



**CITY OF SAN CLEMENTE**  
**BEACHES, PARKS & RECREATION DEPARTMENT**  
 www.san-clemente.org | recreation@san-clemente.org

## POOL PARTY RENTAL POLICIES

SAN CLEMENTE AQUATICS CENTER	OLE HANSON BEACH CLUB
<b>Standard Pool Party Package</b> <ul style="list-style-type: none"> <li>Monday-Friday, 1:00-3:00pm, \$150</li> <li>Saturday, 12:00-4:00pm, \$300</li> <li>(25) folding chairs; (2) - 42" round tables; (2) - 72" rectangular tables</li> </ul>	<b>Standard Pool Party Package</b> <ul style="list-style-type: none"> <li>Sunday, Rec Swim 12:00am-4:00pm, \$100</li> <li>(25) folding chairs; (3) - 36" round tables; (1) - 72" rectangular table</li> </ul>
<b>Deluxe Pool Party Package</b> <ul style="list-style-type: none"> <li>Monday-Friday, 1:00-3:00pm, \$175</li> <li>Saturday, 12:00-4:00pm, \$325</li> <li>(32) folding chairs; (2) - 42" round tables; (4) - 72" rectangular tables</li> </ul>	<b>Deluxe Pool Party Package</b> <ul style="list-style-type: none"> <li>Sunday, Rec Swim 12:00pm-4:00pm, \$150</li> <li>(25) folding chairs; (3) - 36" round tables; (3) - 72" rectangular tables</li> <li>Giant inflatable obstacle course – exclusive use <i>Swim test required to gain entrance on inflatable</i></li> </ul>
<b>All packages include:</b> <ul style="list-style-type: none"> <li>Admission for 25 swimmers (includes parents that are required to get in the water for children under 8 years of age) &amp; up to 25 spectators</li> <li>Daily pool admission fee will apply for all individuals (swimmers and spectators) beyond the 25 person limit.</li> </ul>	

### APPLICATION PROCESS

- Applications must be submitted at least two weeks prior to the requested rental date. Applications will be reviewed and approved within 2 weeks of submittal. Applications must contain complete information – incomplete applications will be returned to the applicant. Upon approval the renter will receive a copy of the permit outlining all fees due. No further billing will be sent.
- Applicant shall be at least 21 years of age.
- An application can be denied** if: 1) the facility is not available, 2) the applicant has an unsatisfactory use record, 3) the rental does not meet applicable laws/rules, or 4) the rental could be detrimental to the best interests of the City, as determined by the Beaches, Parks and Recreation Director or his/her designee. The City reserves the right to reschedule any previously approved rental in the unlikely event that the facility cannot be used, or there is a conflicting activity.

### GENERAL POLICIES

All renters are required to abide by the following general policies. Failure to abide by these conditions may result in the forfeiture of renter's refundable Compliance/Damage Deposit.

- Rental Time:** Renters shall not exceed the approved rental hours for their event, and must begin and end their event as scheduled. Approved rental hours include all pool deck/cabana preparation, including the renter's set-up and decoration as well as any time needed to remove decorations, lightly clean, and vacate the areas.
- The City is not responsible for personal injuries, damages, or stolen property.
- The City is not responsible for inclement weather or activities taking place outside of or surrounding a rented area (i.e. construction, special event, parking availability, or noise levels).
- Equipment or furnishings shall not be removed or rearranged without prior written approval from the City.
- Renters shall abide by all applicable State, Federal, County and local laws.
- Smoking is not permitted in facilities or within 20 feet, per the California Anti-Smoking Law.

- Outside food and beverages are allowed in reserved Cabana area. Food or drink, other than water, are not permitted on the pool deck. Alcoholic beverages are not permitted.
- Glass or ceramic beverage containers are not permitted.
- **“Styrofoam” Products Prohibited:** The use of food service items comprised of expandable polystyrene, commonly referred to by the trade name “Styrofoam” is prohibited. The renter shall assume responsibility for preventing the utilization and/or distribution of expandable polystyrene food service products, by any attendee or vendor (caterer) utilizing the City property or facility during the term of the rental agreement. Failure to abide by this resolution will result in the automatic forfeit of the renter’s entire compliance/damage deposit and possible future use of city rental facilities.
- Open flames from candles, food heating/warming, cooking devices and heaters are regulated by fire code and are not permitted. No Tiki type torches or fog machines allowed under any circumstances.
- Flotation devices are NOT permitted.
- **Clean-up:** Renters will be responsible for light clean-up, such as clearing all tables and making sure trash has been deposited in the appropriate trash receptacle; removing any decorations, supplies or equipment brought in by renter. It is extremely important that your event ends at the scheduled time.
- Amplified sound is not permitted.
- Animals are not permitted in facilities.

## DEPOSITS AND RENTAL FEES

- ALL FEES ARE DUE upon reservation of the facility. Fees are subject to change, unless paid in full prior to the effective date of a fee change.
- **Compliance/Damage Refundable Deposit** – a refundable deposit of 25% of the total rental fee is required and will be refunded after the event if renter abided by the general policies, renter vacates the facility according to the designated time frame and the facility equipment was free of damage. If the renter chooses to cancel or change their rental date, the deposit is non-refundable and non-transferable.

