

**MINUTES OF THE
REGULAR STUDY SESSION
OF THE CITY OF SAN CLEMENTE
PLANNING COMMISSION
November 16, 2022 @ 5:00 p.m.
San Clemente City Hall
910 Calle Negocio, San Clemente, CA 92673
Teleconference via www.san-clemente.org/live or Cox Channel 854**

CALL TO ORDER

Chair McKhann called the Study Session of the Planning Commission of the City of San Clemente to order at 5:07 p.m. The meeting was offered in person at 2nd Floor Council Chambers at the City of San Clemente, City Hall, , located at 910 Calle Negocio, San Clemente California, and also via live stream from the City's YouTube Channel or live on Cox Channel 854.

ROLL CALL

Commissioners Present: Barton Crandell, Brent Davis, Gary P. McCaughan, M.D.;
Chair pro tem M. Steven Camp, Vice Chair Cameron
Cosgrove, Chair Scott McKhann

Commissioners Absent: Karen Prescott-Loeffler

Staff Present: Adam Atamian, Deputy Community Development Director
Zachary Ponsen, Assistant City Engineer
Ryan Kim, Senior Traffic Engineer

AGENDA

A. Review of City's Traffic Calming Policy and Speed Hump Policy (Ponsen-Engineering)

Engineering Division staff Zak Ponsen (Assistant City Engineer) and Ryan Kim (Senior Traffic Engineer) will provided an overview of the City's Traffic Calming Policy & Resource Manual and the City's Speed Hump Policy, an explanation of the application process, staff's technical review parameters, and the Planning Commission/City Council Agenda process.

Zachary Ponsen, narrated a PowerPoint Presentation entitled, "Traffic Calming Study Session," dated November 16, 2022. A copy of the Presentation is on file in Planning Division. The Presentation included the Traffic Calming Policy and

Process, measures/tools and examples of traffic calming measures in practice on City streets.

COMMISSION COMMENT/DISCUSSION

- Discussion regarding potential changes in fees for submission of Traffic Calming Measures applications from citizens and/or suggestion to increase minimum number of residents signing on at time of submission. The Commissioners largely rejected these suggestions because it is in the interest of public safety that the traffic calming measures were created and the existing minimum is adequate.
- Recommended staff update the construction cost estimates for the various measures for an accurate picture of what the expenses will be before extensive research is performed/measures are considered as potential solutions.
- Recommended staff update the flow chart/packet info for a clearer picture of the variety of speed calming measures that must be considered before speed cushions would be considered as a viable option.
- Established with staff that “speed cushions” is the specific variety of humps that have been approved for use by the Orange County Fire Authority (OCFA), as they pose no decrease in response time for emergency vehicles.

RECESS

IT WAS MOVED BY CHAIR MCKHANN, SECONDED BY VICE CHAIR COSGROVE AND UNANIMOUSLY CARRIED TO RECESS AT 5:55 P.M. UNTIL THE START OF THE REGULAR MEETING OF THE PLANNING COMMISSION.

Respectfully submitted,

Scott McKhann, Chair

Attest:

Adam Atamian, Deputy Community Development Director