, and utility assistance are extremely low-income. It is evident from this data that CDBG and CDBG-CV resources were critical resources in the community and assisted many individuals living in or near poverty.

[1.] POVERTY STATUS IN THE PAST 12 MONTHS, 2021 American Community Survey 5-Year Estimates, S1701.

### **Actions taken to develop institutional structure. 91.220(k); 91.320(j)**

During FY 2022-23, the City continued efforts to eliminate institutional gaps and coordinate programs within the community and regionally. For example, the City partnered with local nonprofits to deliver public services. City departments also worked together to evaluate projects funded in whole or in part with CDBG funds that address priority needs. The City assisted OCHA by participating in the Cities Advisory Committee – a quarterly meeting of cities and OCHA to discuss federal rental housing assistance and regional housing issues. On a regional basis, the City supported the Orange County Continuum of Care (CoC) as it prepared the County's CoC Homeless Assistance grant application for HUD consideration.

The City also supports the CoC's efforts to develop the County's plan to end chronic homelessness and the regional discharge plan.

**Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)**

As indicated above, the City participated in regional coordination of services by participating in the quarterly Cities Advisory Committee held by OCHA to discuss federal rental housing assistance issues and as a member of the Orange County CoC Forum. Furthermore, through its CDBG and general fund grant programs, the City has coordinated the delivery of social services to the community that address various needs. The City has also established relationships with residential for-profit and nonprofit developers that may be prepared to respond to local affordable housing development opportunities.

**Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)**

Consolidated Plan regulations require CDBG recipients to (1) examine and attempt to alleviate housing discrimination within their jurisdiction; (2) promote fair housing choice for all persons; (3) provide opportunities for all persons to reside in any given housing development, regardless of race, color, religion, sex, disability, familial status, or national origin; (4) promote housing that is accessible to and usable by persons with disabilities; and (5) comply with the non-discrimination requirements of the Fair Housing Act. HUD encourages jurisdictions to consult with one another and initiate metropolitan-wide fair housing planning. The **Analysis of Impediments to Fair Housing Choice (AI)** is the primary document for this purpose.

During the FY 2020-21 reporting period, the City participated as one of 20 jurisdictions in preparing the Orange County 2020-2024 Analysis of Impediments to Fair Housing (OC-AI). The OC-AI identified various actions that can be implemented over five years to address regional and local barriers to fair housing. The City contracts with the Fair Housing Foundation to provide fair housing outreach, education, and enforcement services and help the City address the impediments to fair housing identified in the OC-AI. A summary of AI-related actions is provided in **Attachment 4**.

## **CR-40 - Monitoring 91.220 and 91.230**

**Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

The City's monitoring program has been designed to provide program staff with information to verify the accuracy of data supplied by sub-recipients, ensure that sub-recipients are carrying out individual activities as described in their contracts, and ensure that sub-recipients use appropriate accounting and record-keeping methods to manage CDBG funds. CDBG program policies help ensure sub-recipients receive training regarding CDBG grant management, CDBG program goals, and subrecipient obligations. Due to the COVID-19 pandemic, training was not held during the FY 2022-23 reporting period; however, it is anticipated that this training will be held during FY 2023-24.

On-site monitoring of sub-recipients is conducted biennially unless program or administrative issues are identified or the grant recipient is new to CDBG. The City conducted on-site monitoring during the FY 2021-22 reporting period. In general, sub-recipients are complying with program requirements. Staff anticipates that sub-recipient monitoring will take place during FY 2023-24.

During the reporting period, program staff worked closely with City departments to ensure CDBG program regulations and other federal requirements were implemented. City departments and public service grant sub-recipients submit quarterly accomplishment reports. Subrecipients are also required to provide documentation to support CDBG reimbursement requests. Program staff conducts a desk monitoring of this information to ensure CDBG program compliance.

The City also made every effort to comply with CDBG and Consolidated Plan regulations. The City's Citizen Participation Plan ensures that community input is considered before undertaking a substantial amendment or submitting an annual update to HUD. It also provides residents the opportunity to review and comment on annual performance. Construction, professional service, and subrecipient agreements have been prepared to ensure compliance with applicable federal regulations. Additionally, the City has implemented an open procurement process that encourages bidding from minority and women-owned businesses.

## **Citizen Participation Plan 91.105(d); 91.115(d)**

### **Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.**

To encourage resident participation in the City's CDBG program, the City published a notice in the *San Clemente Times* on September 14, 2023, announcing a 15-day public comment period and public hearing for the 2022-23 CAPER. The CAPER was available for public review on the City's website ([www.san-clemente.org/department-services/social-services/housing-services](http://www.san-clemente.org/department-services/social-services/housing-services)). An additional opportunity for public comments was availed at the October 3, 2023, San Clemente City Council meeting. A copy of this notice and a summary of written comments are provided in **Attachment 5**.



**CR-45 - CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

No Consolidated Plan or action plans were amended during the reporting period.

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

No

**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**

Not applicable

### CR-58 – Section 3

Identify the number of individuals assisted and the types of assistance provided

Total Labor Hours	CDBG	HOME	ESG	HOPWA	HTF
Total Number of Activities	1	NA	NA	NA	NA
Total Labor Hours	1185				
Total Section 3 Worker Hours	296				
Total Targeted Section 3 Worker Hours	59				

**Table 5 – Total Labor Hours**

Qualitative Efforts - Number of Activities by Program	CDBG	HOME	ESG	HOPWA	HTF
Outreach efforts to generate job applicants who are Public Housing Targeted Workers					
Outreach efforts to generate job applicants who are Other Funding Targeted Workers.					
Direct, on-the job training (including apprenticeships).					
Indirect training such as arranging for, contracting for, or paying tuition for, off-site training.					
Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching).					
Outreach efforts to identify and secure bids from Section 3 business concerns.					
Technical assistance to help Section 3 business concerns understand and bid on contracts.					
Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns.					
Provided or connected residents with assistance in seeking employment including: drafting resumes, preparing for interviews, finding job opportunities, connecting residents to job placement services.					
Held one or more job fairs.					
Provided or connected residents with supportive services that can provide direct services or referrals.					
Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation.					
Assisted residents with finding child care.					
Assisted residents to apply for, or attend community college or a four year educational institution.					
Assisted residents to apply for, or attend vocational/technical training.					
Assisted residents to obtain financial literacy training and/or coaching.					
Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns.					
Provided or connected residents with training on computer use or online technologies.					
Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses.					
Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act.					
Other.					

**Table 6 – Qualitative Efforts - Number of Activities by Program**

## **Narrative**

One project was completed during the reporting period that was subject to Section 3 reporting during FY 2022-23. The contractor has certified that it met the minimum labor hours thresholds for Section 3 and Target Section 3 laborers.



