



**CITY OF SAN CLEMENTE  
MINUTES OF THE REGULAR GOLF COURSE  
COMMITTEE MEETING**

**THURSDAY, NOVEMBER 4, 2021, 6:00 P.M.**

A regular meeting of the Golf Course Committee of the City of San Clemente was called to order on Thursday, November 4, 2021, at 5:59 p.m. at the Community Center Auditorium located at 100 N. Calle Seville, San Clemente, CA.

**PRESENT:** Nick Azzollini, Rick Divel, Mandy Hamilton, Ben Page, Dick Veale

**ABSENT:** None

**STAFF PRESENT:** Samantha Wylie, Beaches, Parks and Recreation Director  
Jordan Gilmore, Golf Course Manager  
Maile Stivers, Sr. Administrative Assistant

**1. APPROVAL OF MINUTES**

**A. Approval of Minutes of the Regular Meeting held August 5, 2021**

MOTION BY COMMITTEE MEMBER DIVEL, SECOND BY COMMITTEE MEMBER AZZOLLINI, AND CARRIED 3-0-2, WITH COMMITTEE MEMBERS HAMILTON AND PAGE ABSTAINING, to approve the minutes of the regular meeting held August 5, 2021.

**B. Approval of Minutes of the Special Joint Meeting of the Beaches, Parks and Recreation Commission, Golf Course Committee, Human Affairs Committee, and Public Safety Committee**

MOTION BY COMMITTEE MEMBER DIVEL, SECOND BY COMMITTEE MEMBER AZZOLLINI, AND CARRIED 4-0-1 WITH COMMITTEE MEMBER VEALE ABSTAINING, to approve the minutes of the Special Joint Meeting of the Beaches, Parks and Recreation Commission, Golf Course Committee, Human Affairs Committee, and Public Safety Committee held August 26, 2021.

**2. PUBLIC INPUT**

Jason Reddick and Wendy Cullen, representatives of First Tee Orange County, provided First Tee program and pricing information, past participation and programming, and proposed the use of the practice area for First Tee youth golf classes for 90 minutes, once per week, for nine week blocks.

**3. OLD BUSINESS**

None.

**4. NEW BUSINESS**

**A. Election of Chair and Vice Chair for Fiscal Year 2022**

MOTION BY COMMITTEE MEMBER HAMILTON, SECOND BY COMMITTEE MEMBER VEALE, AND CARRIED 5-0, to select Rick Divel as Chair.

MOTION BY CHAIR DIVEL, SECOND BY COMMITTEE MEMBER VEALE, AND CARRIED 5-0, to select Mandy Hamilton as Vice Chair.

**B. Development of a Golf Course Committee Work Plan for FY 2021-2022**

Samantha Wylie, Beaches, Parks and Recreation Director, summarized the contents of the administrative report and responded to Commission inquiries.

Committee Members either individually or in agreement commented the following items should be included in a Work Plan:

- Tree Policy
- Putting green renovation
- Driving range fencing
- Silver tees converted into tee boxes
- Improvements to services provided by Wedgewood

MOTION BY COMMITTEE MEMBER VEALE, SECOND BY VICE CHAIR HAMILTON, AND CARRIED 5-0, to designate the Chair and Vice Chair to finalize the Work Plan for FY 2021-2022 to include review of food and beverage service, fencing and netting on the course, putting green renovation, and tree policy.

**5. COMMUNICATIONS**

None.

**6. ITEMS FROM STAFF**

**A. 1<sup>st</sup> Quarter Golf Course Activity Report**

Received and filed.

**B. Golf Course Financial Update**

Samantha Wylie, Beaches, Parks and Recreation Director, provided an update regarding golf course finances.

**C. Report from Golf Staff**

Jordan Gilmore, Golf Course Manager, provided an update on golf maintenance activities including irrigation challenges, fungicide use, September aeration, and staffing.

Samantha Wylie, Beaches, Parks and Recreation Director, provided an update regarding Wedgewood operations and Beaches, Parks and Recreation Department and Golf Division staffing.

**7. ITEMS FROM COMMITTEE MEMBERS**

**A. Appointment of Members to Greens Subcommittee**

CHAIR DIVEL APPOINTED COMMITTEE MEMBERS PAGE AND VEALE TO THE GREENS SUBCOMMITTEE.

**B. Appointment of Members to House Subcommittee**

CHAIR DIVEL APPOINTED VICE CHAIR HAMILTON AND COMMITTEE MEMBER AZZOLLINI TO THE HOUSE SUBCOMMITTEE.

**C. Committee Member Items**

Committee Members discussed course operations and maintenance activities including potential #13 tee modifications, netting, and landscaping, golf cart rule enforcement, ADA cart signage, course marshal duties, conducting a golf survey of San Clemente residents, potential fivesome play at starter’s discretion, potential modification of blue tees at #16, bench on #1 tee box, patches on cart path at #17, deflector device on #17 cart path, #18 cart path repairs, and divot sand texture.

**8. ADJOURNMENT**

MOTION BY COMMITTEE MEMBER AZZOLLINI, SECOND BY COMMITTEE MEMBER VEALE, AND CARRIED 5-0, to adjourn at 7:11 p.m. to an adjourned regular meeting to be held on Tuesday, November 30, 2021 at 7:00 p.m. at Wedgewood at the San Clemente Municipal Golf Course located at 150 E. Avenida Magdalena, San Clemente, CA for the purpose of meeting in joint session with the City Council and Commissions and Committees.

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Rick Divel, Golf Course Committee Chair

Date: \_\_\_\_\_

\_\_\_\_\_  
Samantha Wylie, Beaches, Parks & Recreation Director

Date: \_\_\_\_\_