



# AGENDA REPORT

## CITY OF SAN CLEMENTE

### City Council Meeting

910 Calle Negocio  
2nd Floor  
San Clemente, California  
www.san-clemente.org

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**Meeting Date:** 2/7/2023

Agenda Item: 11D(1)

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**Department:** City Clerk

**Prepared By:** Laura Campagnolo, City Clerk

**Subject:**

UPDATE TO COUNCIL APPOINTEES TO REGIONAL COMMITTEES, COMMISSIONS AND CITY COUNCIL SUBCOMMITTEES

**Fiscal Impact:**

None.

**Summary:**

Each year, Council updates its appointees to regional committees, commissions and boards. The current list of appointees is attached. Staff recommends that Council update its regional appointments at this time. It should be noted that at its December 20, 2022 meeting, Council appointed Mayor Duncan to the Orange County Fire Authority (OCFA) Board, and, per the Joint Powers Agreement with the OCFA, Resolution No. 22-49 was adopted confirming that appointment. At its meeting of January 17, 2023, Council appointed Councilmember Enmeier to the Southern California Association of Governments (SCAG) with Councilmember Cabral appointed as the alternate.

At its December 6, 2022 City Council meeting, Council requested a review of Council subcommittees be discussed to determine whether to dissolve old subcommittees, create new subcommittees, and/or reassign Councilmembers to various subcommittees. The current list of City Council subcommittees is attached for Council consideration.

City Council considered an amphitheater in 2008 and discussed an amphitheater and committee on August 16, 2022 (Attachment 3). At its meeting of September 6, 2022, Council voted on a 3-2 vote (Councilmember Duncan and Councilmember Ward dissenting) to establish a Citizens Subcommittee to further analyze the feasibility of an amphitheater. Each Councilmember was to appoint a citizen to participate on the subcommittee. To date, two Councilmembers have appointed a citizen to the subcommittee. Staff recommends that Council make a determination whether or not to move forward with establishing the Citizens subcommittee to analyze the feasibility of an amphitheater. If Council determines to establish a citizen's subcommittee, each Councilmember would appoint a citizen, and notify the City Clerk of that appointment.

**Recommended Actions:**

Staff Recommendation

1. Update Councilmember appointments to various regional committees, commissions and boards.
2. Update Councilmember appointments to various City Council subcommittees and dissolve old subcommittees.
3. Determine whether to establish a citizen's subcommittee to analyze the feasibility of an amphitheater. If it is determined to establish a citizen's subcommittee, each Councilmember will appoint a citizen, and notify the City Clerk of that appointment.

***Attachment:***

1. Listing of 2022 Council Appointed Representatives to Committees, Commissions and Boards.
2. Listing of Council Subcommittees.
3. August 16, 2022 City Council Agenda Report

***Notification:***

None.

## 2022 COUNCIL APPOINTED REPRESENTATIVES TO COMMITTEES, COMMISSIONS AND BOARDS

Committee/Commission/Board	Location	Meeting Date(s)	Representative(s)	Compensation
Capistrano Unified School District Liaison Committee			Ferguson and Duncan	No
Coastal Animal Services Authority (CASA)	Animal Shelter San Clemente	3 <sup>rd</sup> Monday, 5:30 p.m. Bi-monthly	James/Ward (Alt.)	No
Community Engagement Panel	Varies	Quarterly (dates vary)	Duncan/Ferguson (Alt.)	No
Conservancy (Elected/Appointed Representative to Friends of the Reserve Commission)			Knoblock/Duncan (Alt.)  The City's "At Large" position is vacant.  The Talega HOA Representative is Laurie Gooch (term expires June 30, 2020).  The At-Large and Talega Representative positions will not be filled until CM Knoblock reports to Council with regard to the Friends' inactivity.	No
Chamber of Commerce – Economic Development	City Hall Conference Room	As Set	James/Duncan (Alt.)  <i>Note: The Mayor will continue to attend ribbon-cutting ceremonies.</i>	No
Downtown Business Association – Economic Development		As set	Duncan/James (Alt.)	No
Emergency Operational Area Council (Orange County)			Mayor and Mayor Pro Tem	No
Fire Authority (Orange County)	OCFA Boardroom, 1 Fire Authority Road, Irvine	4 <sup>th</sup> Thursday of every other month at 6:30 p.m.	Duncan ( <i>appointed by Council at its December 20, 2022 City Council meeting</i> ).	Yes (\$100 per meeting with maximum of \$300 per month). Special notes: This appointment must be made by resolution. Alternates were discontinued in 2015.
Historic Preservation Ad Hoc Committee	TBD	TBD	Ferguson/Ward (Alt.)	No
Insurance Authority (California Joint Powers Insurance Authority)	La Palma	4 <sup>th</sup> Wednesday, 4:30 p.m.	James	Yes, \$100 per year.
Investment Advisory Committee	Ocean View Conf. Room	Quarterly, 6:00 p.m. Last Monday of the month	Knoblock	No
Legislative Delegate Program - Representative to Senate District 36			Mayor and Mayor Pro Tem	No