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**PGM Year:** 2019  
**Project:** 0010 - Capital Project: Avenida Cabrillo Sidewalks  
**IDIS Activity:** 143 - Avenida Cabrillo Sidewalks  
**Status:** Open  
**Location:** 910 Calle Negocio Citywide San Clemente, CA 92673-6268  
**Objective:** Create suitable living environments  
**Outcome:** Sustainability  
**Matrix Code:** Street Improvements (03K) **National Objective:** LMA

**Activity to prevent, prepare for, and respond to Coronavirus:** No

**Initial Funding Date:** 11/04/2019

**Description:**

Installation of missing and replacement of deteriorated sidewalks.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2018	B18MC060599	\$236,514.61	\$0.00	\$236,514.61
		2019	B19MC060599	\$227,918.00	\$41,423.61	\$227,918.00
		2020	B20MC060599	\$276,271.00	\$276,271.00	\$276,271.00
		2021	B21MC060599	\$150,178.47	\$76,938.39	\$76,938.39
		2022	B22MC060599	\$34,135.92	\$0.00	\$0.00
<b>Total</b>	<b>Total</b>			<b>\$925,018.00</b>	<b>\$394,633.00</b>	<b>\$817,642.00</b>

**Proposed Accomplishments**

People (General) : 1,810  
 Total Population in Service Area: 1,810  
 Census Tract Percent Low / Mod: 77.90

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefiting
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2019	The 2019-20 CDBG funds were allocated to reconstruct sidewalks on the 100 and 200 Block of Avenida Cabrillo. The project design and specifications for sidewalk improvements and ADA-compliant curb ramps were completed during the reporting period. Additional funding was allocated for this project in FY 2020-21. Construction is scheduled to begin during the FY 20-21 reporting period.	
2020	Year 2 of funding approved by the City Council on May 19, 2020 (\$348,000).	
2021	Additional CDBG funds were allocated to the project. Project engineering started in December 2019, with the goal to complete engineering by June 2021; however, this work was delayed due to staffing and supply chain issues. Design and engineering were completed in January 2022 and was let for bidding at the end of January 2022. The construction contract was awarded on February 15, 2022. Construction began in March 2022 with excavation and demolition. During excavation, the contractor discovered buried concrete, which delayed the project demo. An existing retaining wall was demolished in late April 2022. Work was suspended on May 5, 2022 due to project supplies issues - CMU blocks - work resumed on June 1, 2022. It is anticipated that the project will take 3 months to complete.	



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Years	Accomplishment Narrative	# Benefiting
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2022	An additional \$249,412 was allocated to the project via the FY 22-23 Annual Action Plan. The project was completed in April 2023. The project included reconstruction of an existing retaining wall and installation of sidewalk tiles that replicated the original tiles installed when the city was built in the 1930s were installed over two city blocks. The project is complete. \$90,000 in unspent funds (2021 funds) was reallocated to the FY 22-23 Housing Rehab program. An unspent balance of \$107,376 (\$73,240.08 2021 plus \$34,135.92 in 2022 funds) will be reprogrammed.	
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**PGM Year:** 2020  
**Project:** 0009 - CDBG-CV Homeless Services  
**IDIS Activity:** 157 - CV-Homelessness Mobile Street Outreach Services  
**Status:** Completed 6/30/2023 12:00:00 AM  
**Location:** 940 Calle Negocio San Clemente, CA 92673-6279  
**Objective:** Create suitable living environments  
**Outcome:** Availability/accessibility  
**Matrix Code:** Operating Costs of Homeless/AIDS Patients Programs (03T) **National Objective:** LMC

**Activity to prevent, prepare for, and respond to Coronavirus: Yes**

**Initial Funding Date:** 08/26/2021

**Description:**

Funding for the City's liaison to other service providers and mobile street outreach organizations to coordinate services and provide linkages to available resources for people and families experiencing homelessness due to the COVID-19 pandemic

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2020	B20MMW060599	\$155,677.00	\$63,558.00	\$155,677.00
<b>Total</b>				<b>\$155,677.00</b>	<b>\$63,558.00</b>	<b>\$155,677.00</b>

**Proposed Accomplishments**

People (General) : 10

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	158	26
Black/African American:	0	0	0	0	0	0	10	0
Asian:	0	0	0	0	0	0	1	0
American Indian/Alaskan Native:	0	0	0	0	0	0	1	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	2	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	1	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	12	9
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0

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	0	0	0	0	0	0	0	185	35
<b>Total:</b>									
Female-headed Households:	0	0	0	0	0	0	0	185	35
<i>Income Category:</i>	<b>Owner</b>	<b>Renter</b>	<b>Total</b>	<b>Person</b>					
Extremely Low	0	0	0	168					
Low Mod	0	0	0	0					
Moderate	0	0	0	0					
Non Low Moderate	0	0	0	0					
Total	0	0	0	168					
Percent Low/Mod				100.0%					

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefiting
2020	CDBG-CV funds were used to hire a case manager to conduct street outreach services. Outreach services were initiated during the 4th quarter of the FY 20-21 reporting period - 48 individuals experiencing homelessness, which is a vulnerable population for COVID-19 exposure and infection, were assisted during the FY 20-21 reporting period. In addition to case management services program participants were provided referrals to medical facilities and transportation to obtain COVID testing or the COVID vaccine.	
2021	CDBG-CV funds were used to provide enhances homeless outreach and case management services with the goal to reduce the spread of COVID-19 among the city's homeless. Services provided include referrals, employment assistance, financial assistance, mental/health care services, and food/hygiene assistance. Individuals are also provided PPE such as masks, hand sanitizer, paper towels and hand soap. Staff reports 108 individuals have been assisted during the FY 21-22 report period - program staff reports 54 "exited from the streets and are no longer homeless." Enhanced outreach services include a complete COVID health screening for each client. Transportation assistance was provided to obtain COVID testing, vaccines or vaccine boosters. Additionally, personal protective equipment (PPE) consisting of masks, hand sanitizer, paper towels and soap was distributed to local homeless. On 5-9-22 an additional \$636 in CDBG-CV funds were allocated to this activity from Act #156 (Business Grants).	
2022	In 2002, the City reallocated \$43,653 in unspent CDBG-CV admin funds (Act #155) to continue homeless outreach services that includes services to help prevent the spread of the COVID-19 virus among the City's homeless population. A total of 168 individuals were engaged during the FY 22-23 report period. Homeless individuals are provided case management, referrals, and housing navigation services. All clients receive COVID screening including COVID testing. Resources were also used to purchase PPE for program staff and clients such as disinfectant wipes, face masks, gloves, trash bags and hand sanitizer. The Activity is complete.	





**PGM Year:** 2022  
**Project:** 0001 - Single-Family Housing Rehabilitation Program  
**IDIS Activity:** 166 - Single-Family Housing Rehabilitation  
**Status:** Completed 8/19/2023 3:34:26 PM  
**Location:** Address Suppressed  
**Objective:** Provide decent affordable housing  
**Outcome:** Affordability  
**Matrix Code:** Rehab; Single-Unit Residential (14A) **National Objective:** LMH

**Activity to prevent, prepare for, and respond to Coronavirus: No**

**Initial Funding Date:** 11/30/2022

**Description:**

CDBG funded housing rehabilitation loans or grants for eligible homeowners

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2021	B21MC060599	\$90,000.00	\$90,000.00	\$90,000.00
		2022	B22MC060599	\$66,132.00	\$66,132.00	\$66,132.00
	RL			\$28,922.00	\$28,922.00	\$28,922.00
<b>Total</b>	<b>Total</b>			<b>\$185,054.00</b>	<b>\$185,054.00</b>	<b>\$185,054.00</b>

**Proposed Accomplishments**

Housing Units : 3

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	6	0	0	0	6	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0





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Hispanic: 0 0 0 0 0 0 0 0  
**Total:** 6 0 0 0 6 0 0 0

Female-headed Households: 4 0 0 0 4

Income Category:	Owner	Renter	Total	Person
Extremely Low	3	0	3	0
Low Mod	3	0	3	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	6	0	6	0
Percent Low/Mod	100.0%		100.0%	

Annual Accomplishments	Years	Accomplishment Narrative	# Benefiting
2022		CDBG funds allocated to provide housing rehabilitation loans and grants to lower-income homeowners. A total of 6 homes were rehabilitated during the FY 22-23 report period. \$90,000 in 2021 CDBG funds was reallocated to this activity from the Cabrillo Sidewalk Improvement project (Act #143). The activity is complete. An unspent balance of \$1,668.00 (2022 funds) will be reprogrammed.	0

