



CITY OF SAN CLEMENTE

2021-2022 CONSOLIDATED ANNUAL PERFORMANCE & EVALUATION REPORT

Draft September 1, 2022

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Attachments

Attachment 1: PR03: CDBG & CDBG-CV Activity Summary Report (GPR) for Program Year 2021

Attachment 2: PR26: CDBG & CDBG-CV Financial Summary Reports 2021

Attachment 3: Map of San Clemente CDBG Target Areas

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Attachment 5: Public Notice & Summary of Public Comments

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

The City of San Clemente is a recipient of Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development (HUD). CDBG funds may be used for various activities, provided most beneficiaries meet HUD's definition of a low- and moderate-income individual. To receive CDBG funds, the City is required to prepare a strategic plan that identifies housing and community needs, prioritizes needs, and identifies programs and goals to address priority needs. This strategic plan is known as the Consolidated Plan. The current Consolidated Plan was approved by the City Council in May 2020 for the five years of Fiscal Year (FY) 2020-21 through FY 2024-25. On an annual basis, the City prepares an expenditure plan (the Annual Action Plan) that lists specific activities the City will carry out with CDBG funds that meet the housing and community needs identified in the Consolidated Plan. At the end of each fiscal year, the City is required to prepare an accomplishment report. This report is known as the Consolidated Annual Performance and Evaluation Report (CAPER). In addition to comparing planned versus actual accomplishments for the respective fiscal year, the CAPER also tracks the City's progress toward meeting the 5-year goals established in the Consolidated Plan.

The 2021-2022 CAPER summarizes the CDBG-funded activities undertaken by the City from July 1, 2021, through June 30, 2022 (FY 2021-22). FY 2021-22 is the second year of the five years covered by the current Consolidated Plan. Accomplishment highlights for the year include the following:

- Infrastructure and Facility Improvements: 3rd year of funding for sidewalk improvements at the 100 and 200 Block of Avenida Cabrillo between El Camino Real and Calle Seville. Design and engineering was completed in January 2022, and the construction contract was awarded on February 15, 2022. Construction began in March 2022 with excavation and demolition; however, during excavation, the contractor discovered buried concrete, which delayed the project demo. Work was suspended in May 2022 due to project supplies issues - work resumed in June 2022.
- Provide housing rehabilitation assistance to 2 homeowners
- Provide access to public social services for 2,616 low- and moderate-income persons
- Provide access to housing and supportive services for 880 persons at risk of becoming homeless or that are homeless
- Provide CDBG program oversight and coordination, including fair housing services to 71 households
- The Orange County Housing Authority (OCHA) reports that it assisted 130 San Clemente households with a rental assistance voucher or certificate during the reporting period.

Additionally, during the FY 2021-22 reporting period, the City implemented activities to prevent, prepare for, or respond to local impacts of the COVID-19 pandemic. Pursuant to the CARES Act of 2020, HUD allocated the City \$654,596 in CDBG-Coronavirus (CDBG-CV) funds in two funding rounds. HUD requires that 80% of CDBG-CV funds be spent in three years and 100% in six years. Over two years, the City has allocated CDBG-CV funds for services that will assist lower-income San Clemente residents at risk of

losing housing or utility services due to a COVID-19-related financial impact. A significant percentage of funds were used to assist local businesses impacted by the COVID-19 pandemic (FY 2020-21). Funds were also allocated to provide homeless outreach and engagement services. The latter services were critical to linking the homeless to COVID-19 testing, vaccinations, and other service and housing interventions. During the FY 2021-22 reporting period, 293 lower-income San Clemente residents were assisted with CDBG-CV funding. (No additional business grants were provided during the FY 21-22 reporting period.)

Detailed expenditure and accomplishment information for FY 2021-22 CDBG and CDBG-CV activities undertaken during the reporting period is provided in **Attachment 1**.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Table 1 lists the goals, categories, funding sources and amounts, goal outcome indicators, and targets/actual outcomes/outputs and percentage completed for the five-year Consolidated Plan period and FY 2020-21 (Year 1 of the Consolidated Plan).

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected 5 Yr. Strategic Plan	Actual 5 Yr. Strategic Plan	Percent Complete 5 Yr.	Expected Program FY 21-22	Actual Program FY 21-22	Percent Complete Program FY 21-22
Administration and Planning	Administration	CDBG: \$31,329	Other	Other	300	101	33.67%	50	71	142.00%
Economic Opportunities	Non-Housing Community Development	CDBG: \$2,000	Businesses assisted	Businesses Assisted	10	1	10.00%	5	1	20.00%
Homeless Continuum of Care ¹	Homeless	CDBG: \$24,630	<i>Public service activities other than Low/Moderate Income Housing Benefit</i>	Persons Assisted	1,065	1,270	119.25%	485	836	172.27%
Homeless Continuum of Care ¹	Homeless		Homeless Person <i>Overnight Shelter</i>	Persons Assisted	185	40	21.62%	22	23	104.55%
Homeless Continuum of Care ¹	Homeless		<i>Homelessness Prevention</i>	Persons Assisted	1,250	23	1.84%	12	21	175.00%
Housing Preservation	Affordable Housing	CDBG: \$46,513	Homeowner Housing Rehabilitated	Household Housing Unit	20	3	15.00%	3	2	66.67%
Housing Preservation	Affordable Housing	CDBG: \$0	Rental Housing Rehabilitated	Household Housing Unit	2	0	0.00%	0	0	0.00%

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected 5 Yr. Strategic Plan	Actual 5 Yr. Strategic Plan	Percent Complete 5 Yr.	Expected Program FY 21-22	Actual Program FY 21-22	Percent Complete Program FY 21-22
Infrastructure and Facility Improvements	Non-Housing Community Development	CDBG: \$302,189	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	7,000	0	0.00%	0	0	0.00%
Public Social Services	Non-Homeless Special Needs Low & Moderate-income Households	CDBG: \$24,082	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	12,500	4,981	39.85%	2,720	2,616	96.18%

1. "Source/Amount" represents the total CDBG funds utilized for all Homeless Continuum of Care activities.

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

As summarized in Table 1, the City used CDBG funds to address the priority needs identified in the Consolidated Plan, including safety net programs for lower-income households:

- Camino Health Center provided reduced-cost medical and pediatric dental care services for lower-income households, including the uninsured and the homeless – 2,463 individuals were served during FY 2021-22.
- Family Assistance Ministries (FAM) provided housing and support services for households at risk of becoming homeless and those already homeless. FAM provided case management and food for 739 lower-income San Clemente residents, including 25 individuals that received rent or utility assistance.
- The Fair Housing Foundation (FHF) provides services to overcome impediments to accessing safe and decent housing. The FHF provided outreach, education, and enforcement service for tenants, landlords, and property managers - 71 households were served during FY 2021-22.
- Fun on the Run, a City-sponsored program, provides after-school and summer recreation services for lower-income youth. A total of 120 youths were assisted during the FY 2021-22 reporting period.
- Laura’s House provided various support services for domestic violence victims, including a 24-hour hotline, referrals, and safe house planning, including transitional housing – 141 individuals were served during the reporting period, including 23 with transitional housing.

The City offered housing rehabilitation assistance to qualified homeowners and rental property owners. The programs aim to preserve and improve the City’s existing housing stock. Improvements typically include installing new energy-efficient windows, termite treatment, new water heaters, and other housing health and safety improvements. During the reporting period, housing rehabilitation assistance was provided to two homeowners. As previously reported, OCHA provided rental assistance to 130 San Clemente renter households.

City Public Works staff continued planning for sidewalk improvement to the 100 and 200 blocks of Avenida Cabrillo. The 2019-2020 Annual Action Plan allocated \$206,208 in CDBG funds for project design and engineering. An additional \$348,000 in CDBG funds was allocated in FY 2020-21 and \$295,606 in FY 2021-22 for construction. The project design was completed in January 2022, and construction began in March 2022. Work was suspended in May 2022 due to supply chain issues. Work resumed in June 2022.

