

**MINUTES OF THE  
REGULAR STUDY SESSION  
OF THE CITY OF SAN CLEMENTE  
PLANNING COMMISSION  
September 22, 2021 @ 6:00 p.m.  
Teleconference Only via  
[www.san-clemente.org/live](http://www.san-clemente.org/live) or Cox Channel 854**

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**CALL TO ORDER**

Chair Crandell called the Study Session of the Planning Commission of the City of San Clemente to order at 6:04 p.m. The meeting was offered teleconference only due to the COVID-19 Pandemic, and available to the public via live stream from the City's YouTube Channel or live on Cox Channel 854.

**ROLL CALL**

Commissioners Present: M. Steven Camp, Gary P. McCaughan, M.D., Karen Prescott-Loeffler; Chair pro tem Scott McKhann, Chair Barton Crandell.  
(All Planning Commissioners participated via teleconference)

Commissioners Absent: Cameron Cosgrove, Vice Chair Hannah M. Tyler

Staff Present: \*Adam Atamian, Deputy Community Development Director  
\*Christopher Wright, Associate Planner II  
\*Eileen White, Recording Secretary

\*Participated in the meeting via teleconference

**AGENDA**

A. Historic Preservation Training (GPA Consulting)

Secretary of the Interior's Standards, (SOIS) Training session; Audrey von Ahrens, Associate Architectural Historian at GPA Consulting, will provide a refresher on the SOIS, including a brief background, an explanation of each of the 10 Standards for Rehabilitation, and some examples of how they are applied. The training session will conclude with a brief discussion of what it means to be a Certified Local Government (CLG).

Adam Atamian, Deputy Community Development Director, narrated a brief PowerPoint Presentation entitled, "Planning Commission Study Session, Historical Preservation Elements and GPA Presentation, dated September 22, 2021". A copy of the Presentation is on file in Planning Division. He

discussed the City's founding and history, historic preservation goals, and policies adopted to attain those goals.

Audrey von Ahrens, GPA Consulting, narrated a PowerPoint Presentation entitled, "Applying the Secretary of the Interior's Standards, San Clemente Planning Commission, dated October 22, 2021." A copy of the Presentation is on file in Planning Division. She reviewed the standards and their purpose, early origins of the program, goals for managing change and retaining integrity of historic resources, and the organization of how the projects are categorized. She noted that guidelines for single family homes focus solely on the exteriors of the homes.

**COMMISSION COMMENT**

None

**RECESS**

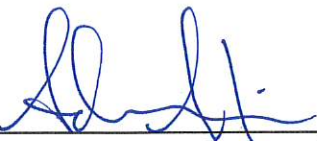
The Commission recessed until the start of the regular session.

Respectfully submitted,



Barton Crandell, Chair

Attest:



Adam Atamian, Deputy Community Development Director