



## AGENDA REPORT

SAN CLEMENTE CITY COUNCIL MEETING  
Meeting Date: December 21, 2021

Agenda Item 60K

Approvals:

City Manager ES

Dept. Head \_\_\_\_\_

Attorney \_\_\_\_\_

Finance JW

**Department:** Beaches, Parks & Recreation  
**Prepared By:** Rick Divel, Golf Course Committee Chair

**Subject:** *GOLF COURSE COMMITTEE – WORK PLAN FY 2021-22.*

**Fiscal Impact:** None.

**Summary:** Staff and the Golf Committee recommends that Council approve a Work Plan for the Golf Course Committee as presented by the Chairman. The purpose of the Work Plan is to provide direction and objectives to the Commission for FY 2021-22.

**Discussion:** Pursuant to Council's direction, the Golf Committee has prepared the attached draft Work Plan for FY 2021-22 for Council consideration. The Chair of the Golf Course Committee, Rick Divel, will be present at the meeting to answer any questions that Council may have.

**Recommended**

**Action:** THE GOLF COMMITTEE RECOMMENDS THAT the City Council approve the FY 2021-22 Work Plan as presented by the Committee.

**Attachments:** Golf Course Committee Draft Work Plan FY 2021-22

**Notification:** None

# ANNUAL WORK PLAN

COMMISSION/COMMITTEE NAME: Golf Course Committee

*Please be concise in responding to the below questions. Additional forms may be attached, if needed.*

<b>Project Name:</b> Review of Food and Beverage Service
<b>Purpose, Goals and Deliverables of Project:</b> The Golf Course Committee would like to review existing food and beverage contracts and service at the Course.
<b>Estimated Project Cost. If cost is involved, is it included in the adopted City budget?</b> None
<b>Project Timeline (Anticipated Start and End Dates):</b>
<b>Resources Needed (including Staff hours):</b>
<b>Is this a new project or unfinished project from the prior fiscal year?</b>

<b>Project Name:</b> Fencing and Netting on the Course
<b>Purpose, Goals and Deliverables of Project:</b> A variety of fencing and netting exists on the Course in varying conditions. Requests have been made to increase or modify netting. The Golf Course Committee would like to review all netting and fencing on the Course.
<b>Estimated Project Cost. If cost is involved, is it included in the adopted City budget?</b> None
<b>Project Timeline (Anticipated Start and End Dates):</b>
<b>Resources Needed (including Staff hours):</b>
<b>Is this a new project or unfinished project from the prior fiscal year?</b>

# ANNUAL WORK PLAN

COMMISSION/COMMITTEE NAME: Golf Course Committee

*Please be concise in responding to the below questions. Additional forms may be attached, if needed.*

<b>Project Name:</b> Putting Green Renovation
<b>Purpose, Goals and Deliverables of Project:</b> The Golf Course Committee would like to review of a proposal to renovate the putting green located in front of the golf course clubhouse to optimize use of the space. Currently, the putting green has a small slope to the south of the space, and opportunities may exist to regrade the space to provide a more level practice surface.
<b>Estimated Project Cost. If cost is involved, is it included in the adopted City budget?</b> Project costs would be reviewed by the Committee.
<b>Project Timeline (Anticipated Start and End Dates):</b>
<b>Resources Needed (including Staff hours):</b>
<b>Is this a new project or unfinished project from the prior fiscal year?</b>

<b>Project Name:</b> Tree Policy
<b>Purpose, Goals and Deliverables of Project:</b> The Golf Course Committee would like to explore the possibility of developing a policy for the management of trees on the Course. This policy would direct the maintenance, placement and replacement of Course trees.
<b>Estimated Project Cost. If cost is involved, is it included in the adopted City budget?</b> None
<b>Project Timeline (Anticipated Start and End Dates):</b>
<b>Resources Needed (including Staff hours):</b>
<b>Is this a new project or unfinished project from the prior fiscal year?</b>