With respect to CDBG-CV funding, the City utilized Round 1 funds (\$209,487) to support activities that provided grants to local businesses impacted by the pandemic, rent and utility assistance, and homeless outreach and referral services. A total of 293 individuals were assisted with CDBG-CV funds during the reporting period. Accomplishments for the second year of the CDBG-CV grant are summarized in **Attachment 1**.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

Table 2 – Table of assistance to racial and ethnic populations by source of funds

	CDBG	CDBG-CV
White	3,189	238
Black or African American	61	17
Asian	59	2
American Indian or American Native	23	1
Native Hawaiian or Other Pacific Islander	17	3
Other *	147	32
Total	3,496	293
Hispanic	1,713	107
Not Hispanic	1,883	186

* By default, Table 2 excludes multi-racial program beneficiaries in IDIS. IDIS also excludes CDBG-CV program beneficiaries

Narrative

According to the U.S. Census Bureau, most San Clemente residents are racially White – 80.0% (2020 *American Community Survey 5-Year Estimates*). This same data source reports that 18.2% of the City’s population is Hispanic/Latino – the City’s largest minority population.

Based on Table 2, approximately 91.2% of program participants are White; 49.0% of these individuals are reported to be ethnically Hispanic/Latino. A closer look at the accomplishment data from individual activities provides additional insight. A significant percentage of safety net program participants, such as medical care and youth recreation services, are lower-income Hispanic/Latino households. Accomplishment data provided by CDBG sub-recipients also indicates that over 87% of program beneficiaries are from extremely low-income households (i.e., a household with income less than 30% of the County median income). While data from the Consolidated Plan indicates no one San Clemente minority population is disproportionately experiencing a housing cost burden (i.e., households paying more than 30% of monthly income for housing), data from Table 2 and sub-recipients indicates that, in general, lower-income households may be economically unstable and seek services to help to stabilize their economic situation.

Performance data for CDBG-CV-funded activities are similar to data from CDBG-funded activities. Approximately 81.2% of assisted residents are White, and 36.5% are Hispanic/Latino. Overall, 96.9% of assisted residents are extremely low-income.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Table 3 - Resources Made Available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	CDBG	\$505,839	\$430,743
CDBG	CDBG-CV*	\$654,596	\$591,038

* Figures represent two-year cumulative "Available" and "Expended" funds.

Narrative

According to the City's 2021-22 Annual Action Plan, the City anticipated utilizing \$498,330 in CDBG program resources comprised of its 2021 CDBG Annual Allocation of \$329,535, plus \$168,795 in Prior Year Funds. The City did not anticipate receiving CDBG Program Income funds during the reporting period (i.e., Revolving Loan funds generated by the repayment of prior CDBG-funded housing rehabilitation loans). During the reporting period, the City received its 2021 CDBG grant of \$329,535 and had access to \$168,795 in prior year funds. Additionally, the City received \$7,509 in program income. As identified in Table 3, the City spent \$430,743 in CDBG funds during the reporting period.

In 2020, the City received two rounds of CDBG-CV funding - \$209,487 in Round 1 and \$445,109 in Round 3. In total, the City received \$654,596 and expended \$485,262 during the FY 2020-21 reporting period, plus \$105,776 in FY 2021-22 for a total of \$591,038 (approximately 90.3% of total CDBG-CV funds). A detailed summary of CDBG and CDBG-CV expenditures is provided in **Attachment 2 (PR26: Financial Summary Reports)**.

Identify the geographic distribution and location of investments

Table 4 – Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
CDBG Census Tracts	62	70	Census Tract Block Groups identified by HUD as eligible for CDBG-funded activities
Citywide	38	30	Citywide program or activity

Narrative

Table 4 indicates that most CDBG expenditures during the 2021-22 reporting period were used in CDBG-eligible neighborhoods. All CDBG-CV funds were spent citywide. A map of the City's CDBG eligible areas is provided in **Attachment 3**.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

The City of San Clemente made an effort to leverage CDBG funds to the greatest extent possible; however, due to budget constraints brought on by the COVID-19 pandemic, no local funds were used to leverage CDBG-funded activities during the reporting period.

There is no match requirement for the CDBG program.

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

Table 5 – Number of Households

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	3	2
Number of Special-Needs households to be provided affordable housing units	0	0
Total	3	2

Table 6 – Number of Households Supported

	One-Year Goal	Actual
Number of households supported through rental assistance	0	0
Number of households supported through the production of new units	0	0
Number of households supported through the rehab of existing units	3	2
Number of households supported through the acquisition of existing units	0	0
Total	3	2

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

The City did not meet planned housing rehabilitation program goals for the 2021-22 reporting period. The 2021-2022 Annual Action Plan set a one-year goal to rehabilitate three owner-occupied housing units. During the reporting period, program staff completed the rehabilitation of two owner-occupied units. The accomplishment rate is attributed to several factors, including challenges in qualifying program participants (most often due to the lack of a clean property title report, properties encumbered by a reverse mortgage), applications submitted by over-income property owners, and applicants not providing the required documentation for loan underwriting.

Discuss how these outcomes will impact future annual action plans.

During the FY 2016-17 report period, the City undertook a comprehensive re-writing of its housing rehabilitation program. While the revised program policies and procedures were necessary to ensure program participant eligibility and proper underwriting (to protect the public's investment), some

program streamlining remains necessary. To increase program participation, program staff is preparing new program information materials for dissemination in target neighborhoods. Program management is also exploring ways to increase program funding.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Table 7 – Number of Households Served

Number of Households Served	CDBG Actual	HOME Actual *
Extremely Low-income	2	0
Low-income	0	0
Moderate-income	0	0
Total	2	0

* The City is not a participating jurisdiction in the HOME program.

Narrative Information

Table 7 provides information regarding the households that received housing rehabilitation assistance during FY 2021-22. As previously reported, OCHA provided 130 lower-income San Clemente households with rental assistance during the 2021-22 reporting period.

The City is not a recipient of HOME funds.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

No CDBG funds were allocated during the 2021-22 reporting period for homeless outreach; however, the City used CDBG-CV funds to provide street outreach services for persons experiencing homelessness. During the 2021-22 reporting period, the City's Homeless Outreach staff directly assisted 108 homeless individuals. Street outreach and engagement services were enhanced to provide COVID-19-related information, referrals, and assistance (e.g., COVID-19 testing, vaccination, and housing referrals). Additionally, the Orange County Sheriff and regional homeless service providers such as Family Assistance Ministries (FAM) have established outreach programs that engage homeless families. These efforts are consistent with the regional Continuum of Care and its outreach and assessment strategy.

Addressing the emergency shelter and transitional housing needs of homeless persons

During the 2021-22 reporting period, the City allocated CDBG funds to Laura's House to provide emergency shelter, transitional housing, and support services for victims of domestic violence. Laura's House reports it provided transitional shelter to 23 individuals during the reporting period.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The City's homeless strategy delineated in the Consolidated Plan calls for providing safety net services that help prevent individuals and families from becoming homeless. To this end, during the 2021-22 reporting period, CDBG and CDBG-CV funds were allocated to programs that assisted lower-income San Clemente households in maintaining shelter and meeting basic needs. Family Assistance Ministries (FAM) used CDBG funds to assist 21 lower-income San Clemente residents with financial assistance to prevent eviction or utility shut-offs. FAM also used CDBG-CV funds to assist 16 lower-income households at risk of eviction or utility shut-off due to a COVID-19-related financial impact. OCHA reports providing rental assistance to six disabled homeless households with Continuum of Care Permanent Supportive Housing Certificates. Additionally, four formerly homeless veterans received Veterans Affairs Supportive Housing (VASH) housing vouchers.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

During the 2021-22 reporting period, no CDBG funding was allocated to fund permanent housing activities for homeless persons. However, as reported above, six homeless households received Continuum of Care Permanent Supportive Housing Certificates, and four homeless veterans received Veterans Affairs Supportive Housing (VASH) housing vouchers via OCHA.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

The City of San Clemente does not own or manage public housing.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

Not applicable

Actions taken to provide assistance to troubled PHAs

Not applicable

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

The 2021-2022 Annual Action Plan indicates that the City would address barriers to affordable housing by considering the following actions:

- **Housing Resources:** Inclusionary Housing in-lieu fees are available to help nonprofit agencies purchase land or existing housing units to create long-term affordable housing opportunities.
- **Environmental Review:** City staff is available to assist property owners and developers in navigating environmental review regulations to help reduce holding costs associated with the time needed to comply with environmental reviews.
- **Planning and Development Fees:** The City typically does not offer fee waivers; however, the City Council can approve a waiver, offer deferred or reduced fees, or supplement fees with public funds for affordable housing projects.
- **Permit and Processing Procedures:** For an affordable housing project, City staff is available to interact with project sponsors to help determine project feasibility and guide a developer through the entitlement process.
- **Land Use Controls:** In general, land use controls are necessary to protect public health, safety, and welfare and maintain the quality of life. The City has implemented reasonable controls that are appropriate for the community.
- **Tax Policies:** There is no local tax.

