

**MINUTES OF THE REGULAR MEETING
OF THE CITY OF SAN CLEMENTE
PLANNING COMMISSION
December 22, 2021 @ 7:00 p.m.
San Clemente Community Center Auditorium
100 Calle Seville, San Clemente, CA 92672
Teleconference via www.san-clemente.org/live or Cox Channel 854**

CALL TO ORDER

Commissioner Crandell called the Regular Meeting of the Planning Commission of the City of San Clemente to order at 7:04 p.m. The meeting was offered in person at The City of San Clemente Community Center Auditorium, located at 100 Calle Seville, San Clemente California, and also via live stream from the City's YouTube Channel or live on Cox Channel 854.

2. PLEDGE OF ALLEGIANCE

Commissioner Prescott-Loeffler led the Pledge of Allegiance.

3. ROLL CALL

Commissioners Present: M. Steven Camp, Gary P. McCaughan, M.D., Karen Prescott-Loeffler; Chair Barton Crandell.

Commissioners Absent: Cameron Cosgrove, Chair pro tem Scott McKhann, Vice Chair Hannah M. Tyler

Staff Present: Adam Atamian, Deputy Community Development Director
Ryan Stager, Deputy Assistant City Attorney
Eileen White, Recording Secretary

*Participated in meeting via teleconference

4. SPECIAL ORDERS OF BUSINESS

None

5. MINUTES

A. Minutes from the Regular Planning Commission meeting of November 17, 2021.

Commissioner Prescott-Loeffler stated for the record that she had reviewed the video of the Planning Commission Meeting of November 17, 2021.

IT WAS MOVED BY COMMISSIONER MCCAUGHAN, SECONDED BY COMMISSIONER PRESCOTT-LOEFFLER AND CARRIED 4-0-3, WITH COMMISSIONERS MCKHANN, TYLER AND COSGROVE ABSENT, TO RECEIVE AND FILE THE MINUTES FROM THE NOVEMBER 17, 2021, PLANNING COMMISSION MEETING AS SUBMITTED.

- B. Minutes from the Joint City Council/Commissions/Committees meeting of November 30, 2021.

Chair Crandell stated for the record that he had reviewed the video of the Joint Meeting of November 30, 2021.

IT WAS MOVED BY COMMISSIONER CAMP, SECONDED BY COMMISSIONER PRESCOTT-LOEFFLER AND CARRIED 4-0-3, WITH COMMISSIONERS MCKHANN, TYLER AND COSGROVE ABSENT, TO RECEIVE AND FILE THE MINUTES FROM THE NOVEMBER, 2021, JOINT COUNCIL/COMMISSIONS/COMMITTEES MEETING AS SUBMITTED.

6. ORAL AND WRITTEN COMMUNICATION

None

7. CONSENT CALENDAR

None

8. PUBLIC HEARING

None

9. NEW BUSINESS

- A. 2022 Planning Projects Review

A report by Deputy Community Development Director Adam Atamian concerning upcoming projects anticipated to be presented before the Planning Commission in 2022 for purposes of schedule management.

Deputy Director Atamian reviewed the projects timeline currently scheduled for 2022, including Amendments, large development projects, and Strategic Plan Updates. He announced that the applicant for "Project Summer," a proposal for an Amazon last-mile delivery station, withdrew their application; cautioned the Commissioners against expressing opinions about the project to maintain objectivity should similar applications be submitted in the future.

10. OLD BUSINESS

- A. Planning Staffing Update

A report by Deputy Community Development Director Atamian related to the Planning Division's current staffing and recruitments.

Deputy Director Atamian updated the Commission on management's efforts to recruit and hire personnel to fill the City's Planning Division vacancies.

11. REPORTS OF COMMISSIONERS AND STAFF

- A. Tentative Future Agenda
- B. Staff Waiver Memo and Reports

Chair Crandell reported that Jonathan Lightfoot, Economic Development Officer, was currently reviewing the City's Outdoor Dining Guidelines and asked any Commissioners with input to contact him.

Deputy Director Atamian suggested the Commission adjourn to their January 19, 2022, Regular Meeting as there are no items on the January 5, 2022, Regular Meeting agenda at this time.

12. ADJOURNMENT

IT WAS MOVED BY COMMISSIONER PRESCOTT-LOEFFLER, SECONDED BY COMMISSIONER CAMP, AND UNANIMOUSLY CARRIED TO ADJOURN AT 7:23 P.M. TO THE REGULAR MEETINGS TO BE HELD ON JANUARY 19, 2022, AT 6:00 P.M. IN-PERSON AT THE COMMUNITY CENTER, LOCATED AT 100 CALLE SEVILLE, SAN CLEMENTE, CA, 92672, AND TELECONFERENCE AVAILABLE TO THE PUBLIC VIA LIVE STREAM FROM THE CITY'S YOUTUBE CHANNEL OR LIVE ON COX CHANNEL 854.

Respectfully submitted,


Bart Crandell, Chairman

Attest:


Adam Atamian, Deputy Community Development Director