



AGENDA REPORT

BEACHES, PARKS & RECREATION COMMISSION
Meeting Date: February 14, 2023

Agenda Item **6.A.**
Approvals: _____
Dept. Head _____
Manager _____
Admin. Asst. MS

Department: Beaches, Parks & Recreation
Prepared By: Samantha Wylie, Beaches, Parks and Recreation Director

Subject: *REQUEST FOR FEE WAIVER – HAWAIIAN SURF CLUB OF SAN ONOFRE*

Fiscal Impact: If approved, the City would be losing \$1,070 in facility rental revenue and \$175 in maintenance service costs related to reserved parking. There are no hard costs associated with this fee waiver.

Summary: Staff recommends that the Beaches, Parks and Recreation Commission recommend that Council approve a special event fee waiver for the Hawaiian Surf Club of San Onofre (“Surf Club”) to host its annual Polynesian Festival and Luau.

Background: A fee waiver policy was authorized by City Council to encourage and promote activities, facility rentals, and special events/programs on a year around basis that provide valuable cultural, recreational, and civic benefits to residents, visitors, and businesses of San Clemente. The primary criterion to qualify for a fee waiver is that the organization be a non-profit civic or social organization, and all revenue generated by the event largely benefits the residents, visitors, and businesses of San Clemente. Within the fee waiver policy, the Director of the Beaches, Parks and Recreation Department is granted authority to waive up to 25% of total rental fees, while the City Manager is authorized to waive up to \$600 in fees per event. Requests beyond these amounts must be made to the Beaches, Parks and Recreation Commission with final approval by the City Council.

A fee waiver for this event was approved was approved by the City Council at its February 4, 2020 meeting.

Discussion: The Surf Club is requesting a fee waiver for its 2023 Polynesian Festival and Luau held at the Community Center, where it will utilize the grounds to host a public event that educates event goers on surf and Hawaiian heritage and culture. This event has been held at the Community Center for over 30 years and is a popular attraction to the downtown area.

The Surf Club’s purpose is to educate and share Hawai’i and its culture traditions and values representing the Aloha spirit. The Festival benefits the Surfing Heritage and Cultural Center, the Surf Club’s annual “Clean the Beach” program, and the Surfrider Foundation.

Recommended

Action: STAFF RECOMMENDS THAT the Beaches, Parks and Recreation Commission recommend that that City Council approve a one-time fee waiver of all rental fees, not to exceed \$1,245, associated with the 2023 Polynesian Festival and Luau hosted by the Hawaiian Surf Club of San Onofre.

Attachments: None

Notification: Hawaiian Surf Club of San Onofre