No affordable housing development activity occurred during the reporting period that accessed these policies or resources.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The City recognizes that special needs populations face challenges due to low income and their unique conditions. These factors make such individuals more likely to become homeless and often require housing and supportive services. The City considers supportive services and housing for special needs populations a priority. Supportive services are also considered a high priority in the Continuum of Care of Orange County. During FY 2021-22, the City-funded public service agencies provided a social safety net to help at-risk households. Services included access to reduced health care for lower-income San Clemente residents. Other special needs services funded during the reporting period include counseling and safe housing for domestic violence victims. These services became increasingly crucial during the reporting period in response to the social and financial impacts of the COVID-19 virus on San Clemente residents. Accordingly, the City also addressed these needs with CDBG-CV-funded activities such as housing, utility, and food assistance.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

The Residential Lead-Based Paint (LBP) Hazard Reduction Act of 1992 changed the federal approach to addressing LBP by emphasizing preventing childhood lead poisoning through housing-based approaches. In response, the City includes lead-based paint hazard reduction as an eligible activity in its housing rehabilitation programs.

All application packets for the City's housing rehabilitation program include a notice to educate residents about the health dangers of lead and encourage screening of children for elevated blood-lead levels. All existing units are screened for lead-based paint before using federal funds. Housing units identified as having lead-based paint hazards are treated so the lead-based paint hazards are abated per federal requirements. The City's housing rehabilitation program is also designed to ensure safe work practices, as dictated by HUD, are implemented to address lead-paint hazards. The housing units rehabilitated during FY 2021-22 were constructed after 1978; therefore, they are exempt from lead-based paint hazards compliance.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

According to the U.S. Census Bureau, approximately 5.2% of San Clemente residents have incomes below the poverty level. This figure includes approximately 4.7% of City residents age 65 and older and 3.3% of children under 18.^[1] The Consolidated Plan and Annual Action Plan indicate that the City will support social services and housing activities for households below the poverty line in recognition that income enhancement services can help to increase household stability.

Recognizing that poverty-level households may need assistance, the City provided funding for several activities to assist lower-income residents. For example, Camino Health Center, which provides reduced-cost medical and pediatric dental services for lower-income San Clemente residents, reports that approximately 88% of the program's FY 2021-22 beneficiaries have extremely low incomes. As previously reported, approximately 94% of households assisted by Family Assistance Ministries with food, rent, and utility assistance, are extremely low-income. It is evident from this data that CDBG and CDBG-CV resources were critical resources in the community and assisted many individuals living in or near poverty.

[1.] POVERTY STATUS IN THE PAST 12 MONTHS, 2020 American Community Survey 5-Year Estimates, S1701.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

During FY 2021-22, the City continued efforts to eliminate institutional gaps and coordinate programs within the community and regionally. For example, the City partnered with local nonprofits to deliver public services. City departments also worked together to evaluate projects funded in whole or in part with CDBG funds that address priority needs. The City assisted OCHA by participating in the Cities Advisory Committee – a quarterly meeting of cities and OCHA to discuss federal rental housing assistance and regional housing issues. On a regional basis, the City supported the Orange County Continuum of Care (CoC) as it prepared the County's CoC Homeless Assistance grant application for HUD consideration.

The City also supports the CoC's efforts to develop the County's plan to end chronic homelessness and the regional discharge plan.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

As indicated above, the City participated in regional coordination of services by participating in the quarterly Cities Advisory Committee held by OCHA to discuss federal rental housing assistance issues and as a member of the Orange County CoC Forum. Furthermore, through its CDBG and general fund grant programs, the City has coordinated the delivery of social services to the community that addresses various needs. The City has also established relationships with residential for-profit and nonprofit developers that may be prepared to respond to local affordable housing development opportunities.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

Consolidated Plan regulations require CDBG recipients to (1) examine and attempt to alleviate housing discrimination within their jurisdiction; (2) promote fair housing choice for all persons; (3) provide opportunities for all persons to reside in any given housing development, regardless of race, color, religion, sex, disability, familial status, or national origin; (4) promote housing that is accessible to and usable by persons with disabilities; and (5) comply with the non-discrimination requirements of the Fair Housing Act. HUD encourages jurisdictions to consult with one another and initiate metropolitan-wide fair housing planning. The **Analysis of Impediments to Fair Housing Choice (AI)** is the primary document utilized for this purpose.

During the FY 2020-21 reporting period, the City participated as one of 20 jurisdictions in preparing the Orange County 2020-2024 Analysis of Impediments to Fair Housing (OC-AI). The OC-AI identified various actions that can be implemented over a five-year period to address regional and local barriers to fair housing. The City contracts with the Fair Housing Foundation to provide fair housing outreach, education, and enforcement services and help the City address the impediments to fair housing identified in the OC-AI. A summary of AI-related actions is provided in **Attachment 4**.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The City's monitoring program has been designed to provide program staff with information to verify the accuracy of data supplied by sub-recipients, ensure that sub-recipients are carrying out individual activities as described in their contracts, and ensure that sub-recipients use appropriate accounting and record-keeping methods to manage CDBG funds. CDBG program policies help ensure sub-recipients receive training regarding CDBG grant management, CDBG program goals, and subrecipient obligations. Due to the COVID-19 pandemic, training was not held during the FY 2021-22 reporting period; however, it is anticipated that this training will be held during FY 2022-23.

On-site monitoring of sub-recipients is conducted biennially unless program or administrative issues are identified, or the grant recipient is new to CDBG. The City conducts on-site monitoring during the FY 2021-22 reporting period. In general, sub-recipients are complying with program requirements. Some programs, such as Fun on the Run, did not meet planned performance goals. This low accomplishment is primarily due to COVID-19 pandemic stay-at-home orders during the first half of the FY 2021-22 report period.

During the reporting period, program staff worked closely with City departments to ensure CDBG program regulations and other federal requirements were implemented. City departments and public service grant sub-recipients submit quarterly accomplishment reports. Subrecipients are also required to provide documentation to support CDBG reimbursement requests. Program staff conducts a desk monitoring of this information to ensure CDBG program compliance.

The City also made every effort to comply with CDBG and Consolidated Plan regulations. The City's Citizen Participation Plan ensures that community input is considered before undertaking a substantial amendment or submitting an annual update to HUD. It also provides residents the opportunity to review and comment on annual performance. Construction, professional service, and subrecipient agreements have been prepared to ensure compliance with applicable federal regulations. Additionally, the City has implemented an open procurement process that encourages bidding from minority and women-owned businesses.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

To encourage resident participation in the City's CDBG program, the City published a notice in the *Orange County Register* on September 2, 2022, announcing a 15-day public comment period and public hearing for the 2021-22 CAPER. The CAPER was made available for public review on the City's website (www.san-clemente.org/departments-services/social-services/housing-services). An additional opportunity for public comments was available at the September 20, 2022, San Clemente City Council meeting. A copy of this notice and a summary of written comments are provided in **Attachment 5**.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

No amendments to the Consolidated Plan or action plans were undertaken during the reporting period.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

Not applicable



U.S. Department of Housing and Urban Development
 Office of Community Planning and Development
 Integrated Disbursement and Information System
 CDBG Activity Summary Report (GPR) for Program Year 2021
 SAN CLEMENTE

Date: 01-Sep-2022
 Time: 16:53
 Page: 1

PGM Year: 2019
Project: 0010 - Capital Project: Avenida Cabrillo Sidewalks
IDIS Activity: 143 - Avenida Cabrillo Sidewalks
Status: Open
Location: 910 Calle Negocio Citywide San Clemente, CA 92673-6268
Objective: Create suitable living environments
Outcome: Sustainability
Matrix Code: Street Improvements (03K) **National Objective:** LMA

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 11/04/2019

Description:

