



5:00 p.m. - Business Meeting Part 1
6:00 p.m. - Special Meeting
7:00 p.m. - Business Meeting Part 2

Mayor James
Mayor Pro Tem Duncan
Councilmember Ferguson
Councilmember Knoblock
Councilmember Ward

Information concerning City Council Meeting protocols and procedures is contained at the end of this agenda.

RULES FOR ADDRESSING COUNCIL

- Members of the public may address the City Council on matters within the jurisdiction of the City of San Clemente.
- If you wish to address Council, please complete one of the blue speaker cards located at the entrance to the Council Chambers and turn it in to the City Clerk or Deputy City Clerk.
- Persons wishing to address Council concerning an agenda item will be invited to address Council during the time that Council is considering that particular agenda item. Persons wishing to address Council concerning a non-agenda item will be invited to address Council during the "Oral Communications" portion of the meeting.
- When invited by the Mayor, please step to the podium, and if you wish, state your name and the City in which you reside, and make your presentation. Please limit your presentation to three minutes.

MISSION STATEMENT

The City of San Clemente, in partnership with the community we serve, will foster a tradition dedicated to:

Maintaining a safe, healthy atmosphere in which to live, work and play;

Guiding development to ensure responsible growth while preserving and enhancing our village character, unique environment and natural amenities;

Providing for the City's long-term stability through promotion of economic vitality and diversity...

Resulting in a balanced community committed to protecting what is valued today while meeting tomorrow's needs.

BUSINESS MEETING PART 1 (5:00 P.M.)**HOLIDAY SERENADE- SAN CLEMENTE HIGH SCHOOL MADRIGALS**

Holiday serenade by the San Clemente High School Madrigals, under the direction of Alexandra Schultz.

CALL TO ORDER

INVOCATION – Joe Croft, Church Leader, Church of Jesus Christ of Latter-Day Saints.

PLEDGE OF ALLEGIANCE**ROLL CALL****ELECTION RESULTS, ADMINISTRATION OF OATH OF ALLEGIANCE, AND ELECTION OF MAYOR AND MAYOR PRO TEMPORE****A. [RESULTS OF THE GENERAL MUNICIPAL ELECTION HELD ON NOVEMBER 8, 2022](#)****Staff Recommendation**

Adopt Resolution No. 22-42 entitled A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN CLEMENTE, CALIFORNIA, RECITING THE FACT OF THE GENERAL MUNICIPAL ELECTION HELD IN THE CITY ON NOVEMBER 8, 2022, DECLARING THE RESULTS, AND SUCH OTHER MATTERS AS PROVIDED BY LAW

B. RECOGNITION OF OUTGOING COUNCILMEMBERS, CITY CLERK AND CITY TREASURER

Presentation of Commendation to Councilmember Ferguson, in recognition of 4 years of service to the City of San Clemente.

Presentation of Commendation to Councilmember Ward, in recognition of 8 years of service to the City of San Clemente.

Presentation of Commendation to Joanne Baade, City Clerk, in recognition of 35 years of service to the City of San Clemente.

Presentation of Commendation to Mark Taylor, City Treasurer, in recognition of 9 years of service to the City of San Clemente.

C. OATH OF ALLEGIANCE - NEWLY-ELECTED COUNCILMEMBERS

Administration of the Oath of Allegiance to Councilmembers-Elect.

D. ELECTION OF MAYOR AND MAYOR PRO TEMPORE

The City Clerk will conduct the election for Mayor. The newly elected Mayor will then conduct the election for Mayor Pro Tempore.

1. **Motion waiving reading in full of all Resolutions and Ordinances**
2. **Consideration of agendizing items requiring immediate action**

Any items agendized will be considered under New Business, unless otherwise determined by a majority vote of the City Council.

SPECIAL MEETING (6:00 P.M.)

3. **Oral Communications (Part 1)**

Members of the audience who wish to address Council on matters that are within the jurisdiction of the City of San Clemente, but not separately listed on the agenda, may do so during the Oral Communications portion of the meeting. Speakers may address Council once during either Oral Communications Part 1 or Part 2. A total time limitation of 30 minutes is allocated for Oral Communications Part 1, with each speaker being allotted 3 minutes in which to give his or her presentation. Speaker order is determined by the order in which speaker cards are provided to the City Clerk or Deputy City Clerk at the meeting. Speakers that cannot be accommodated during Oral Communications Part 1 will be invited to address Council during Oral Communications Part 2, which appears on this agenda as Item No. 11. When invited by the Mayor, please step to the podium, and if you wish, state your name and the City in which you reside, and make your presentation. Subject to very limited exceptions, Council is not permitted to discuss or take action on items that do not appear on the agenda.

