



**CITY OF SAN CLEMENTE**  
**REGULAR MEETING OF THE**  
**BEACHES, PARKS & RECREATION COMMISSION**

**AGENDA**

**San Clemente City Hall  
Council Chambers  
910 Calle Negocio  
San Clemente, California**

**Tuesday, August 8, 2023  
6:00 p.m.**

**RULES FOR ADDRESSING THE COMMISSION**

Members of the audience who wish to address the Commission are requested to complete one of the forms located on the table near the entrance and submit it to the Chairperson. Please limit presentations to three minutes.

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Susan Ambrose, John Dow, Jennifer Elliott, Rob Feuerstein, Errol Foremaster, Thor Johnson, Ed Kweskin

- 1. NOMINATION AND ELECTION OF CHAIRPERSON AND VICE CHAIRPERSON**
- 2. SPECIAL PRESENTATIONS**
- 3. APPROVAL OF MINUTES**
  - A. [June 13, 2023 Beaches, Parks and Recreation Commission Meeting Minutes](#)**
- 4. ORAL COMMUNICATIONS**
- 5. CURRENT COMMUNITY ACTIVITIES AND UPDATES**
  - A. Recreation Activities and Events**
- 6. OLD BUSINESS**
- 7. NEW BUSINESS**

**A. Development of Work Plan for FY 2023-24**

A report by Samantha Wylie, Beaches, Parks and Recreation Director, regarding the development of a work plan for the fiscal year 2023-24.

Staff recommendation: the Beaches, Parks & Recreation Commission discuss and approve work plan items for the Commission for fiscal year 2023-24 to be approved by the City Council.

**B. Design Review of Pickleball Facility at Richard T. Steed Memorial Park**

A report by Samantha Wylie, Beaches, Parks and Recreation Director, regarding the design selection of the pickleball facility at Richard T. Steed Memorial Park.

Staff recommendation: the Beaches, Parks & Recreation Commission recommend the City Council approve Option C for the design of the 24-court pickleball facility at Richard T. Steed Memorial Park.

**8. COMMUNICATIONS**

**A. Beaches, Parks & Recreation Director Report**

- i. [Park Projects for FY 2023](#)
- ii. Site Specific Master Plan Update
- iii. Beaches, Parks & Recreation Items
- iv. [Memo RE: San Clemente Sand Project Update](#)

**9. ITEMS FROM COMMISSION**

**A. Subcommittee Reports**

- i. Coastal Subcommittee
- ii. Consideration of establishment of FY 2023-24 subcommittees

**B. Items from Commissioners**

- i. PierPride Foundation – Feuerstein
- ii. Proposed Agenda Items

**10. ADJOURNMENT**

Adjourn to the regular meeting of the Beaches, Parks and Recreation Commission on Tuesday, October 10, 2023 at 6:00 p.m. at City Hall Council Chambers located at 910 Calle Negocio, San Clemente, CA 92673.

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## **BEACHES, PARKS & RECREATION COMMISSION MEETING PROCEDURES**

### **PRESENTATION OF WRITTEN MATERIALS**

In order to ensure that Commissioners have adequate time to consider written materials concerning agenda items, it is strongly recommended that such materials be submitted to the Beaches, Parks and Recreation Department by noon the date preceding the meeting.

### **MEETINGS RECORDED**

Meetings are recorded and retained as a City record in accordance with the City's records retention schedule.

### **USE OF ELECTRONIC VISUAL AIDS BY PUBLIC AT MEETINGS**

To allow staff adequate time to confirm software compatibility, individuals wishing to utilize electronic visual aids to supplement their oral presentations at the meeting, must submit the electronic files to the Beaches, Parks & Recreation Department by no later than 12:00 p.m. on the day of the meeting. Only compatible electronic formats will be permitted to be used on City audio/visual computer equipment. Staff makes no guarantee that such material will be compatible, but will use its best efforts to accommodate the request.

### **LENGTH OF MEETINGS**

Beaches, Parks & Recreation Commission meetings shall be limited to three hours unless otherwise approved by a majority vote of the Commission plus the concurrence of the primary staff support to the Commission.

### **AMERICANS WITH DISABILITIES ACT**

Pursuant to the Americans with Disabilities Act, persons with a disability who require a disability-related modification or accommodation in order to participate in a meeting, including auxiliary aids or services, may request such modification or accommodation from the Beaches, Parks & Recreation Department at (949) 361-8237. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to the meeting.

### **COMMUNICATION DEVICES**

To minimize meeting distractions and sound system interference, please be sure all personal communication devices are turned off or on silent mode.

### **MEETING SCHEDULE**

The Beaches, Parks and Recreation Commission meets regularly bimonthly (every two months) on the second Tuesday of even numbered months at 6:00 p.m. at San Clemente City Council Chambers. Additional meetings of the Beaches, Parks & Recreation Commission may be called as needed.

### **AGENDAS, ADMINISTRATIVE REPORTS AND SUPPLEMENTAL WRITTEN MATERIALS**

Agendas and Administrative Reports are available for review and/or copying at the Beaches, Parks & Recreation Department as soon as agendas are posted (a minimum of 72 hours prior to the meeting). Agendas and Administrative Reports can also be viewed at the City's website at [www.san-clemente.org](http://www.san-clemente.org). An "Inspection Copy" of agenda materials is also located at the entrance to the meeting room during in-person meetings for public review.

All written material distributed to a majority of the Commission after the original agenda packet was distributed is available for public inspection in the Beaches, Parks & Recreation Department, located at 100 N. Calle Seville, San Clemente, during normal business hours.