Installation of missing and replacement of deteriorated sidewalks.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2018	B18MC060599	\$236,514.61	\$115,694.61	\$236,514.61
		2019	B19MC060599	\$227,918.00	\$186,494.39	\$186,494.39
		2020	B20MC060599	\$276,271.00	\$0.00	\$0.00
		2021	B21MC060599	\$24,902.39	\$0.00	\$0.00
Total	Total			\$765,606.00	\$302,189.00	\$423,009.00

Proposed Accomplishments

People (General) : 1,810
 Total Population in Service Area: 1,810
 Census Tract Percent Low / Mod: 77.90

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2019	The 2019-20 CDBG funds were allocated to reconstruct sidewalks on the 100 and 200 Block of Avenida Cabrillo. The project design and specifications for sidewalk improvements and ADA-compliant curb ramps were completed during the reporting period. Additional funding was allocated for this project in FY 2020-21. Construction is scheduled to begin during the FY 20-21 reporting period.	
2020	Year 2 of funding approved by the City Council on May 19, 2020 (\$348,000).	
2021	Additional CDBG funds were allocated to the project. Project engineering started in December 2019, with the goal to complete engineering by June 2021; however, this work was delayed due to staffing and supply chain issues. Design and engineering were completed in January 2022 and was let for bidding at the end of January 2022. The construction contract was awarded on February 15, 2022. Construction began in March 2022 with excavation and demolition. During excavation, the contractor discovered buried concrete, which delayed the project demo. An existing retaining wall was demolished in late April 2022. Work was suspended on May 5, 2022 due to project supplies issues - CMU blocks - work resumed on June 1, 2022. It is anticipated that the project will take 3 months to complete.	



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PGM Year: 2020
Project: 0009 - CDBG-CV Homeless Services
IDIS Activity: 154 - CV-Family Assistance Ministries
Status: Completed 6/30/2022 12:00:00 AM
Location: 1030 Calle Negocio San Clemente, CA 92673-6203
Objective: Create suitable living environments
Outcome: Availability/accessibility
Matrix Code: Food Banks (05W) **National Objective:** LMC

Activity to prevent, prepare for, and respond to Coronavirus: Yes

Initial Funding Date: 12/05/2020

Description:
 Hunger and homelessness prevention assistance

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2020	B20MW060599	\$40,000.00	\$18,245.00	\$40,000.00
Total	Total			\$40,000.00	\$18,245.00	\$40,000.00

Proposed Accomplishments

People (General) : 829

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	587	217
Black/African American:	0	0	0	0	0	0	10	0
Asian:	0	0	0	0	0	0	15	0
American Indian/Alaskan Native:	0	0	0	0	0	0	7	2
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	1	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	5	0
Asian White:	0	0	0	0	0	0	5	0
Black/African American & White:	0	0	0	0	0	0	3	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	251	216
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	884	435



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Female-headed Households: 0 0 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	843
Low Mod	0	0	0	38
Moderate	0	0	0	2
Non Low Moderate	0	0	0	0
Total	0	0	0	883
Percent Low/Mod				100.0%

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2020	CDBG-CV funds used to respond to the coronavirus pandemic. Funds were used to provide food (foodbank), rent/utility assistance, and case management. A total of 883 individuals were assisted with CDBG-CV funds.	
2021	CDBG-CV funds used to respond to the coronavirus pandemic. Funds were used to provide case management and food (food bank). Funds also used to provide rent/utility assistance. A total of 185 individuals were assisted with CDBG-CV funded case management and food assistance during the FY 21-22 report period. This figure includes 16 San Clemente residents that received rent or utility assistance. The Activity is complete.	



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PGM Year: 2020
Project: 0010 - CDBG-CV Administration
IDIS Activity: 155 - CDBG-CV Administration

Status: Open Objective:
 Location: , Outcome:
 Matrix Code: General Program Administration (21A) National Objective:

Activity to prevent, prepare for, and respond to Coronavirus: Yes

Initial Funding Date: 12/05/2020

Description:
 CDBG-CV program oversight and coordination

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2020	B20MW060599	\$69,378.00	\$2,505.00	\$25,725.00
Total	Total			\$69,378.00	\$2,505.00	\$25,725.00

Proposed Accomplishments

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		
Asian/Pacific Islander:					0	0		
Hispanic:					0	0		
Total:	0	0	0	0	0	0	0	0

Female-headed Households: 0



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Income Category:

	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.



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PGM Year: 2020
Project: 0011 - CDBG-CV - Small Business Grants
IDIS Activity: 156 - CDBG-CV - Small Business Grants
Status: Completed 5/9/2022 12:00:00 AM
Location: 910 Calle Negocio San Clemente, CA 92673-6268
Objective: Create economic opportunities
Outcome: Availability/accessibility
Matrix Code: ED Direct Financial Assistance to For-Profits (18A)
National Objective: LMJ

Activity to prevent, prepare for, and respond to Coronavirus: Yes

Initial Funding Date: 08/26/2021

Description:
 Grants provided to local small business impacted by mandatory shut-down or stay-at-home orders in response to COVID-19 pandemic

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2020	B20MW060599	\$293,000.00	\$0.00	\$293,000.00
Total	Total			\$293,000.00	\$0.00	\$293,000.00

Proposed Accomplishments

Jobs : 10

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	62	20
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	5	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	8	3
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	75	23



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Female-headed Households: 0 0 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	59
Low Mod	0	0	0	10
Moderate	0	0	0	6
Non Low Moderate	0	0	0	0
Total	0	0	0	75
Percent Low/Mod				100.0%

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2020	CDBG-CV funds were used to respond to economic impacts on local small businesses. Grant funds were used by businesses to provide working capital so businesses could retain or create employment opportunities for lower-income employees. CDBG-CV funding was used to assist 40 San Clemente businesses. Cumulatively, these businesses created or retained 75 jobs for lower-income employees, which translates to retaining or creating the equivalent of 27 full-time equivalent jobs. Activity is complete. An unspent balance of \$636 will be reallocated to Act #157.	
2021	No additional funds allocated for this activity. The activity is complete. An unspent balance of \$636 will be reallocated to Act #157.	



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PGM Year: 2020
Project: 0009 - CDBG-CV Homeless Services
IDIS Activity: 157 - CV-Homelessness Mobile Street Outreach Services
Status: Open
Location: 940 Calle Negocio San Clemente, CA 92673-6279
Objective: Create suitable living environments
Outcome: Availability/accessibility
Matrix Code: Operating Costs of Homeless/AIDS Patients Programs (03T) **National Objective:** LMC

Activity to prevent, prepare for, and respond to Coronavirus: Yes

Initial Funding Date: 08/26/2021

Description:

Funding for the City's liaison to other service providers and mobile street outreach organizations to coordinate services and provide linkages to available resources for people and families experiencing homelessness due to the COVID-19 pandemic

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2020	B20MW060599	\$112,024.00	\$85,026.00	\$92,119.00
Total	Total			\$112,024.00	\$85,026.00	\$92,119.00

Proposed Accomplishments

People (General) : 10

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	95	23
Black/African American:	0	0	0	0	0	0	10	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	2	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	12	9
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0



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Total:	0	0	0	0	0	0	119	32	
Female-headed Households:	0		0		0				
<i>Income Category:</i>									
	Owner	Renter	Total						Person
Extremely Low	0	0	0						108
Low Mod	0	0	0						0
Moderate	0	0	0						0
Non Low Moderate	0	0	0						0
Total	0	0	0						108
Percent Low/Mod									100.0%

Annual Accomplishments

Years	Accomplishment Narrative	# Benefiting
2020	CDBG-CV funds were used to hire a case manager to conduct street outreach services. Outreach services were initiated during the 4th quarter of the FY 20-21 reporting period - 48 individuals experiencing homelessness, which is a vulnerable population for COVID-19 exposure and infection, were assisted during the FY 20-21 reporting period. In addition to case management services program participants were provided referrals to medical facilities and transportation to obtain COVID testing or the COVID vaccine.	
2021	CDBG-CV funds were used to provide enhanced homeless outreach and case management services with the goal to reduce the spread of COVID-19 among the city's homeless. Services provided include referrals, employment assistance, financial assistance, mental/health care services, and food/hygiene assistance. Individuals are also provided PPE such as masks, hand sanitizer, paper towels and hand soap. Staff reports 108 individuals have been assisted during the FY 21-22 report period - program staff reports 54 "exited from the streets and are no longer homeless." Enhanced outreach services include a complete COVID health screening for each client. Transportation assistance was provided to obtain COVID testing, vaccines or vaccine boosters. Additionally, personal protective equipment (PPE) consisting of masks, hand sanitizer, paper towels and soap was distributed to local homeless. On 5-9-22 an additional \$636 in CDBG-CV funds were allocated to this activity from Act #156 (Business Grants).	