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**PGM Year:** 2022  
**Project:** 0002 - Age Well Senior Services  
**IDIS Activity:** 167 - Age Well Senior Services  
**Status:** Completed 6/30/2023 12:00:00 AM  
**Location:** 910 Calle Negocio Citywide San Clemente, CA 92673-6268  
**Objective:** Create suitable living environments  
**Outcome:** Availability/accessibility  
**Matrix Code:** Senior Services (05A)  
**National Objective:** LMC

**Activity to prevent, prepare for, and respond to Coronavirus:** No

**Initial Funding Date:** 11/30/2022

**Description:**  
 Services for seniors  
**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2022	B22MC060599	\$4,520.00	\$4,520.00	\$4,520.00
<b>Total</b>	<b>Total</b>			<b>\$4,520.00</b>	<b>\$4,520.00</b>	<b>\$4,520.00</b>

**Proposed Accomplishments**

People (General) : 30

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	18	8
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>18</b>	<b>8</b>



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Female-headed Households:

0 0 0 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	15
Low Mod	0	0	0	3
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	18
Percent Low/Mod				100.0%

Annual Accomplishments

Years Accomplishment Narrative

# Benefiting

2022 CDBG funds to support case management and in-home support services for San Clemente seniors. A total of 18 individuals were assisted during the FY 22-23 report period. Services provided include assessments, access to durable medical equipment (i.e., walkers, wheelchairs, toilet seat raisers, shower chairs), and referrals to support services (i.e. meals on wheels and transportation services). The activity is complete.

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**PGM Year:** 2022  
**Project:** 0003 - Camino Health Center  
**IDIS Activity:** 168 - Camino Health Center  
**Status:** Completed 6/30/2023 12:00:00 AM  
**Location:** 1031 Avenida Pico San Clemente, CA 92673-6352  
**Objective:** Create suitable living environments  
**Outcome:** Affordability  
**Matrix Code:** Health Services (05M) **National Objective:** LMC

**Activity to prevent, prepare for, and respond to Coronavirus: No**

**Initial Funding Date:** 11/30/2022

**Description:**

Low cost medical and pediatric dental services for low- and moderate-income persons

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2022	B22MC060599	\$9,035.00	\$9,035.00	\$9,035.00
<b>Total</b>				<b>\$9,035.00</b>	<b>\$9,035.00</b>	<b>\$9,035.00</b>

**Proposed Accomplishments**

People (General) : 2,650

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	2,291	1,242
Black/African American:	0	0	0	0	0	0	12	2
Asian:	0	0	0	0	0	0	54	1
American Indian/Alaskan Native:	0	0	0	0	0	0	23	15
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	10	3
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	58	34
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,448</b>	<b>1,297</b>



Female-headed Households:

0 0 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	2,102
Low Mod	0	0	0	260
Moderate	0	0	0	57
Non Low Moderate	0	0	0	29
Total	0	0	0	2,448
Percent Low/Mod				98.8%

Annual Accomplishments

Years Accomplishment Narrative

# Benefiting

2022 CDBG funds to support local community health center serving lower-income San Clemente residents. Medical services provided include acute care, chronic disease management, well-child exams, cancer detection screenings and immunization. Dental services include exams, x-rays, cleaning, and fillings. A total of 2448 individuals were assisted during the FY 22-23 report period. The activity is complete.



**PGM Year:** 2022  
**Project:** 0004 - Family Assistance Ministries  
**IDIS Activity:** 169 - Family Assistance Ministries  
**Status:** Completed 6/30/2023 12:00:00 AM  
**Location:** 910 Calle Negocio Citywide San Clemente, CA 92673-6268  
**Objective:** Create suitable living environments  
**Outcome:** Availability/accessibility  
**Matrix Code:** Operating Costs of Homeless/AIDS Patients Programs (03T)  
**National Objective:** LMC

**Activity to prevent, prepare for, and respond to Coronavirus: No**

**Initial Funding Date:** 11/30/2022

**Description:**

Housing assistance, support services, and case management for households that are at risk of homelessness and those that are homeless

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2022	B22MC060599	\$9,040.00	\$9,040.00	\$9,040.00
<b>Total</b>	<b>Total</b>			<b>\$9,040.00</b>	<b>\$9,040.00</b>	<b>\$9,040.00</b>

**Proposed Accomplishments**

People (General) : 528

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	1,513	656
Black/African American:	0	0	0	0	0	0	74	0
Asian:	0	0	0	0	0	0	35	0
American Indian/Alaskan Native:	0	0	0	0	0	0	7	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	19	7
American Indian/Alaskan Native & White:	0	0	0	0	0	0	13	1
Asian White:	0	0	0	0	0	0	10	4
Black/African American & White:	0	0	0	0	0	0	16	6
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	5	1
Other multi-racial:	0	0	0	0	0	0	358	280
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,050</b>	<b>955</b>



Female-headed Households: 0 0 0 0

Income Category:	Owner	Renter	Total	Person
Extremely Low	0	0	0	1,946
Low Mod	0	0	0	101
Moderate	0	0	0	3
Non Low Moderate	0	0	0	0
Total	0	0	0	2,050
Percent Low/Mod				100.0%

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefiting
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2022 CDBG funds to support a continuum of housing and support services for lower-income San Clemente residents, residents at risk of homelessness, and those that are homeless. A total of 2050 San Clement residents were assisted during the FY 22-23 report period. Services provided include case management, financial counseling, and foodbank assistance. 12 individuals also benefitted from utility assistance to prevent shut-off and from rental assistance to prevent eviction. The activity is complete.



**PGM Year:** 2022  
**Project:** 0005 - Fun On The Run  
**IDIS Activity:** 170 - Fun On The Run  
**Status:** Completed 6/30/2023 12:00:00 AM  
**Location:** 910 Calle Negocio Citywide San Clemente, CA 92673-6268  
**Objective:** Create suitable living environments  
**Outcome:** Availability/accessibility  
**Matrix Code:** Youth Services (05D) **National Objective:** LMC

**Activity to prevent, prepare for, and respond to Coronavirus: No**

**Initial Funding Date:** 11/30/2022

**Description:**

Youth recreation program

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2022	B22MC060599	\$8,520.00	\$8,520.00	\$8,520.00
<b>Total</b>	<b>Total</b>			<b>\$8,520.00</b>	<b>\$8,520.00</b>	<b>\$8,520.00</b>

**Proposed Accomplishments**

People (General) : 120

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	276	247
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	1	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	1	0
Black/African American & White:	0	0	0	0	0	0	4	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	34	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>316</b>	<b>247</b>





Female-headed Households: 0 0 0

Income Category:	Owner	Renter	Total	Person
Extremely Low	0	0	0	262
Low Mod	0	0	0	50
Moderate	0	0	0	4
Non Low Moderate	0	0	0	0
Total	0	0	0	316
Percent Low/Mod				100.0%

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefiting
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2022 CDBG funds to support recreation program for lower-income youths. A total of 316 individuals were assisted during the FY 22-23 report period. Services provided include access to the OC Mobile Library, and supervised sports, crafts and STEM education. The Activity is complete.



**PGM Year:** 2022  
**Project:** 0006 - Laura's House  
**IDIS Activity:** 171 - Laura's House  
**Status:** Completed 6/30/2023 12:00:00 AM  
**Location:** 910 Calle Negocio Citywide San Clemente, CA 92673-6268  
**Objective:** Create suitable living environments  
**Outcome:** Availability/accessibility  
**Matrix Code:** Services for victims of domestic violence, dating violence, sexual assault or stalking (05G)  
**National Objective:** LMC

**Activity to prevent, prepare for, and respond to Coronavirus: No**

**Initial Funding Date:** 11/30/2022

**Description:** Shelter, counseling, and support services for victims of domestic violence  
**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2022	B22MC060599	\$9,040.00	\$9,040.00	\$9,040.00
<b>Total</b>	<b>Total</b>			<b>\$9,040.00</b>	<b>\$9,040.00</b>	<b>\$9,040.00</b>

**Proposed Accomplishments**

People (General) : 240

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	123	45
Black/African American:	0	0	0	0	0	0	2	0
Asian:	0	0	0	0	0	0	3	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	4	0
Black/African American & White:	0	0	0	0	0	0	4	2
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	1	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>137</b>	<b>47</b>



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Female-headed Households: 0 0 0

Income Category:	Owner	Renter	Total	Person
Extremely Low	0	0	0	110
Low Mod	0	0	0	17
Moderate	0	0	0	10
Non Low Moderate	0	0	0	0
Total	0	0	0	137
Percent Low/Mod				100.0%

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefiting
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2022 CDBG funds to support services and housing for victims of domestic violence. A total of 137 individuals were assisted during the FY 22-23 report period. Services included 24-hour hotline, crisis intervention and safety planning; 22 individuals were provided transitional housing. The Activity is complete.