Legislative Delegate Program - Representative to 74 <sup>th</sup> Assembly District			Mayor and Mayor Pro Tem	No
Library Task Force (Orange County)	Tustin Library	Quarterly, 4 <sup>th</sup> Thursday, 4:00 p.m.	James	No
Mayors (South Orange County Association of Mayors)	Rotating Cities	2 <sup>nd</sup> Thursday, 7:30 a.m.	Mayor	No
U.S. Marine Corps Liaison			Duncan	No
MWDOC Interaction of Elected Officials			Knoblock/Ferguson (Alt.)	No
Nine South County Water Agencies (This is the name of a group that consists of nine South Orange County water agencies).	Moulton Niguel Water District Office	No regular meetings, but usually held at noon on Wednesdays (such as the fourth Wednesday of the month).	Knoblock/Ferguson (Alt.)	No
OCTA Transportation Planning Workshops			Ward and Public Works Director	No
Sand Replenishment Project			Knoblock	No
SCAG General Assembly		Annual Meeting in May	Cabral/Enmeier <i>(appointed by Council at its January 17, 2023 meeting)</i>	No
Social Service/Community Service Budget Committee			James	No
South Orange County Watershed Management Area Executive Committee			Knoblock/James (Alt.) <i>(Council can appoint Staff as an alternate)</i>	No
Toll Road Subcommittee			Ward and James	
Vector (Orange County Mosquito and Vector Control Board)	District Office, Garden Grove	3 <sup>rd</sup> Thursday, 3:00 p.m.	Knoblock (term expires January 2024)	Yes (\$100 per month)
Wall of Recognition			Ward	No

## Subcommittee List

Name	Date	Active	Council Member Appointed	Staff Recommendation / Notes
Design Review Subcommittee	10-16-2007	YES	None; members are Planning Commissioners per SCMC 2.32.020.E	No action
Urban Design Downtown Visioning Subcommittee	2004	No	Anderson and Dorey on 3-30-2004	Dissolve because the Downtown Vision and Strategic Plan was completed in August 2005.
Dog Access Subcommittee	7-14-2009	No	None. Members are BPR Commissioners.	Subcommittee presented findings to BPR Commission in 2011.
Beach Trail Subcommittee	7-14-2009	No	None. Members are BPR Commissioners.	Disbanded by BPR Commission on June 11, 2013
Courtney's Sand Castle Subcommittee	2010	No		Dissolve because the park is complete and the nonprofit dissolved in 2022.
GPAC Subcommittees (1. Arts & Culture; 2. Dark Skies; 3. Historic Preservation; 4. Tree Preservation; 5. Technology; 6. Permaculture )	2011	No		Dissolve because the General Plan was adopted in 2014.
Sports Partnership Subcommittee	12-18-2012	?		
Parking - Commercial Subcommittee	7-16-2013	?		Currently staffed by city staff (Community Development)
San Clemente Hospital Subcommittee	10-21-2014	YES	James & Duncan (1-18-22)	Subcommittee directed staff to postpone healthcare update.
Initiative Petition for Election of City Council Members by District Subcommittee	8-20-2016		Tim Brown & Chris Hamm	Dissolve because elections results were declared on December 4, 2018
"Ad-Hoc" Subcommittee - Train Horn			Gene James & Chris Duncan (12-15-20)	
Request for Audit of Legal Bills Subcommittee	9-15-2020		Gene James & Kathy Ward (9-15-20)	Council received and filed the report on June 15, 2021
Toll Road (Transportation) Subcommittee	1-20-2017		Gene James & Kathy Ward (1-18-22)	