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Total:	2	0	0	0	2	0	0	0
Female-headed Households:	1		0		1			

Income Category:

	Owner	Renter	Total	Person
Extremely Low	2	0	2	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	2	0	2	0
Percent Low/Mod	100.0%		100.0%	

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2021	CDBG funds were allocated to provide housing rehabilitation assistance to lower-income homeowners. A total of 2 households were assisted during the FY 21-22 report period. An unexpended balance of \$38,057.82 (FY 2021 funds) will be reprogrammed. The Activity is complete.	



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PGM Year: 2021
Project: 0002 - Camino Health Center
IDIS Activity: 159 - Camino Health Center
Status: Completed 8/9/2022 8:00:14 PM
Location: 1031 Avenida Pico San Clemente, CA 92673-6352
Objective: Create suitable living environments
Outcome: Availability/accessibility
Matrix Code: Health Services (05M) **National Objective:** LMC

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 01/11/2022

Description:
 Low cost medical and pediatric dental services for low- and moderate-income persons

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2021	B21MC060599	\$15,508.00	\$15,508.00	\$15,508.00
Total	Total			\$15,508.00	\$15,508.00	\$15,508.00

Proposed Accomplishments

People (General) : 2,600

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	2,350	1,259
Black/African American:	0	0	0	0	0	0	9	0
Asian:	0	0	0	0	0	0	47	1
American Indian/Alaskan Native:	0	0	0	0	0	0	19	9
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	10	1
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	28	10
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	2,463	1,280



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Female-headed Households: 0 0 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	2,160
Low Mod	0	0	0	236
Moderate	0	0	0	42
Non Low Moderate	0	0	0	25
Total	0	0	0	2,463
Percent Low/Mod				99.0%

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2021	CDBG funds to support reduced cost primary healthcare services for lower-income residents. A total of 2,463 San Clemente residents were assisted during the FY 21-22 report period. Services provided include acute care, chronic disease management, well-child checks, cancer screening, immunization, and mental health assessment. Dental services include exams, x-rays, cleaning and limited emergency services. The Activity is complete.	



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PGM Year: 2021
Project: 0003 - Family Assistance Ministries
IDIS Activity: 160 - Family Assistance Ministries
Status: Completed 8/13/2022 8:00:14 PM
Location: 910 Calle Negocio San Clemente, CA 92673-6268
Objective: Create suitable living environments
Outcome: Availability/accessibility
Matrix Code: Subsistence Payment (05Q) **National Objective:** LMC

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 01/11/2022

Description:

Housing assistance, support services, and case management for households that are at risk of homelessness and those that are homeless

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2021	B21MC060599	\$15,508.00	\$15,508.00	\$15,508.00
Total	Total			\$15,508.00	\$15,508.00	\$15,508.00

Proposed Accomplishments

People (General) : 280

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	572	221
Black/African American:	0	0	0	0	0	0	44	0
Asian:	0	0	0	0	0	0	8	0
American Indian/Alaskan Native:	0	0	0	0	0	0	2	1
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	7	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	9	0
Asian White:	0	0	0	0	0	0	1	0
Black/African American & White:	0	0	0	0	0	0	11	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	3	0
Other multi-racial:	0	0	0	0	0	0	82	57
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	739	279



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Female-headed Households: 0 0 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	698
Low Mod	0	0	0	39
Moderate	0	0	0	2
Non Low Moderate	0	0	0	0
Total	0	0	0	739
Percent Low/Mod				100.0%

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2021	CDBG funds to provide a continuum of housing and support services for households at risk of becoming homeless or that are experiencing homelessness. A total of 739 individuals were assisted with case management and food (food bank) during the FY 21-22 report period; 21 benefited from rent or utility assistance. Activity is complete.	



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PGM Year: 2021
Project: 0004 - Fun On The Run
IDIS Activity: 161 - Fun On The Run

Status: Completed 8/13/2022 8:00:47 PM
Location: 910 Calle Negocio San Clemente, CA 92673-6268
Objective: Create suitable living environments
Outcome: Availability/accessibility
Matrix Code: Youth Services (05D) **National Objective:** LMC

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 01/11/2022

Description:
 Youth recreation program

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2021	B21MC060599	\$8,574.00	\$8,574.00	\$8,574.00
Total	Total			\$8,574.00	\$8,574.00	\$8,574.00

Proposed Accomplishments

People (General) : 120

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	144	107
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	3	0
American Indian/Alaskan Native:	0	0	0	0	0	0	2	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	2	2
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	2	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	153	109



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Female-headed Households: 0 0 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	94
Low Mod	0	0	0	41
Moderate	0	0	0	13
Non Low Moderate	0	0	0	5
Total	0	0	0	153
Percent Low/Mod				96.7%

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2021	CDBG funds allocated to support youth recreation services. A total of 153 individuals were assisted during the FY 21-22 report period. Services include access to the mobile library at local parks and supervised recreation and arts/crafts activities. The Activity is complete.	



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PGM Year: 2021
Project: 0005 - Laura's House
IDIS Activity: 162 - Laura's House

Status: Completed 6/30/2022 12:00:00 AM
Location: 910 Calle Negocio Citywide San Clemente, CA 92673-6268
Objective: Create suitable living environments
Outcome: Availability/accessibility
Matrix Code: Services for victims of domestic violence, dating violence, sexual assault or stalking (05G)
National Objective: LMC

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 01/11/2022

Description:
 Shelter, counseling, and support services for victims of domestic violence

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2021	B21MC060599	\$9,122.00	\$9,122.00	\$9,122.00
Total	Total			\$9,122.00	\$9,122.00	\$9,122.00

Proposed Accomplishments

People (General) : 235

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	123	45
Black/African American:	0	0	0	0	0	0	8	0
Asian:	0	0	0	0	0	0	1	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	2	0
Black/African American & White:	0	0	0	0	0	0	2	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	5	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	141	45



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Female-headed Households: 0 0 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	105
Low Mod	0	0	0	20
Moderate	0	0	0	16
Non Low Moderate	0	0	0	0
Total	0	0	0	141
Percent Low/Mod				100.0%

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2021	CDBG funds allocated to support programs for victims of domestic violence. A total of 141 individuals were assisted during the FY 21-22 report period. Services provided include 24-hour hotline crisis intervention and safety planning, support services such as counseling, life-skills, legal advocacy and case management. 17 individuals were provided transitional housing and support services. The Activity is complete.	



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PGM Year: 2021
Project: 0006 - Fair Housing Foundation
IDIS Activity: 163 - Fair Housing Foundation
Status: Completed 8/13/2022 8:01:29 PM
Location: ,
Objective:
Outcome:
Matrix Code: Fair Housing Activities (subject to 20% Admin Cap) (21D) **National Objective:**

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 01/11/2022

Description:

Fair housing outreach, education, and enforcement services to reduce and eliminate impediments to the fair access of housing. A total of 71 households were assisted during the FY 21-22 report period. 84.5% of assisted households are low and moderate-income. Approximately 90% of clients served are White and 22.5% are Hispanic. 3 allegations of housing discrimination were reported during the year - 1 regarding physical disability and 2 regarding source of income. The allegation of fair housing law violation regarding physical disability was resolved; however, cases were opened to further investigate income source discrimination. Further action is pending. Most landlordtenant issues addressed during year were related to evictions, rent increases, and habitability. Virtual fair housing workshops were conducted every Tuesday.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2021	B21MC060599	\$4,500.00	\$4,500.00	\$4,500.00
Total	Total			\$4,500.00	\$4,500.00	\$4,500.00

Proposed Accomplishments

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		



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Other multi-racial:					0	0
Asian/Pacific Islander:					0	0
Hispanic:					0	0
Total:	0	0	0	0	0	0

Female-headed Households: 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.