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**PGM Year:** 2022  
**Project:** 0007 - Parentis Health Foundation  
**IDIS Activity:** 172 - Parentis Health Foundation  
**Status:** Completed 6/30/2023 12:00:00 AM  
**Location:** 1304 Calle Valle Boys & Girls Club San Clemente, CA 92672-3838  
**Objective:** Create suitable living environments  
**Outcome:** Availability/accessibility  
**Matrix Code:** Youth Services (05D) **National Objective:** LMC

**Activity to prevent, prepare for, and respond to Coronavirus:** No

**Initial Funding Date:** 11/30/2022

**Description:**

Children's literacy program that links students age 5 to 11 with a trained older adult tutor

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2022	B22MC060599	\$4,520.00	\$4,520.00	\$4,520.00
<b>Total</b>	<b>Total</b>			<b>\$4,520.00</b>	<b>\$4,520.00</b>	<b>\$4,520.00</b>

**Proposed Accomplishments**

People (General) : 25

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	12	5
Black/African American:	0	0	0	0	0	0	2	0
Asian:	0	0	0	0	0	0	3	1
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	9	9
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>26</b>	<b>15</b>



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Female-headed Households: 0 0 0

Income Category:	Owner	Renter	Total	Person
Extremely Low	0	0	0	16
Low Mod	0	0	0	3
Moderate	0	0	0	3
Non Low Moderate	0	0	0	4
Total	0	0	0	26
Percent Low/Mod				84.6%

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefiting
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2022	CDBG funds to support elementary-age student literacy program. The program links at risk students (grades First through Sixth) with a local senior volunteer tutor. The local Boys and Girls Club refers students to the program. A total of 26 individuals were assisted during the FY 22-23 report period. During the year a literacy specialist consultant conducted reading evaluations of students referred to the program. Parentis staff recruited and trained tutors. During subsequent quarters, students were provided in-person literacy intervention to help improve reading fluency and accuracy. The activity is complete.	
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**PGM Year:** 2022  
**Project:** 0008 - Fair Housing Foundation  
**IDIS Activity:** 173 - Fair Housing Foundation  
**Status:** Completed 6/30/2023 12:00:00 AM  
**Location:** ,  
**Objective:**  
**Outcome:**  
**Matrix Code:** Fair Housing Activities (subject to 20% Admin Cap) (21D)  
**National Objective:**

**Activity to prevent, prepare for, and respond to Coronavirus: No**

**Initial Funding Date:** 11/30/2022

**Description:**

Fair housing outreach, education, and enforcement services to reduce and eliminate impediments to fair access to housing. A total of 57 households were assisted during the FY 22-23 report period. Six fair housing allegations were received (3 re: mental disability, 2 re: physical disability, and 1 re: national origin). Four allegations were resolved, however, 1 mental disability and 1 national origin cases were opened for further investigation. Primary Landlord-Tenant housing issues addressed during the year were related to habitability, rent increases, notices and evictions. With respect to education and outreach, Fair Housing workshops were offered via Zoom, hundreds of pieces of fair housing literature were distributed in addition to several social media posting.  
 77% of assisted household were lower-income; 28% were ethnic or racial minorities.  
 The activity is complete.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2022	B22MC060599	\$4,065.00	\$4,065.00	\$4,065.00
<b>Total</b>	<b>Total</b>			<b>\$4,065.00</b>	<b>\$4,065.00</b>	<b>\$4,065.00</b>

**Proposed Accomplishments**

**Actual Accomplishments**

*Number assisted:*

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0	0	0
Black/African American:					0	0	0	0
Asian:					0	0	0	0
American Indian/Alaskan Native:					0	0	0	0
Native Hawaiian/Other Pacific Islander:					0	0	0	0
American Indian/Alaskan Native & White:					0	0	0	0
Asian White:					0	0	0	0
Black/African American & White:					0	0	0	0
American Indian/Alaskan Native & Black/African American:					0	0	0	0

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Other multi-racial:	0	0	0	0
Asian/Pacific Islander:	0	0	0	0
Hispanic:	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Female-headed Households:

0

Income Category:

	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

**Annual Accomplishments**

No data returned for this view. This might be because the applied filter excludes all data.



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**PGM Year:** 2022  
**Project:** 0009 - CDBG Program Administration  
**IDIS Activity:** 174 - CDBG Program Administration  
**Status:** Open  
**Location:** ,  
**Objective:**  
**Outcome:**  
**Matrix Code:** General Program Administration (21A) **National Objective:**

**Activity to prevent, prepare for, and respond to Coronavirus: No**

**Initial Funding Date:** 11/30/2022

**Description:**

CDBG program oversight and coordination.  
 A total of \$17,394.00 in unspent 2022 funds will be reprogrammed.  
 The activity is complete.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2022	B22MC060599	\$55,505.00	\$38,111.00	\$38,111.00
<b>Total</b>	<b>Total</b>			<b>\$55,505.00</b>	<b>\$38,111.00</b>	<b>\$38,111.00</b>

**Proposed Accomplishments**

**Actual Accomplishments**

*Number assisted:*

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>





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0

Female-headed Households:

<i>Income Category:</i>	<b>Owner</b>	<b>Renter</b>	<b>Total</b>	<b>Person</b>
Extremely Low	0	0	0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
<b>Total</b>	0	0	0	0
Percent Low/Mod				

**Annual Accomplishments**

No data returned for this view. This might be because the applied filter excludes all data.

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**PGM Year:** 2022  
**Project:** 0010 - Business Sign and Facade Improvement Grants  
**IDIS Activity:** 175 - Business Sign and Facade Improvement Grants  
**Status:** Completed 6/30/2023 12:00:00 AM  
**Location:** 910 Calle Negocio San Clemente, CA 92673-6268  
**Objective:** Create economic opportunities  
**Outcome:** Affordability  
**Matrix Code:** Rehab; Publicly or Privately-Owned  
**National Objective:** LMA  
**Commercial/Industrial (14E)**

**Activity to prevent, prepare for, and respond to Coronavirus:** No

**Initial Funding Date:** 11/30/2022

**Description:**

Grants to update or upgrade business signs or facades

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2022	B22MC060599	\$1,967.00	\$1,967.00	\$1,967.00
<b>Total</b>				<b>\$1,967.00</b>	<b>\$1,967.00</b>	<b>\$1,967.00</b>

**Proposed Accomplishments**

Businesses : 5  
 Total Population in Service Area: 2,570  
 Census Tract Percent Low / Mod: 76.65

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefiting
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2022 CDBG funds to support grants for small business to upgrade business signs or other minor exterior improvements to store fronts that serve the City's lower-income areas. One business was assisted during the FY 22-23 report period. A total of \$8,033.00 in unspent funds (2022 funds) will be reprogrammed. The activity is complete.