Community Choice Energy Subcommittee	10-19-2021	YES	Gene James & Chris Duncan 10-19-21	Dissolve because item was tabled by Council on July 19, 2022
Human Trafficking Subcommittee	Last reported at CC Mtg on 3-1-22	Yes	Gene James & Chris Duncan	
Arguments in Favor of Filing Treasurer and City Clerk by Appointment Subcommittee	June 2022		Chris Duncan & Kathy Ward	Dissolve because elections results were declared on December 6, 2022
Amphitheater Citizens Committee	August 2022		Each Councilmember to appoint one member	
Recruitment of Interim City Manager - Subcommittee	August 2022		Mayor and Mayor Pro Tem	Dissolve because Interim CM was appointed on September 6, 2022
Homeless Subcommittee	January 2023	YES	Victor Cabral and Mark Enmeier	Sucommittee formed at January 17, 2023 City Council meeting

Agenda Item 10D**Approvals:**City Manager ES JS

Dept. Head \_\_\_\_\_

Attorney OTFinance JR

## AGENDA REPORT

SAN CLEMENTE CITY COUNCIL MEETING  
Meeting Date: August 16, 2022

**Department:** City Manager

**Prepared By:** Samantha Wylie, Beaches, Parks, and Recreation Director  
Jonathan Lightfoot, Economic Development Officer

**Subject:** *CONSIDERATION OF A FUTURE AMPHITHEATER SITE AND DEVELOPMENT OF A RELATED CITIZENS COMMITTEE*

**Fiscal Impact:** Unknown at this time.

**Summary:** The City has previously considered amphitheater opportunities, but funding was never secured. The City could evaluate undeveloped open space or existing parks, through the current Site Specific Master Plan Updates process, as potential sites. Staff recommends that the Council establish a Citizens Committee, which could more clearly identify potential users, facility needs, alternatives for venue management of operations, and financing feasibility.

**Background:** At its April 19, 2022 meeting, the City Council agendized the possibility of establishing a citizens committee for an amphitheater and directed staff to identify potential sites for the development of an amphitheater in the future.

An amphitheater has been discussed by the City in the past. On November 18, 2008, the City Council approved an Exclusive Negotiating Agreement ("ENA") with the Association for the Amphitheater ("AFTA") for a 43-acre parcel located near the intersection of Avenida La Pata and Calle Saluda. This area is currently zoned public open space (OS1). AFTA envisioned an outdoor amphitheater with related ancillary facilities on this site. The ENA specified that AFTA was responsible for investigating the feasibility of the site and preparing the necessary environmental documents to support a CEQA analysis of any proposed development. The ENA was extended in 2011 and 2014 but due to delays in fundraising by AFTA, environmental review was not completed and the project did not continue forward. The second extension expired in 2017. It is important to note that the California Surplus Land Act has been amended since 2017. If the City were to consider a long term lease or a sale of public lands, the City would be obligated to first advertise a Notice of Availability and then negotiate with interested affordable housing developers prior to entering into a new ENA or lease.

Before landing on the La Pata site as the preferred location, AFTA additionally considered three other sites for buildout as early as 2003; (1) Vista Hermosa Sports Park; (2) Jim Johnson Memorial Sports Park; and (3) Richard T. Steed Park. After review and discussion surrounding each site, AFTA determined that Steed Park would

be a suitable location given the remote nature of the space and open land opportunity. The Vista Hermosa and Jim Johnson locations posed concerns due to the potential of sound pollution from the surrounding streets, intersections, and freeway creating a less than ideal area for a theater or performing arts performance. Additionally, Vista Hermosa Sports Park was determined to be “overcommitted” to other activities that would compete or drown out the amphitheater activities and experience. The potential Jim Johnson Memorial Sports Park site was found to be subject to fog and wind that would interrupt an outdoor performance.