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PGM Year: 2021
Project: 0007 - CDBG Program Administration
IDIS Activity: 164 - CDBG Program Administration
Status: Open
Location: ,
Objective:
Outcome:
Matrix Code: General Program Administration (21A) **National Objective:**

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 01/11/2022

Description:

CDBG program oversight and coordination. Activity is complete. An unspent balance of \$33,621 (FY 2021 \$) will be reprogrammed.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2021	B21MC060599	\$60,450.00	\$26,829.00	\$26,829.00
Total	Total			\$60,450.00	\$26,829.00	\$26,829.00

Proposed Accomplishments

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		
Asian/Pacific Islander:					0	0		
Hispanic:					0	0		
Total:	0	0	0	0	0	0	0	0

Female-headed Households:

0



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Income Category:

	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.



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PGM Year: 2021
Project: 0008 - Business Sign and Facade Improvement Grants
IDIS Activity: 165 - Business Sign and Facade Improvement Grants
Status: Open
Location: 910 Calle Negocio San Clemente, CA 92673-6268
Objective: Create economic opportunities
Outcome: Availability/accessibility
Matrix Code: Rehab; Publicly or Privately-Owned Commercial/Industrial (14E) **National Objective:** LMA

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 01/11/2022

Description:
 Grants to update or upgrade business signs, facades and other minor building improvements.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2021	B21MC060599	\$12,000.00	\$2,000.00	\$2,000.00
Total	Total			\$12,000.00	\$2,000.00	\$2,000.00

Proposed Accomplishments
 Businesses : 5
 Total Population in Service Area: 2,570
 Census Tract Percent Low / Mod: 76.65

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2021	CDBG funds were allocated to assist local businesses serving lower-income areas of the City with a grant for business signs or other minor facade improvements. 1 business was assisted during the FY 21-22 report period. An unexpended balance of \$10,000 (FY 2021 funds) will be reprogrammed. The Activity is complete.	



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Total Funded Amount:	\$1,490,240.67
Total Drawn Thru Program Year:	\$1,002,406.85
Total Drawn In Program Year:	\$536,518.85



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PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	651,566.26
02 ENTITLEMENT GRANT	329,535.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	7,508.67
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	988,609.93

PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	399,413.85
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	399,413.85
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	31,329.00
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	430,742.85
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	557,867.08

PART III: LOWMOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	352,901.00
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	46,512.85
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	399,413.85
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: 2020 PY: 2021 PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	467,282.55
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	467,282.55
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	100.00%

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	48,712.00
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	48,712.00
32 ENTITLEMENT GRANT	329,535.00
33 PRIOR YEAR PROGRAM INCOME	30,748.98
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	360,283.98
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	13.52%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	31,329.00
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	31,329.00
42 ENTITLEMENT GRANT	329,535.00
43 CURRENT YEAR PROGRAM INCOME	7,508.67
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	337,043.67
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	9.30%



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LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17
 Report returned no data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18
 Report returned no data.

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2019	10	143	6594230	Avenida Cabrillo Sidewalks	03K	LMA	\$22,900.00
2019	10	143	6626742	Avenida Cabrillo Sidewalks	03K	LMA	\$261,731.00
2019	10	143	6667282	Avenida Cabrillo Sidewalks	03K	LMA	\$17,558.00
					03K	Matrix Code	\$302,189.00
2021	4	161	6594230	Fun On The Run	05D	LMC	\$5,703.00
2021	4	161	6626742	Fun On The Run	05D	LMC	\$1,629.00
2021	4	161	6667282	Fun On The Run	05D	LMC	\$1,242.00
					05D	Matrix Code	\$8,574.00
2021	5	162	6594230	Laura's House	05G	LMC	\$6,585.00
2021	5	162	6626742	Laura's House	05G	LMC	\$2,537.00
					05G	Matrix Code	\$9,122.00
2021	2	159	6594230	Camino Health Center	05M	LMC	\$7,754.00
2021	2	159	6626742	Camino Health Center	05M	LMC	\$3,877.00
2021	2	159	6667282	Camino Health Center	05M	LMC	\$3,877.00
					05M	Matrix Code	\$15,508.00
2021	3	160	6594230	Family Assistance Ministries	05Q	LMC	\$3,365.00
2021	3	160	6626742	Family Assistance Ministries	05Q	LMC	\$11,691.00
2021	3	160	6667282	Family Assistance Ministries	05Q	LMC	\$452.00
					05Q	Matrix Code	\$15,508.00
2021	8	165	6626742	Business Sign and Facade Improvement Grants	14E	LMA	\$2,000.00
					14E	Matrix Code	\$2,000.00
Total							\$352,901.00

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity to prevent, prepare for, and respond to Coronavirus	Activity Name	Grant Number	Fund Type	Matrix Code	National Objective	Drawn Amount
2021	4	161	6594230	No	Fun On The Run	B21MC060599	EN	05D	LMC	\$5,703.00
2021	4	161	6626742	No	Fun On The Run	B21MC060599	EN	05D	LMC	\$1,629.00
2021	4	161	6667282	No	Fun On The Run	B21MC060599	EN	05D	LMC	\$1,242.00
								05D	Matrix Code	\$8,574.00
2021	5	162	6594230	No	Laura's House	B21MC060599	EN	05G	LMC	\$6,585.00
2021	5	162	6626742	No	Laura's House	B21MC060599	EN	05G	LMC	\$2,537.00
								05G	Matrix Code	\$9,122.00
2021	2	159	6594230	No	Camino Health Center	B21MC060599	EN	05M	LMC	\$7,754.00
2021	2	159	6626742	No	Camino Health Center	B21MC060599	EN	05M	LMC	\$3,877.00
2021	2	159	6667282	No	Camino Health Center	B21MC060599	EN	05M	LMC	\$3,877.00
								05M	Matrix Code	\$15,508.00
2021	3	160	6594230	No	Family Assistance Ministries	B21MC060599	EN	05Q	LMC	\$3,365.00
2021	3	160	6626742	No	Family Assistance Ministries	B21MC060599	EN	05Q	LMC	\$11,691.00
2021	3	160	6667282	No	Family Assistance Ministries	B21MC060599	EN	05Q	LMC	\$452.00
								05Q	Matrix Code	\$15,508.00
No Activity to prevent, prepare for, and respond to Coronavirus										\$48,712.00
Total										\$48,712.00

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2021	7	164	6594230	CDBG Program Administration	21A		\$9,719.00
2021	7	164	6626742	CDBG Program Administration	21A		\$8,535.00
2021	7	164	6667282	CDBG Program Administration	21A		\$8,575.00
					21A	Matrix Code	\$26,829.00
2021	6	163	6594230	Fair Housing Foundation	21D		\$2,446.00
2021	6	163	6626742	Fair Housing Foundation	21D		\$1,230.00
2021	6	163	6667282	Fair Housing Foundation	21D		\$824.00
					21D	Matrix Code	\$4,500.00



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Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
Total							\$31,329.00



PART I: SUMMARY OF CDBG-CV RESOURCES

01 CDBG-CV GRANT	654,596.00
02 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
03 FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
04 TOTAL AVAILABLE (SUM, LINES 01-03)	654,596.00

PART II: SUMMARY OF CDBG-CV EXPENDITURES

05 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	565,313.00
06 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	25,725.00
07 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
08 TOTAL EXPENDITURES (SUM, LINES 05 - 07)	591,038.00
09 UNEXPENDED BALANCE (LINE 04 - LINE8)	63,558.00

PART III: LOWMOD BENEFIT FOR THE CDBG-CV GRANT

10 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
11 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
12 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	565,313.00
13 TOTAL LOW/MOD CREDIT (SUM, LINES 10 - 12)	565,313.00
14 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 05)	565,313.00
15 PERCENT LOW/MOD CREDIT (LINE 13/LINE 14)	100.00%

PART IV: PUBLIC SERVICE (PS) CALCULATIONS

16 DISBURSED IN IDIS FOR PUBLIC SERVICES	272,313.00
17 CDBG-CV GRANT	654,596.00
18 PERCENT OF FUNDS DISBURSED FOR PS ACTIVITIES (LINE 16/LINE 17)	41.60%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

19 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	25,725.00
20 CDBG-CV GRANT	654,596.00
21 PERCENT OF FUNDS DISBURSED FOR PA ACTIVITIES (LINE 19/LINE 20)	3.93%



LINE 10 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 10

Report returned no data.

LINE 11 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 11

Report returned no data.