4. **Consent Calendar**

All items listed on the Consent Calendar are considered to be routine and will be enacted by one motion without discussion unless Council, Staff, or the public requests removal of an item for separate discussion and action.

A. City Council Minutes

Staff Recommendation:

- (1) [CITY COUNCIL REGULAR AND SPECIAL MEETING MINUTES OF NOVEMBER 15, 2022.](#)
- (2) [CITY COUNCIL ADJOURNED REGULAR MEETING MINUTES OF NOVEMBER 17, 2022.](#)

B. Commission/Committee Minutes

Staff Recommendation:

Receive and file the following:

- (1) [PUBLIC SAFETY COMMITTEE REGULAR MEETING MINUTES OF OCTOBER 25, 2022.](#)
- (2) [PLANNING COMMISSION STUDY SESSION MINUTES OF NOVEMBER 16, 2022.](#)

(3) PLANNING COMMISSION REGULAR MEETING MINUTES OF NOVEMBER 16, 2022.

(4) ZONING ADMINISTRATOR REGULAR MEETING MINUTES OF NOVEMBER 17, 2022.

C. Warrant Register

(1) APPROVE WIRE TRANSFER NOS. 2746 THROUGH 2748 AND WARRANT NOS. 584642 THROUGH 584801, PAID ON 11-11-22, IN THE AMOUNT OF \$2,184,557.32

(2) APPROVE WIRE TRANSFER NOS. 2749 THROUGH 2755 AND WARRANT NOS. 584802 THROUGH 584946, PAID ON 11-18-22, IN THE AMOUNT OF \$1,483,755.01

(3) APPROVE WARRANT NOS. 584947 THROUGH 585059, PAID ON 11-25-22, IN THE AMOUNT OF \$2,025,438.40

TOTAL WARRANT REGISTER.....\$ 5,693,750.73

Payroll Register

(1) WARRANT NOS. 889 THROUGH 890 AND AUTOMATIC DEPOSIT ADVISES 82191 THROUGH 82471, FOR THE PERIOD 10-31-22 THROUGH 11-13-22, PAID ON 11-18-22, IN THE AMOUNT OF \$430,410.99

TOTAL PAYROLL REGISTER... \$ 430,410.99

D. CONTRACT AMENDMENT - BANKING AND CUSTODY SERVICES

Staff Recommendation

Approve, and authorize the City Manager to execute, Amendment No. 2 to Contract No. C11-48, by and between the City of San Clemente and Bank of the West, providing for banking and custody services, and allow for the City Manager to execute future extensions.

E. COMMUNITY FACILITIES DISTRICT NO. 2006-01 (MARBLEHEAD COASTAL) LOCAL AGENCY SPECIAL TAX AND BOND ACCOUNTABILITY ACT REPORT (SB 165) FOR FISCAL YEAR ENDED JUNE 30, 2022.

Staff Recommendation

Accept, and file the Community Facilities District No. 2006-1 (Marblehead Coastal) Local Agency Special Tax and Bond Accountability Act Report (SB 165) for the Fiscal Year ended June 30, 2022.

F. CONTRACT AMENDMENT - MONTHLY METER READING

Staff Recommendation

1. Approve, and authorize the City Manager to execute, Amendment No. 3 to Contract No. C07-04, by and between the City of San Clemente and Alexander's Contract Services Inc., providing for Meter Reading Services.
2. Authorize the City Manager to execute one year extension option.

G. SENIOR AQUATICS PARTNERSHIP - SAN CLEMENTE AQUATICS

Staff and the Beaches, Parks and Recreation Commission Recommendation

1. Staff and The Beaches, Parks & Recreation Commission Recommend that the City Council grant Senior Aquatics Partnership status to San Clemente Aquatics for a one-year agreement with two possible one-year extensions.
2. Approve, and authorize the City Manager to execute the Senior Aquatics Partnership agreement, with two possible one-year extensions.