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<b>Total Funded Amount:</b>	<b>\$1,371,961.00</b>
<b>Total Drawn Thru Program Year:</b>	<b>\$1,247,191.00</b>
<b>Total Drawn In Program Year:</b>	<b>\$732,063.00</b>



**PART I: SUMMARY OF CDBG RESOURCES**

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	557,867.08
02 ENTITLEMENT GRANT	297,860.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	28,922.00
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	884,649.08

**PART II: SUMMARY OF CDBG EXPENDITURES**

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	626,329.00
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	626,329.00
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	42,176.00
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	668,505.00
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	216,144.08

**PART III: LOW/MOD BENEFIT THIS REPORTING PERIOD**

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	626,329.00
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	626,329.00
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%

**LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS**

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: 2020 PY: 2021 PY: 2022
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	1,093,617.50
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	1,093,617.50
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	100.00%

**PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS**

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	44,675.00
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	44,675.00
32 ENTITLEMENT GRANT	297,860.00
33 PRIOR YEAR PROGRAM INCOME	7,508.67
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	305,368.67
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	14.63%

**PART V: PLANNING AND ADMINISTRATION (PA) CAP**

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	42,176.00
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	42,176.00
42 ENTITLEMENT GRANT	297,860.00
43 CURRENT YEAR PROGRAM INCOME	28,922.00
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	326,782.00
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	12.91%



**LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17**

No data returned for this view. This might be because the applied filter excludes all data.

**LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18**

No data returned for this view. This might be because the applied filter excludes all data.

**LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19**

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount	
2019	10	143	6715038	Avenida Cabrillo Sidewalks	03K	LMA	\$251,715.00	
2019	10	143	6737877	Avenida Cabrillo Sidewalks	03K	LMA	\$98,677.00	
2019	10	143	6761591	Avenida Cabrillo Sidewalks	03K	LMA	\$43,041.00	
2019	10	143	6796456	Avenida Cabrillo Sidewalks	03K	LMA	\$1,200.00	
							<b>03K Matrix Code</b>	<b>\$394,633.00</b>
2022	4	169	6715038	Family Assistance Ministries	03T	LMC	\$2,960.00	
2022	4	169	6737877	Family Assistance Ministries	03T	LMC	\$6,080.00	
							<b>03T Matrix Code</b>	<b>\$9,040.00</b>
2022	2	167	6715038	Age Well Senior Services	05A	LMC	\$1,130.00	
2022	2	167	6737877	Age Well Senior Services	05A	LMC	\$1,130.00	
2022	2	167	6761591	Age Well Senior Services	05A	LMC	\$1,130.00	
2022	2	167	6796456	Age Well Senior Services	05A	LMC	\$1,130.00	
							<b>05A Matrix Code</b>	<b>\$4,520.00</b>
2022	5	170	6715038	Fun On The Run	05D	LMC	\$2,024.00	
2022	5	170	6796456	Fun On The Run	05D	LMC	\$6,496.00	
2022	7	172	6737877	Parentis Health Foundation	05D	LMC	\$1,500.00	
2022	7	172	6761591	Parentis Health Foundation	05D	LMC	\$1,400.00	
2022	7	172	6796456	Parentis Health Foundation	05D	LMC	\$1,620.00	
							<b>05D Matrix Code</b>	<b>\$13,040.00</b>
2022	6	171	6715038	Laura's House	05G	LMC	\$2,248.00	
2022	6	171	6737877	Laura's House	05G	LMC	\$2,280.00	
2022	6	171	6761591	Laura's House	05G	LMC	\$3,308.00	
2022	6	171	6796456	Laura's House	05G	LMC	\$1,204.00	
							<b>05G Matrix Code</b>	<b>\$9,040.00</b>
2022	3	168	6715038	Camino Health Center	05M	LMC	\$2,258.00	
2022	3	168	6737877	Camino Health Center	05M	LMC	\$2,259.00	
2022	3	168	6761591	Camino Health Center	05M	LMC	\$2,259.00	
2022	3	168	6796456	Camino Health Center	05M	LMC	\$2,259.00	
							<b>05M Matrix Code</b>	<b>\$9,035.00</b>
2022	1	166	6715038	Single-Family Housing Rehabilitation	14A	LMH	\$30,759.00	
2022	1	166	6737877	Single-Family Housing Rehabilitation	14A	LMH	\$3,144.00	
2022	1	166	6761591	Single-Family Housing Rehabilitation	14A	LMH	\$7,285.00	
2022	1	166	6796456	Single-Family Housing Rehabilitation	14A	LMH	\$143,866.00	
							<b>14A Matrix Code</b>	<b>\$185,054.00</b>
2022	10	175	6737877	Business Sign and Facade Improvement Grants	14E	LMA	\$1,967.00	
							<b>14E Matrix Code</b>	<b>\$1,967.00</b>
<b>Total</b>								<b>\$626,329.00</b>

**LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27**

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity to prevent, prepare for, and respond to Coronavirus	Activity Name	Grant Number	Fund Type	Matrix Code	National Objective	Drawn Amount
2022	4	169	6715038	No	Family Assistance Ministries	B22MC060599	EN	03T	LMC	\$2,960.00
2022	4	169	6737877	No	Family Assistance Ministries	B22MC060599	EN	03T	LMC	\$6,080.00
									<b>03T Matrix Code</b>	<b>\$9,040.00</b>
2022	2	167	6715038	No	Age Well Senior Services	B22MC060599	EN	05A	LMC	\$1,130.00



Office of Community Planning and Development  
 U.S. Department of Housing and Urban Development  
 Integrated Disbursement and Information System  
 PR26 - CDBG Financial Summary Report  
 Program Year 2022  
 SAN CLEMENTE , CA

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Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity to prevent, prepare for, and respond to Coronavirus	Activity Name	Grant Number	Fund Type	Matrix Code	National Objective	Drawn Amount	
2022	2	167	6737877	No	Age Well Senior Services	B22MC060599	EN	05A	LMC	\$1,130.00	
2022	2	167	6761591	No	Age Well Senior Services	B22MC060599	EN	05A	LMC	\$1,130.00	
2022	2	167	6796456	No	Age Well Senior Services	B22MC060599	EN	05A	LMC	\$1,130.00	
									<b>05A</b>	<b>Matrix Code</b>	<b>\$4,520.00</b>
2022	5	170	6715038	No	Fun On The Run	B22MC060599	EN	05D	LMC	\$2,024.00	
2022	5	170	6796456	No	Fun On The Run	B22MC060599	EN	05D	LMC	\$6,496.00	
2022	7	172	6737877	No	Parentis Health Foundation	B22MC060599	EN	05D	LMC	\$1,500.00	
2022	7	172	6761591	No	Parentis Health Foundation	B22MC060599	EN	05D	LMC	\$1,400.00	
2022	7	172	6796456	No	Parentis Health Foundation	B22MC060599	EN	05D	LMC	\$1,620.00	
									<b>05D</b>	<b>Matrix Code</b>	<b>\$13,040.00</b>
2022	6	171	6715038	No	Laura's House	B22MC060599	EN	05G	LMC	\$2,248.00	
2022	6	171	6737877	No	Laura's House	B22MC060599	EN	05G	LMC	\$2,280.00	
2022	6	171	6761591	No	Laura's House	B22MC060599	EN	05G	LMC	\$3,308.00	
2022	6	171	6796456	No	Laura's House	B22MC060599	EN	05G	LMC	\$1,204.00	
									<b>05G</b>	<b>Matrix Code</b>	<b>\$9,040.00</b>
2022	3	168	6715038	No	Camino Health Center	B22MC060599	EN	05M	LMC	\$2,258.00	
2022	3	168	6737877	No	Camino Health Center	B22MC060599	EN	05M	LMC	\$2,259.00	
2022	3	168	6761591	No	Camino Health Center	B22MC060599	EN	05M	LMC	\$2,259.00	
2022	3	168	6796456	No	Camino Health Center	B22MC060599	EN	05M	LMC	\$2,259.00	
									<b>05M</b>	<b>Matrix Code</b>	<b>\$9,035.00</b>
<b>No Activity to prevent, prepare for, and respond to Coronavirus</b>										<b>\$44,675.00</b>	
<b>Total</b>										<b>\$44,675.00</b>	

