



**AGENDA FOR THE REGULAR MEETING OF THE  
PLANNING COMMISSION FOR THE  
CITY OF SAN CLEMENTE, CALIFORNIA**

**Wednesday, November 17, 2021  
7:00 p.m.**

**San Clemente Community Center Auditorium  
100 Calle Seville  
San Clemente, California 92672**

**MISSION STATEMENT**

*The City of San Clemente, in partnership with the community we serve, will foster a tradition dedicated to:*

*Maintaining a safe, healthy atmosphere in which to live, work and play;*

*Guiding development to ensure responsible growth while preserving and enhancing our village character, unique environment and natural amenities;*

*Providing for the City's long-term stability through promotion of economic vitality and diversity.*

*Resulting in a balanced community committed to protecting what is valued today while meeting tomorrow's needs.*

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

**4. SPECIAL ORDER OF BUSINESS/SPECIAL PRESENTATION**

None

**5. MINUTES**

A. [Minutes from the Regular Study Session meeting of November 3, 2021.](#)

B. [Minutes from the Regular Planning Commission meeting of November 3, 2021.](#)

**6. ORAL AND WRITTEN COMMUNICATION**

Members of the audience may address the Commission on matters of public interest which pertain to the City and are not otherwise on the agenda. If you wish to speak, please step forward to the microphone and, if you desire, state your name

and/or city of residence for the record and make your presentations. Please limit your presentations to three (3) minutes.

**7. CONSENT CALENDAR**

All items listed on the Consent Calendar are considered to be routine and will be enacted by one motion without discussion unless Planning Commission, staff, or the public requests removal of an item for separate discussion and action.

None

**8. PUBLIC HEARINGS - Time limitation for applicants: 10 minutes.  
All other speakers: 3 minutes.**

The Public Hearing process includes a staff presentation, a presentation by the applicant not to exceed ten (10) minutes, and public testimony not to exceed three (3) minutes per speaker. Following closure of the Public Hearing, the Planning Commission will respond to questions raised during the hearing, discuss the issues, and act upon the matter by motion.

**A. [214 West Mariposa, Cultural Heritage Permit 21-001, Fox Duplex](#) (Carrillo)**

A request to consider the construction of a two-story duplex building on a vacant lot, adjacent to property in the City’s List of Designated Historic Resources.

**B. [140 West Avenida Pico, Discretionary Sign Permit 21-127, Casino Dance Sign](#) (Carrillo)**

A request to exceed the maximum allowed sign area of 25 square feet for a business within the Architectural Overlay District, and to install exposed neon lighting on a 25 square-foot aluminum channel letters sign on a historic resource, known as Casino San Clemente (Casino), located at 140 West Avenida Pico.

**C. [1311 Calle Batido, Conditional Use Permit 21-213, Calvary Chapel](#) (Atamian)**

A request to establish a church in an existing multi-tenant commercial building located at 1311 Calle Batido in the Talega Specific Plan Business Park (TSP BP) zoning district.

**9. NEW BUSINESS**

**A. Planning Staffing Update**

Report by Deputy Community Development Director Adam Atamian related to the Planning Division's current staffing and recruitments.

**10. OLD BUSINESS**

None

**11. REPORTS OF COMMISSIONERS AND STAFF**

- A. [Tentative Future Agenda](#)
- B. [Staff Waiver Memo and Reports](#)

**12. ADJOURNMENT**

The next Regular Meetings of the Study Session and Planning Commission will be held on Wednesday, December 8, 2021 at 6:00 p.m. at the San Clemente Community Center Auditorium, 100 Calle Seville, San Clemente, California.

## **PLANNING COMMISSION MEETING PROCEDURES**

### **PRESENTATION OF WRITTEN MATERIALS TO THE COMMISSION**

In order to ensure that the Commissioners have adequate time to consider written materials concerning agenda items, it is strongly recommended that such materials be submitted to the Community Development Department by noon the date preceding the Planning Commission meeting.

### **MEETINGS RECORDED AND TELEVISED**

Planning Commission meetings are broadcast live on Cox Communications Local Access Channel 854 and are available on the City's YouTube channel at [www.san-clemente.org/live](http://www.san-clemente.org/live).

### **USE OF ELECTRONIC VISUAL AIDS BY PUBLIC AT MEETINGS**

To allow staff adequate time to confirm software compatibility, individuals wishing to utilize electronic visual aids to supplement their oral presentations at the meeting, must submit the electronic files to the Community Development Department by no later than 12:00 noon on the day of the meeting. Only compatible electronic formats will be permitted to be used on City audio/visual computer equipment. Staff makes no guarantee that such material will be compatible, but will use its best efforts to accommodate the request.

### **LENGTH OF MEETINGS**

At 11:00 p.m., the Planning Commission will determine which of the remaining agenda items can be considered and acted upon at this meeting and will continue all other agenda items to a future meeting.

### **AMERICANS WITH DISABILITIES ACT**

Pursuant to the Americans with Disabilities Act, persons with a disability who require a disability-related modification or accommodation in order to participate in a meeting, including auxiliary aids or services, may request such modification or accommodation from the Community Development Department at (949) 361-6100. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to the meeting.

### **COMMUNICATION DEVICES**

To minimize meeting distractions and sound system interference, please be sure all personal communication devices are turned off or on silent mode.

### **MEETING SCHEDULE**

Regular Planning Commission Meetings are held on the first and third Wednesdays of each month following the first Tuesday and held via teleconference. Additional meetings of the Planning Commission may be called as needed.

### **AGENDAS, ADMINISTRATIVE REPORTS AND SUPPLEMENTAL WRITTEN MATERIALS**

Agendas and Administrative Reports can be viewed by accessing the City's website at [www.san-clemente.org](http://www.san-clemente.org). All written material distributed to a majority of the Planning Commission after the original agenda packet was distributed is available for public inspection in the Community Development Department, located at 910 Calle Negocio, San Clemente, during normal business hours. Persons wishing to enter City Hall during the Covid-19 emergency may call the Community Development Department at (949)361-6100.

The Community Development Department also offers an agenda packet subscription service free of charge. If you wish to receive email copies of Planning Commission agendas, which include hyperlinks to staff reports and other back-up material, please send an email to [Planning@san-clemente.org](mailto:Planning@san-clemente.org) or call (949)361-6184.