



AGENDA REPORT

CITY OF SAN CLEMENTE

City Council Meeting

910 Calle Negocio
2nd Floor
San Clemente, California
www.san-clemente.org

Meeting Date: 4/18/2023

Agenda Item: 12A(1)

Department: City Clerk
Prepared By Laura Campagnolo, City Clerk

Subject:
SCHEDULING OF MEETINGS TO INTERVIEW AND APPOINT INDIVIDUALS TO SERVE ON VARIOUS CITY COMMISSIONS AND COMMITTEES

Summary:

The City of San Clemente Municipal Code, Section 2.40.030, requires the City Clerk to provide a report to the City Council at least 60 days prior to the expiration of the terms of City Council appointees. The purpose of this provision is to enable the City Council to authorize the City Clerk to advertise the vacancies and to schedule a date(s) for Councilmembers to interview applicants and make appointments. Accordingly, this item has been placed on the agenda for City Council consideration at this time.

The terms of 14 individuals who serve on City Commissions and Committees will expire on June 30, 2023, as well as the resignation of an Investment Advisory Committee member whose term was set to expire on June 30, 2024, as follows:

- Planning Commission - 3 Vacancies
- Golf Course Committee - 2 Vacancies
- Beaches, Parks and Recreation Commission - 3 Vacancies
- Human Affairs Committee - 3 Vacancies
- Investment Advisory Committee - 2 Vacancies (1 term expires on June 30, 2023 and one resignation from Ryan Bourque whose term was set to expire on June 30, 2024).
- Public Safety Committee - 2 Vacancies

Attachment 1 of this Administrative Report is a Local Appointments List that identifies the current position incumbents whose terms are due to expire on June 30, 2023.

Council Options:

- Direct the City Clerk to advertise the vacant positions and set interview dates for Commission and Committee interviews.
- Continue the item with direction to Staff to provide additional information.

Fiscal Impact:

None.

Recommended Actions:

Staff Recommendation

1. Authorize the City Clerk to advertise to fill 14 vacancies on the Planning Commission, Golf Course Committee, Beaches, Parks and Recreation Commission, Human Affairs Committee, and Investment Advisory Committee. All positions are for two-year terms to expire June 30, 2025.
2. Authorize the City Clerk to advertise to fill 1 vacancy on the Investment Advisory Committee for a one-year term to expire June 30, 2024, to fill the position of Ryan Bourque, who recently resigned.
3. Establish meeting date(s) in June 2023 to interview and appoint individuals to fill the upcoming vacancies.

Attachment:

1. Local Appointments List
2. 2023 City Council Meeting Calendar

Notification:

Commission and Committee members with terms set to expire on June 30, 2023.

Local Appointments List Commission and Committee Member Terms to Expire in 2023

Planning Commission	Date of Appointment	Date Term Expires	Qualifications
M. Steven Camp	July 2021	June 2023	City Resident
Barton Crandell	July 2021	June 2023	City Resident
Brent Davis	July 2022	June 2023	City Resident
Golf Course Committee			
Rick Divel	June 2020	June 2023	City Resident
Dick Veale	June 2020	June 2023	City Resident
Beaches, Parks and Recreation Commission			
Jorine Campopiano	August 2021	June 2023	City Resident
Teri Rousseau	August 2021	June 2023	City Resident
Amelia Mae-Weinstein	July 2022	June 2023	City Resident
Human Affairs Committee			
Michelle Brooks	August 2021	June 2023	City Resident
Lisa Edone	August 2021	June 2023	City Resident
Aaron Washington	July 2022	June 2023	City Resident
Investment Advisory Committee			
Arthur Carter	June 2020	June 2023	City Resident
Public Safety Committee			
Nick Berkuta	June 2020	June 2023	City Resident
Charles Hightower	June 2020	June 2023	City Resident

Posted to City website and bulletin board on December 2, 2022

2023 Council Meeting Agenda Calendar

January

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February

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12	13	14	15	16	17	18
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26	27	28				

March

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26	27	28	29	30	31	

April

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30						

May

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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June

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25	26	27	28	29	30	

July

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30	31					

August

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September

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24	25	26	27	28	29	30

October

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29	30	31				

November

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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

December

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23	24	25	26	27	28	29
30	31					

Dark Fridays
 Holidays
 Furlough
 Staff Reports Due
 (15 days prior to mtg date)
 Council Meeting
 Cancelled City Council Meeting
 LTFP & Budget Workshop Meeting
 Joint Meeting