LINE 12 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 12

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount		
2020	8	151	6447667	CV-Age Well Senior Services	05A	LMC	\$10,000.00		
			6480669	CV-Age Well Senior Services	05A	LMC	\$10,000.00		
			6535737	CV-Age Well Senior Services	05A	LMC	\$20,000.00		
		152		6480669	CV-Camino Health Center	05M	LMC	\$15,003.00	
				6535737	CV-Camino Health Center	05M	LMC	\$18,535.00	
				6447667	CV-City Net	03T	LMC	\$46,478.00	
	9	153		6480669	CV-City Net	03T	LMC	\$20,178.00	
				6480669	CV-Family Assistance Ministries	05W	LMC	\$16,510.00	
		154		6535737	CV-Family Assistance Ministries	05W	LMC	\$5,245.00	
				6626742	CV-Family Assistance Ministries	05W	LMC	\$18,245.00	
				6535737	CV-Homelessness Mobile Street Outreach Services	03T	LMC	\$7,093.00	
		157			6594230	CV-Homelessness Mobile Street Outreach Services	03T	LMC	\$47,695.00
					6626742	CV-Homelessness Mobile Street Outreach Services	03T	LMC	\$19,501.00
					6667282	CV-Homelessness Mobile Street Outreach Services	03T	LMC	\$17,830.00
					6535737	CDBG-CV - Small Business Grants	18A	LMJ	\$293,000.00
					Total	11	156		

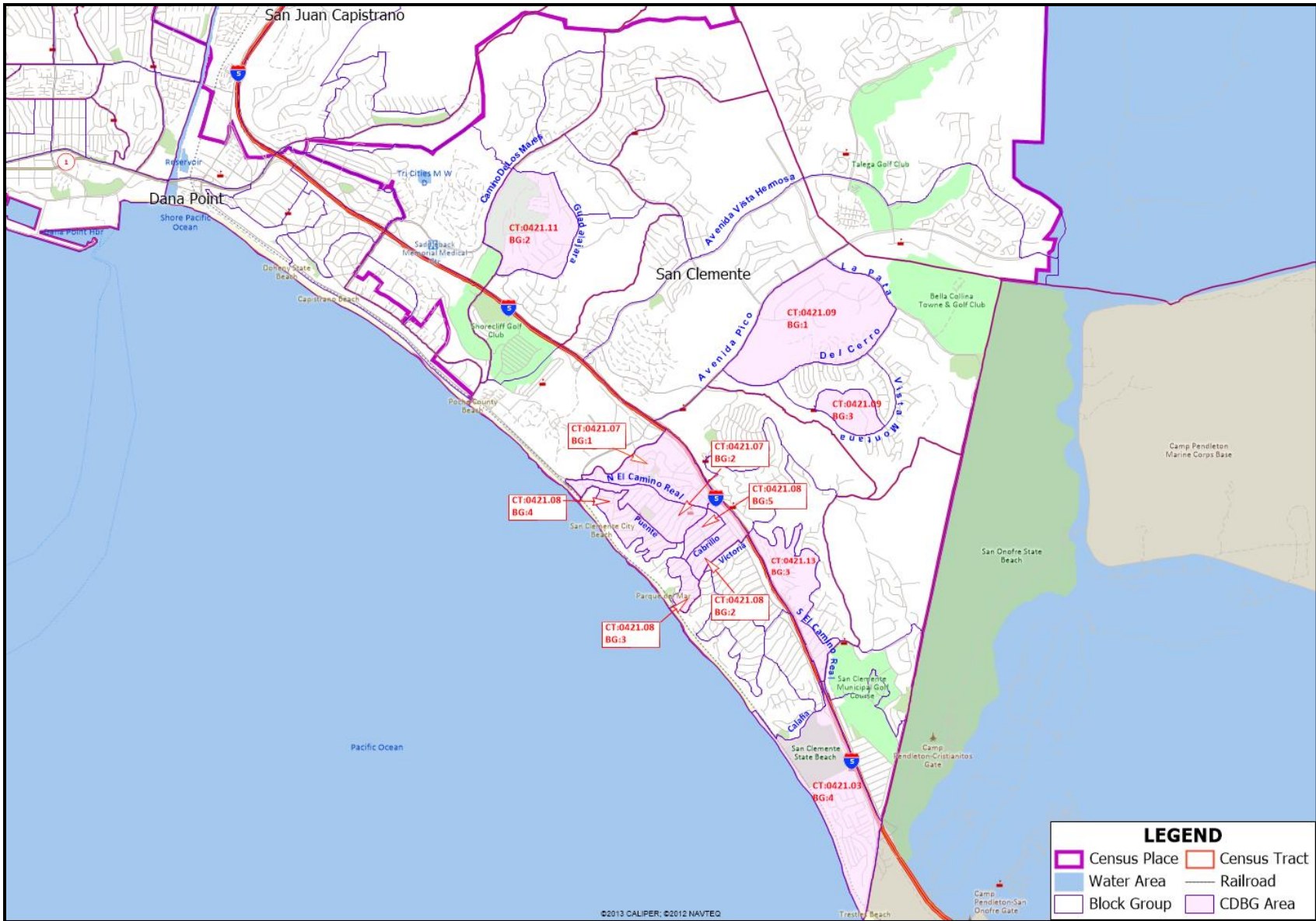
LINE 16 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 16

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount				
2020	8	151	6447667	CV-Age Well Senior Services	05A	LMC	\$10,000.00				
			6480669	CV-Age Well Senior Services	05A	LMC	\$10,000.00				
			6535737	CV-Age Well Senior Services	05A	LMC	\$20,000.00				
		152		6480669	CV-Camino Health Center	05M	LMC	\$15,003.00			
				6535737	CV-Camino Health Center	05M	LMC	\$18,535.00			
				6447667	CV-City Net	03T	LMC	\$46,478.00			
	9	153		6480669	CV-City Net	03T	LMC	\$20,178.00			
				6480669	CV-Family Assistance Ministries	05W	LMC	\$16,510.00			
		154		6535737	CV-Family Assistance Ministries	05W	LMC	\$5,245.00			
				6626742	CV-Family Assistance Ministries	05W	LMC	\$18,245.00			
				6535737	CV-Homelessness Mobile Street Outreach Services	03T	LMC	\$7,093.00			
		157			6594230	CV-Homelessness Mobile Street Outreach Services	03T	LMC	\$47,695.00		
					6626742	CV-Homelessness Mobile Street Outreach Services	03T	LMC	\$19,501.00		
					6667282	CV-Homelessness Mobile Street Outreach Services	03T	LMC	\$17,830.00		
					Total						\$272,313.00

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2020	10	155	6480669	CDBG-CV Administration	21A		\$16,084.00
			6535737	CDBG-CV Administration	21A		\$7,136.00
			6594230	CDBG-CV Administration	21A		\$813.00
			6626742	CDBG-CV Administration	21A		\$1,140.00
			6667282	CDBG-CV Administration	21A		\$552.00
Total						\$25,725.00	