H. NOTICE OF COMPLETION - ALLEY PAVEMENT REHABILITATION

Staff Recommendation

1. Accept the Alley Pavement Rehabilitation, from the contractor, L.C. Paving & Sealing Inc., CIP Project Nos. 10318, 18326 and 18328.
2. Authorize the Public Works Director/City Engineer to execute and record, the Notice of Completion for Alley Pavement Rehabilitation.
3. Authorize the City Clerk to release the Payment Bond 35 days from the recordation of the Notice of Completion upon verification with the Engineering Division that no liens have been levied against the Contractor, L.C. Paving & Sealing, Inc.

4. Authorize the City Clerk to release the Performance Bond upon receipt of a Warranty Bond in the amount of 25% of the construction cost.
- I. **CONTRACT AMENDMENT - AS-NEEDED GEOTECHNICAL AND RELATED SERVICES**

Staff Recommendation

1. Approve, and authorize the Public Works Director/City Engineer to execute, Amendment No. 1 to Contract No. C19-65, by and between the City of San Clemente and LGC Geotechnical, Inc., providing for As-Needed Geotechnical and Related Services.
 2. Approve, and authorize the Public Works Director/City Engineer to execute, Amendment No. 1 to Contract No. C19-66, by and between the City of San Clemente and Geo-Logic Associates, Inc., providing for As-Needed Geotechnical and Related Services.
 3. Approve, and authorize the Public Works Director/City Engineer to execute, Amendment No. 1 to Contract No. C19-67, by and between the City of San Clemente and Ninyo & Moore Geotechnical & Environmental Science Consultants, providing for As-Needed Geotechnical and Related Services.
 4. Approve, and authorize the Public Works Director/City Engineer to assign As-Needed Geotechnical and Related Services task authorizations under the original approved agreements and First Amendments, not to exceed \$200,000 total per fiscal year, for each consultant, provided funds are available in prior City Council approved project budgets.
- J. **ADOPT RESOLUTION FOR GRANT FUNDING APPLICATION TO THE STATE WATER RESOURCES CONTROL BOARD FOR THE WATER RECYCLING FUNDING PROGRAM**

Staff Recommendation

Adopt Resolution No. 22-43 entitled A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN CLEMENTE, CALIFORNIA, APPROVING THE APPLICATION FOR GRANT FUNDS UNDER THE STATE WATER RESOURCES CONTROL BOARD WATER RECYCLING FUNDING PROGRAM FOR RECYCLED WATER MASTER PLAN AND EXPANSION PROJECT.

5. Special Presentations**A. California Department of Insurance**

Presentation by Andrea Valdes, Outreach Analyst, California Department of Insurance concerning wildfire safety.

B. USO Camp Pendleton

Presentation by Crystal Gates, Center Operations and Program Manager, concerning USO Camp Pendleton Operations.

C. Homeless Update

November update to be provided at the December 20, 2022 City Council Meeting.

BUSINESS MEETING PART 2 (7:00 P.M.)**6. Reports****A. Commissions and Committees****B. City Manager****C. City Attorney****D. Council Members****E. Council Subcommittee Updates****7. Closed Session Report - City Attorney****8. Public Hearings**

The Public Hearing process includes a staff presentation, a presentation by the applicant not to exceed ten (10) minutes, and public testimony (not to exceed three minutes per speaker). Following closure of the Public Hearing, the City Council will respond to questions raised during the hearing, discuss the issues, and act upon the matter by motion.

A. ORDINANCE TO ADOPT VARIOUS BUILDING CODE REGULATIONS AND LOCAL AMENDMENTS

Scheduled to be heard at 7:30 p.m.

A Public Hearing to consider the Municipal Code amendments to Title 15 Buildings and Construction and Chapter 8.16 Fire Code.

Staff Recommendation

Adopt Ordinance No. 1738 entitled AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN CLEMENTE, CALIFORNIA, AMENDING TITLE 15 CHAPTERS 15.05, 15.08, 15.11, 15.12, 15.14, 15.16, 15.17, 15.18, 15.20, 15.22, 15.23 AND TITLE 8 CHAPTER 8.16 OF THE SAN CLEMENTE MUNICIPAL CODE AND, ADOPTING BY REFERENCE THE 2022 CALIFORNIA BUILDING STANDARDS CODE (CALIFORNIA CODE OF

