



**CITY OF SAN CLEMENTE
MINUTES OF THE REGULAR GOLF COURSE
COMMITTEE MEETING**

THURSDAY, AUGUST 4, 2022, 6:00 P.M.

A regular meeting of the Golf Course Committee of the City of San Clemente was called to order on Thursday, August 4, 2022, at 5:57 p.m. at the Community Center Ole Hanson Fireside Room located at 100 N. Calle Seville, San Clemente, CA.

PRESENT: Nick Azzollini, Rick Divel, Mandy Hamilton, Ben Page, Dick Veale

ABSENT: None

STAFF PRESENT: Samantha Wylie, Beaches, Parks and Recreation Director
Jordan Gilmore, Golf Course Manager
Maile Stivers, Sr. Administrative Assistant

1. APPROVAL OF MINUTES

A. Approval of Minutes of the Regular Meeting held May 5, 2022

MOTION BY VICE CHAIR HAMILTON, SECOND BY COMMITTEE MEMBER VEALE, AND CARRIED 4-0-1 WITH CHAIR DIVEL ABSTAINING, to approve the minutes of the regular meeting held May 5, 2022.

2. ORAL COMMUNICATIONS

None.

3. OLD BUSINESS

A. Municipal Golf Course Urban Forest Management (Tree) Policy

Samantha Wylie, Beaches, Parks and Recreation Director, summarized the contents of the administrative report and responded to Committee Member inquiries.

Committee Members either individually or in agreement commented:

- A member of the Beaches, Parks and Recreation Commission should be involved in discussions regarding an Urban Forest Management Policy.

CONSENSUS WAS REACHED to direct staff to work with the Greens Subcommittee in coordination with the Public Works Department to develop an urban forest management policy.

4. NEW BUSINESS

A. Election of Chair and Vice Chair for Fiscal Year 2023

MOTION BY COMMITTEE MEMBER PAGE, SECOND BY COMMITTEE MEMBER VEALE, AND CARRIED 5-0, to approve the continuation of all current position assignments.

B. Development of Golf Course Committee Work Plan for FY 2022-2023

Samantha Wylie, Beaches, Parks and Recreation Director, summarized the contents of the administrative report and responded to Committee Member inquiries.

Committee Members either individually or in agreement commented the following should be included in the Golf Course Committee Work Plan:

- Course fee review
- Monitoring and tracking of Wedgewood Contract
- Project review and prioritization including improvements to bunkers, putting green, and tee boxes

CONSENSUS WAS REACHED to direct the Chair and Vice Chair to work with staff to finalize the Work Plan for City Council approval.

5. ITEMS FROM STAFF**A. 4th Quarter Golf Course Activity Report**

Received and filed.

B. Report from Golf Maintenance Staff

Jordan Gilmore, Golf Course Manager, provided an update on golf maintenance activities including staffing, tee aerification, irrigation software update, staff uniforms, ladies tee on #13, potential improvements to tees on #4 and #12, nursery near #2, greens height, and potential milkweed addition on the course.

6. ITEMS FROM COMMITTEE MEMBERS**A. Greens Subcommittee Report**

- i. Golf Course Tour Review 7/21/22
Committee Member Veale presented the golf course tour review dated 7/21/22.

B. House Subcommittee Report

- i. Meeting with Wedgewood, San Clemente Shores 5/20/22
Vice Chair Hamilton presented the meeting with Wedgewood, San Clemente Shores information dated 5/20/22 and responded to Committee Member inquiries.

C. Appointment of Members to Greens/House Subcommittees

Per the action during item 4.A., current Greens and House Subcommittee positions were continued.

D. Committee Member Items

Committee Members discussed course operations and maintenance activities including possible improvements to #5, new tree on #16, cart tire specifications, private property maintenance near #15, potential course improvement projects including bunkers, staff titles, course marshals, use of ropes for cart direction, possibility of permission of fivesomes, and fencing repairs near #9 tee.

7. ADJOURNMENT

MOTION BY COMMITTEE MEMBER VEALE, SECOND BY VICE CHAIR HAMILTON, AND CARRIED 5-0, to adjourn at 6:59 p.m. to an adjourned regular meeting to be held on Tuesday, August 30, 2022 at 6:00 p.m. at Wedgewood ay the San Clemente Municipal Golf Course located at 150 E. Avenida Magdalena, San Clemente, CA for the purpose of meeting in joint session with the City Council, Commissions, and Committees.

_____ Date: _____
Rick Divel, Golf Course Committee Chair

_____ Date: _____
Samantha Wylie, Beaches, Parks & Recreation Director