CITY OF SAN CLEMENTE CDBG ELIGIBLE AREA MAP



City of San Clemente Analysis of Impediments to Fair Housing Summary

PROPOSED AI GOALS AND STRATEGIES	FY 2021-2022 ACCOMPLISHMENTS
<p>1) In collaboration with the OCHA:</p> <ul style="list-style-type: none"> a) Attend quarterly Orange County Housing Authority (OCHA) Housing Advisory Committee to enhance the exchange of information regarding the availability, procedures, and policies related to the Housing Assistance Voucher program and regional housing issues. b) Support OCHA's affirmative fair marketing plan and de-concentration policies by providing five-year and annual PHA plan certifications. c) In coordination with OCHA and fair housing services provider, conduct landlord education campaign to educate property owners about State law prohibiting discrimination based on household income. 	<ul style="list-style-type: none"> a) City staff will attend online meetings. b) The City provided the PHA Plan certifications to OCHA staff upon request. c) California law expanded "source of income" protections to individuals who use housing rent assistance (e.g., Housing Choice Voucher) effective January 2020. The Fair Housing Foundation (FHF) is prepared to receive and address these types of complaints. FHF received allegations from 3 San Clemente residents during the reporting period, including 2 related to the source of income. The FHF's investigations were pending final resolutions at the end of FY 21-22.
<p>2) Through the City's fair housing contractor:</p> <ul style="list-style-type: none"> a) Provide fair housing education and information to apartment managers and homeowner associations on why denial of reasonable modifications/accommodations is unlawful. b) Conduct multi-faceted fair housing outreach to tenants, landlords, property owners, realtors, and property management companies. Methods of outreach may include workshops, informational booths, presentations to community groups, and distribution of multi-lingual fair housing literature. c) Provide general fair housing counseling and referrals services to address tenant-landlord issues and investigate allegations of fair housing discrimination and take appropriate actions to conciliate cases or refer to appropriate authorities. d) Include testing/audits within the scope of work with fair housing provider. e) Regularly consult with the City's fair housing contractor on potential strategies for affirmatively furthering fair housing on an ongoing basis. 	<ul style="list-style-type: none"> a) The FHF received no inquiries regarding reasonable accommodation from San Clemente residents during the reporting period; nonetheless, FHF staff educated and counseled tenants and landlords regarding applicable laws. b) Due to the regional nature of FHF's services, training sessions for tenants and rental property owners/managers were conducted online. Regionally, 54 fair housing workshops, staff training, and tester training were held during the reporting period. All activities were available to San Clemente residents, landlords, and property managers. Additionally, the FHF distributed over 2,000 pieces of fair housing literature throughout San Clemente during the reporting period. c) The FHF assisted 71 unduplicated San Clemente households by addressing various housing issues, disputes, and inquiries. The primary issues addressed during the reporting period included notices and habitability. Most cases were resolved through education and counseling. During the reporting period, the FHF received 3 allegations of fair housing law violations from San Clemente residents – 2 allegations were related to the source of income and 1 related to a physical disability. One allegation was resolved through counseling (disability); however, 2 cases regarding the source of income were opened for further investigation – resolution is pending.

City of San Clemente Analysis of Impediments to Fair Housing Summary

PROPOSED AI GOALS AND STRATEGIES	FY 2021-2022 ACCOMPLISHMENTS
	<p>d) FHF conducts its audits based on the most common protected classes – disability and race; however, during FY 21-22, audits focused on “source of income,” specifically, Housing Choice Voucher – 2 audits were conducted in San Clemente.</p> <p>e) On an annual basis, City staff discuss fair housing programming strategies with the FHF regarding education and enforcement activity.</p>
<p>3) Support local eviction prevention strategies to reduce the number of homeless individuals and families (homelessness prevention services).</p>	<ul style="list-style-type: none"> ▪ The City used CDBG and CDBG-CV funds to support services to prevent the loss of housing due to COVID-19.
<p>4) Prepare a new Housing Element that is compliant with all current State laws and is certified by the California Department of Housing and Community Development (HCD).</p>	<ul style="list-style-type: none"> ▪ City staff continued to prepare the new Housing Element in compliance with State and Federal requirements. The City Council adopted the Housing Element in October 2021. The City continues to work with HCD on Housing Element certification. It is anticipated the Housing Element will be certified by the State during FY 22-23.
<p>5) Update zoning ordinance to comply with current State law.</p>	<ul style="list-style-type: none"> ▪ During the FY 21-22 reporting period, the City revised its Accessory Dwelling Unit (ADU) code to comply with current State law.
<p>6) Offer a variety of housing opportunities to enhance mobility among residents of all races and ethnicities by facilitating affordable housing throughout the community through 1) flexible development standards; 2) density bonuses; and 3) other zoning tools</p>	<ul style="list-style-type: none"> ▪ The City provides affordable housing project incentives for income-eligible households. The City reviews projects according to density bonus regulations, implements the Affordable Housing Overlay Zone that allows affordable housing projects in nonresidential zones and sites in the Housing Element inventory, implements the Inclusionary Housing Program, and explores HCD’s website to identify a funding source for affordable housing, and meets annually with housing organizations. ▪ In FY 21-22, the City received an application to develop affordable housing units with a request for a density bonus. The project is currently under review; density bonus approval and construction start date depend on project approval.
<p>7) Review the type and effectiveness of current affordable housing development incentives and amend/augment as may be necessary to increase the production of affordable housing units.</p>	<ul style="list-style-type: none"> ▪ During FY 20-21, the City completed an evaluation and update of the Inclusionary Housing Program, establishing a new streamlined methodology to determine inclusionary in-lieu fees and preferences for the in-lieu fees and allocation. ▪ During FY 21-22, the City updated the Housing Element and implementation programs for the 2021-2029 cycle that will include ongoing evaluation of incentives that may increase the production of affordable. The City continues to work with HCD on Housing Element certification; it is anticipated the Housing Element will be certified by the State during FY 22-23.

NOTICE OF PUBLIC COMMENT PERIOD AND PUBLIC MEETING

NOTICE IS HEREBY GIVEN THAT A PUBLIC MEETING WILL BE HELD BY THE CITY COUNCIL OF THE CITY OF SAN CLEMENTE, CALIFORNIA ON THE PROPOSED SUBMISSION OF THE 2021-2022 CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT AND COMMENCEMENT OF THE FIFTEEN (15) DAY COMMENT PERIOD 9/2/22 - 9/16/22

Community Development Block Grant – the Consolidated Annual Performance Report for 2021-2022

NOTICE IS HEREBY GIVEN that the City of San Clemente City Council will hold a public hearing and a public comment period regarding the 2021-22 consolidated annual performance and evaluation report (CAPER) for the Community Development Block Grant (CDBG).

The City of San Clemente is a recipient of Community Development Block Grant (CDBG) funds, awarded to the City by the U. S. Department of Housing and Urban Development (HUD). In order to receive CDBG funds, the City is required to prepare a multi-year strategic plan known as the Consolidated Plan. At the beginning of each year, the City also prepares a one-year expenditure plan outlining the planned use of CDBG funds. At the conclusion of the fiscal year, the City must prepare a year-end performance report known as the Consolidated Annual Performance and Evaluation Report (CAPER).

During Fiscal Year 2021-2022, the City of San Clemente also received and allocated Community Development Block Grant-Coronavirus (CDBG-CV) funds from HUD. CDBG-CV funds were awarded to the City pursuant to the CARES Act of 2020, to prevent, prepare for, or respond to the local impacts of the COVID-19 pandemic.

The 2021-2022 CAPER covers the period of July 1, 2021, through June 30, 2022, and provides a summary of activities undertaken with CDBG and CDBG-CV funds during the reporting period.

Notice is hereby given that an initial environmental assessment for the above item was processed and completed in accordance with the California Environmental Quality Act (CEQA). Staff determined that the above item is not a project pursuant to State CEQA Guidelines, section 15378 (b) (2) and (4).

15-Day Public Comment Period

In compliance with program regulations, the draft CAPER must be available for a 15-day public review and comment period. Accordingly, the 15-day public comment period will begin September 2, 2022, and will end at noon, September 16, 2022. The draft report will be available for public inspection during regular business hours at City Hall, located at 910 Calle Negocio, and the City's website at <https://www.san-clemente.org/departments-services/housing-and-social-services>. Written comments should be directed to Janet Batchelor, Management Analyst, at batchelorj@san-clemente.org or (949) 361-6105 on or before noon on September 16, 2022.

2021-22 CAPER Public Hearing

A public hearing is scheduled before the City Council of the City of San Clemente on September 20, 2022 at 7:30 p.m., regarding the 2021-22 consolidated annual performance and evaluation report for the

Community Development Block Grant (CDBG). If you challenge this item in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the City of San Clemente at, or prior to, the public hearing.

To allow staff adequate time to confirm software compatibility, individuals wishing to utilize electronic visual aids to supplement their oral presentations at the meeting, must submit the electronic files to the City Clerk by no later than 12:00 p.m. on the day of the meeting. Only compatible electronic formats will be permitted to be used on City audio/visual computer equipment. Staff makes no guarantee that such material will be compatible, but will use its best efforts to accommodate the request.

NOTICE IS FURTHER GIVEN that in addition to the comment period, interested parties will be afforded an opportunity to provide comments on the 2021-2022 CAPER at the City of San Clemente City Council meeting on **September 20, 2022, at 7:30 p.m.** in the Council Chambers, located at 910 Calle Negocio, 2nd Floor, San Clemente, CA. All interested persons are invited to attend said hearing, or to submit written communication, to express their opinion for or against the 2021-2022 CAPER.

Laura Campagnolo
Legislative Administrator

SUMMARY OF PUBLIC COMMENTS

15-DAY COMMENT PERIOD

TBD

SEPTEMBER 20, 2022, CITY COUNCIL MEETING

TBD