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount	
2022	9	174	6715038	CDBG Program Administration	21A		\$13,030.00	
2022	9	174	6737877	CDBG Program Administration	21A		\$8,918.00	
2022	9	174	6761591	CDBG Program Administration	21A		\$6,230.00	
2022	9	174	6796456	CDBG Program Administration	21A		\$9,933.00	
						<b>21A</b>	<b>Matrix Code</b>	<b>\$38,111.00</b>
2022	8	173	6715038	Fair Housing Foundation	21D		\$994.00	
2022	8	173	6737877	Fair Housing Foundation	21D		\$1,002.00	
2022	8	173	6761591	Fair Housing Foundation	21D		\$1,118.00	
2022	8	173	6796456	Fair Housing Foundation	21D		\$951.00	
						<b>21D</b>	<b>Matrix Code</b>	<b>\$4,065.00</b>
<b>Total</b>							<b>\$42,176.00</b>	



**PART I: SUMMARY OF CDBG-CV RESOURCES**

01 CDBG-CV GRANT	654,596.00
02 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
03 FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
04 TOTAL CDBG-CV FUNDS AWARDED	654,596.00

**PART II: SUMMARY OF CDBG-CV EXPENDITURES**

05 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	628,871.00
06 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	25,725.00
07 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
08 TOTAL EXPENDITURES (SUM, LINES 05 - 07)	654,596.00
09 UNEXPENDED BALANCE (LINE 04 - LINE8 )	0.00

**PART III: LOWMOD BENEFIT FOR THE CDBG-CV GRANT**

10 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
11 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
12 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	628,871.00
13 TOTAL LOW/MOD CREDIT (SUM, LINES 10 - 12)	628,871.00
14 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 05)	628,871.00
15 PERCENT LOW/MOD CREDIT (LINE 13/LINE 14)	100.00%

**PART IV: PUBLIC SERVICE (PS) CALCULATIONS**

16 DISBURSED IN IDIS FOR PUBLIC SERVICES	335,871.00
17 CDBG-CV GRANT	654,596.00
18 PERCENT OF FUNDS DISBURSED FOR PS ACTIVITIES (LINE 16/LINE 17)	51.31%

**PART V: PLANNING AND ADMINISTRATION (PA) CAP**

19 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	25,725.00
20 CDBG-CV GRANT	654,596.00
21 PERCENT OF FUNDS DISBURSED FOR PA ACTIVITIES (LINE 19/LINE 20)	3.93%



**LINE 10 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 10**

No data returned for this view. This might be because the applied filter excludes all data.

**LINE 11 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 11**

No data returned for this view. This might be because the applied filter excludes all data.

**LINE 12 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 12**

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount	
2020	8	151	6447667	CV-Age Well Senior Services	05A	LMC	\$10,000.00	
			6480669	CV-Age Well Senior Services	05A	LMC	\$10,000.00	
			6535737	CV-Age Well Senior Services	05A	LMC	\$20,000.00	
		152	6480669	CV-Camino Health Center	05M	LMC	\$15,003.00	
			6535737	CV-Camino Health Center	05M	LMC	\$18,535.00	
			6447667	CV-City Net	03T	LMC	\$46,478.00	
	9	153	6480669	CV-City Net	03T	LMC	\$20,178.00	
			6480669	CV-Family Assistance Ministries	05W	LMC	\$16,510.00	
		154	6535737	CV-Family Assistance Ministries	05W	LMC	\$5,245.00	
			6626742	CV-Family Assistance Ministries	05W	LMC	\$18,245.00	
		157	6535737	CV-Homelessness Mobile Street Outreach Services	03T	LMC	\$7,093.00	
			6594230	CV-Homelessness Mobile Street Outreach Services	03T	LMC	\$47,695.00	
			6626742	CV-Homelessness Mobile Street Outreach Services	03T	LMC	\$19,501.00	
			6667282	CV-Homelessness Mobile Street Outreach Services	03T	LMC	\$17,830.00	
			6715038	CV-Homelessness Mobile Street Outreach Services	03T	LMC	\$32,548.00	
			6796456	CV-Homelessness Mobile Street Outreach Services	03T	LMC	\$31,010.00	
			6535737	CDBG-CV - Small Business Grants	18A	LMJ	\$293,000.00	
			<b>Total</b>					

**LINE 16 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 16**

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2020	8	151	6447667	CV-Age Well Senior Services	05A	LMC	\$10,000.00
			6480669	CV-Age Well Senior Services	05A	LMC	\$10,000.00
			6535737	CV-Age Well Senior Services	05A	LMC	\$20,000.00
		152	6480669	CV-Camino Health Center	05M	LMC	\$15,003.00
			6535737	CV-Camino Health Center	05M	LMC	\$18,535.00
			6447667	CV-City Net	03T	LMC	\$46,478.00
	9	153	6480669	CV-City Net	03T	LMC	\$20,178.00
			6480669	CV-Family Assistance Ministries	05W	LMC	\$16,510.00
		154	6535737	CV-Family Assistance Ministries	05W	LMC	\$5,245.00
			6626742	CV-Family Assistance Ministries	05W	LMC	\$18,245.00
			6535737	CV-Homelessness Mobile Street Outreach Services	03T	LMC	\$7,093.00
		157	6594230	CV-Homelessness Mobile Street Outreach Services	03T	LMC	\$47,695.00
			6626742	CV-Homelessness Mobile Street Outreach Services	03T	LMC	\$19,501.00
			6667282	CV-Homelessness Mobile Street Outreach Services	03T	LMC	\$17,830.00



