

**CITY OF SAN CLEMENTE  
MINUTES OF THE REGULAR MEETING OF THE  
HUMAN AFFAIRS COMMITTEE  
JULY 25, 2023**

**1. CALL TO ORDER/ROLL CALL**

Chair Edone called the Regular Meeting of the City of San Clemente Human Affairs Committee to order on July 25, 2023, at 3:31 p.m. The meeting was held at San Clemente City Hall, First Floor Community Room located at 910 Calle Negocio, San Clemente, California.

Committee

Members Present: Chair Lisa Edone, Committee Members Stuart Anderson, Cord Bauer, Tyler Boden, Rosemary Salas, and Dick Veale

Absent: Committee Member Jill Schachter

Guests: Rick Loeffler, City Councilmember; Victor Cabral, City Councilmember; and Donna Vidrine, Resident

Staff Present: Cecilia Gallardo-Daly, Community Development Director; Janet Batchelor, Management Analyst II; and Tamara Tatich, Office Specialist

**2. PLEDGE OF ALLEGIENCE**

The Pledge was led by Councilmember Rick Loeffler.

**3. APPROVAL OF MINUTES**

A. Approve minutes from the June 13, 2023 Adjourned Meeting of the Human Affairs Committee.

MOTION BY CHAIR EDONE, SECONDED BY COMMITTEE MEMBER SALAS AND CARRIED 6-0, MEMBER SCHACHTER ABSENT, to approve the minutes from the June 13, 2023 Adjourned Meeting of the Human Affairs Committee as submitted.

**4. SPECIAL OR PUBLIC PRESENTATION**

Councilmember Rick Loeffler discussed the Committee's former work plan. He stated that he attended this meeting to provide focus on the coming year work plan. He suggested continuing the Town Hall Community Resource Fair; encouraged creating and maintaining a resource directory; and getting the mentorship program

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up and running. He discussed the possibility of the return of the Joint Homelessness Subcommittee comprised of members from the Public Safety Committee and Human Affairs Committee. He suggested narrowing the scope of the work plan to specific tasks and to be more specific in the narrative.

Councilmember Victor Cabral commended the Committee on the Community Resource Fair. Regarding the Overall Homeless Strategy, he stated that the State has the primary responsibility and the City's role is to support the County and state. He stated the Committee's role is to help the Council understand all services available from the Federal, State, and County and the money spent on those programs. He discussed the need to look for regional solutions.

Committee Member Bauer asked the Councilmembers the role of the Human Affairs Committee. Councilmember Loeffler explained that the Council would review the work plan and clearly articulate what the committee should pursue.

Donna Vidrine, resident, discussed the Safe Parking Program in San Diego and possible options for San Clemente.

Committee Member Anderson recommended that Jewish Family Services (JFS) provide the Committee with a presentation on safe parking. The Committee agreed to invite JFS to the next HAC meeting.

## **5. UNFINISHED BUSINESS AND UPDATES**

### **A. FY 2022-23 Approved Work Plan:**

- Project #1. Town Hall & Community Resource Fair:

Chair Edone reiterated that Councilmember Loeffler suggested the Fair be held twice per year.

Committee Member Anderson discussed his involvement in the Community Resource Fair stating there were many providers but not many attendees. He suggested the Fair be held biennially. He discussed his involvement in the Homeless Collaborative and the forum it held. He recommends that the Human Affairs Committee hold a Homeless Forum instead of a Community Resource Fair.

Committee Member Boden discussed the 2019 homeless town hall meeting and indicated support for hosting something similar.

Chair Edone suggested a forum with service providers invited to provide information. She discussed the need to obtain funding and efforts to obtain more participation.

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- Project #2. Resources Directory:

Chair Edone discussed the need for a simple means of providing the information. She stated it was difficult to find the information on the City's website.

Councilmember Cabral suggested a publication of all resources to be placed at different locations within the city.

Councilmember Loeffler suggested an online version of resources.

- Project #3. Overall Homelessness Strategy:

Chair Edone suggested consideration on narrowing the scope in order to provide impact.

Chair Edone expressed enthusiasm that San Juan Capistrano was open to discussions of a multicity partnership for a shelter.

