

**MINUTES OF THE REGULAR MEETING
OF THE CITY OF SAN CLEMENTE
PLANNING COMMISSION
May 17, 2023 @ 6:00 p.m.
San Clemente City Hall Council Chambers
910 Calle Negocio, San Clemente, CA 92673
Teleconference via www.san-clemente.org/live or Cox Channel 854**

CALL TO ORDER

Chair McKhann called the Regular Meeting of the Planning Commission of the City of San Clemente to order at 6:00 p.m. The meeting was offered in person at San Clemente City Hall Council Chambers, 910 Calle Negocio, San Clemente, California, 92673, and also via live stream from the City's YouTube Channel.

2. PLEDGE OF ALLEGIANCE

Commissioner Crandell led the Pledge of Allegiance.

3. ROLL CALL

Commissioners Present: Barton Crandell, Karen Prescott-Loeffler; Chair pro tem M. Steven Camp, Vice Chair Cameron Cosgrove, Chair Scott McKhann

Commissioners Absent: Brent Davis, Gary P. McCaughan, M.D.

Staff Present: Adam Atamian, Deputy Community Development Director
Zachary Ponsen, Assistant City Engineer
Ryan Kim, Senior Civil/Traffic Engineer
Gena Burns, Deputy City Attorney

4. SPECIAL ORDERS OF BUSINESS

None.

5. MINUTES

A. Minutes from the Regular Planning Commission Meeting of May 3, 2023.

IT WAS MOVED BY VICE CHAIR COSGROVE, SECONDED BY COMMISSIONER PRESCOTT-LOEFFLER AND CARRIED 3-0-2, WITH COMMISSIONER CRANDELL AND CHAIR PRO TEM CAMP ABSTAINING, (COMMISSIONER DAVIS AND COMMISSIONER MCCAUGHAN BEING ABSENT) TO RECEIVE AND FILE THE MINUTES FROM THE MAY 3, 2023, PLANNING COMMISSION REGULAR MEETING AS SUBMITTED.

Chair McKhann acknowledged two written communications already received and invited comments from the public.

Pamela Goodman, resident, described the dangerous traffic conditions on this portion of Avenida Presidio; requested signs and posts in the road for pedestrians and those traveling to/from the facility.

Debra Marsing, resident, supported the traffic calming measures recommended by staff.

Seeing no more members of the public wishing to provide testimony, Chair McKhann invited the Commission to provide final remarks/action on the project.

IT WAS MOVED BY VICE CHAIR COSGROVE, SECONDED BY COMMISSIONER CRANDELL AND UNANIMOUSLY CARRIED TO:

- 1) Recommend to the City Council to determine that the project is categorically exempt from the requirements of the CEQA pursuant to CEQA Guidelines Section 15306 (Class 6, Information Collection) and 15301.k (Class 1, Existing Facilities) of the State CEQA Guidelines; and
- 2) Forward a recommendation of approval to the City Council for the proposed traffic calming measures as follows:
 - a) Install an electronic speed feedback sign, red curb, and edge lines.
 - b) Appropriate the required funds from the traffic calming budget.
 - c) Request Police Services to consider increasing the speed enforcement near the apartment complex at 105 Avenida Presidio.

[ACTION SUBJECT TO CITY COUNCIL APPROVAL.]

C. Training on Due Process

Gena Burns, Deputy City Attorney, distributed a handout and reviewed the information therein. The presentation focused on procedural due process and how it relates to the Commission and individual Commissioners' actions and statements on the decision-making process. She briefly reviewed applicant notification of evidence, ex-parte contacts/communications, applicants' rights at a hearing, Commissioner recusals, and disclosures. She encouraged the Commissioners to contact her with any questions, comments, or concerns they may have, as well as suggested subjects. She will continue to provide brief training sessions for the Commission's benefit.

10. OLD BUSINESS

None

11. REPORTS OF COMMISSIONERS AND STAFF

A. Tentative Future Agenda

B. Staff Waivers

Reports received and filed.

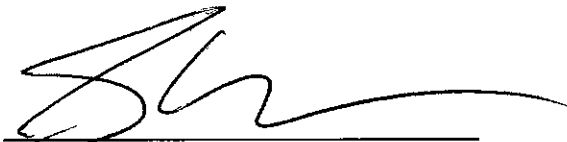
Chair McKhann announced he will likely not be available for the June 7, 2023, Regular Meeting.

Chair pro tem Camp announced he is not available to attend the May 24, 2023, Design Review Subcommittee meeting.

12. ADJOURNMENT

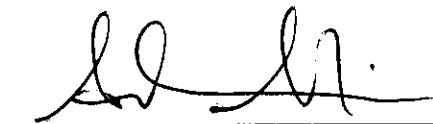
THERE BEING NO OTHER BUSINESS BEFORE THE COMMISSION, IT WAS MOVED BY COMMISSIONER PRESCOTT-LOEFFLER, SECONDED BY COMMISSIONER CRANDELL, AND UNANIMOUSLY CARRIED TO ADJOURN THE MEETING AT 7:17 P.M. TO THE NEXT REGULAR PLANNING COMMISSION MEETINGS TO BE HELD IN-PERSON ON JUNE 7, 2023, AT 6:00 P.M. AT THE SAN CLEMENTE CITY HALL COUNCIL CHAMBERS LOCATED AT 910 CALLE NEGOCIO, SAN CLEMENTE, CA, 92673, AND AVAILABLE TO THE PUBLIC VIA LIVE STREAM FROM THE CITY'S YOUTUBE CHANNEL.

Respectfully submitted,



Scott McKhann, Chairman

Attest:



Adam Atamian, Deputy Community Development Director