REGULATIONS, TITLE 24), CONSISTING IN PART OF THE 2022 ADMINISTRATIVE CODE, THE 2022 CALIFORNIA BUILDING CODE, THE 2022 CALIFORNIA RESIDENTIAL CODE, THE 2022 CALIFORNIA ELECTRICAL CODE, THE 2022 CALIFORNIA MECHANICAL CODE, THE 2022 CALIFORNIA PLUMBING CODE, THE 2022 CALIFORNIA FIRE CODE, THE 2022 CALIFORNIA GREEN BUILDING STANDARDS CODE, THE 2022 CALIFORNIA ENERGY CODE, THE 2022 CALIFORNIA HISTORICAL BUILDING CODE, THE 2022 CALIFORNIA EXISTING BUILDING CODE, AND THE 2022 CALIFORNIA REFERENCED STANDARDS CODE, TOGETHER WITH CERTAIN ADDITIONS, AMENDMENTS AND DELETIONS.

B. SPECIFIC PLAN AMENDMENTS (SPA) 21-229 TO UPDATE SPECIFIC PLANS FOR CONSISTENCY WITH THE CENTENNIAL GENERAL PLAN, ZONING CODE, AND COASTAL LAND USE PLAN

Scheduled to be heard at 7:30 p.m.

A Public Hearing to consider a recommendation of the Planning Commission to adopt City-initiated amendments to the Talega, Rancho San Clemente, Forster Ranch, Marblehead Inland, and Marblehead Coastal Specific Plans.

Staff and the Planning Commission Recommendation

1. Determine a review of the project has been completed according to the California Environmental Quality Act (CEQA), and find SPA 21-229 does not constitute a “project” subject to CEQA [State CEQA Guidelines, §§ 15060, subd. (c)(2), 15060, subd. (c)(3), 15378(a), and 15378 (b)(5)], in that SPA 21-229 is exempt under CEQA’s common sense exemption [State CEQA Guidelines, § 15061, subd. (b)(3)]; and if SPA 21-229 were determined to be a non-exempt project subject to CEQA, environmental review is unnecessary under Public Resources Code section 21166 and State CEQA Guidelines section 15162, whereas the “project” would not cause new significant environmental effects or substantially increase the environmental effects that were fully disclosed, evaluated, and mitigated, to the extent feasible in the certified General Plan EIR.
2. Adopt Resolution No. 22-44 entitled A RESOLUTION OF CITY COUNCIL OF THE CITY OF SAN CLEMENTE, CALIFORNIA, APPROVING SPECIFIC PLAN AMENDMENT 21-229 UPDATING SPECIFIC PLANS FOR TALEGA, RANCHO SAN CLEMENTE, MARBLEHEAD INLAND, MARBLEHEAD COASTAL, AND FORSTER RANCH FOR CONSISTENCY WITH THE CENTENNIAL GENERAL PLAN, ZONING CODE, AND COASTAL LAND USE PLAN

C. **CODE AMENDMENT - AMENDING VARIOUS SECTIONS OF THE SAN CLEMENTE MUNICIPAL CODE TO IMPLEMENT THE CITY'S SIXTH CYCLE HOUSING ELEMENT (PROJECT NO. ZONING AMENDMENT 22-369).**

Scheduled to be heard at 7:30 p.m.

A Public Hearing to consider a recommendation of the Planning Commission to amend various provisions of the San Clemente Municipal Code to effectuate revisions contemplated by the City's Sixth Cycle Housing Element.

