

These minutes will be considered for approval at the Special Meeting of the Human Affairs on 9/13/22.

**CITY OF SAN CLEMENTE  
MINUTES OF THE SPECIAL MEETING OF THE  
HUMAN AFFAIRS COMMITTEE  
August 16, 2022**

**1. CALL TO ORDER/ROLL CALL**

Chair Edone called the Special Meeting of the City of San Clemente Human Affairs Committee to order on August 16, 2022 at 3:42 p.m. The meeting was held in the Friends Room at the San Clemente Aquatic Center.

Committee

Members Present: Stuart Anderson, Lisa Edone, Angeline Johnson, Rosemary Salas, Jill Schachter and Aaron Washington

Absent: Michelle Brooks

Guests: Mayor Gene James (arrived at 4:11 p.m.)

Staff Present: Janet Batchelor, Management Analyst  
Tamara Tatich, Office Specialist

**2. PLEDGE OF ALLEGIENCE**

The Pledge was led by Committee member Washington.

**3. APPROVAL OF MINUTES**

A. Minutes from the June 14, 2022 Regular Meeting of the Human Affairs Committee.

MOTION BY COMMITTEE MEMBER SALAS, SECONDED BY COMMITTEE MEMBER SCHACHTER AND CARRIED 6-0-1, (Michelle Brooks-absent) to approve the minutes from the June 14, 2022 Regular Meeting of the Human Affairs Committee as submitted.

**4. NEW BUSINESS**

At Committee member Edone's request, all Committee members and staff introduced themselves and gave a brief background summary.

A. Nominations and Selection of Human Affairs Committee Chair and Vice Chair

Minutes of the Regular Meeting of the Human Affairs Committee of August 16, 2022

A MOTION TO APPOINT LISA EDONE AS CHAIR OF THE HUMAN AFFAIRS COMMITTEE WAS MADE BY COMMITTEE MEMBER AARON WASHINGTON AND SECONDED BY COMMITTEE MEMBER JILL SCHACHTER. MOTION PASSED 6-0-1 (Brooks absent).

A MOTION TO APPOINT AARON WASHINGTON AS VICE CHAIR OF THE HUMAN AFFAIRS COMMITTEE WAS MADE BY COMMITTEE MEMBER JILL SCHACHTER AND SECONDED BY COMMITTEE MEMBER ROSEMARY SALAS. MOTION PASSED 6-0-1 (Brooks absent).

## **B. Consideration and Development of the Human Affairs Committee Work Plan**

Chair Edone prefaced the discussion with a historical overview of the 2021-22 work plan development. Chair Edone requested that each Committee member review the five work plan projects, determine two to three that they would like to work on, then bring their choices to the next meeting. Chair Edone explained that the Committee does not have a budget; however the Chair is able to request funds for events and other essentials to meet the objectives of the Committee's work plan.

- Project #1. Homeless Town Hall & Community Resource Fair

Chair Edone summarized the various types of resources that are available to the community and the concept of an event that would be hosted at the Community Center. At the conclusion of a discussion, a date for the event would be determined if the project is accepted by the Committee.

- Project #2. Resources Directory:

Chair Edone summarized the need to update the current Human Affairs Committee's online directory resources, and that the page be organized in categories as "tiles" that roll down into "quick links." The purpose is to enhance the site visitor experience and make resources more accessible.

- Project #3. Overall Homelessness Strategy:

Chair Edone advised that the responsibility of solving the homeless issues in San Clemente rests on the City Council. The Human Affairs Committee can assist, but the overall reaching responsibility is the City and the County. Discussion followed and it was determined that the Chair will address the Mayor for more direction.

Minutes of the Regular Meeting of the Human Affairs Committee of August 16, 2022

- Project #4. Mentorship Program for Young Adults & Grades 6-12 “A Day in the Life”:

Chair Edone gave a conceptual overview of the mentorship program that will engage local businesses and young adults. The work group will decide what the scope of the mentorship may be. Several Committee members expressed their interest in joining the work group.

- Project #5. “Every 15 Minutes” DUI Prevention Program:

Chair Edone gave a conceptual overview of the simulation program that would be held on the San Clemente High School campus and shared the efforts of Committee Member Salas. Discussion followed that supported this project.

- SCHS Humanitarian Award:

Chair Edone stated that this is an award that is presented every year to a San Clemente High School student. All agreed that this project will remain as part of the work plan.

Chair Edone will review any new items being added to the new 2022-23 work plan with Mayor Gene James, the outcome of which will be presented at the next Human Affairs Committee meeting.

The work plan is to be presented to the City Council on October 4, 2022, therefore a Special Meeting of the Human Affairs Committee is necessary to meet the timeline.

By consensus, the Committee approved to hold a Special Meeting on September 13, 2022 at 3:30 p.m. The purpose of the September Special Meeting is to focus on the work plan, add any additional content, break out into four work groups with two to three members in each based on the priority of the projects they prefer, and finalize the 2022-23 work plan.

## **5. ORAL AND WRITTEN COMMUNICATION**

Mayor Gene James welcomed the members to the Human Affairs Committee and thanked each for their service to the community.

**6. COMMUNICATIONS FROM COMMITTEE MEMBERS AND STAFF**

Staff circulated a Human Affairs Committee members' contact directory and asked that each member approve their information and authorize staff to distribute to the other Committee members.

**ADJOURNMENT**

CHAIR EDONE ADJOURNED THE MEETING AT 4:28 P.M. TO THE JOINT COUNCIL/COMMISSION/COMMITTEE MEETING TO BE HELD ON AUGUST 30, 2022 AT 6:00 P.M. AT WEDGEWOOD AT THE SAN CLEMENTE MUNICIPAL GOLF COURSE LOCATED AT 150 E. MAGDALENA, SAN CLEMENTE, CALIFORNIA.

Respectfully submitted,

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Lisa Edone, Chair

Attest: \_\_\_\_\_

Janet Batchelor, Management Analyst