

# CITY OF SAN CLEMENTE

## Joint City Council/Commissions/Committees Meeting Minutes

**November 30, 2021**

*These minutes reflect the order in which items appeared on the meeting agenda and do not necessarily reflect the order in which items were actually considered.*

A Joint City Council/Commissions/Committees Meeting was called to order on November 30, 2021 at 7:00 p.m. at the Municipal Golf Course Banquet Room, located at 150 E. Magdalena, San Clemente, California, by Mayor Ward.

**CITY COUNCIL  
MEMBERS PRESENT**

DUNCAN, JAMES, KNOBLOCK, MAYOR WARD

**CITY COUNCIL  
MEMBERS ABSENT**

FERGUSON

**PLANNING COMMISSION  
MEMBERS PRESENT**

CAMP, COSGROVE, McCAUGHAN,  
PRESCOTT-LOEFFLER, TYLER

**PLANNING COMMISSION  
MEMBERS ABSENT**

McKHANN, CHAIR CRANDELL

**GOLF COURSE  
COMMITTEE MEMBERS  
PRESENT**

AZZOLLINI, DIVEL, HAMILTON, PAGE, CHAIR  
VEALE

**GOLF COURSE  
COMMITTEE MEMBERS  
ABSENT**

NONE

**BEACHES, PARKS AND  
RECREATION COMMIS-  
SION MEMBERS  
PRESENT**

CAMPOPIANO, FEUERSTEIN, ROUSSEAU,  
WASHINGTON, CHAIR BANDARUK

**BEACHES, PARKS AND  
RECREATION COMMIS-  
SION MEMBERS ABSENT**

BENUMOF, HENNESSEY

**HUMAN AFFAIRS  
COMMITTEE MEMBERS  
PRESENT**

BROOKS, DREYER, GRACE, KREUTINGER,  
OLDS, SALAS, CHAIR EDONE

**HUMAN AFFAIRS  
COMMITTEE MEMBERS  
ABSENT**

NONE

**PUBLIC SAFETY COMMITTEE  
MEMBERS PRESENT**

HIGHTOWER, JANIS, LOEFFLER, CHAIR BERKUTA  
PLUS EX-OFFICIO, NON-VOTING MEMBERS  
CAPTAIN BENFIELD AND CHIEF CAPOBIANCO

**PUBLIC SAFETY COMMITTEE  
MEMBERS ABSENT**

EX-OFFICIO, NON-VOTING MEMBER CAPTAIN  
MELLOT

**INVESTMENT ADVISORY  
COMMITTEE MEMBERS  
PRESENT**

BOURQUE, KNOBLOCK, OLDS, CHAIR TAYLOR

**INVESTMENT ADVISORY  
COMMITTEE MEMBERS  
ABSENT**

CARTER

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1. **CALL TO ORDER**

The Joint Meeting was called to order by Mayor Ward at 7:00 p.m.

2. **COMMISSION/COMMITTEE REPORTS**

**Planning Commission**

Vice Chair Tyler reported that the Planning Commission has conducted several Study Sessions to update its new members on Planning-related issues, including long-range planning documents and general planning applications.

**Golf Course Committee**

Committee Member Divel reviewed the history of the municipal golf course and reported on recent course improvements and future potential improvements; noted that an extensive tree program is in place to save or replace trees as they age or are damaged.

### **Investment Advisory Committee**

City Treasurer Taylor reported that the Committee reviewed the City's Investment Policy and will submit recommendations for modifications to Council in December.

### **Beaches, Parks and Recreation Commission**

Chair Pro Tem Rousseau reported that the Beaches, Parks and Recreation Commission is moving forward with its annual work plan, which includes an improvement plan for five parks; reported that the former duties of the Coastal Advisory Committee have been incorporated into the responsibilities of the Beaches, Parks and Recreation Commission and summarized the Commission's efforts to further the Coastal Advisory Committee's efforts with regard to sand replenishment.

### **Human Affairs Committee**

Chair Edone reported that the Committee created sub-committees to evaluate human affairs related issues facing the City; reported that the Committee is currently determining the focus projects to include in its annual work plan, noting that the work plan will soon be submitted to Council for approval.

### **Public Safety Committee**

Chair Berkuta provided an overview of the Public Safety Committee's annual work plan, which includes efforts related to emergency planning, homeless issues, best practices for public safety personnel, public safety performance standards, development of a Citywide neighborhood watch program, technology review, human trafficking and e-bikes.

### 3. **WORKPLACE HARASSMENT AND PREVENTION TRAINING FOR SUPERVISORS AND LOCAL AGENCY OFFICIALS**

Delwin Lampkin, on behalf of the California Joint Powers Insurance Authority (CJPIA), presented State-mandated workplace harassment and prevention training for supervisors and local agency officials.

### 4. **ORAL COMMUNICATIONS**

None.

5. **ADJOURNMENT**

There being no further business, MOTION BY MAYOR PRO TEM JAMES, SECOND BY COUNCILMEMBER KNOBLOCK, CARRIED 4-0 (COUNCILMEMBER FERGUSON ABSENT) to adjourn at 9:10 p.m.

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CITY CLERK of the City of  
San Clemente, California

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MAYOR of the City of  
San Clemente, California