Staff Recommendation

1. Introduce Ordinance No. 1740 entitled AN ORDINANCE OF THE CITY COUNCIL OF SAN CLEMENTE, CALIFORNIA AMENDING SECTION 17.24.070 OF THE SAN CLEMENTE MUNICIPAL CODE REGARDING DENSITY BONUSES AND OTHER AFFORDABLE HOUSING INCENTIVES REQUIRED BY STATE LAW AND FINDING THE ACTION TO BE EXEMPT FROM CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA)
2. Introduce Ordinance No. 1741 entitled AN ORDINANCE OF THE CITY COUNCIL OF SAN CLEMENTE, CALIFORNIA AMENDING SECTION 17.56.100 OF THE SAN CLEMENTE MUNICIPAL CODE TO COMPLY WITH ASSEMBLY BILL 139 REGARDING PARKING REQUIREMENTS FOR EMERGENCY SHELTERS AND FINDING THE ORDINANCE NOT SUBJECT TO THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA)
3. Introduce Ordinance No. 1742 entitled AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN CLEMENTE, CALIFORNIA AMENDING SECTION 17.28.270 OF THE SAN CLEMENTE MUNICIPAL CODE GOVERNING ACCESSORY DWELLING UNITS AND JUNIOR ACCESSORY DWELLING UNITS TO COMPLY WITH CHANGES IN STATE LAW AND FINDING THE ACTION TO BE EXEMPT FROM CEQA (CEQA)
4. Introduce Ordinance No. 1743 entitled AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN CLEMENTE, CALIFORNIA AMENDING VARIOUS PROVISIONS OF THE SAN CLEMENTE MUNICIPAL CODE TO ENSURE CONSISTENCY WITH STATE LAW REGARDING LOW BARRIER NAVIGATION CENTERS AND FINDING THE ACTION TO BE EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA)
5. Introduce Ordinance No. 1744 entitled AN ORDINANCE OF THE CITY COUNCIL OF SAN CLEMENTE, CALIFORNIA AMENDING VARIOUS PROVISIONS OF THE SAN CLEMENTE MUNICIPAL CODE TO ENSURE CONSISTENCY WITH STATE LAW REGARDING SUPPORTIVE AND TRANSITIONAL HOUSING AND FINDING THE ACTION TO BE EXEMPT

FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA)

- 6. Introduce Ordinance No. 1745 entitled AN ORDINANCE OF THE CITY COUNCIL OF SAN CLEMENTE, CALIFORNIA AMENDING VARIOUS PROVISIONS OF THE SAN CLEMENTE MUNICIPAL CODE REGARDING RESIDENTIAL CARE FACILITIES AND FINDING THE ACTION TO BE EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA)

D HISTORIC PROPERTY PRESERVATION AGREEMENT 22-297, 212 ROSA MILLS ACT CONTRACT, LOCATED AT 212 AVENIDA ROSA

Scheduled to be heard at 7:45 p.m.

A Public Hearing to consider a Mills Act agreement between the City and the owners of a historic private single-family residence at 212 Avenida Rosa.

Staff Recommendation

Adopt Resolution No. 22-45 entitled A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN CLEMENTE, CALIFORNIA, APPROVING HISTORIC PROPERTY PRESERVATION AGREEMENT 22-297 FOR THE PROPERTY LOCATED AT 212 AVENIDA ROSA.

E. HISTORIC PROPERTY PRESERVATION AGREEMENT 22-338, 217 ESPLANADE MILLS ACT CONTRACT, LOCATED AT 217 ESPLANADE

Scheduled to be heard at 7:45 p.m.

A Public Hearing to consider a Mills Act agreement between the City and the owners of a historic private single-family residence at 217 Esplanade

Staff Recommendation

Adopt Resolution No. 22-46 entitled A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN CLEMENTE, CALIFORNIA, APPROVING HISTORIC PROPERTY PRESERVATION AGREEMENT 22-338 FOR THE PROPERTY LOCATED AT 217 ESPLANADE.

9. Unfinished Business**A. ORDINANCE NO. 1739 (SECOND READING) - PARKING RECREATIONAL VEHICLES ON CITY STREETS AND ALLEYS**Staff Recommendation

Adopt Ordinance No. 1739 entitled AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN CLEMENTE, CALIFORNIA AMENDING SECTION 10.28.230(B) OF THE SAN CLEMENTE MUNICIPAL CODE RELATING TO PARKING RECREATIONAL VEHICLES ON CITY STREETS AND ALLEYS.

10. New Business**A. CONSIDERATION OF ALLOCATING A DONATION TO THE FLYING LEATHERNECKS HISTORICAL FOUNDATION**

(Agendized by Council at the November 15, 2022 City Council Meeting.)

Staff Recommendation

Staff Recommends that the City Council postpone consideration of allocating General Funds for a donation through the regular budget process.

Alternatively, the City Council could consider:

1. Allocating a donation in an amount to be determined herewith from the City Council contingency account to the Flying Leathernecks Historical Foundation; or
2. Allocating a donation in an amount to be determined herewith from the General Fund unassigned fund balance.

B. ASSEMBLY BILL 2449 - OPEN MEETINGS AND VIRTUAL COUNCIL MEETING PARTICIPATIONStaff Recommendation

Receive and file the Administrative Report dated December 6, 2022 and on file with the City Clerk and, if Council wishes to employ the "just cause" and "emergency circumstances" platforms for virtual attendance, ask staff to return with a work plan and appropriation for implementing the required two-way audio-video public participation in Council meetings.