## CANCELLATIONS AND CHANGES TO APPROVED APPLICATIONS

- All cancellations and changes must be submitted in writing before any request will be considered.
- Cancellations at any time will automatically forfeit renter’s reservation deposit. Cancellations within 30 days of rental date will automatically forfeit the entire rental fee. If renter has not paid the balance off within the 30 day period and cancels the event, renter is still responsible for payment of entire rental fee.
- A change fee of \$25 will be added for any change requested after the rental permit has been confirmed.
- Refunds are not provided for cancellation of rentals due to inclement weather. However, prior to your reservation date you have an option to reschedule your rental to avoid cancellation fees. Change fee applies.

## SAFETY REMINDERS

- All participants and patrons must review Pool Rules and Facility Policies prior to entering pool.
- Lifeguards are on duty during pool play time, but parent participation is strongly recommended.
- To gain access to deep water, diving boards, and inflatable obstacle course, all participants under the age of 14 must successfully complete 15 yards front crawl without stopping; weak or non-swimmers must remain in shallow water (even if they have a lifejacket).
- Children under 8 years must be accompanied by an adult in the water, at arm’s reach. For children under 8 years old who successfully pass a swim test and the parent/guardian signs a waiver of liability, the parent may watch the child from the deck (but must stay in the facility).
- Patrons must be a minimum of 36” tall to ride the waterslides at San Clemente Aquatics Center.



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## POOL PARTY RENTAL APPLICATION

*Please read our rental policies prior to completing and signing this rental application.*

**ORGANIZATION NAME:** \_\_\_\_\_

**MAIN CONTACT:** \_\_\_\_\_ **PRIMARY PHONE:** \_\_\_\_\_

**EMAIL ADDRESS:** \_\_\_\_\_

**MAILING ADDRESS:** \_\_\_\_\_

**TYPE OF EVENT:** \_\_\_\_\_ **NUMBER OF GUESTS:** \_\_\_\_\_

**DATE OF EVENT:** \_\_\_\_\_

**EVENT TIME (Include set-up/clean-up) START:** \_\_\_\_\_ **END:** \_\_\_\_\_

SAN CLEMENTE AQUATICS CENTER			
Party Location (Select One)			Package Type (Select One)
<input type="checkbox"/> Cabana #1	<input type="checkbox"/> Cabana #3	<input type="checkbox"/> Cabana #5	<input type="checkbox"/> Standard Party Package
<input type="checkbox"/> Cabana #2	<input type="checkbox"/> Cabana #4	<input type="checkbox"/> Cabana #6	<input type="checkbox"/> Deluxe Party Package
OLE HANSON BEACH CLUB (Select One)			
<input type="checkbox"/> Standard Party Package		<input type="checkbox"/> Deluxe Party Package	

PHOTO/VIDEO RELEASE: I understand that at various times City representatives may photograph and/or video activities of City recreation programs, special events and participants. By signing this form, I authorize the City of San Clemente to use or publish any photographs/videos taken of me or my child/children to promote classes on the City’s website and other internet publicity, and/or in future publications of City brochures and/or flyers.

RELEASE AND WAIVER OF LIABILITY AND INDEMNITY AGREEMENT: The undersigned hereby releases the City of San Clemente and its officers, agents and employees from all liability to the undersigned (and from any minor participants for whom the undersigned has the capacity to contract), thereby releasing, indemnifying, and holding harmless the City of San Clemente, its officers, agents, and employees from all liability to the undersigned (and said minors) for any loss or damage on account of physical, mental and emotional injury to the undersigned (of said minors) caused by negligence of the City of San Clemente, its officers, agents and employees. The undersigned recognizes for himself or herself, and any minors that the events and occurrences to which this release applies can be dangerous and as a result of signing below, the undersigned is accepting those risks for himself or herself, and for any minor participants for whom the undersigned can contract. I fully understand that my participation exposes me to the risk of personal injury, death, communicable diseases, illnesses, viruses, or property damage. I hereby acknowledge that I am voluntarily participating in this event/class and agree to assume any such risks. I hereby release, discharge and agree not to sue the City of San Clemente and its officers, agents and employees for any injury, death or damage to or loss of personal property, physical, mental and emotional injury arising out of, or in connection with, my participation in the event/class from whatever cause, including the active or passive negligence of the City of San Clemente and it’s officers, agents and employees or any other participants in the event/class. The parties to this agreement understand that this document is not intended to release any party from any act or omission of “gross negligence,” as that term is used in applicable case law and/or statutory provision. In consideration for being permitted to participate in the event/class, I hereby agree, for myself, my heirs, administrators, executors and assigns, that I shall indemnify and hold harmless the City of San Clemente and its officers, agents and employees from any and all claims, demands actions or suits arising out of or in connection with my participation in the event/class.

I, THE UNDERSIGNED, AM FAMILIAR WITH THE NATURE OF ACTIVITIES AND CERTIFY THAT I HAVE READ AND UNDERSTAND THIS WAIVER AND RELEASE AS IT APPLIES TO MYSELF AND TO ANY MINORS FOR WHOM I AM SIGNING.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_