



AGENDA REPORT

CITY OF SAN CLEMENTE

City Council Meeting

910 Calle Negocio
2nd Floor
San Clemente, California
www.san-clemente.org

Meeting Date: 6/6/2023

Agenda Item: 13C(1)

Department: City Clerk
Prepared By Laura Campagnolo, City Clerk

Subject:
UPDATE TO COUNCIL APPOINTEES TO REGIONAL COMMITTEES, COMMISSIONS AND BOARDS AND CITY COUNCIL SUBCOMMITTEES

Summary:

Councilmember Gene James resigned from City Council on April 29, 2023. Mr. James' vacancy on the City Council also left vacancies on some of the City's Regional Commissions and Committees as well as City Council subcommittees for which Mr. James was the City's representative.

At its Special Meeting of May 23, 2023, Council appointed Rick Loeffler to fill the open seat on Council. Council may wish to appoint Councilmember Loeffler to sit on the Regional Commissions and Committees and Council subcommittees left vacant as a result of Mr. James' resignation, or Council may choose to consider making changes to all of the Regional Commissions and Committees and Council subcommittee appointments.

Council Options:

- Appoint Councilmember Loeffler to the Regional Commissions and Committees and Council subcommittees previously held by former Councilmember James.
- Review and modify the entire list of Regional Commissions and Committees and City Council subcommittees and reassign Councilmembers to fill each of the available seats.
- Provide Staff further direction.
- Take no action.

Fiscal Impact:

None.

Environmental Review/Analysis:

This is not a project under CEQA.

Recommended Actions:

Staff Recommendation

Select Council representatives to fill the openings on Regional Commissions and Committees and Council subcommittee left vacant as a result of Mr. James' resignation.

Attachment:

1. List of 2023 Council Appointed Representatives to Committees.
2. List of City Council Subcommittees.

Notification:

None.

2023 COUNCIL APPOINTED REPRESENTATIVES TO COMMITTEES, COMMISSIONS AND BOARDS

Committee/Commission/Board	Location	Meeting Date(s)	Representative(s)	Compensation
Capistrano Unified School District Liaison Committee			Duncan and Enmeier	No
Coastal Animal Services Authority (CASA)	Animal Shelter San Clemente	3 rd Monday, 5:30 p.m. Bi-monthly	James/Enmeier (Alt.)	No
Community Engagement Panel	Varies	Quarterly (dates vary)	Cabral/Enmeier (Alt.)	No
Conservancy (Elected/Appointed Representative to Friends of the Reserve Commission)			Knoblock/Duncan (Alt.) The City's "At Large" position is vacant. The Talega HOA Representative is Laurie Gooch (term expires June 30, 2020). The At-Large and Talega Representative positions will not be filled until CM Knoblock reports to Council with regard to the Friends' inactivity.	No
Chamber of Commerce – Economic Development	City Hall Conference Room	As Set	James/Cabral (Alt.) <i>Note: The Mayor will continue to attend ribbon-cutting ceremonies.</i>	No
Downtown Business Association – Economic Development		As set	Duncan/James (Alt.)	No
Emergency Operational Area Council (Orange County)			Mayor and Mayor Pro Tem	No
Fire Authority (Orange County)	OCFA Boardroom, 1 Fire Authority Road, Irvine	4 th Thursday of every other month at 6:30 p.m.	Duncan	Yes (\$100 per meeting with maximum of \$300 per month). Special notes: This appointment must be made by resolution. Alternates were discontinued in 2015.
Historic Preservation Ad Hoc Committee	TBD	TBD	James/Enmeier (Alt.)	No
Insurance Authority (California Joint Powers Insurance Authority)	La Palma	4 th Wednesday, 4:30 p.m.	Knoblock	Yes, \$100 per year.
Investment Advisory Committee	Ocean View Conf. Room	Quarterly, 6:00 p.m. Last Monday of the month	Cabral	No
Legislative Delegate Program - Representative to Senate District 36			Mayor and Mayor Pro Tem	No

Legislative Delegate Program - Representative to 74 th Assembly District			Mayor and Mayor Pro Tem	No
Library Task Force (Orange County)	Tustin Library	Quarterly, 4 th Thursday, 4:00 p.m.	Enmeier	No
Mayors (South Orange County Association of Mayors)	Rotating Cities	2 nd Thursday, 7:30 a.m.	Mayor	No
U.S. Marine Corps Liaison			James	No
MWDOC Interaction of Elected Officials			Knoblock/Duncan (Alt.)	No
Nine South County Water Agencies (This is the name of a group that consists of nine South Orange County water agencies).	Moulton Niguel Water District Office	No regular meetings, but usually held at noon on Wednesdays (such as the fourth Wednesday of the month).	Knoblock/Duncan (Alt.)	No
SCAG General Assembly		Annual Meeting in May	Knoblock/Cabral	No
Social Service/Community Service Budget Committee			Enmeier	No
South Orange County Watershed Management Area Executive Committee			Knoblock/Rebensdorf (Alt.)	No
Vector (Orange County Mosquito and Vector Control Board)	District Office, Garden Grove	3 rd Thursday, 3:00 p.m.	Knoblock (term expires January 2024)	Yes (\$100 per month)
Wall of Recognition			Duncan	No

Subcommittee List

ATTACHMENT 2

Name	Date	Active	Council Member Appointed	Staff Recommendation / Notes
Design Review Subcommittee	10-16-2007	YES	None; members are Planning Commissioners per SCMC 2.32.020.E	No action
San Clemente Healthcare Subcommittee	10-21-2014	YES	James & Duncan (1-18-22)	Subcommittee directed staff to postpone healthcare update.
Transportation Subcommittee	1-20-2017	YES	James & Cabral (2-7-23)	
Amphitheater Citizens Committee	August 2022	YES	Each Councilmember to appoint one member	
Homeless Subcommittee	January 2023	YES	Cabral and Enmeier	Subcommittee formed at January 17, 2023 City Council meeting