



AGENDA REPORT

CITY OF SAN CLEMENTE

City Council Meeting

910 Calle Negocio
2nd Floor
San Clemente, California
www.san-clemente.org

Meeting Date: 2/21/2023

Agenda Item: 6E

Department: Public Works

Prepared By: Randy Little, Maintenance Manager

Subject:

TREE MAINTENANCE SUPPLEMENTAL BUDGET APPROPRIATION AND CONTRACT AMENDMENT

Fiscal Impact:

The fiscal impact is a \$50,000 supplemental appropriation for contract tree maintenance from the Unassigned General Fund balance.

Summary:

Weather and storm events have resulted in 47 tree failures costing \$153,127 to date. The contract for West Coast Arborists, Inc. (WCA) has an annual supplemental amount of \$60,000 for emergency tree response. Staff is requesting approval of Contract Amendment No. 1, which includes a one-year increase of \$50,000 for supplemental tree maintenance services.

Background:

At its regular meeting on April 20, 2021, the City Council awarded the tree trimming contract to WCA in the amount of \$1,305,000 for the period of April 20, 2021 to June 30, 2025. With the approval of Amendment No. 1, the new contract amount will be \$1,355,000. The current total annual contract amount is \$350,000. The base contract is \$290,000 for tree trimming services plus a supplemental contract amount of \$60,000 for emergency tree trimming and removal.

Discussion:

The city has experienced an abundance of rain events with high winds this storm season. As a result, we have had 47 tree failures in parks and right-of-way areas. Historically, the city averages five to six failures a year. The storm damage this year has cost \$153,127 to date. Maintenance Services have been required to severely reduce standard tree trimming operations due to the high number of failures. The supplemental appropriation of \$50,000 will help offset the funding that has been used from the base contract.

Recommended Actions:

Staff Recommendation

STAFF RECOMMENDS THAT THE CITY COUNCIL:

1. Approve a \$50,000 supplemental budget appropriation to Maintenance of Trees (Acct #001-633-43426).
2. Approve, and authorize the City Manager to execute, Amendment No. 1 to Contract

C21-10, by and between the City of San Clemente and West Coast Arborists, Inc. This amendment increases the contract amount from \$1,305,000 to \$1,355,000, an increase of \$50,000.

Attachment:

1. First Amendment to Agreement for Tree Maintenance Services between the City of San Clemente and West Coast Arborists, Inc. (Contract C21-10)

Notification:

None

**FIRST AMENDMENT TO
AGREEMENT FOR TREE MAINTENANCE SERVICES**

This First Amendment to the Agreement for Tree Maintenance Services (this "First Amendment") is made and entered into on this _____ day of February, 2023, by and between the City of San Clemente, a California municipal corporation ("City"), and West Coast Arborists, Inc., a California Corporation ("Contractor").

RECITALS

- A. City and Contractor entered into that certain Agreement for Tree Maintenance Services (the "Agreement") on April 20, 2021.
- B. City and Contractor desire to amend the Agreement increasing the total compensation not to exceed amount to One Million Three Hundred Fifty-Five Thousand Dollars (\$1,355,000) for Tree Maintenance Services through June 30, 2025.

COVENANTS

Section 3: Section 3.3.1 of the Agreement titled "Compensation" is hereby amended to read:

3.3.1 Compensation.

The total compensation shall not exceed One Million Three Hundred Fifty-Five Thousand Dollars (\$1,355,000).

Except as expressly amended by this First Amendment, the remaining portions of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have caused this First Amendment to be duly executed on the respective dates set forth opposite of their signatures.

CITY OF SAN CLEMENTE

By: _____

Its: _____

Dated: _____, 2023

ATTEST:

CITY CLERK of the City of
San Clemente, California

**APPROVED AS TO FORM:
BEST BEST & KRIEGER**

City Attorney

**APPROVED AS TO AVAILABILITY
OF FUNDING:**

Finance Authorization

WEST COAST ARBORISTS, INC.
("CONTRACTOR")

By: _____
Signature

Its: _____
Title

Dated: _____, 2023