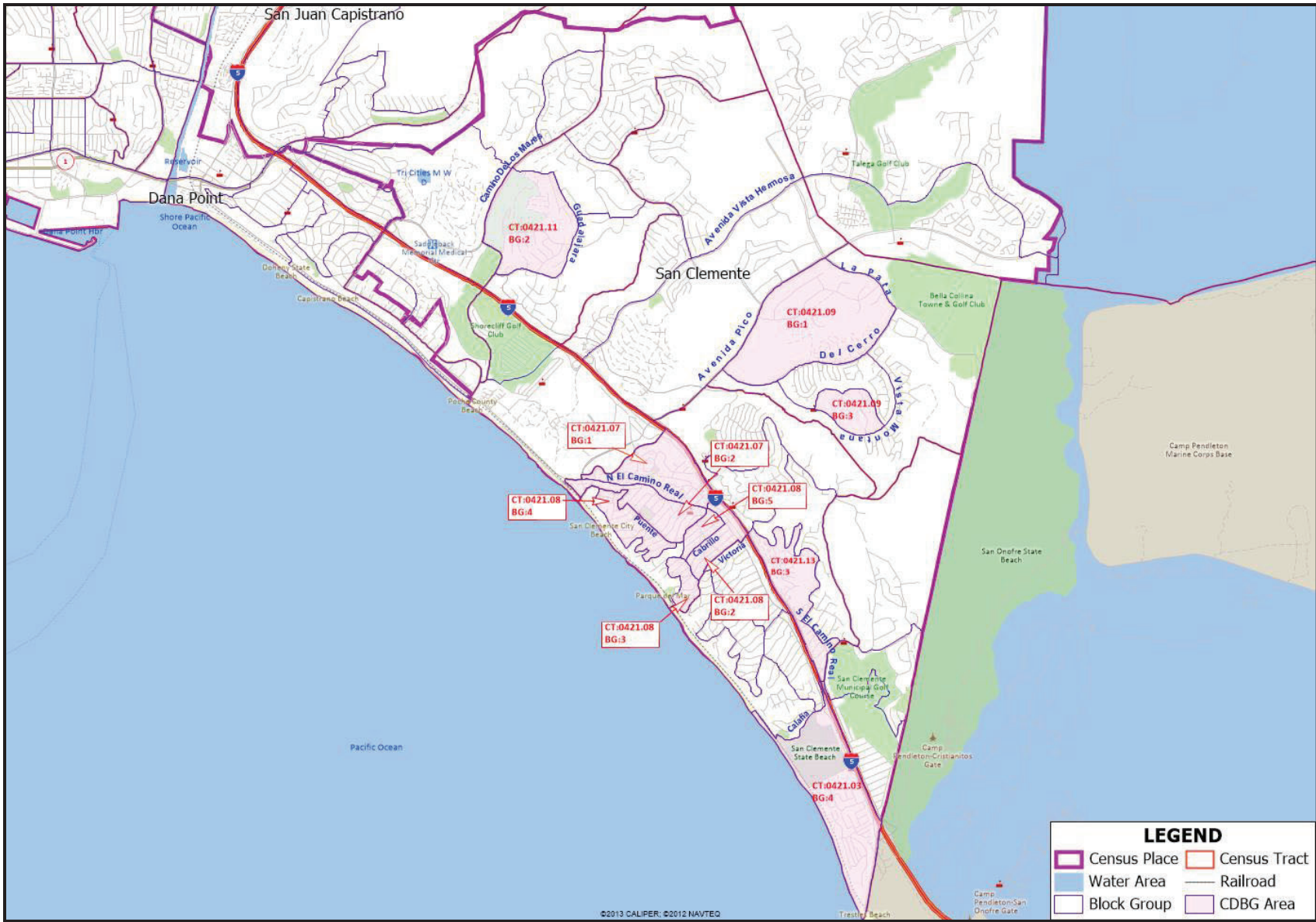


Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2020	9	157	6715038	CV-Homelessness Mobile Street Outreach Services	03T	LMC	\$32,548.00
			6796456	CV-Homelessness Mobile Street Outreach Services	03T	LMC	\$31,010.00
<b>Total</b>							<b>\$335,871.00</b>

**LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19**

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2020	10	155	6480669	CDBG-CV Administration	21A		\$16,084.00
			6535737	CDBG-CV Administration	21A		\$7,136.00
			6594230	CDBG-CV Administration	21A		\$813.00
			6626742	CDBG-CV Administration	21A		\$1,140.00
			6667282	CDBG-CV Administration	21A		\$552.00
<b>Total</b>							<b>\$25,725.00</b>

# CITY OF SAN CLEMENTE CDBG ELIGIBLE AREA MAP



City of San Clemente Analysis of Impediments to Fair Housing Summary

PROPOSED AI GOALS AND STRATEGIES	FY 2022-2023 ACCOMPLISHMENTS
<p>1) In collaboration with the OCHA:</p> <ul style="list-style-type: none"> <li>a) Attend quarterly Orange County Housing Authority (OCHA) Housing Advisory Committee to enhance the exchange of information regarding the availability, procedures, and policies related to the Housing Assistance Voucher program and regional housing issues.</li> <li>b) Support OCHA's affirmative fair marketing plan and de-concentration policies by providing five-year and annual PHA plan certifications.</li> <li>c) In coordination with OCHA and fair housing services provider, conduct landlord education campaign to educate property owners about State law prohibiting discrimination based on household income.</li> </ul>	<ul style="list-style-type: none"> <li>a) City staff will attend online meetings.</li> <li>b) The City provided the PHA Plan certifications to OCHA staff upon request.</li> <li>c) California law expanded "source of income" protections to individuals who use housing rent assistance (e.g., Housing Choice Voucher) effective January 2020. The Fair Housing Foundation (FHF) is prepared to receive and address these types of complaints. FHF received no allegations from San Clemente residents during the FY 22-23 reporting period related to the source of income.</li> </ul>
<p>2) Through the City's fair housing contractor:</p> <ul style="list-style-type: none"> <li>a) Provide fair housing education and information to apartment managers and homeowner associations on why denial of reasonable modifications/accommodations is unlawful.</li> <li>b) Conduct multi-faceted fair housing outreach to tenants, landlords, property owners, realtors, and property management companies. Methods of outreach may include workshops, informational booths, presentations to community groups, and distribution of multi-lingual fair housing literature.</li> <li>c) Provide general fair housing counseling and referral services to address tenant-landlord issues, investigate allegations of fair housing discrimination, and take appropriate actions to conciliate cases or refer to appropriate authorities.</li> <li>d) Include testing/audits within the scope of work with fair housing provider.</li> </ul>	<ul style="list-style-type: none"> <li>a) The FHF received 1 inquiry regarding reasonable accommodation from a San Clemente resident during the reporting period. The inquiry was successfully resolved – the reasonable accommodation was granted.</li> <li>b) Due to the regional nature of FHF's services, most training sessions for tenants and rental property owners/managers were conducted online. Regionally, 56 fair housing workshops, staff training, and tester training were held during the reporting period. All activities were available to San Clemente residents, landlords, and property managers. Additionally, the FHF distributed over 2,000 pieces of fair housing literature throughout San Clemente during the reporting period.</li> <li>c) The FHF assisted 57 unduplicated San Clemente households by addressing various housing issues, disputes, and inquiries. The primary issues addressed during the reporting period included habitability, notices, and rent increases. Most cases were resolved through education and counseling. During the reporting period, the FHF received 6 allegations of fair housing law violations from San Clemente residents – 3 allegations were related to mental disability, 2 related to a physical disability, and 1 related to national origin. 4 allegations were resolved through counseling; however, 1 case regarding mental disability and 1 case regarding national origin was opened for further investigation. A resolution is pending regarding national origin. The allegation of</li> </ul>

City of San Clemente Analysis of Impediments to Fair Housing Summary

PROPOSED AI GOALS AND STRATEGIES	FY 2022-2023 ACCOMPLISHMENTS
<p>e) Regularly consult with the City's fair housing contractor on potential strategies for affirmatively furthering fair housing on an ongoing basis.</p>	<p>mental disability investigation sustained the allegation; the complaint was resolved through conciliation.</p> <p>d) FHF conducts its audits based on the most common protected classes. During FY 22-23, audits focused on national origin and limited English proficiency discrimination –1 audit was conducted in San Clemente.</p> <p>e) On an annual basis, City staff discuss fair housing programming strategies with the FHF regarding education and enforcement activity.</p>
<p>3) Support local eviction prevention strategies to reduce the number of homeless individuals and families (homelessness prevention services).</p>	<ul style="list-style-type: none"> <li>▪ The City used CDBG and CDBG-CV funds to support services to prevent the loss of housing due to COVID-19.</li> </ul>
<p>4) Prepare a new Housing Element that is compliant with all current State laws and is certified by the California Department of Housing and Community Development (HCD).</p>	<ul style="list-style-type: none"> <li>▪ The City Council adopted the Housing Element on September 20, 2022, and HCD certified it on October 12, 2022.</li> </ul>
<p>5) Update zoning ordinance to comply with current State law.</p>	<ul style="list-style-type: none"> <li>▪ The City revised its Accessory Dwelling Unit (ADU) code to comply with current State law in FY 21-22.</li> </ul>
<p>6) Offer a variety of housing opportunities to enhance mobility among residents of all races and ethnicities by facilitating affordable housing throughout the community through 1) flexible development standards; 2) density bonuses; and 3) other zoning tools</p>	<ul style="list-style-type: none"> <li>▪ The City provides affordable housing project incentives for income-eligible households.</li> <li>▪ The City reviews projects according to density bonus regulations, implements the Affordable Housing Overlay Zone that allows affordable housing projects in nonresidential zones and sites in the Housing Element inventory, implements the Inclusionary Housing Program, and explores HCD's website to identify a funding source for affordable housing, and meets annually with housing organizations.</li> <li>▪ In FY 22-23, the City approved the development of 250 units, including 20 units for very low-income residents. The project benefitted from a density bonus.</li> </ul>
<p>7) Review the type and effectiveness of current affordable housing development incentives and amend/augment as may be necessary to increase the production of affordable housing units.</p>	<ul style="list-style-type: none"> <li>▪ The City completed the evaluation and update of its Inclusionary Housing Program, establishing a new streamlined methodology to determine inclusionary in-lieu fees and preferences for the in-lieu fees and allocation during FY 20-21.</li> <li>▪ The City updated the Housing Element and implementation programs for the 2021-2029 cycle that include ongoing evaluation of incentives that may increase the production of affordable during FY 21-22.</li> </ul>