Committee Member Bauer suggested consideration of the following in developing the Work Plan: take care to not attract homeless people; retain community safety; and ensure the Human Affairs Committee was the appropriate entity to do the work.

Committee Member Boden discussed the Work Plan when he was previously on the Committee. He suggested the Committee know its place and scope.

- Project #4. Mentorship Program for Young Adults & Grades 6-12 "A Day in the Life":

Committee Member Boden discussed his experience with a similar program.

Chair Edone stated there was interested but the project had not been completed.

- Project #5. "Every 15 Minutes" DUI Prevention Program:

Committee Member Salas reminded the Committee that the grant was not submitted in time and efforts will be made to ensure the program occurs in the coming school year

- Project #6. SCHS Humanitarian Award:

Chair Edone discussed the need for additional advertising at the school.

**B. City Council direction to research the benefits of working with Project Homeward Bound.**

Committee Member Veale provided information on the Homeward Bound Program by Family Assistance Ministries (FAM). He discussed funding from the County, fundraisers, and grants. He stated the City had previously allocated CDBG funds. He expressed concern about senior needs.

Chair Edone explained the Committee's efforts to assist with the program and suggested information be included at the Community Resource Fair.

Chair Edone suggested obtaining additional information on the Homeward Bound Program to determine how the Committee could assist.

**C. Discussion of supporting Letter from Partners 4 Wellness banning flavored tobacco to be sold in San Clemente.**

Committee Member Anderson stated Partners 4 Wellness requested a letter of support because flavored tobacco was still being sold illegally.

Cecilia Gallardo-Daly stated a law firm provided the city with the letters they sent to San Clemente businesses that were still selling it illegally.

**D. Community Resource Fair 2024.**

This item was discussed earlier in the meeting.

**6. NEW BUSINESS****A. Nomination and Selection of Human Affairs Committee Chair and Vice-Chair.**

MOTION BY COMMITTEE MEMBER SALAS, SECONDED BY COMMITTEE MEMBER ANDERSON AND CARRIED 6-0, COMMITTEE MEMBER SCHACHTER ABSENT, to nominate Lisa Edone to serve as Chair.

MOTION BY CHAIR EDONE, SECONDED BY COMMITTEE MEMBER BODEN AND CARRIED 6-0, COMMITTEE MEMBER SCHACHTER ABSENT, to nominate Rosemary Salas to serve as Vice Chair.

**B. Consideration and Development of Human Affairs Committee FY2023-2024 Work Plan.**

Chair Edone suggested consideration when creating the Work Plan that the Committee is a volunteer, advisory committee, serving at the will of the City Council.

Committee Member Boden suggested consideration of the Character Counts program.

Committee Member Boden recommended the Community Development Block Grant (CDBG) Public Service Grants Review Community be included in the work plan.

Chair Edone recommended that each Committee Member review the FY 2022-23 Work Plan and bring three to five priority projects that they would like to see in the FY 2023-24 Work Plan for discussion.

The Committee agreed to take the draft FY 2023-24 work plan to City Council for approval on Tuesday, October 3, 2023.

**C. Consideration of Establishing New Meeting Schedule and Location of Meetings.**

Chair Edone stated the City Council had introduced an ordinance for the Committee to have monthly meetings.

The Committee agreed to continue to hold the meetings in the Community Room.

Chair Edone requested a reminder text message be sent to the Committee.

The Committee scheduled a special meeting for September 12, 2023.

**7. ORAL AND WRITTEN COMMUNICATION**

Ms. Vidrine thanked the Committee for welcoming her and stated she looked forward to working with the Committee.

**8. COMMUNICATIONS FROM COMMITTEE MEMBERS AND STAFF**

Committee Member Boden announced September was Service Club Month.

**ADJOURNMENT**

CHAIR EDONE ADJOURNED THE MEETING AT 5:12 P.M. TO THE REGULAR HUMAN AFFAIRS COMMITTEE MEETING TO BE HELD ON AUGUST 8, 2023, AT 3:30 P.M. AT SAN CLEMENTE CITY HALL, FIRST FLOOR COMMUNITY ROOM, LOCATED AT 910 CALLE NEGOCIO, SAN CLEMENTE, CALIFORNIA.

Respectfully submitted,

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Lisa Edone, Chair

Attest: \_\_\_\_\_  
Janet Batchelor, Management Analyst