

**CITY OF SAN CLEMENTE
MINUTES OF THE REGULAR MEETING OF THE
DESIGN REVIEW SUBCOMMITTEE
AUGUST 10, 2022**

Subcommittee Members Present: Bart Crandell, M. Steven Camp, Cameron Cosgrove

Subcommittee Members Absent: none

Staff Present: Senior Planner Sara Toma

1. FIRST ORDER OF BUSINESS

Chair Crandell motioned for Committee Member Camp to take over as Chair, and motioned for Committee Member Cosgrove to take over as Vice-Chair. Both motions were seconded and the motions passed 3-0.

Chair Camp opened the meeting.

2. MINUTES

The Subcommittee approved the minutes from the July 27, 2022 regular meeting with no changes.

3. ARCHITECTURAL REVIEW OF THE FOLLOWING ITEMS:

A. Minor Cultural Heritage Permit 21-111, 238 West Avenida Mariposa, Koch-Wong Residence (Toma)

A request to add a new garage and remodel the interior of an existing two-story, two-unit multi-family dwelling for the property located at 238 West Mariposa in the Residential Medium Density (RM) zoning district.

Senior Planner Sara Toma summarized the staff report. Staff recommended the following:

The architectural details demonstrated on the plans comply with the Zoning Ordinance and Design Guidelines, with the exception of the proposed building height. Staff recommends the parapet and chimney be revised to maintain a building height no taller than the existing building's current 27'-3" height. Staff seeks the DRSC's comments and welcomes any additional comments or recommendations.

Chair Camp opened the item for public comments.

The Design Review Subcommittee (DRSC) discussed the project, and made the following comments either individually or as a group:

- The Subcommittee discussed the height of the building and moved forward with staff’s recommendation to maintain the existing building current height of 27’3”. The applicant agreed to make to modification and stay within the height.
- Commissioner Crandell requested that an aerial map be provided in the future within the staff report to show the project site within the 300 feet of historic site. The project site is located across the street from the historic site.
- The Project site does not change the massing of the house that faces the historic resident.
- Chair Camp requested the applicant (Rob Williams) provide a description of the proposed project.
- The applicant provided a clarification that the exiting garage door will be extended to meet the 18’ deep to meet the garage door rollup requirements.
- The setbacks will be consist with exiting 5-foot setbacks, and not encroaching on the site.
- Commissions had concerns with the Garage door materials being wood, as it takes away from the design. It is outside of the DRSC’s scope for review.
- For ZA to consider, the height will need to be in compliance with exiting strucutre, no encroachment into setbacks, and does not affect the historic structures.

4. NEW BUSINESS

None

5. OLD BUSINESS

None

6. ORAL AND WRITTEN COMMUNICATION

None

ADJOURNMENT

Adjourned to the August 24, 2022 at 3:00 p.m., San Clemente City Hall, First Floor Community Room, 910 Calle Negocio, San Clemente, CA.

Respectfully submitted,

M. Steve Camp, Chair

Attest:

Sara Toma, Senior Planner