

ANNUAL WORK PLAN

FY 2022/2023

COMMITTEE NAME: **HUMAN AFFAIRS COMMITTEE**

Project Name: Town Hall & Community Resource Fair- (Mental Health/ Homelessness/Special Needs)

Purpose, Goals and Deliverables of Project: Host a Town Hall Meeting on Homelessness/Mental Health/Special Needs and provide community resources.

Provide a venue for communication between the public and partnering agencies.

Provide information and education to the public of available services and resources.

Take a look at any Crisis Assessment Teams (CAT).

Estimated Project Cost: \$0

If cost are involved, is it included in the adopted City budget? No

Project Timeline (Anticipated Start and End Dates): November 2022

Resources Needed (including Staff hours): Anticipating minimal staff support – committee members will take all permissible actions.

Is this a new project or unfinished project from the prior fiscal year? Unfinished

10/11/2022

Project Name: Updating Resource Registry - Develop quick resource micro-sites with information on resources.

Purpose: To help residents and staff better leverage available resources, and to reduce inefficiency and discontentment caused by people approaching the incorrect resources by developing an easy-to-use, attractive resource guide for San Clemente residents and families. Also to update the City website with the most current resources available for various needs pertaining to homelessness, housing, food, and other community needs.

Goals: This resource will serve as a valuable tool for City staff and residents and will be foundational to other beneficial projects.

Deliverable: Updated resource registry.

Deliverable: Develop mobile friendly microsites with information on resources, contacts and “if-that-then-this” style guides, which will be designed to be easily shared on social media and mobile platforms as well as the City website.

Deliverables: At council’s option, either a digital proof for final council approval, or if approved, a resource guide would be prepared in both print and digital forms.

Estimated Project Cost. \$0

The Committee expects to be able to develop the mobile-friendly micro-sites at no costs. City IT staff will need to upload the micro-sites to the City website.

If cost is involved, is it included in the adopted City budget? **No.** This project could be funded by charging a nominal fee to include for-profit organizations, or by selling advertising in the guide.

Project Timeline (Anticipated Start and End Dates):

November 2022- January 2023 (depends on city resource IT person to upload information with the workgroup’s assistance regarding content).

Resources Needed (including Staff hours): Minimal staff support (estimate 3-4 hours max) needed to upload resource guide to city website.

Is this a new project or unfinished project from the prior fiscal year? Unfinished

Project Name: Overall Homeless Strategy (Best Practices)

Purpose: As the subject of homelessness was assigned to the Human Affairs committee in light of the dissolution of the Joint Homelessness Subcommittee, the HAC will continue this project, which was part of the Joint Homeless Subcommittee's work plan.

To identify best practices that other jurisdictions are using to address their local homelessness challenges. This work group will look at this from a perspective of prevention, mitigation, and resolution.

Goals:

Identify best practices in other jurisdictions (especially beach cities), and to advise council on the applicability of those practices in San Clemente.

Leveraging data to identify material gaps in the City's current approach to addressing homelessness.

Coordinate Joint Study Session with Public Safety Committee to review Psychiatric Emergency and Response Team (PERT)/ Crisis Assessment Team (CAT) programs.

Deliverables: The committee will, at the conclusion of this project, furnish a report or proposal to the City Council with our findings, practices researched, and policy advice.

Estimated Project Cost. \$0.

If cost is involved, is it included in the adopted City budget? No.

Project Timeline (Anticipated Start and End Dates): November 2022-June 2023

Resources Needed (including Staff hours): Minimal staff time.

Is this a new project or unfinished project from the prior fiscal year? Unfinished

Project Name: Mentorship Program for High School Students in Grades 10-12. “A Day in the Life”.

Purpose: A work mentoring program involving local businesspeople who are willing to mentor young high school students in need of support from the community to become productive members of society with the relationship of the mentor/mentee support.

A mentorship program with local businesses where the student shadows and is mentored by a local business-owner for a minimum of two hours once per month. The program shall run concurrently with the Capistrano School District schedule and will provide community service hours for the students.

Goal: Provides support for these high school students before they give up and turn to drugs or alcohol. Provide purpose while students remain motivated and are willing to take hold of the support being offered.

Deliverables: Reach out to our San Clemente community and discover which businesses and owners are willing to be mentors. Get the word out to the community that “San Clemente Mentors” is here to help.

Estimated Project Cost: \$0

Local business owners volunteer their time.

Leverage volunteer effort to spread the word.

Offer to incentivize the Mentors by advertising their business as in, “We are proud sponsors of the San Clemente Mentors Program.”

If cost are involved, is it included in the adopted City budget? No.

Project Timeline (Anticipated Start and End Dates): November 2022-August 2023 (Mentorships will run concurrently with the school year.)

Resources Needed (including Staff hours): Minimal staff time for advertising /promoting the program on the City’s website.

Is this a new project or unfinished project from the prior fiscal year? Unfinished

Project Name: “Every 15 Minutes” Drunk Driving/DUI Simulation Program

Purpose, Goals and Deliverables of Project: Partner with San Clemente High School to apply for “Every 15 Minutes” Grant. This is a 2-day program focusing on high school students, challenging them to focus on drinking, drugging, personal safety, texting while driving, and the responsibility of making mature decisions and the impact these decisions have on family and friends. Real life simulation with a 48-hour timeline videotaped in real time. OCFD, California Highway Patrol, and OCSD work in partnership with the school. Cars are provided by Donovan’s Tow Company. Coordinated with San Clemente High School and ASB. Entire event is videotaped for future use by SCHS. HAC to provide support to school and facilitate any coordination in the grant application and program set-up. Update: Grant application has been submitted by San Clemente High School.

Provides a real-life experience without the real-life risk or loss of life, and additional consequences.

Investigate potential South County Safe Rides Project partners.

Estimated Project Cost. \$0

If cost is involved, is it included in the adopted City budget? No

Project Timeline (Anticipated Start and End Dates): Start Date: November 2022. The program will occur in the Spring of 2023.

Resources Needed (including Staff hours): Estimated 1 hour estimated staff time.

Is this a new project or unfinished project from the prior fiscal year? Unfinished (Covid restrictions)

Project Name: SCHS Humanitarian Award and Mentoring

Purpose: Working with SCHS administration, identify SCHS Juniors who have performed significant community service projects.

Goals: Recognition of outstanding efforts by SCHS students engaged in significant community service projects.

Deliverables: Selected students will be presented a certificate at an appropriate city council meeting, and the HAC will select, from among its members, an appropriate member for mentorship during a selected student's senior year. That mentor will also provide a letter of recommendation for college admission purposes.

Estimated Project Cost. \$0

If cost is involved, is it included in the adopted City budget? N/A

Project Timeline (Anticipated Start and End Dates): Award to be presented near the end of school year. Mentorship to continue through the following year.

Resources Needed (including Staff hours): Estimated 2 hours of staff time for coordination of award presentation and administrative support

Is this a new project or unfinished project from the prior fiscal year? Annual, continued from prior year