More recently, the Beaches, Parks, and Recreation (BPR) department has undertaken a Site Specific Master Plan Update process<sup>1</sup> which focused on updating five parks in the City. Linda Lane Park, situated above the beach trail just north of the Pier, is one of the parks slated to be updated. One alternative at Linda Lane Park included a site plan that would utilize the existing grading to establish a terraced park layout with a shade structure near the trail entrance that included a stage-like platform. To accomplish this, the park would essentially be reversed with a parking lot established in the existing uphill park location and the park/recreation space located near the beach access. This summer, BPR has hosted the successful summer concert series in this location, with a temporary band stage at the lower end of Linda Lane and an ocean view backdrop. These events have been attended by hundreds of residents and visitors.

This site plan alternative (see Attachment 1) received varied feedback from the community with several nearby residents expressing concerns over the change in the layout of the park, while other community members were supportive of the layout change citing that it takes greater advantage of the scenic ocean view and concentrating landscaping and amenities nearer to the beach trail. The amenities would need to be modified if the Council desired to make an amphitheater the dominant feature in this space. Reorienting Linda Lane will require environmental analysis prior to implementation. The City has initiated environmental review for the Richard T. Steed Memorial Park site-specific master plan, which has been prioritized by the City Council. Environmental review for the other four park plans, including Linda Lane, has not yet begun.

**Discussion:** The two examples referenced above would take different paths. The City Council precedent for greenfield development at the La Pata site places a responsibility for preliminary fundraising, feasibility analysis, and environmental review on the interested citizens groups or non-profits. The La Pata site offers a larger space and more varied opportunities for development. Conversely, the Linda Lane site is smaller, but redevelopment is already under consideration. The environmental review of the final site plan would be managed and funded by the City.

There are other sites that could be considered, but before identifying a site it will be important to identify:

- Who are the likely users?
- What types of events do those users produce?

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<sup>1</sup> <https://www.san-clemente.org/recreation-community/beaches-parks-and-recreation-master-plan>



- What are the stage and seating capacity needs of those groups?
- What accessory facilities (parking, restrooms, backstage, concessions) would be needed to support a venue of that size?
- Who will manage the facility?
- How will the development be funded?
- How would the venue operate sustainably?

Staff recommends that the City Council establish a Citizens Committee to further explore this concept and to begin to address these questions. Staff recommends that this committee include members representing (but not limited to):

- The Chamber of Commerce
- The San Clemente High School Drama Department and Principal
- The Cabrillo Playhouse
- Local performing arts studios, such as the Ballet Academy & Movement
- Operations staff from a regionally successful amphitheater
- Liaison from BPR or Planning Commission
- Liaison from City Council

Once the committee has performed due diligence, they could return to City Council with a presentation of their findings and a recommendation for a facility type and location. At that point, the Council can further deliberate on the funding implications and whether to initiate site specific feasibility and environmental analysis.

***Recommended***

***Action:*** STAFF RECOMMENDS THAT the City Council establish a Citizens Committee to further analyze the feasibility of an amphitheater.