**NOTICE OF PUBLIC COMMENT PERIOD AND PUBLIC MEETING**

**NOTICE IS HEREBY GIVEN THAT A PUBLIC MEETING WILL BE HELD BY THE CITY COUNCIL OF THE CITY OF SAN CLEMENTE, CALIFORNIA ON THE PROPOSED SUBMISSION OF THE 2022-2023 CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT AND COMMENCEMENT OF THE FIFTEEN (15) DAY COMMENT PERIOD 9/14/23 – 10/2/2023**

**Community Development Block Grant – the Consolidated Annual Performance Report for 2022-2023**

NOTICE IS HEREBY GIVEN that the City of San Clemente City Council will hold a public meeting and a public comment period regarding the 2022-2023 Consolidated Annual Performance and Evaluation Report (CAPER) for the Community Development Block Grant (CDBG).

The City of San Clemente is a recipient of Community Development Block Grant (CDBG) funds, awarded to the City by the U. S. Department of Housing and Urban Development (HUD). In order to receive CDBG funds, the City is required to prepare a multi-year strategic plan known as the Consolidated Plan. At the beginning of each year, the City also prepares a one-year expenditure plan outlining the planned use of CDBG funds. At the conclusion of the fiscal year, the City must prepare a year-end performance report known as the Consolidated Annual Performance and Evaluation Report (CAPER).

During Fiscal Year 2022-2023, the City of San Clemente also received and allocated Community Development Block Grant-Coronavirus (CDBG-CV) funds from HUD. CDBG-CV funds were awarded to the City pursuant to the CARES Act of 2020, to prevent, prepare for, or respond to the local impacts of the COVID-19 pandemic.

The 2022-2023 CAPER covers the period of July 1, 2022, through June 30, 2023, and provides a summary of activities undertaken with CDBG and CDBG-CV funds during the reporting period.

Notice is hereby given that an initial environmental assessment for the above item was processed and completed in accordance with the California Environmental Quality Act (CEQA). Staff determined that the above item is not a project pursuant to State CEQA Guidelines, section 15378 (b) (2) and (4).

**15-Day Public Comment Period**

In compliance with program regulations, the draft CAPER must be available for a 15-day public review and comment period. Accordingly, the 15-day public comment period will begin September 14, 2023, and will end at noon, October 2, 2023. The draft report will be available for public inspection during regular business hours at City Hall, located at 910 Calle Negocio, and the City's website at <https://www.san-clemente.org/departments-services/housing-and-social-services>. Written comments should be directed to Janet Batchelor, Management Analyst, at [batchelorj@san-clemente.org](mailto:batchelorj@san-clemente.org) or (949) 361-6105 on or before noon on October 2, 2023.

**2022-23 CAPER Public Meeting**

A public meeting is scheduled before the City Council of the City of San Clemente on October 3, 2023, at 6:00 p.m., regarding the 2022-23 Consolidated Annual Performance and Evaluation Report (CAPER) for

the Community Development Block Grant (CDBG). If you challenge this item in court, you may be limited to raising only those issues you or someone else raised at the public meeting described in this notice, or in written correspondence delivered to the City of San Clemente at, or prior to, the public meeting.

To allow staff adequate time to confirm software compatibility, individuals wishing to utilize electronic visual aids to supplement their oral presentations at the meeting, must submit the electronic files to the City Clerk by no later than 12:00 p.m. on the day of the meeting. Only compatible electronic formats will be permitted to be used on City audio/visual computer equipment. Staff makes no guarantee that such material will be compatible but will use its best efforts to accommodate the request.

NOTICE IS FURTHER GIVEN that in addition to the comment period, interested parties will be afforded an opportunity to provide comments on the 2022-2023 CAPER at the City of San Clemente City Council meeting on **October 3, 2023, at 6:00 p.m.** in the Council Chambers, located at 910 Calle Negocio, 2<sup>nd</sup> Floor, San Clemente, CA. All interested persons are invited to attend said meeting, or to submit written communication, to express their opinion for or against the 2022-2023 CAPER.

Laura Campagnolo  
Legislative Administrator

## SUMMARY OF PUBLIC COMMENTS

### 15-DAY COMMENT PERIOD

TBD

### CITY COUNCIL MEETING

TBD

RESOLUTION NO. 23-115

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN CLEMENTE, CALIFORNIA, APPROVING AND ADOPTING THE 2022-2023 CONSOLIDATED ANNUAL PERFORMANCE EVALUATION REPORT (CAPER) FOR SUBMITTAL TO THE U. S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

WHEREAS, the City received \$297,860 in Community Development Block Grant (CDBG) funds in Fiscal Year 2022-23 from the U.S. Department of Housing and Urban Development (HUD). In addition, the City received \$133,597 in prior year uncommitted funds and \$28,922 in program income (i.e., housing rehabilitation loan repayments). Additionally, in 2020, the City received \$654,596 in Community Development Block Grant-Coronavirus (CDBG-CV) funds. These funds were authorized under the CARES Act of 2020; and

WHEREAS, to continue receiving CDBG funds, the City Council must approve the Consolidated Annual Performance Report (CAPER), which summarizes program expenditures and accomplishments for Fiscal Year 2022-23; and

WHEREAS, the City must submit the CAPER to HUD within 90 days after the end of the fiscal year; and

WHEREAS, the required 15-day notice period to allow the public to submit comments in writing on the CAPER was provided and residents were also given the opportunity to provide comments at the October 3, 2023 City Council meeting; and

WHEREAS, the City Council considered any and all comments submitted by the public on the CAPER.

NOW, THEREFORE, the City Council of the City of San Clemente does hereby resolve as follows:

Section 1. That the above recitations are true and correct and incorporated herein.

Section 2. That the 2022-23 Consolidated Annual Performance Evaluation Report (CAPER) is adopted and approved as submitted to City Council on October 3, 2023.

Section 3. That staff is authorized and directed to submit the 2022-23 Consolidated Annual Performance Evaluation Report (CAPER) to the U.S. Department of Housing and Urban Development.

Section 4. The City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

PASSED AND ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2023.



ATTEST:

\_\_\_\_\_  
City Clerk of the City of  
San Clemente, California

\_\_\_\_\_  
Mayor of the City of San  
Clemente, California

STATE OF CALIFORNIA     )  
COUNTY OF ORANGE     ) §  
CITY OF SAN CLEMENTE    )

I, LAURA CAMPAGNOLO, City Clerk of the City of San Clemente, California, do hereby certify that Resolution No. 23-115 was adopted at a regular meeting of the City Council of the City of San Clemente held on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, by the following vote:

AYES:

NOES:

ABSENT:

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of San Clemente, California, this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
CITY CLERK of the City of  
San Clemente, California

Approved as to form:

\_\_\_\_\_  
Elizabeth A. Mitchell, City Attorney