11. Oral Communications (Part 2)

Members of the audience who wish to address Council on matters that are within the jurisdiction of the City of San Clemente, but not separately listed on the agenda, may do so during the Oral Communications portion of the meeting. When invited by the Mayor, please step to the podium, and if you wish, state your name and the City in which you reside, and make your presentation, not to exceed three minutes. Subject to very limited exceptions, Council is not permitted to discuss or take action on items that do not appear on the agenda.

12. Adjournment

Adjourn to an Adjourned Regular Meeting to be held on December 13, 2022 at 4:00 p.m. for the purpose of conducting Closed Session. The next Regular Council Meeting will be held on December 20, 2022. Part 1 of the Regular Business Meeting will commence at 5:00 p.m. and Closed Session will begin at 6:00 p.m. Part 2 of the Business Meeting will commence at 7:00 p.m. The meeting will take place in the Council Chambers, located at 910 Calle Negocio, 2nd Floor, San Clemente.

Items to be Considered at a Future Meeting

December 20, 2022 - Public Hearing to consider MCUP 22-197, Primo Foods Beer and Wine, 2801 S. El Camino Real.

CITY COUNCIL MEETING PROCEDURES

PRESENTATION OF WRITTEN MATERIALS TO COUNCIL

In order to ensure that Councilmembers have adequate time to consider written materials concerning agenda items, it is strongly recommended that such materials be submitted to the City Clerk by noon the date preceding the Council meeting.

MEETINGS RECORDED AND TELEVISED

City Council meetings are broadcast live and are replayed periodically on Cox Communications Local Access Channel 854. Meetings are also available for live-stream or post meeting viewing from the City's website. Meetings are also recorded via audio CD and/or DVD and retained as a City record in accordance with the City's records retention schedule.

USE OF ELECTRONIC VISUAL AIDS BY PUBLIC AT MEETINGS

To allow staff adequate time to confirm software compatibility, individuals wishing to utilize electronic visual aids to supplement their oral presentations at the meeting, must submit the electronic files to the City Clerk by no later than 12:00 p.m. on the day of the meeting. Only compatible electronic formats will be permitted to be used on City audio/visual computer equipment. Staff makes no guarantee that such material will be compatible, but will use its best efforts to accommodate the request.

LENGTH OF MEETINGS

At 11:00 p.m., the City Council will determine which of the remaining agenda items can be considered and acted upon at this meeting and will continue all other agenda items to a future meeting.

AMERICANS WITH DISABILITIES ACT

Pursuant to the Americans with Disabilities Act, persons with a disability who require a disability-related modification or accommodation in order to participate in a meeting, including auxiliary aids or services, may request such modification or accommodation from the City Clerk at (949) 361-8200. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to the meeting.

COMMUNICATION DEVICES

To minimize meeting distractions and sound system interference, please be sure all personal communication devices are turned off or on silent mode.

MEETING SCHEDULE

Regular Council Meetings are held on the first and third Tuesdays of each month in the Council Chambers, located at 910 Calle Negocio, 2nd floor, San Clemente. Part 1 of the Business Meeting will begin at 5:00 p.m. and Closed Session begins at 6:00 p.m. Part 2 of the Business Meeting will commence at 7:00 p.m. Additional meetings of the City Council may be called as needed.

AGENDAS, ADMINISTRATIVE REPORTS AND SUPPLEMENTAL WRITTEN MATERIALS

Agendas and Administrative Reports are available for review and/or copying at the City Clerk's Department as soon as agendas are posted (a minimum of 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting). Agendas and Administrative Reports can also be viewed at the San Clemente Library, located at 242 Avenida Del Mar, or by accessing the City's website at www.san-clemente.org. An "Inspection Copy" of agenda materials is also located at the entrance to the Council Chambers during meetings for public review. All written material distributed to a majority of the Council after the original agenda packet was distributed is available for public inspection in the City Clerk's Department, located at 910 Calle Negocio, San Clemente, during normal business hours.

The City Clerk's Department offers an agenda packet subscription service free of charge. If you wish to receive email copies of City Council agendas, which include hyperlinks to staff reports and other back-up material, register at <http://san-clemente.org/enotification>.