***Attachments:*** 1. Proposed Master Plan Update at Linda Lane Park – Option 1

***Notification:*** None

# Linda Lane Park

## OPTION 1 CONCEPT PLAN



**Proposed Concept Elements**

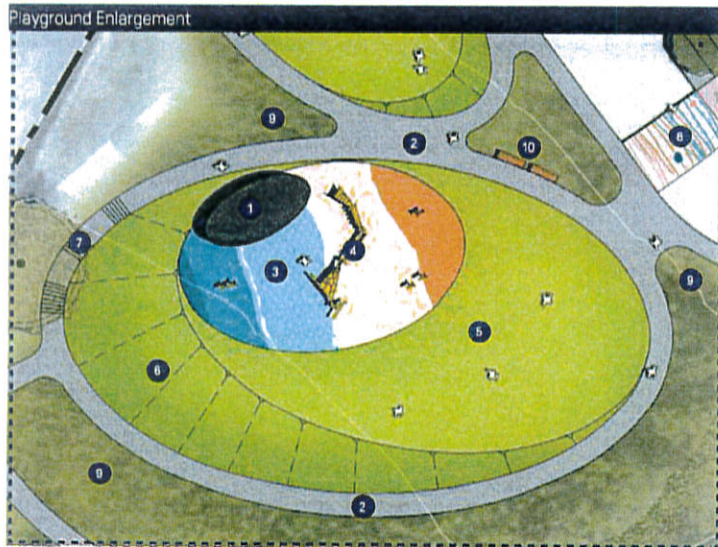
- 1 Restrooms and Showers
- 2 Ocean View Plaza (Benches and Picnic Tables)
- 3 Ocean Plaza Shade Structure
- 4 Relocated Art Bench
- 5 Ocean Themed Mural on Plaza Paving
- 6 Decomposed Granite Plaza
- 7 ADA Accessible Decomposed Granite Path
- 8 ADA Accessible Concrete Paths
- 9 Sloped Lawn
- 10 Flat Lawn
- 11 Native Coastal Sage Plantings For Slope Stabilization
- 12 Stairs
- 13 Children's Plaza, Shade Structure and Picnic Area
- 14 Ocean Themed Playground
- 15 Resilient Playground Surfacing in Ocean-Themed Pattern
- 16 Decorative Crosswalk
- 17 Parking Lot  
- 127 Existing Parking Spaces  
- 124 Proposed Parking Spaces
- 18 Proposed Trees, Typical
- 19 Required Fire Lane Turn Around

**Existing Elements to Remain**

- A Existing Parking
- B Existing Trees, Typical
- C Existing Memorial Bench
- D Existing Trails/Service Paths to Beach

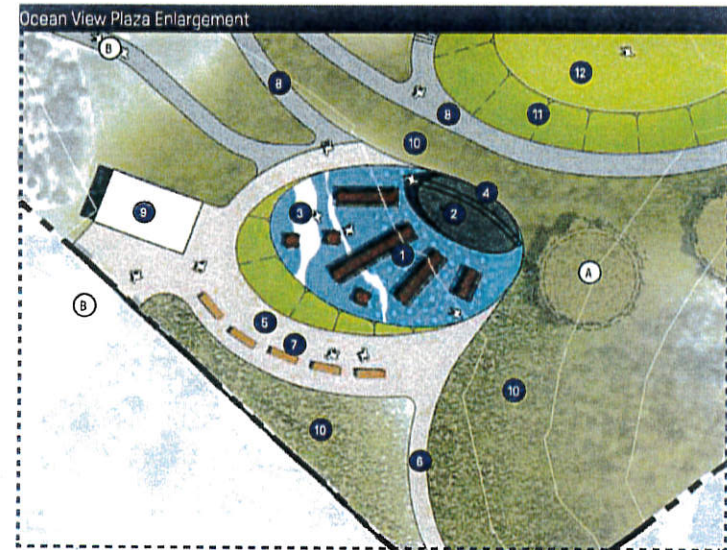
# Linda Lane Park

## OPTION 1 CONCEPT ENLARGEMENT PLAN



### Proposed Concept Elements

- 1 Children's Plaza, Shade Structure and Picnic Area
- 2 ADA Accessible Concrete Paths
- 3 Resilient Playground Surfacing in Ocean-Themed Pattern
- 4 Ocean Themed Playground
- 5 Flat Lawn
- 6 Sloped Lawn
- 7 Stairs
- 8 Decorative Crosswalk
- 9 Proposed Native Planting For Slope Stabilization
- 10 Bench



### Proposed Concept Elements

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- 10 Native Coastal Sage Plantings For Slope Stabilization
- 11 Sloped Lawn
- 12 Flat Lawn

### Existing Elements to Remain

- A Existing Trees, Typical
- B Existing Trails/Service Paths to Beach